



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, NOVEMBER 03, 2025 AT 6:00 PM
86 W CENTER ST., DOUGLAS MI**

AGENDA

View remotely, online or by phone -

Join online by visiting: <https://us02web.zoom.us/j/88597064875>

Join by phone by dialing: +1 (312) 626-6799 | **Then enter "Meeting ID":** 885 9706 4875

- 1. CALL TO ORDER:** By Mayor
- 2. ROLL CALL:** By Clerk
- 3. PLEDGE OF ALLEGIANCE:** Led by Mayor
- 4. COUNCIL RECOGNITION** - J. Donovan
- 5. CONSENT CALENDAR**
 - A.** Approve the Council Meeting Agenda for November 3, 2025
 - B.** Approve the Council Regular Meeting Minutes for October 20, 2025
 - C.** Approve Invoices in the Amount of \$241,262.32
- 6. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES, AGENDA ITEMS ONLY)**
- 7. PUBLIC COMMUNICATION - WRITTEN**
 - A.** ODC Network Thank You Letter
- 8. UNFINISHED BUSINESS**
- 9. NEW BUSINESS**
 - A.** Resolution 25-2025 - Budget Amendment FY 25-26 (D. Raza)

Motion to approve the Consent Calendar of November 3, 2025 – roll call vote

Motion to adopt resolution 25-2025, approving the fiscal year 2025-2026 budget amendment for the City of Douglas. - roll call vote

B. Western Star Upfitting (R. Zoet)

Motion to approve the purchase of the upfitting equipment for the Western Star 47x truck in the amount of \$167,230.00 - roll call vote

10. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Tri-Community Wildlife Committee

B. Administration Report

11. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES, ITEMS NOT ON AGENDA)

12. COUNCIL COMMENTS

13. MAYOR’S REPORT/COMMENTS

14. ADJOURNMENT

Motion to adjourn the meeting.

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Laura Kasper, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, OCTOBER 20, 2025 AT 6:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. **CALL TO ORDER:** By Mayor North
2. **ROLL CALL:** By Clerk Kasper
PRESENT
Mayor Cathy North
Councilmember Jerome Donovan
Councilmember Neal Seabert
Councilmember John O'Malley
Mayor Pro-Tem Randy Walker
Councilmember Gregory Freeman
Councilmember Matt Balmer
Also Present City Manager Lisa Nocerini
City Clerk Laura Kasper
3. **PLEDGE OF ALLEGIANCE:** Led by Mayor North
4. **CONSENT CALENDAR**
 - A. Approve the Council Meeting Agenda for October 20, 2025
 - B. Approve the Council Regular Meeting Minutes for October 6, 2025
 - C. Approve Invoices in the Amount of \$44,779.93

Motion by Seabert, second by O'Malley, to approve the Consent Calendar of October 20, 2025 – Motion carried by unanimous roll call vote.

5. **PUBLIC COMMUNICATION – VERBAL:** None
6. **PUBLIC COMMUNICATION – WRITTEN:** None
7. **UNFINISHED BUSINESS:** None

8. **NEW BUSINESS**

- A. Ordinance No. 07-2025 - International Fire Code, 2024 Edition Adoption - Second Reading

Motion by O'Malley, second by Seabert, to adopt Ordinance No. 07-2025, approving the adoption of the International Fire Code, 2024 edition for the City of the Village of Douglas. – Motion carried by unanimous roll call vote.

B. Douglas Marina - Sidewalk and Pavilion RFP Award (L. Nocerini)

Motion by Balmer, second by Seabert, to approve the Douglas Marina Sidewalk and Pavilion Request for Proposal award to CarbonSix. – Motion carried by unanimous roll call vote.

9. REPORTS

- A. Commission/Committee/Boards
1. Planning Commission
 2. Kalamazoo Lake Sewer Water
 3. Downtown Development Authority
 4. Kalamazoo Lake Harbor Authority
 5. Douglas Harbor Authority
 6. Douglas Brownfield Authority
 7. Fire Board
 8. Community Recreation
 9. Playground Committee
 10. Tri-Community Wildlife Committee
- B. Administration Report: City Manager Nocerini provided updates.

10. PUBLIC COMMUNICATION – VERBAL: Public comments were received.

11. COUNCIL COMMENTS: Councilmembers stated final comments.

12. MAYOR’S REPORT/COMMENTS: Mayor North provided final comments.

13. ADJOURNMENT

Motion by Seabert, second by Balmer, to adjourn the meeting.

Approved on this 3rd day of November 2025

Signed: _____ Date: _____
Cathy North, Mayor

Signed: _____ Date: _____
Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on October 20, 2025, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____
Laura Kasper, City Clerk

10/29/2025

INVOICE REGISTER REPORT FOR CITY OF THE VILLAGE OF DOUGLAS

Inv Num	Vendor	Inv Date	Due Date	Inv Amt
Inv Ref#	Description	Entered By		
	GL Distribution			
ACH Transaction				
-2025 REIMBURSE				
52352	CODY CARPENTER	10/29/2025	11/03/2025	222.59
	REIMBURSEMENT FOR CARHARTT INSULATED BIBS, DEDUCTED FROM UNIFORM ALLOWANCE			
101-463.000-750.000	UNIFORMS			222.59
10-22-2025				
52307	DAWN RAZA	10/22/2025	11/03/2025	18.20
	TRAVEL - MILEAGE REIMBURSEMENT			
101-253.000-861.000	MILEAGE REIMBURSEMENT			18.20
MIHOL487452				
52364	FASTENAL COMPANY	10/20/2025	11/03/2025	358.30
	SAFETY VESTS, HAND TOWEL ROLLS, AND MISCELLANEOUS SUPPLIES/PARTS			
101-463.000-740.000	SUPPLIES			358.30
16436				
52362	NEWCOMER PLOW AND HITCH LLC	10/16/2025	11/03/2025	97.46
	DUAL BALL PINTLE CONTINUUM WDH PIN LOCK			
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			97.46
10-27-2025				
52297	JENNIFER PEARSON	10/27/2025	11/03/2025	10.59
	DDA STAMPS REIMBURSEMENT			
248-728.000-880.000	COMMUNITY PROMOTION			10.59
10963368				
52282	PLUNKETT COONEY	10/17/2025	11/03/2025	672.50
	GENERAL LEGAL CONSULTING THRU 9/30/25			
101-266.000-801.000	CONTRACTUAL ATTORNEY			672.50
10963370				
52323	PLUNKETT COONEY	10/17/2025	11/03/2025	1,087.50
	LEGAL SERVICES RENDERED THRU 9/30/2025			
101-000.000-283.000	ESCROW			585.00
101-266.000-801.000	CONTRACTUAL ATTORNEY			435.00
101-701.000-801.000	CONTRACTUAL ATTORNEY			67.50
91111				
52283	PREIN & NEWHOF	09/08/2025	11/03/2025	212.50
	CITY OF DOUGLAS DWAM-POTHOLING PAYMENT. BILLING PERIOD 7/27/25-8/30/25			
450-536.000-974.000	CONSTRUCTION			212.50
25-0000786				
52300	SAUGATUCK TWP FIRE DISTRICT	10/27/2025	11/03/2025	200.00
	RENTAL HOME INSPECTIONS			
101-701.000-802.000	CONTRACTUAL			200.00
7667281842				
52287	STAPLES CONTRACT & COMMERICAL LLC	10/21/2025	11/03/2025	0.00
	BANKERS BOXES			
101-265.000-740.100	OFFICE SUPPLIES			82.82
INV3564786VC3				
52292	VC3 INC	10/27/2025	11/03/2025	16,598.00

LOCATION MOVE (TO NEW CITY HALL)				
470-265.000-974.000	CONSTRUCTION			16,598.00

VC3-224598				
52343 VC3 INC		10/29/2025	11/03/2025	272.55
MICROSOFT OFFICE 365 CITY LICENSES MONTHLY BILLING FOR OCTOBER				
101-265.000-802.000	CONTRACTUAL			272.55

VC3-224599				
52344 VC3 INC		10/29/2025	11/03/2025	46.20
DOUGLAS PD-EXCHANGE PLN MONTHLY BILLING FOR OCT 2025				
101-301.000-802.000	CONTRACTUAL			46.20

VC3-224600				
52345 VC3 INC		10/29/2025	11/03/2025	107.12
CLOUD PROTECTION MONTHLY BILLING FOR OCT 2025				
101-265.000-802.000	CONTRACTUAL			107.12

101313				
52289 WILLIAMS AND WORKS		09/27/2025	11/03/2025	1,925.00
PLANNING CONSULTATION SERVICES				
101-000.000-283.000	ESCROW			825.00
101-701.000-806.000	CONTRACTUAL ENGINEERING			1,100.00

101319				
52290 WILLIAMS AND WORKS		09/27/2025	11/03/2025	1,925.00
ZONING ORD. UPDATE PROJECT				
101-701.000-803.000	CONTRACTUAL CONSULTANT			1,925.00

10-27-25				
52340 RICKY ZOET		10/27/2025	11/03/2025	155.83
STEEL TOE SHOES & HOOD - UNIFORM REIMBURSEMENT REMAINING BALANCE				
101-463.000-750.000	UNIFORMS			155.83

Type: EFT Transfer				

SP2/164628				
52365 ALTA EQUIPMENT CO.		10/29/2025	11/03/2025	1,621.53
REMOTE CONTROL UNIT + S&H				
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			1,621.53

0015939898				
52299 CAPITAL ONE PUBLIC FUNDING, LLC		10/27/2025	11/03/2025	186,890.25
PAYMENT FOR LOAN #101597457- BOND PMT FOR 415 WILEY				
470-906.000-991.000	PRINCIPAL			98,000.00
470-906.000-993.000	INTEREST			88,890.25

10-2025 CITY HALL				
52310 COMCAST		10/28/2025	11/03/2025	413.73
CITY HALL INTERNET AND PHONES 10-27-2025 - 11-26-2025				
101-265.000-851.000	TELEPHONE			413.73

10-2025 DPW				
52311 COMCAST		10/28/2025	11/03/2025	369.91
DPW INTERNET AND PHONES 10/18/2025 - 11/17/2025				
101-463.000-851.000	TELEPHONE			369.91

10-2025 PD				
52312 COMCAST		10/28/2025	11/03/2025	236.59
PD INTERNET AND PHONES 10/29/2025 - 11/28/2025				
101-301.000-851.000	TELEPHONE			236.59

201276300773				

52285	CONSUMERS ENERGY	10/24/2025	11/03/2025	76.80
	250 WILEY RD			
	213-753.000-922.000 UTILITIES			76.80

201632210477				
52286	CONSUMERS ENERGY	10/24/2025	11/03/2025	37.38
	147 CENTER ST			
	101-751.000-922.000 UTILITIES			37.38

205547717638				
52293	CONSUMERS ENERGY	10/27/2025	11/03/2025	41.61
	201 S WASHINGTON ST			
	594-597.000-922.000 UTILITIES			41.61

202789065451				
52296	CONSUMERS ENERGY	10/20/2025	11/03/2025	145.63
	37 S WASHINGTON ST UNIT 2			
	101-751.000-922.000 UTILITIES			145.63

204568885517				
52313	CONSUMERS ENERGY	10/24/2025	11/03/2025	241.09
	2993 BLUE STAR HWY #108			
	101-265.000-922.000 UTILITIES			241.09

204568885516				
52314	CONSUMERS ENERGY	10/24/2025	11/03/2025	552.46
	2993 BLUESTAR HWY #100			
	101-265.000-922.000 UTILITIES			552.46

/25-47 CENTER ST				
52325	KALAMAZOO LAKE SEWER & WATER	10/15/2025	11/03/2025	212.09
	NOVEMBER 2025 47 ST POLICE STATION			
	101-301.000-922.000 UTILITIES			212.09

5-147 CENTER IRR				
52326	KALAMAZOO LAKE SEWER & WATER	10/15/2025	11/03/2025	114.74
	NOVEMBER 2025 147 CENTER ST IRRIGATION			
	101-751.000-802.000 CONTRACTUAL			114.74

/25-86 CENTER ST				
52327	KALAMAZOO LAKE SEWER & WATER	10/15/2025	11/03/2025	92.39
	NOVEMBER 2025 86 CENTER ST			
	101-265.000-922.000 UTILITIES			92.39

25-455 CENTER ST				
52328	KALAMAZOO LAKE SEWER & WATER	10/15/2025	11/03/2025	117.45
	NOVEMBER 2025 455 CENTER ST			
	101-751.000-922.000 UTILITIES			117.45

JV25-2995 BS 106				
52329	KALAMAZOO LAKE SEWER & WATER	10/15/2025	11/03/2025	82.38
	NOVEMBER 2025 2995 BLUESTAR HWY UNIT 106			
	101-265.000-922.000 UTILITIES			82.38

JV25-2995 BS 102				
52330	KALAMAZOO LAKE SEWER & WATER	10/15/2025	11/03/2025	305.51
	NOVEMBER 2025 2995 BLUESTAR HWY UNIT 102			
	101-265.000-922.000 UTILITIES			305.51

JV25-2995 BS 101				
52332	KALAMAZOO LAKE SEWER & WATER	10/15/2025	11/03/2025	213.23
	NOVEMBER 2025 2995 BLUESTAR HWY UNIT 101			

101-265.000-922.000	UTILITIES			213.23
25-26 BAYOU IRRIGATION				
52333	KALAMAZOO LAKE SEWER & WATER	10/15/2025	11/03/2025	587.51
	NOVEMBER 2025 2 BAYOU DR IRRIGATION			
101-751.000-922.000	UTILITIES			587.51
25-25 MAIN IRRIGATION				
52334	KALAMAZOO LAKE SEWER & WATER	10/15/2025	11/03/2025	530.76
	NOVEMBER 2025 25 MAIN ST IRRIGATION			
101-751.000-922.000	UTILITIES			530.76
25-25 MAIN DRINKING FOUNTAIN				
52335	KALAMAZOO LAKE SEWER & WATER	10/15/2025	11/03/2025	99.50
	NOVEMBER 2025 25 MAIN ST DRINKING FOUNTAIN			
101-751.000-922.000	UTILITIES			99.50
25-50 LAKESHORE BATHROOM				
52336	KALAMAZOO LAKE SEWER & WATER	10/15/2025	11/03/2025	182.41
	NOVEMBER 2025 50 LAKESHORE DR BATHROOM			
101-751.000-922.000	UTILITIES			182.41
25-37 WASHINGTON BATHROOM				
52337	KALAMAZOO LAKE SEWER & WATER	10/15/2025	11/03/2025	254.29
	NOVEMBER 2025 37 WASHINGTON BATHROOM			
101-751.000-922.000	UTILITIES			254.29
25-486 WATER ST NEW BARN				
52338	KALAMAZOO LAKE SEWER & WATER	10/15/2025	11/03/2025	88.33
	NOVEMBER 2025 486 WATER ST NEW BARN			
101-265.000-922.000	UTILITIES			88.33
25-3100 SCHULTZ PARK DR				
52339	KALAMAZOO LAKE SEWER & WATER	10/15/2025	11/03/2025	869.27
	NOVEMBER 2025 3100 SCHULTZ PARK DR			
101-751.000-922.000	UTILITIES			869.27
201 WASHINGTON ST				
52341	KALAMAZOO LAKE SEWER & WATER	10/15/2025	11/03/2025	153.17
	NOVEMBER 2025 201 WASHINGTON ST			
594-597.000-922.000	UTILITIES			153.17
5678934901				
52301	MICHIGAN GAS UTILITIES	10/27/2025	11/03/2025	46.38
	415 WILEY APT 108			
101-265.000-922.000	UTILITIES			46.38
56783133113				
52302	MICHIGAN GAS UTILITIES	10/27/2025	11/03/2025	52.35
	486 WATER STREET			
101-265.000-922.000	UTILITIES			52.35
5675813737				
52303	MICHIGAN GAS UTILITIES	10/27/2025	11/03/2025	43.79
	415 WILEY RD APT 102			
101-265.000-922.000	UTILITIES			43.79
5675897315				
52304	MICHIGAN GAS UTILITIES	10/27/2025	11/03/2025	58.58
	47 WEST CENTER ST			
101-301.000-922.000	UTILITIES			58.58
5676611611				

52305	MICHIGAN GAS UTILITIES	10/27/2025	11/03/2025	68.96
	86 CENTER STREET			
	101-265.000-922.000 UTILITIES			68.96
5675010808				
52306	MICHIGAN GAS UTILITIES	10/27/2025	11/03/2025	43.79
	415 WILEY SUITE 101			
	101-265.000-922.000 UTILITIES			43.79
5 - 10-15 POSTAGE				
52322	PITNEY BOWES INC	10/20/2025	11/03/2025	705.25
	POSTAGE 9/25/2025 - 10/15/2025			
	101-215.000-901.000 POSTAGE			705.25
88508182				
52350	TERMINIX	10/28/2025	11/03/2025	56.94
	GENERAL PEST CONTROL MAINTENANCE AT 415 WILEY RD			
	101-265.000-802.000 CONTRACTUAL			56.94
88508224				
52351	TERMINIX	10/28/2025	11/03/2025	56.94
	GENERAL PEST CONTROL MAINTENANCE AT 486 WATER ST			
	101-265.000-802.000 CONTRACTUAL			56.94
NOV 2025				
52294	T-MOBILE USA	10/27/2025	11/03/2025	230.56
	AED DEVICES			
	101-265.000-802.000 CONTRACTUAL			230.56
6125869741				
52295	VERIZON WIRELESS	10/27/2025	11/03/2025	612.31
	CITY CELL PHONES			
	101-215.000-851.000 TELEPHONE			44.94
	101-301.000-851.000 TELEPHONE			261.66
	101-463.000-851.000 TELEPHONE			215.79
	101-701.000-851.000 TELEPHONE			44.98
	101-172.000-851.000 TELEPHONE			44.94
Type: Paper Check				
10-24-2025				
52324	ALLEGAN CO TREASURER	10/28/2025	11/03/2025	42.33
	JULY BOR PROPERTY TAX ADJUSTMENT			
	101-000.000-414.000 ALLOWANCE FOR REFUNDS (BOR, MTT)			42.33
163724				
52309	BS & A SOFTWARE	10/16/2025	11/03/2025	2,002.00
	GENERAL LEDGER/BUDGETING SYSTEM, ACCOUNTS PAYABLE, AND TAX SYSTEM ANNUAL SERVICE FEES			
	101-265.000-802.000 CONTRACTUAL			2,002.00
13211				
52281	BARBER FORD INC.	09/25/2025	11/03/2025	8,788.67
	REPAIRS TO VEHICLE #2-INSURANCE REIMB			
	101-301.000-930.004 VEHICLE MAINTENANCE & REPAIRS			8,788.67
3216				
52288	BOAT LIFTS UNLIMITED LTD	10/21/2025	11/03/2025	1,615.00
	SEASONAL NAV/WAKE/SHALLOW BUOY REMOVAL			
	594-597.002-802.000 CONTRACTUAL			1,615.00
9657				
52367	BREWER'S CITY DOCK INC	10/22/2025	11/03/2025	630.00

PSI PERFORMANCE FOOTING				
101-751.000-740.000	SUPPLIES			630.00
12764001				
52361	CERTASITE	09/16/2025	11/03/2025	170.60
SERVICE CALL, FIRE EXTINGUISHER INSPECTION, BUILDING REPORTS, CO2 FIRE EXTINGUISHER				
101-265.000-802.000	CONTRACTUAL			170.60
S106555598.001				
52353	ETNA SUPPLY CO.	10/23/2025	11/03/2025	327.92
VARIOUS SUPPLIES				
101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL			327.92
INV-61507				
52279	EXTREME GRAFFIX	09/30/2025	11/03/2025	359.03
REPAIR TO VEHICLE #2-INSURANCE REIMB				
101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS			359.03
54728				
52331	GRAPHIX EMBROIDERY INC	10/28/2025	11/03/2025	18.00
VINYL BACKER FOR PD GARAGE ENTRY PER JENNY & LEO				
470-265.000-974.000	CONSTRUCTION			18.00
10-23-2025				
52308	JOHN THOMAS	10/23/2025	11/03/2025	600.00
DDA REIMBURSEMENT - 2ND SATURDAY ART IN DOUGLAS GALLERY STROLL JIMCO PERFORMANCES				
248-728.000-880.000	COMMUNITY PROMOTION			600.00
5 DDA PASSPORTS				
52342	JONA GRAPHICS	10/29/2025	11/03/2025	695.00
1,000 PASSPORT POSTCARDS FOR DDA SHOPPING				
248-728.000-880.000	COMMUNITY PROMOTION			695.00
109364				
52280	MARK'S BODY SHOP	10/11/2025	11/03/2025	1,139.95
VEHICLE #2 REPAIRS-INSURANCE REIMB				
101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS			1,139.95
64525				
52349	MENARDS-HOLLAND	10/21/2025	11/03/2025	8.02
EMT STEEL S. SCREWS				
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			8.02
64664				
52354	MENARDS-HOLLAND	10/23/2025	11/03/2025	70.58
COFFEE, BATTERIES, PVC COUPLING				
101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL			12.42
101-265.000-740.000	SUPPLIES			58.16
4268				
52315	MICHIGAN TWP. SERVICES ALLEGAN	10/06/2025	11/03/2025	2,951.10
PERMIT FEES FOR SEPT. 2025				
101-701.000-804.000	CONTRACTUAL BUILDING INSPECTIO			2,951.10
63769				
52291	NEW DAWN LINEN SERVICE	10/27/2025	11/03/2025	48.72
CITY HALL & PD RUG CLEANING				
101-265.000-802.000	COMMERCIAL CLEANING			16.69
101-301.000-802.000	COMMERCIAL CLEANING			32.03
2505-856273				
52316	OVERISEL LUMBER CO.	10/28/2025	11/03/2025	10.99

GEN PURPOSE DUCT TAPE				
101-301.000-740.000	SUPPLIES			10.99
2510-908824				
52317	OVERISEL LUMBER CO.	10/28/2025	11/03/2025	1.02
MISC FASTENERS, NUTS, BOLTS, WASHERS				
470-265.000-974.000	CONSTRUCTION			1.02
2510-907753				
52318	OVERISEL LUMBER CO.	10/28/2025	11/03/2025	11.99
9 MAGNETIC TORPEDO LEVEL				
470-265.000-974.000	CONSTRUCTION			11.99
2510-906949				
52319	OVERISEL LUMBER CO.	10/28/2025	11/03/2025	12.99
S.S. PHILLIPS PAN SMS				
470-265.000-974.000	CONSTRUCTION			12.99
2510-907302				
52320	OVERISEL LUMBER CO.	10/28/2025	11/03/2025	7.58
LNG MASKING TAPE 60YDS				
470-265.000-974.000	CONSTRUCTION			7.58
2510-908281				
52321	OVERISEL LUMBER CO.	10/28/2025	11/03/2025	33.52
DOOR STOP WEDGE & EMT PULL ELBOW				
470-265.000-974.000	CONSTRUCTION			29.97
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			3.55
2510-909259				
52348	OVERISEL LUMBER CO.	10/23/2025	11/03/2025	40.97
9V BATTERY, HEX WASHER, AND ZIRCON STUD SENSOR				
101-265.000-740.000	SUPPLIES			5.99
470-265.000-974.000	CONSTRUCTION			9.99
101-751.000-977.000	EQUIPMENT			24.99
2504-849597				
52355	OVERISEL LUMBER CO.	04/21/2025	11/03/2025	21.98
BATTERIES				
101-751.000-740.000	SUPPLIES			21.98
2510-907562				
52356	OVERISEL LUMBER CO.	10/17/2025	11/03/2025	27.98
CUTLER HAMMER 20 AMP BREAKER				
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			27.98
2510-90965				
52357	OVERISEL LUMBER CO.	10/27/2025	11/03/2025	5.68
COUPLING AND PIPE NIPPLE				
101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL			5.68
2510-909452				
52358	OVERISEL LUMBER CO.	10/24/2025	11/03/2025	9.18
GREEN MASKING TAPE				
202-463.000-740.000	SUPPLIES			9.18
2510-909321				
52359	OVERISEL LUMBER CO.	10/23/2025	11/03/2025	5.98
DWV 90 DEG SANIT ELBOW 2				
101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL			5.98
25263				

52284	QUALITY SHEET METAL CO	10/23/2025	11/03/2025	32.00
	ONE PANEL			
	470-265.000-974.000	CONSTRUCTION		32.00
0000000824				
52360	CITY OF SAUGATUCK	10/29/2025	11/03/2025	528.93
	KLHA INITIAVE REIMBURSEMENT			
	594-597.002-802.000	CONTRACTUAL		528.93
86875				
52298	SPECTRUM PRINTERS, INC	10/15/2025	11/03/2025	317.01
	NOV. ELECTION SUPPLIES			
	101-262.000-740.000	SUPPLIES		317.01
BYR-18572				
52363	WOLF KUBOTA	10/22/2025	11/03/2025	200.00
	V50 AUGER DRIVE AND AUGER BIT RENTAL			
	101-751.000-802.000	CONTRACTUAL		200.00
BYR-1048565				
52366	WOLF KUBOTA	10/21/2025	11/03/2025	112.40
	TRASH CONTAINER AND PARTS			
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS		112.40
# of Invoices:	87 # Due: 86	Totals:		241,262.32
# of Credit Memos:	0 # Due: 0	Totals:		0.00
Net of Invoices and Credit Memos:				241,262.32

--- TOTALS BY FUND ---

101 - GENERAL FUND	31,876.36
202 - MAJOR STREET FUND	9.18
213 - SCHULTZ PARK LAUNCH RAMP	76.80
248 - DOWNTOWN DEVELOPMENT AUTHORITY	1,305.59
450 - WATER SEWER FUND	212.50
470 - MUNICIPAL BUILDING FUND	203,611.79
594 - DOUGLAS MARINA	2,338.71
660 - EQUIPMENT RENTAL FUND	1,831.39

--- TOTALS BY DEPT/ACTIVITY ---

000.000 -	1,452.33
172.000 - MANAGER	44.94
215.000 - CLERK	750.19
253.000 - TREASURER	18.20
262.000 - ELECTION	317.01
265.000 - BUILDING & GROUNDS	21,983.03
266.000 - ATTORNEY	1,107.50
301.000 - POLICE	11,145.79
463.000 - GENERAL STREETS & ROW	1,331.60
536.000 - WATER SYSTEM	212.50
597.000 - DOUGLAS MARINA	194.78
597.002 - DOUGLAS HARBOR AUTHORITY	2,143.93

701.000 - PLANNING & ZONING	6,288.58
728.000 - DOWNTOWN DEVELOPMENT AUTHORITY	1,305.59
751.000 - PARKS & RECREATION	4,167.91
753.000 - LAUNCH RAMPS	76.80
903.000 - EQUIP. REPAIRS & MAINTENANCE	1,831.39
906.000 - DEBT SERVICE	186,890.25



RECEIVED
OCT 20 2025

October 15, 2025

Lisa Nocerini
City of Douglas
PO Box 757
Douglas, MI 49406

Dear Lisa,

On behalf of ODC Network, thank you for your generous donation of \$5,000.00 in support of the Kalamazoo River Greenway, which we received on 10/9/2025. Your support is vital to our efforts to address environmental restoration, recreation, conservation and education along the greenway corridor.

This year marks a quarter century of ODC Network connecting people to nature, pioneering nature-based education, and protecting natural ecosystems. In those 25 years, our team has connected more than 1.3 million people to nature, reduced phosphorus levels in Lake Macatawa by 62%, started 5 nature-based early childhood centers, and preserved over 1,000 acres of land, changing our community for the better.

With support from donors like you, we are able to continue offering life-changing nature experiences that inspire the next generation of leaders and environmental stewards, while creating lasting memories together. Whether you are hiking snowy trails, jumping in puddles, or fishing with loved ones, a connection to nature has profound impacts on overall health.

Thank you, once again, for believing in our work and investing in our mission to advance outdoor education and conservation in West Michigan.

Sincerely,

Ashley Van Zee

Ashley Van Zee
Director of Philanthropy
ashley@outdoordiscovery.org

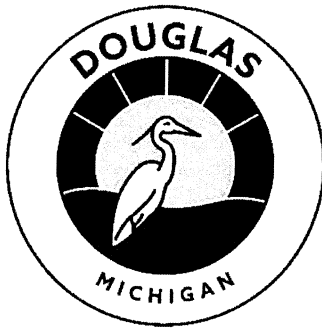
Thank you for the investment in the Kalamazoo River Greenway. We are grateful for your partnership!

Federal Tax ID#: 38-2461102 MI Charitable Solicitation#: MICS8341

According to IRS regulations, no goods or services were provided by the ODC for this gift.







2025-26 Budget Amendments

November 3, 2025

The Honorable Mayor North and
Members of the City Council:

Attached please find the recommended City budget amendments for the General Fund and the Water & Sewer Fund for the year ending June 30, 2026.

Michigan's Uniform Budgeting and Accounting Act, as amended by P.A 621 of 1978, requires subsequent amendments to the original adopted budget (General Appropriations Resolutions) for any function that exceeds its budget's appropriation.

General Fund

As a result of the City Council's approval of resolution 17-2025 to implement a monthly payment-in-lieu of insurance stipend for health insurance, the budget the Treasurer and Police Departments needs to be increased for those employees who opted in.

The City also approved pre-payment to Allegan County for their assessment for the Warnock Drain.

This will increase the originally approved budgeted expenditures in the General Fund by \$151,750 from \$3,976,461 to \$4,128,211, resulting in a projected ending Fund Balance of \$1,536,274.

Water & Sewer Fund

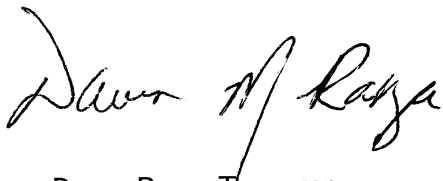
The 2025-2026 budget included approval of expenses for lead line replacement. The amount of \$1,040,000 was included in the line for contractual engineering which included other items. However, after further consideration it was decided it would be best to move

the amount to it's own line item in order to not co-mingle the expenses. Therefore the proposed amendment has a net impact of zero to expenses.

Recommended Motion:

I move to amend the City of the Village of Douglas 2025-2026 fiscal year budget to cover the anticipated activity for each of the funds in the attached summary of amendments.

Respectfully submitted,



Dawn Raza, Treasurer
Manager

Approved,



Lisa Nocerini, City

The following are the proposed budget amendments by fund:

Fund	Proposed Amendment to Revenues	Proposed Amendment to Expenditures	Proposed Net Revenues Over/(Under) Expenditures
General Fund (101)	\$ - <i>increase</i>	\$ 151,750 <i>increase</i>	\$ (151,750) Decrease to fund balance
Water & Sewer Fund (450)	\$ - <i>decrease</i>	\$ - <i>decrease</i>	\$ - No change to fund balance Separate out Lead Service Line Costs

City of the Village of Douglas
Fiscal Year 2026 Budget Amendment Summary (BA-1)

Item 9A.

	Current Amended Budget	Proposed Budget Amendment	Proposed Amended Budget
General Fund (101) Combined with Marina Fund (594) for financial statement purposes			
Revenue: Positive/ (Negative) Change			
Dept 000			
Total Revenues	4,037,640	-	\$ 4,037,640
Expenditures: (Positive)/ Negative Change			
Dept 253 - TREASURER Health Insurance		8,000	
Dept 301 - POLICE Health Insurance		20,000	
Dept 463 - GENERAL STREETS & ROW Prepayment of Warnock Drain to Allegan County		123,750	
Total Expenditures	3,976,461	151,750	4,128,211
Net Revenues and Expenditures	61,179	(151,750)	(90,571)
Beginning Fund Balance at July 1, 2025	1,626,845		1,626,845
Projected Ending Fund Balance at June 30, 2026	\$ 1,688,024		\$ 1,536,274
Water and Sewer Fund (450)			
Revenue: Positive/ (Negative) Change			
Dept 000			
Total Revenues	\$ 1,346,000	-	\$ 1,346,000
Expenditures Positive/ (Negative) Change			
Dept 536 - Water System Contractual Engineering		(1,040,000)	
Dept 536 - Water System Contractual Engineering Lead Line Replacement		1,040,000	
Total Expenditures	1,387,000	-	1,387,000
Net Revenues and Expenditures	(41,000)	-	(41,000)
Beginning Fund Balance at July 1, 2025	113,790		113,790
Projected Ending Fund Balance at June 30, 2026	\$ 72,790		\$ 72,790

**CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 25-2025

**RESOLUTION AMENDING THE BUDGET OF THE
2025/2026 GENERAL APPROPRIATIONS ACT
(Various Funds)**

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 3rd day of November, 2025, at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson , and supported by Councilperson .

RESOLUTION

WHEREAS, in accordance with the Uniform Budgeting and Accounting Act, Public Act No. 2 of 1968, as amended, and Chapter IX of the City Charter, the City Council of the City of the Village of Douglas adopted a General Appropriations Act to establish and approve of the City's budget for the fiscal year commencing July 1, 2025, and ending June 30, 2026.

WHEREAS, the City Manager and City Treasurer have recommended that said budget be amended based on new information now available;

WHEREAS, the City Council is authorized by statute to amend the budget throughout the fiscal year as it becomes apparent that a deviation from the original general appropriations act is necessary;

WHEREAS, the City Council is authorized by the City Charter to transfer appropriation balances, and to make additional appropriations during the fiscal year that do not exceed the amount of

actual and anticipated revenues, and unreserved fund balances and working capital balances, as estimated in the budget.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City Council of the City of the Village of Douglas (“Douglas”) does hereby amend the adopted and approved budget for fiscal year 2025/2026 by amending the various appropriations and interfund transfers as set forth in Exhibit A to this Resolution.
2. Any increases in funds appropriated for expenditures and interfund transfers shall be made from the unreserved fund balances or working capital balances of the various funds comprising the adopted and approved fiscal year 2025/2026 budget.
3. That any resolutions in conflict with this Resolution are deemed rescinded and revoked by the adoption of this Resolution.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 3rd day of November 2025

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Cathy North, Mayor

BY: _____
Laura Kasper, City Clerk

CERTIFICATION

I, Laura Kasper, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held November 3, 2025 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Laura Kasper, City Clerk



MEMORANDUM

REGULAR CITY COUNCIL MEETING

November 3, 2025, at 6:00 PM

TO: City Council

FROM: Ricky Zoet, Department of Public Works Director

SUBJECT: Purchase of Western Star Upfitting

During the annual budget process, the Department of Public Works (DPW) presented a variety of equipment purchases to be included in the FY 25-26 budgets. The purchase of the upfitting equipment for the Western Star 47X truck chassis was purchased in FY 24-25. This purchase of the upfitting equipment will allow the Western Star 47x truck to be put into service.

This upfitting includes:

- Hook lift hydraulic system.
- 12 ft underbelly scraper blade.
- 2, 20-yard dumpsters with tarps for leaf and branch pickup and snow pile removal.
- Stainless "V" box spreader for salt in winter months.
- Hydraulic hitch lift for front plow.
- Safety strobe lighting/work lights and back up camera.
- Rexroth salter controller.

Using negotiated discount pricing through MiDEAL from Truck and Trailer Specialties, the price of the upfitting equipment is \$167,230.00

Funds for this purchase have been budgeted in the FY 25-26, budgeted under the equipment –DPW-Capital Outlay Account 660-902-979 not to exceed \$170,000.00.

I recommend City Council approve the purchase of the upfitting equipment for the Western Star 47x truck in the amount of \$167,230.00.