



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, NOVEMBER 04, 2024 AT 6:00 PM
86 W CENTER ST., DOUGLAS MI**

AGENDA

View remotely, online or by phone -

Join online by visiting: <https://us02web.zoom.us/j/86156033538>

Join by phone by dialing: +1 (312) 626-6799 | **Then enter "Meeting ID":** 861 5603 3538

1. **CALL TO ORDER:** By Mayor
2. **ROLL CALL:** By Clerk
3. **PLEDGE OF ALLEGIANCE:** Led by Mayor
4. **CONSENT CALENDAR**
 - A. Approve the Council Meeting Agenda for November 4, 2024
 - B. Approve the Council Regular Meeting Minutes for October 21, 2024
 - C. Approve Invoices in the Amount of \$107,723.27

Motion to approve the Consent Calendar of November 4, 2024 – roll call vote
5. **PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES, AGENDA ITEMS ONLY)**
6. **PUBLIC COMMUNICATION - WRITTEN**
7. **UNFINISHED BUSINESS**
8. **NEW BUSINESS**
 - A. Root Beer Barrel Update - Todd Martinson Presentation (L. Nocerini)
 - B. Council Regular Meeting Time Change (L. Nocerini)

Motion to approve changing the meeting time for the Regular Council Meetings from 7:00 p.m. to 6:00 p.m. starting in 2025. - roll call vote

 - C. Lead Service Verification (Potholing) Change Order #2 (L. Nocerini)

Motion to approve the change order to allow Plummers Environmental Services to continue verifying the remaining water service lines for the City of Douglas with a not to exceed amount of \$154,000 including engineering consulting and contingency fees. - roll call vote

D. Resolution 25-2024 - Establishing a Development District (S. Homyen)

Motion to adopt resolution 25-2024, to designate a development district area allowing a qualified businesses to apply for development liquor licenses in the City of the Village of Douglas. - roll call vote

E. Resolution 26-2024 - 8 W. Center Street Development District Liquor License (S. Homyen)

Motion to adopt resolution 26-2024, approving the development liquor license in the DDA for Rapsallion, LLC to be located at 8 W. Center Street. - roll call vote

9. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Playground Committee

B. Administration Report

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES, ITEMS NOT ON AGENDA)

11. COUNCIL COMMENTS

12. MAYOR’S REPORT/COMMENTS

13. ADJOURNMENT

Motion to adjourn the meeting.

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Laura Kasper, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, OCTOBER 21, 2024 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. **CALL TO ORDER:** By Mayor North
2. **ROLL CALL:** By Clerk Kasper
PRESENT
Mayor Cathy North
Councilmember Jerome Donovan
Councilmember Neal Seabert
Councilmember John O'Malley
Mayor Pro-Tem Randy Walker
Councilmember Matt Balmer
Also Present City Manager Lisa Nocerini
City Clerk Laura Kasper
ABSENT
Councilmember Gregory Freeman
3. **PLEDGE OF ALLEGIANCE:** Led by Mayor
4. **CONSENT CALENDAR**
 - A. Approve the Council Meeting Agenda for October 21, 2024
 - B. Approve the Council Regular Meeting Minutes for October 7, 2024
 - C. Approve Invoices in the Amount of \$113,581.53 – invoice # 10-2024 pulled
 - D. Appointments - KLHA: Greg Freeman, Cathy North

*Motion by Balmer, second by O'Malley, to approve the Consent Calendar of October 21, 2024, as amended.
– Motion carried by unanimous roll call vote.*

5. **PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES, AGENDA ITEMS ONLY):** None
6. **PUBLIC COMMUNICATION – WRITTEN:** None
7. **UNFINISHED BUSINESS:** None
8. **NEW BUSINESS**
 - A. Carbon Six Construction - 415 Wiley Build-out Plans - Presentation (L. Nocerini): Carbon Six Construction presented plans and cost estimates for the project and addressed Councilmembers feedback.

- B. Carbon Six Construction Renovation Concept Project Estimate (L. Nocerini): Tom Colis of Miller Canfield was present remotely to provide background on the process and address Councilmembers questions.

Motion by Walker, second by Seabert, to approve the Carbon Six Construction Renovation Concept Project Estimate costs for the 415 Wiley Road build-out, contingent upon the final bond being approved at the December 2, 2024, City Council meeting and the City successfully issuing capital improvement bonds to pay the costs of the project. – Motion carried by majority roll call vote.

Voting Yea – Balmer, North, O’Malley, Seabert, Walker

Voting Nay - Donovan

- C. City Council Workshop with Flywheel - November 11, 2024, at 5:30 p.m. (L. Nocerini)

Motion by Balmer, second by Walker, to approve a City Council Workshop with Flywheel on Monday, November 11, 2024, at 5:30 p.m. to discuss options for affordable/workforce housing. – Motion carried by unanimous roll call vote.

9. REPORTS

- A. Commission/Committee/Boards
1. Planning Commission – continued work on Master Plan
 2. Kalamazoo Lake Sewer Water – minutes provided on their website
 3. Downtown Development Authority – launching business passport program
 4. Kalamazoo Lake Harbor Authority – no meeting
 5. Douglas Harbor Authority – no meeting
 6. Douglas Brownfield Authority – no meeting
 7. Fire Board – calls up about 20%
 8. Community Recreation – meets next week
 9. Playground Committee – no meeting
- B. Administration Report – City Manager Nocerini detailed some of the past timeline and years of the 415 Wiley project and associated cost history with the many discussions, alternate reviews, and plans of prior Council and administration as a recap for consideration on moving forward.

- 10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES, ITEMS NOT ON AGENDA):** Suzanne Dixon thanked City Manager Nocerini for acquiring the Consumers grant and wants to see the 415 Wiley project completed.
- 11. COUNCIL COMMENTS:** Donovan thanked City Manager Nocerini for the recap of the 415 Wiley project and wanted the public to be aware of the signature petition process. Balmer liked the fact that the sale of city properties will fund the 415 Wiley project. O’Malley agreed with Balmer. Seabert would like to discuss the event costs for City, investigate upgrading the Beery Field charging station, and thanked Carbon Six for presenting. Walker mentioned a potential grant available to upgrade the charging station and is confident with the work done on the 415 Wiley project. Moving the regular meeting time to 6:00 p.m. was also mentioned.
- 12. MAYOR’S REPORT/COMMENTS:** Mayor North reminded the public to openly reach out to the Administration and Council for information and questions.

13. ADJOURNMENT

Motion by Walker, second by O’Malley, to adjourn the meeting.

Approved on this 4th day of November, 2024

Signed: _____ Date: _____
Cathy North, Mayor

Signed: _____ Date: _____
Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on October 21, 2024, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____
Laura Kasper, City Clerk

10/31/2024

INVOICE REGISTER REPORT FOR CITY OF THE VILLAGE OF DOUGLAS

Inv Num	Vendor	Inv Date	Due Date	Inv Amt
Inv Ref#	Description	Entered By		
GL Distribution				
89498534				
49586	ABSOPURE WATER COMPANY	10/25/2024	11/04/2024	53.90
	DPW WATER			
	101-463.000-740.000 SUPPLIES			53.90
89498524				
49587	ABSOPURE WATER COMPANY	10/25/2024	11/04/2024	48.25
	POLICE WATER			
	101-301.000-740.000 SUPPLIES			48.25
BESC - 24 - 009				
49576	ART IN DOUGLAS	10/22/2024	11/04/2024	50.00
	BD Bond Refund			
	101-000.000-255.000 BESC - 24 - 009 - PTS24-006			50.00
156791				
49588	B S & A SOFTWARE	11/01/2024	11/04/2024	1,942.00
	ANNUAL SUPPORT GL/AP/TAX SOFTWARE			
	101-215.000-802.000 CONTRACTUAL			1,942.00
40240711B				
49590	CARBON SIX CONSTRUCTION INC	10/31/2024	11/04/2024	47,250.00
	ARCHITECT DESIGNS 415 WILEY INSTALL #3			
	470-265.000-974.000 CONSTRUCTION			47,250.00
12673687				
49589	CERTASITE	10/17/2024	11/04/2024	122.56
	FIRE EXTINGUISHERS & MAINTENANCE			
	101-265.000-802.000 CONTRACTUAL			122.56
BESC - 24 - 012				
49577	COMMUNITY PRIDE	10/22/2024	11/04/2024	100.00
	BD Bond Refund			
	101-000.000-255.000 BESC - 24 - 012 - PTS24-008			100.00
205636152189				
49591	CONSUMERS ENERGY	10/22/2024	11/04/2024	35.73
	25 MAIN			
	101-751.000-922.000 UTILITIES			35.73
205636152188				
49592	CONSUMERS ENERGY	10/22/2024	11/04/2024	522.77
	37 WASHINGTON			
	101-751.000-922.000 UTILITIES			522.77
202076639413				
49593	CONSUMERS ENERGY	10/22/2024	11/04/2024	173.12
	47 CENTER			
	101-301.000-922.000 UTILITIES			173.12
206614768202				
49594	CONSUMERS ENERGY	10/22/2024	11/04/2024	182.23
	503 W CENTER			
	101-463.000-922.000 UTILITIES			182.23
205636152187				

49595	CONSUMERS ENERGY	10/22/2024	11/04/2024	227.92
	486 WATER			
	101-265.000-922.000	UTILITIES		227.92

204746320789				
49596	CONSUMERS ENERGY	10/17/2024	11/04/2024	38.17
	201 WASHINGTON			
	594-597.000-922.000	UTILITIES		38.17

201898626518				
49597	CONSUMERS ENERGY	10/15/2024	11/04/2024	36.81
	147 CENTER			
	101-751.000-922.000	UTILITIES		36.81

205102247616				
49598	CONSUMERS ENERGY	10/16/2024	11/04/2024	35.80
	2993 BLUE STAR #108			
	101-265.000-922.000	UTILITIES		35.80

205102247615				
49599	CONSUMERS ENERGY	10/16/2024	11/04/2024	87.89
	2993 BLUE STAR #100			
	101-265.000-922.000	UTILITIES		87.89

205280216817				
49600	CONSUMERS ENERGY	10/15/2024	11/04/2024	56.44
	250 WILEY			
	213-753.000-922.000	UTILITIES		56.44

202076639414				
49601	CONSUMERS ENERGY	10/22/2024	11/04/2024	174.03
	86 CENTER			
	101-265.000-922.000	UTILITIES		174.03

15120				
49602	D & L TRUCK AND TRAILER, LLC	10/23/2024	11/04/2024	5,190.51
	VEHICLE 1 OIL CHANGE/BRAKES			
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS		5,190.51

029024529				
49603	GALLS	09/10/2024	11/04/2024	104.56
	UNIFORM - BROWN			
	101-301.000-750.000	UNIFORMS		104.56

029029394				
49604	GALLS	09/10/2024	11/04/2024	156.87
	UNIFORMS - BROWN			
	101-301.000-750.000	UNIFORMS		156.87

029070242				
49605	GALLS	09/13/2024	11/04/2024	104.56
	UNIFORMS - BORWN			
	101-301.000-750.000	UNIFORMS		104.56

029105345				
49606	GALLS	09/18/2024	11/04/2024	81.99
	UNIFORMS - DYER			
	101-301.000-750.000	UNIFORMS		81.99

029116478				
49607	GALLS	09/19/2024	11/04/2024	29.07
	UNIFORMS - DYER			

101-301.000-750.000	UNIFORMS			29.07
029255652				
49608	GALLS	10/03/2024	11/04/2024	171.19
	UNIFORMS - BROWN			
101-301.000-750.000	UNIFORMS			171.19
143635				
49669	GIVE EM A BRAKE SAFETY LLC	10/29/2024	11/04/2024	365.53
	RENTAL OF BARRICADES AND ROAD CLOSED SIGNS FOR HALLOWEEN PARADE			
202-463.000-802.000	CONTRACTUAL			365.53
10-2024				
49640	IFER TIEN	10/23/2024	11/04/2024	18.09
	MILEAGE - ALG CO TREASURERS MTG			
101-215.000-861.000	MILEAGE REIMBURSEMENT			18.09
10-2024				
49609	LAURA KASPER	10/18/2024	11/04/2024	44.32
	MILAGE - ELECTION MEDIA			
101-215.000-861.000	MILEAGE REIMBURSEMENT			44.32
S114786971.001				
49610	KENDALL ELECTRIC INC	10/03/2024	11/04/2024	11.61
	ZIPPER POUCH			
101-751.000-977.000	EQUIPMENT			11.61
S114781856-002				
49611	KENDALL ELECTRIC INC	10/02/2024	11/04/2024	39.25
	WIRE CUTTER			
101-751.000-977.000	EQUIPMENT			39.25
S114781856-003				
49612	KENDALL ELECTRIC INC	10/02/2024	11/04/2024	20.17
	BEAM CLAMP			
101-751.000-977.000	EQUIPMENT			20.17
S114810201-001				
49613	KENDALL ELECTRIC INC	10/09/2024	11/04/2024	59.84
	COUPLINGS/PLUG			
594-597.000-820.000	MARINA OPERATIONS			59.84
S114781856-001				
49614	KENDALL ELECTRIC INC	10/02/2024	11/04/2024	20.17
	BEAM CLAMP			
101-751.000-977.000	EQUIPMENT			20.17
111723				
49615	MICHIGAN CRITICAL POWER	10/15/2024	11/04/2024	5,640.50
	GENERATOR			
101-265.000-979.000	CAPITAL OUTLAY			5,640.50
5226073546				
49616	MICHIGAN GAS UTILITIES	10/23/2024	11/04/2024	69.90
	486 WATER			
101-265.000-922.000	UTILITIES			69.90
5225390152				
49617	MICHIGAN GAS UTILITIES	10/22/2024	11/04/2024	60.62
	86 CENTER			
101-265.000-922.000	UTILITIES			60.62
5225243166				

49618	MICHIGAN GAS UTILITIES	10/22/2024	11/04/2024	41.25
	416 WILEY #101			
	101-265.000-922.000 UTILITIES			41.25

5224648704				
49619	MICHIGAN GAS UTILITIES	10/22/2024	11/04/2024	39.92
	415 WILEY #102			
	101-265.000-922.000 UTILITIES			39.92

5225350350				
49620	MICHIGAN GAS UTILITIES	10/22/2024	11/04/2024	64.10
	47 CENTER			
	101-301.000-922.000 UTILITIES			64.10

5222125832				
49621	MICHIGAN GAS UTILITIES	10/21/2024	11/04/2024	41.25
	415 WILEY #108			
	101-265.000-922.000 UTILITIES			41.25

2697				
49624	NDN REPAIRS LLC	10/18/2024	11/04/2024	300.00
	239 WILEY MOWING - ERIC SMITH			
	202-463.000-802.000 CONTRACTUAL			300.00

46769				
49625	NEW DAWN LINEN SERVICE	10/28/2024	11/04/2024	45.52
	CARPETS			
	101-265.000-802.000 COMMERCIAL CLEANING			15.93
	101-301.000-802.000 COMMERCIAL CLEANING			29.59

72840				
49623	NICK UNEMA PLUMBING & HEATING INC	10/17/2024	11/04/2024	3,900.00
	144 WATER ST - REROUTE WATER SERVICE			
	450-536.000-974.000 CONSTRUCTION			3,900.00

10-2024				
49636	OLIVIA SCHIPPER	10/28/2024	11/04/2024	42.48
	MILAGE REIMB - HOSTAGE NEG. TRAINING			
	101-301.000-860.000 GAS & OIL			42.48

2410-808448				
49626	OVERISEL LUMBER CO.	10/23/2024	11/04/2024	58.74
	FASTENERS			
	101-301.000-930.004 VEHICLE MAINTENANCE & REPAIRS			58.74

2410-808625				
49627	OVERISEL LUMBER CO.	10/24/2024	11/04/2024	95.96
	JIG KIT, LUMBER			
	101-751.000-977.000 EQUIPMENT			88.98
	101-265.000-930.000 REPAIRS & MAINTENANCE: GENERAL			6.98

2410-807552				
49628	OVERISEL LUMBER CO.	10/21/2024	11/04/2024	47.94
	PAINT			
	202-463.000-740.000 SUPPLIES			47.94

2410-809484				
49629	OVERISEL LUMBER CO.	10/28/2024	11/04/2024	121.08
	PACKOUT TOTE			
	203-463.000-740.000 SUPPLIES			1.09
	101-751.000-977.000 EQUIPMENT			119.99

2410-807008					
49663	OVERISEL LUMBER CO.	10/18/2024	11/04/2024		33.98
	BOAT SNAP				
	101-265.000-740.000	SUPPLIES			33.98
2410-807431					
49664	OVERISEL LUMBER CO.	10/21/2024	11/04/2024		7.98
	POLY SURVEILLANCE				
	203-463.000-740.000	SUPPLIES			7.98
10-2024					
49631	IFER PEARSON	10/21/2024	11/04/2024		300.00
	VISION REIMBURSEMENT				
	101-215.000-719.000	INSURANCE BENEFITS			300.00
10-24					
49630	PITNEY BOWES INC	10/16/2024	11/04/2024		908.25
	POSTAGE				
	101-215.000-901.000	POSTAGE			394.66
	101-262.000-901.000	POSTAGE			513.59
24187915					
49634	PLUMMER'S ENVIRONMENTAL SERVICES	10/21/2024	11/04/2024		3,900.00
	SOUTH/WATER ST DAMAGED PIPE				
	450-537.000-974.000	CONSTRUCTION			3,900.00
10931987					
49632	PLUNKETT COONEY	10/15/2024	11/04/2024		3,195.00
	ATTORNEY FEES - SEPT 2024				
	101-000.000-283.000	ESCROW			2,531.25
	101-701.000-801.000	CONTRACTUAL ATTORNEY			528.75
	101-266.000-801.000	CONTRACTUAL ATTORNEY			135.00
10931988					
49633	PLUNKETT COONEY	10/15/2024	11/04/2024		1,927.50
	ATTORNEY - SEPT 2024 GENERAL				
	101-266.000-801.000	CONTRACTUAL ATTORNEY			930.00
	101-701.000-801.000	CONTRACTUAL ATTORNEY			647.50
	101-000.000-283.000	ESCROW			350.00
3509					
49635	RAF ELECTRIC	10/23/2024	11/04/2024		13,800.00
	BERRY FIELD ELECTRICAL IMPROVEMENTS				
	101-751.000-979.000	CAPITAL OUTLAY			6,443.75
	248-728.000-979.000	CAPITAL OUTLAY			6,443.75
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			912.50
24-0000694					
49637	SAUGATUCK TWP FIRE DISTRICT	10/18/2024	11/04/2024		175.00
	RENTAL HOME INSPECTIONS				
	101-701.000-802.000	CONTRACTUAL			175.00
24-000696					
49668	SAUGATUCK TWP FIRE DISTRICT	10/24/2024	11/04/2024		125.00
	RENTAL HOME INSPECTION				
	101-701.000-802.000	CONTRACTUAL			125.00
14543					
49665	SCOTT'S LANDSCAPE MANAGMENT INC	08/07/2024	11/04/2024		920.00
	21AA				

101-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			920.00

10-2024A				
49622	NEAL SEABERT	10/08/2024	11/04/2024	192.00
	FALL FLOWER REIMBURSEMENT			
101-802.000-958.000	MISCELLANEOUS			192.00

82669				
49638	SPECTRUM PRINTERS, INC	10/14/2024	11/04/2024	436.71
	NOV 5, 2024 ELECTION SUPPLIES			
101-262.000-740.000	SUPPLIES			436.71

6458274				
49639	TAFT STETTINIUS & HOLLISTER LLP	10/21/2024	11/04/2024	1,277.50
	ENVIRONMENTAL RESPONSE RECOVERY 200 BLUE STAR			
243-000.000-802.243	BLIGHT REMOVAL			1,277.50

74590-00				
49667	TERMINAL SUPPLY CO	10/29/2024	11/04/2024	180.16
	LED STROBE - DRILL BITS			
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			140.40
101-751.000-740.000	SUPPLIES			39.76

184488188				
49666	ULINE	10/17/2024	11/04/2024	715.44
	TRASH LINERS/TRAFFIC CONES/CAUTION TAPE			
101-265.000-740.000	SUPPLIES			14.00
101-751.000-740.000	SUPPLIES			168.97
202-463.000-740.000	SUPPLIES			532.47

99243				
49641	WILLIAMS AND WORKS	09/28/2024	11/04/2024	1,417.50
	PLANNING/ZONING - CC/30 HAM/177 ST PETERS			
101-000.000-283.000	ESCROW			1,417.50

99246				
49642	WILLIAMS AND WORKS	09/28/2024	11/04/2024	5,500.00
	MASTER PLAN UPDATE			
101-701.000-803.000	CLERK			5,500.00

BYR-17464				
49643	WOLF KUBOTA	10/21/2024	11/04/2024	450.00
	RENTAL AERATE 40" TINE			
101-265.000-802.000	CONTRACTUAL			450.00

10-2024				
49644	RICKY ZOET	10/28/2024	11/04/2024	95.39
	UNIFORM REIMB			
101-463.000-750.000	UNIFORMS			95.39

MEMBER SERVICE				

4462969				
49661	ACTION INDUSTRIAL SUPPLY CO	10/04/2024	11/04/2024	300.72
	UNIFORMS			
101-463.000-750.000	UNIFORMS			300.72

2900890254				
49659	ADOBE ACROBAT PRO	10/13/2024	11/04/2024	299.93
	ADOBE - OCT 2024			
101-172.000-740.000	SUPPLIES			22.50
101-215.000-740.000	SUPPLIES			137.97

	101-701.000-740.000	SUPPLIES			70.48
	101-463.000-740.000	SUPPLIES			68.98

0203826-3098645	49649	AMAZON MARKETPLACE	09/17/2024	11/04/2024	431.99
		MOTOROLA BATTERY			
	101-301.000-977.000	EQUIPMENT			431.99

2610799-6729868	49650	AMAZON MARKETPLACE	09/20/2024	11/04/2024	24.89
		CHRISTMAS STAMPS			
	248-728.000-880.000	COMMUNITY PROMOTION			24.89

03158032-2973060	49651	AMAZON MARKETPLACE	09/24/2024	11/04/2024	74.64
		EMERGENCY EXIT LIGHTS			
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			74.64

03312813-1810600	49652	AMAZON MARKETPLACE	10/08/2024	11/04/2024	23.29
		SHARPIES - ELECTION			
	101-262.000-740.000	SUPPLIES			23.29

4557270-0263444	49653	AMAZON MARKETPLACE	10/08/2024	11/04/2024	226.98
		OUTDOOR CAMERA - SCHULTZ PARK			
	213-753.000-930.000	REPAIRS & MAINTENANCE: GENERAL			226.98

3855055-4077017	49654	AMAZON MARKETPLACE	10/17/2024	11/04/2024	182.90
		INK CARTRIDGE			
	101-701.000-740.000	SUPPLIES			182.90

9-21-2024	49660	AMAZON MARKETPLACE	09/21/2024	11/04/2024	5.99
		REIMBURSE CREDIT CARD BACK			
	101-000.000-202.000	ACCOUNTS PAYABLE			5.99

9-2024	49655	BUNKER HILL CHILL GRILL	09/18/2024	11/04/2024	20.00
		ACCA MEETING			
	101-215.000-718.000	TRAINING FUNDS			20.00

P65212	49648	GREENMARK EQUIPMENT, INC	10/17/2024	11/04/2024	23.54
		SUPER CLAM			
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			23.54

03970397	49645	RIGHT ROPE	10/08/2024	11/04/2024	2,299.98
		ROPE FOR BRIANS WAY & SAFETY RAIL FOR DECK			
	101-463.000-740.000	SUPPLIES			1,149.99
	101-265.000-740.000	SUPPLIES			1,149.99

62363	49646	STAPLES	10/09/2024	11/04/2024	16.99
		USB CORD			
	101-265.000-740.000	SUPPLIES			16.99

62368	49647	STAPLES	10/09/2024	11/04/2024	8.79
		VELCO KIT LOCKDOWN COMPUTER			

101-265.000-740.000	SUPPLIES			8.79

54930455-1-5790				
49657	US POSTAL SERVICE	09/26/2024	11/04/2024	21.16
	POSTAGE - BALLOTS			
101-262.000-901.000	POSTAGE			21.16

4930455-1-58226				
49658	US POSTAL SERVICE	10/11/2024	11/04/2024	2.98
	POSTAGE - BALLOTS			
101-262.000-901.000	POSTAGE			2.98

VP-5S1QZP0S				
49662	VISTAPRINT	10/02/2024	11/04/2024	44.50
	BUSINESS CARDS - BROWN			
101-301.000-740.000	SUPPLIES			44.50

INV274244989				
49656	ZOOM VIDEO COMMUNICATIONS, INC	09/24/2024	11/04/2024	31.98
	ZOOM 9/24/24-10/24/24			
101-101.000-958.000	MISCELLANEOUS			31.98

MEMBER SERVICE				4,041.25

# of Invoices:	86 # Due: 86	Totals:		107,723.27
# of Credit Memos:	0 # Due: 0	Totals:		0.00
Net of Invoices and Credit Memos:				107,723.27

--- TOTALS BY FUND ---

101 - GENERAL FUND	37,936.24
202 - MAJOR STREET FUND	1,245.94
203 - LOCAL STREETS FUND	9.07
213 - SCHULTZ PARK LAUNCH RAMP	283.42
243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND	1,277.50
248 - DOWNTOWN DEVELOPMENT AUTHORITY	6,468.64
450 - WATER SEWER FUND	7,800.00
470 - MUNICIPAL BUILDING FUND	47,250.00
594 - DOUGLAS MARINA	98.01
660 - EQUIPMENT RENTAL FUND	5,354.45

--- TOTALS BY DEPT/ACTIVITY ---

000.000 -	5,732.24
101.000 - LEGISLATIVE	31.98
172.000 - MANAGER	22.50
215.000 - CLERK/TREASURER	2,857.04
262.000 - ELECTION	997.73
265.000 - BUILDING & GROUNDS	56,475.44
266.000 - ATTORNEY	1,065.00
301.000 - POLICE	1,541.01
463.000 - GENERAL STREETS & ROW	4,026.22
536.000 - WATER SYSTEM	3,900.00
537.000 - SEWER SYSTEM	3,900.00

597.000 - DOUGLAS MARINA	98.01
701.000 - PLANNING & ZONING	7,229.63
728.000 - DOWNTOWN DEVELOPMENT AUTHORITY	6,468.64
751.000 - PARKS & RECREATION	7,547.96
753.000 - LAUNCH RAMPS	283.42
802.000 - COMMUNITY PROMOTIONS	192.00
903.000 - EQUIP. REPAIRS & MAINTENANCE	5,354.45



The Village of Friendliness – Since 1870

To: The City of the Village of Douglas City Council

From: Lisa Nocerini, City Manager

RE: Root Beer Barrel Update/Presentation by Todd Martinson

Date: November 4, 2024

Todd Martinson, who is managing the City's Root Beer Barrel, will be presenting an update to the City Council at the November 4, 2024, meeting. With it being his first season running the Barrel, he will provide detailed insights into its performance, including the number of hot dogs and kegs of root beer sold throughout the season.

Additionally, Todd is going to present a check to the city for 10% of this season's sales back which will support ongoing park facility improvements. His presentation will also cover the various enhancements he has personally funded and completed at the Root Beer Barrel, along with his plans for continued improvements in the 2025 season.

The city is fortunate to have Todd as a community member and partner. His dedication and contributions have made a positive impact on the Root Beer Barrel and our community spaces, and we look forward to seeing his plans for future growth.



MEMORANDUM

REGULAR CITY COUNCIL MEETING

November 4, 2024 at 7:00 PM

TO: City Council

FROM: Lisa Nocerini, City Manager

SUBJECT: Lead Service Verification (Potholing) Change Order #2

The City of Douglas, with assistance from Plummers Environmental Service, has completed the Complete Distribution System Materials Inventory (CDSMI) to the state per the grant requirements. The requirements for the grant were to obtain 20% of the unknown services or approximately 191 services. While Plummers is still verifying the remaining services under the CDSMI contract (approximately 100 services), we anticipate that there are still approximately 200 water services remaining that need verification to complete the entire City of Douglas. We estimate that the costs for verifying these remaining services is around \$154,000 including engineering and contingency fees.

With the above information, we encourage the City to have this additional work added as a change order with the current work that Plummers Environmental has. Here are our reasons we would encourage Council to approve a change order with Plummers instead of going out for bids for this work:

1. Plummers is already in the area and wrapping up locating some of the remaining services under the CDSMI contract.
2. Plummers has a good relationship with KLSWA.
3. Plummers has gained an institutional knowledge of Douglas now that they have located many services within the City and have built relationships with the residents they have worked with thus far.
4. Plummers could also then add this work to the work they already have and would eliminate delays in bidding this project out and getting the contract signed (typ. 1-2 months).

If the City were to go this route, staff would inform Plummers that the work needs to be completed by May 1, 2025, to ensure the work is paid for and completed before the end of the fiscal year.

The City has budgeted \$400,000 for lead service inventory in account: Water System, Capital Items (450-536-974). With the approval of the proposed change order, the City will again be under budget.

Sample Motion: I recommend City Council approve the change order to allow Plummers Environmental Services to continue verifying the remaining water service lines for the City of Douglas with a not to exceed amount of \$154,000 including engineering consulting and contingency fees.

To: City of the Village of Douglas City Council
Date: October 28, 2024
From: Sean Homyen, Planning & Zoning Administrator
RE: RapsCALLion LLC (Happystance) – Class C - Development Liquor License



The Village of Friendliness – Since 1870

At the City Council Meeting on November 4, 2024, Katie Fris of RapsCALLion LLC (Happystance) will request a recommendation for approval from the Michigan Liquor Control Commission (MLCC) for a new On-Premises Class C - Development District License. The City Council will also establish the development district/area, which is necessary for any future applicants seeking a Development District License.

This license will allow for the sale, service, and consumption of beer, wine, and mixed spirits on the licensed premises. To support Katie and her attorney with the application, the required documentation includes three highlighted items from the checklist below, along with the resolution for the City Council's recommendation to the MLCC.

The map, affidavit from the Assessor, and certification from the Clerk have been completed. The only remaining items are the resolution to establish the development district/area and the resolution for the recommendation to the MLCC.

For clarification, a recommendation for approval from the DDA is not required; only the City Council's approval is necessary. Feel free to reach out if you anyone has any questions.

Part 2b - MCL 436.1521a(1)(b) - Development District (DDA) License Required Documents

- Resolution from local governmental unit establishing the development district or area which specifically references the statute under which the area was established:
 - Part 3 of Public Act 57 of 2018 (Formerly Public Act 450 of 1980) for Tax Increment Finance Authorities
 - Part 6 of Public Act 57 of 2018 (Formerly Public Act 280 of 2005) for Corridor Improvement Authorities
 - Part 2 of Public Act 57 of 2018 (Formerly Public Act 197 of 1975) for Downtown Development Authorities
 - Public Act 120 of 1961 for Principal Shopping Districts
- Affidavit from the assessor, certified by the city, township, or village clerk, which states the following:
 - The total amount of public and private investment in real and personal property within the development district or area over a period of the preceding five (5) years (must specifically state start and end dates for the investment, i.e. January 1, 2011, to December 31, 2015).
- Legible map of the development district or area which clearly labels all street names

MICHIGAN LIQUOR CONTROL COMMISSION
AFFIDAVIT

STATE OF MICHIGAN)
) SS.
COUNTY OF ALLEGAN)

I, Thomas Doane, being first duly sworn, deposes and says as follows:

1. I am the Assessor for the City of the Village of Douglas, Allegan County, State of Michigan and make this Affidavit to the Michigan Liquor Control Commission as required under Section 436.1521a(1)(b) of the Michigan Liquor control Act and in conjunction with the application for a new Class C license made by RapsCALLION, LLC with a proposed location of 8 W. Center Street, City of Village of Douglas, County of Allegan, State of Michigan.

2. As the Assessor for the City of the Village of Douglas and after a diligent inquiry and review of the books and records of the City, I hereby certify to the Michigan Liquor Control Commission that the total amount of public and private investment in real estate and personal property within the Development District established by the City of the Village of Douglas amounts to \$ 3,701,334 for the 5 years starting January 1, 2018 and ending on December 31, 2023.

3. The amount of commercial investment in the Development District area constitutes not less than 25% of the total investment in real and personal property in the area.

Further affiant sayeth naught.

CITY OF THE VILLAGE OF DOUGLAS



Thomas Doane, City Assessor

Date: 10/29/2024

CERTIFICATION

I, Laura Kasper, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of an original record of the City of the Village of Douglas.

CITY OF THE VILLAGE OF DOUGLAS

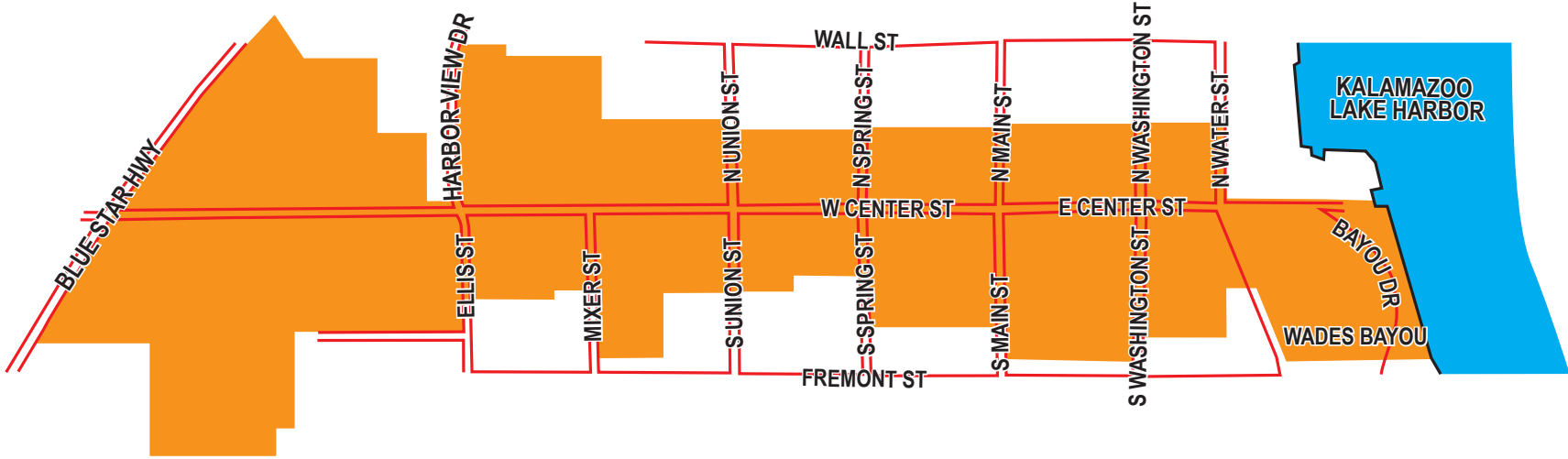


Laura Kasper, City Clerk

Date: 10/29/2024

in plate

City of Douglas Development Area Map



 **Development Area**

**CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 25-2024

**RESOLUTION TO DESIGNATE A DEVELOPMENT DISTRICT AREA
ALLOWING QUALIFIED BUSINESSES TO APPLY FOR
DEVELOPMENT LIQUOR LICENSES IN THE
THE CITY OF THE VILLAGE OF DOUGLAS**

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 4th day of November, 2024, at 7:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, Public Act 501 of 2006 provided that the Michigan Liquor Control Commission (MLCC) could issue new public on-premises liquor licenses to local units of government for the purpose of enhancing the quality of life for their residents and visitors to their communities, and

WHEREAS, the MLCC can, under Section 436.1521a(1)(b) of PA 58 of 1998 issue public on premise licenses in addition to those quota licenses allowed; provided the business is engaged in dining, entertainment or recreation and meets certain seating capacity and days and hours of operation requirements, and

WHEREAS, the City has determined that the attached map outlines a Project Area that currently meets the LLC requirements for a Redevelopment Project Area within which qualified businesses can apply for these special liquor licenses.

WHEREAS, the current Downtown Development Authority District also meets the LLC requirements for a Development Project Area within which qualified businesses can apply for these special liquor licenses.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City of the Village of Douglas does hereby encourage the dissemination and use of this information to assist local and county agencies in assisting current and future business owners with economic development opportunities both along the Blue Star Corridor and in the DDA district.

2. The City Council also encourages prospective businesses to contact the city so that we can work with you to complete the necessary procedural requirements to qualify for one if these liquor licenses through the LLC.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 4th day of November, 2024.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Cathy North, Mayor

BY: _____
Laura Kasper, City Clerk

CERTIFICATION

I, Laura Kasper, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held November 4, 2024, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Laura Kasper, City Clerk

**CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 26-2024

**RESOLUTION FOR THE APPROVAL OF THE DEVELOPMENT LIQUOR LICENSE IN
THE DDA FOR RAPSCALLION, LLC TO BE LOCATED AT 8 W. CENTER STREET.**

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 4th day of November, 2024, at 7:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson , and supported by Councilperson , .

RESOLUTION

WHEREAS, Public Act 501 of 2006 provided that the Liquor Control Commission (LLC) may issue new public on-premises liquor licenses to local units of government for the purpose of enhancing the quality of life for their residents and visitors to their communities, and

WHEREAS, to be eligible, a business must be located in a Downtown Development Authority (DDA) as described in Part 2 of Public Act 57 of 2018 (Formerly Public Act 197 of 1975); and

WHEREAS, Applicants in this type of business district must:

- Be a business engaged in dining, entertainment or recreation and open to the general public.

- Be a business that must be open to the general public and have a seating capacity of at least 25 people.
- Spend at least \$75,000 for the rehabilitation or restoration of the building where the license will be housed over a period of the preceding five years or a commitment for a capital investment of at least \$75,000 that will be spent before the issuance of the license.
- Show that the total amount of private and public investment in real and personal property in a District listed above was at least \$200,000 in the period covering the preceding five years.
- Show that the total amount of private and public investment in real and personal property in a District listed above was at least \$200,000 in the period covering the preceding five years; and

WHEREAS, Katie Fris of Rapscaillon LLC, certify the establishment located at 8 W. Center Street in Douglas, MI will be a business engaged in dining, entertainment or recreation and open to the general public; Have a seating capacity of at least 25 people; and invest a minimum of \$75,000 for the rehabilitation or restoration of the building where the license will be housed; and

WHEREAS, The Assessor of the City of the Village of Douglas certifies that the total investment in real and personal property within the development district over the preceding five years is no less than \$200,000. The total amount of public and private investment in real estate and personal property within the development district, as established by the City of the Village of Douglas, amounts to \$3,701,334.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City of the Village of Douglas does hereby approve this resolution approving Katie Fris of RapsCALLION LLC to be located at 8 W. Center Street in Douglas, MI for an on-premise liquor license pursuant to Section 436.1521a(1)(b) of PA 58 of 1998; and

2. Katie Fris will submit the Local Governmental Unit Approval to the MLCC; and

- Submit the Application Form, and License Questionnaire to the MLCC.
- demonstrate that they have attempted to purchase a readily available escrowed or quota on-premise license within the municipality, and that a license was not available.
- Pay a \$20,000 fee for the license, and inspection fee from MLCC.
- Provide Livescan Fingerprints to the MLCC.
- Understand that the LCC will not transfer a license issued under this act to another location. If the licensee goes out of business, the licensee shall surrender the license to the LCC. The governing body of the local governmental unit may then approve another applicant within the development district to replace.
- Any additional documentation required by the MLCC.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 4th day of November, 2024.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Cathy North, Mayor

BY: _____
Laura Kasper, City Clerk

CERTIFICATION

I, Laura Kasper, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held the 4th day of November, 2024, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Laura Kasper, City Clerk