



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JUNE 19, 2023 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

AGENDA

To attend and participate in this remote meeting of the City of the Village of Douglas City Council, please consider joining online or by phone.

Join online by visiting: <https://us02web.zoom.us/j/88074932901>

Join by phone by dialing: +1 (312) 626-6799 | **Then enter "Meeting ID":** 8807 493 2901

- 1. CALL TO ORDER:** By Mayor
- 2. ROLL CALL:** By City Clerk
- 3. PLEDGE OF ALLEGIANCE**
- 4. CONSENT CALENDAR**
 - A.** Approve the Agenda for June 19, 2023
 - B.** Approve the June 5, 2023 Workshop Minutes
 - C.** Approve the June 5, 2023 City Council Meeting Minutes
 - D.** Approve invoices in the amount of \$193,185.29

Motion to approve the June 19, 2023 Consent Calendar as presented. - roll call vote
- 5. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)**
- 6. PUBLIC COMMUNICATION - WRITTEN**
 - A.** Robert Karns Communication
 - B.** Michael Ger - Communication
 - C.** Mark Newman - Communication From Planning
- 7. UNFINISHED BUSINESS**
- 8. NEW BUSINESS**

A. Ordinance No. 03-2023 - Rezone PPN 03-59-350-017-20

Motion to amend Ordinance 03-2023, Request by Saugatuck Public Schools to rezone parcel # 59-350-017-20 from C-2, General Commercial to C-1, Village Center and R-5, Multiple Family Residential, removing paragraph four under the Preamble which pertains to lot splits. - roll call vote

B. Resolution No. 20-2023 - Approving Bus Garage Lot Split

Motion to adopt Resolution No. 20-2023, approving lot split parcel #03-59-016-088-00, Southwest corner of Fremont Street and Blue Star Highway parcel # 03-59-350-017-20, section 350. - roll call vote

C. Resolution No. 21-2023 - Fiscal Year 2022-2023 Budget Amendment

Motion to adopt Resolution 21-2023, which outlines the amendments to the City of Douglas annual budget for fiscal year 2022-2023. - roll call vote

D. Resolution No. 22-2023 - Award of Wayfinding Sign Project

Motion to adopt Resolution No. 22-2023, Awarding the Wayfinding Sign Fabrication and Installation to Praise Sign Company of Grandville, Michigan for the Blue Star Corridors portion of the Wayfinding Project in the amount of \$24,780. - roll call vote

E. Resolution No. 23-2023 - Environmental Consultant

Motion to adopt Resolution No. 23-2023, accepting the proposal from PM Environmental in the amount of \$55,000 for environmental consulting services related to the EPA Brownfield Cleanup grant activities. - roll call vote

F. DPW Equipment Purchase

Motion to approve the trade in of the 2001 John Deere 4200 tractor and the two 2011 Holder C992 tractors and the purchase of two 2023 John Deere 3046Rs and attachments for \$114,470. - roll call vote

G. Special Event Application - 4th of July

Motion to approve the Fourth of July special event application submitted by the City of Saugatuck. - roll call vote

9. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Playground Committee

B. Staff Written Reports

1. City Manager

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES)

11. COUNCIL COMMENTS

12. MAYOR’S REPORT/COMMENTS

13. CLOSED SESSION

Motion to enter into closed session per Sect: 8 (h) of the Open Meetings Act, to consider material exempt from discussion or disclosure by State and Federal Statute. - roll call vote

Motion to exit from closed session and enter back into the regular session of City Council. - roll call vote

14. ADJOURNMENT

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Pamela Aalderink, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN



**THE CITY OF THE VILLAGE OF DOUGLAS
WORKSHOP MEETING OF THE CITY
COUNCIL**

**MONDAY, JUNE 05, 2023 AT 6:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. CALL TO ORDER – By Mayor Donovan

2. ROLL CALL – By Deputy Clerk Kasper

PRESENT

Mayor Pro-Tem Cathy North

Mayor Jerome Donovan

Councilmember Robert Naumann

Councilmember John O'Malley

Councilmember Randy Walker

Councilmember Gregory Freeman

Councilmember Neal Seabert - Arrived late

Also Present - City Manager LaBombard

City Planning & Zoning Administrator, Joe Blair

- A. Ryan Kilpatrick Presentation - Mr. Ryan Kilpatrick of Flywheel and Housing Next gave a presentation on providing housing options that support the local need for workforce and middle-class housing. Mr. Kilpatrick broke down the data and numbers that contribute to the demographics with housing needs and provided examples of housing development options tailored to the area. He also discussed the various tools that can be implemented to maintain reasonable housing prices which include tax increment financing, deed restrictions or community land trusts, and state or federal financing programs. In addition, Mr. Kilpatrick gave reference to nearby community developments he has worked with that showcase accessibility and affordability to meet the middle housing needs.

Discussion – Council members discussed listing key items they favored from the examples provided and setting up a day to tour some of the referred nearby community developments with Mr. Kilpatrick. Council thanked him for the information and for attending the workshop.

3. ADJOURNMENT – Meeting adjourned at 7:02 pm

Submitted by Laura Kasper, Deputy Clerk

Adopted:

Signature: _____ Date: _____

Jerome Donovan, City Mayor

Signature: _____ Date: _____

Pamela Aalderink, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of the workshop meeting of the City Council of the City of the Village of Douglas held on June 5, 2023. I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____

Pamela Aalderink, City Clerk



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JUNE 05, 2023 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. CALL TO ORDER – By Mayor Donovan

2. ROLL CALL - By Deputy Clerk Kasper

PRESENT

Mayor Pro-Tem Cathy North

Mayor Jerome Donovan

Councilmember Neal Seabert

Councilmember Robert Naumann

Councilmember John O'Malley

Councilmember Randy Walker

Councilmember Gregory Freeman

Also Present - City Manager LaBombard

City Planning & Zoning Administrator, Joe Blair

3. PLEDGE OF ALLEGIANCE - Led by Mayor

4. CONSENT CALENDAR

A. Approval of the June 5, 2023 Council Meeting Agenda

B. Approval of the May 15, 2023 Closed Session Minutes

C. Approval of the May 15, 2023 Council Meeting Minutes

D. Approval of Invoices in the amount of \$120,982.85

*Motion by Seabert, with support from Naumann, to approve the June 5, 2023 Consent Agenda. –
Motion carried by unanimous roll call vote.*

5. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES) - None

6. PUBLIC COMMUNICATION – WRITTEN - Letter from City Clerk Aalderink – Mayor Donovan and Councilmembers acknowledged the submitted communication.

7. UNFINISHED BUSINESS – No business to address.

8. NEW BUSINESS -

A. Public Hearing - Ordinance 03-2023 – An Ordinance to amend the zoning Ordinance and map to rezone the southwest corner of Fremont Street and Blue Star Highway PPN 03-59-350-017-20, section 350.

Motion by North, with support from Seabert, to open the Public Hearing for Ordinance 03-2023: Request by Saugatuck Public Schools to rezone parcel # 59-350-017-20 from C-2, General Commercial to C-1, Village Center and R-5, Multiple Family Residential – Motion carried by unanimous roll call vote.

1. City Manager Comments – City Manager LaBombard asked for City Planning & Zoning Administrator, Joe Blair to speak. There was brief discussion of the set conditions, and Tricia Anderson of Williams & Works, was present on zoom and spoke about the background of the item at Planning Commission. In addition, there needed to be a vote for a lot split and Jeff Mallick, a local realtor made mention of a sale contingent on this.

2. Public Comments – None

3. Council Comments – None

Motion by Seabert, with support from Walker, to close the Public Hearing for Ordinance 03-2023: Request by Saugatuck Public Schools to rezone parcel # 59-350-017-20 from C-2, General Commercial to C-1, Village Center and R-5, Multiple Family Residential – Motion carried by unanimous roll call vote.

Motion by Seabert, with support from Freeman, to adopt Ordinance 03-2023: Request by Saugatuck Public Schools to rezone parcel # 59-350-017-20 from C-2, General Commercial to C-1, Village Center and R-5, Multiple Family Residential – Motion carried by unanimous roll call vote.

Motion by Naumann, with support from North, to approve lot split for three separate lots subject to the filing of the rezoning for the legal description therein lies – Motion carried by unanimous roll call vote.

- B. Resolution 14-2023 Amending the Schedule of Fees - The DHA, on March 16, 2023 made the motion to recommend to City Council a fee schedule of \$25 per night for transient slips.

Motion by O'Malley, with support from Naumann, to adopt Resolution 14-2023 amending the schedule of fees to increase slip lease fee to \$2,000 and establish a transient fee of \$25 per night. – Motion carried by unanimous roll call vote.

- C. Resolution 15-2023 PA 152 Health Insurance Contribution - In 2011 the State Legislature passed Public Act 152 which limits the amount a public employer can contribute towards employee health care. The City has historically elected the opt-out option from PA 152 and is valid for one year. City Treasurer, Matt Smith was present for discussion.

Motion by Seabert, with support from Walker, to adopt Resolution 15-2023 PA 152 Employee Health Insurance Contribution. – Motion carried by unanimous roll call vote.

- D. Resolution 16-2023 Adopt Employee Insurance Plan for Fiscal Year 2023-2024 - Discussions during the budget workshops recommended action to renew the current priority health insurance plans, continue the HSA City contribution policy of \$500 less than the deductible of the high deductible plan, and to set an employee co-share contribution rate of \$50/month. City Treasurer, Matt Smith, was present for discussion.

Motion by Seabert, with support from Naumann, to adopt Resolution 16-2023 Employee insurance plan for fiscal year 2023-2024. – Motion carried by unanimous roll call vote.

- E. Resolution 17-2023 Public Hearing for Budget Adoption - Formal adoption of the annual budget will complete the final step in the month-long process of workshops and discussions to prepare the next fiscal year budget.

Motion by Walker, with support from O'Malley, to open the Public Hearing for Resolution 17-2023. – Motion carried by unanimous roll call vote.

1. Treasurer report – City Treasurer, Matt Smith reported that the City's property tax millage rate remains at 13.0818. The City Council has chosen to not levy the maximum millage rate to keep taxes as low as possible. For the 2022 tax year, the City had the fifth lowest tax millage rate amongst cities in Allegan, Berrien, Ottawa, and Van Buren Counties. In addition, the overall budget of the City is in balance with revenues exceeding expenditures.

2. Public Comments - None

3. Council Comments – Seabert was not in favor of the DDA cost share for the Gateway project. Naumann was in favor. Walker stated that the item would benefit the City by creating community recognition. North saw this as a benefit for the community. Freeman and O'Malley agreed. Walker requested the addition of funding to Beery field for electrical upgrades. Due to the item not ranking as a priority during the prior budget workshops, Councilmembers did not include the funds.

Motion by Seabert, with support from Freeman, to close the Public Hearing for Resolution 17-2023. - Motion carried by roll call vote.

Voting Yea: Donovan, Freeman, Naumann, North, O'Malley, Seabert

Voting Nay: Walker

Motion by Seabert, with support from Naumann, to adopt Resolution 17-2023 approving the 2023-24 budget. – Motion carried by roll call vote.

Voting Yea: Donovan, Freeman, Naumann, North, O'Malley, Seabert

Voting Nay: Walker

- F. Resolution 18-2023, Request for 4th of July Firework Donation - A donation of \$1,000 from Douglas was budgeted for the annual event. The donation will be provided to the City of Saugatuck as the organizer of the event.

Motion by Naumann, with support from Seabert, to adopt Resolution 18-2023 Request for 4th of July Firework Donation. – Motion carried by unanimous roll call vote.

- G. Resolution 19-2023 Intergovernmental Agreement of North Section of Blue Star Trail - The Friends of the Blue Star Trail have provided financial support for connecting the Blue Star Trail to neighboring communities.

Motion by Seabert, with support from Naumann, to adopt Resolution 19-2023 Intergovernmental Agreement of North Section of Blue Star Trail to retain engineering services for Phase 2, the north section of the Blue Star Trail. – Motion carried by unanimous roll call vote.

9. REPORTS

- A. Commission/Committee/Boards

1. Planning Commission – Meets June 15
2. Kalamazoo Lake Sewer Water – Water testing taking place

- 3. Downtown Development Authority – Met prior week and accepted bid for signage
- 4. Kalamazoo Lake Harbor Authority – No meeting
- 5. Douglas Harbor Authority - Weed treatment occurred this week
- 6. Douglas Brownfield Authority – No Meeting
- 7. Fire Board – No meeting
- 8. Community Recreation – Playground Committee fundraising event next week

B. Managers Report – City Manager LaBombard congratulated everyone involved with the Pride events and thanked DPW for doing a great job. He also congratulated City Clerk Aalderink on the upcoming retirement and thanked her.

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES) - None

11. COUNCIL COMMENTS – Freeman congratulated all involved with the pride event, and congratulated Pam. He will also be attending the upcoming election training session. Naumann, O’Malley, North and Seabert thanked everyone for the pride event.

12. MAYOR’S REPORT/COMMENTS – Mayor Donovan stated gratitude for everyone involved with the pride event and thanked the Council for getting the budget approved.

13. ADJOURNMENT -

Motion by O’Malley, with support from Seabert, to adjourn the meeting. Meeting adjourned at 8:36 pm.

Submitted by Laura Kasper, Deputy Clerk

Adopted:

Signature: _____ Date: _____

Jerome Donovan, City Mayor

Signature: _____ Date: _____

Pamela Aalderink, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of the regular meeting of the City Council of the City of the Village of Douglas held on June 5, 2023. I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____

Pamela Aalderink, City Clerk

06/15/2023

INVOICE REGISTER REPORT FOR CITY OF THE VILLAGE OF DOUGLAS
 EXP CHECK RUN DATES 06/19/2023 - 06/19/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt
17540203				
46032	ABM DEVELOPMENT WORK 101-265.000-979.000 CAPITAL OUTLAY	09/30/2022	06/19/2023	37,500.00 37,500.00
13538				
46038	ABSOPURE WATER COMPANY CITY HALL WATER 101-265.000-740.000 SUPPLIES	06/08/2023	06/19/2023	23.85 23.85
88840910				
46039	ABSOPURE WATER COMPANY POLICE WATER 101-301.000-740.000 SUPPLIES	05/31/2023	06/19/2023	58.20 58.20
828809				
46098	ACE PARKING LOT STRIPING LINE STRIPING 202-463.000-802.000 CONTRACTUAL	06/05/2023	06/19/2023	4,900.00 4,900.00
1937646				
46061	ACTION INDUSTRIAL SUPPLY CO SAFETY VESTS 101-463.000-750.000 UNIFORMS	06/13/2023	06/19/2023	31.13 31.13
13937				
46056	ALL AUTOMATIVE EQUIPMENT INC SAFETY INSPECTION 101-265.000-802.000 CONTRACTUAL	06/09/2023	06/19/2023	160.00 160.00
1231				
46118	BOAT LIFTS UNLIMITED LTD INSTALL BUOYS 594-597.002-802.000 CONTRACTUAL	06/15/2023	06/19/2023	1,700.00 1,700.00
5098				
46019	BURNETT & KASTRAN PROFESIONAL SERVICES POLICE 101-301.000-801.003 CONTRACTUAL ATTORNEY PROSECUTER	05/31/2023	06/19/2023	204.00 204.00
5104				
46020	BURNETT & KASTRAN PROFESIONAL SERVICES POLICE 101-301.000-801.003 CONTRACTUAL ATTORNEY PROSECUTER	05/31/2023	06/19/2023	120.00 120.00
6-13-23				
46010	CODY CARPENTER DPW UNIFORM REIMBURSEMENT 101-463.000-750.000 UNIFORMS	06/13/2023	06/19/2023	127.68 127.68
6-5-23				
45998	COMCAST 486 WATER 101-463.000-851.000 TELEPHONE	06/05/2023	06/19/2023	312.85 312.85

6-13-23					
46094	COMCAST CITY HALL 101-265.000-851.000	TELEPHONE	06/13/2023	06/19/2023	398.68 398.68
206436087766					
46075	CONSUMERS ENERGY STREET LIGHTS 101-463.000-925.000	STREET LIGHTS	05/31/2023	06/19/2023	1,437.47 1,437.47
202253846529					
46076	CONSUMERS ENERGY 49406 LED LIGHT RD 101-463.000-925.000	STREET LIGHTS	05/31/2023	06/19/2023	663.61 663.61
206436087755					
46077	CONSUMERS ENERGY TRAFFIC LIGHTS 101-463.000-925.000	STREET LIGHTS	05/31/2023	06/19/2023	11.74 11.74
201986866632					
46078	CONSUMERS ENERGY 37 WASHINGTON - BEERY FIELD RESTROOMS 101-751.000-922.000	UTILITIES	05/31/2023	06/19/2023	402.96 402.96
201986866631					
46079	CONSUMERS ENERGY DPW 101-265.000-922.000	UTILITIES	05/31/2023	06/19/2023	191.51 191.51
203054732294					
46080	CONSUMERS ENERGY 503 W CENTER - CENTER ST LIGHTS 101-463.000-922.000	UTILITIES	05/31/2023	06/19/2023	191.33 191.33
201363942430					
46081	CONSUMERS ENERGY POLICE 101-301.000-922.000	UTILITIES	05/31/2023	06/19/2023	163.50 163.50
201363942431					
46082	CONSUMERS ENERGY 86 W CENTER 101-265.000-922.000	UTILITIES	05/31/2023	06/19/2023	158.47 158.47
206436099013					
46083	CONSUMERS ENERGY 86 CENTER ROW 101-463.000-922.000	UTILITIES	05/31/2023	06/19/2023	99.58 99.58
206436099014					
46084	CONSUMERS ENERGY 198 WASHINGTON - BRIDGE LIGHTING 101-463.000-922.000	UTILITIES	05/31/2023	06/19/2023	88.92 88.92
206436099016					
46085	CONSUMERS ENERGY 50 LAKE SHORE DOUGLAS BEACH 101-751.000-922.000	UTILITIES	05/31/2023	06/19/2023	48.90 48.90
201452921897					
46086	CONSUMERS ENERGY 26 BAYOU DR 101-751.000-922.000	UTILITIES	05/31/2023	06/19/2023	36.77 36.77

206436099012					
46087	CONSUMERS ENERGY	05/31/2023	06/19/2023		33.54
	251 CENTER ST SIGN WEST ENTRANCE				
	101-463.000-922.000 UTILITIES				33.54
206436099015					
46088	CONSUMERS ENERGY	05/31/2023	06/19/2023		30.48
	11 BLUESTAR HWY SIGN NORTH ENTERANCE				
	101-463.000-922.000 UTILITIES				30.48
201986866633					
46102	CONSUMERS ENERGY	06/13/2023	06/19/2023		12.00
	25 MAIN ST BEERY FIELD BALL FIELD				
	101-751.000-922.000 UTILITIES				12.00
6-9-23					
46003	COSTAL SOCIETY	06/07/2023	06/19/2023		5,000.00
	DDA APPROVED BUSINESS INCENTIVE REIMBURSEMENT				
	248-728.000-802.100 BUSINESS INCENTIVE PROGRAM				5,000.00
15685					
46090	DOUGLAS SHELL	06/14/2023	06/19/2023		137.95
	SERVICE CAR 1				
	101-301.000-930.004 VEHICLE MAINTENANCE & REPAIRS				137.95
MIHOL456643					
46054	FASTENAL COMPANY	06/08/2023	06/19/2023		537.12
	PARK RESTROOM SUPPLIES				
	101-751.000-740.000 SUPPLIES				537.12
MIHOL456693					
46055	FASTENAL COMPANY	06/09/2023	06/19/2023		34.53
	SUPPLIES				
	101-265.000-740.000 SUPPLIES				17.26
	101-751.000-740.000 SUPPLIES				17.27
MIHOL456759					
46099	FASTENAL COMPANY	06/12/2023	06/19/2023		34.40
	SUPPLIES				
	101-265.000-740.000 SUPPLIES				34.40
65971A					
46011	FLEIS & VANDENBRINK ENG., INC	06/01/2023	06/19/2023		1,120.00
	NAVIGATION LIGHTING DESIGN & BIDDING				
	245-754.000-979.000 CAPITAL OUTLAY				1,120.00
6-12-23					
46013	GREGORY FREEMAN	06/12/2023	06/19/2023		32.36
	TRAINING MILEAGE				
	101-101.000-861.000 MILEAGE REIMBURSEMENT				32.36
118837					
46001	HOLLAND MEDI- CENTER	06/09/2023	06/19/2023		50.00
	DOT DRUG TEST				
	101-463.000-802.000 CONTRACTUAL				50.00
6-13-23					
46040	KYLE HOOKER	06/13/2023	06/19/2023		223.01
	DPW UNIFORM REIMBURSEMENT				
	101-463.000-750.000 UNIFORMS				223.01
6-14-23					
46089	KYLE HOOKER	06/14/2023	06/19/2023		61.98
	DPW UNIFORM REIMBURSEMENT				

	101-463.000-750.000	UNIFORMS			61.98

280323					
46051	IHLE AUTO PARTS		06/09/2023	06/19/2023	23.84
	EQUIPMENT MAINT				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			23.84

26BAYOUIRRMAY23					
46109	KALAMAZOO LAKE SEWER & WATER		06/15/2023	06/19/2023	490.48
	26 BAYOU DR IRRIGATION				
	101-751.000-922.000	UTILITIES			490.48

455CENTMAY23					
46110	KALAMAZOO LAKE SEWER & WATER		06/15/2023	06/19/2023	39.08
	ROOT BEER BARREL				
	101-751.000-922.000	UTILITIES			39.08

147CENTERMAY23					
46111	KALAMAZOO LAKE SEWER & WATER		06/15/2023	06/19/2023	34.51
	147 CENTER -PRIDE GARDEN				
	101-751.000-922.000	UTILITIES			34.51

86CENTERMAY23					
46112	KALAMAZOO LAKE SEWER & WATER		06/15/2023	06/19/2023	63.41
	86 W CENTER				
	101-265.000-922.000	UTILITIES			63.41

47CENTERMAY23					
46113	KALAMAZOO LAKE SEWER & WATER		06/15/2023	06/19/2023	125.56
	47 CENTER				
	101-301.000-922.000	UTILITIES			125.56

50LKSHMAY23					
46115	KALAMAZOO LAKE SEWER & WATER		06/15/2023	06/19/2023	75.91
	50 LAKESHORE DR BATHROOMS				
	101-751.000-922.000	UTILITIES			75.91

25MAINIRRMAY23					
46116	KALAMAZOO LAKE SEWER & WATER		06/15/2023	06/19/2023	8.97
	25 MAIN DRINKING FOUNTAIN				
	101-751.000-922.000	UTILITIES			8.97

3100SCHLTZMAY23					
46120	KALAMAZOO LAKE SEWER & WATER		06/15/2023	06/19/2023	247.07
	3100 SCHULTZ PARK DR				
	101-751.000-922.000	UTILITIES			247.07

37WASHMAY23					
46121	KALAMAZOO LAKE SEWER & WATER		06/15/2023	06/19/2023	159.91
	37 WASHINGTON BATHROOMS				
	101-751.000-922.000	UTILITIES			159.91

201WASHMAY23					
46122	KALAMAZOO LAKE SEWER & WATER		06/15/2023	06/19/2023	49.99
	201 WASHINGTON				
	594-597.000-922.000	UTILITIES			49.99

486WATERMAY23					
46123	KALAMAZOO LAKE SEWER & WATER		06/15/2023	06/19/2023	57.24
	486 WATER NEW BARN				
	101-265.000-922.000	UTILITIES			57.24

6-15-23					
46119	LAURA KASPER		06/15/2023	06/19/2023	349.63
	MILEAGE AND MEALS - TRAINING				

	101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING			122.34
	101-215.000-861.000	MILEAGE REIMBURSEMENT			227.29
225027					
46041	KERKSTRA RESTROOM SERVICE		06/07/2023	06/19/2023	105.00
	SCHULTZ PARK BOAT LAUNCH				
	213-753.000-958.000	MISCELLANEOUS			105.00
225026					
46042	KERKSTRA RESTROOM SERVICE		06/07/2023	06/19/2023	285.00
	SCHULTZ PARK				
	101-751.000-802.000	CONTRACTUAL			285.00
225024					
46043	KERKSTRA RESTROOM SERVICE		06/07/2023	06/19/2023	105.00
	DOG PARK				
	101-751.000-802.000	CONTRACTUAL			105.00
225030					
46044	KERKSTRA RESTROOM SERVICE		06/07/2023	06/19/2023	105.00
	VETERANS PARK				
	101-751.000-802.000	CONTRACTUAL			105.00
225025					
46045	KERKSTRA RESTROOM SERVICE		06/07/2023	06/19/2023	180.00
	POINT PLEASANT MARINA				
	594-597.000-820.000	MARINA OPERATIONS			180.00
225028					
46046	KERKSTRA RESTROOM SERVICE		06/07/2023	06/19/2023	285.00
	ROOT BEER BARREL				
	101-751.000-802.000	CONTRACTUAL			285.00
225029					
46047	KERKSTRA RESTROOM SERVICE		06/07/2023	06/19/2023	105.00
	UNION ST BOAT LAUNCH				
	101-751.000-802.000	CONTRACTUAL			105.00
225031					
46048	KERKSTRA RESTROOM SERVICE		06/07/2023	06/19/2023	180.00
	WADES BAYOU				
	594-597.001-930.000	REPAIRS & MAINTENANCE: GENERAL			180.00
225444					
46093	KERKSTRA RESTROOM SERVICE		06/12/2023	06/19/2023	175.00
	DOUGLAS BEACH PARK				
	101-751.000-802.000	CONTRACTUAL			175.00
2345					
46052	LAKESHORE OUTDOORS LLC		06/06/2023	06/19/2023	400.00
	LEAF AND BRUSH REMOVAL				
	101-463.000-802.000	CONTRACTUAL			400.00
2335					
46053	LAKESHORE OUTDOORS LLC		06/01/2023	06/19/2023	63.60
	MARINA WORK				
	594-597.000-820.000	MARINA OPERATIONS			63.60
VP_POX190TH					
45995	JOHN LEBEN		06/08/2023	06/19/2023	352.96
	DDA APPROVED COMMUNITY PROMOTIONS - RACK CARDS				
	248-728.000-880.000	COMMUNITY PROMOTION			352.96
6-14-23					
46097	JOHN LEBEN		06/14/2023	06/19/2023	600.00

DDA APPROVED COMMUNITY PROMOTIONS					
	248-728.000-880.000	COMMUNITY PROMOTION			600.00

36082969					
46062	LINDE GAS & EQUIPMENT HI-LO GAS		05/23/2023	06/19/2023	40.19
	660-903.000-860.000	GAS & OIL			40.19

09773					
46050	MENARDS-HOLLAND MARINA WORK		06/13/2023	06/19/2023	321.92
	594-597.000-820.000	MARINA OPERATIONS			321.92

24529					
46012	NEW DAWN LINEN SERVICE COMMERCIAL CLEANING		06/12/2023	06/19/2023	42.78
	101-265.000-802.000	COMMERCIAL CLEANING			15.01
	101-301.000-802.000	COMMERCIAL CLEANING			27.77

317522852					
46033	ODP BUSINESS SOLUTIONS SUPPLIES		06/12/2023	06/19/2023	104.34
	101-215.000-740.000	SUPPLIES			104.34

317471550					
46034	ODP BUSINESS SOLUTIONS POLICE SUPPLIES		06/12/2023	06/19/2023	32.26
	101-301.000-740.000	SUPPLIES			32.26

317474233					
46035	ODP BUSINESS SOLUTIONS POLICE SUPPLIE		06/12/2023	06/19/2023	60.24
	101-301.000-740.000	SUPPLIES			60.24

317474234					
46036	ODP BUSINESS SOLUTIONS SUPPLIES		06/12/2023	06/19/2023	16.72
	101-265.000-740.000	SUPPLIES			16.72

2305-664490					
46022	OVERISEL LUMBER CO. SAFETY GRAB BAR		05/25/2023	06/19/2023	42.99
	101-463.000-740.000	SUPPLIES			42.99

2306-667525					
46063	OVERISEL LUMBER CO. TRASH BINS		06/02/2023	06/19/2023	112.98
	101-265.000-740.000	SUPPLIES			112.98

2306-668720					
46064	OVERISEL LUMBER CO. BATTERIES		06/06/2023	06/19/2023	21.98
	101-265.000-740.000	SUPPLIES			21.98

2306-669157					
46065	OVERISEL LUMBER CO. KEYS FOR SEASONAL EMPLOYEES		06/07/2023	06/19/2023	7.46
	101-265.000-740.000	SUPPLIES			7.46

2306-669592					
46066	OVERISEL LUMBER CO. GARDEN HOSE REPAIR		06/08/2023	06/19/2023	11.74
	101-265.000-740.000	SUPPLIES			11.74

2306-666757					

46067	OVERISEL LUMBER CO. SUPPLIES 101-265.000-740.000	SUPPLIES	06/01/2023	06/19/2023	46.11
-----					46.11
2306-666965					
46068	OVERISEL LUMBER CO. BIKE PATH WORK 101-751.000-977.000	EQUIPMENT	06/01/2023	06/19/2023	25.36
	101-265.000-740.000	SUPPLIES			21.58
-----					3.78
2305-666338					
46069	OVERISEL LUMBER CO. CLEAN DRINKING FOUNTAIN 101-751.000-740.000	SUPPLIES	05/31/2023	06/19/2023	4.99
-----					4.99
2306-670779					
46070	OVERISEL LUMBER CO. MARINA WORK 594-597.000-820.000	MARINA OPERATIONS	06/12/2023	06/19/2023	16.49
-----					16.49
2306-670537					
46071	OVERISEL LUMBER CO. MARINA WORK 594-597.000-820.000	MARINA OPERATIONS	06/12/2023	06/19/2023	35.94
-----					35.94
2306-671086					
46072	OVERISEL LUMBER CO. MARINA WORK 594-597.000-820.000	MARINA OPERATIONS	06/13/2023	06/19/2023	22.97
-----					22.97
2306-671479					
46100	OVERISEL LUMBER CO. MARINA WORK 594-597.000-820.000	MARINA OPERATIONS	06/14/2023	06/19/2023	11.59
-----					11.59
1023267475					
46004	PITNEY BOWES INC POSTAGE MACHINE INK 101-215.000-740.000	SUPPLIES	06/08/2023	06/19/2023	91.29
-----					91.29
10885124					
46096	PLUNKETT COONEY GENERAL PROFESSIONAL SERVICES 101-701.000-801.000	CONTRACTUAL ATTORNEY	06/08/2023	06/19/2023	5,197.50
	101-266.000-801.000	CONTRACTUAL ATTORNEY			2,857.50
-----					2,340.00
103963					
46049	PM ENVIRONMENTAL, INC 200 BLUE STAR 243-000.000-806.000	CONTRACTUAL ENGINEERING	05/04/2023	06/19/2023	3,500.00
-----					3,500.00
75073					
46023	PREIN & NEWHOF DWAM - AMP 450-000.000-806.000	CONTRACTUAL ENGINEERING	06/06/2023	06/19/2023	8,850.25
-----					8,850.25
75074					
46024	PREIN & NEWHOF DWAM - DSMI 450-000.000-806.000	CONTRACTUAL ENGINEERING	06/06/2023	06/19/2023	680.00
-----					680.00
74987					
46025	PREIN & NEWHOF CENTER ST DEVELOPMENT		06/06/2023	06/19/2023	185.00

	101-701.000-806.000	CONTRACTUAL ENGINEERING			185.00
75005					
46026	PREIN & NEWHOF		06/06/2023	06/19/2023	4,615.35
	BLUE STAR HIGHWAY SIDEWALK PLANNING				
	403-463.000-979.000	CAPITAL OUTLAY			4,615.35
75010					
46027	PREIN & NEWHOF		06/06/2023	06/19/2023	1,127.50
	FOREST GATE CONDO				
	101-701.000-806.000	CONTRACTUAL ENGINEERING			1,127.50
75012					
46028	PREIN & NEWHOF		06/06/2023	06/19/2023	370.00
	LAKESHORE WOODS PRIVATE DRIVE				
	101-701.000-806.000	CONTRACTUAL ENGINEERING			370.00
75015					
46029	PREIN & NEWHOF		06/06/2023	06/19/2023	2,354.50
	WESTSHORE PUD				
	101-701.000-806.000	CONTRACTUAL ENGINEERING			2,354.50
75046					
46030	PREIN & NEWHOF		06/06/2023	06/19/2023	6,829.20
	2023 ROAD IMPORVEMENTS				
	202-463.000-806.000	CONTRACTUAL ENGINEERING			3,414.60
	203-463.000-806.000	CONTRACTUAL ENGINEERING			3,414.60
74993					
46031	PREIN & NEWHOF		06/06/2023	06/19/2023	7,199.20
	GENERAL CONSULTING				
	450-000.000-806.000	CONTRACTUAL ENGINEERING			3,306.70
	101-701.000-806.000	CONTRACTUAL ENGINEERING			3,522.50
	202-463.000-806.000	CONTRACTUAL ENGINEERING			370.00
0240-009213940					
46074	REPUBLIC SERVICES #240		05/31/2023	06/19/2023	326.75
	REFUSE SERVICE				
	101-463.000-802.003	CONTRACTUAL- REFUSE			275.00
	101-301.000-802.000	CONTRACTUAL			51.75
60852387					
46057	ROSE PEST SOLUTIONS		05/24/2023	06/19/2023	157.00
	PEST CONTROL MARINA				
	594-597.000-820.000	MARINA OPERATIONS			157.00
60852385					
46058	ROSE PEST SOLUTIONS		05/24/2023	06/19/2023	157.00
	PEST CONTROL CITY HALL				
	101-265.000-802.000	CONTRACTUAL			157.00
60852420					
46059	ROSE PEST SOLUTIONS		05/24/2023	06/19/2023	51.00
	PEST CONTROL POLICE OFFICE				
	101-301.000-802.000	CONTRACTUAL			51.00
6-12-23					
46008	GREG SALINAS		06/12/2023	06/19/2023	87.46
	DPW UNIFORM REIMBURSE				
	101-463.000-750.000	UNIFORMS			87.46
6-15-23					
46114	CITY OF SAUGATUCK		06/15/2023	06/19/2023	1,000.00
	FIREWORKS CONTRIBUTION				

	101-802.000-958.000	MISCELLANEOUS			1,000.00

2300000437					
46103	SAUGATUCK TOWNSHIP CEMETERY MAINT		06/14/2023	06/19/2023	8,096.82
	101-751.000-809.000	SAUGATUCK TWP CEMETERY MAINT			8,096.82

12950					
46060	SCOTT'S LANDSCAPE MANAGMENT INC FERTILIZATION ROUND 1		05/31/2023	06/19/2023	1,831.30
	101-265.000-802.000	CONTRACTUAL			415.65
	101-463.000-802.007	LANDSCAPING SERVICES			415.65
	101-751.000-802.007	LANDSCAPING SERVICES			1,000.00

5-23-23					
46021	NEAL SEABERT REIMBURSE SEASONAL FLOWERS		05/23/2023	06/19/2023	29.61
	101-802.000-958.000	MISCELLANEOUS			29.61

5-26-23					
46037	NEAL SEABERT REIMBURSE SPRING FLOWERS		05/26/2023	06/19/2023	513.04
	101-802.000-958.000	MISCELLANEOUS			513.04

236890					
46101	SHARE CORPORATION NITRILE GLOVES		06/12/2023	06/19/2023	153.00
	101-463.000-740.000	SUPPLIES			153.00

89726769					
45999	SHELL FLEET PLUS SHELL POLICE		06/07/2023	06/19/2023	1,282.72
	101-301.000-860.000	GAS & OIL			1,282.72

89737090					
46000	SHELL FLEET PLUS SHELL DPW		06/07/2023	06/19/2023	1,640.88
	660-903.000-860.000	GAS & OIL			1,640.88

2829					
45997	SLANT WEBSITE WORK		06/02/2023	06/19/2023	525.00
	101-215.000-806.006	WEBSITE			525.00

61095					
46091	VERSALIFT MIDWEST DUMP BED		05/31/2023	06/19/2023	69,820.00
	660-902.000-979.000	CAPITAL OUTLAY			69,820.00

6-12-23					
46009	RICKY ZOET DPW UNIFORM REIMBURSEMENT		06/12/2023	06/19/2023	187.05
	101-463.000-750.000	UNIFORMS			187.05

Purchase Card Vendor: 10071 CARDMEMBER SERVICE					

2476756024					
46095	ADOBE ACROBAT PRO ADOBE SUBSCRIPTIONS		06/13/2023	06/19/2023	265.94
	101-172.000-740.000	SUPPLIES			45.24
	101-215.000-740.000	SUPPLIES			132.97
	101-701.000-740.000	SUPPLIES			66.49
	101-463.000-740.000	SUPPLIES			21.24

114-5438745-7203436					

45928	AMAZON MARKETPLACE SUPPLIES	05/19/2023	06/19/2023	48.48
	101-265.000-740.000	SUPPLIES		14.99
	101-701.000-740.000	SUPPLIES		7.80
	101-215.000-740.000	SUPPLIES		25.69

114-2108624-8821862				
45929	AMAZON MARKETPLACE SUPPLIES	05/18/2023	06/19/2023	43.49
	101-215.000-740.000	SUPPLIES		43.49

112-5619586-8901058				
45940	AMAZON MARKETPLACE SUPPLIES	05/10/2023	06/19/2023	24.99
	101-701.000-740.000	SUPPLIES		24.99

114-9935401-1725062				
45944	AMAZON MARKETPLACE SUPPLIES	05/23/2023	06/19/2023	69.41
	101-215.000-740.000	SUPPLIES		58.49
	101-265.000-740.000	SUPPLIES		10.92

114-9610251-3177857				
46014	AMAZON MARKETPLACE SUPPLIES	06/08/2023	06/19/2023	13.29
	101-265.000-740.000	SUPPLIES		13.29

114-4083175-8569013				
46015	AMAZON MARKETPLACE FIRE EXTINGUISHER CABINET FOR SCHULTZ AND UNION BOAT LAUNCH	06/08/2023	06/19/2023	119.30
	101-751.000-740.000	SUPPLIES		59.65
	213-753.000-958.000	MISCELLANEOUS		59.65

114-2905373-1021023				
46016	AMAZON MARKETPLACE SUPPLIES	06/08/2023	06/19/2023	59.34
	101-215.000-740.000	SUPPLIES		48.17
	101-265.000-740.000	SUPPLIES		11.17

114-015596-9837879				
46017	AMAZON MARKETPLACE FIRE EXTINGUISHER UNION AND SCHULTZ BOAT LAUNCH	06/08/2023	06/19/2023	180.00
	101-751.000-740.000	SUPPLIES		90.00
	213-753.000-958.000	MISCELLANEOUS		90.00

114-2734228-7133801				
46018	AMAZON MARKETPLACE SUPPLIES	06/05/2023	06/19/2023	46.76
	101-215.000-740.000	SUPPLIES		12.98
	101-265.000-740.000	SUPPLIES		33.78

49191807				
46002	BOATID.COM LIFE RINGS	06/07/2023	06/19/2023	214.94
	101-751.000-740.000	SUPPLIES		214.94

6-13-23				
46108	DETROIT MARRIOTT CLERK TRAINING LODGING	06/13/2023	06/19/2023	390.22
	101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING		390.22

6-3-23				
46005	DUNES VIEW KWIK SHOP, INC	06/03/2023	06/19/2023	9.00

	CAR WASH				
	101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS			9.00
6-9-23					
46006	EMBASSY HOTELS		06/09/2023	06/19/2023	132.21
	LODGING FOR TRAINING				
	101-301.000-718.002	MISC TRAVEL EXPENSES-TRAINING			132.21
ENV333615614					
45953	ENVELOPES.COM		05/30/2023	06/19/2023	1,232.51
	BOAT LAUNCH ENVELOPES				
	213-753.000-958.000	MISCELLANEOUS			1,232.51
574032873344					
45946	ENVIRONMENTAL SYSTEMS RESEARCH INST		05/25/2023	06/19/2023	106.00
	ARCGIS LICENSE FOR PLANNER				
	101-701.000-740.000	SUPPLIES			106.00
25MAIN					
46117	KALAMAZOO LAKE SEWER & WATER		06/15/2023	06/19/2023	215.92
	25 MAIN ST IRRIGATION				
	101-751.000-922.000	UTILITIES			215.92
6-12-23					
46105	MENARDS - SOUTH HAVEN		06/12/2023	06/19/2023	64.55
	MARINA WORK				
	594-597.000-820.000	MARINA OPERATIONS			64.55
31935					
45962	MUTT MITT		05/30/2023	06/19/2023	919.89
	MUTT MITTS				
	101-463.000-740.000	SUPPLIES			919.89
12860					
46106	SISTERS IN INK		05/31/2023	06/19/2023	122.88
	COUNCIL SHIRTS				
	101-101.000-958.000	MISCELLANEOUS			122.88
6-12-23					
46104	US POSTAL SERVICE		06/12/2023	06/19/2023	5.50
	POSTAGE				
	101-301.000-740.000	SUPPLIES			5.50
6-13-23					
46107	US POSTAL SERVICE		06/13/2023	06/19/2023	8.13
	POSTAGE				
	101-701.000-901.000	POSTAGE			8.13
VP_JHK2CT55					
45954	VISTAPRINT		05/30/2023	06/19/2023	49.39
	PUBLIC WORKS SUPERVISOR BUSINESS CARDS				
	101-463.000-900.000	PRINTING & PUBLISHING			49.39
Total Purchase Card Vendor: 10071 CARDMEMBER SERVICE					4,342.14

# of Invoices:	133	# Due:	133	Totals:	193,185.29
# of Credit Memos:	0	# Due:	0	Totals:	0.00
Net of Invoices and Credit Memos:					193,185.29

--- TOTALS BY FUND ---

101 - GENERAL FUND	77,244.71
202 - MAJOR STREET FUND	8,684.60
203 - LOCAL STREETS FUND	3,414.60
213 - SCHULTZ PARK LAUNCH RAMP	1,487.16
243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND	3,500.00
245 - TRI-COMMUNITY HARBOR AUTHORITY	1,120.00
248 - DOWNTOWN DEVELOPMENT AUTHORITY	5,952.96
403 - BLUE STAR CORRIDOR IMPROVEMENT FUND	4,615.35
450 - WATER SEWER FUND	12,836.95
594 - DOUGLAS MARINA	2,804.05
660 - EQUIPMENT RENTAL FUND	71,524.91

--- TOTALS BY DEPT/ACTIVITY ---

000.000 -	16,336.95
101.000 - LEGISLATIVE	155.24
172.000 - MANAGER	45.24
215.000 - CLERK/TREASURER	1,782.27
265.000 - BUILDING & GROUNDS	39,497.40
266.000 - ATTORNEY	2,340.00
301.000 - POLICE	2,461.66
463.000 - GENERAL STREETS & ROW	22,629.54
597.000 - POINT PLEASANT	924.05
597.001 - WADES BAYOU	180.00
597.002 - DOUGLAS HARBOR AUTHORITY	1,700.00
701.000 - PLANNING & ZONING	10,630.41
728.000 - DOWNTOWN DEVELOPMENT AUTHORITY	5,952.96
751.000 - PARKS & RECREATION	12,874.85
753.000 - LAUNCH RAMPS	1,487.16
754.000 - HARBOR	1,120.00
802.000 - COMMUNITY PROMOTIONS	1,542.65
902.000 - DPW EQUIPMENT PURCHASES	69,820.00
903.000 - EQUIP. REPAIRS & MAINTENANCE	1,704.91

From: Robert Karns
Subject: Blue Star Highway between Union and Center Streets is Dangerous

Message Body:

Your Name

Robert Karns

Email

rjk303@yahoo.com

Subject

Blue Star Highway between Union and Center Streets is Dangerous

Message

Attention: Douglas City Council Members

Last year on July 3rd our neighbor was involved in a head-on collision on the Blue Star highway, in front of St. Peter church, from which he is still recovering from after multiple surgeries. I believe that crash never would (should) have happened if the two-lane to one-lane modifications to the Blue Star never occurred. This morning I was turning left onto Union St. from the Blue Star to visit the post office - the traffic around me while I was in the narrow turn lane, from both directions, was frighteningly close to my vehicle! I'm sure the original intent of our city leaders was to better our community through the grant monies that were made available; however, the project backfired badly. Few people use the new bike path, and the old bike path which is still there is plenty wide enough. I think it's time to revisit the road modifications, admit it was a mistake, even if it requires large expense. Lives are at stake.

Robert Karns
464 Amity Lane
Douglas, MI

--

From: Robert Karns
Subject: Addition to my last message to City Council members

Message Body:

Your Name

Robert Karns

Email

rjk303@yahoo.com

Subject

Addition to my last message to City Council members

Message

I should have included traffic lanes between N. Washington St. all the way up to Center St, on the Blue Star, as being dangerous.

Please attach this correction to first message.

--

This e-mail was sent from a contact form on The City of the Village of Douglas
(<http://douglasmigov.com>)

Sent from [The City of the Village of Douglas](#)

Hello Mr. LaBombard and Ms. Aalderink,

My name is Michael Ger. I am writing on behalf of myself and my partner, David Dinh. We live at 345 McVea Drive in Douglas, MI. We are reaching out to you to share our concern regarding the proposed phase III development of the West Shore Development (the old West Shore golf course).

As currently proposed, this development would have McVea Drive as its *singular entry and exit point*. As residents of this street, we are extremely concerned about this. We have already lived through the development of the Westshore HOA. That development, while far smaller (approximately 7 homes) than what is being proposed in phase III, significantly increased traffic on McVea Drive, both during the construction phase of Westshore HOA and currently on an ongoing basis. McVea Drive is a very small and narrow road. The possibility of still greater traffic, as a result of providing access to the proposed 22 additional homes, is extremely worrying from a resident's perspective.

Could you please bring this to the attention of the Douglas City Planning Commission and the City Council? We would appreciate it greatly.

Thank you very much for your time and attention,

Michael Ger

345 McVea Drive
Douglas, MI 49406
415-298-6864

Marc L. Newman
745 Golfview Drive

June 7, 2023

City of Douglas
Planning Commission

Re: WestShore PUD Amendment

Dear Members of the Planning Commission:

I, together with my wife, am the owner of the residence located at 745 Golfview. By way of introduction, I have been a property owner in Douglas since 2016 and purchased our home on Golfview in 2022. My principal residence is in the Detroit area, where I am employed as a commercial litigation attorney. Throughout my career, I have represented a number of property owners and developers in various land-use and zoning disputes.

I am writing in advance of the June 15, 2023 Planning Commission meeting. I would like my submission to be made part of the public record. I have reviewed the 810-page submission by BDR as well as Article 27 (Planned Unit Development District) of the City's Ordinance. I have several concerns about the preliminary site plan that I would like the Planning Commission to address. My concerns are related to three primary issues: density, traffic impact, and visual and sound buffering.

Density. Article 27.03(2) of the Ordinance provides that overall density of a PUD shall not exceed those permitted in the underlying zone. The underlying zoning of the subject parcel is R1. Under Article 4, R1 zoning calls for "very low density residential purposes" with minimum lot frontage of 100 feet. The site plan has an implied lot frontage of 82 feet (62 feet per building plus 20 feet between them). While Article 27.03(2) permits clustering on smaller lots than R1 permits, there must be a showing that "doing so better achieves the open space preservation objective of this Article." It is unclear if that requirement has been achieved. Further, while lot dimensions in a PUD can be modified under Article 27.04(5), this can be done only if the smaller lot sizes result in higher quality layout. Again, it is unclear whether this is merely an unsupported conclusion by the developer, or if an alternative layout has been considered.

Most importantly, under Article 27.04(6), maximum density of the underlying zoning (R1) is permitted only if the proposed density does not unreasonably affect road capacity and traffic, among other things. The density of the planned development directly impacts traffic, which is a major concern of the surrounding residents. I understand that no traffic studies have been commissioned. The Planning Commission should carefully consider the impact to traffic (pedestrian, biking and vehicular) resulting from both the high density of this proposed development and from a single ingress/egress to this development on McVea.

Traffic. The impact on traffic (both pedestrian and vehicular) is a major concern. A single ingress/egress is obviously problematic for homes in the McVea Platt and along Campbell and Ferry, but also along Lakeshore Drive, given its proximity and accessibility to McVea. The amount of traffic generated from this proposed site is unknown since no traffic studies have been performed. Purely based on my observations, the incremental traffic created by this development will be profound, not only from residents of the homes, but also from incidental traffic including guests of the residents (homes with close proximity to the Lake are conducive for large gatherings), and possible short term rentals (depending on the City's final determination on that issue), as well as delivery (Amazon, UPS, Fed Ex) and service vehicles.

Several prior site plans show ingress/egress to Center Street directly adjacent to West Shore Woods. It is not clear why the Center Street access has been eliminated in the current preliminary site plan, but it should be better understood whether Center Street access is viable, consistent with prior versions of the plan, as ingress/egress on Center Street would likely alleviate traffic impacts to McVea, Ferry and Lakeshore roads.

In addition, there will be an impact on traffic (pedestrian, biking and vehicular) to the intersections of Campbell/Ferry and Center/Ferry. These intersections have pedestrian traffic (something encouraged under the Master Plan), particularly on weekends, as well as wildlife roaming the area. Despite the recent reconstruction of Campbell Road, there is no bike lane or walking path, and pedestrian traffic is often difficult to see when turning (uphill) westbound onto Campbell from Ferry. Turning on to southbound Ferry from Campbell can be challenging, especially at peak (sunset) hours.

Traffic at Center and Ferry is exceptionally busy, especially during business hours, with pedestrian traffic and cars backing in and out of spaces, with the openings of Outside Coffee and the Root Beer Barrell, as well as other new businesses along Center. This area has become a major draw for the area, and the quaint neighborhood retail environment is encouraged by the Master Plan. These intersections have changed, fairly dramatically, since the developer's original PUD was approved, including as a result of the additional homes built as part of earlier phases of the PUD. Additionally, cars tend to cut through St. Peters Drive to avoid the intersection at Blue Star and Center (Google and Waze both recommend this route), but that is likewise dangerous, and new construction and additional housing being added along St. Peters Drive, will likely force even more traffic onto the intersection at Center and Ferry.

I do not profess to be a traffic engineer. My statements are based solely on my own empirical observations. A traffic study by a reliable traffic engineer should be a basic requirement of consideration of any plan, given the popularity and increased traffic in this area.

In addition, Ferry Road, north of the Ferry Street Frontage Area of the PUD, can be dangerous for biking and walking. The Ferry Street public path (built by the developer as part of the Ferry Street Frontage phase of development) stops just north of this development. This forces all bike and pedestrian traffic onto Ferry, toward the bottom of the hill, where cars tend to speed up. There is no shoulder, and the road tends to narrow in this area. As a result, it can be hazardous for pedestrians and bike traffic. These public safety concerns are readily apparent

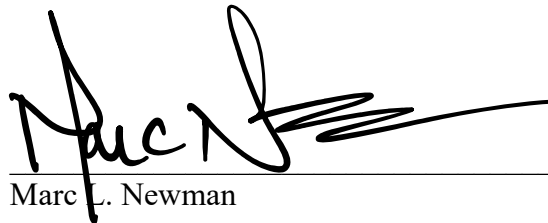
from the significant increase in police presence on Ferry, near West Shore Ct., to discourage motorists from speeding.

To comply with the express intent of the Zoning Ordinance (and the Master Plan), the Planning Commission should consider a requirement for an extension of the Ferry Street public path from Artisan Row to Campbell, or at least consider the feasibility for such purpose. Under Article 27.03(9), the Planning Commission is entitled to require road improvements contiguous to the site that would improve traffic safety and reduce congestion as a condition of development approval.

Visual and Sound Privacy. Article 27.04(11) of the Ordinance provides that the “design of a [PUD] shall provide visual and sound privacy” for dwellings within and surrounding the development. “Fences, walks and landscaping shall be used in the site design to protect the privacy of dwellings.” The site plan proposes the minimum set back requirement (25 feet) along with the proposed trail, and (except for existing wetlands) there is no attempt to provide visual and sound buffering between the trail and adjacent properties, and no attempt to provide buffering from the trail to newly constructed residences. The trail also appears to breach the 25’ setback buffer at McVea Plat sites 14-16.

The plan also seeks to remove extensive trees (some are 100-year-old trees) and makes minimal attempt to replace them. Other than the trail, there is no new buffering proposed between the PUD and existing residents. The Planning Commission should require the developer to submit a plan, consistent with the Ordinance, that seeks to maximize visual and sound privacy, and for replacement of trees.

I hope the Planning Commission shares my concerns and will appropriately address all these issues.



Marc L. Newman



MEMORANDUM
REGULAR CITY COUNCIL MEETING
June 19, 2023, at 7:00 PM

TO: City Council

FROM: City Clerk

DATE: June 19, 2023

SUBJECT: Ordinance No. 03-2023 Rezone PPN 03-59-350-017-20

At the June 5, 2023, meeting of the city council a motion was made to adopt Ordinance No. 03-2023, however after viewing the taped meeting I have several concerns. First, Council approved an Ordinance that included a lot split, the lot split was not included in the Notice to the public. Second, a motion was made to approve the lot split with not appearing on the agenda. Both of these moves must be corrected.

**CITY OF THE VILLAGE OF DOUGLAS
ALLEGAN COUNTY, MICHIGAN
ORDINANCE NO. 03-2023
AMENDED JUNE 19, 2023**

**AMENDMENT TO REMOVE FOURTH PARAGRAPH OF THE PREAMBLE
(EXHIBIT A) LAND DIVISION**

**AN ORDINANCE TO AMEND THE ZONING ORDINANCE AND MAP
TO REZONE THE SOUTHWEST CORNER OF FREMONT STREET AND BLUE
STAR HIGHWAY (PPN 03-59-350-017-20), SECTION 350, CITY OF THE VILLAGE OF
DOUGLAS, ALLEGAN COUNTY, MICHIGAN**

PREAMBLE

WHEREAS, the City of the Village of Douglas received on behalf of Tim Travis, Superintendent of Saugatuck Public Schools, (“Applicant”) an Application to Rezone PPN **03-59-350-017-20**, located at the southwest corner of Fremont Street and Blue Star Highway, from its current zoning in the C-2, General Commercial District to the R-5, Multiple Family District and C-1, Village Center District, located, in Douglas, Michigan;

WHEREAS, pursuant to Article 28 of the Douglas Zoning Ordinance, an Application to Rezone shall constitute a petition for an ordinance to amend the Official Zoning Map of the City of the Village of Douglas, requiring a public hearing by the Planning Commission and Approval by City Council;

WHEREAS, pursuant to and in compliance with Act 110 of 2006 of the Public Acts of Michigan, being the Zoning Enabling Act as amended, the Planning Commission conducted a public hearing concerning the application and petition on, after the proper publication of a notice first published on the 27 day of April, 2023 in the Commercial Record, a newspaper of general circulation in the City;

~~**WHEREAS**, proposed land divisions in accordance with Exhibit A have been provided for concurrent review by City Council alongside the rezoning requests.~~

THE CITY OF THE VILLAGE OF DOUGLAS ORDAINS:

The City of the Village of Douglas Zoning Ordinance, adopted in 2009, is hereby amended as follows:

Section 1. Rezoning of the western 20,327 square feet of parcel **03-59-350-017-20**, proposed for two lots (“Parcel 1” and “Parcel 2”), legally described below from C-2, General Commercial District to R-5, Multiple Family Residential District, and the “Remainder” as legally described below, consisting of 21,729 square feet to C-1, Village Center District, in accordance with the survey depicted in Exhibit A.

“Parcel 1”

Part of Lots 1 and 2 of Block 5 of Helmer's Addition to the Village of Douglas, being part of Southwest 1/4 of Section 16, Town 3 North, Range 16 West, Village of Douglas, Allegan County, Michigan, described as: Commencing at the intersection of the South right-of-way line of Fremont Street and the West right-of-way line of Blue Star Highway; thence N87°57'41"W 306.09 feet along said South line of Fremont Street to the Point of Beginning; thence S03°28'38"W 131.36 feet parallel with the West line of the East 1/2 of said Lot 1; thence N87°56'50"W 77.36 feet along the South line of said Lots 1 and 2; thence N03°28'38"E 131.34 feet along said West line; thence S87°57'41"E 77.36 feet along said South line of Fremont Street to the Point of Beginning. Contains 10158 square feet. Subject to easements, restrictions and rights-of-way of record.

“Parcel 2”

Part of Lots 2 and 3 of Block 5 of Helmer's Addition to the Village of Douglas, being part of the Southwest 1/4 of Section 16, Town 3 North, Range 16 West, Village of Douglas, Allegan County, Michigan, described as: Commencing at the intersection of the South right-of-way line of Fremont Street and the West right-of-way line of Blue Star Highway; thence N87°57'41"W 228.73 feet along said South line of Fremont Street to the Point of Beginning; thence S03°28'38"W 131.38 feet parallel with the West line of the East 1/2 of Lot 1 of said Block 5; thence N87°56'50"W 77.36 feet along the South line of said Lots 2 and 3; thence N03°28'38"E 131.36 feet; thence S87°57'41"E 77.36 feet along said South line of Fremont Street to the Point of Beginning. Contains 10159 square feet. Subject to easements, restrictions and rights-of-way of record.

“Remainder”

Part of Vacated LeBarre Street and parts of Lots 1 and 2 of Block 4 of Helmer's Addition to the Village of Douglas and parts of Lots 3 and 4 of Block 5 of said Helmer's Addition, being part of the Southwest 1/4 of Section 16, Town 3 North, Range 16 West, Village of Douglas, Allegan County, Michigan, described as: Beginning at the intersection of the South right-of-way line of Fremont Street and the West right-of-way line of Blue Star Highway; thence S33°21'33"W 168.01 feet along said West line of Blue Star Highway; thence N56°39'33"W 129.96 feet; thence S33°20'40"W 64.75 feet; thence N03°28'38"E 131.38 feet parallel with the West line of the East half of lot 1 of said Block 5; thence S87°57'41"E 228.73 feet along said South line of Fremont Street to the Point of Beginning. Contains 21729 square feet. Subject to easements, restrictions and rights-of-way of record.

Section 2. Severability and Captions. This Ordinance and the various parts, sections, subsections, sentences, phrases and clauses thereof are hereby declared severable. If any part, section, subsection, sentence, phrase or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby. The captions included at the beginning of each Section are for convenience only and shall not be considered a part of this Ordinance.

Section 3. Repeal. Any existing ordinance or resolution that is inconsistent or conflicts with this Ordinance is hereby repealed to the extent of any such conflict or inconsistency.

Section 4. Effective Date. This Ordinance is ordered to take effect upon the expiration of (20) days following publication of adoption in the Commercial Record, a newspaper having general circulation in the City, under the provisions of 2006 Public Act 110, except as may be

extended under the provisions of said Act.

Ordinance Offered by: _____

Ordinance Supported by: _____

Ayes:

Nays:

Abstain:

Absent:

ORDINANCE DECLARED ADOPTED THIS _____ DAY OF _____ 2023

Jerome Donovan, Mayor

Pamela Aalderink, CMC, City Clerk

Ordinance Adoption Date: _____

Ordinance Publication Date: _____

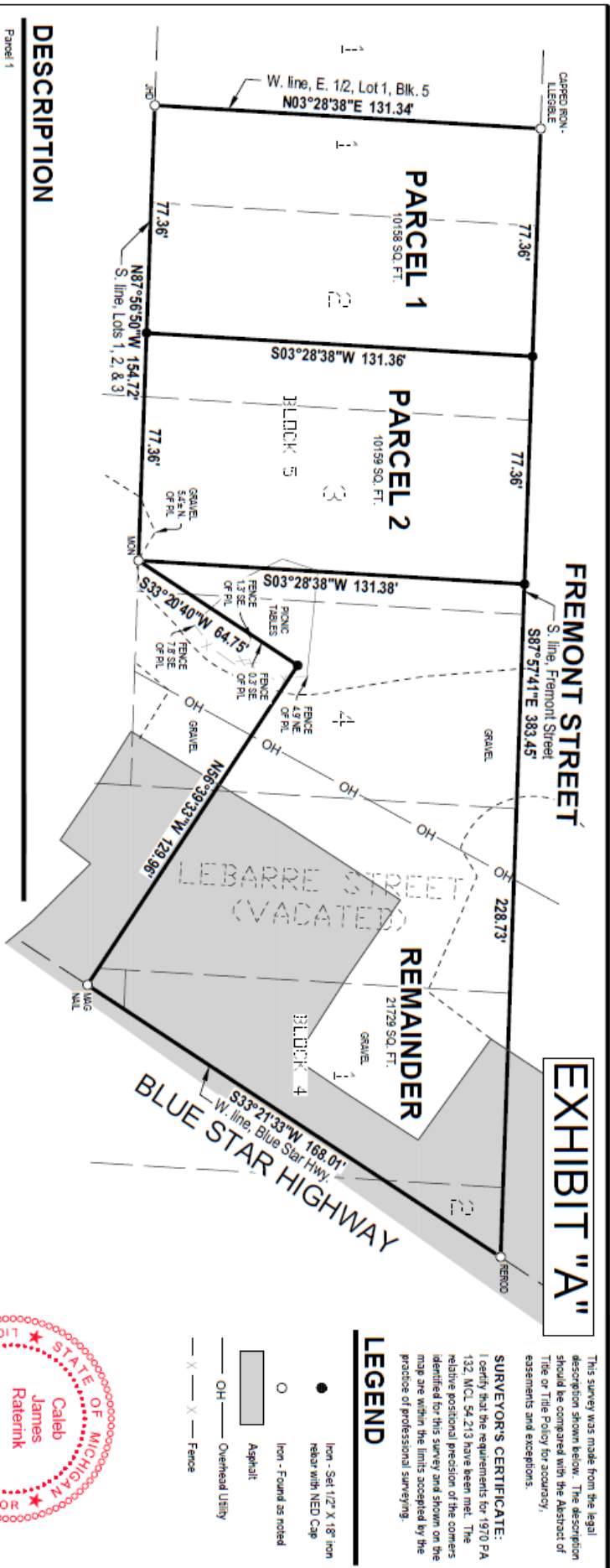
Ordinance Effective Date: _____

CERTIFICATION

I, Pamela Aalderink, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the Douglas City Council at a regular meeting held on Monday, _____ in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as requires by this Act.

CITY OF THE VILLAGE OF DOUGLAS

By: _____
Pamela Aalderink, City Clerk



DESCRIPTION

Parcel 1
 Part of Lots 1 and 2 of Block 5 of Helmer's Addition to the Village of Douglas, being part of Southwest 1/4 of Section 16, Town 3 North, Range 16 West, Village of Douglas, Allegan County, Michigan, described as: Commencing at the intersection of the South right-of-way line of Fremont Street and the West right-of-way line of Blue Star Highway; thence N87°57'41"W 206.09 feet along said South line of Fremont Street to the Point of Beginning; thence S03°28'38"W 131.36 feet parallel with the West line of the East 1/2 of said Lot 1; thence N87°56'50"W 77.36 feet along the South line of said Lots 1 and 2; thence N03°28'38"E 131.34 feet along said West line; thence S87°57'41"E 77.36 feet along said South line of Fremont Street to the Point of Beginning. Contains 10158 square feet. Subject to assessments, restrictions and rights-of-way of record.

Parcel 2
 Part of Lots 2 and 3 of Block 5 of Helmer's Addition to the Village of Douglas, being part of the Southwest 1/4 of Section 16, Town 3 North, Range 16 West, Village of Douglas, Allegan County, Michigan, described as: Commencing at the intersection of the South right-of-way line of Fremont Street and the West right-of-way line of Blue Star Highway; thence N87°57'41"W 228.73 feet along said South line of Fremont Street to the Point of Beginning; thence S03°28'38"W 131.38 feet parallel with the West line of the East 1/2 of Lot 1 of said Block 5; thence N87°56'50"W 77.36 feet along the South line of said Lots 2 and 3; thence N03°28'38"E 131.36 feet; thence S87°57'41"E 77.36 feet along said South line of Fremont Street to the Point of Beginning. Contains 10159 square feet. Subject to assessments, restrictions and rights-of-way of record.

Remainder
 Part of Vacated LeBarre Street and parts of Lots 1 and 2 of Block 4 of Helmer's Addition to the Village of Douglas and parts of Lots 3 and 4 of Block 5 of said Helmer's Addition, being part of the Southwest 1/4 of Section 16, Town 3 North, Range 16 West, Village of Douglas, Allegan County, Michigan, described as: Beginning at the intersection of the South right-of-way line of Fremont Street and the West right-of-way line of Blue Star Highway; thence N56°39'33"W 129.96 feet; thence S33°20'40"W 64.75 feet; thence S03°28'38"E 131.38 feet parallel with the West line of the East half of Lot 1 of said Block 5; thence S87°57'41"E 228.73 feet along said South line of Fremont Street to the Point of Beginning. Contains 21729 square feet. Subject to assessments, restrictions and rights-of-way of record.

EXHIBIT "A"

This survey was made from the legal description shown below. The description should be compared with the Abstract of Title or Title Policy for accuracy, assessments and exceptions.

SURVEYOR'S CERTIFICATE:
 I certify that the requirements for 1970 PA 132, MCL 54.213 have been met. The relative positional precision of the corners identified for this survey and shown on the map are within the limits accepted by the practice of professional surveying.

LEGEND

- Iron - Set 1/2" X 1/8" iron rebar with NED Cap
- Iron - Found as noted
- ▭ Asphalt
- OH — Overhead Utility
- X - X - Fence



By: *Caleb Ratenink*
 Caleb J. Ratenink Licensed Professional Surveyor No. 4001065916

SCALE: 1" = 40'



Saugatuck Public Schools
 Jeff Malloch
 201 Randolph Street
 P.O. Box 818
 Douglas, MI 49406

S. Bus Garage

DATE: 11/2/2022
 REV. DATE: 11/2/2023

DRAWN BY: DS
 REV. BY: DS
 REV. BY: DS

PRJ #: 222020520SC;1
 1 OF 1

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**CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 20-2023

**RESOLUTION APPROVING LOT SPLIT
PPN: 03-59-016-088-00,
SOUTHWEST CORNER OF FREMONT STREET AND BLUE
STAR HIGHWAY (PPN 03-59-350-017-20), SECTION 350,
CITY OF THE VILLAGE OF DOUGLAS,
ALLEGAN COUNTY, MICHIGAN**

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 19th day of June, 2023, at 7:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, Article 17 of the Zoning Ordinance of the City of the Village of Douglas (“Douglas”) regulates the land division of platted lots and unplatted land in Douglas; and

WHEREAS, Douglas has received a Land Division Application (Exhibit “A”) from Mr. Timothy Travis, Saugatuck Public Schools Superintendent (“Applicant”) for a Lot Split of PPN: 03-59-350-017-20, on the southwest corner of Fremont Street and Blue Star Highway, in Douglas, Michigan, of which an official survey of has been attached (Exhibit “B”); and

WHEREAS, the splitting of the lot shall conform to the provisions of the Land Division Act (PA

288 of 1967).

WHEREAS, the lot split results in the creation of two conforming lots within the R-5, Multiple Family District, and the remainder, a conforming lot within the C-1, Village Center District; and

WHEREAS, the newly created lots have access to a public road and is not a flag lot; and

WHEREAS, the two R-5 zoned lots resulting from the split may be occupied by land uses consistent with Section 8.02, District Summary of Article 8, R-5, Multiple Family District. Any structures associated with those permitted land uses shall be in conformance with the City of the Village of Douglas Zoning Ordinance, as approved.

WHEREAS, the “remainder parcel” resulting from the lot splits may be occupied by land uses consistent with Section 10.02, District Summary of Article 10, C-1, Village Center District. Any structures associated with those permitted land uses shall be in conformance with the City of the Village of Douglas Zoning Ordinance, as approved.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Council of the City of Douglas approves the lot splits for the Saugatuck Public Schools Bus Lot, located at the southwest corner of Fremont Street and Blue Star Highway (PPN: 03-59-350-017-20) in Douglas, Michigan, for the creation of PPNs _____, _____, and _____.
2. The splits are effective upon approval by Council, and shall be recorded by the Applicant with a copy provided to the City within 120 days of certification of this resolution; and
3. That any resolutions in conflict with this Resolution are deemed rescinded and revoked by the adoption of this Resolution.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 19th day of June 2023.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Jerome Donovan, Mayor

BY: _____
Pamela Aalderink, CMC, City Clerk

CERTIFICATION

I, Pamela Aalderink, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held June 19th 2023 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Pamela Aalderink, CMC, City Clerk

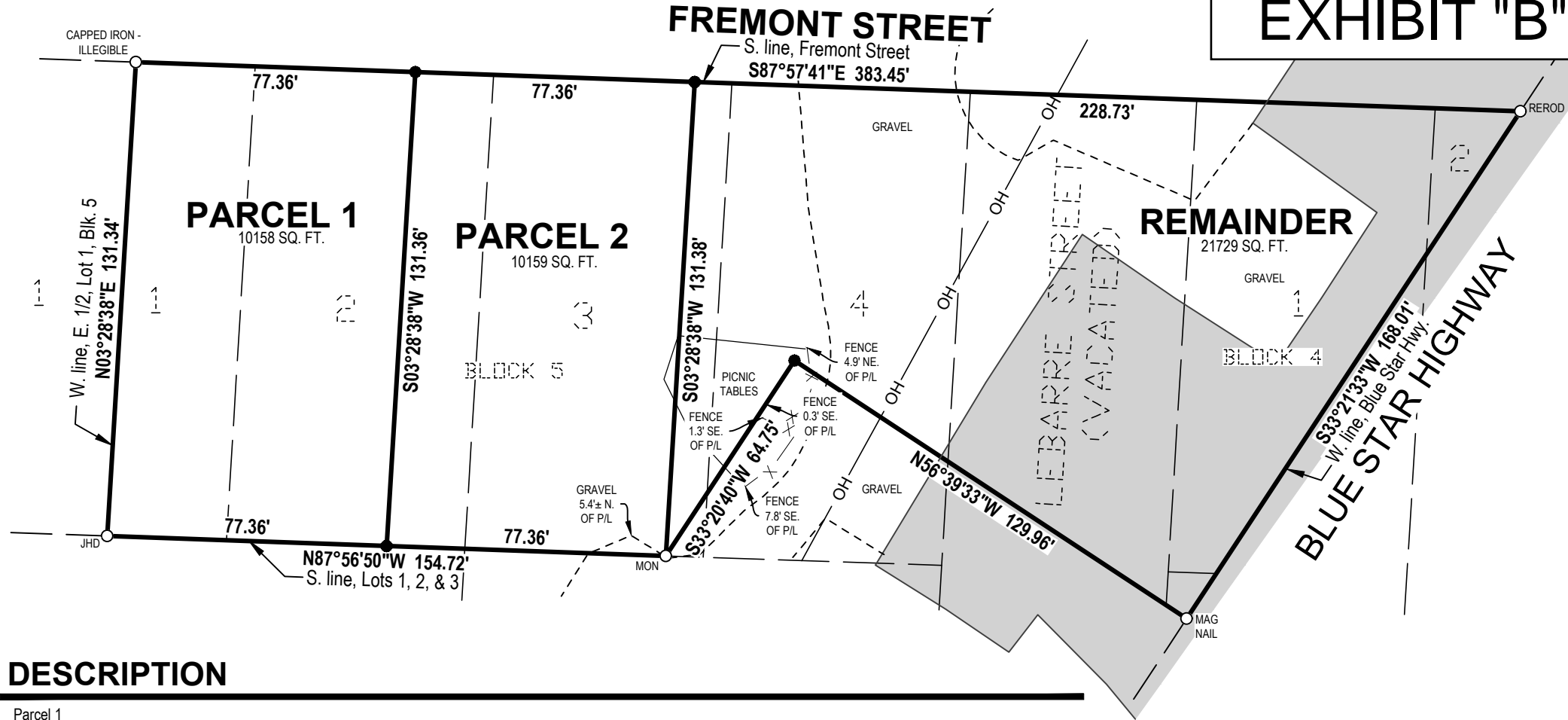
EXHIBIT "B"

This survey was made from description shown below. **Item 8B.** should be compared with the Abstract of Title or Title Policy for accuracy, easements and exceptions.

SURVEYOR'S CERTIFICATE:
I certify that the requirements for 1970 PA 132, MCL 54.213 have been met. The relative positional precision of the corners identified for this survey and shown on the map are within the limits accepted by the practice of professional surveying.

LEGEND

- Iron - Set 1/2" X 18" iron rebar with NED Cap
- Iron - Found as noted
- Asphalt
- OH — Overhead Utility
- X — X — Fence

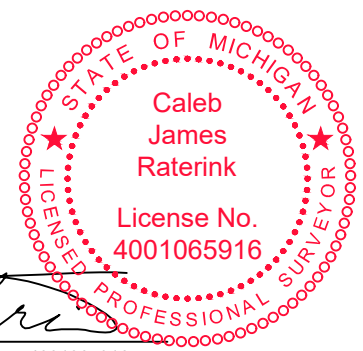


DESCRIPTION

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Parcel 2
Part of Lots 2 and 3 of Block 5 of Helmer's Addition to the Village of Douglas, being part of the Southwest 1/4 of Section 16, Town 3 North, Range 16 West, Village of Douglas, Allegan County, Michigan, described as: Commencing at the intersection of the South right-of-way line of Fremont Street and the West right-of-way line of Blue Star Highway; thence N87°57'41"W 228.73 feet along said South line of Fremont Street to the Point of Beginning; thence S03°28'38"W 131.38 feet parallel with the West line of the East 1/2 of Lot 1 of said Block 5; thence N87°56'50"W 77.36 feet along the South line of said Lots 2 and 3; thence N03°28'38"E 131.36 feet; thence S87°57'41"E 77.36 feet along said South line of Fremont Street to the Point of Beginning. Contains 10159 square feet. Subject to easements, restrictions and rights-of-way of record.

Remainder
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By: *Caleb Raterink*
Caleb J. Raterink Licensed Professional Surveyor No. 4001065916

SCALE: 1" = 40' 0' 20' 40' **NORTH**

Saugatuck Public Schools Jeff Malloch 201 Randolph Street P.O. Box 818 Douglas, MI 49406		 www.nederveld.com • 800.222.1868 Holland 347 Hoover Blvd. Holland, MI 49423 Ann Arbor, Chicago, Colu Grand Rapids, Indiana
S. Bus Garage		
DRAWN BY: DS REV. BY: DS REV.: PA 132	DATE: 1/4/2022 REV. DATE: 1/12/2023	PRJ #: 22202052DSC.1 1 OF 1

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MEMORANDUM
REGULAR CITY COUNCIL MEETING
June 19, 2023 at 7:00 PM

TO: Rich LaBombard, City Manager

FROM: Matt Smith, Treasurer

DATE: June 14, 2023

SUBJECT: Fiscal Year 2022-2023 budget amendment Resolution 21-2023

Throughout the year, revenue and expenses of the various City funds are continually monitored and compared to the approved budget. From time to time, budgets require amending due to unanticipated expenses.

Some of the items noted that required amendments were:

- Allocation of public works employees.
- Project design and planning progress billing in the buildings and grounds area
- Continued elevated costs in the attorney department.
- Road projects along Blue Star Highway were not done due to bridge work and related detours.
- EPA grant revenues and expenditures were rolled into next fiscal year.
- Unplanned culvert work near Schultz Park boat launch
- DWAM grant revenues and expenditures were rolled into the next fiscal year.

I recommend City Council adopt Resolution 21-2023 which outlines the amendments to the City of Douglas annual budget for fiscal year 2022-2023.

**CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 21-2023

**RESOLUTION AMENDING THE BUDGET OF THE
2022/2023 GENERAL APPROPRIATIONS ACT
(Various Funds)**

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 19th day of June, 2023, at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, in accordance with the Uniform Budgeting and Accounting Act, Public Act No. 2 of 1968, as amended, and Chapter IX of the City Charter, the City Council of the City of the Village of Douglas adopted a General Appropriations Act to establish and approve of the City’s budget for the fiscal year commencing July 1, 2022 and ending June 30, 2023.

WHEREAS, the City Manager and City Treasurer have recommended that said budget be amended based on new information now available;

WHEREAS, the City Council is authorized by statute to amend the budget throughout the fiscal year as it becomes apparent that a deviation from the original general appropriations act is necessary;

WHEREAS, the City Council is authorized by the City Charter to transfer appropriation balances, and to make additional appropriations during the fiscal year that do not exceed the amount of

actual and anticipated revenues, and unreserved fund balances and working capital balances, as estimated in the budget.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City Council of the City of the Village of Douglas (“Douglas”) does hereby amend the adopted and approved budget for fiscal year 2022/2023 by amending the various appropriations and interfund transfers as set forth in Exhibit A to this Resolution.

2. Any increases in funds appropriated for expenditures and interfund transfers shall be made from the unreserved fund balances or working capital balances of the various funds comprising the adopted and approved fiscal year 2022/2023 budget.

3. That any resolutions in conflict with this Resolution are deemed rescinded and revoked by the adoption of this Resolution.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 19th day of June, 2023

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Jerome Donovan, Mayor

BY: _____
Pamela Aalderink, City Clerk

CERTIFICATION

I, Pamela Aalderink, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held June 19, 2023 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____

Pamela Aalderink, City Clerk

City of the Village of Douglas

Exhibit A

Proposed Budget Amendment

FY 2022-2023

Item 8C.

	Current Budget	Increase	Decrease	Proposed Amended Budget
GENERAL FUND				
Legislative	\$ 22,366	\$ -	\$ 5,319	\$ 17,047
Manager	185,502	-	5,412	180,090
Clerk/Treasurer	348,867	-	8,689	340,178
Auditor	9,400	-	-	9,400
Assessing	64,160	-	1,496	62,664
Election	10,978	-	2,947	8,031
Building & Grounds	157,710	22,384	-	180,094
Attorney	67,500	12,191	-	79,691
Police	762,295	-	3,687	758,608
Street & Right of Way	354,270	-	79,726	274,544
Planning & Zoning	365,859	-	25,151	340,708
Parks & Recreation	259,242	-	16,391	242,851
Community Promotions	22,500	-	2,160	20,340
Insurance Bonds	40,772	-	-	40,772
Debt Service	-	-	-	-
Transfers Out	532,000	-	55,880	476,120
TOTAL GENERAL FUND	3,203,421	\$ 34,575	\$ 206,858	3,031,138
Less: Transfers Out	(532,000)	-	(55,880)	(476,120)
** TOTAL EXPENDITURES	2,671,421	\$ 34,575	\$ 150,978	2,555,018
Revenue/Transfers In	3,356,366	\$ 51,180	-	3,407,546
Less: Transfers In	(4,500)	-	-	(4,500)
** TOTAL REVENUES	3,351,866	\$ 51,180	\$ -	3,403,046
Surplus/(Deficit)	152,945			376,408
MAJOR STREET FUND EXPENSES	412,386	-	103,017	309,369
Revenue/Transfers In	452,261	17,681	-	469,942
Surplus/(Deficit)	39,875			160,573
LOCAL STREET FUND EXPENSES	518,038	1,290	-	519,328
Revenue/Transfer In	411,992	18,500	-	430,492
Surplus/(Deficit)	(106,046)			(88,836)
ROAD MILLAGE FUND EXPENSES	370,797	-	-	370,797
Revenue/Transfer In	-	-	-	-
Surplus/(Deficit)	(370,797)			(370,797)
SCHULTZ PARK FUND EXPENSES	8,749	8,865	-	17,614
Revenue/Transfer In	25,100	5,070	-	30,170
Surplus/(Deficit)	16,351			12,556
BROWNFIELD REDEVELOPMENT AUTHORITY FUND EXPENSES	83,000	-	32,084	50,916
Revenue/Transfer In	100,000	-	25,000	75,000
Surplus/(Deficit)	17,000			24,084
HARBOR AUTH. FUND EXPENSES	15,000	-	13,608	1,392
Revenue/Transfer In	14,000	-	11,760	2,240
Surplus/(Deficit)	(1,000)			848
DDA FUND EXPENSES	81,451	-	-	81,451
Revenue/Transfer In	49,424	-	-	49,424
Surplus/(Deficit)	(32,027)			(32,027)
BLUE STAR CORRIDOR EXPENSES	130,002	2,477	-	132,479
Revenue/Transfer In	112,000	-	7,745	104,255
Surplus/(Deficit)	(18,002)			(28,224)
WATER & SEWER FUND EXPENSES	628,800	-	383,375	245,425
Revenue/Transfers In	669,500	-	366,936	302,564
Surplus/(Deficit)	40,700			57,139
DOUGLAS MARINA FUND EXPENSES	142,245	-	2,651	139,594
Revenue/Transfer In	44,700	3,419	-	48,119
Surplus/(Deficit)	(97,545)			(91,475)
EQUIP. RENTAL FUND EXPENSES	599,207	-	-	599,207
Revenue/Transfers In	28,843	1,517	-	30,360
Surplus/(Deficit)	(570,364)			(568,847)

Explanation: FINAL BUDGET ADJUSTMENT FOR FISCAL YEAR ACTIVITY



MEMORANDUM
REGULAR CITY COUNCIL MEETING
June 19, 2023 at 7:00 PM

TO: City Council

FROM: Rich LaBombard, City Manager

SUBJECT: Wayfinding Sign Fabrication and Installation Request for Proposal Award and Resolution 22-2023

On May 1, 2023, a Request for Proposal (RFP) was advertised for Wayfinding Sign Fabrication and Installation. The scope of service included both the fabrication and installation of three (3) sign types at numerous locations throughout the downtown and Blue Star Highway corridor from separate funding sources. Six (6) vendors requested the RFP package and on May 25, 2023, four bid packages were received and opened publicly at the bid opening.

Nineteen (19) signs are proposed within the Downtown Developments Authority (DDA) or provide directions to downtown and will therefore be funded by the DDAs budget. The Twelve (12) remaining signs are proposed to be funded from the Blue Star Corridor Fund.

The following bids were received:

- Postema Signs and Graphics, Grand Rapids \$164,515.00
- Valley City Sign Company, Comstock Park \$123,638.22
- Universal Sign, Inc., Grand Rapids \$102,840.00
- Praise Sign Company, Grandville \$ 58,345.00

On May 31, 2023, the DDA met and awarded Praise Sign Company of Grandville the contract for Wayfinding Sign Fabrication and Installation. The total cost for the DDAs portion of the wayfinding signage project is calculated to be \$33,565.00. The remaining \$24,780 is budgeted as follows: \$10,000 from FY 22-23 and \$14,780 from FY 23-24 both from the Blue Star Corridor Improvement Fund Capital Outlay account (403-463-979). Attached you will find the approved Wayfinding suite presented in the Request for Proposal.

Sample Motion: I recommend City Council approve an agreement and Resolution 22-2023 with Praise Sign Company of Grandville, Michigan for the Blue Star Corridors portion of the wayfinding project in the amount of \$24,780.

CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN

RESOLUTION NO. 22-2023

A RESOLUTION TO AWARD THE WAYFINDING SIGN FABRICATION AND
INSTALLATION TO PRAISE SIGN COMPANY OF GRANDVILLE, MICHIGAN

At a regular meeting of the City Council for the City of the Village of Douglas,
Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 19th
day of June, 2023, at 7:00 p.m. with

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson _____ and
supported by Councilperson _____.

RESOLUTION

WHEREAS, a Request for Proposal (RFP) was advertised for Wayfinding Sign Fabrication
and Installation, and

WHEREAS, the Downtown Development District awarded Praise Sign Company the contract
for the Wayfinding Sign Fabrication and Installation in the amount of \$ 58,345.00, and

WHEREAS, the Downtown Development District’s portion of the wayfinding signage project
is projected to be \$33,565.00 with the remaining \$24,780.00 to be taken from FY 22-23 in the
amount of \$10,000.00 and the remainder from FY 23-24 from the Blue Star Corridor
Improvement Fund Capital Outlay account.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS: That City Council approves an agreement with Praise Sign Company of Grandville, Michigan for the Blue Star Corridors portion of the wayfinding project in the amount of \$24,780.00

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 19th day of June, 2023

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Jerome Donovan, Mayor

BY: _____
Pamela Aalderink, City Clerk

CERTIFICATION

I, Pamela Aalderink, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held on Monday, June 19, 2023 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

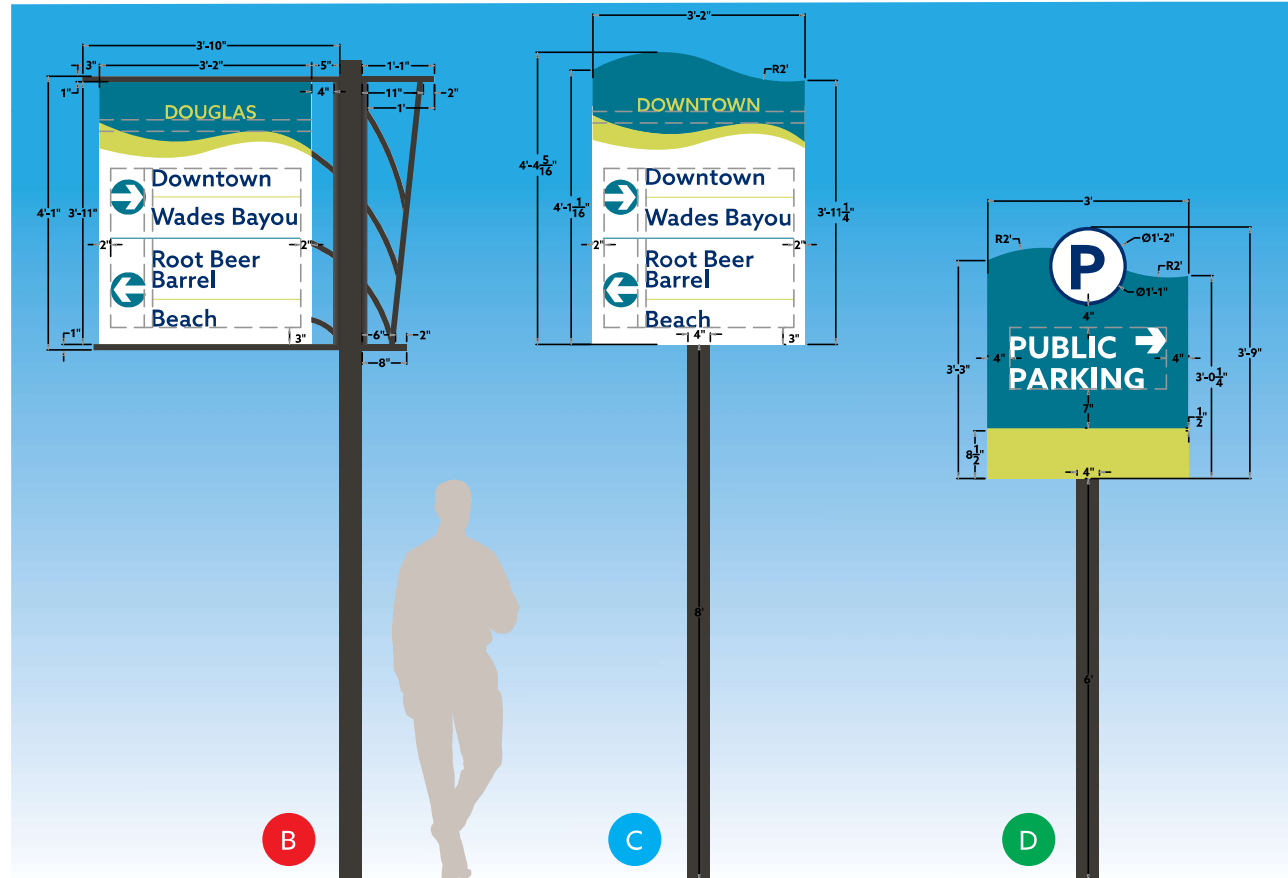
BY: _____
Pamela Aalderink, City Clerk



SECTION 7
ATTACHMENT A - CITY OF DOUGLAS WAYFINDING DESIGN SUITE

SIGN TYPE LEGEND

- B. SINGLE SIDED DOUGLAS DIRECTIONAL SIGN ON INDEPENDENT POST
- C. SINGLE SIDED DOWNTOWN DIRECTIONAL SIGN ON INDEPENDENT POST
- D. DOUBLE SIDED PARKING DIRECTIONAL SIGN ON INDEPENDENT POST



FRONT VIEW

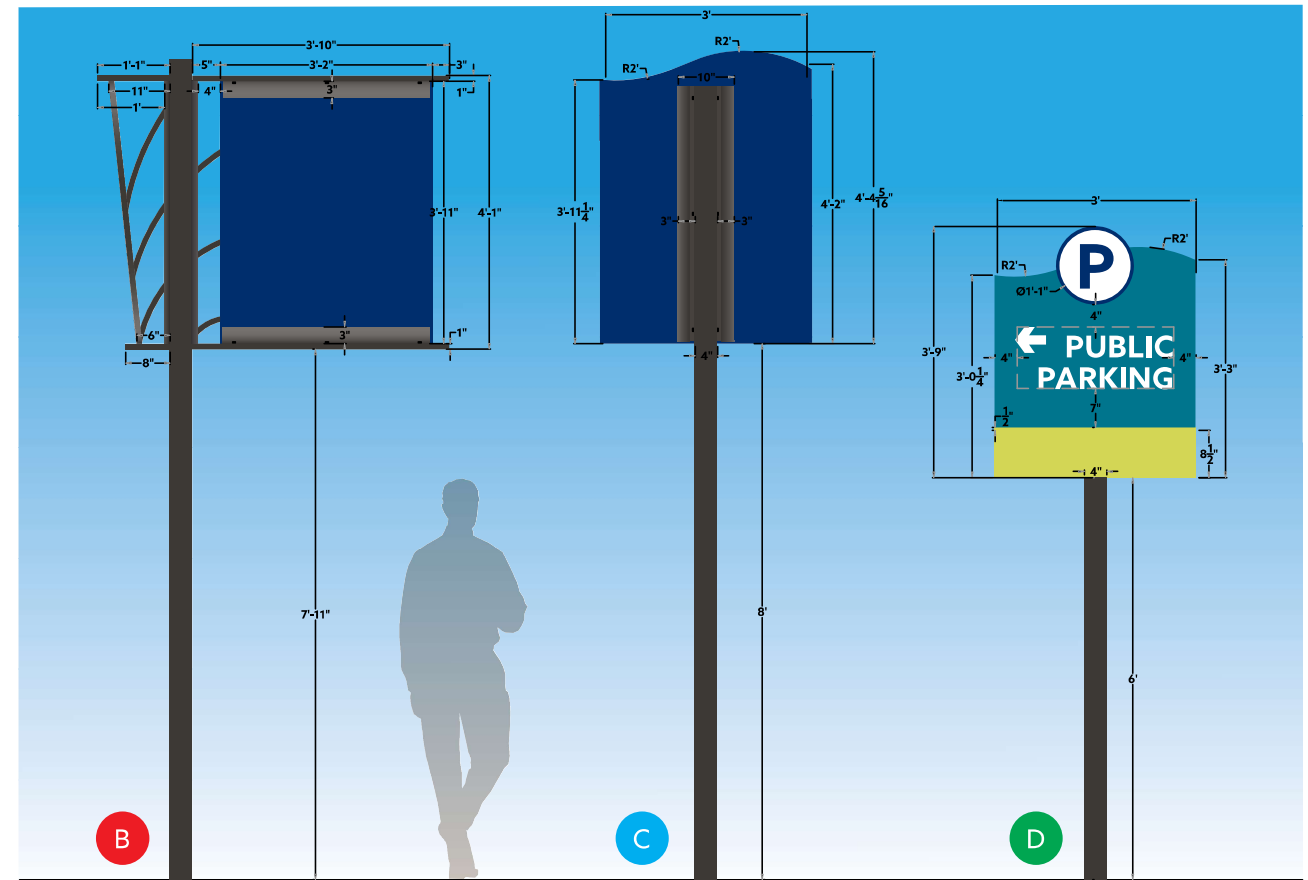
Pantone Sign Colors



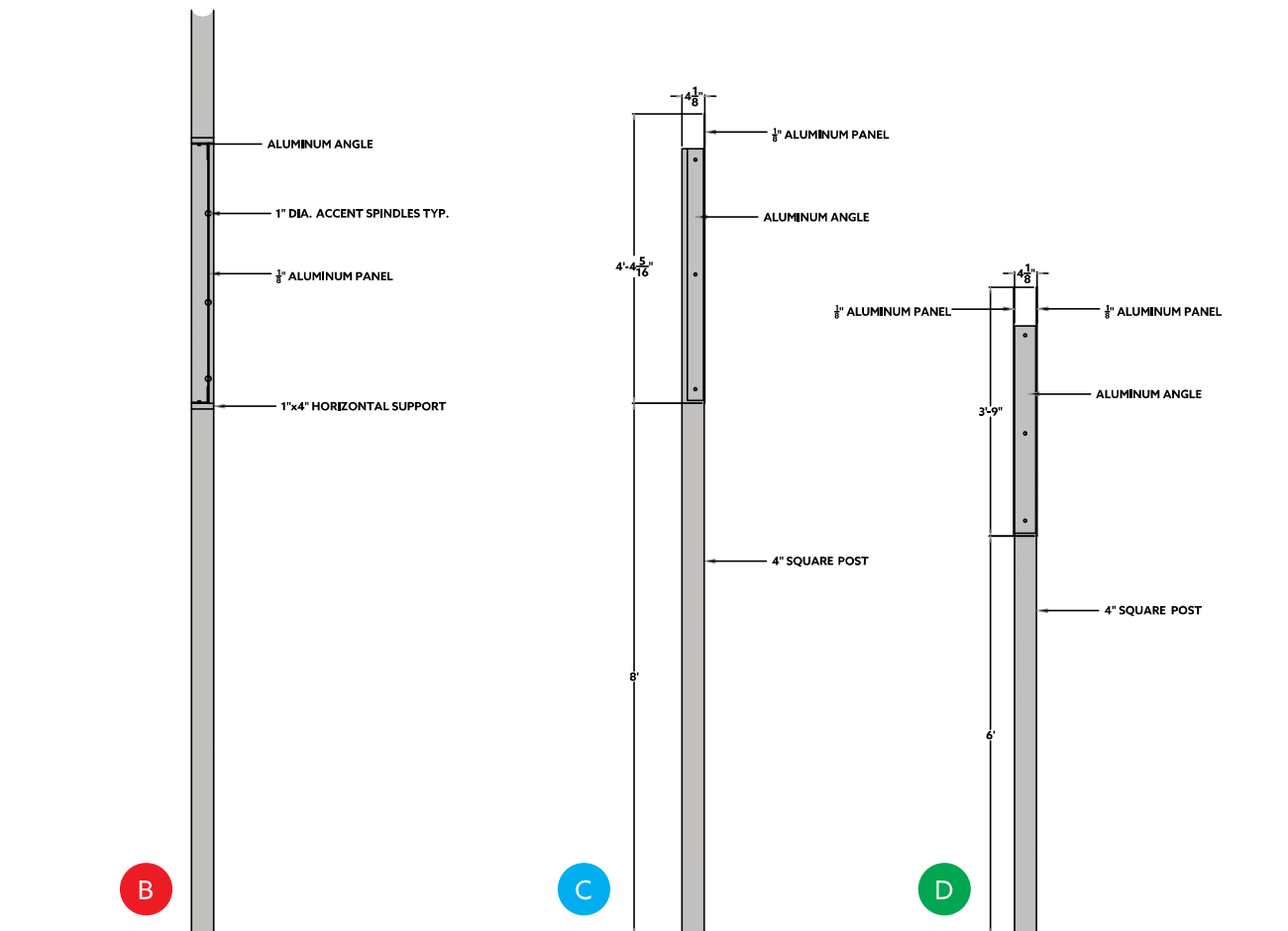
Sign Fonts

- Azo Sans Bold**
- Azo Sans Medium**
- Azo Sans Regular**

Item 8D.



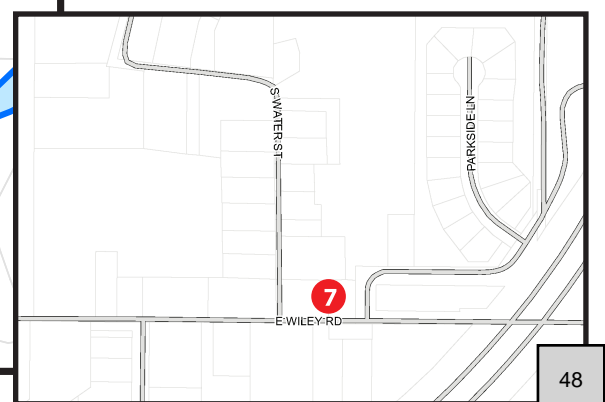
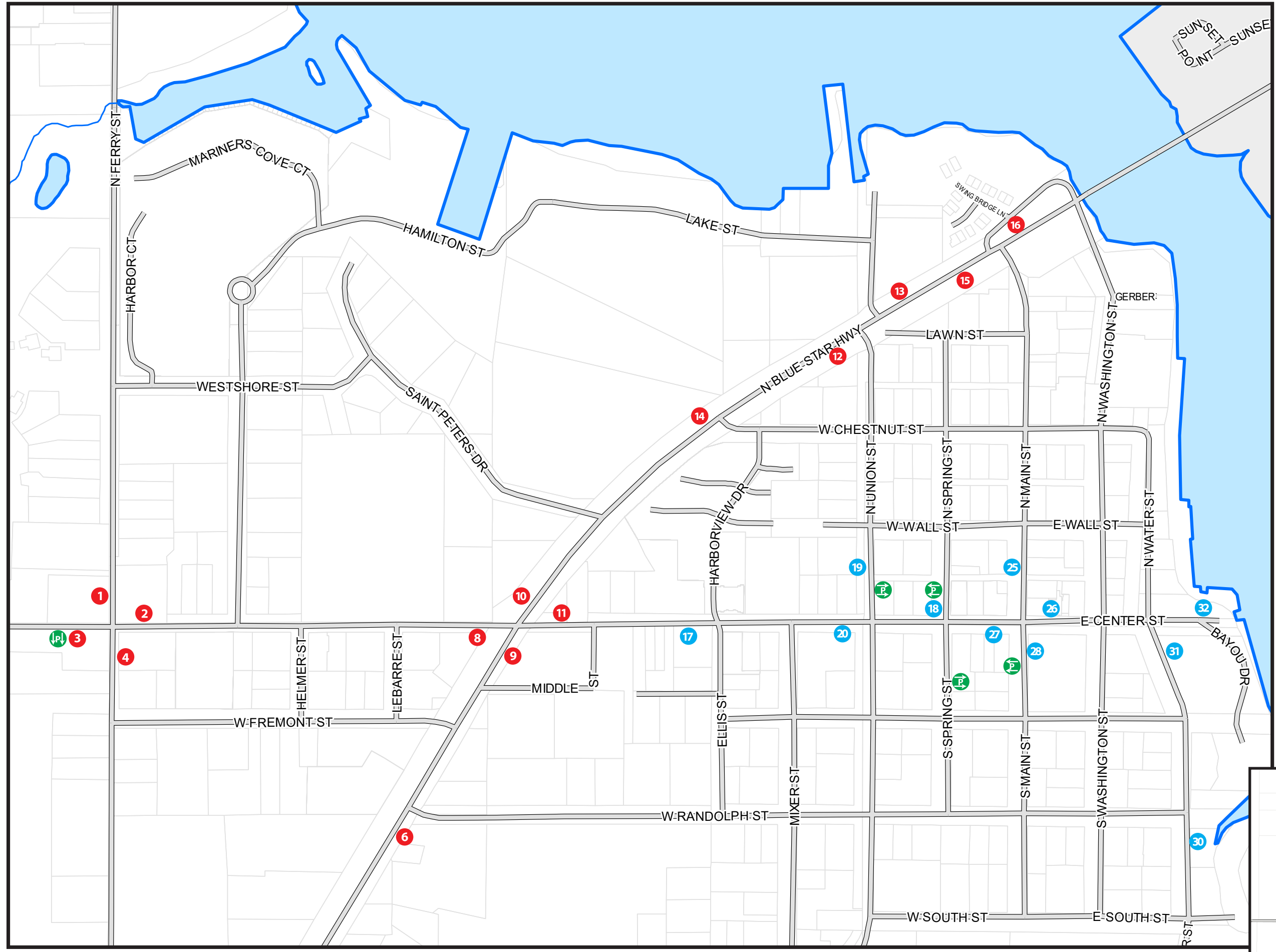
REAR VIEW



SIDE VIEW

SECTION 7 - ATTACHMENT A - CITY OF DOUGLAS WAYFINDING DESIGN SUITE CONT.

Item 8D.



SECTION 7 - ATTACHMENT A - CITY OF DOUGLAS WAYFINDING DESIGN SUITE CONT.

Item 8D.

The wayfinding signs are organized as follows:

- Signs 1-4:** Labeled "DOUGLAS".
 - 1: Douglas Beach, Downtown Wade's Bayou Park
 - 2: Douglas Beach, Oval Beach Mount Baldhead
 - 3: Downtown Wade's Bayou Park, Oval Beach Mount Baldhead
 - 4: Downtown Wade's Bayou Park, Douglas Beach, Oval Beach
- Signs 6-8:** Labeled "DOUGLAS".
 - 6: Downtown Union Street Boat Launch, Douglas Elementary School
 - 7: Downtown Galleries Boutiques Dining, Wade's Bayou Park
 - 8: Downtown Beery Field, Wade's Bayou Park, City Hall
- Signs 9-16:** Labeled "DOUGLAS".
 - 9: Downtown Wade's Bayou Park, Root Beer Barrel, Douglas Beach
 - 10: Downtown Wade's Bayou Park, Root Beer Barrel, Douglas Beach
 - 11: Douglas Beach, Root Beer Barrel
 - 12: Downtown City Hall, Union Street Boat Launch
 - 13: Downtown City Hall, Union Street Boat Launch
 - 14: Downtown Wade's Bayou Park, Douglas Beach
 - 15: Downtown Beery Field, Point Pleasant Marina, Veterans Park
 - 16: Downtown Beery Field, Point Pleasant Marina, Veterans Park
- Signs 17-20:** Labeled "DOWNTOWN".
 - 17: City Hall Parking, Beery Field, Wade's Bayou Park
 - 18: Parking, Root Beer Barrel, Lake Michigan
 - 19: Galleries Boutiques Dining, Public Parks
 - 20: Beery Field, Wade's Bayou Park, Parking
- Signs 25-28:** Labeled "DOWNTOWN".
 - 25: Beery Field, Wade's Bayou Park, Parking
 - 26: City Hall Library, Douglas Beach, Parking
 - 27: Wade's Bayou Park, Public Restrooms, Parking
 - 28: Wade's Bayou Park, Root Beer Barrel, Lake Michigan
- Signs 30-32:** Labeled "DOWNTOWN".
 - 30: Wade's Bayou Park, Douglas Elementary School
 - 31: Galleries Boutiques Dining, Public Restrooms
 - 32: Public Restrooms, City Hall, Library, Lake Michigan
- Signs 33-34:** Public Parking signs.
 - 33: PUBLIC PARKING with right arrow
 - 34: PUBLIC PARKING with left arrow



MEMORANDUM

City Council

June 19, 2023, at 7:00 PM

TO: City Council

FROM: Rich LaBombard, City Manager

SUBJECT: Environmental Consultant – Resolution 23-2023

As part of the Environmental Protection Agency (EPA) Brownfield Cleanup grant requirements, the City of Douglas must have an environmental consulting firm available to assist with the grant activities. PM Environmental of Berkley, Michigan has long been the City's environmental consultant. One other important requirement of the EPA grant is to ensure that there has been a competitively bid process for selecting the environmental consultant. Having not found evidence of a competitive bid process to engage the services of PM Environmental, I was directed by the EPA to complete that requirement.

The environmental consultant will complete the following Brownfield Cleanup grant tasks:

Task 1 – Community Involvement and Outreach:

Implementation activities include the development of a Community Involvement Plan which outlines community participation activities, resident notification of cleanup schedules and progress (i.e. mailings, public notices, email notifications, email progress updates, etc.), and a minimum of three public meetings (pre, interim, and post) to solicit input, educate, and update the community of cleanup progress. This task also includes the attendance of one City staff member at the next EPA National Brownfield Conference 2023 in Detroit, Michigan.

Deliverables: Community Involvement Plan, meeting minutes documenting each community outreach / involvement / meetings, copies of handout materials, or other materials developed for public notices and information.

Task 2 – Cleanup Planning:

Implementation activities include the finalization of the Analysis of Brownfield Cleanup Alternatives (ABCA), development and approval of a risk-based TSCA PCB Cleanup Work plan / model, preparation of bids and specifications, and solicitation of competitive pricing.

The TSCA PCB Cleanup Work plan / model will include updated cleanup volume calculations that incorporate the additional site assessment data from the EPA Targeted Brownfield Assessment investigation that was completed in the fall of 2022 (See Appendix B – EPA Targeted Brownfield Assessment Investigation). Cleanup work plan activities will take approximately one year and require the submittal of several drafts and ongoing correspondence with EPA TSCA staff before final approval is issued. The attendance of a pre-bid meeting and site walkover will be mandatory for qualified Consultants to submit competitive pricing. The retaining of a qualified Consultant will abide by EPA Guidelines and the City’s established procurement process (see Douglas City Ordinances, Chapter 37 – Finance, Procedures for Purchases, Contracts and Bidding available on the City’s website at www.douglasmi.gov).

Deliverables: Final ABCA, Risk-based TSCA PCB Cleanup Work Plan, Bid Package / Solicitation, Pre-bid meeting / site walkover attendance list, and bid tabulation, recommendation to award, and written communication for City Council.

Task 3 – Cleanup Activities:

Activities include the implementation of the risk-based TSCA PCB Cleanup Work Plan that involves the removal and disposal of contaminated soil and concrete surface material at an approved disposal facility, the import and placement of clean fill material, environmental sampling and oversight, and the installation and maintenance of appropriate surface cover. Cleanup of the PCB contaminated areas will be compliant with the cleanup standards outlines in TSCA Subpart D. Environmental sampling will be conducted by the consultant under an approved Quality Assurance Project Plan (QAPP).

Deliverables: QAPP, daily observation reports, project photos, and volume of contaminated materials removed. A summary of cleanup activities will also be provided in the quarterly progress reports.

Task 4 – Grant Management:

Activities include the preparation and submittal of required progress reports, input of project data into ACRES, preparation and submittal of a final project report, and ongoing correspondence with EPA and EGLE as appropriate. The quarterly reports will describe progress on each defined task in this Work Plan. The Annual Financial Report and the Annual Disadvantaged Business Enterprise (DBE) Report will be prepared in October of each year.

Deliverables: Quarterly progress reports, ACRES entries, and final project report.

The City advertised for environmental consulting services for the minimum required 30 days per the EPA's "*Best Practice Guide for Procuring Services, Supplies and Equipment Under EPA Assistance Agreements*" and publicly opened bids on Wednesday, June 7th. Only one bid was received.

- PM Environmental, Berkley, Michigan - \$55,000

Funds for this activity have been budgeted by the City Council in the Brownfield Redevelopment Authority Fund – Contractual Consultant.

On June 8, 2023, the Douglas Brownfield Redevelopment Authority met and made a recommendation to City Council to approve the proposal from PM Environmental.

I recommend the City Council approve resolution 23-2023 accepting the proposal from PM Environmental in the amount of \$55,000 for environmental consulting services related to the EPA Brownfield Cleanup grant activities.

CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN

RESOLUTION NO. 23-2023

A RESOLUTION TO APPOINT PM ENVIRONMENTAL FOR ENVIRONMENTAL CONSULTING SERVICES RELATED TO THE EPA BROWNFIELD CLEANUP GRANT

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 19th day of June, 2023, at 7:00 p.m. with

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, the EPA Brownfield Grant requires the city to obtain bids for an environmental consulting firm, and

WHEREAS, only one bid was received from PM Environmental of Berkley, Michigan in the amount of \$55,000.00 and funds have been budgeted by the City in the Brownfield Redevelopment Authority Fund – Contractual Consultant, and

WHEREAS, on June 8, 2023 the Douglas Brownfield Redevelopment Authority met and made a recommendation to City Council to approve the proposal from PM Environmental.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS: City Council does hereby approve Resolution 23-2023 accepting the proposal from PM Environmental in the amount of \$55,000.00 for environmental consulting services related to the EPA Brownfield Cleanup grant activities.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 19th day of June, 2023

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Jerome Donovan, Mayor

BY: _____
Pamela Aalderink, City Clerk

CERTIFICATION

I, Pamela Aalderink, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held on Monday, June 19, 2023 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____

Pamela Aalderink, City Clerk



MEMORANDUM
REGULAR CITY COUNCIL MEETING
June 19, 2023 at 7:00 PM

TO: City Council

FROM: Rick Zoet, DPW Director

SUBJECT: Purchase of two 2023 John Deere Tractors w/attachments

During the annual budget process, the Department of Public Works (DPW) presented a variety of equipment purchases to be included in the FY 23 -24 budget. The trade in of two Holder tractors and a John Deere tractor and the purchase of two John Deere tractors with mowers, blades, and liquid tanks was included as a proposed purchase.

Using negotiated government discount pricing from GreenMark Equipment, the price for two tractors, two 72 inch finish mowers, two Demco 150 gallon brine sprayers, and two HLA hydraulic V-blades is \$135,500. MSRP is \$205,215 but after a discount of \$69,715 and trade of \$21,030, final cost for the City is \$114,470. The approved budget amount for this purchase is \$115,000.

This purchase is necessary because the Holder tractors are no longer safe or reliable for City use. Also, the snow removal contract is up for renewal and with this purchase the DPW team can handle more snow and ice removal of parking lots and parking spaces saving the City contracting expenses. This purchase will not eliminate the use of a contractor for snow and ice removal services entirely.

Funds for this purchase have been budgeted in the FY 23-24 budget under the Equipment – DPW Equipment – Capital Outlay Account 660-902-979.

I recommend City Council approve the trade in of the 2001 John Deere 4200 tractor and two 2011 Holder C992 tractors and the purchase of two 2023 John Deere 3046Rs and attachments for \$114,470.



CITY OF THE VILLAGE OF DOUGLAS
 86 West Center Street, P.O. Box 757
 Douglas, MI 49406
 (269) 857-1438 phone / (269) 857-4751 fax

www.douglasmich.gov
 info@douglasmich.gov
 Payable Online At: tinyurl.com/PayItOnline

Item 8G.

CITY COUNCIL ACTION:	Approved	Denied
POLICE DEPARTMENT:	Approved	Denied
DEPT. PUBLIC WORKS:	Approved	Denied
<hr/>		
Fee:	\$50	
Received by:		

APPLICATION FOR SPECIAL EVENT PERMIT

The City of Douglas offers two types of permits for events within the City. A **Special Event** is described as a large gathering of people that covers a broader range of the City, such as, the entire park(s), right-of-ways, trails, street closures, sidewalks, etc. These events also require significant coordination and requests of City resources, such as, Douglas Police Department, Department of Public Works, and Saugatuck Township Fire Department. **Special Event Permits will require approval from City Council and need to be filled out in its entirety and returned to the City Clerk's office a minimum of 60 days prior to the scheduled event.** A **Park Reservation** permit is described as a small gathering confined to a small area of a park and does not require significant City coordination or resources. Park Reservation permits require only City administration approval. Park reservation fee is \$50.

APPLICANT/ORGANIZATION INFORMATION

Applicant/Organization: City of Saugatuck PH: 269.857.2603
 Contact Name: Ryan Heise PH: 269.857.2603
 Street Address/P.O. Box: 102 Butler St. PO Box 86
 City/State/Zip Code: Saugatuck, MI. 49453
 E-mail: ryan@saugatuckcity.com
CONTACT PERSON ON DAY OF EVENT: Ryan Heise PH: 269.857.2603

EVENT INFORMATION

Name of Event: Fourth of July Extravaganza
 Event Date(s): July 4th Anticipated Number of Attendees: 1,500
 Purpose of Event: Holiday Celebration
 Location of Event: Coghlin Park for DJ. Requesting use of Douglas land for Firework staging.
Firework staging loading at Safe Harbor Tower Marine vacant land between floating docks, Douglas-MI.
 Event Start & End Hours: 8:00pm-11:00pm
 Estimated Date/Time for Set-Up: 8:00
 Estimated Date/Time for Clean-Up: 11:00
 Estimated Number of Volunteers: 20

EVENT DETAILS**MUSIC:**

Will Music be provided during this event? Yes No

If yes, type of music proposed: Live Amplification Recorded Loudspeakers

Time music will begin: 8:00 end: 11:00

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department)

Will Food Vendors/Concessions be available at your event? Yes No

If yes, Provide Copy of Health Department Food Service License

ALCOHOL:

Will alcohol be served at your event? Yes No

If yes, Provide Copy of Liquor Liability Insurance (Listing the City as additional insured)

Provide Copy of Michigan Liquor Control License

Please describe measures to be taken to prohibit the sale of alcohol to minors: _____

NOTE: *It shall be unlawful for any person within the City to consume intoxicating liquor of any kind in any street, alley, park, public building, or other land owned by the City, unless the consumption is authorized under a valid permit issued by the City or its authorized agent. (1995 Code, 42-166) (Ord.43, passed 6-5-1961)*

EVENT SIGNAGE:

City approval is required for any temporary signage in the public right-of-way, across a street, or on City property. Which of the following signs are requested for this event?

- Temporary Signs: Number requested: _____ Maximum size is 2'x2'
(Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)
- Banner Signage: Maximum size is 14'x4'
(Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)
- Signage at Event Site: Location(s): _____
Description of signs: _____
(Signs at event site cannot be displayed prior to the day of the event and must be removed at the end of the event.)

Please see the City Clerk to obtain the correct application based on the event signage requested.

FIREWORKS:

Will fireworks be a part of your event? Yes No

If yes, Provide Copy of Liability Insurance (Listing the City as additional insured)

Council Resolution will be Required – see attached sample

TENTS/CANOPIES/MISC:

Will tents/canopies be installed? Yes No

If yes, Notify the Director of the Douglas Department of Public Works @ 269-857-2763 to discuss placement locations (Irrigation systems are located at Beery Field and Schultz Park)

Fill out the Special Event Requirements for Tent Structures form and/or call the Saugatuck Township Fire Department with questions at (269) 857-3000.

Booths – Quantity _____

Tents – Quantity _____

Awnings – Quantity _____

Tables – Quantity _____

Portable Toilets – Quantity _____

The City of Douglas does not have tents, tables, or chairs available for rental.

MARKETING:

How do you plan to market your event? (Example: Saugatuck/Douglas Area Convention & Visitors Bureau, Local Businesses, etc.) Social Media, CVB, Commercial Record

REQUIRED AUTHORIZING PERSONNEL SIGNATURES:

If your event requires City services, please seek proper authorization. Applicable fees may apply depending upon the assistance required by the City.

DEPARTMENT OF PUBLIC WORKS:

Will this event require the use of any of the following municipal equipment?

Trash Receptacles – Quantity _____

Barricades – Quantity _____

Traffic Cones – Quantity _____

No Parking Signs – Quantity _____

Fencing– Quantity approx 200 ft

Electric

Water

Restroom Cleaning

Approved Denied

Approved with Conditions _____

Authorized Personnel Signature _____ Date: _____

DOUGLAS POLICE DEPARTMENT:

Will this event require additional officers & equipment? Yes No

If yes, please describe & include times: Possibly for loading fireworks.

Street Closure: (Use attached map to outline proposed closure)

Street closure date/time: _____ Street re-open date/time: _____

Parade Type: Pedestrian Vehicle

Parade Route: (Use attached map to outline route)

Parade start time: _____ Parade finish time: _____

Approved Denied

Approved with Conditions _____

Authorized Personnel Signature _____ Date: _____

APPLICANT/ORGANIZATION CHECK LIST

Completed Application

Event Map (include detailed event layout for food vendors/concessions, booths, portable restrooms, road closures, barricades, music, event signage, etc.)

"Will Provide" Certificate of Insurance (listing the City of Douglas as additional insured – see sample provided)

Fireworks Resolution – 60 days in advance (if applicable)

Michigan Liquor Control Commission Special Event License (if applicable)

Health Department Food Service License (if applicable)

Requirements for Tent Structures (if applicable)

Department of Public Works Authorized Personnel Signature (if applicable)

Police Department Authorized Personnel Signature (if applicable)

If document(s) are missing, please explain: _____

The Applicant/Organization understand and agrees to the following:

1. Provide a certificate of insurance with all coverage deemed necessary for the event, naming the City of Douglas as an additional insured on all applicable policies. The certificate shall be submitted to the City Clerk’s Office no later than 1 (one) week following notice of the event approval.
2. Comply with all local and applicable State Laws and City policies. Applicant/Organization acknowledges that the special events permit does not relieve the Applicant/Organization from meeting any requirements of law or those of other public bodies or agencies applicable to the event.
3. Applicant/Organization further understands the approval of the event may include additional requirements and/or limitations based on the City’s review of this application. The Applicant/Organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary before the event may be held.
4. Applicant/Organization understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.
5. Applicant/Organization also agrees to clean-up and leave/restore the area in the condition it was found. The City is not responsible for equipment or personal items left on public property.
6. Prohibit its organization and guests from engaging in profane or inappropriate language or actions.
7. Abide by City of Douglas Ordinance Chapter 95.01 regarding Noise Nuisances.

8. A breach of any of these understandings and agreements may result in the denial of Application or revocation of an approval of the City.

HOLD HARMLESS/INDEMNITY

1. Upon approval of Event Permit, Applicant/Organization agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and Contactors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from:

- A. Acts or omissions by the Applicant/Organization, its agents, employees, servants and Contractors in furtherance of the event, including, but not limited to, acts or omissions alleged to be in the nature of gross negligence or willful misconduct. The Applicant/Organization agrees to reimburse the City for reasonable attorney fees and court costs incurred in the defense of any actions, suits, claims, or demands arising from the operations of the Applicant/Organization due to the above referenced acts or omissions.
- B. Violations of state or federal law by Applicant/Organization, its agents, employees, servants, and Contractors whether administrative or judicial, arising from the nature and extent of this Application. Permit and/or event.
- C. Other acts of Applicant/Organization or attendees causing personal injury or property damages in connection with this event, unless resulting from the sole negligence of the City, its officers, employees, or agents.

2. The Applicant/Organization agrees that it is its responsibility and not the responsibility of the City to safeguard the property and materials used in the event and the property and materials of the attendees. Further the Applicant/Organization agrees to hold the City harmless for any loss of such property and materials.

3. The Applicant/Organization shall not discriminate against any employee, or applicant for employment because of religion, race, color, national origin, age, sex, height, weight, handicap, ancestry, place of birth, sexual preference or marital status. The Applicant/Organization further covenants that it will comply with the Civil Rights Act of 1973, as amended; and the Michigan Civil Rights Act of 1976 (78. Stat. 252 and 1976 PA 453) and will require a similar covenant on the part of any consultant or sub-Contractor involved in the hosting of this event.

As the Applicant or duly authorized agent of the Organization, I hereby apply for approval of this special event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Printed Name of Applicant: Jamie Wolters Date: 6.14.23

Signature of Applicant: *Jamie Wolters* Date: 6.14.23





Michigan Department of Natural Resources - Law Enforcement
MARINE SPECIAL EVENT APPLICATION AND PERMIT

Issued under authority of Part 801, Marine, Part 811 ORV and Part 821 Snowmobile, of the Natural Resource and Environmental Protection Act, Act 451, P. A. of 1994, as amended. Failure to comply with the provisions of this Act is a misdemeanor and may result in fines and/or imprisonment.

DNR USE ONLY
Permit Number
D7-M-AL-23-86

APPLICANT: This completed and signed application must be received by the appropriate DNR office at least 30 days prior to the event, or the permit may not be authorized. Locations and addresses on next page.

Form with fields for Name of Applicant, Sponsoring Organization, Name of Person in Charge, Event Date, Location of Event, and various checkboxes for event types like Marine, Fireworks, etc.

APPLICANT: Read all pages and attachments before certification and signature.

CERTIFICATION section with signature line and date field.

APPLICANT: Submit completed and signed application to appropriate DNR office at least 30 days prior to event or permit may not be authorized. Locations and addresses on next page.

FOR DNR USE ONLY section containing Investigation Findings & Recommendations and Investigating Officer signature.

AUTHORIZATION section with checkboxes for event authorization and a list of numbers 1-16.

RECEIVED stamp

MASTER PROJECT LIST

Item 9B.

Department Activity	Working Title / Item	Est. Budget Amount	Proposed Budget Year	Purpose of Project / Project Notes	Notes
FY 22-23					
Point Pleasant Municipal Marina / Veterans Park	High Water Grant	\$20,000	22-23	Work with Prein&Newhof on an EGLE High Water Grant for Washington St Planning	Plan only, Resolution 37-2022 approved 11.7.22. Pending award in July, 2023.
Felkers Utilities (Public) WS1	Felkers Utilities (Public) - Storm sewer easements with O'Connor and Janks - Engineering costs for easement for storm water to Garandana bowl - Grant opportunities - Engineering for Felkers	\$50,000 approved for Engineering	22-23	Garandana Drainage Improvements - \$19,000. Focused on storm drain.	Proposal Sent for Engineering \$22,500 January 2023 Presentation
Acquisitions / Asset Disposal WS2	Dispose of 66th St. Property (10 acres)	In house activity	22-23	Dispose of property through ordinance & RFP process asset disposal policy	Draft ordinance & RFP written
Harbor Area WS2	Bridge Navigation Lighting	\$7,000	22-23	\$14,000 total split with Saugatuck	In progress, all 3 municipalities have signed off on, spring completion
Police Department (47 W. Center St.) WS2	Police Department Upgrades	XXXXXXXXXX	22-23	Current are very old and lack technology	Ordered in Mid October, waiting for installation, changed vendors
	- Upgrade Telephone System	\$1,600			
Public Parking Lot Behind EPC WS2	Public Parking ADA Marking & ADA Signage	\$5,000	22-23	Comply with ADA guidelines for public parking	
Downtown District WS3	Wayfinding Signage in the Downtown	\$34,000	22-23	Unify signage & remove redundant signs	GIS Map has been developed, DDA awarded on May 31
Blue Star Highway Business Corridor (City Limit to Bridge) WS3	Wayfinding Signage along the Blue Star Highway Corridor	\$10,000	22-23	Unify signage & remove redundant signs	GIS Map has been developed, On the 6.19 CC agenda for award
Douglas Beach WS2	Douglas Beach Upgrades	XXXXXXXXXX	22-23	Result in labor cost savings / increased safety / compliance with park hours	Order Placed, backordered
	- Timed locks on restrooms	\$8,000			
Schultz Park	Determine Property Ownership		22-23	Resolve ownership/use of property	Working with MDOT to get into agreement
Union Street Boat Launch WS2	Union St. Boat Launch Upgrades	XXXXXXXXXX	22-23	Fire Extinguishers \$130 each	Ordered
	-Fire extinguisher	\$300			
200 Blue Star Highway WS2	200 Blue Star Highway Upgrades	XXXXXXXXXX	22-23	Develop an RFQ for an environmental consultant for 200 BSH per EPA grant requirements	Awarded to PM Environmental
	- Grant Match & Engineering Oversight	\$30,000			
Contractual Services WS3	Water Agreement	In house activity	22-23	Revise water agreement as required by EGLE	Working with the City Attorney and adjacent municipalities
Contractual Services WS3	Sewer Agreement	In house activity	22-23	Revise sewer agreement as required by EGLE	Working with the City Attorney and adjacent municipalities
Contractual Services WS3	Downtown Parking Lot Maintenance Agreement	\$5,000	22-23	For routine striping, signage, and patch	
Ordinances WS3	Short Term Rental Ordinance	In house activity		Ordinance to limit usage	Waiting for legislative action
Ordinances WS3	Temporary Storage Pods	In house activity	22-23	Ordinance to limit usage	Requires Attorney Review
Placemaking WS3	DDA Gateway Beautification	In house activity	22-23	Work with the DDA on design concepts	DDA Chair in negotiations
Planning & Zoning / Economic Development WS3	DDA Development / TIF Plan Audit and Amendment	\$0	22-23	Audit of DDA Development and TIF Plan	Will be adopted at June DDA meeting

MASTER PROJECT LIST

Item 9B.

Department Activity	Working Title / Item	Est. Budget Amount	Proposed Budget Year	Purpose of Project / Project Notes	Notes
Planning & Zoning / Economic Development WS3	Establish Environmental Protection Standards	In house activity	22-23	Trees, Shoreline, Waterfront Construction, Sensitive Land, Stormwater	Tree Standards are Complete
Policies & Resolutions WS3	Beach Gate Policy	In house activity	22-23	Policy for beach access	Installed and signed
Technology WS3	Complete Legal Review of Entire Code of Ordinances & Recodification - Municode	\$20,000	22-23	Necessary because many municipal ordinances conflict and are outdated	Ongoing with Municode
Right-of-Way & Sidewalks / Trails Projects WS3	Blue Star Trail Connection to Saugatuck	Grant Activity	22-23	Coordinated by the Blue Star Trail committee	Grant Conditionally Awarded & Intergovernmental Agreement signed.
Underground Utilities	Lead service inventory	\$50,000	22-23	State mandate - Pot holing and service line self inventory mailers	Requires some engineering oversight, surveys have been mailed, DWAM Grant awarded. DPW will inspect water service lines entering the house for inventory.
Underground Utilities	Lead Water Service Replacement	\$100,000	22-23	State mandate - required to replace a minimum of five percent every year with total elimination of lead services in 20 years	Requires some engineering oversight Quoting lead service line replacement. Final FY 22-23 projects wrapping up in June.
Underground Utilities	Water & Sewer Rate Study	\$40,000	22-23	Initiate developing asset management study for water and sewer infrastructure so that a capital improvement rate can be assessed - Will require engineering and expertise of a firm specializing in capital improvement rate studies	DWAM Grant Phase II



MEMORANDUM

REGULAR CITY COUNCIL MEETING

June 19, 2023, at 7:00 PM

TO: City Council

FROM: Rich LaBombard, City Manager

SUBJECT: Department Report – June 2023

Assessor:

Audit – The audit meeting was on May 30th and was very successful. All the items submitted were in order and we did not have any deficiencies. Being the first round and not having any early intel, I feel very satisfied with the outcome. We should receive a letter from the State Tax Commission in the coming weeks with a complete report of the results.

Land Tables - I am continuing to work on City lot land tables and so far, I am happy with how that project is going. I hope to have this project done soon so that I can move on to sales studies for the 2024 assessments.

Fall Inspections - As I am going through the aerial reappraisal, I am starting a pile of cards that will need a physical inspection in the fall. This is happening because I am finding some records that need to be reviewed a bit more closely due to sketches not matching up and will need updated measurements and pictures.

Continuing work on many projects:

- Reappraisal using aerial maps – ongoing
- Processing incoming Property Transfer Affidavits
- Processing deeds monthly
- Processing monthly building permits

City Manager:

Project Master List – At the beginning of every fiscal year, the City develops a project master list based on approved capital expenditures developed in the budget process. The list is shared quarterly with City Council to show project progress. At the end of the fiscal year, the list is updated and a new list for the next fiscal year is created. Any unfinished items are rolled over to the new list. The final project master list for the fiscal year will be presented in the next City Council agenda packet and will be available on-line.

Utility Standards – A significant amount of time has been devoted to utility investigation and a review of underground utilities lately. I'm currently working on reviewing a set of utility standards developed by the

City Engineer that will establish a set of standards to follow for installing new utilities. This is a complex topic, but necessary to get to a routine standard for underground utility construction.

DDA TIF Plan – The DDA has approved their Tax Increment Financing plan and have made a recommendation to City Council to adopt the plan. This plan does not increase taxes. However, it outlines goals for the next five years for the DDA. Notices of the new TIF plan will be going out to properties within the DDA district, posted in 20 locations throughout the DDA (yes 20!), and notices published in the newspaper at least two times. Obviously, there are very strict notification standards for the TIF plan.

Framed Photo Donation – Thank you Lyle Kissee for donating a beautiful photo of the Center Street clock in winter. Staff will find a prominent place to display the photo in City Hall. Please stop by City Hall and check it out. Lyle has donated several photos to City Hall in the past and those photos are displayed in the Treasurer’s office.

End of Fiscal Year – The treasurer is working on wrapping up the fiscal year and we have good news. Revenue from various funds was higher than anticipated and expenses were lower than anticipated. We like to hear that.

City Flag – The City will be unveiling its new flag in July that is based on the heron logo and rebranding efforts. Attached is a picture of the design. Staff consulted vexillologist guidelines for the development of the flag. Key to any good flag are the basic principles of a limited color pallet, limited text, and easy enough for a child to memorize and draw.



Clerk:

Senate Bill No. 70 - An Act to create the address confidentiality program; to provide certain protections for victims of domestic violent, sexual assault, stalking, or human trafficking and for certain other individuals; to prescribe duties and responsibilities of certain state departments; to require the promulgation of rules; to create a fund; to prohibit the disclosure of certain information and obtaining under this act by fraud; and to prescribe penalties.

This Act is known as the Address Confidentiality act. The Clerk’s office will be using it to protect any voter who does not wish to have their mailing address disclosed. If you know of a victim of a crime who would benefit from such an Act, they can sign up online through the election portal on our city website.

Deputy Clerk - Our Deputy Clerk Kasper attended Clerking 101 in Lansing. In order to obtain the Certified Michigan Clerk status, an individual must accumulate a set number of educational points. Clerking 101 will award Deputy Clerk Kasper a set number of points to be used toward obtaining a clerk certificate.

SENATE BILLS – Currently there are 8 Senate Bills pertaining to elections that have been introduced in the State Senate. Clerks across the state still have no approved procedures for election changes brought by the approval of Prop. 2

Wrap Up – The Clerk’s office has been focused on the upcoming transition; standard operating procedures are already in place for some of the larger duties. Lists of what should take place following the transition are currently being compiled.

Deputy Clerk:

Clerking 101 – This month I completed the Michigan Association of Municipal Clerks (MAMC) Clerking 101 course. The two-day class covered a wide variety of topics such as Oaths of Office, Open Meetings Act, Freedom Of Information Act, Record Retention and Management, Parliamentary Procedure, Agendas, Minutes, Resolutions, and Government Accounting. This class was a great opportunity for new Clerks and seasoned Clerks looking for a review on many basic clerk functions.

In addition, there was a special session on the topic of elections that provided me with up-to-date information on early voting and preparing for the changes in effect from the passing of Proposal 2. I compiled and presented a list of questions in order to prepare the City for the upcoming busy election season. The information gathered from the session is very helpful but has been slow to roll out from the State, due to the number of changes being implemented with elections. I am very thankful for the opportunity to attend, and value the information greatly.

Training With The City Clerk - Continued training with the Clerk on meeting procedures, minutes, resolutions, and ordinances. The City Clerk has provided me with a variety of information and procedural outlines, alongside my continued studying of Robert’s Rules of Order, the Open Meetings Act, and the By-Laws for each of our Boards and Commissions. In addition, my understanding of our City’s Charter and the correlation to the Clerk’s responsibilities along with all City functions has been increasing. I am grateful for the guidance and training that City Clerk Aalderink has given me.

Police Department:

	May	Fiscal Year	Y.T.D.
<u>Complaints Answered/Investigated:</u>	198	1,860	840
<u>Criminal Arrests/Filings:</u>			
Felony:	00	24	18
Misdemeanor:	07	41	22
<u>Warrant Arrests:</u>	01	09	05

Traffic Enforcement:

OWI/OUID/Impaired Driving Arrests:	01	10	05
OWI High Blood Alcohol Content:	00	03	01
OWI 3 rd Offense:	00	01	00
Traffic Stops:	83	643	325
Civil Infraction:	19	79	56

Community Contacts:

Personal Contacts:	1,423	12,071	5,599
Business Contacts:	286	2,427	1,074
Property Security Checks:	1,178	11,147	4,675

Foot Patrol: (May)

1,292 Minutes (21 Hours & 32 Minutes.)

Misdemeanor Charges: (May)

- OWI Under 21 Years Old
- Driving While License Suspended
- No Operator’s License
- Trespassing
- Improper Use of Registration Plate (x2)
- No Insurance

Activity Time on Follow Up Complaint Investigations: (May)

1,071Minutes (17 Hrs. & 51 Minutes)
Number of March Follow Up Investigations: 50

Investigation of Felony Cases:

- Criminal Sexual Conduct (23-0768): Open.
- Larceny of Tow Dolly Trailer (23-0496): Open.
- Larceny of Floating Dock (23-0536): Open.
- Larceny (22-1742): Open.
- Larceny (22-1793): Open.
- Fraudulent Checks (22-1496): Open.
- Stolen Watercraft (#21-1420): Open.
- Robbery-Armed Huntington ATM (#20-1827). Open.
- Fraud (22-0091). Open.
- Fraud (22-0133). Open.
- Fraud (22-1261): Open.

Out of Jurisdiction Responses: (May)

Saugatuck Township:

- 23-705: Requested by Sheriff’s Office to back up Officer on an alarm
- 23-711: Requested by Sheriff’s Office to assist on an OWI investigation

- 23-714: Personal Injury Crash/Fatal. Assisted with road closure/traffic control
- 23-735: Requested Back up Priority 1 by Sheriff's Office for fight in progress
- 23-749: Requested Back up by Sheriff's Office with intoxicated Subject
- 23-774: Respond/Assist STFD with fire- possible occupants inside

Total Out of Jurisdiction Responses for May: 06

Total Complaints Handled within Douglas City for May: 192

Noteworthy Incidents: (May)

23-0694: On Monday May 8th at 5:25 P.M. Officer Brown was dispatched to the 2900 block of Bluestar Highway for a subject who refused to leave the premises. The subject was asked to leave by Officer Brown multiple times and refused to do so and was subsequently arrested for trespassing.

23-0701: On Tuesday May 9th at 2:19 P.M. Officer Reyes was dispatched to the 200 block of Randolph Street in reference to an unruly juvenile. Officer Reyes transported the juvenile home where he was turned over to a parent.

23-0707: On Wednesday May 10th at 12:30 P.M. Officer Dyer and I were dispatched to the 300 block of Mariners Cove for a Breaking and Entering/Home Invasion in progress. Upon arrival and contact with a subject in the residence it was determined that he was a contractor doing painting that the homeowner had observed by camera. The incident was unfounded.

23-0708: On Wednesday May 10th at 12:39 P.M. Officer Dyer was dispatched to the 800 block of Golfview Drive for a subject not breathing. Officer Dyer and Deputy Kroll arrived on scene and administered CPR and the AED along with the help of STFD. A pulse was regained, and the subject was transported to Holland Community Hospital where he later passed away.

23-0714: On Thursday May 11th at 9:05 A.M. I responded to a personal injury/double fatal traffic crash in Saugatuck Township. I closed the roadway and conducted traffic control at Blue Star Highway and Old Allegan Road until relieved by STFD.

23-0755: On Thursday May 18th at 9:01 P.M. Officer Brown was dispatched to Safe Harbor Tower Marine in reference to 4 subjects suffering from carbon monoxide poisoning on a watercraft that had just returned to dock. Two of the adults had lost consciousness while returning to the dock. AMR tended to the patients until the patients were cleared and released.

23-0766: On Friday May 19th at 11:24 P.M. Corporal Warsen was conducting stationary radar at Blue Star Highway and Enterprise Drive. Corporal Warsen observed a vehicle traveling 69 mph in a 45-mph zone. A traffic stop was conducted, and it was determined that the driver was under the influence of alcohol. The driver was arrested for OWI under the age of 21, transported to the Allegan Jail, and lodged.

23-0768: On Saturday May 20th at 4:51 A.M. Corporal Warsen was dispatched to Holland Hospital in regard to a subject who was sexually assaulted in a residence in the 0 block of Center Street. The incident remains under investigation.

23-0774: On Sunday May 21st at 2:53 P.M. Officer Dyer responded to a fire in Saugatuck Township North of Oval Beach with possible occupants inside. Officer Dyer was first on scene and located the fire in the

beach grass in the sand dunes. It did not involve a residence as reported. Officer Dyer was able to control the fire to keep it away from the structure and direct/assist Saugatuck Township Fire District Personnel.

The Department also responded to the following types of calls during May:

Larceny Complaints, Fraud Complaints, Disorderly Person, Suspicious Person/Vehicle/Situation, Medical Emergencies, Trespassing Complaint, Harassment Complaints, Peace Officer Complaints, Animal/Conservation Complaints, Property Damage Vehicle Crash Complaints, Welfare Checks, Motorist Assists, Business/Residential Alarms, Fire Alarm, Assist to STFD on a Fire Call, Open Door Complaints, Road Hazard Complaints, Parking Complaints, Lost/Found Property Complaints, Neighbor Disputes, Child Abuse Complaint and General Public Assists/Non-Criminal Complaints.

Events: (May)

Memorial Day Parade Planning and Staffing.
Douglas Elementary School to instruct Safe Kids Classroom Training with STFD.
Planning meeting for the Town Crier Race.
Douglas Elementary PTO Color Run at Beery Field. Presence & Security.
D.E.S. Preschool visit by Officer Reyes and Captain.
Meeting with D.E.S. Parents committee regarding school safety.
Planning meeting for Pride Event.
Department Staff Meeting.
Zoom Meeting regarding MDOT bridge repair projects.

Staff Training: (May)

Legal Update Training for all staff.
Firearms Training/Qualifications for all staff.
Corporal Warsen and I attended the City staff team building training.

Planning and Zoning:

Zoning Permits – This month, we have processed between 6-8 zoning permits for various projects including fences, additions, decks, patios, and new homes.

Site Visits – I began the process of making site visits during preliminary discussions of a few projects which homeowners were debating. Also made site visits over to the proposed West Shore Development, Forest Gate, and Centre Collective.

Meetings – I held meetings with both Councilmember Neal Seabert and Planning Commission Chair Paul Buszka to discuss recent developments in Douglas to give me a better understanding of the terrain. I also met with Paul a second time to go over potential Zoning Ordinance Amendments and to plan ahead for our review of the Master Plan. I have also had meetings with various residents regarding complaints, questions, and introductions.

Plan Requests – We've fielded between 5 and 10 plan requests, mostly regarding the West Shore Development, which have all been answered and updated as new plans have come in.

Software Training – We worked with the vendor BS&A to train Jenny and me on the processes in the Building Department software, including coordinating best routes for applicants to help streamline review.

Enforcements – I’m currently in the process of writing up and mailing a handful of enforcement letters ranging from small junk and un-mowed grass to a stop work order that had to be issued.

Project Management:

Planning and Zoning Assistance – Assist Joe Blair, the new Planning and Zoning Administrator, with processes, applications, current projects, and other onboarding topics. Fulfilled the requirements of a public hearing notice for the Westshore PUD. Arranged and published the Planning Commission agenda packet.

EGLE Grant – This spring I was awarded a zero match Community Energy Management Grant from the Michigan Department of Environmental, Great Lakes, and Energy (EGLE). The contractors have finished work at the Police Department, and I will be submitting reimbursement requirements soon.

Permit Applications – Continue to improve and recreate outdated forms for Planning and Zoning needs. Update the fees according to the new schedule of fees and add an online payment link. Created a new rezoning application and I’m in the process of doing a major revamp of the planned unit development application with Williams & Works.

FY 22-23 & FY 23-24 – Scheduling of various capital improvement projects. Provided the 4th quarter master plan to Council. Updated the FY23-24 master project list with rankings received by City Council and provided them for final budget approval.

Wayfinding – Worked extensively on the wayfinding request for proposal. Four proposals were opened publicly. DDA has awarded Praise Signs for their portion of the Wayfinding signs and City Council will be presented with their portion of the Wayfinding sign package tonight for approval.

DPW – Assist with ordering supplies, permit requirements, and updating list of various DPW items.

Road Work – Continued to monitor the mill and overlay projects, as well as the chip and fog sealing projects. Both projects are almost complete.

333 Blue Star Highway – Continued to monitor the progress of the drain and sidewalk project along 333 Blue Star Highway. This project is almost complete as well.

Manage Douglas Marina Slips – Continue to manage the slips at Douglas Marina and make sure all slip holders have filed the appropriate paperwork. A two (2) year lottery for 2024 & 2025 will be going out last summer/early fall.

Water Service Line – With budget still left for lead water service line replacements, I have added 4-8 more residents to get their lead water service lines replaced. Some are in coordination with road projects, but most will require no road disruptions.

66th Street Request for Proposal – Drafting an RFP for the disposal of surplus real property. An ordinance will need to be adopted in conjunction with the RFP. The RFP is currently in review by the City Manager but will need attorney review as well.

Training – Attended a full day of training with Lew Bender and discussed topics related to staff characteristics and communication.

Branding – When time allows, I have been working on merchandise and branding of the City's new logo. The City is proposing new hats, shirts, etc.

Drinking Water Asset Management Grant (DWAM) – Met with City Engineers to discuss next steps on inspections for lead service lines. The DPW will inspect the service lines that enter the residence. City Engineers will bid out the work for inspections at the curb stop.

Public Works Department:

Downtown – Due to the extreme dry conditions, multiple trees now have water bags installed. DPW staff installed a 325-gallon water tank with pump in the back of one of the pickup trucks in order to go around and water trees, new grass seeding, and perennials to increase efficiency over the 40-gallon tank previously used. The Pyramid sculpture and plaque have been installed at the Police Department and was unveiled after the Memorial Day parade.

Root Beer Barrel – DPW staff checked for proper tension of the cabling inside the barrel and then went on top to disassemble and clean the exhaust fan and vent louvers.

Douglas Marina – The City Manager and DPW Director toured the marina buildings and grounds noting improvements that need to be made. A total of 54 were recorded, and crews have already begun landscape improvements and replacement of rotting wood. Also, weeds have been removed and fabric/sand has been placed under the kayak storage racks.

Building and Grounds – With the newer sidewalk along Union Street from Center St. to Blue Star Highway, new areas of erosion have started to occur, so DPW staff has installed a pallet worth of sod strips where needed.

Parks – Monument bases were power washed and the drinking fountain at Beery was cleaned/polished.

Brush – Brush pick-up continues, while leaf pick up is complete and will resume in October.

Beach Bathroom – New grass seed on the north side is coming up well, despite little to no rain. Sand on the beach steps is monitored and blown off as needed.

Equipment - The DPW plow truck approved last year for a new style dual purpose bed has come back from the installer. This improvement prevents staff from needing to install a salt box every winter and removal every spring, eliminating a safety challenge for employees and saving time.

Blue Star Bridge – On May 24th, a hired contractor vacuumed the expansion joints and drains to comply with required routine maintenance. On May 25th, DPW staff installed ten (10) flags on the light poles prior to Memorial Day events.

Misc. – On June 2nd, DPW staff worked with the Pride Committee preparing and setting up for the weekend's events. On June 5th staff worked on some clean-up and removal of barricades and fencing.

Treasurer:

Taxes - The City issues tax bills in two installments in July and December. Tax bills for the summer tax collection are considered due and payable on July 1. 1% interest will be added on September 15th and at the start of each month thereafter on unpaid amounts. Tax bills for the winter tax collection are considered due and payable on December 1st. A 3% penalty will be added on unpaid amounts on February 15th. Unpaid summer and winter taxes can be paid to the City through February 28th. On March 1st, all unpaid taxes from the previous tax year are returned as delinquent to the Allegan County Treasurer who will continue to bill delinquent taxes including a collection fee and interest.

This month mortgage companies have begun sending in their lists of parcels that they need copies of the tax bill. Other entities as they pass their budgets send their approved tax millage rates to be put on the tax bill. I will be working closely with the assessor to ensure the tax system and the assessing system agree before bills are sent out.

Budget - Fiscal year 2023-2024 budget has been passed. Final budget amendments for fiscal year 2022-2023 were presented this evening. It's been a long process that wouldn't have been able to be completed without the hard work of all the staff at the City.

Certified Public Accountant (CPA) License - I am one of roughly 15,000 CPAs in the state of Michigan. One of the requirements to maintain my license is to get 40 hours of continuing education each year. This past month I have been listening to webinars and attending conferences to remain up to date on the latest accounting standards.

Audit - As the fiscal year comes to an end, I will start compiling information for the audit, and making sure items are recorded in the proper fiscal year. This year I will be preparing the financial statements for the auditors as well as preparing schedules to help the audit go smoother. As a result, the City will have lower audit fees. Very few governments have the staff expertise necessary to prepare their own financial statements. The audit usually occurs in October with the auditors at City Hall for 2-3 days. The audit must be submitted to the State by December 31st.

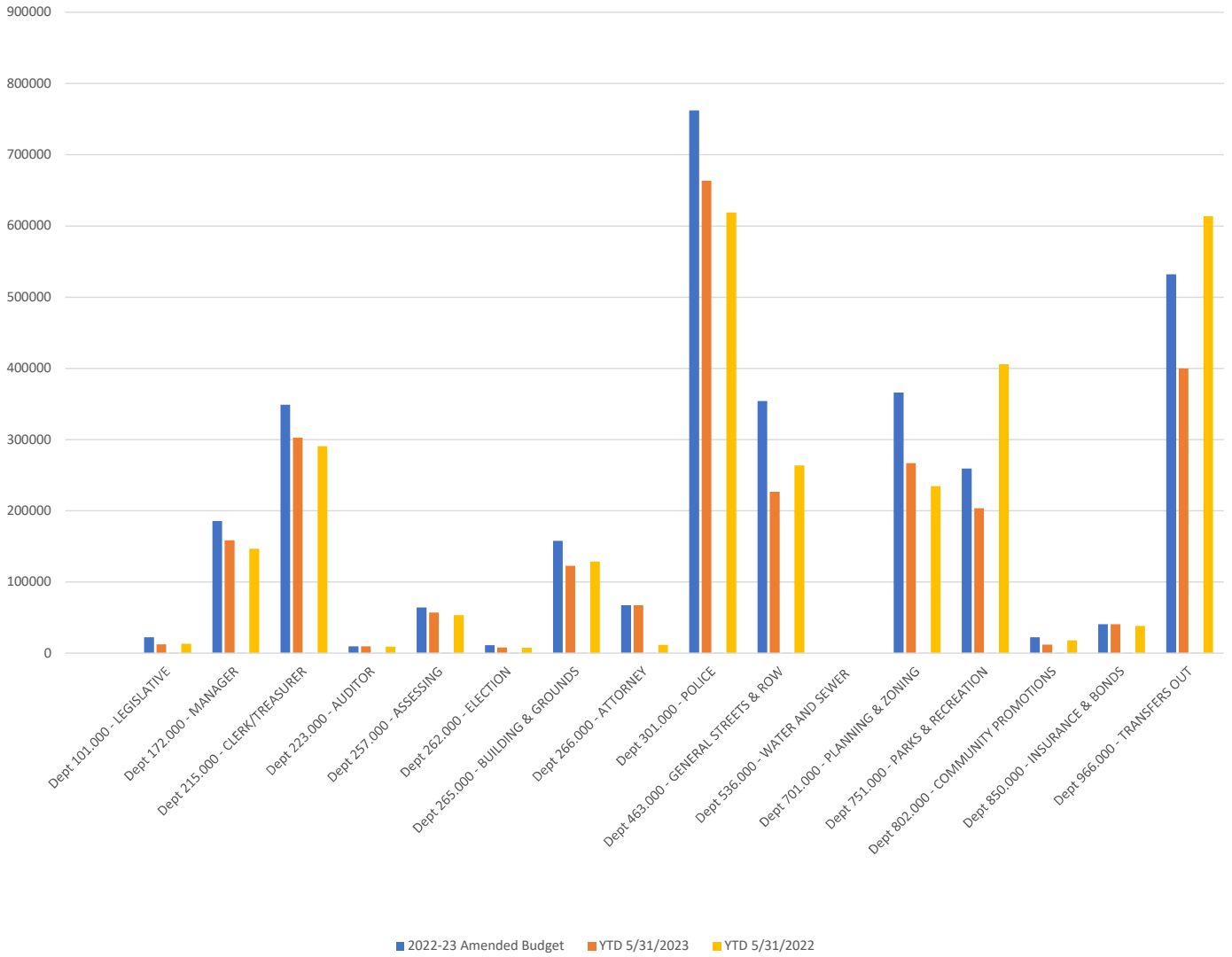
Cash Balances - The City's cash balances were down from last month. This was primarily related to the payment for mini track loader, concrete work by the root beer barrel and for the art sculpture, final payment on police cruiser and operating expenditures.

City Revenues and Expenses - Revenues and expenditures are generally consistent with where we would expect for this point of the year.

**City of the Village of Douglas
Financial Holdings Summary
May 31, 2023**

	<u>Identifier</u>	<u>Matures</u>	<u>Rate</u>	<u>Market Value</u>
<u>Cash</u>				
Huntington Bank - Common Checking				86,409.51
Huntington Bank - Tax & Trust				35,741.91
D.A. Davidson			2.00%	1,205.68
<u>CD's</u>				
D.A. Davidson:				
American Expr Natl Bk	02589AA28	12/4/2023	3.55%	192,308.32
Morgan Stanley Bank	61690UCK4	12/13/2023	3.50%	243,685.14
Wells Fargo Bank	949763WA0	12/28/2023	3.50%	<u>98,978.00</u>
MBS:				
Fifth Third	316777XV8	6/30/2023	2.95%	249,507.50
Michigan Legacy Credit Union	59452WAE8	11/9/2023	3.45%	<u>82,331.02</u>
Citizens Bank	75524KQJ6	12/22/2023	5.15%	<u>199,776.00</u>
<u>Bonds</u>				
D.A. Davidson:				
Fedl Farm Credit Bank Bond	3133EMCQ3	10/13/2023	0.28%	245,335.00
Fedl Farm Credit Bank Bond	3133EJ5H8	1/16/2025	2.85%	145,536.00
Fedl Home loan Mtg Corp	3134GXKR4	7/15/2025	0.40%	273,732.00
Fedl Home loan Mtg Corp	3134GWUC8	12/30/2025	0.50%	179,950.00
Fed Home Loan Bank Bond Step	3130AKSV9	1/28/2026	0.75%	228,292.50
Fedl Farm Credit Bank Bond	3133ELEN0	12/18/2029	2.25%	<u>138,325.84</u>
MBS:				
Fed Home Loan Bank Bond Step	3130ATD38	9/28/2023	4.00%	298,608.00
Fed Home Loan Bank Bond Step	3130ASVW6	11/17/2023	3.50%	248,155.00
Fed Home Loan Bank Bond Step	3130amfn7	5/26/2026	0.75%	137,559.00
Pinckney mich commnity schools	722205NW7	5/1/2028	1.84%	<u>88,025.00</u>
<u>Other Investments</u>				
Michigan Class			5.13%	<u>1,463,767.76</u>
Total Cash & Investments				<u>4,637,229.18</u>
<u>Fund</u>				
	Cash & Investments		Prior Month	4,883,714.23
	<u>May 31, 2023</u>		Prior Year	4,851,611.74
101 - General Fund	2,907,131.93			
202 - Major Street	384,072.26			
203 - Local Streets	108,013.75			
204 - Road Millage	0.00			
213 - Schultz Park Launch Ramp	119,271.54			
243 - Brownfield Redevelopment Authority	43,839.73			
244 - Harbor Authority	5,152.21			
248 - DDA	102,915.61			
403 - Blue Star Corridor Improvement Fund	226,874.56			
450 - Water & Sewer Fund	171,158.32			
594 - Douglas Marina	69,457.49			
660 - Equipment Rental Fund	499,341.78			
701 - Trust and Agency	0.00			
703 - Current Tax Receiving	<u>0.00</u>			
	<u>4,637,229.18</u>			

City of the Village of Douglas
 General Fund Expenditures
 May 31, 2023



Department	2022-23 Amended Budget	YTD 5/31/2023	% Budget Used	YTD 5/31/2022
Dept 101.000 - LEGISLATIVE	22,366.00	12,318.39	55.08	13,314.87
Dept 172.000 - MANAGER	185,502.00	158,538.36	85.46	146,458.69
Dept 215.000 - CLERK/TREASURER	348,867.00	302,776.29	86.79	290,574.88
Dept 223.000 - AUDITOR	9,400.00	9,400.00	100.00	9,300.00
Dept 257.000 - ASSESSING	64,160.00	56,946.40	88.76	53,268.71
Dept 262.000 - ELECTION	10,978.00	8,030.96	73.16	7,727.00
Dept 265.000 - BUILDING & GROUNDS	157,710.00	122,829.77	77.88	128,715.36
Dept 266.000 - ATTORNEY	67,500.00	67,501.79	100.00	11,749.21
Dept 301.000 - POLICE	762,295.00	663,419.73	87.03	618,882.20
Dept 463.000 - GENERAL STREETS & ROW	354,270.00	226,442.44	63.92	263,761.68
Dept 536.000 - WATER AND SEWER	0.00	0.00	0.00	0.00
Dept 701.000 - PLANNING & ZONING	365,859.00	266,987.88	72.98	234,752.85
Dept 751.000 - PARKS & RECREATION	259,242.00	203,516.20	78.50	405,990.02
Dept 802.000 - COMMUNITY PROMOTIONS	22,500.00	11,976.42	53.23	18,016.46
Dept 850.000 - INSURANCE & BONDS	40,772.00	40,771.65	100.00	38,315.00
Dept 966.000 - TRANSFERS OUT	532,000.00	400,000.00	75.19	613,732.32
TOTALS	3,203,421.00	2,551,456.28	79.65%	2,854,559.25

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED	YTD BALANCE
		AMENDED BUDGET	05/31/2023 NORM (ABNORM)	MONTH 05/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		05/31/2022 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-402.000	CURRENT REAL PROPERTY TAX	2,589,781.00	2,589,781.41	0.00	(0.41)	100.00	2,423,913.27
101-000.000-434.000	MOBILE HOME TAX	500.00	504.00	45.50	(4.00)	100.80	502.50
101-000.000-445.000	INTEREST & PENALTIES: DELQ TAX	5,000.00	6,898.27	(58.23)	(1,898.27)	137.97	7,372.01
101-000.000-447.000	TAX COLLECTION FEES	100,539.00	100,505.67	0.00	33.33	99.97	93,177.82
101-000.000-453.000	SPECIAL ASSESSMENT REVENUE	16,898.00	16,897.98	0.00	0.02	100.00	93,132.30
101-000.000-474.000	INTEREST ON SPECIAL ASSESSMENTS	1,308.00	1,307.68	0.00	0.32	99.98	1,475.28
101-000.000-476.000	BUSINESS LICENSE FEES	11,000.00	7,550.00	90.00	3,450.00	68.64	6,305.00
101-000.000-477.000	FRANCHISE FEES	16,000.00	13,159.34	4,105.16	2,840.66	82.25	12,601.21
101-000.000-528.000	OTHER FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	3,952.65
101-000.000-543.001	LAW ENFORCEMENT TRAINING	1,000.00	1,060.30	0.00	(60.30)	106.03	527.68
101-000.000-543.100	STATE REVENUE: LIQUOR LICENSE	8,167.00	8,166.95	0.00	0.05	100.00	7,912.85
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	45,000.00	44,373.89	14,657.59	626.11	98.61	45,108.76
101-000.000-573.001	METRO ACT	7,000.00	8,821.06	8,821.06	(1,821.06)	126.02	8,273.51
101-000.000-574.000	STATE REVENUE: SALES TAX	156,069.00	104,661.00	0.00	51,408.00	67.06	110,649.00
101-000.000-581.000	COUNTY ROAD MILLAGE CNTRB	175,000.00	182,609.68	0.00	(7,609.68)	104.35	177,578.34
101-000.000-603.000	POLICE ADMINISTRATION FEE	2,000.00	499.69	0.00	1,500.31	24.98	1,013.10
101-000.000-626.001	ROAD CUT FEES	3,000.00	2,800.00	100.00	200.00	93.33	1,800.00
101-000.000-627.000	BUILDING FEES	65,000.00	51,737.50	4,274.00	13,262.50	79.60	51,867.00
101-000.000-627.001	RENTAL INSPECTION FEE	10,500.00	15,250.00	2,400.00	(4,750.00)	145.24	12,340.00
101-000.000-628.000	PLANNING & ZONING FEES	39,500.00	52,672.00	11,052.00	(13,172.00)	133.35	13,851.70
101-000.000-651.000	LAUNCH FEES	7,250.00	8,993.00	2,329.00	(1,743.00)	124.04	5,651.25
101-000.000-657.000	ORDINANCE FINES - POLICE	3,500.00	2,735.51	238.02	764.49	78.16	4,039.96
101-000.000-657.001	ORDINANCE FINES - CIVIC	500.00	0.00	0.00	500.00	0.00	100.00
101-000.000-665.000	INTEREST INCOME	0.00	80,529.80	5,856.64	(80,529.80)	100.00	(102,843.10)
101-000.000-667.000	RENT	14,000.00	13,200.00	1,200.00	800.00	94.29	4,800.00
101-000.000-674.000	DONATIONS	50,000.00	45,931.10	(10.00)	4,068.90	91.86	85,943.60
101-000.000-675.000	OTHER REVENUE	9,064.00	29,204.82	920.00	(20,140.82)	322.21	13,785.99
101-000.000-675.001	REIMBURSEMENTS LOCAL GOV	7,200.00	3,720.75	0.00	3,479.25	51.68	6,098.48
101-000.000-679.001	REIMBURSE FROM STATE	0.00	1,459.57	0.00	(1,459.57)	100.00	0.00
101-000.000-698.000	INSURANCE REIMBURSEMENTS	7,090.00	8,839.95	0.00	(1,749.95)	124.68	12,357.49
101-000.000-699.213	TRANSFER IN SCHULTZ PARK LAUNCH	4,500.00	4,500.00	0.00	0.00	100.00	4,500.00
Total Dept 000.000		3,356,366.00	3,408,370.92	56,020.74	(52,004.92)	101.55	3,107,787.65
TOTAL REVENUES		3,356,366.00	3,408,370.92	56,020.74	(52,004.92)	101.55	3,107,787.65
Expenditures							
Dept 101.000 - LEGISLATIVE							
101-101.000-703.000	WAGES	9,000.00	5,575.00	0.00	3,425.00	61.94	5,800.00
101-101.000-718.000	TRAINING FUNDS	4,500.00	1,665.00	0.00	2,835.00	37.00	2,127.00
101-101.000-718.002	MISC TRAVEL EXPENSES-TRAINING	4,000.00	586.89	586.89	3,413.11	14.67	1,046.89
101-101.000-722.000	WORKERS COMPENSATION	32.00	31.25	0.00	0.75	97.66	40.27
101-101.000-740.000	SUPPLIES	400.00	0.00	0.00	400.00	0.00	937.03
101-101.000-812.000	RECORDING CLERK	200.00	0.00	0.00	200.00	0.00	0.00
101-101.000-851.000	TELEPHONE	540.00	437.33	43.67	102.67	80.99	47.36
101-101.000-861.000	MILEAGE REIMBURSEMENT	644.00	577.74	390.24	66.26	89.71	756.83
101-101.000-900.000	PRINTING & PUBLISHING	1,000.00	294.00	0.00	706.00	29.40	595.00
101-101.000-908.000	DUES/FEES/PUBLICATIONS	1,050.00	1,975.00	963.00	(925.00)	188.10	973.00
101-101.000-958.000	MISCELLANEOUS	1,000.00	1,176.18	145.95	(176.18)	117.62	991.49
Total Dept 101.000 - LEGISLATIVE		22,366.00	12,318.39	2,129.75	10,047.61	55.08	13,3
Dept 172.000 - MANAGER							77

PERIOD ENDING 05/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2022 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
101-172.000-702.000	SALARIES	108,445.00	98,291.82	12,519.93	10,153.18	90.64	91,680.27
101-172.000-718.000	TRAINING FUNDS	1,500.00	1,240.00	0.00	260.00	82.67	449.00
101-172.000-718.002	MISC TRAVEL EXPENSES-TRAINING	1,000.00	48.95	0.00	951.05	4.90	195.00
101-172.000-719.000	INSURANCE BENEFITS	15,395.00	14,484.25	1,275.85	910.75	94.08	12,978.83
101-172.000-720.000	PAYROLL TAXES	8,605.00	8,080.94	991.63	524.06	93.91	7,644.83
101-172.000-721.000	MERS BENEFITS	18,420.00	17,175.57	2,182.51	1,244.43	93.24	15,079.76
101-172.000-721.001	457 CONTRIBUTION	13,500.00	11,797.02	1,500.00	1,702.98	87.39	11,359.11
101-172.000-722.000	WORKERS COMPENSATION	185.00	182.10	0.00	2.90	98.43	220.99
101-172.000-740.000	SUPPLIES	534.00	402.87	45.24	131.13	75.44	669.89
101-172.000-802.000	CONTRACTUAL	10,000.00	0.00	0.00	10,000.00	0.00	0.00
101-172.000-813.000	MEETINGS	750.00	127.69	0.00	622.31	17.03	88.15
101-172.000-851.000	TELEPHONE	1,290.00	1,100.00	100.00	190.00	85.27	1,182.52
101-172.000-861.000	MILEAGE REIMBURSEMENT	4,200.00	3,937.00	350.00	263.00	93.74	3,850.00
101-172.000-900.000	PRINTING & PUBLISHING	100.00	0.00	0.00	100.00	0.00	0.00
101-172.000-908.000	DUES/FEES/PUBLICATIONS	1,090.00	1,182.55	0.00	(92.55)	108.49	1,060.34
101-172.000-977.005	COMPUTER HARDWARE/SOFTWARE	488.00	487.60	0.00	0.40	99.92	0.00
Total Dept 172.000 - MANAGER		185,502.00	158,538.36	18,965.16	26,963.64	85.46	146,458.69
Dept 215.000 - CLERK/TREASURER							
101-215.000-702.000	SALARIES	179,243.00	156,324.78	21,250.82	22,918.22	87.21	165,343.84
101-215.000-718.000	TRAINING FUNDS	2,500.00	2,057.00	0.00	443.00	82.28	2,316.00
101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING	1,500.00	1,505.56	518.13	(5.56)	100.37	1,501.56
101-215.000-719.000	INSURANCE BENEFITS	54,275.00	48,070.42	5,160.25	6,204.58	88.57	50,418.28
101-215.000-720.000	PAYROLL TAXES	14,915.00	12,643.05	1,625.69	2,271.95	84.77	13,357.21
101-215.000-721.000	MERS BENEFITS	36,575.00	32,003.68	4,207.16	4,571.32	87.50	32,127.73
101-215.000-722.000	WORKERS COMPENSATION	327.00	326.42	0.00	0.58	99.82	308.10
101-215.000-740.000	SUPPLIES	2,500.00	3,100.69	495.56	(600.69)	124.03	2,261.39
101-215.000-802.000	CONTRACTUAL	32,000.00	27,702.73	255.00	4,297.27	86.57	11,393.85
101-215.000-806.006	WEBSITE	3,600.00	2,377.00	1,037.00	1,223.00	66.03	3,977.50
101-215.000-851.000	TELEPHONE	570.00	515.38	23.38	54.62	90.42	488.87
101-215.000-861.000	MILEAGE REIMBURSEMENT	250.00	426.25	125.76	(176.25)	170.50	271.45
101-215.000-900.000	PRINTING & PUBLISHING	4,500.00	1,430.00	0.00	3,070.00	31.78	2,930.00
101-215.000-901.000	POSTAGE	3,500.00	2,787.84	155.00	712.16	79.65	2,462.15
101-215.000-908.000	DUES/FEES/PUBLICATIONS	1,500.00	1,493.49	0.00	6.51	99.57	1,416.95
101-215.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	8,157.00	8,157.00	0.00	0.00	100.00	0.00
101-215.000-977.005	COMPUTER HARDWARE/SOFTWARE	2,955.00	1,855.00	0.00	1,100.00	62.77	0.00
Total Dept 215.000 - CLERK/TREASURER		348,867.00	302,776.29	34,853.75	46,090.71	86.79	290,574.88
Dept 223.000 - AUDITOR							
101-223.000-802.000	CONTRACTUAL	9,400.00	9,400.00	0.00	0.00	100.00	9,300.00
Total Dept 223.000 - AUDITOR		9,400.00	9,400.00	0.00	0.00	100.00	9,300.00
Dept 257.000 - ASSESSING							
101-257.000-703.000	WAGES	52,740.00	47,839.86	6,085.02	4,900.14	90.71	43,850.95
101-257.000-718.000	TRAINING FUNDS	350.00	250.00	0.00	100.00	71.43	113.00
101-257.000-718.002	MISC TRAVEL EXPENSES-TRAINING	550.00	529.19	0.00	20.81	96.22	0.00
101-257.000-720.000	PAYROLL TAXES	4,285.00	3,811.76	465.50	473.24	88.96	3,582.60
101-257.000-722.000	WORKERS COMPENSATION	150.00	149.46	0.00	0.54	99.64	149.92
101-257.000-740.000	SUPPLIES	250.00	0.00	0.00	250.00	0.00	0.00
101-257.000-802.000	CONTRACTUAL	1,000.00	915.00	0.00	85.00	91.50	830.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2022 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
101-257.000-806.006	WEBSITE	1,350.00	1,087.00	937.00	263.00	80.52	1,402.50
101-257.000-807.000	BOARD OF REVIEW	750.00	550.00	0.00	200.00	73.33	700.00
101-257.000-813.000	MEETINGS	100.00	0.00	0.00	100.00	0.00	0.00
101-257.000-861.000	MILEAGE REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00	0.00
101-257.000-900.000	PRINTING & PUBLISHING	900.00	769.00	0.00	131.00	85.44	744.00
101-257.000-901.000	POSTAGE	685.00	677.35	0.00	7.65	98.88	611.02
101-257.000-908.000	DUES/FEES/PUBLICATIONS	450.00	272.38	0.00	177.62	60.53	175.00
101-257.000-977.005	COMPUTER HARDWARE/SOFTWARE	100.00	95.40	0.00	4.60	95.40	1,072.03
Total Dept 257.000 - ASSESSING		64,160.00	56,946.40	7,487.52	7,213.60	88.76	53,268.71
Dept 262.000 - ELECTION							
101-262.000-703.000	WAGES	3,325.00	3,325.00	0.00	0.00	100.00	1,900.00
101-262.000-740.000	SUPPLIES	985.00	463.27	0.00	521.73	47.03	756.06
101-262.000-900.000	PRINTING & PUBLISHING	850.00	839.00	0.00	11.00	98.71	130.26
101-262.000-901.000	POSTAGE	2,000.00	585.69	0.00	1,414.31	29.28	1,021.44
101-262.000-930.000	REPAIRS & MAINTENANCE: GENERAL	615.00	615.00	0.00	0.00	100.00	0.00
101-262.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	2,203.00	2,203.00	0.00	0.00	100.00	2,203.00
101-262.000-958.000	MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0.00	1,716.24
Total Dept 262.000 - ELECTION		10,978.00	8,030.96	0.00	2,947.04	73.16	7,727.00
Dept 265.000 - BUILDING & GROUNDS							
101-265.000-703.000	WAGES	27,390.00	32,915.91	4,871.20	(5,525.91)	120.17	22,105.59
101-265.000-705.000	WAGES - SEASONAL	9,917.00	1,875.09	0.00	8,041.91	18.91	4,923.21
101-265.000-719.000	INSURANCE BENEFITS	6,630.00	6,344.42	885.26	285.58	95.69	6,374.89
101-265.000-720.000	PAYROLL TAXES	3,225.00	2,824.42	372.65	400.58	87.58	2,313.58
101-265.000-721.000	MERS BENEFITS	3,560.00	3,794.10	604.63	(234.10)	106.58	2,112.96
101-265.000-722.000	WORKERS COMPENSATION	541.00	539.96	0.00	1.04	99.81	474.86
101-265.000-740.000	SUPPLIES	16,289.00	8,466.34	329.21	7,822.66	51.98	8,280.29
101-265.000-802.000	CONTRACTUAL	26,000.00	14,644.60	663.22	11,355.40	56.33	20,370.10
101-265.000-851.000	TELEPHONE	4,800.00	3,991.78	398.57	808.22	83.16	3,821.14
101-265.000-922.000	UTILITIES	14,000.00	12,028.23	793.70	1,971.77	85.92	14,298.59
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL	20,000.00	10,047.42	917.00	9,952.58	50.24	20,889.31
101-265.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	0.00	1,027.19	0.00	0.00	20,903.66
101-265.000-979.000	CAPITAL OUTLAY	25,358.00	25,357.50	0.00	0.50	100.00	1,847.18
Total Dept 265.000 - BUILDING & GROUNDS		157,710.00	122,829.77	10,862.63	34,880.23	77.88	128,715.36
Dept 266.000 - ATTORNEY							
101-266.000-801.000	CONTRACTUAL ATTORNEY	67,500.00	67,501.79	4,075.00	(1.79)	100.00	11,749.21
Total Dept 266.000 - ATTORNEY		67,500.00	67,501.79	4,075.00	(1.79)	100.00	11,749.21
Dept 301.000 - POLICE							
101-301.000-702.000	SALARIES	81,950.00	73,258.17	9,455.73	8,691.83	89.39	68,499.76
101-301.000-703.000	WAGES	216,424.00	194,735.04	22,718.35	21,688.96	89.98	175,461.04
101-301.000-704.000	WAGES - PARTTIME	44,015.00	35,663.36	2,860.00	8,351.64	81.03	40,016.62
101-301.000-706.000	WAGES - OVERTIME	32,600.00	30,856.67	1,840.77	1,743.33	94.65	24,387.66
101-301.000-707.000	SICK PAYOUT	9,972.00	9,971.52	0.00	0.48	100.00	14,300.00
101-301.000-708.000	SPECIAL EVENTS WAGES	7,714.00	4,010.98	0.00	3,703.02	52.00	7,714.00
101-301.000-709.000	WAGES - OFFICE	40,970.00	30,864.67	5,203.20	10,105.33	75.33	33,229.00

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2022 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-718.000	TRAINING FUNDS	500.00	395.00	0.00	105.00	79.00	0.00
101-301.000-718.001	TRAINING FUNDS ACT 302	1,000.00	656.11	283.61	343.89	65.61	194.38
101-301.000-718.002	MISC TRAVEL EXPENSES-TRAINING	430.00	214.56	0.00	215.44	49.90	0.00
101-301.000-719.000	INSURANCE BENEFITS	120,770.00	102,807.63	8,687.73	17,962.37	85.13	102,572.26
101-301.000-720.000	PAYROLL TAXES	35,005.00	30,769.30	3,269.40	4,235.70	87.90	28,797.71
101-301.000-721.000	MERS BENEFITS	55,070.00	49,478.37	5,822.49	5,591.63	89.85	39,918.95
101-301.000-722.000	WORKERS COMPENSATION	4,237.00	4,234.42	0.00	2.58	99.94	4,485.68
101-301.000-740.000	SUPPLIES	2,000.00	2,015.09	855.82	(15.09)	100.75	1,698.47
101-301.000-750.000	UNIFORMS	3,400.00	3,245.56	113.98	154.44	95.46	2,010.86
101-301.000-801.000	CONTRACTUAL ATTORNEY	0.00	0.00	0.00	0.00	0.00	1,655.26
101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTER	5,000.00	2,796.00	324.00	2,204.00	55.92	3,456.00
101-301.000-802.000	CONTRACTUAL	4,812.00	3,485.65	498.24	1,326.35	72.44	5,012.01
101-301.000-814.000	INSURANCE (LIABILITY/AUTO)	13,498.00	13,498.35	0.00	(0.35)	100.00	13,656.00
101-301.000-851.000	TELEPHONE	5,525.00	4,938.84	502.17	586.16	89.39	4,302.24
101-301.000-860.000	GAS & OIL	17,446.00	13,515.49	1,224.95	3,930.51	77.47	11,775.57
101-301.000-900.000	PRINTING & PUBLISHING	125.00	0.00	0.00	125.00	0.00	46.51
101-301.000-908.000	DUES/FEES/PUBLICATIONS	250.00	211.90	0.00	38.10	84.76	182.95
101-301.000-922.000	UTILITIES	6,850.00	5,674.77	370.57	1,175.23	82.84	5,546.76
101-301.000-930.000	REPAIRS & MAINTENANCE: GENERAL	4,000.00	939.10	0.00	3,060.90	23.48	4,881.89
101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS	11,960.00	11,507.46	2,531.29	452.54	96.22	12,348.73
101-301.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	20,000.00	18,333.37	1,666.67	1,666.63	91.67	15,307.93
101-301.000-942.000	LEASE- COPIER	460.00	460.36	0.00	(0.36)	100.08	2,234.10
101-301.000-977.000	EQUIPMENT	2,018.00	2,187.99	0.00	(169.99)	108.42	495.24
101-301.000-979.000	CAPITAL OUTLAY	14,294.00	12,694.00	0.00	1,600.00	88.81	2,370.00
Total Dept 301.000 - POLICE		762,295.00	663,419.73	68,228.97	98,875.27	87.03	618,882.20
Dept 463.000 - GENERAL STREETS & ROW							
101-463.000-703.000	WAGES	94,807.00	47,410.99	11,708.23	47,396.01	50.01	45,870.96
101-463.000-705.000	WAGES - SEASONAL	9,917.00	1,895.51	0.00	8,021.49	19.11	3,859.00
101-463.000-708.000	SPECIAL EVENTS WAGES	10,138.00	5,497.44	200.68	4,640.56	54.23	0.00
101-463.000-718.000	TRAINING FUNDS	0.00	500.00	500.00	(500.00)	100.00	0.00
101-463.000-719.000	INSURANCE BENEFITS	27,900.00	15,299.18	1,560.99	12,600.82	54.84	17,972.82
101-463.000-720.000	PAYROLL TAXES	9,505.00	4,334.49	910.47	5,170.51	45.60	3,996.61
101-463.000-721.000	MERS BENEFITS	13,277.00	6,343.06	1,784.61	6,933.94	47.77	4,514.54
101-463.000-722.000	WORKERS COMPENSATION	2,796.00	2,793.72	0.00	2.28	99.92	2,854.82
101-463.000-740.000	SUPPLIES	17,500.00	5,594.16	613.66	11,905.84	31.97	3,779.35
101-463.000-740.002	EXTERIOR SUPPLIES	360.00	179.00	0.00	181.00	49.72	1,096.22
101-463.000-740.003	BANNERS	2,390.00	490.04	0.00	1,899.96	20.50	0.00
101-463.000-740.004	BENCHES	1,000.00	0.00	0.00	1,000.00	0.00	0.00
101-463.000-750.000	UNIFORMS	5,000.00	2,626.49	0.00	2,373.51	52.53	4,465.89
101-463.000-802.000	CONTRACTUAL	29,868.00	17,555.60	440.00	12,312.40	58.78	24,854.32
101-463.000-802.003	CONTRACTUAL- REFUSE	6,100.00	3,658.42	292.18	2,441.58	59.97	5,621.23
101-463.000-802.007	LANDSCAPING SERVICES	2,800.00	1,810.07	0.00	989.93	64.65	4,122.50
101-463.000-802.010	CONTRACTUAL FORESTRY	25,000.00	18,811.98	1,550.00	6,188.02	75.25	12,053.10
101-463.000-806.000	CONTRACTUAL ENGINEERING	9,528.00	13,110.55	6,442.00	(3,582.55)	137.60	1,027.90
101-463.000-851.000	TELEPHONE	9,400.00	8,742.56	637.94	657.44	93.01	7,209.06
101-463.000-900.000	PRINTING & PUBLISHING	200.00	434.99	53.99	(234.99)	217.50	116.00
101-463.000-908.000	DUES/FEES/PUBLICATIONS	1,904.00	951.90	0.00	952.10	49.99	467.95
101-463.000-922.000	UTILITIES	5,838.00	4,156.66	102.43	1,681.34	71.20	5,958.91
101-463.000-925.000	STREET LIGHTS	23,222.00	20,185.21	2,072.71	3,036.79	86.92	20,700.31
101-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	10,000.00	8,240.52	1,710.82	1,759.48	82.41	4,233.35
101-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	0.00	3,443.51	0.00	0.00	42,600.00
101-463.000-979.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	10,000.00
101-463.000-979.011	CAPITAL OUTLAY-DRAINS	35,820.00	35,819.90	0.00	0.10	100.00	36,200.00

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Item 9B.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED	YTD BALANCE
		AMENDED BUDGET	05/31/2023 NORM (ABNORM)	MONTH 05/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		05/31/2022 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 463.000 - GENERAL STREETS & ROW		354,270.00	226,442.44	34,024.22	127,827.56	63.92	263,761.68
Dept 701.000 - PLANNING & ZONING							
101-701.000-702.000	SALARIES	78,600.00	56,234.36	6,660.55	22,365.64	71.54	58,535.20
101-701.000-703.000	WAGES	5,400.00	2,250.00	0.00	3,150.00	41.67	2,200.00
101-701.000-718.000	TRAINING FUNDS	3,000.00	158.46	0.00	2,841.54	5.28	160.00
101-701.000-718.002	MISC TRAVEL EXPENSES-TRAINING	600.00	904.47	0.00	(304.47)	150.75	0.00
101-701.000-719.000	INSURANCE BENEFITS	17,950.00	12,421.12	1,034.64	5,528.88	69.20	10,332.54
101-701.000-720.000	PAYROLL TAXES	8,550.00	4,424.16	567.45	4,125.84	51.74	4,730.62
101-701.000-721.000	MERS BENEFITS	12,025.00	5,059.76	1,138.43	6,965.24	42.08	12,258.69
101-701.000-722.000	WORKERS COMPENSATION	186.00	184.21	0.00	1.79	99.04	143.41
101-701.000-740.000	SUPPLIES	2,000.00	1,195.41	66.49	804.59	59.77	1,408.51
101-701.000-801.000	CONTRACTUAL ATTORNEY	29,308.00	26,849.00	3,410.00	2,459.00	91.61	41,490.00
101-701.000-802.000	CONTRACTUAL	7,550.00	4,855.00	625.00	2,695.00	64.30	8,008.63
101-701.000-803.000	CONTRACTUAL CONSULTANT	66,000.00	65,650.10	8,875.00	349.90	99.47	14,522.67
101-701.000-804.000	CONTRACTUAL BUILDING INSPECTIO	65,000.00	41,161.75	0.00	23,838.25	63.33	45,468.80
101-701.000-806.000	CONTRACTUAL ENGINEERING	57,978.00	37,229.00	4,595.50	20,749.00	64.21	23,868.70
101-701.000-806.006	WEBSITE	0.00	937.00	937.00	(937.00)	100.00	0.00
101-701.000-812.000	RECORDING CLERK	200.00	0.00	0.00	200.00	0.00	0.00
101-701.000-851.000	TELEPHONE	570.00	149.58	0.00	420.42	26.24	552.67
101-701.000-861.000	MILEAGE REIMBURSEMENT	250.00	0.00	0.00	250.00	0.00	0.00
101-701.000-900.000	PRINTING & PUBLISHING	5,000.00	2,006.50	30.00	2,993.50	40.13	3,896.19
101-701.000-901.000	POSTAGE	0.00	46.00	46.00	(46.00)	100.00	67.41
101-701.000-908.000	DUES/FEES/PUBLICATIONS	450.00	30.00	0.00	420.00	6.67	427.00
101-701.000-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	3,406.81
101-701.000-977.005	COMPUTER HARDWARE/SOFTWARE	5,242.00	5,242.00	0.00	0.00	100.00	3,275.00
Total Dept 701.000 - PLANNING & ZONING		365,859.00	266,987.88	27,986.06	98,871.12	72.98	234,752.85
Dept 751.000 - PARKS & RECREATION							
101-751.000-703.000	WAGES	41,900.00	30,445.41	4,921.18	11,454.59	72.66	39,480.15
101-751.000-705.000	WAGES - SEASONAL	9,917.00	2,466.70	187.00	7,450.30	24.87	3,548.74
101-751.000-719.000	INSURANCE BENEFITS	10,145.00	8,504.94	820.15	1,640.06	83.83	12,689.73
101-751.000-720.000	PAYROLL TAXES	4,396.00	2,606.74	393.72	1,789.26	59.30	3,427.68
101-751.000-721.000	MERS BENEFITS	5,445.00	3,420.96	645.20	2,024.04	62.83	3,667.74
101-751.000-722.000	WORKERS COMPENSATION	776.00	775.99	0.00	0.01	100.00	271.21
101-751.000-740.000	SUPPLIES	12,000.00	8,999.76	19.99	3,000.24	75.00	8,007.07
101-751.000-802.000	CONTRACTUAL	15,500.00	12,438.75	1,422.25	3,061.25	80.25	14,243.22
101-751.000-802.007	LANDSCAPING SERVICES	3,662.00	1,831.30	0.00	1,830.70	50.01	2,461.21
101-751.000-809.000	SAUGATUCK TWP CEMETERY MAINT	7,950.00	0.00	0.00	7,950.00	0.00	15,755.07
101-751.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	315.00
101-751.000-922.000	UTILITIES	13,500.00	11,322.57	425.28	2,177.43	83.87	10,923.93
101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL	5,364.00	3,110.58	288.96	2,253.42	57.99	8,806.45
101-751.000-930.006	UNIONS REPAIRS AND MAINT	1,246.00	622.92	0.00	623.08	49.99	4,400.87
101-751.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	0.00	413.14	0.00	0.00	51,359.15
101-751.000-958.000	MISCELLANEOUS	2,853.00	2,853.43	0.00	(0.43)	100.02	1,995.00
101-751.000-977.000	EQUIPMENT	7,000.00	5,578.97	159.99	1,421.03	79.70	15,082.69
101-751.000-979.000	CAPITAL OUTLAY	117,588.00	108,537.18	0.00	9,050.82	92.30	209,555.11
Total Dept 751.000 - PARKS & RECREATION		259,242.00	203,516.20	9,696.86	55,725.80	78.50	405,990.02
Dept 802.000 - COMMUNITY PROMOTIONS							

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	05/31/2023 NORM (ABNORM)	MONTH 05/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		05/31/2022 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
101-802.000-958.000	MISCELLANEOUS	22,500.00	11,976.42	2,255.30	10,523.58	53.23	18,016.46
Total Dept 802.000 - COMMUNITY PROMOTIONS		22,500.00	11,976.42	2,255.30	10,523.58	53.23	18,016.46
Dept 850.000 - INSURANCE & BONDS							
101-850.000-814.000	INSURANCE (LIABILITY/AUTO)	40,772.00	40,771.65	0.00	0.35	100.00	0.00
101-850.000-958.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	38,315.00
Total Dept 850.000 - INSURANCE & BONDS		40,772.00	40,771.65	0.00	0.35	100.00	38,315.00
Dept 966.000 - TRANSFERS OUT							
101-966.000-995.202	TRANSFER OUT MAJOR ST	110,000.00	110,000.00	110,000.00	0.00	100.00	83,637.00
101-966.000-995.203	TRANSFER OUT LOCAL ST	75,000.00	75,000.00	0.00	0.00	100.00	257,094.00
101-966.000-995.243	TRANSFER OUT BROWNFIELD	75,000.00	75,000.00	50,000.00	0.00	100.00	55,000.00
101-966.000-995.245	TRANSFER OUT TRI-COMMUNITY HARBOR AUTH	7,000.00	0.00	0.00	7,000.00	0.00	0.00
101-966.000-995.403	TRANSFER OUT BLUE STAR CORRIDOR IMP	0.00	0.00	0.00	0.00	0.00	28,001.32
101-966.000-995.450	TRANSFER OUT WATER/SEWER FUND	250,000.00	125,000.00	125,000.00	125,000.00	50.00	0.00
101-966.000-995.594	TRANSFER OUT DOUGLAS MARINA	15,000.00	15,000.00	15,000.00	0.00	100.00	190,000.00
Total Dept 966.000 - TRANSFERS OUT		532,000.00	400,000.00	300,000.00	132,000.00	75.19	613,732.32
TOTAL EXPENDITURES		3,203,421.00	2,551,456.28	520,565.22	651,964.72	79.65	2,854,559.25
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		3,356,366.00	3,408,370.92	56,020.74	(52,004.92)	101.55	3,107,787.65
TOTAL EXPENDITURES		3,203,421.00	2,551,456.28	520,565.22	651,964.72	79.65	2,854,559.25
NET OF REVENUES & EXPENDITURES		152,945.00	856,914.64	(464,544.48)	(703,969.64)	560.28	253,228.40

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Item 9B.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2022 NORM (ABNORM)
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000.000							
202-000.000-546.000	STATE GRANT: ACT 51	186,862.00	139,842.51	15,212.47	47,019.49	74.84	134,800.00
202-000.000-546.001	SNOW REMOVAL	30,000.00	66,271.16	0.00	(36,271.16)	220.90	40,557.49
202-000.000-699.101	TRANSFER IN - GENERAL FUND	110,000.00	110,000.00	110,000.00	0.00	100.00	83,637.00
202-000.000-699.204	TRANSFER IN- ROAD MIL.	125,399.00	125,398.58	0.00	0.42	100.00	177,500.00
202-000.000-699.211	TRANSFER IN TRAIL FUND	0.00	0.00	0.00	0.00	0.00	22,057.10
Total Dept 000.000		452,261.00	441,512.25	125,212.47	10,748.75	97.62	458,551.59
TOTAL REVENUES		452,261.00	441,512.25	125,212.47	10,748.75	97.62	458,551.59
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
202-463.000-703.000	WAGES	62,150.00	61,916.23	5,261.32	233.77	99.62	58,898.10
202-463.000-719.000	INSURANCE BENEFITS	15,050.00	16,822.32	827.97	(1,772.32)	111.78	12,977.41
202-463.000-720.000	PAYROLL TAXES	5,030.00	4,842.55	402.50	187.45	96.27	4,592.97
202-463.000-721.000	MERS BENEFITS	8,075.00	8,343.49	680.01	(268.49)	103.32	8,514.67
202-463.000-722.000	WORKERS COMPENSATION	1,657.00	1,656.17	0.00	0.83	99.95	2,603.58
202-463.000-740.000	SUPPLIES	2,500.00	259.63	218.14	2,240.37	10.39	259.84
202-463.000-746.000	TRAFFIC SIGNS & SERVICES	4,000.00	3,268.55	1,079.56	731.45	81.71	2,625.53
202-463.000-802.000	CONTRACTUAL	41,383.00	8,911.44	0.00	32,471.56	21.53	11,713.12
202-463.000-806.000	CONTRACTUAL ENGINEERING	20,000.00	15,162.30	3,312.50	4,837.70	75.81	65,557.23
202-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	50,000.00	8,972.65	5,782.61	41,027.35	17.95	12,379.35
202-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	0.00	1,562.58	0.00	0.00	61,908.81
202-463.000-979.000	CAPITAL OUTLAY	108,000.00	4,236.95	0.00	103,763.05	3.92	260,284.56
Total Dept 463.000 - GENERAL STREETS & ROW		317,845.00	134,392.28	19,127.19	183,452.72	42.28	502,315.17
Dept 464.000 - GENERAL STREETS WINTER & ROW							
202-464.000-703.000	WAGES	28,750.00	22,587.09	685.78	6,162.91	78.56	34,543.53
202-464.000-719.000	INSURANCE BENEFITS	6,960.00	2,054.04	113.11	4,905.96	29.51	7,721.93
202-464.000-720.000	PAYROLL TAXES	2,330.00	1,878.80	52.48	451.20	80.64	3,179.29
202-464.000-721.000	MERS BENEFITS	3,735.00	2,475.47	70.16	1,259.53	66.28	4,259.43
202-464.000-722.000	WORKERS COMPENSATION	766.00	766.07	0.00	(0.07)	100.01	1,054.89
202-464.000-740.001	SNOW AND ICE REMOVAL SUPPLIES	12,000.00	12,122.66	0.00	(122.66)	101.02	15,359.13
202-464.000-802.002	CONTRACTUAL-SIDEWALK PLOWING	40,000.00	21,427.57	0.00	18,572.43	53.57	43,352.54
202-464.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	0.00	0.00	0.00	0.00	51,010.62
Total Dept 464.000 - GENERAL STREETS WINTER & ROW		94,541.00	63,311.70	921.53	31,229.30	66.97	160,481.36
TOTAL EXPENDITURES		412,386.00	197,703.98	20,048.72	214,682.02	47.94	662,796.53
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		452,261.00	441,512.25	125,212.47	10,748.75	97.62	458,551.59
TOTAL EXPENDITURES		412,386.00	197,703.98	20,048.72	214,682.02	47.94	662,796.53
NET OF REVENUES & EXPENDITURES		39,875.00	243,808.27	105,163.75	(203,933.27)	611.43	(204,244.94)

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Item 9B.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2022 NORM (ABNORM)
Fund 203 - LOCAL STREETS FUND							
Revenues							
Dept 000.000							
203-000.000-546.000	STATE GRANT: ACT 51	78,594.00	58,817.87	6,398.37	19,776.13	74.84	56,926.02
203-000.000-546.001	SNOW REMOVAL	13,000.00	39,318.73	0.00	(26,318.73)	302.45	20,573.63
203-000.000-699.203	TRANSFER IN-LOCAL ST	75,000.00	75,000.00	0.00	0.00	100.00	257,094.00
203-000.000-699.204	TRANSFER IN- ROAD MIL.	245,398.00	245,398.00	0.00	0.00	100.00	97,500.00
Total Dept 000.000		411,992.00	418,534.60	6,398.37	(6,542.60)	101.59	432,093.65
TOTAL REVENUES		411,992.00	418,534.60	6,398.37	(6,542.60)	101.59	432,093.65
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
203-463.000-703.000	WAGES	61,700.00	68,804.52	5,122.27	(7,104.52)	111.51	60,221.90
203-463.000-719.000	INSURANCE BENEFITS	14,940.00	16,883.21	1,045.30	(1,943.21)	113.01	12,745.99
203-463.000-720.000	PAYROLL TAXES	4,995.00	5,401.36	391.83	(406.36)	108.14	4,688.99
203-463.000-721.000	MERS BENEFITS	8,015.00	9,020.89	630.30	(1,005.89)	112.55	8,625.17
203-463.000-722.000	WORKERS COMPENSATION	1,645.00	1,644.10	0.00	0.90	99.95	2,448.90
203-463.000-740.000	SUPPLIES	750.00	246.64	218.14	503.36	32.89	281.11
203-463.000-746.000	TRAFFIC SIGNS & SERVICES	5,000.00	3,268.56	1,079.57	1,731.44	65.37	3,084.01
203-463.000-802.000	CONTRACTUAL	30,000.00	3,026.32	0.00	26,973.68	10.09	10,859.91
203-463.000-806.000	CONTRACTUAL ENGINEERING	30,000.00	30,697.70	449.40	(697.70)	102.33	54,423.60
203-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	19,850.00	12,733.65	0.00	7,116.35	64.15	7,114.64
203-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	0.00	1,633.87	0.00	0.00	56,560.54
203-463.000-979.000	CAPITAL OUTLAY	286,125.00	215,418.14	0.00	70,706.86	75.29	160,368.83
Total Dept 463.000 - GENERAL STREETS & ROW		463,020.00	367,145.09	10,570.68	95,874.91	79.29	381,423.59
Dept 464.000 - GENERAL STREETS WINTER & ROW							
203-464.000-703.000	WAGES	20,085.00	18,295.82	80.42	1,789.18	91.09	26,258.46
203-464.000-719.000	INSURANCE BENEFITS	4,862.00	1,521.65	20.77	3,340.35	31.30	6,076.54
203-464.000-720.000	PAYROLL TAXES	1,625.00	1,554.61	6.15	70.39	95.67	2,441.13
203-464.000-721.000	MERS BENEFITS	2,610.00	2,022.70	8.21	587.30	77.50	3,450.22
203-464.000-722.000	WORKERS COMPENSATION	536.00	535.13	0.00	0.87	99.84	864.68
203-464.000-740.000	SUPPLIES	300.00	0.00	0.00	300.00	0.00	39.78
203-464.000-740.001	SNOW AND ICE REMOVAL SUPPLIES	10,000.00	11,783.69	0.00	(1,783.69)	117.84	14,047.07
203-464.000-802.002	CONTRACTUAL-SIDEWALK PLOWING	15,000.00	21,427.53	0.00	(6,427.53)	142.85	14,770.31
203-464.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	0.00	0.00	0.00	0.00	37,556.20
Total Dept 464.000 - GENERAL STREETS WINTER & ROW		55,018.00	57,141.13	115.55	(2,123.13)	103.86	105,504.39
TOTAL EXPENDITURES		518,038.00	424,286.22	10,686.23	93,751.78	81.90	486,927.98
Fund 203 - LOCAL STREETS FUND:							
TOTAL REVENUES		411,992.00	418,534.60	6,398.37	(6,542.60)	101.59	432,093.65
TOTAL EXPENDITURES		518,038.00	424,286.22	10,686.23	93,751.78	81.90	486,927.98
NET OF REVENUES & EXPENDITURES		(106,046.00)	(5,751.62)	(4,287.86)	(100,294.38)	5.42	(54,834.33)

Item 9B.

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2022 NORM (ABNORM)
Fund 204 - ROAD MILLAGE							
Expenditures							
Dept 966.000 - TRANSFERS OUT							
204-966.000-995.202	TRANSFER OUT MAJOR ST	125,399.00	125,398.58	0.00	0.42	100.00	177,500.00
204-966.000-995.203	TRANSFER OUT LOCAL ST	245,398.00	245,398.00	0.00	0.00	100.00	97,500.00
Total Dept 966.000 - TRANSFERS OUT		370,797.00	370,796.58	0.00	0.42	100.00	275,000.00
TOTAL EXPENDITURES		370,797.00	370,796.58	0.00	0.42	100.00	275,000.00
Fund 204 - ROAD MILLAGE:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		370,797.00	370,796.58	0.00	0.42	100.00	275,000.00
NET OF REVENUES & EXPENDITURES		(370,797.00)	(370,796.58)	0.00	(0.42)	100.00	(275,000.00)

Item 9B.

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2022 NORM (ABNORM)
Fund 211 - TRAIL FUND							
Expenditures							
Dept 751.000 - PARKS & RECREATION							
211-751.000-995.202	TRANSFER OUT MAJOR ST	0.00	0.00	0.00	0.00	0.00	22,057.10
Total Dept 751.000 - PARKS & RECREATION		0.00	0.00	0.00	0.00	0.00	22,057.10
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	22,057.10
Fund 211 - TRAIL FUND:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	22,057.10
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	(22,057.10)

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	05/31/2023 NORM (ABNORM)	MONTH 05/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		05/31/2022 NORM (ABNORM)
Fund 213 - SCHULTZ PARK LAUNCH RAMP							
Revenues							
Dept 000.000							
213-000.000-651.000	LAUNCH FEES	25,100.00	26,247.87	7,491.00	(1,147.87)	104.57	25,552.45
Total Dept 000.000		25,100.00	26,247.87	7,491.00	(1,147.87)	104.57	25,552.45
TOTAL REVENUES		25,100.00	26,247.87	7,491.00	(1,147.87)	104.57	25,552.45
Expenditures							
Dept 753.000 - LAUNCH RAMPS							
213-753.000-922.000	UTILITIES	800.00	512.78	50.40	287.22	64.10	599.64
213-753.000-930.000	REPAIRS & MAINTENANCE: GENERAL	1,573.00	1,922.45	0.00	(349.45)	122.22	0.00
213-753.000-958.000	MISCELLANEOUS	1,876.00	1,785.51	105.00	90.49	95.18	1,332.28
Total Dept 753.000 - LAUNCH RAMPS		4,249.00	4,220.74	155.40	28.26	99.33	1,931.92
Dept 966.000 - TRANSFERS OUT							
213-966.000-995.101	TRANSFER OUT GF	4,500.00	4,500.00	0.00	0.00	100.00	4,500.00
Total Dept 966.000 - TRANSFERS OUT		4,500.00	4,500.00	0.00	0.00	100.00	4,500.00
TOTAL EXPENDITURES		8,749.00	8,720.74	155.40	28.26	99.68	6,431.92
Fund 213 - SCHULTZ PARK LAUNCH RAMP:							
TOTAL REVENUES		25,100.00	26,247.87	7,491.00	(1,147.87)	104.57	25,552.45
TOTAL EXPENDITURES		8,749.00	8,720.74	155.40	28.26	99.68	6,431.92
NET OF REVENUES & EXPENDITURES		16,351.00	17,527.13	7,335.60	(1,176.13)	107.19	19,120.53

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2022 NORM (ABNORM)
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND							
Revenues							
Dept 000.000							
243-000.000-528.000	OTHER FEDERAL GRANTS	25,000.00	0.00	0.00	25,000.00	0.00	0.00
243-000.000-699.101	TRANSFER IN - GENERAL FUND	75,000.00	75,000.00	50,000.00	0.00	100.00	55,000.00
Total Dept 000.000		100,000.00	75,000.00	50,000.00	25,000.00	75.00	55,000.00
TOTAL REVENUES		100,000.00	75,000.00	50,000.00	25,000.00	75.00	55,000.00
Expenditures							
Dept 000.000							
243-000.000-740.000	SUPPLIES	0.00	21,898.40	0.00	(21,898.40)	100.00	5,610.13
243-000.000-802.243	BLIGHT REMOVAL	80,000.00	6,582.50	0.00	73,417.50	8.23	97,905.25
243-000.000-803.000	CONTRACTUAL CONSULTANT	3,000.00	4,809.75	2,428.50	(1,809.75)	160.33	4,852.50
243-000.000-806.000	CONTRACTUAL ENGINEERING	0.00	6,695.00	4,913.75	(6,695.00)	100.00	24,463.75
Total Dept 000.000		83,000.00	39,985.65	7,342.25	43,014.35	48.18	132,831.63
TOTAL EXPENDITURES		83,000.00	39,985.65	7,342.25	43,014.35	48.18	132,831.63
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:							
TOTAL REVENUES		100,000.00	75,000.00	50,000.00	25,000.00	75.00	55,000.00
TOTAL EXPENDITURES		83,000.00	39,985.65	7,342.25	43,014.35	48.18	132,831.63
NET OF REVENUES & EXPENDITURES		17,000.00	35,014.35	42,657.75	(18,014.35)	205.97	(77,831.63)

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	05/31/2023 NORM (ABNORM)	MONTH 05/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		05/31/2022 NORM (ABNORM)
Fund 245 - TRI-COMMUNITY HARBOR AUTHORITY							
Revenues							
Dept 000.000							
245-000.000-626.002	SAUGATUCK CONTRIBUTION	7,000.00	0.00	0.00	7,000.00	0.00	0.00
245-000.000-699.245	TRANSFER IN TRI-HARBOR AUTHORITY	7,000.00	0.00	0.00	7,000.00	0.00	0.00
Total Dept 000.000		14,000.00	0.00	0.00	14,000.00	0.00	0.00
TOTAL REVENUES		14,000.00	0.00	0.00	14,000.00	0.00	0.00
Expenditures							
Dept 754.000 - HARBOR							
245-754.000-812.000	RECORDING CLERK	1,000.00	100.00	0.00	900.00	10.00	600.00
245-754.000-900.000	PRINTING & PUBLISHING	0.00	56.00	0.00	(56.00)	100.00	0.00
245-754.000-979.000	CAPITAL OUTLAY	14,000.00	0.00	0.00	14,000.00	0.00	0.00
Total Dept 754.000 - HARBOR		15,000.00	156.00	0.00	14,844.00	1.04	600.00
TOTAL EXPENDITURES		15,000.00	156.00	0.00	14,844.00	1.04	600.00
Fund 245 - TRI-COMMUNITY HARBOR AUTHORITY:							
TOTAL REVENUES		14,000.00	0.00	0.00	14,000.00	0.00	0.00
TOTAL EXPENDITURES		15,000.00	156.00	0.00	14,844.00	1.04	600.00
NET OF REVENUES & EXPENDITURES		(1,000.00)	(156.00)	0.00	(844.00)	15.60	(600.00)

PERIOD ENDING 05/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2022 NORM (ABNORM)
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
248-000.000-417.000	TAX INCREMENT RECAPTURE	40,424.00	40,424.00	0.00	0.00	100.00	33,816.32
248-000.000-674.000	DONATIONS	1,000.00	1,000.00	0.00	0.00	100.00	0.00
248-000.000-675.000	OTHER REVENUE	8,000.00	8,000.00	0.00	0.00	100.00	0.00
Total Dept 000.000		49,424.00	49,424.00	0.00	0.00	100.00	33,816.32
TOTAL REVENUES		49,424.00	49,424.00	0.00	0.00	100.00	33,816.32
Expenditures							
Dept 728.000 - DOWNTOWN DEVELOPMENT AUTHORITY							
248-728.000-703.001	DDA ADMINISTRATION	7,800.00	7,150.00	650.00	650.00	91.67	7,150.00
248-728.000-718.000	TRAINING FUNDS	0.00	0.00	0.00	0.00	0.00	83.10
248-728.000-802.001	CONTRACTUAL-PLANNING STUDY	5,851.00	6,101.00	0.00	(250.00)	104.27	7,478.60
248-728.000-802.100	BUSINESS INCENTIVE PROGRAM	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00
248-728.000-806.000	CONTRACTUAL ENGINEERING	9,800.00	3,011.50	0.00	6,788.50	30.73	1,888.00
248-728.000-806.006	WEBSITE	550.00	0.00	0.00	550.00	0.00	100.00
248-728.000-880.000	COMMUNITY PROMOTION	18,000.00	13,261.24	2,500.00	4,738.76	73.67	8,292.58
248-728.000-908.000	DUES/FEES/PUBLICATIONS	450.00	125.00	0.00	325.00	27.78	176.50
248-728.000-979.000	CAPITAL OUTLAY	34,000.00	0.00	0.00	34,000.00	0.00	69,456.93
Total Dept 728.000 - DOWNTOWN DEVELOPMENT AUTHORITY		81,451.00	29,648.74	3,150.00	51,802.26	36.40	99,625.71
TOTAL EXPENDITURES		81,451.00	29,648.74	3,150.00	51,802.26	36.40	99,625.71
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		49,424.00	49,424.00	0.00	0.00	100.00	33,816.32
TOTAL EXPENDITURES		81,451.00	29,648.74	3,150.00	51,802.26	36.40	99,625.71
NET OF REVENUES & EXPENDITURES		(32,027.00)	19,775.26	(3,150.00)	(51,802.26)	61.75	(65,809.39)

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2022 NORM (ABNORM)
Fund 403 - BLUE STAR CORRIDOR IMPROVEMENT FUND							
Revenues							
Dept 000.000							
403-000.000-439.000	MRE TAX	112,000.00	104,254.97	0.00	7,745.03	93.08	112,906.88
403-000.000-699.101	TRANSFER IN - GENERAL FUND	0.00	0.00	0.00	0.00	0.00	28,001.32
Total Dept 000.000		112,000.00	104,254.97	0.00	7,745.03	93.08	140,908.20
TOTAL REVENUES		112,000.00	104,254.97	0.00	7,745.03	93.08	140,908.20
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
403-463.000-806.000	CONTRACTUAL ENGINEERING	14,175.00	18,288.61	0.00	(4,113.61)	129.02	0.00
403-463.000-979.000	CAPITAL OUTLAY	115,827.00	0.00	0.00	115,827.00	0.00	0.00
Total Dept 463.000 - GENERAL STREETS & ROW		130,002.00	18,288.61	0.00	111,713.39	14.07	0.00
TOTAL EXPENDITURES		130,002.00	18,288.61	0.00	111,713.39	14.07	0.00
Fund 403 - BLUE STAR CORRIDOR IMPROVEMENT FUND:							
TOTAL REVENUES		112,000.00	104,254.97	0.00	7,745.03	93.08	140,908.20
TOTAL EXPENDITURES		130,002.00	18,288.61	0.00	111,713.39	14.07	0.00
NET OF REVENUES & EXPENDITURES		(18,002.00)	85,966.36	0.00	(103,968.36)	477.54	140,908.20

Item 9B.

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	05/31/2023 NORM (ABNORM)	MONTH 05/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		05/31/2022 NORM (ABNORM)
Fund 450 - WATER SEWER FUND							
Revenues							
Dept 000.000							
450-000.000-602.000	CONNECTION FEES, WATER	30,000.00	27,548.00	2,000.00	2,452.00	91.83	22,000.00
450-000.000-602.001	CONNECTION FEES, SEWER	40,000.00	26,000.00	0.00	14,000.00	65.00	27,500.00
450-000.000-679.001	REIMBURSE FROM STATE	349,500.00	19,812.71	0.00	329,687.29	5.67	0.00
450-000.000-699.101	TRANSFER IN - GENERAL FUND	250,000.00	125,000.00	125,000.00	125,000.00	50.00	0.00
Total Dept 000.000		669,500.00	198,360.71	127,000.00	471,139.29	29.63	49,500.00
TOTAL REVENUES		669,500.00	198,360.71	127,000.00	471,139.29	29.63	49,500.00
Expenditures							
Dept 000.000							
450-000.000-703.000	WAGES	0.00	223.47	0.00	(223.47)	100.00	0.00
450-000.000-720.000	PAYROLL TAXES	0.00	19.10	0.00	(19.10)	100.00	0.00
450-000.000-721.000	MERS BENEFITS	0.00	31.05	0.00	(31.05)	100.00	0.00
450-000.000-721.001	457 CONTRIBUTION	0.00	14.72	0.00	(14.72)	100.00	0.00
450-000.000-806.000	CONTRACTUAL ENGINEERING	88,800.00	50,283.50	15,019.65	38,516.50	56.63	50,304.15
450-000.000-974.000	CONSTRUCTION	540,000.00	13,142.41	0.00	526,857.59	2.43	168,338.73
Total Dept 000.000		628,800.00	63,714.25	15,019.65	565,085.75	10.13	218,642.88
TOTAL EXPENDITURES		628,800.00	63,714.25	15,019.65	565,085.75	10.13	218,642.88
Fund 450 - WATER SEWER FUND:							
TOTAL REVENUES		669,500.00	198,360.71	127,000.00	471,139.29	29.63	49,500.00
TOTAL EXPENDITURES		628,800.00	63,714.25	15,019.65	565,085.75	10.13	218,642.88
NET OF REVENUES & EXPENDITURES		40,700.00	134,646.46	111,980.35	(93,946.46)	330.83	(169,142.88)

Item 9B.

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	05/31/2023 NORM (ABNORM)	MONTH 05/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		05/31/2022 NORM (ABNORM)
Fund 594 - DOUGLAS MARINA							
Revenues							
Dept 000.000							
594-000.000-654.000	SEASONAL SLIP FEES	25,200.00	21,975.00	(1,800.00)	3,225.00	87.20	26,163.13
594-000.000-667.001	WADE'S BAYOU PARK RENTAL	4,500.00	7,150.00	175.00	(2,650.00)	158.89	3,750.00
594-000.000-674.000	DONATIONS	0.00	0.00	0.00	0.00	0.00	600.00
594-000.000-699.101	TRANSFER IN - GENERAL FUND	15,000.00	15,000.00	15,000.00	0.00	100.00	190,000.00
Total Dept 000.000		44,700.00	44,125.00	13,375.00	575.00	98.71	220,513.13
TOTAL REVENUES		44,700.00	44,125.00	13,375.00	575.00	98.71	220,513.13
Expenditures							
Dept 597.000 - POINT PLEASANT							
594-597.000-802.000	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	30.00
594-597.000-820.000	MARINA OPERATIONS	30,000.00	6,773.17	337.00	23,226.83	22.58	20,544.43
594-597.000-922.000	UTILITIES	5,000.00	2,246.57	133.79	2,753.43	44.93	3,711.83
594-597.000-979.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	60,528.99
Total Dept 597.000 - POINT PLEASANT		35,000.00	9,019.74	470.79	25,980.26	25.77	84,815.25
Dept 597.001 - WADES BAYOU							
594-597.001-930.000	REPAIRS & MAINTENANCE: GENERAL	6,000.00	5,769.42	287.00	230.58	96.16	39,497.34
594-597.001-974.000	CONSTRUCTION	18,145.00	18,145.00	0.00	0.00	100.00	0.00
Total Dept 597.001 - WADES BAYOU		24,145.00	23,914.42	287.00	230.58	99.05	39,497.34
Dept 597.002 - DOUGLAS HARBOR AUTHORITY							
594-597.002-740.000	SUPPLIES	4,000.00	250.07	0.00	3,749.93	6.25	0.00
594-597.002-802.000	CONTRACTUAL	78,500.00	38,907.50	0.00	39,592.50	49.56	6,915.00
594-597.002-812.000	RECORDING CLERK	600.00	100.00	0.00	500.00	16.67	700.00
Total Dept 597.002 - DOUGLAS HARBOR AUTHORITY		83,100.00	39,257.57	0.00	43,842.43	47.24	7,615.00
TOTAL EXPENDITURES		142,245.00	72,191.73	757.79	70,053.27	50.75	131,927.59
Fund 594 - DOUGLAS MARINA:							
TOTAL REVENUES		44,700.00	44,125.00	13,375.00	575.00	98.71	220,513.13
TOTAL EXPENDITURES		142,245.00	72,191.73	757.79	70,053.27	50.75	131,927.59
NET OF REVENUES & EXPENDITURES		(97,545.00)	(28,066.73)	12,617.21	(69,478.27)	28.77	88,585.54

PERIOD ENDING 05/31/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2022 NORM (ABNORM)
Fund 660 - EQUIPMENT RENTAL FUND							
Revenues							
Dept 000.000							
660-000.000-673.000	SALE OF EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00	0.00
660-000.000-676.000	EQUIPMENT CHARGES - NON DPW	23,843.00	28,693.37	1,666.67	(4,850.37)	120.34	18,903.00
660-000.000-676.001	EQUIPMENT CHARGES -DPW	0.00	0.00	8,080.29	0.00	0.00	320,568.25
Total Dept 000.000		28,843.00	28,693.37	9,746.96	149.63	99.48	339,471.25
TOTAL REVENUES		28,843.00	28,693.37	9,746.96	149.63	99.48	339,471.25
Expenditures							
Dept 265.000 - BUILDING & GROUNDS							
660-265.000-979.000	CAPITAL OUTLAY	8,157.00	8,157.00	0.00	0.00	100.00	0.00
Total Dept 265.000 - BUILDING & GROUNDS		8,157.00	8,157.00	0.00	0.00	100.00	0.00
Dept 301.000 - POLICE							
660-301.000-979.000	CAPITAL OUTLAY	54,315.00	54,596.10	11,781.10	(281.10)	100.52	0.00
Total Dept 301.000 - POLICE		54,315.00	54,596.10	11,781.10	(281.10)	100.52	0.00
Dept 902.000 - DPW EQUIPMENT PURCHASES							
660-902.000-979.000	CAPITAL OUTLAY	452,321.00	355,861.98	38,935.98	96,459.02	78.67	140,296.72
Total Dept 902.000 - DPW EQUIPMENT PURCHASES		452,321.00	355,861.98	38,935.98	96,459.02	78.67	140,296.72
Dept 903.000 - EQUIP. REPAIRS & MAINTENANCE							
660-903.000-860.000	GAS & OIL	29,414.00	20,581.06	1,491.91	8,832.94	69.97	19,882.14
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS	55,000.00	53,614.67	3,297.90	1,385.33	97.48	26,206.67
Total Dept 903.000 - EQUIP. REPAIRS & MAINTENANCE		84,414.00	74,195.73	4,789.81	10,218.27	87.90	46,088.81
TOTAL EXPENDITURES		599,207.00	492,810.81	55,506.89	106,396.19	82.24	186,385.53
Fund 660 - EQUIPMENT RENTAL FUND:							
TOTAL REVENUES		28,843.00	28,693.37	9,746.96	149.63	99.48	339,471.25
TOTAL EXPENDITURES		599,207.00	492,810.81	55,506.89	106,396.19	82.24	186,385.53
NET OF REVENUES & EXPENDITURES		(570,364.00)	(464,117.44)	(45,759.93)	(106,246.56)	81.37	153,085.72
TOTAL REVENUES - ALL FUNDS							
TOTAL REVENUES - ALL FUNDS		5,264,186.00	4,794,523.69	395,244.54	469,662.31	91.08	4,863,194.24
TOTAL EXPENDITURES - ALL FUNDS		6,193,096.00	4,269,759.59	633,232.15	1,923,336.41	68.94	5,077,786.12
NET OF REVENUES & EXPENDITURES		(928,910.00)	524,764.10	(237,987.61)	(1,453,674.10)	56.49	(214,591.88)