



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, APRIL 06, 2026 AT 6:00 PM
415 WEST WILEY RD, SUITE 103, DOUGLAS, MI
49406**

AGENDA

View remotely, online or by phone -

Join online by visiting: <https://us02web.zoom.us/j/81477153887>

Join by phone by dialing: +1 (312) 626-6799 | **Then enter "Meeting ID":** 814 7715 3887

1. **CALL TO ORDER:** By Mayor
2. **ROLL CALL:** By Clerk
3. **PLEDGE OF ALLEGIANCE:** Led by Mayor
4. **MOMENT OF SILENCE:** Mr. Celestino Reyes (Father of Officer Tino Reyes)
5. **CONSENT CALENDAR**
 - A. Approve the Council Meeting Agenda for April 6, 2026
 - B. Approve the Council Workshop & Regular Meeting Minutes for March 16, 2026
 - C. Approve Invoices in the Amount of \$85,553.33
6. **PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES, AGENDA ITEMS ONLY)**
7. **PUBLIC COMMUNICATION - WRITTEN**
8. **UNFINISHED BUSINESS**
9. **NEW BUSINESS**
 - A. Cemetery Agreement with Saugatuck Township (L. Nocerini)

Motion to approve the Consent Calendar of April 6, 2026 – roll call vote

Motion to approve the Cemetery Services Agreement between Saugatuck Township and the City of the Village of Douglas for a term of three years (July 1, 2026 to June 30, 2029) - roll call vote

B. Resolution 07-2026 Opposing Proposed State House Bills 5529-5532 and 5581-5585 (L. Nocerini)

Motion to adopt resolution 07-2026, opposing Michigan House Bills 5529-5532 and 5581-5585 as an overreach of State authority and an erosion of local control. - roll call vote

C. Special Event - July 3rd Fireworks

Motion to approve the special event request from Saugatuck-Douglas CVB for the July 3rd, 2026, fireworks event. - roll call vote

D. Special Event - Venetian Fireworks

Motion to approve the special event request from the Saugatuck Douglas Rotary Club for the Venetian Fireworks July 25, 2026, Fireworks event. - roll call vote

E. Special Event - Oktoberfest 2026

Motion to approve the special event request from Community Pride for the October 10, 2026, Douglas Oktoberfest event. - roll call vote

F. Special Event - Mt. Baldhead Challenge

Motion to approve the special event request from Saugatuck Douglas Rotary Club for the September 12, 2026, Mt. Baldhead Challenge event. - roll call vote

G. Special Event - Community Pride Festival

Motion to approve the special event request from Community Pride for the June 6, 2026, Pride in the Park event. - roll call vote

10. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Road Committee

B. Administration Report

11. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES, ITEMS NOT ON AGENDA)

12. COUNCIL COMMENTS

13. MAYOR’S REPORT/COMMENTS

14. ADJOURNMENT

Motion to adjourn the meeting.

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Laura Kasper, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN



**THE CITY OF THE VILLAGE OF DOUGLAS
WORKSHOP MEETING OF THE CITY
COUNCIL**

**MONDAY, MARCH 16, 2026 AT 5:00 PM
415 WEST WILEY RD, SUITE 103, DOUGLAS, MI
49406**

MINUTES

1. **CALL TO ORDER:** By Mayor Pro-Tem Walker

2. **ROLL CALL:** By Clerk Kasper
PRESENT
Councilmember Neal Seabert
Councilmember John O'Malley
Mayor Pro-Tem Randy Walker
Councilmember Gregory Freeman
Councilmember Matt Balmer
Councilmember Jeff West
Also Present - City Manager Lisa Nocerini, City Clerk Laura Kasper, Planning & Zoning Administrator Sean Homyen, City Treasurer Dawn Raza, Director of Public Works Greg Salinas, Project Manager Jenny Pearson, Douglas Police Corporal Lori Warsen, Douglas Police Chief Steve Kent

ABSENT - Mayor Cathy North

3. **BUDGET WORKSHOP:** Presentation from staff/departments

4. **PUBLIC COMMUNICATION – VERBAL:** None
5. **COUNCIL COMMENTS:** None

6. **ADJOURNMENT**

Motion by Seabert, second by Balmer, to adjourn the meeting.

Approved on this 6th day of April 2026

Signed: _____ Date: _____
Randy Walker, Mayor Pro-Tem

Signed: _____ Date: _____
Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a special workshop meeting of the City Council of the City of the Village of Douglas held on March 16, 2026, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____
Laura Kasper, City Clerk



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, MARCH 16, 2026 AT 6:00 PM
415 WEST WILEY RD, SUITE 103, DOUGLAS, MI
49406**

MINUTES

1. **CALL TO ORDER:** By Mayor Pro-Tem Walker

2. **ROLL CALL:** By Clerk Kasper
PRESENT
Councilmember Neal Seabert
Councilmember John O'Malley
Mayor Pro-Tem Randy Walker
Councilmember Gregory Freeman
Councilmember Matt Balmer
Councilmember Jeff West
Also Present City Manager Lisa Nocerini
City Clerk Laura Kasper
ABSENT - Mayor Cathy North

3. **PLEDGE OF ALLEGIANCE:** Led by Mayor Pro-Tem Walker
4. **MOMENT OF SILENCE:** Howard Schultz
5. **CONSENT CALENDAR**
 - A. Approve the Council Meeting Agenda for March 16, 2026 – *amended; addition of item 9. I. DES PTO Color Run*
 - B. Approve the Council Meeting Minutes for March 2, 2026
 - C. Approve Invoices in the Amount of \$151,837.27
 - D. Reappointment - Maria Droz: BOR
 - E. Special Events - Memorial Day Parade, ODC Krazy for the Kazoo, ~~DES PTO Color Run~~

Motion by Seabert, second by O'Malley, to approve the Consent Calendar of March 16, 2026, as amended. – Motion carried by unanimous roll call vote.

6. **PUBLIC COMMUNICATION – VERBAL:** Public comments were received.
7. **PUBLIC COMMUNICATION - WRITTEN**
 - A. Debbie Larsen - Letter
8. **UNFINISHED BUSINESS:** None
9. **NEW BUSINESS**
 - A. Art Coast Food & Wine Festival - Presentation
 - B. Kalamazoo Lake Harbor Authority (KLHA) Economic Benefit Study (L. Nocerini)
 - C. Road System Status and Funding Presentation (L. Nocerini)

D. Special Event Detour Sign Purchase (L. Nocerini)

Motion by West, second by Seabert, to approve the purchase of the recommended detour signs and fund the detour signs from the general fund. – Motion carried by unanimous roll call vote.

E. Resolution 05-2026 - Interurban Transit Authority Articles Amendment

Motion by Freeman, second by O'Malley, to adopt Resolution 05-2026, approving the amended and restated Articles of Incorporation of the Interurban Transit Authority to add the City of Fennville as a member of the Authority. – Motion carried by unanimous roll call vote.

F. 2026 Storm Drainage Improvements and Union Street Boat Launch Erosion Control (L. Nocerini)

Motion by Balmer, second by Seabert, to award Site Works Solution, Inc. the 25/26 Storm Drainage Improvements and the Union Street Boat Launch Erosion Control Project for \$293,351.30. – Motion carried by unanimous roll call vote.

G. Ordinance No. 01-2026 - Amending Chapter 4 - Animals, Article 2 - Chickens - Second Reading (S. Homyen)

Motion by Balmer, second by O'Malley, to adopt Ordinance No. 01-2026, to amend the Code of Ordinances of the City of the Village of Douglas by amending Chapter 4 - Animals, Article 2- Chickens, Section 4-39, regarding Chicken Permits. – Motion carried by unanimous roll call vote.

H. Resolution 06-2026 - 938 Center St. Lot Split (S. Homyen)

Motion by Freeman, second by Balmer, to adopt Resolution 06-2026, approving the lot split for parcel #03-59-017-061-00, located at 938 Center St. – Motion carried by unanimous roll call vote.

I. DES PTO Color Run Event (moved from consent for discussion of event v. park reservation)

Motion by West, second by Balmer, to approve the DES PTO Color Run Event. Motion failed by unanimous roll call vote.

10. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Tri-Community Wildlife Committee

B. Administration Report– City Manager Nocerini provided updates.

11. PUBLIC COMMUNICATION – VERBAL: Public comments were received.

12. COUNCIL COMMENTS: Councilmembers provided final comments.

13. MAYOR'S REPORT/COMMENTS: Mayor Pro-Tem Walker provided final comments.

14. ADJOURNMENT

Motion by Seabert, second by Freeman, to adjourn the meeting.

Approved on this 6th day of April 2026

Signed: _____ Date: _____
Randy Walker, Mayor Pro-Tem

Signed: _____ Date: _____
Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on March 16, 2026, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____
Laura Kasper, City Clerk

04/02/2026 INVOICE REGISTER REPORT FOR CITY OF THE VILLAGE OF DOUGLAS

Inv Num	Vendor	Inv Date	Due Date	Inv Amt
Inv Ref#	Description	Entered By		
GL Distribution				
ACH Transaction				
85061543				
53410	ABSOPURE WATER COMPANY	03/13/2026	04/06/2026	24.00
	ABSOPURE 5 GAL BOTTLES			
	101-265.000-740.000 SUPPLIES			24.00
31888423				
53442	ABSOPURE WATER COMPANY	03/31/2026	04/06/2026	26.45
	FILTER COOLER - H&C			
	101-265.000-740.000 SUPPLIES			26.45
28298				
53372	ACCEL AUTO	03/11/2026	04/06/2026	1,446.54
	DIAGNOSE AIRBAG LIGHT AND FRONT AND REAR BRAKE JOBS			
	660-903.000-930.004 VEHICLE MAINTENANCE & REPAIRS			1,446.54
2-2026				
53365	ALLEGAN CO TREASURER	03/19/2026	04/06/2026	230.00
	FEBRUARY 2026 MOBILE HOME TAX			
	101-000.000-230.000 DUE TO OTHER GOVERNMENTS			230.00
326 - DEBTS CREW				
53411	ALLEGAN COUNTY SHERIFF'S DEPT.	03/25/2026	04/06/2026	126.00
	SNOW SHOVELING PARKING BUMPERS AND FIRE HYDRANTS; CLEANING BEACH STAIRS AND PARK AREA			
	101-463.000-802.000 CONTRACTUAL			126.00
3-24-26MEALS				
53431	ALYSSA RAMIREZ	03/24/2026	04/06/2026	39.01
	MEAL REIMBURSEMENT WHILE AT CLERK'S INSTITUTE			
	101-215.000-718.002 MISC TRAVEL EXPENSES-TRAINING			39.01
3-24-26MILEAGE				
53432	ALYSSA RAMIREZ	03/24/2026	04/06/2026	160.95
	MILEAGE TO/FROM MT PLEASANT FOR CLERK'S INSTITUTE			
	101-215.000-718.002 MISC TRAVEL EXPENSES-TRAINING			160.95
5489				
53412	BURNETT & KASTRAN	08/04/2025	04/06/2026	828.00
	DOUGLAS V SHANNON R STRATTON AND DOUGLAS V. J. KLEMM CONTRACTING			
	101-301.000-801.003 CONTRACTUAL ATTORNEY PROSECUTOR			60.00
	101-701.000-801.006 CONTRACTUAL ATTORNEY ORDINANCE ENFORCE			768.00
5487				
53413	BURNETT & KASTRAN	08/04/2025	04/06/2026	192.00
	DOUGLAS V. J KLEMM CONTRACTING			
	101-701.000-801.006 CONTRACTUAL ATTORNEY ORDINANCE ENFORCE			192.00
5492				
53414	BURNETT & KASTRAN	08/08/2025	04/06/2026	516.00
	DOUGLAS V. SEURYNCK			
	101-301.000-801.003 CONTRACTUAL ATTORNEY PROSECUTOR			516.00
5491				
53415	BURNETT & KASTRAN	08/28/2025	04/06/2026	540.00
	DOUGLAS V. J KLEMM CONTRACTING; DOUGLAS V. SEURYNCK			
	101-301.000-801.003 CONTRACTUAL ATTORNEY PROSECUTOR			240.00
	101-701.000-801.006 CONTRACTUAL ATTORNEY ORDINANCE ENFORCE			300.00
5493				
53416	BURNETT & KASTRAN	08/29/2025	04/06/2026	420.00
	DOUGLAS V. STRATTON			
	101-301.000-801.003 CONTRACTUAL ATTORNEY PROSECUTOR			420.00
5494				
53420	BURNETT & KASTRAN	08/29/2025	04/06/2026	180.00

ATTORNEY FEES					
101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTOR				180.00
5495					
53421	BURNETT & KASTRAN	09/02/2025	04/06/2026		360.00
ATTORNEY FEES					
101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTOR				360.00
5496					
53422	BURNETT & KASTRAN	09/05/2025	04/06/2026		420.00
ATTORNEY FEES					
101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTOR				420.00
5497					
53423	BURNETT & KASTRAN	09/12/2025	04/06/2026		924.00
ATTORNEY FEES					
101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTOR				924.00
5499					
53424	BURNETT & KASTRAN	09/18/2026	04/06/2026		912.00
ATTORNEY FEES					
101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTOR				912.00
5501					
53425	BURNETT & KASTRAN	09/26/2025	04/06/2026		696.00
ATTORNEY FEES					
101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTOR				696.00
5505					
53426	BURNETT & KASTRAN	12/11/2025	04/06/2026		372.00
ATTORNEY FEES					
101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTOR				372.00
306443					
53406	CAMP & CRUISE	03/25/2026	04/06/2026		550.00
WATERFRONT SERVICE 2026 - SPRING EZ DOCK INSTALLS AT WADES IN TWO LOCATIONS					
594-597.001-930.000	REPAIRS & MAINTENANCE: GENERAL				550.00
5327076102					
53454	CINTAS	04/01/2026	04/06/2026		41.06
RESTOCK MEDICAL CABINET BY BREAKROOM					
101-265.000-802.000	CONTRACTUAL				41.06
5327076101					
53455	CINTAS	04/01/2026	04/06/2026		12.03
RESTOCK MEDICAL CABINET IN DPW GARAGE					
101-265.000-802.000	CONTRACTUAL				12.03
K1478187-00MP					
53453	CIRBA SOLUTIONS	03/13/2026	04/06/2026		115.95
BATTERY RECYCLING BOX					
101-265.000-740.000	SUPPLIES				115.95
358522					
53427	CIVICPLUS LLC	02/14/2026	04/06/2026		3,664.49
WEBSITE ANNUAL FEE RENEWAL					
101-265.000-806.006	WEBSITE				3,664.49
365404					
53428	CIVICPLUS LLC	03/17/2026	04/06/2026		2,750.74
MUNICODE SUBSCRIPTION					
101-265.000-802.000	CONTRACTUAL				2,750.74
4419					
53429	CLEANING POWER LLC	03/11/2026	04/06/2026		990.00
OFFICE CLEANING SERVICE					
101-265.000-802.000	CONTRACTUAL				990.00
4490					
53456	CLEANING POWER LLC	04/01/2026	04/06/2026		990.00
OFFICE CLEANING SERVICE					
101-265.000-802.000	CONTRACTUAL				990.00

18586					
53430	CLEARBROOK	03/31/2026	04/06/2026		915.00
	WELDING OF SIGN FRAME AND SLOTTING POSTS				
	101-751.000-930.000			REPAIRS & MAINTENANCE: GENERAL	915.00
16185					
53443	D & L TRUCK AND TRAILER, LLC	03/26/2026	04/06/2026		598.81
	LABOR, YEARLY INSPECTION, CHANGE OIL FILTERS, GREASE JOB				
	660-903.000-930.004			VEHICLE MAINTENANCE & REPAIRS	598.81
4-2-26					
53472	MARIA DROZ	04/02/2026	04/06/2026		13.73
	BOR HOURS				
	101-257.000-807.000			BOARD OF REVIEW	13.73
25-4284					
53440	ELECTION SOURCE	01/01/2026	04/06/2026		355.05
	ELECTION EQUIPMENT MAINTENANCE				
	101-262.000-930.000			REPAIRS & MAINTENANCE: GENERAL	355.05
MIHOL492697					
53407	FASTENAL COMPANY	03/27/2026	04/06/2026		55.94
	800 NAT HAND TOWEL ROLL X 6				
	101-751.000-740.000			SUPPLIES	55.94
MIHOL492639					
53408	FASTENAL COMPANY	03/27/2026	04/06/2026		662.00
	IND BAG 38X58 1.7 ML X 400 AND 2 PLY BATH TISSUE X 80				
	101-751.000-740.000			SUPPLIES	662.00
LQ03343702					
53444	GFL ENVIRONMENTAL SERVICES USA, LLC	03/20/2026	04/06/2026		1,556.10
	STORM SEWER CAMERA INSPECTION - CENTER ST AND BLUE STAR HWY INTERSECTION				
	202-463.000-802.000			CONTRACTUAL	1,556.10
3.24.2026					
53376	KYLE HOOKER	03/24/2026	04/06/2026		119.00
	EYE EXAM AND GLASSES - VISION REIMBURSEMENT				
	101-463.000-719.000			INSURANCE BENEFITS	119.00
4-2-26					
53473	ROBERT JOON	04/02/2026	04/06/2026		178.49
	BOR MEETINGS				
	101-257.000-807.000			BOARD OF REVIEW	178.49
3.24.26 KASPER					
53457	LAURA KASPER	04/01/2026	04/06/2026		69.60
	EMPLOYEE TRAVEL REIMBURSEMENT - TO COUNTY FOR BALLOT BAG CERTIFICATION AND ELECTION MEDIA/PROGRAMMING				
	101-262.000-718.002			MISC TRAVEL EXPENSES-TRAINING	69.60
293374					
53445	KERKSTRA RESTROOM SERVICE	03/16/2026	04/06/2026		190.00
	DOUGLAS BEACH PORTABLE HANDICAP RESTROOM				
	101-751.000-802.000			CONTRACTUAL	190.00
2052985					
53433	MILLER JOHNSON	03/09/2026	04/06/2026		810.00
	ATTORNYE FEES				
	101-266.000-801.000			CONTRACTUAL ATTORNEY	810.00
75938					
53447	NICK UNEMA PLUMBING & HEATING INC	03/19/2026	04/06/2026		4,200.00
	BEERY FIELD BATHROOM FROZEN WATER SERVICE REPLACEMENT				
	101-751.000-930.000			REPAIRS & MAINTENANCE: GENERAL	4,200.00
937925R					
53417	NYE UNIFORM COMPANY	02/26/2026	04/06/2026		7.27
	SHIPPING THEY FAILED TO CHARGE US ON INV #937925				
	101-301.000-750.000			UNIFORMS	7.27
10648835					
53459	PLANTE MORAN	04/03/2026	04/06/2026		6,796.75

PROFESSIONAL SERVICES FOR FINANCIAL AND ACCOUNTING ASSISTANCE					
101-253.000-802.009	CONTRACTUAL FINANCIAL CONSULT				6,796.75

10976304					
53377	PLUNKETT COONEY	03/17/2026	04/06/2026		87.50
	.5 HOURS FOR ATTORNEY COMMUNICATIONS				
101-266.000-801.000	CONTRACTUAL ATTORNEY				87.50

10976632					
53446	PLUNKETT COONEY	03/20/2026	04/06/2026		925.00
	ATTORNEY - NEPEL, KETTLEWELL, WESTSHORE PUD DEV.				
101-000.000-283.000	ESCROW				135.00
101-266.000-801.000	CONTRACTUAL ATTORNEY				790.00

62752					
53460	PRAISE SIGN COMPANY LLC	03/14/2026	04/06/2026		8,000.00
	BLUE STAR HWY CORRIDOR				
403-463.000-979.000	CAPITAL OUTLAY				8,000.00

0002451500					
53419	PURITY CYLINDER GASES INC	03/31/2026	04/06/2026		54.10
	QUARTERLY CYLINDER RENT				
101-463.000-740.000	SUPPLIES				54.10

IN99843892					
53466	PERFORMANCE HEALTH SUPPLY	03/26/2026	04/06/2026		2,806.84
	DHA BUOY REPLACEMENT				
594-597.002-740.000	SUPPLIES				2,806.84

260000633					
53366	SAUGATUCK TOWNSHIP	03/11/2026	04/06/2026		3,742.50
	DOUGLAS' BLUE STAR PATHWAY PORTION OF PREIN & NEUHOFF INVOICE				
403-463.000-979.000	CAPITAL OUTLAY				3,742.50

333689					
53369	SHARE CORPORATION	03/19/2026	04/06/2026		295.88
	BLAST AWAY AEROSOL AND DELIVERY				
101-265.000-740.000	SUPPLIES				295.88

332828					
53373	SHARE CORPORATION	03/09/2026	04/06/2026		260.74
	TRIUMPH WIPES AND SHIPPING				
101-265.000-740.000	SUPPLIES				260.74

6060154436					
53469	STAPLES CONTRACT & COMMERICAL LLC	04/01/2026	04/06/2026		120.77
	PAPER, NOTEPADS, PENS, ETC. AND PLATES				
101-265.000-740.000	SUPPLIES				3.52
101-265.000-740.100	OFFICE SUPPLIES				117.25

6060154437					
53470	STAPLES CONTRACT & COMMERICAL LLC	04/01/2026	04/06/2026		111.62
	PAPER COFFEE CUPS AND TRASH BAGS				
101-265.000-740.000	SUPPLIES				111.62

7015509					
53465	TAFT STETTINIUS & HOLLISTER LLP	03/26/2026	04/06/2026		8,658.00
	200 BLUESTAR BLIGHT				
243-000.000-802.243	BLIGHT REMOVAL				8,658.00

18438					
53371	VAN DER KOLK PLUMBING LLC	03/13/2026	04/06/2026		2,500.00
	FLOOR DRAIN INSTALL AT 501 W. CENTER ST (ROOT BEER BARREL)				
101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL				2,500.00

VC3-242280					
53448	VC3 INC	03/18/2026	04/06/2026		272.55
	CITY LICENSES MONTHLY FEE				
101-265.000-802.000	CONTRACTUAL				272.55

VC3-242281					
53449	VC3 INC	03/18/2026	04/06/2026		75.60

DOUGLAS PD EXCHANGE PLAN					
	101-301.000-802.000	CONTRACTUAL			75.60

VC3-242832	53450 VC3 INC		03/18/2026	04/06/2026	146.28
	CLOUD PROTECTION				
	101-265.000-802.000	CONTRACTUAL			146.28

102363	53374 WILLIAMS AND WORKS		02/28/2026	04/06/2026	1,927.25
	ZONING ORDINANCE UPDATE				
	101-701.000-803.000	CONTRACTUAL CONSULTANT			1,927.25

102358	53375 WILLIAMS AND WORKS		02/28/2026	04/06/2026	2,702.25
	WESTSHORE PUD, SITE PLAN REVIEW, VARIANCE REQUEST, AND GENERAL SUPPORT TO PZ ADMIN				
	101-000.000-283.000	ESCROW			1,695.00
	101-701.000-803.000	CONTRACTUAL CONSULTANT			1,007.25

Type: EFT Transfer					

MAR2026 - TV					
	53462 COMCAST		03/16/2026	04/06/2026	12.21
	TV SERVICES				
	101-265.000-802.000	CONTRACTUAL			12.21

MAR2026 - DPW					
	53463 COMCAST		03/16/2026	04/06/2026	0.00
	DPW PHONES				
	101-265.000-802.000	CONTRACTUAL			309.85

266379591	53464 COMCAST		03/15/2026	04/06/2026	460.00
	CITY HALL INTERNET				
	101-265.000-802.000	TELEPHONE			460.00

204035167946	53395 CONSUMERS ENERGY		03/23/2026	04/06/2026	79.03
	2993 BLUE STAR HWY #102				
	101-265.000-922.000	UTILITIES			79.03

204035167947	53396 CONSUMERS ENERGY		03/23/2026	04/06/2026	222.56
	2993 BLUE STAR HWY #101				
	101-265.000-922.000	UTILITIES			222.56

205547921483	53397 CONSUMERS ENERGY		03/23/2026	04/06/2026	111.97
	37 S WASHINGTON STREET UNIT 2				
	101-751.000-922.000	UTILITIES			111.97

201187572402	53398 CONSUMERS ENERGY		03/30/2026	04/06/2026	310.66
	37 S WASHINGTON STREET UNIT 1				
	101-751.000-922.000	UTILITIES			310.66

201187572403	53399 CONSUMERS ENERGY		03/30/2026	04/06/2026	32.52
	25 MAIN STREET				
	101-751.000-922.000	UTILITIES			32.52

201543455613	53400 CONSUMERS ENERGY		03/30/2026	04/06/2026	77.19
	503 W CENTER STREET				
	101-463.000-922.000	UTILITIES			77.19

201187572401	53401 CONSUMERS ENERGY		03/30/2026	04/06/2026	258.32
	486 WATER STREET - DPW				
	101-265.000-922.000	UTILITIES			258.32

202255402381	53402 CONSUMERS ENERGY		03/27/2026	04/06/2026	43.79

	201 S WASHINGTON STREET				
	594-597.000-922.000	UTILITIES			43.79

203234294151					
	53403 CONSUMERS ENERGY		03/25/2026	04/06/2026	1,202.58
	2993 BLUE STAR HWY #100				
	101-265.000-922.000	UTILITIES			1,202.58

201365510511					
	53404 CONSUMERS ENERGY		03/23/2026	04/06/2026	39.00
	147 CENTER STREET				
	101-751.000-922.000	UTILITIES			39.00

202077411536					
	53405 CONSUMERS ENERGY		03/23/2026	04/06/2026	56.30
	250 WILEY ROAD				
	213-753.000-922.000	UTILITIES			56.30

MAR26 - 380722 IRRI					
	53384 KALAMAZOO LAKE SEWER & WATER		03/04/2026	04/06/2026	220.00
	WADES BAYOU IRRIGATION				
	101-751.000-922.000	UTILITIES			220.00

MAR26 - 360400					
	53385 KALAMAZOO LAKE SEWER & WATER		03/04/2026	04/06/2026	65.00
	147 CENTER ST IRRIGATION				
	101-751.000-802.000	CONTRACTUAL			65.00

MAR26 - 044403					
	53386 KALAMAZOO LAKE SEWER & WATER		03/04/2026	04/06/2026	220.00
	455 CENTER STREET				
	101-751.000-922.000	UTILITIES			220.00

MAR26 - 320450					
	53387 KALAMAZOO LAKE SEWER & WATER		03/04/2026	04/06/2026	166.76
	50 LAKESHORE DRIVE				
	101-751.000-922.000	UTILITIES			166.76

MAR26 - 361764 IRRI					
	53388 KALAMAZOO LAKE SEWER & WATER		03/04/2026	04/06/2026	325.00
	25 MAIN STREET IRRIGATION				
	101-751.000-922.000	UTILITIES			325.00

MAR26 - 361762					
	53389 KALAMAZOO LAKE SEWER & WATER		03/04/2026	04/06/2026	65.00
	25 MAIN STREET DRINKING FOUNTAIN				
	101-751.000-922.000	UTILITIES			65.00

MAR26 - 382133					
	53390 KALAMAZOO LAKE SEWER & WATER		03/04/2026	04/06/2026	520.00
	SCHULTZ PARK IRRIGATION				
	101-751.000-922.000	UTILITIES			520.00

MAR26 - 361763					
	53391 KALAMAZOO LAKE SEWER & WATER		03/04/2026	04/06/2026	662.19
	37 WASHINGTON STREET BATHROOM				
	101-751.000-922.000	UTILITIES			662.19

MAR26 - 362300					
	53392 KALAMAZOO LAKE SEWER & WATER		03/04/2026	04/06/2026	88.00
	201 WASHINGTON STREET				
	594-597.000-922.000	UTILITIES			88.00

MAR26 - 382080					
	53393 KALAMAZOO LAKE SEWER & WATER		03/04/2026	04/06/2026	191.73
	486 WATER STREET GARAGE				
	101-265.000-922.000	UTILITIES			191.73

MAR26 - 012225					
	53394 KALAMAZOO LAKE SEWER & WATER		03/04/2026	04/06/2026	1,514.20
	415 WILEY RD, STE 101				
	101-265.000-922.000	UTILITIES			1,514.20

AR26 - 012221 IRRI					
53451	KALAMAZOO LAKE SEWER & WATER	03/04/2026	04/06/2026		554.28
	415 WILEY RD, STE 103 - IRRIGATION				
	101-265.000-922.000 UTILITIES				554.28

MAR26 - 012221					
53452	KALAMAZOO LAKE SEWER & WATER	03/04/2026	04/06/2026		1,537.38
	415 WILEY RD, STE. 103				
	101-265.000-922.000 UTILITIES				1,537.38

5861724441					
53380	MICHIGAN GAS UTILITIES	03/20/2026	04/06/2026		210.69
	CITY HALL, DPW, AND PD				
	101-265.000-922.000 UTILITIES				210.69

5861789275					
53381	MICHIGAN GAS UTILITIES	03/20/2026	04/06/2026		51.03
	GENERATOR				
	101-265.000-922.000 UTILITIES				51.03

5861492771					
53382	MICHIGAN GAS UTILITIES	03/20/2026	04/06/2026		42.54
	FIRE DEPARTMENT				
	101-265.000-922.000 UTILITIES				42.54

5866200593					
53383	MICHIGAN GAS UTILITIES	03/24/2026	04/06/2026		362.07
	DPW GARAGE				
	101-265.000-922.000 UTILITIES				362.07

6139434138					
53461	VERIZON WIRELESS	03/24/2026	04/06/2026		134.80
	DPW IPADS				
	101-463.000-851.000 TELEPHONE				134.80

Type: Paper Check					

3-26-26					
53378	BACK ALLEY PIZZA	03/26/2026	04/06/2026		50.00
	REDEMPTION OF \$50 IN DOUGLAS DOLLARS-202525-14 AND 202525-15				
	248-728.000-880.000 COMMUNITY PROMOTION				50.00

34164					
53367	BARBER FORD INC.	03/18/2026	04/06/2026		1,197.18
	REPAIRS TO VEHICLE 4				
	101-301.000-930.004 VEHICLE MAINTENANCE & REPAIRS				1,197.18

BESC - 25 - 015					
53434	BOSCH ARCHITECTURE	04/01/2026	04/06/2026		1,000.00
	BD Bond Refund				
	101-000.000-283.000 BESC - 25 - 015 - PVAR25-003				1,000.00

12020					
53418	BREWER'S CITY DOCK INC	03/30/2026	04/06/2026		2,836.85
	EROSION CONTROL AND ROAD EDGE GRAVEL				
	203-463.000-930.000 REPAIRS & MAINTENANCE: GENERAL				2,836.85

BESC - 26 - 003					
53435	CONSUMERS CREDIT UNION	04/01/2026	04/06/2026		1,000.00
	BD Bond Refund				
	101-000.000-283.000 BESC - 26 - 003 - PVAR26-002				1,000.00

4-2-26					
53471	DAVE LAAKSO	04/02/2026	04/06/2026		750.00
	DDA ART IN DOUGLAS ADVERTISING				
	248-728.000-880.000 COMMUNITY PROMOTION				750.00

206738					
53363	GRAPHIX EMBROIDERY INC	02/26/2026	04/06/2026		161.38
	GENERAL UNIFORMS - CLERKS				
	101-301.000-750.000 UNIFORMS				161.38

309459R					

53361	IHLE AUTO PARTS BRAKE CLEANER, DISPENSING PUMP 660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS	02/27/2026	04/06/2026	72.98
98508					72.98
53370	MENARDS - SOUTH HAVEN FLEXIBLE POP UP EMITTER 101-265.000-740.000	SUPPLIES	03/13/2026	04/06/2026	59.88
73697					59.88
53468	MENARDS-HOLLAND BEERY RESTROOMS REPLACEMENTS FOR PARTS THAT BROKE DURING FREEZE 101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL	04/02/2026	04/06/2026	64.49
71140					64.49
53368	NEW DAWN LINEN SERVICE RUG CLEANING 101-265.000-802.000	COMMERCIAL CLEANING	03/23/2026	04/06/2026	59.72
71502					59.72
53379	NEW DAWN LINEN SERVICE RUG CLEANING 101-265.000-802.000	COMMERCIAL CLEANING	03/30/2026	04/06/2026	59.72
70786					59.72
53458	NEW DAWN LINEN SERVICE RUG CLEANING 101-265.000-802.000	COMMERCIAL CLEANING	03/16/2026	04/06/2026	59.72
FEB-26					59.72
53362	ORTON, TOOMAN, HALE, MCKOWN & KIEL POLICE ATTORNEY 101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTOR	02/28/2026	04/06/2026	600.00
2603-944392					600.00
53364	OVERISEL LUMBER CO. SPRAY NOZZLE 101-301.000-740.000	SUPPLIES	03/03/2026	04/06/2026	17.99
2603-952268					17.99
53409	OVERISEL LUMBER CO. PLL 760 3/8 SLEEVE AND 3/8" COMPRESSION CAP FOR BEERY BATHROOMS 101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL	03/31/2026	04/06/2026	4.48
2604-953059					4.48
53467	OVERISEL LUMBER CO. TOILET BOWL CLEANER AND SANTEEN BOWL CLEANER FOR BEERY FIELD BATHROOMS 101-751.000-740.000	SUPPLIES	04/02/2026	04/06/2026	22.88
INV090795					22.88
53436	SPECTRUM PRINTERS, INC ELECTION SUPPLIES 101-262.000-740.000	SUPPLIES	03/26/2026	04/06/2026	68.81
84874					68.81
53437	SPECTRUM PRINTERS, INC G5EPB PRECINCT KIT 101-262.000-740.000	SUPPLIES	03/24/2026	04/06/2026	54.73
84855					54.73
53438	SPECTRUM PRINTERS, INC E8 INNER AV ENVELOPES AND E7 OUTER AV ENVELOPES 101-262.000-740.000	SUPPLIES	03/20/2026	04/06/2026	311.66
INV090527					311.66
53439	SPECTRUM PRINTERS, INC VOTER ID CARDS 101-262.000-740.000	SUPPLIES	03/11/2026	04/06/2026	80.58
INV090665					80.58
53441	SPECTRUM PRINTERS, INC AV BALLOT ENVELOPE - OUTGOING & RETURNING; SECRECY SLEEVES; AND PRECINCT KIT		03/17/2026	04/06/2026	441.64

101-262.000-740.000		SUPPLIES	441.64
# of Invoices:	113	# Due: 112	Totals: 85,553.33
# of Credit Memos:	0	# Due: 0	Totals: 0.00
Net of Invoices and Credit Memos:			85,553.33

--- TOTALS BY FUND ---

101 - GENERAL FUND	54,296.62
202 - MAJOR STREET FUND	1,556.10
203 - LOCAL STREETS FUND	2,836.85
213 - SCHULTZ PARK LAUNCH RAMP	56.30
243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND	8,658.00
248 - DOWNTOWN DEVELOPMENT AUTHORITY	800.00
403 - BLUE STAR CORRIDOR IMPROVEMENT FUND	11,742.50
594 - DOUGLAS MARINA	3,488.63
660 - EQUIPMENT RENTAL FUND	2,118.33

--- TOTALS BY DEPT/ACTIVITY ---

000.000 -	12,718.00
215.000 - CLERK	199.96
253.000 - TREASURER	6,796.75
257.000 - ASSESSING	192.22
262.000 - ELECTION	1,382.07
265.000 - BUILDING & GROUNDS	16,760.22
266.000 - ATTORNEY	1,687.50
301.000 - POLICE	7,159.42
463.000 - GENERAL STREETS & ROW	16,646.54
597.000 - DOUGLAS MARINA	131.79
597.001 - WADES BAYOU	550.00
597.002 - DOUGLAS HARBOR AUTHORITY	2,806.84
701.000 - PLANNING & ZONING	4,194.50
728.000 - DOWNTOWN DEVELOPMENT AUTHORITY	800.00
751.000 - PARKS & RECREATION	11,352.89
753.000 - LAUNCH RAMPS	56.30
903.000 - EQUIP. REPAIRS & MAINTENANCE	2,118.33

CEMETERY SERVICES AGREEMENT

THIS CEMETERY SERVICES AGREEMENT ("Agreement"), is made this 1st day of July, 2026, between Saugatuck Township, a Michigan general law township, the business address of which is 3461 Blue Star Hwy, Saugatuck Michigan 49453 ("Township") and the City of the Village of Douglas, a Michigan home rule city, the business address of which is 415 W. Wiley Rd, Suite 103 PO Box 757, Douglas Michigan 49406 ("City").

RECITALS

- A. Act 35 of the Public Acts of 1951 authorizes a municipal corporation to join with another to operate, perform or provide a service which each has the power to provide separately.
- B. The Township and the City are authorized to acquire, operate and perpetually maintain cemeteries.
- C. The City does not have a cemetery. The Township is the owner of two cemeteries within the Township, known as Riverside Cemetery and Douglas Cemetery (collectively, the "Cemeteries"). For a number of years the City and Township have shared the costs of operating the Cemeteries, in exchange for which City residents are treated identically to Township residents for purposes of acquiring burial grounds and operations.
- D. The Township and City desire to contract to share in the costs of lawn care maintenance of the Cemeteries; in exchange for which City residents will be treated identically to Township residents for purposes of acquiring burial grounds and operations.

AGREEMENT

In consideration of the mutual covenants and agreements contained herein, the sufficiency of which is acknowledged, the parties agree as follows:

1. Provision of Cemetery Services. During the term of this Agreement the Township will provide the following cemetery services to residents of the City on terms identical to those afforded to residents of the Township: operation and improvement of the Cemeteries; the provision of care for graves in the Cemeteries; and, permitting the purchase and maintenance of burial sites and rights. at Township taxpayer/resident rates.
2. Other Terms of Services. The Cemeteries shall be available for use by City and Township residents subject to such rules, regulations and charges pertaining to the use of the Cemeteries established by the Township Board and consistent with the terms of this Agreement, and the availability of the Cemeteries shall be the same for each entity and their constituents. Without limitation, City residents will pay the same rates for grave burial rights as Township taxpayer/residents.
3. Administration and Operation. Except as expressly provided in this Agreement, the Township shall be responsible for administering, operating and maintaining all aspects of the Cemeteries including, without

limitation, an obligation to maintain all requisite insurance coverages, provide training for all associated personnel, record keeping, selling of burial rights, grounds maintenance, and grave marking for burials cremains. The City shall be provided with monthly reports for burials made by the Township during the term on this Agreement. The Township and its personnel providing services under the terms of this Agreement are independent contractors and shall not be regarded as employees of the City for purposes.

4. No Assumption of Liability. It is expressly understood and agreed that the City shall not incur any liability in having the Township provide cemetery services under the terms of this Agreement or in any manner incident thereto. It is further the express intent of the parties that in providing these cemetery services the parties are engaged in an essential governmental function.

5. Compensation. The City shall annually pay to the Township, for the cemetery services provided for in this Agreement, an amount proportional to each participating municipality's total population as determined by the last federal decennial census or by the most recent federal census hereafter taken subject to the following.

- (a) The City's financial responsibility is limited to the direct lawn care maintenance for the Cemeteries as provided for in the relevant contract and not indirect costs associated with that maintenance (e.g., Township administrative costs in contracting for services, overseeing the Cemeteries, etc.
- (b) In determining the proportionality of costs as provided for herein, the participating municipalities shall be the City of Saugatuck, Saugatuck Township and the City of the Village of Douglas.
- (c) The City of the Village of Douglas agrees to the following payment schedule:
 - 2027 – not to exceed \$10,150
 - 2028 – not to exceed \$10,860
 - 2029 – not to exceed \$11,620
- (d) The City's financial responsibility shall be limited as provided for herein to the amount of the actual lawn care contract awarded by the Township, which contract shall be bid not less frequently than once each three years.
- (e) The City has the right to review and approve any lawn care contract for the Cemeteries as provided for herein prior to an award of the same by the Township.

6. Release and Waiver. The Township, on behalf of itself, its agents, assigns, employees and officers, waives the right to assert any and all rights, claims, damages or causes of action against the City, its employees, officers, agents, successors and assigns (collectively and individually, the "City Parties") and fully release and discharge the City Parties from any and all rights, claims, damages or causes of action or nature whatsoever, against the City Parties arising out of or connected in any manner with burials or similar services provided by the Township for or on behalf of City residents (whether pursuant to contract or otherwise) prior to the date of this Agreement or involving actions or omissions by the Township, its officers, employees or agents in providing cemetery services or otherwise operating the Cemeteries during the term of this Agreement.

7. Term. The term of the Agreement shall be for three years (July 1, 2026 to June 30, 2029).

8. Sale Agreement. This Agreement is the only agreement or contract between the parties with respect to the matters referred to herein and no other agreements or understandings of any kind of nature shall be binding on the parties.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed pursuant to the authority granted by their respective governing bodies, on the day and year first above written.

TOWNSHIP OF SAUGATUCK

By _____

Abby Bigford, Supervisor

By _____

Cindy Osman, Clerk

CITY OF THE VILLAGE OF DOUGLAS

BY _____

Cathy North, Mayor

By _____

Laura Kasper, Clerk

Cemetery Lawn Care Maintenance Expenses

Monthly Contract w/Heavener	Expense '25-'26	Projected '26-'27	Projected '27-'28	Projected '28-'29
July Contract 2025	\$3,205.00	\$3,429.35	\$3,669.40	\$3,926.26
August Contract 2025	\$3,205.00	\$3,429.35	\$3,669.40	\$3,926.26
September Contract 2025	\$3,205.00	\$3,429.35	\$3,669.40	\$3,926.26
October Contract 2025	\$3,205.00	\$3,429.35	\$3,669.40	\$3,926.26
November Contract 2025	\$3,205.00	\$3,429.35	\$3,669.40	\$3,926.26
December Contract 2025	\$3,205.00	\$3,429.35	\$3,669.40	\$3,926.26
January Contract 2025	\$3,205.00	\$3,429.35	\$3,669.40	\$3,926.26
February Contract 2025	\$3,205.00	\$3,429.35	\$3,669.40	\$3,926.26
March Contract 2025	\$3,205.00	\$3,429.35	\$3,669.40	\$3,926.26
April Contract 2026	\$3,429.35	\$3,669.40	\$3,926.26	\$4,201.10
May Contract 2026	\$3,429.35	\$3,669.40	\$3,926.26	\$4,201.10
June Contract 2026	\$3,429.35	\$3,669.40	\$3,926.26	\$4,201.10
Total:	\$39,133.05	\$41,872.36	\$44,803.43	\$47,939.67
Saug. City Portion @ 15.21%	\$5,953.23	\$6,369.96	\$6,815.86	\$7,292.97
Douglas Portion @ 24.23%	\$9,483.88	\$10,147.75	\$10,858.09	\$11,618.16
TWP Portion @ 60.55%	\$23,695.94	\$25,354.65	\$27,129.48	\$29,028.54

Not to Exceed:

*Projected costs include a 7% annual increase per agreement terms (CPI + 2% per year)

	Township	Douglas	Saugatuck City	Total
Population	3,443	1378	865	5,686
Population Percentage	0.605522336	0.242349631	0.152128034	

CITY OF THE VILLAGE OF DOUGLAS

RESOLUTION NO. 07– 2026

A RESOLUTION OPPOSING MICHIGAN HOUSE BILLS 5529–5532 AND 5581–5585 AS AN OVERREACH OF STATE AUTHORITY AND AN EROSION OF LOCAL CONTROL

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 6th day of April, 2026, at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilmember , and supported by Councilmember .

WHEREAS, the City of the Village of Douglas is committed to responsible governance grounded in local decision-making, public engagement, and long-term community planning; and

WHEREAS, locally elected officials are accountable to their residents and are best positioned to make land use, zoning, and development decisions that reflect the unique character, infrastructure capacity, and priorities of their community; and

WHEREAS, the City has engaged in years of thoughtful planning, public input, and policy development to guide growth and preserve the integrity of its community; and

WHEREAS, Michigan House Bills 5529 through 5532 and 5581 through 5585 propose sweeping preemptions of local authority that would significantly limit or eliminate the ability of municipalities to implement and enforce their own zoning and land use policies; and

WHEREAS, these bills represent a direct override of locally adopted ordinances and voter-supported decisions, effectively nullifying the voices of residents and the authority of locally elected officials; and

WHEREAS, such legislation constitutes a clear example of state overreach by imposing one-size-fits-all mandates that disregard the diversity of Michigan communities and their locally established priorities; and

WHEREAS, removing local control over planning and development decisions undermines the fundamental principle that communities should have a meaningful role in shaping their own future; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of the Village of Douglas strongly opposes Michigan House Bills 5529 through 5532 and 5581 through 5585; and

BE IT FURTHER RESOLVED, that the City Council affirms that these bills represent an unacceptable overreach of state authority into matters that have historically and appropriately been governed at the local level; and

BE IT FURTHER RESOLVED, that the city urges the Michigan Legislature to reject these bills and to respect the role of local governments in land use planning, zoning, and community development; and

BE IT FURTHER RESOLVED, that the City calls upon state lawmakers to engage with municipalities as partners rather than preempting local authority through broad and inflexible mandates; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be transmitted to the Governor of the State of Michigan, members of the Michigan Legislature representing this region, and relevant municipal and planning organizations.

YEAS:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 6th day of April 2026

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Cathy North, Mayor

BY: _____
Laura Kasper, City Clerk

CERTIFICATION

I, Laura Kasper, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held on April 6, 2026 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Laura Kasper, City Clerk



CITY OF THE VILLAGE OF DOUGLAS
415 W. Wiley Rd, Ste 103, P.O. Box 757
Douglas, MI 49406
Ph (269) 857-1438
www.douglasmi.gov
info@douglasmi.gov
\$50 Fee (Free for non-profit organizations)

Date Received: 3/4/2026
CITY COUNCIL ACTION:
Approved _____ Denied _____ Date _____
POLICE DEPARTMENT ACTION:
Approved X Denied _____ Date 3/23/26
DEPARTMENT OF PUBLIC WORKS ACTION:
Approved X Denied _____ Date 3/23/26
Estimated Fees: _____

APPLICATION FOR SPECIAL EVENT PERMIT

The City of Douglas offers two types of permits for events within the City. A **Special Event** is described as a large gathering of people that covers a broader range of the City, such as, the entire park(s), right-of-ways, trails, street closures, sidewalks, etc. These events also require significant coordination and requests of City resources, such as, Douglas Police Department, Department of Public Works, and Saugatuck Township Fire Department. **Special Event Permits will require approval from City Council and need to be filled out in its entirety and returned to the City Clerk's office a minimum of 90 days prior to the scheduled event.** A **Park Reservation** permit is described as a small gathering confined to a small area of a park and does not require significant City coordination or resources. Park Reservation permits require only City administration approval. Please see the City of Douglas' Event Policy for more information. **Required Authorizing Personnel Signatures page must be completed prior to submitting it to City Hall for Council approval.** A Cost Confirmation Form will be provided to the applicant/organization after application submittal. This form will outline the total estimated costs of the event. If the total estimated costs do not exceed \$3,000, then no payment will be required. However, should costs exceed this threshold, then the applicant/organization will be responsible for the additional charges above and beyond \$3,000.

APPLICANT/ORGANIZATION INFORMATION

Organization: Saugatuck-Douglas CVB Nonprofit: Yes No
Applicant Name: April Gundy PH: [REDACTED]
Street Address/P.O. Box: [REDACTED]
City/State/Zip Code: Saugatuck MI 49453
E-mail: [REDACTED]
CONTACT PERSON ON DAY OF EVENT: April Gundy PH: [REDACTED]

EVENT INFORMATION

Name of Event: July 3 2026 FireWORKS
Location of Event: Lake Kalamazoo
Event Date(s): July 3 2026 Start Time: Dusk End Time: 10:50 ish
Estimated Date/Time for: Set-Up _____ Clean-Up _____
Anticipated Number of Attendees: 500 Anticipated Number of Volunteers: _____
Event Description: application is for fireworks over lake Kalamazoo, which will be fired from barge, owned by DK Construction. Map of approximate barge placement is attached.

EVENT DETAILS

Street Closure: (Use attached map to outline proposed closure)
Street closure date/time: _____ Street re-open date/time: _____

Parade: (Use attached map to outline route) Parade Type: Pedestrian Vehicle
Parade start time: _____ Parade finish time: _____

MUSIC:

Will Music be provided during this event? Yes No
If yes, type of music proposed: Live Amplification Recorded Loudspeakers
Time music will begin: _____ end: _____

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department)

Will Food Vendors/Concessions be available at your event? Yes No
If yes, Provide Copy of Health Department Food Service License

ALCOHOL:

Will alcohol be served at your event? Yes No
If yes, Provide Copy of Liquor Liability Insurance (Listing the City as additional insured)
 Provide Copy of Michigan Liquor Control License

Please describe measures to be taken to prohibit the sale of alcohol to minors: _____

NOTE: It shall be unlawful for any person within the City to consume intoxicating liquor of any kind in any street, alley, park, public building, or other land owned by the City, unless the consumption is authorized under a valid permit issued by the City or its authorized agent. (1995 Code, 42-166) (Ord.43, passed 6-5-1961)

EVENT SIGNAGE:

City approval is required for any temporary signage in the public right-of-way or on City property. Please visit www.douglasmi.gov to obtain the 14 Day Temporary Sign Permit application.

FIREWORKS:

Will fireworks be a part of your event? Yes No
If yes, Provide Copy of Liability Insurance (Listing the City as additional insured)
 Council Resolution will be Required – see City Clerk

TENTS/CANOPIES/BOOTHES:

Will tents/canopies be installed? Yes No
If yes, Tents – Quantity _____
 Notify the Director of the Douglas Department of Public Works @ 269-857-2763 to discuss placement locations (Irrigation systems are located at Beery Field, Schultz Park, and Wades Bayou)
 Fill out the Tent Inspection form found at www.saugatuckfire.org and/or call the Saugatuck Township Fire Department with questions at (269) 857-3000.

Will booths be set up? Yes, Quantity _____ No



The City of Douglas does have tables and chairs available for rental through the Downtown Development Authority – see www.douglasmi.gov for application. Pick up and drop off are the responsibility of the applicant.

REQUIRED AUTHORIZING PERSONNEL SIGNATURES:

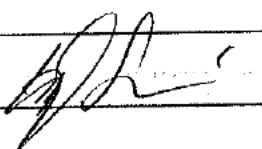
If your event requires City services, please seek proper authorization. Applicable fees may apply depending upon the assistance required by the City. See event fee schedule for associated costs.

DEPARTMENT OF PUBLIC WORKS:

Will this event require the use of any of the following municipal equipment by a municipal employee?

- Trucks – Size _____ Qty _____
- Loaders – Tele or Regular
- Trailer – Size _____ Qty _____
- Trash Receptacles (limit 10) – Qty _____
- Traffic cones – Qty _____
- Fencing – _____ Ft.
- Water Hook Up Y N
- Barricades – Concrete Qty _____ 
- Electric Hook Up Y N
- Barricades – 3-bar Qty _____ 


Approved Denied
 Approved with Conditions Please have Safety Fencing surrounding and blocking where the fireworks will be stored and unloaded onto the Barge.

Authorized Personnel Signature  Date: 3/23/2026

DOUGLAS POLICE DEPARTMENT:

Will this event require additional officers & equipment? Yes No
 If yes, please describe & include times: SEE NOTES BELOW

Approved Denied
 Approved with Conditions Plus 4 officers BARGE/LOADING SITE SECURITY (one officer). ADDITIONAL OFFICERS FOR TRAFFIC CONTROL/DIRECTION.

Authorized Personnel Signature  Date: 3-4-2026

SA / Chief of Police 03/23/26

APPLICANT/ORGANIZATION CHECK LIST

- Completed Application
- Event Map (include detailed event layout for food vendors/concessions, booths, portable restrooms, road closures, barricades, music, parade route, event signage, etc.)
- Certificate of Insurance (listing the City of Douglas as additional insured – once approved)
- Fireworks Resolution – 60 days in advance (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)
- Requirements for Tent Structures (if applicable)
- Department of Public Works Authorized Personnel Signature
- Police Department Authorized Personnel Signature
- Yes, I have read the City of Douglas' Event Policy

If document(s) are missing, please explain: _____

The Applicant/Organization understand and agrees to the following:

1. Provide a certificate of insurance with all coverage deemed necessary for the event, naming the City of Douglas as an additional insured on all applicable policies. The certificate shall be submitted to the City Clerk's Office no later than 1 (one) week following notice of the event approval.
2. Comply with all local and applicable State Laws and City policies. Applicant/Organization acknowledges that the special events permit does not relieve the Applicant/Organization from meeting any requirements of law or those of other public bodies or agencies applicable to the event.
3. Applicant/Organization further understands the approval of the event may include additional requirements and/or limitations based on the City's review of this application. The Applicant/Organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary before the event may be held.
4. Applicant/Organization understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.
5. Applicant/Organization also agrees to clean-up and leave/restore the area in the condition it was found. The City is not responsible for equipment or personal items left on public property.
6. Prohibit its organization and guests from engaging in profane or inappropriate language or actions.
7. Abide by City of Douglas Ordinance Chapter 95.01 regarding Noise Nuisances.
8. A breach of any of these understandings and agreements may result in the denial of Application or revocation of an approval of the City.

HOLD HARMLESS/INDEMNITY

1. Upon approval of Event Permit, Applicant/Organization agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and Contactors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from:

- A. Acts or omissions by the Applicant/Organization, its agents, employees, servants and Contractors in furtherance of the event, including, but not limited to, acts or omissions alleged to be in the nature of gross negligence or willful misconduct. The Applicant/Organization agrees to reimburse the City for reasonable attorney fees and court costs incurred in the defense of any actions, suits, claims, or demands arising from the operations of the Applicant/Organization due to the above referenced acts or omissions.
- B. Violations of state or federal law by Applicant/Organization, its agents, employees, servants, and Contractors whether administrative or judicial, arising from the nature and extent of this Application. Permit and/or event.
- C. Other acts of Applicant/Organization or attendees causing personal injury or property damages in connection with this event, unless resulting from the sole negligence of the City, its officers, employees, or agents.

2. The Applicant/Organization agrees that it is its responsibility and not the responsibility of the City to safeguard the property and materials used in the event and the property and materials of the attendees. Further the Applicant/Organization agrees to hold the City harmless for any loss of such property and materials.

3. The Applicant/Organization shall not discriminate against any employee, or applicant for employment because of religion, race, color, national origin, age, sex, height, weight, handicap, ancestry, place of birth, sexual preference or marital status. The Applicant/Organization further covenants that it will comply with the Civil Rights Act of 1973, as amended; and the Michigan Civil Rights Act of 1976 (78. Stat. 252 and 1976 PA 453) and will require a similar covenant on the part of any consultant or sub-Contractor involved in the hosting of this event.

As the Applicant or duly authorized agent of the Organization, I hereby apply for approval of this special event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Printed Name of Applicant: April Gurdy Date: 3-4-2020

Signature of Applicant:  Date: 3-4-2020

GREAT LAKES
FIREWORKS

Item 9C.

3275 W. M-76 • West Branch, MI 48861 • Office: 989-726-5040 • Fax: 989-726-5041 • greatlakesfireworks.com

THIS CONTRACT AND AGREEMENT for the sale of Fireworks made and concluded this 20th Day of October, 2025 and between GREAT LAKES FIREWORKS, LLC of Eastpointe, Michigan, (hereinafter referred to as "Great Lakes") and Saugatuck Douglas Area CVB, (hereinafter referred to as "Customer").

GREAT LAKES Agrees:

- To sell, furnish and deliver to Customer, fireworks to be exhibited on the following dates set forth and agreed upon at the time of signing this contract and Customer agrees to pay Great Lakes for the fireworks as follows:

Display Date(s): July 3rd, 2026

Alternate Date(s): July 11th, 2026

Contract Amount: \$30,000.00; Fifty percent (50%) due upon signing the contract and balance due within 15 days of the display date. All payments shall be made by draft or certified check payable to Great Lakes Fireworks, LLC. Great Lakes will assess a 1.5% late charge on balances 30 days past due and a 7% per annum late fee on balances not paid in full by the display date.

- Great Lakes further agrees to furnish sufficiently trained personnel to present a display.
- Great Lakes agrees to furnish Customers with liability insurance in the amount of \$5,000,000 and other coverages as identified in the Certificate of Insurance attached. All Individual/Entities listed on the certificate will be deemed an additional insured per this contract.

CUSTOMER Agrees:

- To procure and furnish a suitable place to display said fireworks, to furnish the necessary police and fire protection; to secure all police, local, and state permits, and to arrange for any security bonds or insurance as required by law in their community when necessary.
- Prior to, during, and immediately following the display, Customer shall be solely responsible to keep all persons (except employees of Great Lakes) out of the designated danger areas and behind safety zone lines and limits.
- Immediately following the display, Great Lakes, to the best of its ability, will police the area for any misfires ("duds"). Great Lakes agrees to police the area again at "first light." Great Lakes will pick up misfires for disposal. If Customer must move misfires for safety reasons, Customer understands that the misfires are only to be handled by trained personnel. Customer is responsible for debris clean up and the refilling of any holes.
- Customer agrees to hold harmless Great Lakes for any liability caused by other than the employees or products supplied by Great Lakes.

The PARTIES Mutually Agree:

- Should inclement weather prevent firing of said display on the "Display Date(s)", then it will be understood the program is postponed and will be fired on the "Alternate Date(s)", and there will be a charge to cover the costs of the postponement of ten percent (10%) of the contract amount. If the program is not fired on either the "Display Date(s)" or the "Alternate Date(s)," then it will be understood the program is canceled; and there will be an additional charge of ten percent (10%) of the contract amount to cover the cancellation costs.
- Great Lakes reserves the exclusive right to make minor modifications and substitutions provided that such changes are reasonable and necessary and do not materially adversely affect price, time of delivery, functional character, or display performance.
- If the location of the firing site, spectators' location, parking areas, or structures is deemed unsuitable or unsafe, Great Lakes may refuse to fire the display until conditions are corrected. If such conditions are not corrected, Great Lakes may cancel the display without further liability to the Customer for such cancellation.
- In the event of fire, accident, strikes, delay, flood, act of God or other causes beyond the control of Great Lakes, which prevent the delivery of said materials, the parties hereto release each other from any and all performances of the covenants herein contained and from damages resulting from the breach thereof.

Amendments: **Customer agrees to provide barge** **Customer acknowledges that tariffs may increase prior to the agreed display date. Great Lakes Fireworks (GLF) agrees to notify the Customer in the event of any significant increase in product costs, at which time the Customer shall have the option to approve or decline**

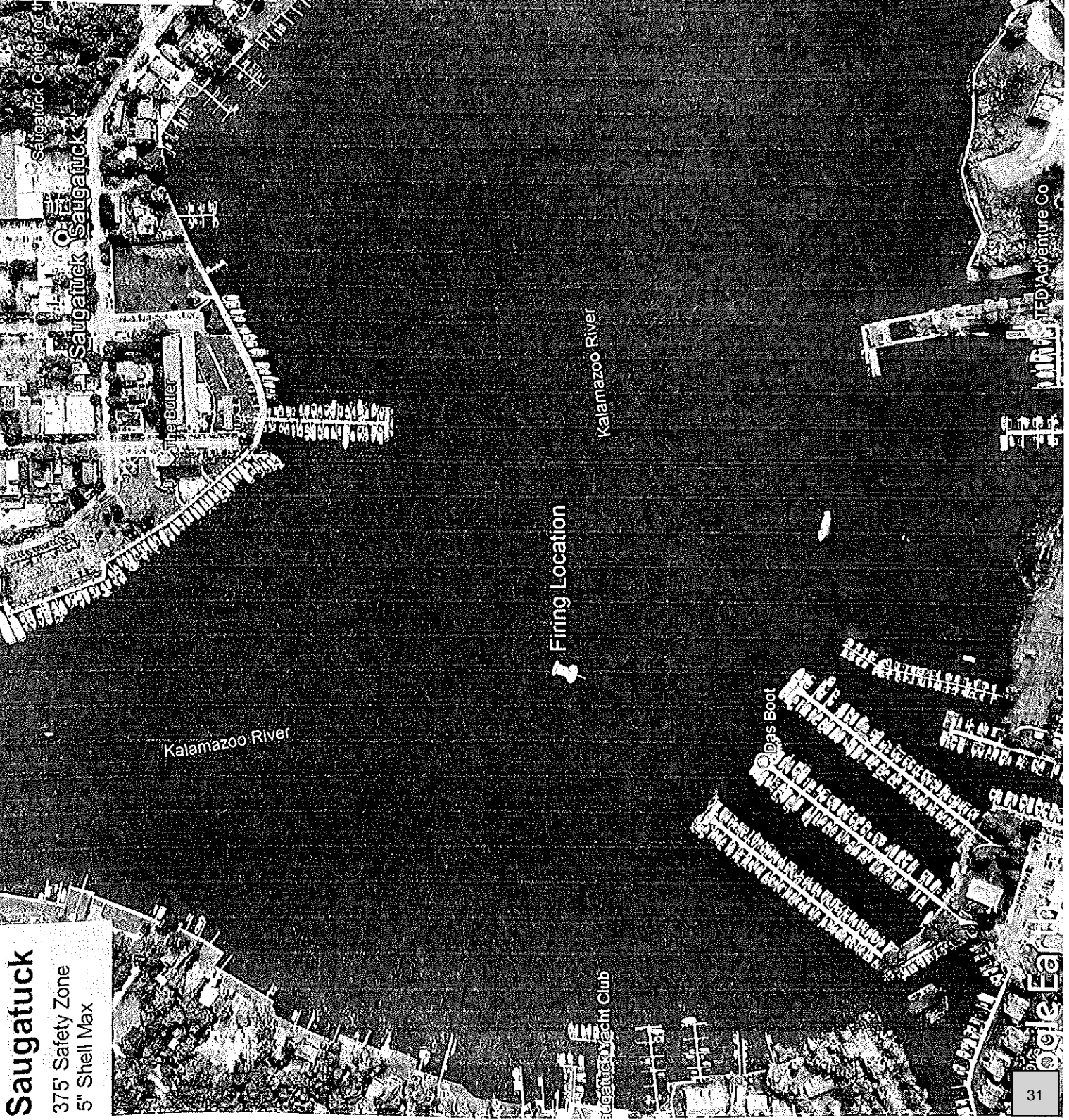
FOR: Great Lakes Fireworks, LLC
Signature: Barry Beltz
Name/Title: Barry Beltz - Member

FOR: Saugatuck Douglas Area CVB
Signature: _____
Name/Title: _____

****All Documents Are Due By: May 4th, 2026**

Saugatuck

375' Safety Zone
5" Shell Max



Legend

- 375'
- Arrowhead Resort
- Douglas Veterans Walk
- Firing Location
- Saugatuck

Item 9C.



CERTIFICATE OF LIABILITY INSURANCE

Item 9C.
DATE (MM/YY)
1/26/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure Great Lakes Partners Insurance Services 223 West Grand River Ave #1 Howell MI 48843		CONTACT NAME: PHONE (A/C, No., Ext): 3305242020 FAX (A/C, No): 216-658-7101 E-MAIL ADDRESS: rtrend@acrisure.com	
INSURED Great Lakes Fireworks LLC P.O. Box 276 West Branch MI 48661		License#: BR-1796277 GREALAK-88	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Palomar Excess and Surplus Insurance Company	
		INSURER B: Continental Indemnity Company	
		INSURER C: HDI Global Specialty SE	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 1611308485 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER	Y	Y	AESPLMR-GL-26-00009	1/26/2026	1/26/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	BESCRMMNI011601_171239_01	1/26/2026	1/26/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	25QS1575	1/26/2026	1/26/2027	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Additional Insured extension of coverage is provided by above referenced General Liability and Auto Liability policies where required by written agreement.
DISPLAY DATE: July 3rd, 2026 RAIN DATE: July 11th, 2026 LOCATION: Shot Off Barge in Kalamazoo Lake in Douglas, MI 49406

Saugatuck Douglas Area CVB including all its elected and appointed officials, employees, volunteers, boards, commissions, and/or other authorities; Safe Harbor Tower Marine including all its elected and appointed officials, employees, volunteers, boards, commissions, and/or other authorities; City of Saugatuck, MI including all its elected and appointed officials, employees, volunteers, boards, commissions, and/or other authorities; City of the Village of Douglas, MI including all its elected and appointed officials, employees, volunteers, boards, commissions, and/or other authorities; DK Construction including all its elected and appointed officials, employees, volunteers, boards, commissions, and/or other authorities; Saugatuck Township Fire District including all its elected and appointed officials, employees, volunteers, boards, commissions, and/or other authorities;

CERTIFICATE HOLDER Saugatuck Douglas Area CVB P.O Box 28 Saugatuck MI 49453 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

2025 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
------------------------	---

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes) <input type="checkbox"/> Agricultural / Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks <input checked="" type="checkbox"/> Public Display <input type="checkbox"/> Private Display <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes	FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY. PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)
---	--

NAME OF PERSON PERMIT ISSUED TO Saugatuck Douglas Area CVB	AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
--	--

ADDRESS OF PERSON PERMIT ISSUED TO P.O. Box 28, Saugatuck, MI 49453

NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION
--

ADDRESS

NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary)

Approx. 450 3" Shells
 Approx. 180 4" Shells
 Approx. 50 5" Shells
 Approx. 10 Various Barrage Cakes 3" & Smaller

EXACT LOCATION OF DISPLAY OR USE Loading of Barge, Safe Harbor Marina: 216 St. Peters Dr.

CITY, VILLAGE, TOWNSHIP	DATE	TIME
-------------------------	------	------

BOND OR INSURANCE FILED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	AMOUNT \$5,000,000
--	------------------------------

Issued by action of the Legislative Body of the <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of _____ on the ____ day of _____, 2025. _____ (Signature and Title of Legislative Body Representative)

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT

2025 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY Item 9C.

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.	DATE PERMIT(S) EXPIRE:
------------------------	---	------------------------

TYPE OF PERMIT(S) (Select all applicable boxes)

Agricultural or Wildlife Fireworks
 Articles Pyrotechnic
 Display Fireworks

Public Display
 Private Display

Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT Saugatuck Douglas Area CVB	ADDRESS OF APPLICANT P.O Box 28, Saugatuck, MI 49453	AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
--	--	---

NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER	ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER
--	--

IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHONE NUMBER
---	--	------------------

NAME OF PYROTECHNIC OPERATOR Great Lakes Fireworks, LLC.	ADDRESS OF PYROTECHNIC OPERATOR 3275 W. M-76, P.O Box 276 West Branch, MI 48661	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
--	---	--

NO. YEARS EXPERIENCE 25+	NO. DISPLAYS 800+	WHERE Throughout Michigan
------------------------------------	-----------------------------	-------------------------------------

NAME OF ASSISTANT TBD	ADDRESS OF ASSISTANT TBD	AGE OF ASSISTANT 18 YEARS OR OLDER <input type="checkbox"/> YES <input type="checkbox"/> NO
---------------------------------	------------------------------------	--

NAME OF OTHER ASSISTANT TBD	ADDRESS OF OTHER ASSISTANT TBD	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input type="checkbox"/> YES <input type="checkbox"/> NO
---------------------------------------	--	--

EXACT LOCATION OF PROPOSED DISPLAY
Loading of Barge, Safe Harbor Marina: 216 St. Peters Dr.

DATE OF PROPOSED DISPLAY July 3rd, 2026 (Rain: July 11th, 2025)	TIME OF PROPOSED DISPLAY Approx .10:00 PM
---	---

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

Stored at Federally Licensed Facility Until Date of Display

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) \$5,000,000	NAME OF BONDING CORPORATION OR INSURANCE COMPANY Acrisure Great Lakes
---	---

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY
One Cleveland Center, 1375 E. 9th St. 30th Floor, Cleveland, OH 44114

NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)
Approx. 450	3" Shells
Approx. 180	4" Shells
Approx. 50	5" Shells
Approx. 10	Various Barrage Cakes 3" & Smaller

SIGNATURE OF APPLICANT	DATE
------------------------	------



CITY OF THE VILLAGE OF DOUGLAS
415 W. Wiley Rd, Ste 103, P.O. Box 757
Douglas, MI 49406
Ph (269) 857-1438

www.douglasmi.gov
info@douglasmi.gov
\$50 Fee (Free for non-profit organizations)

Date Received:	3/4/2026
CITY COUNCIL ACTION:	Approved _____ Denied _____ Date _____
POLICE DEPARTMENT ACTION:	Approved <input checked="" type="checkbox"/> Denied _____ Date 3/12/2026
DEPARTMENT OF PUBLIC WORKS ACTION:	Approved <input checked="" type="checkbox"/> Denied _____ Date 3/12/2026
Estimated Fees:	_____

APPLICATION FOR SPECIAL EVENT PERMIT

The City of Douglas offers two types of permits for events within the City. A **Special Event** is described as a large gathering of people that covers a broader range of the City, such as, the entire park(s), right-of-ways, trails, street closures, sidewalks, etc. These events also require significant coordination and requests of City resources, such as, Douglas Police Department, Department of Public Works, and Saugatuck Township Fire Department. **Special Event Permits will require approval from City Council and need to be filled out in its entirety and returned to the City Clerk's office a minimum of 90 days prior to the scheduled event.** A **Park Reservation** permit is described as a small gathering confined to a small area of a park and does not require significant City coordination or resources. Park Reservation permits require only City administration approval. Please see the City of Douglas' Event Policy for more information. **Required Authorizing Personnel Signatures page must be completed prior to submitting it to City Hall for Council approval.** A Cost Confirmation Form will be provided to the applicant/organization after application submittal. This form will outline the total estimated costs of the event. If the total estimated costs do not exceed \$3,000, then no payment will be required. However, should costs exceed this threshold, then the applicant/organization will be responsible for the additional charges above and beyond \$3,000.

APPLICANT/ORGANIZATION INFORMATION

Organization: Saugatuck Douglas Rotary Club Nonprofit: Yes No

Applicant Name: April Gundy PH: [REDACTED]

Street Address/P.O. Box: [REDACTED]

City/State/Zip Code: Douglas MI 49406

E-mail: [REDACTED]

CONTACT PERSON ON DAY OF EVENT: April Gundy PH: [REDACTED]

EVENT INFORMATION

Name of Event: Venehan Fireworks

Location of Event: Lake Kalamazoo

Event Date(s): July 25, 2026 Start Time: DUSK End Time: 10:50ish

Estimated Date/Time for: Set-Up _____ Clean-Up _____

Anticipated Number of Attendees: _____ Anticipated Number of Volunteers: _____

Event Description: Application is For Venehan Fest Fireworks which will be fired from a barge owned by OK Construction. Map of approximate barge placement is attached.

EVENT DETAILS

Street Closure: (Use attached map to outline proposed closure)
Street closure date/time: _____ Street re-open date/time: _____

Parade: (Use attached map to outline route) Parade Type: Pedestrian Vehicle
Parade start time: _____ Parade finish time: _____

MUSIC:

Will Music be provided during this event? Yes No
If yes, type of music proposed: Live Amplification Recorded Loudspeakers
Time music will begin: _____ end: _____

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department)

Will Food Vendors/Concessions be available at your event? Yes No
If yes, Provide Copy of Health Department Food Service License

ALCOHOL:

Will alcohol be served at your event? Yes No
If yes, Provide Copy of Liquor Liability Insurance (Listing the City as additional insured)
 Provide Copy of Michigan Liquor Control License

Please describe measures to be taken to prohibit the sale of alcohol to minors: _____

NOTE: It shall be unlawful for any person within the City to consume intoxicating liquor of any kind in any street, alley, park, public building, or other land owned by the City, unless the consumption is authorized under a valid permit issued by the City or its authorized agent. (1995 Code, 42-166) (Ord.43, passed 6-5-1961)

EVENT SIGNAGE:

City approval is required for any temporary signage in the public right-of-way or on City property.
Please visit www.douglasmi.gov to obtain the 14 Day Temporary Sign Permit application.

FIREWORKS:

Will fireworks be a part of your event? Yes No
If yes, Provide Copy of Liability Insurance (Listing the City as additional insured)
 Council Resolution will be Required – see City Clerk

TENTS/CANOPIES/BOOTHS:

Will tents/canopies be installed? Yes No
If yes, Tents – Quantity _____
 Notify the Director of the Douglas Department of Public Works @ 269-857-2763 to discuss placement locations (Irrigation systems are located at Beery Field, Schultz Park, and Wades Bayou)
 Fill out the Tent Inspection form found at www.saugatuckfire.org and/or call the Saugatuck Township Fire Department with questions at (269) 857-3000.

Will booths be set up? Yes, Quantity _____ No



The City of Douglas does have tables and chairs available for rental through the Downtown Development Authority – see www.douglasmi.gov for application. Pick up and drop off are the responsibility of the applicant.

REQUIRED AUTHORIZING PERSONNEL SIGNATURES:

If your event requires City services, please seek proper authorization. Applicable fees may apply depending upon the assistance required by the City. See event fee schedule for associated costs.

DEPARTMENT OF PUBLIC WORKS:

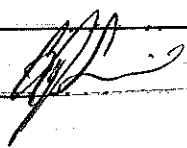
Will this event require the use of any of the following municipal equipment by a municipal employee?

- Trucks – Size _____ Qty _____
- Loaders – Tele or Regular
- Trailer – Size _____ Qty _____
- Trash Receptacles (limit 10) – Qty _____
- Traffic cones – Qty _____
- Fencing – _____ Ft.
- Water Hook Up Y N
- Barricades – Concrete Qty _____ 
- Electric Hook Up Y N
- Barricades – 3-bar Qty _____ 

Approved Denied

Approved with Conditions Do we need to provide Safety Fencing for the area where the fireworks will be unloaded

Authorized Personnel Signature



Date:

3/12/2026

DOUGLAS POLICE DEPARTMENT:

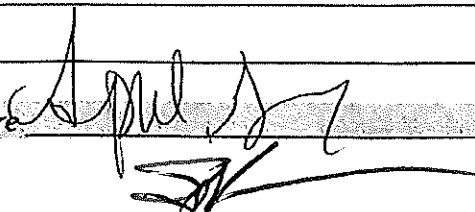
Will this event require additional officers & equipment? Yes No

If yes, please describe & include times: plus 3 OFFICERS TRAFFIC. Plus 1 OFFICER BARGE SECURITY.

Approved Denied

Approved with Conditions BARGE LOADING SECURITY BY OFFICER. OFFICERS FOR POST FIREWORKS TRAFFIC

Authorized Personnel Signature



Date:

03/12/26

APPLICANT/ORGANIZATION CHECK LIST

- Completed Application
- Event Map (include detailed event layout for food vendors/concessions, booths, portable restrooms, road closures, barricades, music, parade route, event signage, etc.)
- Certificate of Insurance (listing the City of Douglas as additional insured – once approved)
- Fireworks Resolution – 60 days in advance (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)
- Requirements for Tent Structures (if applicable)
- Department of Public Works Authorized Personnel Signature
- Police Department Authorized Personnel Signature
- Yes, I have read the City of Douglas' Event Policy
- If document(s) are missing, please explain: _____

The Applicant/Organization understand and agrees to the following:

1. Provide a certificate of insurance with all coverage deemed necessary for the event, naming the City of Douglas as an additional insured on all applicable policies. The certificate shall be submitted to the City Clerk's Office no later than 1 (one) week following notice of the event approval.
2. Comply with all local and applicable State Laws and City policies. Applicant/Organization acknowledges that the special events permit does not relieve the Applicant/Organization from meeting any requirements of law or those of other public bodies or agencies applicable to the event.
3. Applicant/Organization further understands the approval of the event may include additional requirements and/or limitations based on the City's review of this application. The Applicant/Organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary before the event may be held.
4. Applicant/Organization understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.
5. Applicant/Organization also agrees to clean-up and leave/restore the area in the condition it was found. The City is not responsible for equipment or personal items left on public property.
6. Prohibit its organization and guests from engaging in profane or inappropriate language or actions.
7. Abide by City of Douglas Ordinance Chapter 95.01 regarding Noise Nuisances.
8. A breach of any of these understandings and agreements may result in the denial of Application or revocation of an approval of the City.

HOLD HARMLESS/INDEMNITY

1. Upon approval of Event Permit, Applicant/Organization agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and Contactors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from:

- A. Acts or omissions by the Applicant/Organization, its agents, employees, servants and Contractors in furtherance of the event, including, but not limited to, acts or omissions alleged to be in the nature of gross negligence or willful misconduct. The Applicant/Organization agrees to reimburse the City for reasonable attorney fees and court costs incurred in the defense of any actions, suits, claims, or demands arising from the operations of the Applicant/Organization due to the above referenced acts or omissions.
- B. Violations of state or federal law by Applicant/Organization, its agents, employees, servants, and Contractors whether administrative or judicial, arising from the nature and extent of this Application. Permit and/or event.
- C. Other acts of Applicant/Organization or attendees causing personal injury or property damages in connection with this event, unless resulting from the sole negligence of the City, its officers, employees, or agents.

2. The Applicant/Organization agrees that it is its responsibility and not the responsibility of the City to safeguard the property and materials used in the event and the property and materials of the attendees. Further the Applicant/Organization agrees to hold the City harmless for any loss of such property and materials.

3. The Applicant/Organization shall not discriminate against any employee, or applicant for employment because of religion, race, color, national origin, age, sex, height, weight, handicap, ancestry, place of birth, sexual preference or marital status. The Applicant/Organization further covenants that it will comply with the Civil Rights Act of 1973, as amended; and the Michigan Civil Rights Act of 1976 (78. Stat. 252 and 1976 PA 453) and will require a similar covenant on the part of any consultant or sub-Contractor involved in the hosting of this event.

As the Applicant or duly authorized agent of the Organization, I hereby apply for approval of this special event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Printed Name of Applicant: April Gurdy Date: 3-4-2026

Signature of Applicant:  Date: 3-4-2026

GREAT LAKES FIREWORKS

3275 W. M-76 • West Branch, MI 48661 • O: 989.726.5040 • F: 989.726.5041 • www.greatlakesfireworks.com

THIS CONTRACT AND AGREEMENT for the sale of Fireworks made and concluded this 26th Day of November, 2025 and between GREAT LAKES FIREWORKS, LLC of Eastpointe, Michigan, (hereinafter referred to as "Great Lakes") and Saugatuck Douglas Area CVB, (hereinafter referred to as "Customer").

GREAT LAKES Agrees:

1. To sell, furnish and deliver to Customer, fireworks to be exhibited on the following dates set forth and agreed upon at the time of signing this contract and Customer agrees to pay Great Lakes for the fireworks as follows:

Display Date(s): July 25th, 2026

Alternate Date(s): July 26th, 2026

Contract Amount: \$ 18,000.00; Fifty percent (50%) due upon signing the contract and balance due within 15 days of the display date. All payments shall be made by draft or certified check payable to Great Lakes Fireworks, LLC. Great Lakes will assess a 1.5% late charge on balances 30 days past due and a 7% per annum late fee on balances not paid in full by the display date.

2. Great Lakes further agrees to furnish sufficiently trained personnel to present a display.
3. Great Lakes agrees to furnish Customers with liability insurance in the amount of \$5,000,000 and other coverages as identified in the Certificate of Insurance attached. All Individual/Entities listed on the certificate will be deemed an additional insured per this contract.

CUSTOMER Agrees:

4. To procure and furnish a suitable place to display said fireworks, to furnish the necessary police and fire protection; to secure all police, local, and state permits, and to arrange for any security bonds or insurance as required by law in their community when necessary.
5. Prior to, during, and immediately following the display, Customer shall be solely responsible to keep all persons (except employees of Great Lakes) out of the designated danger areas and behind safety zone lines and limits.
6. Immediately following the display, Great Lakes, to the best of its ability, will police the area for any misfires ("duds"). Great Lakes agrees to police the area again at "first light." Great Lakes will pick up misfires for disposal. If Customer must move misfires for safety reasons, Customer understands that the misfires are only to be handled by trained personnel. Customer is responsible for debris clean up and the refilling of any holes.
7. Customer agrees to hold harmless Great Lakes for any liability caused by other than the employees or products supplied by Great Lakes.

The PARTIES Mutually Agree:

8. Should inclement weather prevent firing of said display on the "Display Date(s)", then it will be understood the program is postponed and will be fired on the "Alternate Date(s)", and there will be a charge to cover the costs of the postponement of ten percent (10%) of the contract amount. If the program is not fired on either the "Display Date(s)" or the "Alternate Date(s)," then it will be understood the program is canceled; and there will be an additional charge of ten percent (10%) of the contract amount to cover the cancellation costs.
9. Great Lakes reserves the exclusive right to make minor modifications and substitutions provided that such changes are reasonable and necessary and do not materially adversely affect price, time of delivery, functional character, or display performance.
10. If the location of the firing site, spectators' location, parking areas, or structures is deemed unsuitable or unsafe, Great Lakes may refuse to fire the display until conditions are corrected. If such conditions are not corrected, Great Lakes may cancel the display without further liability to the Customer for such cancellation.
11. In the event of fire, accident, strikes, delay, flood, act of God or other causes beyond the control of Great Lakes, which prevent the delivery of said materials, the parties hereto release each other from any and all performances of the covenants herein contained and from damages resulting from the breach thereof.

Amendments: _____

FOR: **Great Lakes Fireworks, LLC**

Signature: Barry Beltz

Name/Title: Barry Beltz / Owner

FOR: **Saugatuck Douglas Area CVB**

Signature: _____

Name/Title: _____

2026 Permit for Fireworks Other Than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
------------------------	---

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of an at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes) <input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Artides Pyrotechnic <input type="checkbox"/> Display Fireworks <input type="checkbox"/> Public Display <input type="checkbox"/> Private Display <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes	FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY. PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)
NAME OF PERSON PERMIT ISSUED TO Saugatuck Douglas Area CVB	AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
ADDRESS OF PERSON PERMIT ISSUED TO P.O Box 28, Saugatuck, MI 49453	
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION	
ADDRESS	
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary) Approx. 450 3" Shells Approx. 180 4" Shells Approx. 50 5" Shells Approx. 10 Various Barrage Cakes 3" & Smaller	
EXACT LOCATION OF DISPLAY OR USE Loading of Barge, Safe Harbor Marina: 216 St. Peters Dr.	
CITY, VILLAGE, TOWNSHIP City of Saugatuck	DATE July 25th, 2026 (Rain: July 26th, 2026)
BOND OF INSURANCE FILED Yes	TIME Approx. 10:00 PM AMOUNT \$5,000,000

Issued by action of the Legislative Body of a <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of _____ on the _____ day of _____, 2025. <div style="text-align: center; border-top: 1px solid black; margin-top: 20px;"> (Signature and Title of Legislative Body Representative) </div>

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT

GREAT LAKES FIREWORKS

Item 9D.

3275 W. M-76 • West Branch, MI 48661 • O: 989.726.5040 • F: 989.726.5041 • www.greatlakesfireworks.com

THIS CONTRACT AND AGREEMENT for the sale of Fireworks made and concluded this 26th Day of November, 2025 and between GREAT LAKES FIREWORKS, LLC of Eastpointe, Michigan, (hereinafter referred to as "Great Lakes") and Saugatuck Douglas Area CVB, (hereinafter referred to as "Customer").

GREAT LAKES Agrees:

1. To sell, furnish and deliver to Customer, fireworks to be exhibited on the following dates set forth and agreed upon at the time of signing this contract and Customer agrees to pay Great Lakes for the fireworks as follows:
Display Date(s): July 25th, 2026
Alternate Date(s): July 26th, 2026
Contract Amount: \$ 18,000.00; Fifty percent (50%) due upon signing the contract and balance due within 15 days of the display date. All payments shall be made by draft or certified check payable to Great Lakes Fireworks, LLC. Great Lakes will assess a 1.5% late charge on balances 30 days past due and a 7% per annum late fee on balances not paid in full by the display date.
2. Great Lakes further agrees to furnish sufficiently trained personnel to present a display.
3. Great Lakes agrees to furnish Customers with liability insurance in the amount of \$5,000,000 and other coverages as identified in the Certificate of Insurance attached. All Individual/Entities listed on the certificate will be deemed an additional insured per this contract.

CUSTOMER Agrees:

4. To procure and furnish a suitable place to display said fireworks, to furnish the necessary police and fire protection; to secure all police, local, and state permits, and to arrange for any security bonds or insurance as required by law in their community when necessary.
5. Prior to, during, and immediately following the display, Customer shall be solely responsible to keep all persons (except employees of Great Lakes) out of the designated danger areas and behind safety zone lines and limits.
6. Immediately following the display, Great Lakes, to the best of its ability, will police the area for any misfires ("duds"). Great Lakes agrees to police the area again at "first light." Great Lakes will pick up misfires for disposal. If Customer must move misfires for safety reasons, Customer understands that the misfires are only to be handled by trained personnel. Customer is responsible for debris clean up and the refilling of any holes.
7. Customer agrees to hold harmless Great Lakes for any liability caused by other than the employees or products supplied by Great Lakes.

The PARTIES Mutually Agree:

8. Should inclement weather prevent firing of said display on the "Display Date(s)", then it will be understood the program is postponed and will be fired on the "Alternate Date(s)", and there will be a charge to cover the costs of the postponement of ten percent (10%) of the contract amount. If the program is not fired on either the "Display Date(s)" or the "Alternate Date(s)", then it will be understood the program is canceled; and there will be an additional charge of ten percent (10%) of the contract amount to cover the cancellation costs.
9. Great Lakes reserves the exclusive right to make minor modifications and substitutions provided that such changes are reasonable and necessary and do not materially adversely affect price, time of delivery, functional character, or display performance.
10. If the location of the firing site, spectators' location, parking areas, or structures is deemed unsuitable or unsafe, Great Lakes may refuse to fire the display until conditions are corrected. If such conditions are not corrected, Great Lakes may cancel the display without further liability to the Customer for such cancellation.
11. In the event of fire, accident, strikes, delay, flood, act of God or other causes beyond the control of Great Lakes, which prevent the delivery of said materials, the parties hereto release each other from any and all performances of the covenants herein contained and from damages resulting from the breach thereof.

Amendments: _____

FOR: **Great Lakes Fireworks, LLC**

Signature: Barry Beltz

Name/Title: Barry Beltz / Owner

FOR: **Saugatuck Douglas Area CVB**

Signature: _____

Name/Title: _____

2026 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY

DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

- Agricultural or Wildlife Fireworks
- Articles Pyrotechnic
- Display Fireworks
- Public Display
- Private Display
- Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT Saugatuck Douglas Area CVB		ADDRESS OF APPLICANT P.O Box 28, Saugatuck, MI 49453	AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER		ADDRESS OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER	
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)		ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)	TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR Great Lakes Fireworks, LLC		ADDRESS OF PYROTECHNIC OPERATOR 3275 W. M-76, PO Box 276 West Branch, MI 48661	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NO. YEARS EXPERIENCE 20+	NO. DISPLAYS 500+	WHERE Throughout Michigan	
NAME OF ASSISTANT TBD		ADDRESS OF ASSISTANT TBD	AGE OF ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF OTHER ASSISTANT TBD		ADDRESS OF OTHER ASSISTANT TBD	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
EXACT LOCATION OF PROPOSED DISPLAY Loading of Barge, Safe Harbor Marina: 216 St. Peters Dr.			
DATE OF PROPOSED DISPLAY July 25th, 2026 (Rain: July 26th, 2026)		TIME OF PROPOSED DISPLAY Approx. 10:00 PM	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT Stored at Federally Licensed Facility Until Date of Display			
AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) \$5,000,000		NAME OF BONDING CORPORATION OR INSURANCE COMPANY Britton Gallagher	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY One Cleveland Center, 1375 E. 9th St. 30th Floor, Cleveland OH 44114			
NUMBER OF FIREWORKS		KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)	
Approx. 450		3" Shells	
Approx. 180		4" Shells	
Approx. 50		5" Shells	
Approx. 10		Various Barrage Cakes 3" & Smaller	



CITY OF THE VILLAGE OF DOUGLAS
86 West Center Street, P.O. Box 757
Douglas, MI 49406
(269) 857-1438 phone

www.douglasmi.gov
info@douglasmi.gov

\$50 Fee (Free for non-profit organizations)

Date Received:	<u>11/13/2025</u>
CITY COUNCIL ACTION:	Approved ___ Denied ___ Date ___
POLICE DEPARTMENT ACTION:	Approved ___ Denied ___ Date ___
DEPARTMENT OF PUBLIC WORKS ACTION:	Approved <input checked="" type="checkbox"/> Denied ___ Date <u>3/9/2026</u>
Estimated Fees:	_____

APPLICATION FOR SPECIAL EVENT PERMIT

The City of Douglas offers two types of permits for events within the City. A **Special Event** is described as a large gathering of people that covers a broader range of the City, such as, the entire park(s), right-of-ways, trails, street closures, sidewalks, etc. These events also require significant coordination and requests of City resources, such as, Douglas Police Department, Department of Public Works, and Saugatuck Township Fire Department. **Special Event Permits will require approval from City Council and need to be filled out in its entirety and returned to the City Clerk's office a minimum of 90 days prior to the scheduled event.** A Park Reservation permit is described as a small gathering confined to a small area of a park and does not require significant City coordination or resources. Park Reservation permits require only City administration approval. Please see the City of Douglas' Event Policy for more information. **Required Authorizing Personnel Signatures page must be completed prior to submitting it to City Hall for Council approval.** A Cost Confirmation Form will be provided to the applicant/organization after application submittal. This form will outline the total estimated costs of the event. If the total estimated costs do not exceed \$3,000, then no payment will be required. However, should costs exceed this threshold, then the applicant/organization will be responsible for the additional charges above and beyond \$3,000.

APPLICANT/ORGANIZATION INFORMATION

Organization: Community Pride

Applicant Name: Troy Weiland PH: 515-778-1103

Street Address/P.O. Box: P.O. Box 437

City/State/Zip Code: Douglas, MI 49406

E-mail: troytweiland@gmail.com

CONTACT PERSON ON DAY OF EVENT: Troy (above) or Greg Harvath PH: 202-744-5720

EVENT INFORMATION

Name of Event: Douglas Oktoberfest

Location of Event: Beery Field

Event Date(s): October 10, 2026 Start Time: Noon End Time: 5pm

Estimated Date/Time for: Set-Up 10/9/26 6 hrs Clean-Up 10/10/26

Anticipated Number of Attendees: 1,500 Anticipated Number of Volunteers: 30

Event Description: Annual Oktoberfest celebration for the community, bringing together Bavarian food, beers and other drinks, as well as traditional dance and music (including band with applehorns). Capped off with a keg toss competition!

EVENT DETAILS

Street Closure: (Use attached map to outline proposed closure)

Street closure date/time: _____ Street re-open date/time: _____

Parade: (Use attached map to outline route) Parade Type: Pedestrian Vehicle

Parade start time: _____ Parade finish time: _____

MUSIC:

Will Music be provided during this event? Yes No

If yes, type of music proposed: Live Amplification Recorded Loudspeakers

Time music will begin: 11:30am end: 5pm

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department)

Will Food Vendors/Concessions be available at your event? Yes No

If yes, Provide Copy of Health Department Food Service License

ALCOHOL:

Will alcohol be served at your event? Yes No

If yes, Provide Copy of Liquor Liability Insurance (Listing the City as additional insured)

Provide Copy of Michigan Liquor Control License

Please describe measures to be taken to prohibit the sale of alcohol to minors: Signs will be posted;
park will be fenced off/enclosed; ID check performed at the gate

NOTE: It shall be unlawful for any person within the City to consume intoxicating liquor of any kind in any street, alley, park, public building, or other land owned by the City, unless the consumption is authorized under a valid permit issued by the City or its authorized agent. (1995 Code, 42-166) (Ord.43, passed 6-5-1961)

EVENT SIGNAGE:

City approval is required for any temporary signage in the public right-of-way or on City property.

Please visit www.douglasmi.gov to obtain the 14 Day Temporary Sign Permit application.

FIREWORKS:

Will fireworks be a part of your event? Yes No

If yes, Provide Copy of Liability Insurance (Listing the City as additional insured)

Council Resolution will be Required – see City Clerk

TENTS/CANOPIES/BOOTHES:

Will tents/canopies be installed? Yes No

If yes, Tents – Quantity 2

Notify the Director of the Douglas Department of Public Works @ 269-857-2763 to discuss placement locations (Irrigation systems are located at Beery Field and Schultz Park)

Fill out the Tent Inspection form found at www.saugatuckfire.org and/or call the Saugatuck Township Fire Department with questions at (269) 857-3000.

Will booths be set up? Yes, Quantity _____ No

The City of Douglas does have tables and chairs available for rental through the Downtown Development Authority – see www.douglasmi.gov for application. Pick up and drop off are the responsibility of the applicant.

REQUIRED AUTHORIZING PERSONNEL SIGNATURES:

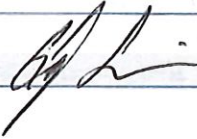
If your event requires City services, please seek proper authorization. Applicable fees may apply depending upon the assistance required by the City. See event fee schedule for associated costs.

DEPARTMENT OF PUBLIC WORKS:

Will this event require the use of any of the following municipal equipment by a municipal employee?

- Trucks – Size _____ Qty _____
- Loaders – Tele or Regular
- Trailer – Size _____ Qty _____
- Traffic Control Trailer
- Bobcat UTV
- Tractor with Loader
- Barricades – Type A Qty _____
- Barricades – Concrete Qty _____
- Barricades – 3 Bar Qty _____
- Trash Receptacles – Qty ¹⁰ _____
- Traffic Cones – Qty _____
- Fencing - 50 feet
- Electric – Yes/No
- Water – Yes/No
- Additional Restroom Cleaning – Yes/No

Approved Denied
 Approved with Conditions _____

Authorized Personnel Signature  Date: 3/9/2026

DOUGLAS POLICE DEPARTMENT:

Will this event require additional officers & equipment? Yes No

If yes, please describe & include times: _____

Approved Denied
 Approved with Conditions _____

Authorized Personnel Signature _____ Date: _____

APPLICANT/ORGANIZATION CHECK LIST

- Completed Application
- Event Map (include detailed event layout for food vendors/concessions, booths, portable restrooms, road closures, barricades, music, parade route, event signage, etc.)
- Certificate of Insurance (listing the City of Douglas as additional insured – once approved)
- Fireworks Resolution – 60 days in advance (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)
- Requirements for Tent Structures (if applicable)
- Department of Public Works Authorized Personnel Signature
- Police Department Authorized Personnel Signature
- Yes, I have read the City of Douglas' Event Policy

If document(s) are missing, please explain: Holding Date; Will submit licenses and signatures in 2026

The Applicant/Organization understand and agrees to the following:

1. Provide a certificate of insurance with all coverage deemed necessary for the event, naming the City of Douglas as an additional insured on all applicable policies. The certificate shall be submitted to the City Clerk's Office no later than 1 (one) week following notice of the event approval.
2. Comply with all local and applicable State Laws and City policies. Applicant/Organization acknowledges that the special events permit does not relieve the Applicant/Organization from meeting any requirements of law or those of other public bodies or agencies applicable to the event.
3. Applicant/Organization further understands the approval of the event may include additional requirements and/or limitations based on the City's review of this application. The Applicant/Organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary before the event may be held.
4. Applicant/Organization understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.
5. Applicant/Organization also agrees to clean-up and leave/restore the area in the condition it was found. The City is not responsible for equipment or personal items left on public property.
6. Prohibit its organization and guests from engaging in profane or inappropriate language or actions.
7. Abide by City of Douglas Ordinance Chapter 95.01 regarding Noise Nuisances.
8. A breach of any of these understandings and agreements may result in the denial of Application or revocation of an approval of the City.

HOLD HARMLESS/INDEMNITY

1. Upon approval of Event Permit, Applicant/Organization agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and Contactors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from:

- A. Acts or omissions by the Applicant/Organization, its agents, employees, servants and Contractors in furtherance of the event, including, but not limited to, acts or omissions alleged to be in the nature of gross negligence or willful misconduct. The Applicant/Organization agrees to reimburse the City for reasonable attorney fees and court costs incurred in the defense of any actions, suits, claims, or demands arising from the operations of the Applicant/Organization due to the above referenced acts or omissions.
- B. Violations of state or federal law by Applicant/Organization, its agents, employees, servants, and Contractors whether administrative or judicial, arising from the nature and extent of this Application. Permit and/or event.
- C. Other acts of Applicant/Organization or attendees causing personal injury or property damages in connection with this event, unless resulting from the sole negligence of the City, its officers, employees, or agents.

2. The Applicant/Organization agrees that it is its responsibility and not the responsibility of the City to safeguard the property and materials used in the event and the property and materials of the attendees. Further the Applicant/Organization agrees to hold the City harmless for any loss of such property and materials.

3. The Applicant/Organization shall not discriminate against any employee, or applicant for employment because of religion, race, color, national origin, age, sex, height, weight, handicap, ancestry, place of birth, sexual preference or marital status. The Applicant/Organization further covenants that it will comply with the Civil Rights Act of 1973, as amended; and the Michigan Civil Rights Act of 1976 (78. Stat. 252 and 1976 PA 453) and will require a similar covenant on the part of any consultant or sub-Contractor involved in the hosting of this event.

As the Applicant or duly authorized agent of the Organization, I hereby apply for approval of this special event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

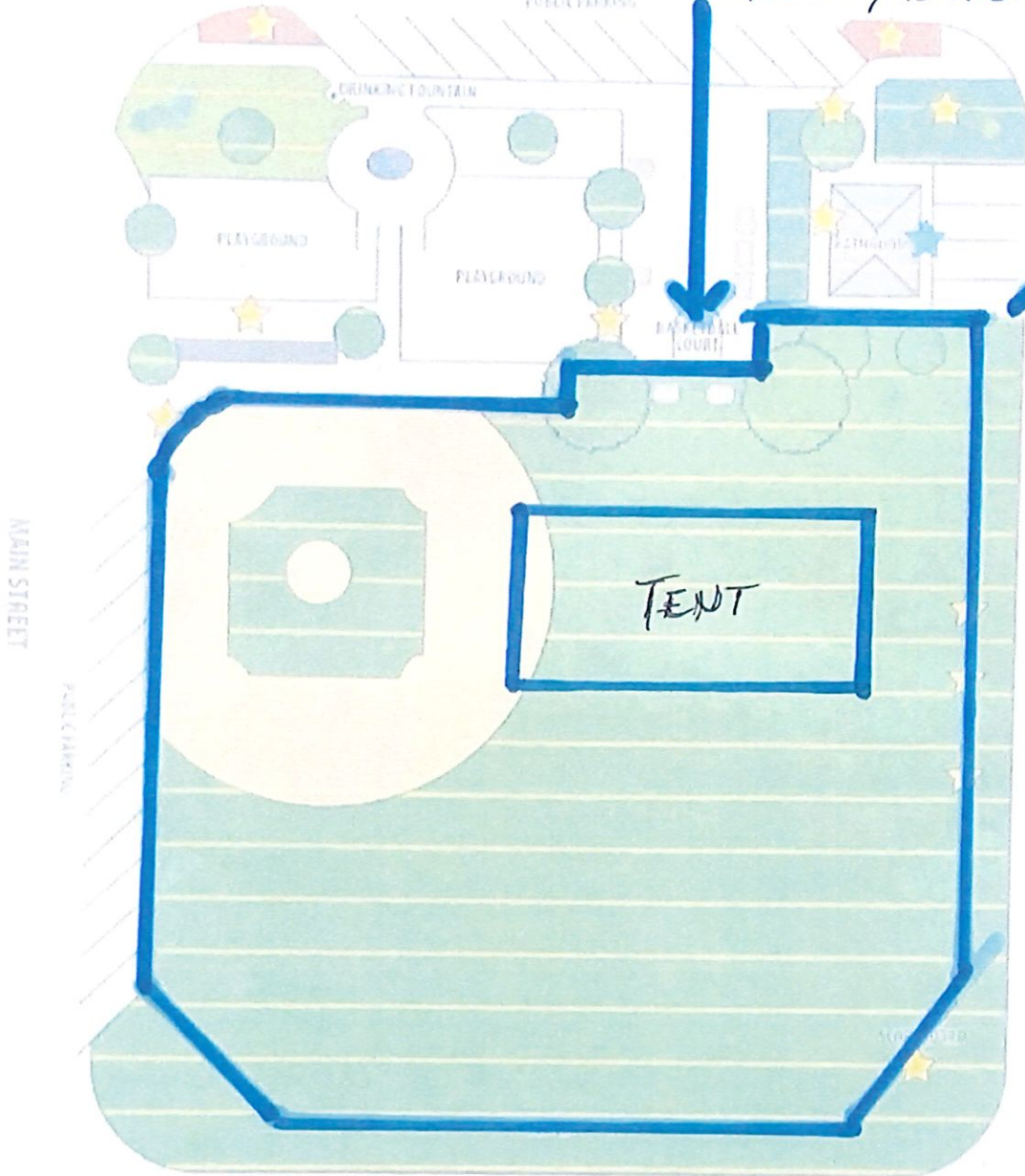
Printed Name of Applicant: Troy Weiland Date: 11/13/2025

Signature of Applicant:  Date: 11/13/2025

BEERY FIELD

CENTER STREET

OCTOBERFEST
ENTRANCE / ID CHECK



FULLY
ENCLOSED
FENCING
AROUND
BEERY FIELD
PERIMETER

MAIN STREET

WASHINGTON STREET

TENT

FREMONT STREET

-  Water Hose Hookup
-  Electrical Outlet

Note: Beery Field has an underground irrigation system. Please notify the Director at the Douglas Department of Public Works @ 269 857-2763 to discuss placement locations for tents, canopies, etc.

Revised 1/13/2025

RECEIVED
FEB 20 2026



CITY OF THE VILLAGE OF DOUGLAS
415 W. Wiley Rd, Ste 103, P.O. Box 757
Douglas, MI 49406
Ph (269) 857-1438
www.douglasmi.gov
info@douglasmi.gov
\$50 Fee (Free for non-profit organizations)

Date Received: 2/20/2026
CITY COUNCIL ACTION:
Approved _____ Denied _____ Date 3/16/26
POLICE DEPARTMENT ACTION:
Approved Denied _____ Date 2/24/26
DEPARTMENT OF PUBLIC WORKS ACTION:
Approved Denied _____ Date 2/23/26
Estimated Fees: _____

APPLICATION FOR SPECIAL EVENT PERMIT

The City of Douglas offers two types of permits for events within the City. A **Special Event** is described as a large gathering of people that covers a broader range of the City, such as, the entire park(s), right-of-ways, trails, street closures, sidewalks, etc. These events also require significant coordination and requests of City resources, such as, Douglas Police Department, Department of Public Works, and Saugatuck Township Fire Department. **Special Event Permits will require approval from City Council and need to be filled out in its entirety and returned to the City Clerk's office a minimum of 90 days prior to the scheduled event.** A **Park Reservation** permit is described as a small gathering confined to a small area of a park and does not require significant City coordination or resources. Park Reservation permits require only City administration approval. Please see the City of Douglas' Event Policy for more information. **Required Authorizing Personnel Signatures page must be completed prior to submitting it to City Hall for Council approval.** A Cost Confirmation Form will be provided to the applicant/organization after application submittal. This form will outline the total estimated costs of the event. If the total estimated costs do not exceed \$3,000, then no payment will be required. However, should costs exceed this threshold, then the applicant/organization will be responsible for the additional charges above and beyond \$3,000.

APPLICANT/ORGANIZATION INFORMATION

Organization: Rotary Club of Saugatuck - Douglas Nonprofit: Yes No
Applicant Name: Helen Baldwin PH: [REDACTED]
Street Address/P.O. Box: [REDACTED]
City/State/Zip Code: Douglas, MI 49404
E-mail: [REDACTED]
CONTACT PERSON ON DAY OF EVENT: Helen Baldwin PH: [REDACTED]

EVENT INFORMATION

Name of Event: Mt. Baldhead Challenge
Location of Event: start @ Oval Beach, end @ Coghlin Park
Event Date(s): Sept. 12, 2024 Start Time: 9am End Time: 1pm
Estimated Date/Time for: Set-Up n/a Clean-Up n/a
Anticipated Number of Attendees: 650 Anticipated Number of Volunteers: 125

Event Description: Mt. Baldhead Challenge - race starts and ends in City of Saugatuck - Rotary requests permission for runners to go through parts of Douglas - course map attached - identical to prior year's.

*Called applicant and let her know we will need updated Cert. of liab. ins prior to event (for this and Duck Dash).

EVENT DETAILS

Street Closure: (Use attached map to outline proposed closure)

Street closure date/time: _____ Street re-open date/time: _____

Parade: (Use attached map to outline route) Parade Type: Pedestrian Vehicle

Parade start time: _____ Parade finish time: _____

MUSIC:

Will Music be provided during this event? Yes No

If yes, type of music proposed: Live Amplification Recorded Loudspeakers

Time music will begin: _____ end: _____

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department)

Will Food Vendors/Concessions be available at your event? Yes No

If yes, Provide Copy of Health Department Food Service License

ALCOHOL:

Will alcohol be served at your event? Yes No

If yes, Provide Copy of Liquor Liability Insurance (Listing the City as additional insured)

Provide Copy of Michigan Liquor Control License

Please describe measures to be taken to prohibit the sale of alcohol to minors: _____

NOTE: It shall be unlawful for any person within the City to consume intoxicating liquor of any kind in any street, alley, park, public building, or other land owned by the City, unless the consumption is authorized under a valid permit issued by the City or its authorized agent. (1995 Code, 42-166) (Ord.43, passed 6-5-1961)

EVENT SIGNAGE:

City approval is required for any temporary signage in the public right-of-way or on City property.

Please visit www.douglasmi.gov to obtain the 14 Day Temporary Sign Permit application.

FIREWORKS:

Will fireworks be a part of your event? Yes No

If yes, Provide Copy of Liability Insurance (Listing the City as additional insured)

Council Resolution will be Required – see City Clerk

TENTS/CANOPIES/BOOTHES:

Will tents/canopies be installed? Yes No

If yes, Tents – Quantity _____

Notify the Director of the Douglas Department of Public Works @ 269-857-2763 to discuss placement locations (Irrigation systems are located at Beery Field, Schultz Park, and Wades Bayou)

Fill out the Tent Inspection form found at www.saugatuckfire.org and/or call the Saugatuck Township Fire Department with questions at (269) 857-3000.

Will booths be set up? Yes, Quantity _____ No



The City of Douglas does have tables and chairs available for rental through the Downtown Development Authority – see www.douglasmi.gov for application. Pick up and drop off are the responsibility of the applicant.

REQUIRED AUTHORIZING PERSONNEL SIGNATURES:

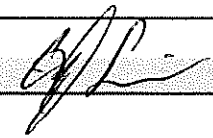
If your event requires City services, please seek proper authorization. Applicable fees may apply depending upon the assistance required by the City. See event fee schedule for associated costs.

DEPARTMENT OF PUBLIC WORKS:

Will this event require the use of any of the following municipal equipment by a municipal employee?

- Trucks – Size _____ Qty _____
- Loaders – Tele or Regular
- Trailer – Size _____ Qty _____
- Trash Receptacles (limit 10) – Qty _____
- Traffic cones – Qty _____
- Fencing – _____ Ft.
- Water Hook Up Y N
- Barricades – Concrete Qty _____ 
- Electric Hook Up Y N
- Barricades – 3-bar Qty _____ 

- Approved Denied
- Approved with Conditions _____

Authorized Personnel Signature  Date: 2/23/2026

DOUGLAS POLICE DEPARTMENT:

Will this event require additional officers & equipment? Yes No

If yes, please describe & include times: _____

PLUS 2 TRAFFIC

- Approved Denied
- Approved with Conditions _____

PRE MEETING FOR POLICE

AND DFW THIS YEAR.

Authorized Personnel Signature  Date: 02/24/26

APPLICANT/ORGANIZATION CHECK LIST

- Completed Application
- Event Map (include detailed event layout for food vendors/concessions, booths, portable restrooms, road closures, barricades, music, parade route, event signage, etc.)
- Certificate of Insurance (listing the City of Douglas as additional insured – once approved)
- Fireworks Resolution – 60 days in advance (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)
- Requirements for Tent Structures (if applicable)
- Department of Public Works Authorized Personnel Signature
- Police Department Authorized Personnel Signature
- Yes, I have read the City of Douglas' Event Policy

If document(s) are missing, please explain: _____

The Applicant/Organization understand and agrees to the following:

1. Provide a certificate of insurance with all coverage deemed necessary for the event, naming the City of Douglas as an additional insured on all applicable policies. The certificate shall be submitted to the City Clerk's Office no later than 1 (one) week following notice of the event approval.
2. Comply with all local and applicable State Laws and City policies. Applicant/Organization acknowledges that the special events permit does not relieve the Applicant/Organization from meeting any requirements of law or those of other public bodies or agencies applicable to the event.
3. Applicant/Organization further understands the approval of the event may include additional requirements and/or limitations based on the City's review of this application. The Applicant/Organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary before the event may be held.
4. Applicant/Organization understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.
5. Applicant/Organization also agrees to clean-up and leave/restore the area in the condition it was found. The City is not responsible for equipment or personal items left on public property.
6. Prohibit its organization and guests from engaging in profane or inappropriate language or actions.
7. Abide by City of Douglas Ordinance Chapter 95.01 regarding Noise Nuisances.
8. A breach of any of these understandings and agreements may result in the denial of Application or revocation of an approval of the City.

HOLD HARMLESS/INDEMNITY

1. Upon approval of Event Permit, Applicant/Organization agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and Contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from:

- A. Acts or omissions by the Applicant/Organization, its agents, employees, servants and Contractors in furtherance of the event, including, but not limited to, acts or omissions alleged to be in the nature of gross negligence or willful misconduct. The Applicant/Organization agrees to reimburse the City for reasonable attorney fees and court costs incurred in the defense of any actions, suits, claims, or demands arising from the operations of the Applicant/Organization due to the above referenced acts or omissions.
- B. Violations of state or federal law by Applicant/Organization, its agents, employees, servants, and Contractors whether administrative or judicial, arising from the nature and extent of this Application. Permit and/or event.
- C. Other acts of Applicant/Organization or attendees causing personal injury or property damages in connection with this event, unless resulting from the sole negligence of the City, its officers, employees, or agents.

2. The Applicant/Organization agrees that it is its responsibility and not the responsibility of the City to safeguard the property and materials used in the event and the property and materials of the attendees. Further the Applicant/Organization agrees to hold the City harmless for any loss of such property and materials.

3. The Applicant/Organization shall not discriminate against any employee, or applicant for employment because of religion, race, color, national origin, age, sex, height, weight, handicap, ancestry, place of birth, sexual preference or marital status. The Applicant/Organization further covenants that it will comply with the Civil Rights Act of 1973, as amended; and the Michigan Civil Rights Act of 1976 (78. Stat. 252 and 1976 PA 453) and will require a similar covenant on the part of any consultant or sub-Contractor involved in the hosting of this event.

As the Applicant or duly authorized agent of the Organization, I hereby apply for approval of this special event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Printed Name of Applicant: Helen Baldwin Date: Feb. 20, 2024

Signature of Applicant:  Date: Feb 20, 2024



CERTIFICATE OF LIABILITY INSURANCE

Item 9F.
DATE (MM/

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hylant Group Inc. 811 Madison Ave. Toledo, OH 43604	CONTACT NAME: Sara Humphries / Macy Gorrell
	PHONE (A/C, No, Ext): (419) 259-2710 FAX (A/C, No): (419) 255-7557 E-MAIL ADDRESS: Rotary@hylant.com
INSURED All Active U.S. Rotary Clubs & Districts ATTN: Risk Management Dept. 1560 Sherman Avenue Evanston, IL 60201	INSURER(S) AFFORDING COVERAGE
	INSURER A: Westchester Surplus Lines Ins NAIC # 10172
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		G73578917 004	7/1/2025	7/1/2026	EACH OCCURRENCE \$ 2,000,000
	<input checked="" type="checkbox"/> Liquor Liability						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						MED EXP (Any one person) \$
	OTHER:						PERSONAL & ADV INJURY \$ 2,000,000
A	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	X		G73578917 004	7/1/2025	7/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The Certificate Holder is included as an additional insured where required by written contract or permit subject to the terms and conditions of the general liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER City of Douglas P.O. Box 757 Douglas MI 49406	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Judy K. Wilson</i>
--	---

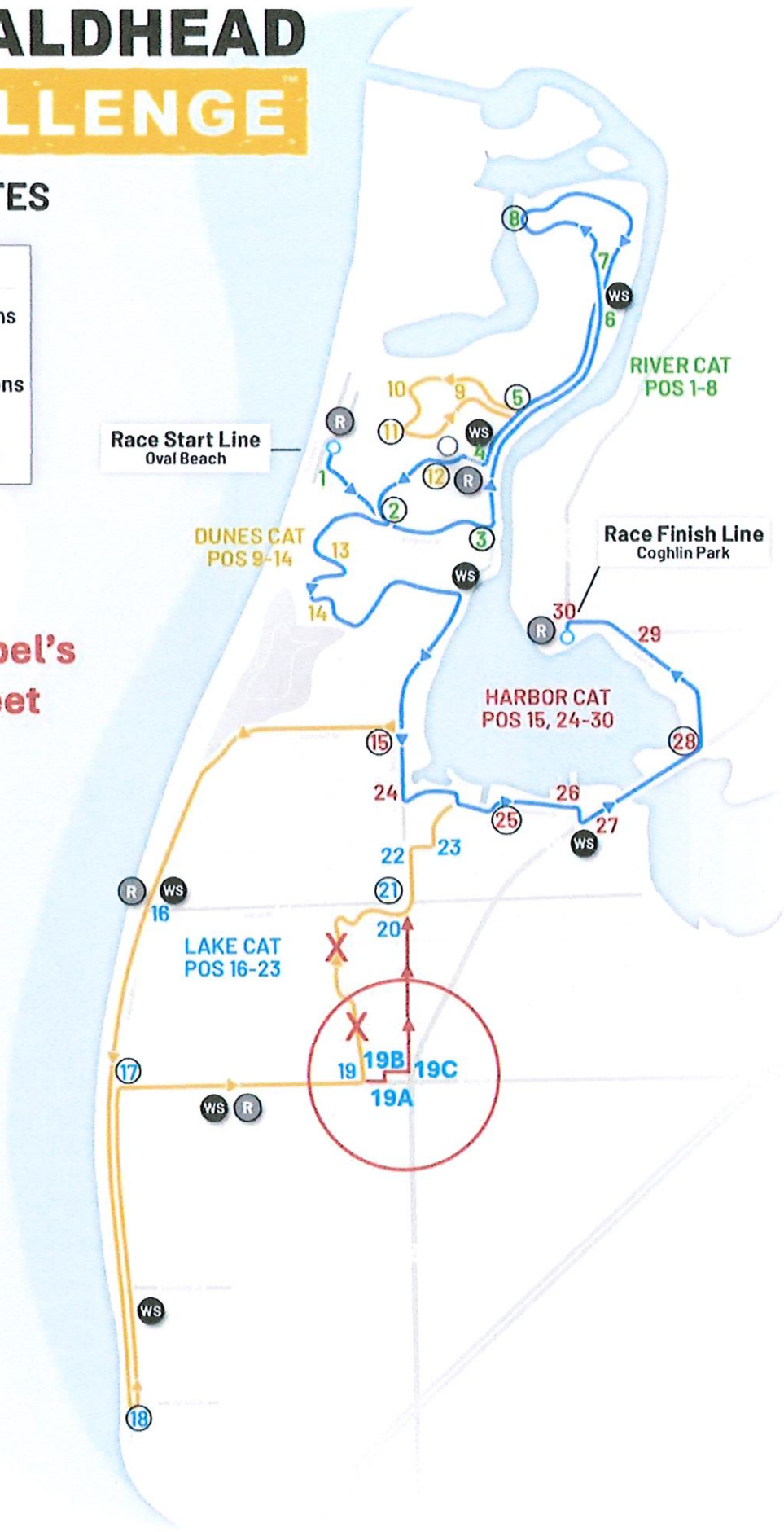
MT. BALDHEAD CHALLENGE

RACE ROUTES

Legend

- WS - Water Stations
- R - Restrooms
- 12 - Radio Positions
- - 10k+
- - 1/2 Marathon

**Re-Route
through Isabel's
to Ferry Street**



6



CITY OF THE VILLAGE OF DOUGLAS
86 West Center Street, P.O. Box 757
Douglas, MI 49406
(269) 857-1438 phone
www.douglasmi.gov
info@douglasmi.gov
\$50 Fee (Free for non-profit organizations)

Nonprofit Org.

Date Received:	<u>11/13/2025</u>		
CITY COUNCIL ACTION:			
Approved	Denied	Date	<u>3/16/2026</u>
POLICE DEPARTMENT ACTION:			
Approved	Denied	Date	<u>3/6/26</u>
DEPARTMENT OF PUBLIC WORKS ACTION:			
Approved	Denied	Date	<u>3/4/2026</u>
Estimated Fees:			

APPLICATION FOR SPECIAL EVENT PERMIT

The City of Douglas offers two types of permits for events within the City. A **Special Event** is described as a large gathering of people that covers a broader range of the City, such as, the entire park(s), right-of-ways, trails, street closures, sidewalks, etc. These events also require significant coordination and requests of City resources, such as, Douglas Police Department, Department of Public Works, and Saugatuck Township Fire Department. **Special Event Permits will require approval from City Council and need to be filled out in its entirety and returned to the City Clerk's office a minimum of 90 days prior to the scheduled event.** A Park Reservation permit is described as a small gathering confined to a small area of a park and does not require significant City coordination or resources. Park Reservation permits require only City administration approval. Please see the City of Douglas' Event Policy for more information. **Required Authorizing Personnel Signatures page must be completed prior to submitting it to City Hall for Council approval.** A Cost Confirmation Form will be provided to the applicant/organization after application submittal. This form will outline the total estimated costs of the event. If the total estimated costs do not exceed \$3,000, then no payment will be required. However, should costs exceed this threshold, then the applicant/organization will be responsible for the additional charges above and beyond \$3,000.

APPLICANT/ORGANIZATION INFORMATION

Organization: Community Pride

Applicant Name: Troy Weiland PH: [REDACTED]

Street Address/P.O. Box: [REDACTED]

City/State/Zip Code: Douglas, MI 49406

E-mail: [REDACTED]

CONTACT PERSON ON DAY OF EVENT: Troy (above) or Greg Harvath PH: [REDACTED]

EVENT INFORMATION

Name of Event: PRIDE IN THE PARK Festival

Location of Event: Beery Field; Parade (from Saugatuck ending in downtown Douglas)

Event Date(s): June 6, 2026 Start Time: 10:30am End Time: 6pm

Estimated Date/Time for: Set-Up 6/3/26, as early as 9am Clean-Up 6/7/26, end of day

Anticipated Number of Attendees: 4,000 Anticipated Number of Volunteers: 60

Event Description: Culminating LGTBQ+ weeklong PRIDE WEEK (running May 31-June 6) celebration. Parade begins at 11am in Saugatuck ending in downtown Douglas. Celebration moves to Beery Field with bands, food, drink, vendors, speakers, honorees, and much more.

EVENT DETAILS Street Closure: (Use attached map to outline proposed closure)

Street closure date/time: _____ Street re-open date/time: _____

 Parade: (Use attached map to outline route) Parade Type: Pedestrian VehicleParade start time: 11am (Saugatuck) Parade finish time: Approx. 11:45am**MUSIC:**Will Music be provided during this event? Yes NoIf yes, type of music proposed: Live Amplification Recorded LoudspeakersTime music will begin: 11:00am end: 6pm**FOOD VENDORS/CONCESSIONS:** (Contact Allegan County Health Department)Will Food Vendors/Concessions be available at your event? Yes NoIf yes, Provide Copy of Health Department Food Service License**ALCOHOL:**Will alcohol be served at your event? Yes NoIf yes, Provide Copy of Liquor Liability Insurance (Listing the City as additional insured) Provide Copy of Michigan Liquor Control LicensePlease describe measures to be taken to prohibit the sale of alcohol to minors: Signs will be posted;
park will be fenced off/enclosed; ID check performed at the gate; additional security at entrances*NOTE: It shall be unlawful for any person within the City to consume intoxicating liquor of any kind in any street, alley, park, public building, or other land owned by the City, unless the consumption is authorized under a valid permit issued by the City or its authorized agent. (1995 Code, 42-166) (Ord.43, passed 6-5-1961)***EVENT SIGNAGE:**City approval is required for any temporary signage in the public right-of-way or on City property. Please visit www.douglasmi.gov to obtain the 14 Day Temporary Sign Permit application.**FIREWORKS:**Will fireworks be a part of your event? Yes NoIf yes, Provide Copy of Liability Insurance (Listing the City as additional insured) Council Resolution will be Required – see City Clerk**TENTS/CANOPIES/BOOTHES:**Will tents/canopies be installed? Yes NoIf yes, Tents – Quantity 2 Notify the Director of the Douglas Department of Public Works @ 269-857-2763 to discuss placement locations (Irrigation systems are located at Beery Field and Schultz Park) Fill out the Tent Inspection form found at www.saugatuckfire.org and/or call the Saugatuck Township Fire Department with questions at (269) 857-3000.Will booths be set up? Yes, Quantity 50 NoThe City of Douglas does have tables and chairs available for rental through the Downtown Development Authority – see www.douglasmi.gov for application. Pick up and drop off are the responsibility of the applicant.

REQUIRED AUTHORIZING PERSONNEL SIGNATURES:


If your event requires City services, please seek proper authorization. Applicable fees may apply depending upon the assistance required by the City. See event fee schedule for associated costs.

DEPARTMENT OF PUBLIC WORKS:

Will this event require the use of any of the following municipal equipment by a municipal employee?

- Trucks – Size _____ Qty _____
- Traffic Control Trailer
- Barricades – Type A Qty 50ft
- Trash Receptacles – Qty 20
- Electric – Yes/No
- Loaders – Tele or Regular
- Bobcat UTV
- Barricades – Concrete Qty _____
- Traffic Cones – Qty _____
- Water – Yes/No
- Trailer – Size _____ Qty _____
- Tractor with Loader
- Barricades – 3 Bar Qty 2
- Fencing - 50 feet
- Additional Restroom Cleaning – Yes/No

Approved Denied
 Approved with Conditions _____

Authorized Personnel Signature  Date: 3/4/2026

DOUGLAS POLICE DEPARTMENT:

Will this event require additional officers & equipment? Yes No

If yes, please describe & include times: _____

Approved Denied
 Approved with Conditions _____

Authorized Personnel Signature  Date: 3-6-26

APPLICANT/ORGANIZATION CHECK LIST

- Completed Application
- Event Map (include detailed event layout for food vendors/concessions, booths, portable restrooms, road closures, barricades, music, parade route, event signage, etc.)
- Certificate of Insurance (listing the City of Douglas as additional insured – once approved)
- Fireworks Resolution – 60 days in advance (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)
- Requirements for Tent Structures (if applicable)
- Department of Public Works Authorized Personnel Signature
- Police Department Authorized Personnel Signature
- Yes, I have read the City of Douglas' Event Policy

If document(s) are missing, please explain: Holding Date; Will submit licenses and signatures in 2026

The Applicant/Organization understand and agrees to the following:

1. Provide a certificate of insurance with all coverage deemed necessary for the event, naming the City of Douglas as an additional insured on all applicable policies. The certificate shall be submitted to the City Clerk's Office no later than 1 (one) week following notice of the event approval.
2. Comply with all local and applicable State Laws and City policies. Applicant/Organization acknowledges that the special events permit does not relieve the Applicant/Organization from meeting any requirements of law or those of other public bodies or agencies applicable to the event.
3. Applicant/Organization further understands the approval of the event may include additional requirements and/or limitations based on the City's review of this application. The Applicant/Organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary before the event may be held.
4. Applicant/Organization understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.
5. Applicant/Organization also agrees to clean-up and leave/restore the area in the condition it was found. The City is not responsible for equipment or personal items left on public property.
6. Prohibit its organization and guests from engaging in profane or inappropriate language or actions.
7. Abide by City of Douglas Ordinance Chapter 95.01 regarding Noise Nuisances.
8. A breach of any of these understandings and agreements may result in the denial of Application or revocation of an approval of the City.

HOLD HARMLESS/INDEMNITY

1. Upon approval of Event Permit, Applicant/Organization agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and Contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from:

- A. Acts or omissions by the Applicant/Organization, its agents, employees, servants and Contractors in furtherance of the event, including, but not limited to, acts or omissions alleged to be in the nature of gross negligence or willful misconduct. The Applicant/Organization agrees to reimburse the City for reasonable attorney fees and court costs incurred in the defense of any actions, suits, claims, or demands arising from the operations of the Applicant/Organization due to the above referenced acts or omissions.
- B. Violations of state or federal law by Applicant/Organization, its agents, employees, servants, and Contractors whether administrative or judicial, arising from the nature and extent of this Application. Permit and/or event.
- C. Other acts of Applicant/Organization or attendees causing personal injury or property damages in connection with this event, unless resulting from the sole negligence of the City, its officers, employees, or agents.

2. The Applicant/Organization agrees that it is its responsibility and not the responsibility of the City to safeguard the property and materials used in the event and the property and materials of the attendees. Further the Applicant/Organization agrees to hold the City harmless for any loss of such property and materials.

3. The Applicant/Organization shall not discriminate against any employee, or applicant for employment because of religion, race, color, national origin, age, sex, height, weight, handicap, ancestry, place of birth, sexual preference or marital status. The Applicant/Organization further covenants that it will comply with the Civil Rights Act of 1973, as amended; and the Michigan Civil Rights Act of 1976 (78. Stat. 252 and 1976 PA 453) and will require a similar covenant on the part of any consultant or sub-Contractor involved in the hosting of this event.

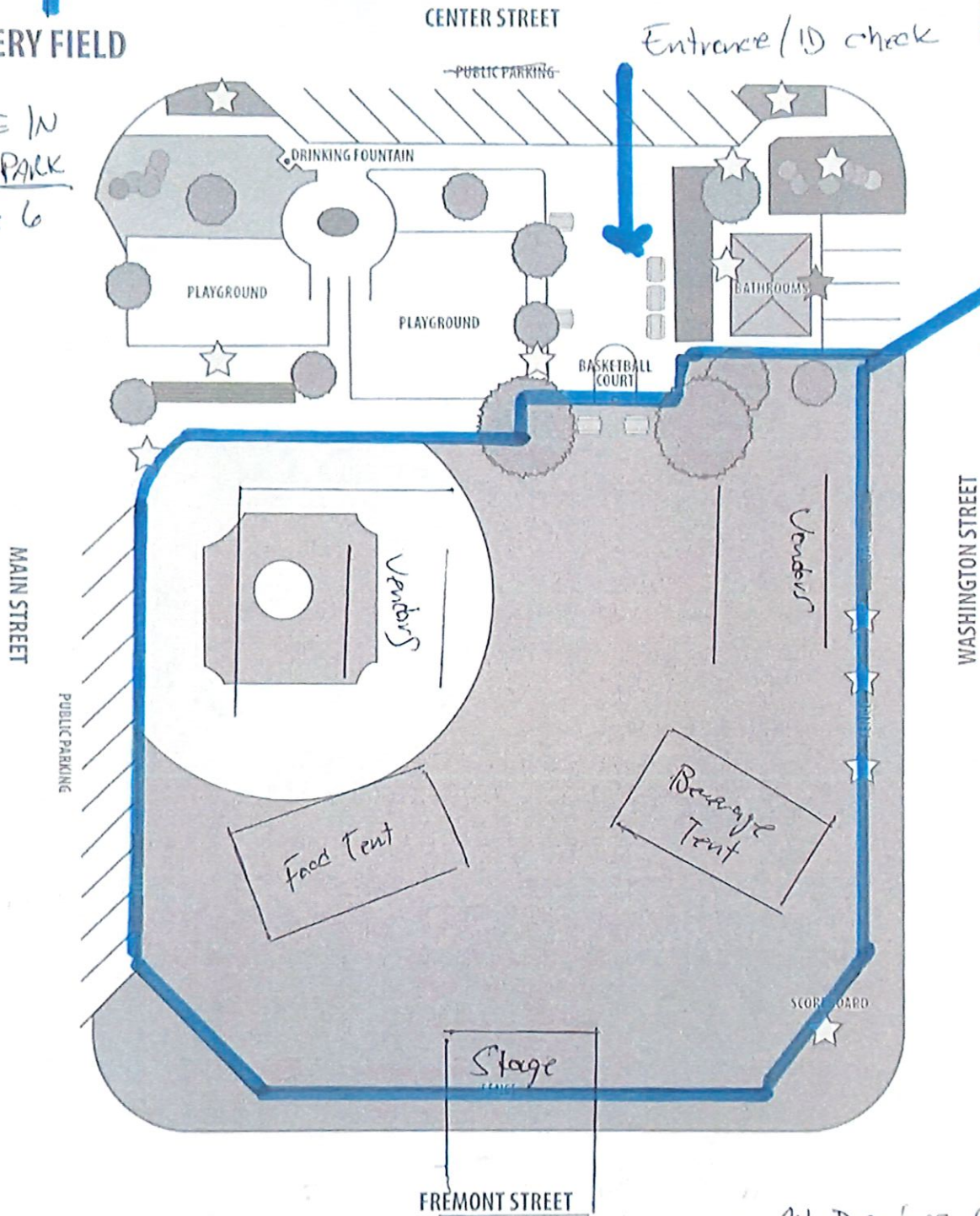
As the Applicant or duly authorized agent of the Organization, I hereby apply for approval of this special event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Printed Name of Applicant: Troy Weiland Date: 11/13/2025

Signature of Applicant:  Date: 11/10/2025

Reserved Parking on this block on Center St. for parade car collection

BEERY FIELD
PRIDE IN THE PARK
June 6



Fully Enclosed Fencing Around Beery Field Perimeter

- ★ Water Hose Hookup
- ☆ Electrical Outlet

Note: Beery Field has an underground irrigation system. Please notify the Director at the Douglas Department of Public Works @ 269-857-2763 to discuss placement locations for tents, canopies, etc.

* All Drawings are ESTIMATIONS. Final Drawings will be submitted closer to Event, after discussing w/ city officials

Fremont St Closure for Stage Setup



MEMORANDUM

TO: Douglas City Council

FROM: Dawn Raza, Treasurer

DATE: 3/26/2026

SUBJECT: 2025 Tax Settlement

Dear City Council,

2025 Tax Settlement Summary

The City has completed the annual settlement of 2025 property taxes with the Allegan County Treasurer. A total of **\$463,534.37** in delinquent taxes was returned to the County, which has been verified against the City’s tax records and certified by the County.

The delinquent amount consists of:

- **Summer taxes:** \$241,128.47
- **Winter taxes:** \$222,405.90

There are **no delinquent personal property taxes** included in this return; all delinquent amounts relate to real property.

As of settlement, responsibility for collection has transferred to Allegan County, which will pursue collection through its standard forfeiture and foreclosure processes. The City has fulfilled all statutory requirements for the 2025 tax cycle.