



**THE CITY OF THE VILLAGE OF DOUGLAS
SPECIAL MEETING OF THE CITY COUNCIL
MONDAY, APRIL 01, 2024 AT 5:30 PM
86 W CENTER ST., DOUGLAS MI**

AGENDA

1. **CALL TO ORDER:** By Mayor
2. **ROLL CALL:** By Clerk
3. **INTERVIEWS FOR CITY COUNCILMEMBER**
 - A. Matt Balmer - 5:30 P.M.
 - B. Laura Peterson - 6:00 P.M.
 - C. Demetrhea Terrien - 6:30 P.M.
 - D. Terry Vuckovich - Unable to attend

4. **ADJOURNMENT**

Motion to adjourn the meeting.

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Laura Kasper, City Clerk, at (269) 857-1438, or clerk@douglasmichigan.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN



City of the Village of Douglas 86 W.
Center St.
PO Box 757
Douglas, MI 49406
PH: 269-857-1438

Received By: <u>Clerk U</u>	Item 3A.
Sent To: <u>Mayor</u>	
Date: <u>3/5/24</u>	
Appointed Date: _____	

BOARD and COMMISSION APPLICATION

Name: Matt Balmer Date Submitted: 2-27-2024

Address: 150 Mixer Street

City / Zip: Douglas 49406

Phone: [REDACTED] E-Mail: [REDACTED]

• On which board or commission would you like to serve? City Council

• Are you a registered voter in Douglas: YES NO

• Have you been a resident of the City of Douglas for at least one year? YES NO

• Occupation: Self Employed, Restaurateur

• Please indicate any relevant information which you think should be considered for your appointment to a board or commission: I have served the City of several boards/commissions for the past 20 years, including City Council.

• Do you or an immediate family member have any professional or financial relationship that may present a potential conflict of interest for this board or commission? YES NO
If yes, please explain: _____

• Are you related to anyone who is currently on any board or commission? YES NO
If yes, to whom are you related? My wife, Aleshia Balmer is the chair of the DDA

• Are you presently indebted to the City of the Village of Douglas for overdue or personal property tax, special assessment, license fee or property lien? YES NO
If yes, please explain: _____

• Are you currently serving as an appointee to any other City of Douglas board or commission? YES NO
If yes, which board or commission? Chair of the Douglas Brownfield Authority & commissioner on Planning Commission

• Have you been convicted of a misdemeanor within the past five years or a felony within the past ten years? YES NO
If yes, explain the circumstances on a separate sheet of paper and attach it to this application. A conviction is not necessarily grounds for disqualification.

- What kind of experience, education, community activities, organizations have you belonged to and how do you think your involvement would benefit the community? (Attach additional page if needed)

I have been involved with numerous community activities throughout the course of my life, here in Douglas


- Describe your understanding of the board or commission you are applying for: As a council member you are a representative of the people of Douglas. The City Council is essentially like a Board of Directors who set policy for the City

- Why do you want to be appointed to this board or commission? I feel I can be a productive member of the council who will work with the other council members and can offer some institutional knowledge when needed.

- Have you attended any meetings of the board or commission you are applying to? YES NO

- Have you reviewed the current meeting schedule of the indicated board(s) or commission(s) and determined that you can commit to regular meeting attendance and participation? YES NO

I understand this appointment will require substantial effort on my part and I am willing to devote the necessary time to carry out the responsibilities and requirements of the position.


Signature of the applicant

2-27-2024
Date

Return Application to:
City of Douglas
86 W. Center St.
PO Box 757
Douglas, MI 49406-0757
Email: clerk@douglasmichigan.gov
Fax: 269-857-4751

For further information, please call the City Clerk's Office at 269-857-1438.

Thank you for your interest in serving the City of the Village of Douglas.

Questions and answers from page two.

Describe your understanding of the board or commission you are applying for:

As a council member you are a representative of the people of Douglas. The City Council is essentially like a Board of Directors who determines policy for the City Manager and their staff to implement.

Why do you want to be appointed to this board or commission?

I feel I can be a productive member of the council who will work with the other council members and can offer some institutional knowledge when needed.



City of the Village of Douglas 86 W.
Center St.
PO Box 757
Douglas, MI 49406
PH: 269-857-1438

RECEIVED
MAR 25 2024
BY: _____

Received By: _____
Sent To: _____
Date: _____
Appointed Date: _____

BOARD and COMMISSION APPLICATION

Name: LAURA PETERSON Date Submitted: _____

Address: 179 SCHOOLHOUSE LANE

City/Zip: DOUGLAS 49406

Phone: [REDACTED] E-Mail: [REDACTED]

- On which board or commission would you like to serve? CITY COUNCIL
- Are you a registered voter in Douglas: YES NO
- Have you been a resident of the City of Douglas for at least one year? YES NO
- Occupation: RETIRED
- Please indicate any relevant information which you think should be considered for your appointment to a board or commission: WILL NOT BE AVAILABLE MONTH OF JAN. 2025
- Do you or an immediate family member have any professional or financial relationship that may present a potential conflict of interest for this board or commission? YES NO
If yes, please explain: _____
- Are you related to anyone who is currently on any board or commission? YES NO
If yes, to whom are you related? _____
- Are you presently indebted to the City of the Village of Douglas for overdue or personal property tax, special assessment, license fee or property lien? YES NO
If yes, please explain: _____
- Are you currently serving as an appointee to any other City of Douglas board or commission? YES NO
If yes, which board or commission? _____
- Have you been convicted of a misdemeanor within the past five years or a felony within the past ten years? YES NO
If yes, explain the circumstances on a separate sheet of paper and attach it to this application. A conviction is not necessarily grounds for disqualification.

- What kind of experience, education, community activities, organizations have you belonged to and how do you think your involvement would benefit the community? (Attach additional page if needed)

B.A. AND M.A FROM MSU. 18 YEARS IN COUNTY GOVT. LAST POSITION: DEP. HEALTH OFFICER, 6 YEARS AS DIR. OF RECREATIONAL SPORTS

- Describe your understanding of the board or commission you are applying for: THE CITY COUNCIL IS THE LOCAL GOVT. BODY FOR THE CITY OF THE VILLAGE OF DOUGLAS, MI. IT ENSURES SERVICES ARE PROVIDED TO CITIZENS AND PROPERTY OWNERS. WITHIN THE CODE OF ORDINANCES, IT ADOPTS ^(SEE NEXT PAGE)

- Why do you want to be appointed to this board or commission? IT WOULD GIVE ME A CHANCE TO MAKE A DIFFERENCE IN THE LIVES OF THE PEOPLE IN MY COMMUNITY, I COME FROM A FAMILY OF PUBLIC SERVANTS AND BELIEVE THIS IS MY CALLING IN LIFE, ITS A WAY TO USE MY SKILLS AND ABILITIES TO CREATE POSITIVE CHANGE IN MY COMMUNITY.

- Have you attended any meetings of the board or commission you are applying to? YES X NO

- Have you reviewed the current meeting schedule of the indicated board(s) or commission(s) and determined that you can commit to regular meeting attendance and participation? YES X NO

I understand this appointment will require substantial effort on my part and I am willing to devote the necessary time to carry out the responsibilities and requirements of the position.



 Signature of the applicant

3-25-2024

 Date

Return Application to:
 City of Douglas
 86 W. Center St.
 PO Box 757
 Douglas, MI 49406-0757
 Email: clerk@douglasmi.gov
 Fax: 269-857-4751

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Thank you for your interest in serving the City of the Village of Douglas.

p93.

EXPERIENCE:

AT THE UNIV. OF VERMONT. 3 YEARS AT MICHIGAN STATE UNIVERSITY RECRUITING AND TRAINING STUDENT VOLUNTEERS.
7 YEARS AS EXECUTIVE DIRECTOR OF 7 NON PROFITS IN LOWER MICHIGAN.

VARIOUS RESPONSIBILITIES INCLUDE:

- WRITING RESOLUTIONS, CONTRACTS AND GRANTS;
- DEVELOPING FEE SCHEDULES & BUDGET DOCUMENTS;
- WORKING WITH ~~AT~~ ATTORNEYS, ACCOUNTANTS, COUNTY COMMISSIONERS AND BOARDS OF DIRECTORS.
- FUND RAISING

VOLUNTEER EXPERIENCES:

5 YEARS AS NEIGHBOORHOOD ASSOCIATION PRESIDENT
2 YEARS - ~~DO~~ SABBATHUK - DOUGLAS HISTORY CENTER
1 YEAR - COASTAL ALLIANCE
BEACH & ROAD CLEAN-UP.

DESCRIBE YOUR UNDERSTANDING . . .

THE ANNUAL BUDGET, RESOLUTIONS & ORDINANCES. IT SETS POLICY, FEES, TAX RATES AND FINES. IT ESTABLISHES WHAT PROGRAM AND SERVICES ARE TO BE DELIVERED, THE LEVEL THEY ARE DELIVERED AN HOW THEY ARE DELIVERED. THE COUNCIL HIRE, SUPERVISES AND IF NECESSARY FIRES THE CITY MANAGER.



City of the Village of Douglas 86 W.
Center St.
PO Box 757
Douglas, MI 49406
PH: 269-857-1438

RECEIVED
MAR 15 2024
BY: _____

Received By: <u>CLERIC</u>	Item 3C.
Sent To: <u>Mayor</u>	
Date: <u>3/15/24</u>	
Appointed Date: _____	

BOARD and COMMISSION APPLICATION

Name: Demetrhea Terrien Date Submitted: March 15, 2024

Address: 143 Harbor Ct

City / Zip: Douglas 49406

Phone: [REDACTED] E-Mail: [REDACTED]

• On which board or commission would you like to serve? City Council

• Are you a registered voter in Douglas: YES NO

• Have you been a resident of the City of Douglas for at least one year? YES NO

• Occupation: Registered Nurse - retired

• Please indicate any relevant information which you think should be considered for your appointment to a board or commission: I have extensive experience with project management and development of diverse teams within a large healthcare system.

• Do you or an immediate family member have any professional or financial relationship that may present a potential conflict of interest for this board or commission? YES NO
If yes, please explain: _____

• Are you related to anyone who is currently on any board or commission? YES NO
If yes, to whom are you related? _____

• Are you presently indebted to the City of the Village of Douglas for overdue or personal property tax, special assessment, license fee or property lien? YES NO
If yes, please explain: _____

• Are you currently serving as an appointee to any other City of Douglas board or commission? YES NO
If yes, which board or commission? Saugatuck/Douglas District Library trustee

• Have you been convicted of a misdemeanor within the past five years or a felony within the past ten years? YES NO
If yes, explain the circumstances on a separate sheet of paper and attach it to this application. A conviction is not necessarily grounds for disqualification.

- What kind of experience, education, community activities, organizations have you belonged to and how do you think your involvement would benefit the community? (Attach additional page if needed)
Member of Tri Community Recycling committee 2018-2022. Recent member of ad hoc Douglas Parks Master plan update 2023.
- Describe your understanding of the board or commission you are applying for: Frequent attendee of Council meetings and familiar with processes, observed over last 5 years.
- Why do you want to be appointed to this board or commission? As a full time resident I have come to love our unique little city/village, and feel compelled to give back to it. I have time + talent to offer.
- Have you attended any meetings of the board or commission you are applying to? YES NO
- Have you reviewed the current meeting schedule of the indicated board(s) or commission(s) and determined that you can commit to regular meeting attendance and participation? YES NO

I understand this appointment will require substantial effort on my part and I am willing to devote the necessary time to carry out the responsibilities and requirements of the position.

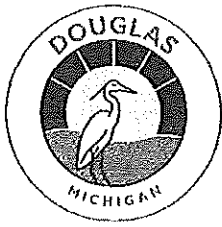
Demetria Terrien
Signature of the applicant

March 15, 2024
Date

Return Application to:
City of Douglas
86 W. Center St.
PO Box 757
Douglas, MI 49406-0757
Email: clerk@douglasmi.gov
Fax: 269-857-4751

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Received By: <u>Clerk</u>	Item 3D.
Sent To: <u>Mayor</u>	
Date: <u>3/14/24</u>	
Appointed Date: _____	

BOARD and COMMISSION APPLICATION

Name: Terry Vuckovich Date Submitted: 3/14/24

Address: 160 Keewatin Way #9, PO box 105

City / Zip: Douglas 49406

Phone: [REDACTED] E-Mail: [REDACTED]

- On which board or commission would you like to serve? City Council
- Are you a registered voter in Douglas: YES NO
- Have you been a resident of the City of Douglas for at least one year? YES NO
- Occupation: Retired, Sourcing and Supply Chain
- Please indicate any relevant information which you think should be considered for your appointment to a board or commission: please see attached.

- Do you or an immediate family member have any professional or financial relationship that may present a potential conflict of interest for this board or commission? YES NO
If yes, please explain: _____

- Are you related to anyone who is currently on any board or commission? YES NO
If yes, to whom are you related? _____

- Are you presently indebted to the City of the Village of Douglas for overdue or personal property tax, special assessment, license fee or property lien? YES NO
If yes, please explain: _____

- Are you currently serving as an appointee to any other City of Douglas board or commission? YES NO
If yes, which board or commission? _____

- Have you been convicted of a misdemeanor within the past five years or a felony within the past ten years? YES NO
If yes, explain the circumstances on a separate sheet of paper and attach it to this application. A conviction is not necessarily grounds for disqualification.

- What kind of experience, education, community activities, organizations have you belonged to and how do you think your involvement would benefit the community? (Attach additional page if needed)
please see attached

- Describe your understanding of the board or commission you are applying for: City Council member represents the members of this community to ensure that the best decisions are being made in terms of ordinances, regulations and spending of funds.

- Why do you want to be appointed to this board or commission? I am proud to live in this community. I love the quality of life here and want to ensure that we protect it and continue to develop it, supporting business owners, and help it continue to be a great place to live as well as a great destination for vacationers.

- Have you attended any meetings of the board or commission you are applying to? YES _____ NO X

- Have you reviewed the current meeting schedule of the indicated board(s) or commission(s) and determined that you can commit to regular meeting attendance and participation? YES X NO _____

I understand this appointment will require substantial effort on my part and I am willing to devote the necessary time to carry out the responsibilities and requirements of the position.

Terry Vuckovich
Signature of the applicant

3/14/24
Date

Return Application to:
City of Douglas
86 W. Center St.
PO Box 757
Douglas, MI 49406-0757
Email: clerk@douglasmi.gov
Fax: 269-857-4751

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Thank you for your interest in serving the City of the Village of Douglas.

Updated 12.21.22

March 14, 2014

Hello,

My husband and I have lived, full time, year around, in Douglas for the past 4+ years. Prior to that we owned a second home in this community.

I am recently retired, having had a long career working hard to build on my experiences with increasing responsibility. I have worked in multiple industries including automotive and pharmaceutical, working for companies including Johnson Controls, Pfizer and Cardinal Health. I have learned so much in my career, but hard work and honest leadership stick out to me as what has been the most important.

I believe that my work experience, as well as my experience with volunteer work at organizations including Special Olympics and Girls on the Run, lend themselves well to serving this community by joining the city council.

We love living in this community. I walk my dog every day and think how lucky I am to be able to live here and how proud I am of this town. It would be my honor to serve in a way that helps preserve the culture and enable growth for the businesses and people, while maintaining what is unique about this area.

In conclusion, I think I will be an asset to the people of Douglas, and be able to honestly and transparently represent them and help make decisions on their behalf.

Sincerely,

Terry Vuckovich