



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, OCTOBER 07, 2024 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

AGENDA

View remotely, online or by phone -

Join online by visiting: <https://us02web.zoom.us/j/89401058603>

Join by phone by dialing: +1 (312) 626-6799 | **Then enter "Meeting ID":** 894 0105 8603

1. **CALL TO ORDER:** By Mayor
2. **ROLL CALL:** By Clerk
3. **PLEDGE OF ALLEGIANCE:** Led by Mayor
4. **CONSENT CALENDAR**
 - A. Approve the Council Meeting Agenda for October 7, 2024
 - B. Approve the Council Regular Meeting Minutes for September 16, 2024
 - C. Approve the Council Special Meeting Minutes for September 30, 2024
 - D. Approve Invoices in the Amount of \$155,738.26
 - E. Approve Council Meeting Schedule Change for Monday November 4, 2024 to 6:00 PM
 - F. Appointments - Wildlife Committee: Tammy Cunnion, Timothy Smith

Motion to approve the Consent Calendar of October 7, 2024 – roll call vote
5. **PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES, AGENDA ITEMS ONLY)**
6. **PUBLIC COMMUNICATION - WRITTEN**
 - A. Knights of Columbus - Letter
7. **UNFINISHED BUSINESS**
8. **NEW BUSINESS**
 - A. Pickleball Presentation (L. Nocerini)

B. Real Estate Broker Services RFQ Award (L. Nocerini)

Motion to approve the award of Bernie Merkle with Coldwell Banker the contract for real estate broker services for the City of Douglas. - roll call vote

C. Flywheel Engagement (L. Nocerini)

Motion to approve an engagement agreement with Flywheel to assist the City of Douglas with developing plans for affordable housing in an amount not to exceed \$20,000. - roll call vote

D. Engagement of Miller Canfield Bond Counsel for Capital Improvement Bonds - 415 Wiley Road Renovation (L. Nocerini)

Motion to approve engaging the services of Miller Cranfield to serve as the City of the Village of Douglas's bond counsel in connection with the proposed issuance of capital improvement bonds to finance the renovation of 415 Wiley Road for use as City Hall and the Police Department. - roll call vote

E. Resolution No. 24-2024 Notice of Intent to Issue Bonds (L. Nocerini)

Motion to adopt resolution 24-2024, authorizing the publication of a notice of intent to issue capital improvement bonds. - roll call vote

F. Beery Field Electrical RFP Award (L. Nocerini)

Motion to approve the award of RAF Electric the Beery Field Electrical Improvements contract for a total amount of \$27,600. - roll call vote

9. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Playground Committee

B. Administration Report

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES, ITEMS NOT ON AGENDA)

11. COUNCIL COMMENTS

12. MAYOR’S REPORT/COMMENTS

13. ADJOURNMENT

Motion to adjourn the meeting.

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Laura Kasper, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, SEPTEMBER 16, 2024 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. **CALL TO ORDER:** By Mayor North

2. **ROLL CALL:** By Clerk Kasper

PRESENT

Mayor Cathy North

Councilmember Neal Seabert

Councilmember John O'Malley

Mayor Pro-Tem Randy Walker

Councilmember Gregory Freeman

Councilmember Matt Balmer

Also Present City Manager Lisa Nocerini

City Clerk Laura Kasper

ABSENT Councilmember Jerome Donovan

3. **PLEDGE OF ALLEGIANCE:** Led by Mayor North

4. **GOOD SAMARITAN AWARDS:**

Douglas Police Chief Steve Kent presented Austin Waalkes, Amie Shanahan, Maxwell Klemm, Michael O'Brien, Jason Lott, and Richard Beaudreault with awards recognizing their life saving efforts during an accident.

5. **CONSENT CALENDAR**

A. Approve the Council Meeting Agenda for September 16, 2024

B. Approve the Council Regular Meeting Minutes for September 3, 2024

C. Approve Invoices in the Amount of \$47,307.01

Motion by Balmer, second by O'Malley, to approve the Consent Calendar of September 16, 2024 – Motion carried by unanimous roll call vote.

6. **PUBLIC COMMUNICATION – VERBAL:** No communication

7. **PUBLIC COMMUNICATION – WRITTEN:** No communication

8. **PRESENTATION**

A. Mark Killingsworth - Capital One Presentation – No action

9. **UNFINISHED BUSINESS:** None

10. NEW BUSINESS

- A. Resolution No. 21-2024 - TAP Grant Support (L. Nocerini)

Motion by O'Malley, second by Balmer, to adopt resolution 21-2024, approving support of the Transportation Alternatives Grant Application for the Blue Star Highway Trail Extension. – Motion carried by unanimous roll call vote.

- B. Resolution 22-2024 Master Plan Budget Amendment (S. Homyen)

Motion by Balmer, second by O'Malley, to adopt resolution 22-2024, amending the fiscal year 24/25 budget for the Master Plan contract from Williams & Works. – Motion carried by unanimous roll call vote.

11. REPORTS

- A. Commission/Committee/Boards

1. Planning Commission – continued work on master plan
2. Kalamazoo Lake Sewer Water – met prior for regular business
3. Downtown Development Authority – meets next week
4. Kalamazoo Lake Harbor Authority – no meeting
5. Douglas Harbor Authority – meets tomorrow
6. Douglas Brownfield Authority – no meeting
7. Fire Board – 22% increase in calls for August
8. Community Recreation – no meeting
9. Playground Committee – no meeting

B. Administration Report – City Manager Nocerini - Ferry Street: Met with EGLE along with the city engineers, and Allegan County to discuss the project and the permitting process. 9/11 Remembrance Ceremony: thanked the Douglas Police Department, the Saugatuck Township Fire Department, Deputy Chief Chris Mantels, the Douglas DPW, Pastor Jody Betten from UCC, Mayor North, Mayor Pro Tem Walker, Chief Kent, DC Mantels, Douglas Police Corporal Warsen, and Captain Chris Bernhardt from the STFD, along with Anna Ostap for helping to make the event a big success for our first annual. Tri Community Wildlife Committee: received confirmation that the Township and City of Saugatuck support the creation of the committee and anticipate a meeting in mid-October. Staff Luncheon: thanked the city council for organizing a staff appreciation luncheon last week. Businesses: thanked the community businesses for their commitment to the city.

- 12. PUBLIC COMMUNICATION – VERBAL:** Tina, representative with Surf Internet mentioned plans to bring fiber into the area. Demetrhea Terrien mentioned reconsideration with the sign ordinance limitations. Brad Lubbers discussed his campaign and background.

- 13. COUNCIL COMMENTS:** Balmer thanked the good Samaritans and staff. O'Malley thanked the good Samaritans and staff. Freeman gave additional thanks to the staff and good Samaritans, attended the 9/11 event, and went on a ride along with code enforcement. Seabert was honored to have the good Samaritans there and would like to further discuss concerns with event costs at the next meeting. Walker appreciated the ceremony, thanked staff and City Manager Nocerini, mentioned upcoming MI Downtown Day on 9/28 and Blessing of the Animals on 10/6.

- 14. MAYOR'S REPORT/COMMENTS:** Mayor North thanked staff and City Manager Nocerini for going above and beyond for the community.

15. ADJOURNMENT

Motion by Balmer, second by Walker, to adjourn the meeting.

Approved on this 7th day of October 2024

Signed: _____ Date: _____
Cathy North, Mayor

Signed: _____ Date: _____
Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on September 16, 2024, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____
Laura Kasper, City Clerk



**THE CITY OF THE VILLAGE OF DOUGLAS
SPECIAL MEETING OF THE CITY COUNCIL
MONDAY, SEPTEMBER 30, 2024 AT 6:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. **CALL TO ORDER:** By Mayor North
2. **ROLL CALL:** By Clerk Kasper
PRESENT
Mayor Cathy North
Councilmember Jerome Donovan
Councilmember Neal Seabert
Councilmember John O'Malley
Mayor Pro-Tem Randy Walker
Councilmember Gregory Freeman
Councilmember Matt Balmer
Also Present City Manager Lisa Nocerini
City Clerk Laura Kasper
3. **PLEDGE OF ALLEGIANCE:** Led by Mayor North
4. **PUBLIC COMMUNICATION – VERBAL:** No verbal communication received. Mayor North acknowledged a written communication received by council after publication of agenda from Frank Christopher.
5. **NEW BUSINESS**
 - A. Resolution 23-2024 - Warnock Drain Maintenance – City Manager Nocerini opened to Lucas Timmer with Prien & Newhof, who provided background on the item and addressed Councilmembers questions.

Motion by Freeman, second by Walker, to adopt resolution 23-2024, authorizing the Allegan County Drain Commissioner to expend the necessary funds for the maintenance and repair of the Warnock Drain and to levy a special assessment to cover the costs of this maintenance and repair. – Motion carried by unanimous roll call vote.
6. **PUBLIC COMMUNICATION – VERBAL:** Tony Pastor on Wildwood Lane wanted more background on the item as relating to the culvert. Louise Patrick on May Street mentioned the drain assessment in place was in year-9 of 10 and wanted mailed notices.
7. **COUNCIL COMMENTS:** Balmer mentioned discussing a published article at the next regular meeting. Donovan commented that the city does a great job providing communications to the public, encouraged

everyone to sign up for the constant contact notices and reminded all that the past meetings are all recorded and can be viewed on the city website.

8. MAYOR’S REPORT/COMMENTS: Mayor North agreed with Donovan’s comments regarding city additional communications, and listed the options of Constant Contact emails, City Facebook page, City website, outside board, as resources available to all, alongside the required mailings.

9. ADJOURNMENT

Motion by Walker, second by Balmer, to adjourn the meeting.

Approved on this 7th day of October 2024

Signed: _____ Date: _____
Cathy North, Mayor

Signed: _____ Date: _____
Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a special meeting of the City Council of the City of the Village of Douglas held on September 30, 2024, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____
Laura Kasper, City Clerk

10/03/2024

INVOICE REGISTER REPORT FOR CITY OF THE VILLAGE OF DOUGLAS
 EXP CHECK RUN DATES 10/07/2024 - 10/07/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt
Inv Ref#	Description	Entered By		
GL Distribution				
89463797				
49307	ABSOPURE WATER COMPANY	09/27/2024	10/07/2024	49.50
	POLICE WATER			
101-301.000-740.000	SUPPLIES			49.50
89463805				
49308	ABSOPURE WATER COMPANY	09/27/2024	10/07/2024	38.50
	DPW WATER			
101-463.000-740.000	SUPPLIES			38.50
30826510				
49309	ABSOPURE WATER COMPANY	06/30/2024	10/07/2024	10.60
	POLICE WATER			
101-301.000-740.000	SUPPLIES			10.60
30883463				
49310	ABSOPURE WATER COMPANY	07/31/2024	10/07/2024	10.60
	POLICE WATER			
101-301.000-740.000	SUPPLIES			10.60
89430067				
49311	ABSOPURE WATER COMPANY	08/30/2024	10/07/2024	3.00
	POLICE WATER			
101-301.000-740.000	SUPPLIES			3.00
30945065				
49312	ABSOPURE WATER COMPANY	08/31/2024	10/07/2024	10.60
	POLICE WATER			
101-301.000-740.000	SUPPLIES			10.60
89090202				
49469	ABSOPURE WATER COMPANY	12/01/2023	10/07/2024	23.85
	WATER - CITY HALL			
101-265.000-740.000	SUPPLIES			23.85
89117700				
49470	ABSOPURE WATER COMPANY	12/22/2023	10/07/2024	15.90
	WATER - CITY HALL			
101-265.000-740.000	SUPPLIES			15.90
SEPT 2024				
49476	ALLEGAN CO TREASURER	10/02/2024	10/07/2024	230.00
	SEPT 2024 MH TAX			
101-000.000-230.000	DUE TO OTHER GOVERNMENTS			230.00
AUG 2024				
49313	ALLEGAN COUNTY SHERIFF'S DEPT.	08/31/2024	10/07/2024	285.00
	DEBT CREW AUGUST 2024			
101-463.000-802.000	CONTRACTUAL			285.00
JULY 2024				
49314	ALLEGAN COUNTY SHERIFF'S DEPT.	08/01/2024	10/07/2024	195.00

DEBT CREW JULY 2024					
	101-463.000-802.000	CONTRACTUAL			195.00

PSI111993					
49386	ARCOSA SHORING PRODUCTS INC		09/12/2024	10/07/2024	1,060.00
	RENTAL OF STREET PLATE				
	203-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			1,060.00

3RD QT 2024					
49452	MATT BALMER		09/30/2024	10/07/2024	400.00
	COUNCIL & PLANNING MTGS				
	101-101.000-703.000	WAGES			250.00
	101-701.000-703.000	WAGES			150.00

93229					
49384	BARBER FORD INC.		09/24/2024	10/07/2024	3,808.56
	2016 EXPLORER - WATERPUMP/ALTERNATOR/TIE ROD/ALTERNATOR				
	101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS			3,808.56

5347					
49315	BURNETT & KASTRAN		08/07/2024	10/07/2024	192.00
	ATTORNEY FEES - POLICE & CODE ENFORCEMENT				
	101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTER			144.00
	101-701.000-801.000	CONTRACTUAL ATTORNEY			48.00

5349					
49316	BURNETT & KASTRAN		08/08/2024	10/07/2024	636.00
	ATTORNEY FEES - POLICE & CODE ENFORCEMENT				
	101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTER			528.00
	101-701.000-801.000	CONTRACTUAL ATTORNEY			108.00

5350					
49317	BURNETT & KASTRAN		08/15/2024	10/07/2024	204.00
	ATTORNEY FEES - POLICE				
	101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTER			204.00

5353					
49318	BURNETT & KASTRAN		08/22/2024	10/07/2024	600.00
	ATTORNEY FEES - POLICE & CODE ENFORCEMENT				
	101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTER			576.00
	101-701.000-801.000	CONTRACTUAL ATTORNEY			24.00

5355					
49319	BURNETT & KASTRAN		08/27/2024	10/07/2024	528.00
	ATTORNEY FEES - POLICE & CODE ENFORCEMENT				
	101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTER			396.00
	101-701.000-801.000	CONTRACTUAL ATTORNEY			132.00

5346					
49478	BURNETT & KASTRAN		08/02/2024	10/07/2024	804.00
	ATTORNEY FEES - POLICE & CODE ENFORCE				
	101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTER			768.00
	101-701.000-801.000	CONTRACTUAL ATTORNEY			36.00

3RD QT 2024					
49455	PAUL BUSZKA		09/30/2024	10/07/2024	150.00
	PLANNING COMM MTG				
	101-701.000-703.000	WAGES			150.00

12664451					
49329	CERTASITE		09/18/2024	10/07/2024	304.44

	FIRE EXTINGUISHER MAINT - CITY HALL				
	101-265.000-802.000	CONTRACTUAL			304.44
12664424					
49330	CERTASITE		09/18/2024	10/07/2024	461.27
	FIRE EXTINGUISHER MAINT - POLICE				
	101-265.000-802.000	CONTRACTUAL			461.27
12664737					
49333	CERTASITE		09/19/2024	10/07/2024	1,809.89
	FIRE EXTINGUISHER MAINT - DPW				
	101-265.000-802.000	CONTRACTUAL			1,809.89
K1475763-00MP					
49279	CIRBA SOLUTIONS		09/18/2024	10/07/2024	115.95
	BATTERY BUCKET		DAWN		
	101-265.000-740.000	SUPPLIES			115.95
OCT 2024					
49326	COMCAST		09/13/2024	10/07/2024	411.71
	PHONES CITY HALL				
	101-265.000-851.000	TELEPHONE			411.71
OCT 2024 DPW					
49327	COMCAST		09/05/2024	10/07/2024	335.23
	PHONES - DPW				
	101-463.000-851.000	TELEPHONE			335.23
OCT 2024 PD					
49328	COMCAST		09/15/2024	10/07/2024	225.01
	TELEPHONES - PD				
	101-301.000-851.000	TELEPHONE			225.01
SEPT 2024					
49331	CONSTANT CONTACT		09/21/2024	10/07/2024	413.00
	ANNUAL CONTRACT CONTANT CONTACT				
	101-215.000-802.000	CONTRACTUAL			413.00
202699495892					
49290	CONSUMERS ENERGY		09/20/2024	10/07/2024	38.35
	147 CENTER ST		DAWN		
	101-751.000-922.000	UTILITIES			38.35
201275697208					
49291	CONSUMERS ENERGY		09/20/2024	10/07/2024	54.59
	250 WILEY RD		DAWN		
	213-753.000-922.000	UTILITIES			54.59
205903104096					
49293	CONSUMERS ENERGY		09/23/2024	10/07/2024	36.12
	2993 BLUE STAR HWY #108		DAWN		
	101-265.000-922.000	UTILITIES			36.12
205903104095					
49294	CONSUMERS ENERGY		09/23/2024	10/07/2024	89.34
	2993 BLUE STAR HWY #100		DAWN		
	101-265.000-922.000	UTILITIES			89.34
202610527664					
49295	CONSUMERS ENERGY		09/23/2024	10/07/2024	38.87
	201 S WASHINGTON ST		DAWN		
	594-597.000-922.000	UTILITIES			38.87

202699505302	49320 CONSUMERS ENERGY	09/24/2024	10/07/2024	244.85
	47 CENTER			
	101-301.000-922.000 UTILITIES			244.85
201898590510	49321 CONSUMERS ENERGY	09/24/2024	10/07/2024	31.58
	25 MAIN			
	101-751.000-922.000 UTILITIES			31.58
201898590509	49322 CONSUMERS ENERGY	09/24/2024	10/07/2024	560.01
	37 WASHINGTON			
	101-751.000-922.000 UTILITIES			560.01
201898590508	49323 CONSUMERS ENERGY	09/24/2024	10/07/2024	265.85
	486 WATER			
	101-265.000-922.000 UTILITIES			265.85
206792601927	49324 CONSUMERS ENERGY	09/24/2024	10/07/2024	283.01
	503 W CENTER			
	101-463.000-922.000 UTILITIES			283.01
202699505303	49325 CONSUMERS ENERGY	09/24/2024	10/07/2024	238.45
	86 CENTER			
	101-265.000-922.000 UTILITIES			238.45
INV15229	49409 CUSTOM PRODUCTS CORPORATION	09/24/2024	10/07/2024	538.88
	LOW CLEARANCE - SKID			
	202-463.000-746.000 TRAFFIC SIGNS & SERVICES			269.44
	203-463.000-746.000 TRAFFIC SIGNS & SERVICES			269.44
09-2024	49332 DAWN RAZA	09/20/2024	10/07/2024	41.54
	MILEAGE REIMBURSEMENT			
	101-215.000-861.000 MILEAGE REIMBURSEMENT			41.54
3RD QT 2024	49449 JEROME DONOVAN	09/30/2024	10/07/2024	300.00
	COUNCIL PAY			
	101-101.000-703.000 WAGES			300.00
10-992278	49399 ECONO SIGNS, LLC	09/19/2024	10/07/2024	909.89
	SIGNS			
	202-463.000-746.000 TRAFFIC SIGNS & SERVICES			454.95
	203-463.000-746.000 TRAFFIC SIGNS & SERVICES			454.94
MIHOL473771	49334 FASTENAL COMPANY	09/25/2024	10/07/2024	182.74
	SUPPLIES			
	101-751.000-740.000 SUPPLIES			182.74
438763	49336 FLEMING BROTHERS OIL CO	09/18/2024	10/07/2024	192.50
	MARAPLEX EPZ GREASE			
	660-903.000-930.004 VEHICLE MAINTENANCE & REPAIRS			192.50

00039					
49335	FLYWHEEL COMMUNITY DEVELOPMENT LLC	09/20/2024	10/07/2024		3,500.00
	COUNCIL WORKSHOP & INCENTIVE DISCUSSIONS				
	101-701.000-803.000	CLERK			3,500.00

3RD QT 2024					
49450	GREGORY FREEMAN	09/30/2024	10/07/2024		400.00
	COUNCIL & ZBA MTGS				
	101-101.000-703.000	WAGES			300.00
	101-701.000-703.000	WAGES			100.00

9-30-2024					
49447	GREGORY MUNCEY	09/30/2024	10/07/2024		108.00
	HAY BALES & CORN STALKS - DDA REIMBURSE				
	248-728.000-880.000	COMMUNITY PROMOTION			108.00

3RD QT 2024					
49456	KELLI HENEGHAN	09/30/2024	10/07/2024		150.00
	PLANNING COMM MTG				
	101-701.000-703.000	WAGES			150.00

SEPT 2024					
49410	SEAN HOMYEN	10/01/2024	10/07/2024		196.68
	MILEAGE & PARKING FEES - MPA				
	101-701.000-861.000	MILEAGE REIMBURSEMENT			196.68

294980					
49444	IHLE AUTO PARTS	10/01/2024	10/07/2024		31.79
	LOOM				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			31.79

3RD QT 2024					
49451	JOHN O'MALLEY	09/30/2024	10/07/2024		350.00
	COUNCIL & PLANNING MTGS				
	101-101.000-703.000	WAGES			300.00
	101-701.000-703.000	WAGES			50.00

R201112522:01					
49289	K&R TRUCK REPAIRS	09/06/2024	10/07/2024		1,757.92
	2015 INTERNATIONAL 7000 SERIES REPAIRS	DAWN			
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			1,757.92

6BAYOUAUG2024					
49346	KALAMAZOO LAKE SEWER & WATER	09/15/2024	10/07/2024		266.41
	26 BAYOU IRRIGATION				
	101-751.000-922.000	UTILITIES			266.41

35BLUE1AUG2024					
49347	KALAMAZOO LAKE SEWER & WATER	09/15/2024	10/07/2024		165.52
	2995 BLUE STAR STE 1				
	101-265.000-922.000	UTILITIES			165.52

35BLUE2AUG2024					
49348	KALAMAZOO LAKE SEWER & WATER	09/15/2024	10/07/2024		165.35
	2995 BLUE STAR STE 2				
	101-265.000-922.000	UTILITIES			165.35

35BLUE6AUG2024					
49349	KALAMAZOO LAKE SEWER & WATER	09/15/2024	10/07/2024		66.06
	2995 BLUE STAR STE 6				
	101-265.000-922.000	UTILITIES			66.06

iCENTERAUG2024					
49350	KALAMAZOO LAKE SEWER & WATER	09/15/2024	10/07/2024		106.92
	455 CENTER				
	101-751.000-922.000	UTILITIES			106.92

iCENTERAUG2024					
49351	KALAMAZOO LAKE SEWER & WATER	09/15/2024	10/07/2024		72.88
	86 CENTER ST				
	101-265.000-922.000	UTILITIES			72.88

'CENTERAUG2024					
49352	KALAMAZOO LAKE SEWER & WATER	09/15/2024	10/07/2024		168.61
	47 CENTER ST				
	101-301.000-922.000	UTILITIES			168.61

'CENTERAUG2024					
49353	KALAMAZOO LAKE SEWER & WATER	09/15/2024	10/07/2024		77.36
	147 CENTER IRRIGATION				
	101-751.000-922.000	UTILITIES			77.36

50LAKEAUG2024					
49354	KALAMAZOO LAKE SEWER & WATER	09/15/2024	10/07/2024		144.39
	50 LAKESHORE BATHROOM				
	101-751.000-922.000	UTILITIES			144.39

25MAINAUG2024					
49355	KALAMAZOO LAKE SEWER & WATER	09/15/2024	10/07/2024		23.24
	25 MAIN DRINKING FOUNTAIN				
	101-751.000-922.000	UTILITIES			23.24

MAINIRRAUG2024					
49356	KALAMAZOO LAKE SEWER & WATER	09/15/2024	10/07/2024		442.41
	25 MAIN IRRIGATION				
	101-751.000-922.000	UTILITIES			442.41

iSCHULTZAUG2024					
49357	KALAMAZOO LAKE SEWER & WATER	09/15/2024	10/07/2024		203.92
	3100 SCHULTZ PARK DR				
	101-751.000-922.000	UTILITIES			203.92

01WASHAUG2024					
49358	KALAMAZOO LAKE SEWER & WATER	09/15/2024	10/07/2024		66.05
	201 WASHINGTON				
	594-597.000-922.000	UTILITIES			66.05

37WASHAUG2024					
49359	KALAMAZOO LAKE SEWER & WATER	09/15/2024	10/07/2024		223.54
	37 WASHINGTON BATHROOM				
	101-751.000-922.000	UTILITIES			223.54

6WATERAUG2024					
49360	KALAMAZOO LAKE SEWER & WATER	09/15/2024	10/07/2024		72.42
	486 WATER				
	101-265.000-922.000	UTILITIES			72.42

9-20-24					
49292	LAURA KASPER	09/20/2024	10/07/2024		50.82
	ACCA MEETING & LUNCH		DAWN		
	101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING			20.00
	101-215.000-861.000	MILEAGE REIMBURSEMENT			30.82

3RD QT 2024					

49461	KEN KUTZEL	09/30/2024	10/07/2024	100.00
	ZBA MTGS			
	101-701.000-703.000	WAGES		100.00

S1147243.002				
49337	KENDALL ELECTRIC INC	09/16/2024	10/07/2024	100.33
	REPAIRS			
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS		100.33

S114724243.001				
49338	KENDALL ELECTRIC INC	09/16/2024	10/07/2024	91.91
	SUPPLIES			
	101-751.000-977.000	EQUIPMENT		55.65
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS		36.26

255613				
49339	KERKSTRA RESTROOM SERVICE	09/13/2024	10/07/2024	190.00
	RESTROOMS - WADES BAYOU			
	594-597.001-930.000	REPAIRS & MAINTENANCE: GENERAL		190.00

255607				
49340	KERKSTRA RESTROOM SERVICE	09/13/2024	10/07/2024	115.00
	RESTROOMS - DOG PARK			
	101-751.000-802.000	CONTRACTUAL		115.00

255612				
49341	KERKSTRA RESTROOM SERVICE	09/13/2024	10/07/2024	115.00
	RESTROOMS - VETERANS PARK			
	101-751.000-802.000	CONTRACTUAL		115.00

255611				
49342	KERKSTRA RESTROOM SERVICE	09/13/2024	10/07/2024	115.00
	RESTROOMS - UNION ST BOAT LAUNCH			
	101-751.000-802.000	CONTRACTUAL		115.00

255609				
49343	KERKSTRA RESTROOM SERVICE	09/13/2024	10/07/2024	115.00
	RESTROOMS - SCHULTZ PARK BOAT LAUNCH			
	213-753.000-958.000	MISCELLANEOUS		115.00

255610				
49344	KERKSTRA RESTROOM SERVICE	09/13/2024	10/07/2024	305.00
	RESTROOMS - SCHULTZ PARK PLAYGROUND			
	101-751.000-802.000	CONTRACTUAL		305.00

255608				
49345	KERKSTRA RESTROOM SERVICE	09/13/2024	10/07/2024	190.00
	RESTROOMS - POINT PLEASANT MARINA			
	594-597.000-802.000	CONTRACTUAL		190.00

256712				
49385	KERKSTRA RESTROOM SERVICE	09/30/2024	10/07/2024	190.00
	RESTROOMS - DOUGLAS BEACH PARK			
	101-751.000-802.000	CONTRACTUAL		190.00

3RD QT 2024				
49459	LAURA PETERSON	09/30/2024	10/07/2024	150.00
	PLANNING COMM MTGS			
	101-701.000-703.000	WAGES		150.00

45404930				
49361	LINDE GAS & EQUIPMENT	09/25/2024	10/07/2024	114.64

660-903.000-860.000	GAS & OIL			114.64
75268				
49363	MENARDS - SOUTH HAVEN SUPPLIES	09/27/2024	10/07/2024	66.88
101-265.000-740.000	SUPPLIES			66.88
40148				
49280	MENARDS-HOLLAND SUPPLIES	09/11/2024	10/07/2024	48.97
101-463.000-740.000	SUPPLIES			48.97
40519				
49281	MENARDS-HOLLAND SUPPLIES	09/17/2024	10/07/2024	47.94
101-265.000-740.000	SUPPLIES			47.94
41371				
49362	MENARDS-HOLLAND FENCING FOR ROOTBEER BARRELL	09/30/2024	10/07/2024	360.00
101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL			360.00
41372				
49374	MENARDS-HOLLAND MAINTENANCE	09/30/2024	10/07/2024	16.96
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			16.96
10792				
49413	MMTA ANNUAL MEMBERSHIP MMTA	10/01/2024	10/07/2024	99.00
101-215.000-908.000	DUES/FEES/PUBLICATIONS			99.00
JULY2024				
49369	MICHAEL BURMEISTER DDA REIMBURSEMENT - TRIO	09/24/2024	10/07/2024	900.00
248-728.000-880.000	COMMUNITY PROMOTION			900.00
5185157044				
49296	MICHIGAN GAS UTILITIES 415 WILEY APT 108	09/20/2024	10/07/2024	39.26
101-265.000-922.000	UTILITIES			39.26
5186872603				
49364	MICHIGAN GAS UTILITIES 415 WILEY #2	09/23/2024	10/07/2024	40.53
101-265.000-922.000	UTILITIES			40.53
5185710706				
49365	MICHIGAN GAS UTILITIES 86 CENTER	09/23/2024	10/07/2024	51.83
101-265.000-922.000	UTILITIES			51.83
5186124449				
49366	MICHIGAN GAS UTILITIES 47 W CENTER	09/23/2024	10/07/2024	41.98
101-301.000-922.000	UTILITIES			41.98
5186566562				
49367	MICHIGAN GAS UTILITIES 415 WILEY #101	09/23/2024	10/07/2024	39.26
101-265.000-922.000	UTILITIES			39.26

5187523429

49368	MICHIGAN GAS UTILITIES	09/24/2024	10/07/2024	41.13
	486 WATER			
	101-265.000-922.000 UTILITIES			41.13

4112				
49370	MICHIGAN TWP. SERVICES ALLEGAN	09/09/2024	10/07/2024	5,913.00
	AUGUST 2024 PERMIT FEES			
	101-701.000-804.000 CONTRACTUAL BUILDING INSPECTIO			5,913.00

W06036960-1				
49287	MORRISON INDUSTRIAL EQUIPMENT CO	09/10/2024	10/07/2024	586.00
	GENIE DAWN			
	660-903.000-930.004 VEHICLE MAINTENANCE & REPAIRS			586.00

INV83230				
49284	MUNCIPAL SUPPLY CO	09/12/2024	10/07/2024	587.70
	SUPPLIES DAWN			
	101-751.000-977.000 EQUIPMENT			587.70

INV83229				
49285	MUNCIPAL SUPPLY CO	09/12/2024	10/07/2024	170.00
	ASPHALT DEGREASER DAWN			
	202-463.000-930.000 REPAIRS & MAINTENANCE: GENERAL			85.00
	203-463.000-930.000 REPAIRS & MAINTENANCE: GENERAL			85.00

45488				
49371	NEW DAWN LINEN SERVICE	09/30/2024	10/07/2024	45.52
	CARPET CLEANING			
	101-265.000-802.000 COMMERCIAL CLEANING			15.93
	101-301.000-802.000 COMMERCIAL CLEANING			29.59

44851				
49372	NEW DAWN LINEN SERVICE	09/16/2024	10/07/2024	45.52
	CARPET CLEANING			
	101-265.000-802.000 COMMERCIAL CLEANING			15.93
	101-301.000-802.000 COMMERCIAL CLEANING			29.59

72737				
49392	NICK UNEMA PLUMBING & HEATING INC	09/30/2024	10/07/2024	1,140.00
	VACTOR TRUCK			
	101-751.000-802.000 CONTRACTUAL			1,140.00

3RD QT 2024				
49448	CATHY NORTH	09/30/2024	10/07/2024	450.00
	COUNCIL PAY			
	101-101.000-703.000 WAGES			450.00

34434				
49373	ON DUTY GEAR LLC	09/05/2024	10/07/2024	760.00
	BALLISTIC VEST - SOUTHWICK			
	101-301.000-750.000 UNIFORMS			760.00

2409-796811				
49283	OVERISEL LUMBER CO.	09/13/2024	10/07/2024	15.99
	HEX ADAPTER DAWN			
	101-751.000-977.000 EQUIPMENT			15.99

2409-795990				
49286	OVERISEL LUMBER CO.	09/11/2024	10/07/2024	99.97
	SUPPLIES DAWN			

	101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL			50.00
	594-597.001-930.000	REPAIRS & MAINTENANCE: GENERAL			49.97

2409-798462					
49288	OVERISEL LUMBER CO.		09/19/2024	10/07/2024	23.97
	RUSTOLEUM		DAWN		
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			23.97

2409-799158					
49401	OVERISEL LUMBER CO.		09/23/2024	10/07/2024	19.98
	PINK MARKING PAINT				
	101-265.000-740.000	SUPPLIES			19.98

2409-798916					
49402	OVERISEL LUMBER CO.		09/20/2024	10/07/2024	14.81
	WASHERS/NUTS/BOLTS				
	101-265.000-740.000	SUPPLIES			14.81

2409-800438					
49403	OVERISEL LUMBER CO.		09/26/2024	10/07/2024	30.01
	NUTS/BOLTS/TAPE				
	101-751.000-977.000	EQUIPMENT			14.94
	101-265.000-740.000	SUPPLIES			15.07

2409-799125					
49404	OVERISEL LUMBER CO.		09/23/2024	10/07/2024	11.98
	LIGHTER SPARK				
	101-751.000-977.000	EQUIPMENT			11.98

2409-799876					
49405	OVERISEL LUMBER CO.		09/25/2024	10/07/2024	33.46
	CLEANER				
	101-265.000-740.000	SUPPLIES			33.46

2409-800273					
49406	OVERISEL LUMBER CO.		09/26/2024	10/07/2024	18.99
	BATTERIES				
	101-265.000-740.000	SUPPLIES			18.99

2409-798815					
49407	OVERISEL LUMBER CO.		09/20/2024	10/07/2024	32.97
	BLADE - TREATED LUMBER				
	101-751.000-977.000	EQUIPMENT			32.97

2409-798705					
49408	OVERISEL LUMBER CO.		09/20/2024	10/07/2024	38.98
	CABLE				
	101-265.000-740.000	SUPPLIES			0.99
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			37.99

2410-801798					
49445	OVERISEL LUMBER CO.		10/01/2024	10/07/2024	16.98
	KEYS				
	101-265.000-740.000	SUPPLIES			16.98

2410-802008					
49471	OVERISEL LUMBER CO.		10/02/2024	10/07/2024	32.55
	FASTENERS				
	101-265.000-740.000	SUPPLIES			32.55

3RD QT 2024					
49458	LOUISE PATTISON		09/30/2024	10/07/2024	250.00

	PLANNING & ZBA MTGS				
	101-701.000-703.000	WAGES			250.00
3RD QT 2024					
49457	PATTY HANSON		09/30/2024	10/07/2024	150.00
	PLANNING COMM MTG				
	101-701.000-703.000	WAGES			150.00
10314234					
49375	PLANTE MORAN		09/26/2024	10/07/2024	6,297.50
	FINANCIAL SERVICES				
	101-215.000-802.009	CONTRACTUAL FINANCIAL CONSULT			6,297.50
PA#2					
49464	PLUMMER'S ENVIRONMENTAL SERVICES		09/18/2024	10/07/2024	41,266.25
	LEAD SERVICE LINE VERIFICATION-PAYMENT APP#2				
	450-536.000-974.000	CONSTRUCTION			41,266.25
10929776					
49411	PLUNKETT COONEY		09/18/2024	10/07/2024	1,260.00
	SPECIALTY ATTY - AUG 2024				
	101-701.000-801.000	CONTRACTUAL ATTORNEY			1,260.00
10929775					
49412	PLUNKETT COONEY		09/18/2024	10/07/2024	2,365.00
	GENERAL ATTY FEES - AUG 2024				
	101-701.000-801.000	CONTRACTUAL ATTORNEY			770.00
	101-266.000-801.000	CONTRACTUAL ATTORNEY			1,595.00
16974					
49376	PRAISE SIGN COMPANY LLC		09/18/2024	10/07/2024	1,719.06
	SIGNS				
	101-751.000-802.000	CONTRACTUAL			1,175.46
	594-597.000-979.000	CAPITAL OUTLAY			543.60
16993					
49377	PRAISE SIGN COMPANY LLC		09/25/2024	10/07/2024	470.03
	SIGNS				
	248-728.000-880.000	COMMUNITY PROMOTION			470.03
83850					
49378	PREIN & NEWHOF		09/09/2024	10/07/2024	7,930.50
	DWAM				
	450-536.000-974.000	CONSTRUCTION			7,930.50
83865					
49379	PREIN & NEWHOF		09/10/2024	10/07/2024	194.00
	CENTER STREET				
	101-701.000-806.000	CONTRACTUAL ENGINEERING			194.00
83887					
49380	PREIN & NEWHOF		09/10/2024	10/07/2024	97.00
	WESTSHORE PUD				
	101-701.000-806.000	CONTRACTUAL ENGINEERING			97.00
83891					
49381	PREIN & NEWHOF		09/10/2024	10/07/2024	787.00
	GARANDANA BOWL STORM				
	101-463.000-979.000	CAPITAL OUTLAY			787.00
83935					
49382	PREIN & NEWHOF		09/10/2024	10/07/2024	26,834.55

FERRY ST CULVERT REPLACEMENT					
203-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL				26,834.55
83910					
49383	PREIN & NEWHOF	09/10/2024	10/07/2024		2,731.60
	GENERAL CONSULTING				
101-701.000-806.000	CONTRACTUAL ENGINEERING				1,411.60
450-536.000-806.000	CONTRACTUAL ENGINEERING				1,156.00
101-463.000-806.000	CONTRACTUAL ENGINEERING				164.00
3RD QT 2024					
49462	TARUE PULLEN	09/30/2024	10/07/2024		50.00
	ZBA MTG				
101-701.000-703.000	WAGES				50.00
0240-009741525					
49477	REPUBLIC SERVICES #240	09/30/2024	10/07/2024		487.32
	REFUSE PICKUP				
101-463.000-802.003	CONTRACTUAL- REFUSE				487.32
5070232774					
49446	RICOH U.S.A, INC.	10/01/2024	10/07/2024		562.98
	CITY HALL COPIES				
101-265.000-802.000	CONTRACTUAL				562.98
4110378					
49387	RIETH-RILEY CONSTRUCTION CO.	09/18/2024	10/07/2024		144.72
	MAINTENANCE				
203-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL				144.72
60892525					
49282	ROSE PEST SOLUTIONS	09/13/2024	10/07/2024		95.00
	DOUGLAS BEACH BATHROOMS			DAWN	
101-751.000-802.000	CONTRACTUAL				95.00
60893635					
49465	ROSE PEST SOLUTIONS	09/25/2024	10/07/2024		53.00
	PEST CONTROL - POLICE				
101-301.000-802.000	CONTRACTUAL				53.00
60893611					
49466	ROSE PEST SOLUTIONS	09/25/2024	10/07/2024		163.00
	PEST CONTROL - CITY HALL				
101-265.000-802.000	CONTRACTUAL				163.00
734305					
49388	S.A. MORMAN & CO	09/25/2024	10/07/2024		190.00
	ELECTRONIC SECURITY TREIPCHARGE				
101-751.000-802.000	CONTRACTUAL				190.00
733924					
49390	S.A. MORMAN & CO	09/13/2024	10/07/2024		3,580.00
	ELECTRONIC LOCK				
101-751.000-979.000	CAPITAL OUTLAY				3,580.00
PSIGN24010					
49389	CITY OF SAUGATUCK	09/11/2024	10/07/2024		75.00
	SIGN PERMIT				
248-728.000-880.000	COMMUNITY PROMOTION				75.00
2400000554					
49467	SAUGATUCK TOWNSHIP	09/30/2024	10/07/2024		1,940.00

	BLUE STAR TRAIL PROF FEES					
	101-701.000-803.000	CLERK				1,940.00
24-0000692						
49468	SAUGATUCK TWP FIRE DISTRICT		09/30/2024	10/07/2024		175.00
	RENTAL HOME INSPECTIONS					
	101-701.000-802.000	CONTRACTUAL				175.00
3RD QT 2024						
49463	BILL SCHUMACHER		09/30/2024	10/07/2024		100.00
	ZBA MTGS					
	101-701.000-703.000	WAGES				100.00
3RD QT 2024						
49453	NEAL SEABERT		09/30/2024	10/07/2024		450.00
	COUNCIL & PLANNING MTS					
	101-101.000-703.000	WAGES				300.00
	101-701.000-703.000	WAGES				150.00
6430985						
49391	TAFT STETTINIUS & HOLLISTER LLP		09/13/2024	10/07/2024		3,577.00
	ENVIRONMENTAL RESPONSE RECOVERY 200 BLUE STAR					
	243-000.000-802.243	BLIGHT REMOVAL				3,577.00
68124-00						
49400	TERMINAL SUPPLY CO		09/30/2024	10/07/2024		261.24
	DRILL BITS/CONNECTOR/SEAL					
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS				71.26
	101-751.000-977.000	EQUIPMENT				189.98
3RD QT 2024						
49460	THOMAS HICKEY		09/30/2024	10/07/2024		150.00
	PLANNING COMM MTGS					
	101-701.000-703.000	WAGES				150.00
SEPT 2024						
49393	T-MOBILE USA		09/21/2024	10/07/2024		14.08
	AED DEVICES					
	101-265.000-802.000	CONTRACTUAL				14.08
9972302281						
49394	VERIZON WIRELESS		08/25/2024	10/07/2024		134.80
	DPW IPADS					
	101-463.000-851.000	TELEPHONE				134.80
9973741457						
49395	VERIZON WIRELESS		09/12/2024	10/07/2024		693.43
	CELL PHONES - SEPT 2024					
	101-215.000-851.000	TELEPHONE				86.05
	101-301.000-851.000	TELEPHONE				216.59
	101-463.000-851.000	TELEPHONE				215.76
	101-701.000-851.000	TELEPHONE				86.05
	101-172.000-851.000	TELEPHONE				44.49
	101-101.000-851.000	TELEPHONE				44.49
4510						
49396	VORK BROTHERS PAINTING LLC		09/20/2024	10/07/2024		2,650.00
	SEALING & POWER WASHING ROOTBEER BARRELL					
	101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL				2,650.00
3RD QT 2024						

49454	RANDY WALKER	09/30/2024	10/07/2024	300.00
	COUNCIL MTG			
	101-101.000-703.000	WAGES		300.00
853224				
49398	WESTENBROEK MOWER INC.	08/15/2024	10/07/2024	66.00
	HEDGE TRIMMER SHARPENING			
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS		66.00
13958				
49472	WILCOX NEWSPAPERS	09/27/2024	10/07/2024	84.00
	LEGAL NOTICE 177 ST PETERS			
	101-701.000-900.000	PRINTING & PUBLISHING		84.00
AUG 2024				
49397	WILLIAMS AND WORKS	09/17/2024	10/07/2024	1,470.00
	WESTSHORE PUD/CENTER COLLECT/GENERAL			
	101-701.000-803.000	CLERK		446.25
	101-000.000-283.000	ESCROW		1,023.75
MEMBER SERVICE				
2873194513				
49436	ADOBE ACROBAT PRO	09/13/2024	10/07/2024	299.93
	ADOBE - SEPT 2024			
	101-172.000-740.000	SUPPLIES		22.50
	101-215.000-740.000	SUPPLIES		137.97
	101-701.000-740.000	SUPPLIES		70.48
	101-463.000-740.000	SUPPLIES		68.98
4426338-3658612				
49425	AMAZON MARKETPLACE	08/13/2024	10/07/2024	43.99
	COPY PAPER			
	101-215.000-740.000	SUPPLIES		43.99
5125673-8212246				
49426	AMAZON MARKETPLACE	08/20/2024	10/07/2024	29.61
	CLEANER - SHEET PROTECTORS			
	101-265.000-740.000	SUPPLIES		29.61
3020695-7363418				
49427	AMAZON MARKETPLACE	09/03/2024	10/07/2024	42.20
	TONER, STICKY NOTES, PENS			
	101-215.000-740.000	SUPPLIES		42.20
3380684-3593826				
49428	AMAZON MARKETPLACE	09/03/2024	10/07/2024	28.79
	CANDY			
	101-215.000-740.000	SUPPLIES		28.79
5760441-2836216				
49429	AMAZON MARKETPLACE	09/05/2024	10/07/2024	38.88
	MOUSE, FLAG			
	101-463.000-740.000	SUPPLIES		13.99
	101-751.000-740.000	SUPPLIES		24.89
5595627-0905853				
49430	AMAZON MARKETPLACE	09/05/2024	10/07/2024	39.99
	TRASH CAN			
	101-215.000-740.000	SUPPLIES		39.99
3045809-1323428				

49431	AMAZON MARKETPLACE ENVELOPES	09/09/2024	10/07/2024	51.20
	101-265.000-740.000	SUPPLIES		51.20

3218169-5938658				
49432	AMAZON MARKETPLACE CANDY, PRIDE FLAG	09/11/2024	10/07/2024	38.98
	101-215.000-740.000	SUPPLIES		25.99
	101-751.000-740.000	SUPPLIES		12.99

9466				
49417	BLAINS FARM & FLEET IMPACT WRENCH	08/30/2024	10/07/2024	418.00
	101-751.000-977.000	EQUIPMENT		418.00

6966				
49418	BLAINS FARM & FLEET IMPACT WRENCH	08/30/2024	10/07/2024	149.00
	101-751.000-977.000	EQUIPMENT		149.00

8-30-2024				
49419	DOLLAR GENERAL SD CARD	08/30/2024	10/07/2024	33.92
	101-265.000-740.000	SUPPLIES		33.92

31481				
49422	ECONO SIGNS, LLC SIGNS	09/11/2024	10/07/2024	525.96
	203-463.000-746.000	TRAFFIC SIGNS & SERVICES		262.98
	202-463.000-746.000	TRAFFIC SIGNS & SERVICES		262.98

9-16-2024				
49474	GREAT WOLF LODGE LODGING FOR 2024 MAHN CONFERENCE - SCHIPPER	09/16/2024	10/07/2024	94.35
	101-301.000-718.000	TRAINING FUNDS		94.35

P60255				
49416	GREENMARK EQUIPMENT, INC PLATE & CLUTCH DISK	08/28/2024	10/07/2024	114.40
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS		114.40

P60862				
49423	GREENMARK EQUIPMENT, INC POWERSHAFT SHIE	09/17/2024	10/07/2024	124.74
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS		124.74

9-04-2024				
49442	LAKE VISTA SUPER VALU KLSWA WATER MEETING	09/04/2024	10/07/2024	50.89
	101-215.000-740.000	SUPPLIES		50.89

8.21.2024				
49439	LISA NOCERINI REIMBURSEMENT	08/21/2024	10/07/2024	5.99
	101-000.000-202.000	ACCOUNTS PAYABLE		5.99

10500				
49437	MMTA MMTA ANNUAL CONFERENCE	09/12/2024	10/07/2024	449.00
	101-215.000-718.000	TRAINING FUNDS		449.00

9.16.2024				

49440	MICHAELS EASEL WOOD	09/16/2024	10/07/2024	57.18
	101-101.000-740.000 SUPPLIES			57.18

9-16-2024				
49475	MICHIGAN ASSOC OF HOSTAGE NEGOTIATO 2024 MAHN CONFERENCE - SCHIPPER	09/16/2024	10/07/2024	190.00
	101-301.000-718.000 TRAINING FUNDS			190.00

9-11-2024				
49443	MICHIGAN ASSOCIATION OF PLANNING CONFERENCE - MI ASSOC OF PLANNING	09/11/2024	10/07/2024	580.00
	101-701.000-718.000 TRAINING FUNDS			580.00

8233290				
49433	NATIONAL NOTARY ASSOC NOTARY - DAWN RAZA	08/23/2024	10/07/2024	163.11
	101-215.000-908.000 DUES/FEES/PUBLICATIONS			163.11

429212				
49421	RIGHT ROPE ROPE	09/10/2024	10/07/2024	1,149.99
	101-751.000-930.000 REPAIRS & MAINTENANCE: GENERAL			574.99
	594-597.001-930.000 REPAIRS & MAINTENANCE: GENERAL			575.00

8-20-2024				
49473	SAMS CLUB SUPPLIES FOR DOUGLAS ELEM OPEN HOUSE	08/20/2024	10/07/2024	156.44
	101-301.000-740.000 SUPPLIES			156.44

13051112				
49435	SIGNS.COM NO DOG BAG SIGN	09/09/2024	10/07/2024	59.43
	101-751.000-740.000 SUPPLIES			59.43

4165985				
49424	SOARING EAGLE CASINO AND RESORT MAMC CONFERENCE	08/27/2024	10/07/2024	172.33
	101-215.000-718.002 MISC TRAVEL EXPENSES-TRAINING			172.33

09.17.2024				
49438	US POSTAL SERVICE POSTAGE - PLAQUE	09/17/2024	10/07/2024	10.60
	101-215.000-901.000 POSTAGE			10.60

08-26-2024				
49441	US POSTAL SERVICE POSTAGE	08/26/2024	10/07/2024	11.60
	101-301.000-740.000 SUPPLIES			11.60

8274449				
49420	WYRICK CO PAINT	09/05/2024	10/07/2024	625.44
	101-301.000-740.000 SUPPLIES			625.44

37462790-851345				
49414	ZAZZLE PLAQUES - CITIZEN APPRECIATION	08/21/2024	10/07/2024	131.42
	101-802.000-958.000 MISCELLANEOUS			131.42

1104459-0053771				
49415	ZAZZLE	09/03/2024	10/07/2024	37.39

PLAQUES - CITIZEN APPRECIATION					
101-802.000-958.000	MISCELLANEOUS				37.39

INV270168154					
49434	ZOOM VIDEO COMMUNICATIONS, INC	08/24/2024	10/07/2024		31.98
	ZOOM - AUGUST 2024				
101-101.000-958.000	MISCELLANEOUS				31.98

MEMBER SERVICE					5,956.73

# of Invoices:	190	# Due: 190	Totals:		155,738.26
# of Credit Memos:	0	# Due: 0	Totals:		0.00
Net of Invoices and Credit Memos:					155,738.26

--- TOTALS BY FUND ---

101 - GENERAL FUND	64,973.64
202 - MAJOR STREET FUND	1,072.37
203 - LOCAL STREETS FUND	29,111.63
213 - SCHULTZ PARK LAUNCH RAMP	169.59
243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND	3,577.00
248 - DOWNTOWN DEVELOPMENT AUTHORITY	1,553.03
450 - WATER SEWER FUND	50,352.75
594 - DOUGLAS MARINA	1,653.49
660 - EQUIPMENT RENTAL FUND	3,274.76

--- TOTALS BY DEPT/ACTIVITY ---

000.000 -	4,836.74
101.000 - LEGISLATIVE	2,333.65
172.000 - MANAGER	66.99
215.000 - CLERK/TREASURER	8,152.77
265.000 - BUILDING & GROUNDS	5,681.31
266.000 - ATTORNEY	1,595.00
301.000 - POLICE	9,355.91
463.000 - GENERAL STREETS & ROW	33,241.56
536.000 - WATER SYSTEM	50,352.75
597.000 - DOUGLAS MARINA	838.52
597.001 - WADES BAYOU	814.97
701.000 - PLANNING & ZONING	18,772.06
728.000 - DOWNTOWN DEVELOPMENT AUTHORITY	1,553.03
751.000 - PARKS & RECREATION	14,529.84
753.000 - LAUNCH RAMPS	169.59
802.000 - COMMUNITY PROMOTIONS	168.81
903.000 - EQUIP. REPAIRS & MAINTENANCE	3,274.76



The Village of Friendliness – Since 1870

To: The City of the Village of Douglas City Council

From: Laura Kasper, City Clerk

RE: Meeting Time Change to 6:00 PM for the November 4, 2024, Meeting

Date: October 7, 2024

Due to the November 5, 2024, General Election taking place the day following the Council meeting, I would like to propose changing the time for the November 4, 2024, meeting from 7:00 PM to 6:00 PM.

Between the anticipated high-voter turnout, 9-days of early voting prior, and additional setup required after the Council meeting, the supplementary hour would help immensely. I hope to have your support with this and look forward to running another smooth election for the City of Douglas.



City of the Village of Douglas 86 W.
Center St.
PO Box 757
Douglas, MI 49406
PH: 269-857-1438

Received By: _____
Sent To: _____
Date: _____
Appointed Date: _____

Item 4F.

BOARD and COMMISSION APPLICATION

Name: Tammy Cunnion Date Submitted: 9/17/24
Address: 83 Lakeshore Dr Box 1070
City / Zip: Douglas 49406
Phone: [REDACTED] E-Mail: [REDACTED]

- On which board or commission would you like to serve? TriCommunity Wildlife Committee
- Are you a registered voter in Douglas: YES NO
- Have you been a resident of the City of Douglas for at least one year? YES NO
- Occupation: Sales Manager / Innkeeper @ Rosemont Inn
- Please indicate any relevant information which you think should be considered for your appointment to a board or commission: As a business owner & fulltime resident, I see the daily impact our wildlife has on the area.
- Do you or an immediate family member have any professional or financial relationship that may present a potential conflict of interest for this board or commission? YES NO
If yes, please explain: _____
- Are you related to anyone who is currently on any board or commission? YES NO
If yes, to whom are you related? _____
- Are you presently indebted to the City of the Village of Douglas for overdue or personal property tax, special assessment, license fee or property lien? YES NO
If yes, please explain: _____
- Are you currently serving as an appointee to any other City of Douglas board or commission? YES NO
If yes, which board or commission? _____
- Have you been convicted of a misdemeanor within the past five years or a felony within the past ten years? YES NO
If yes, explain the circumstances on a separate sheet of paper and attach it to this application. A conviction is not necessarily grounds for disqualification.

- What kind of experience, education, community activities, organizations have you belonged to and how do you think your involvement would benefit the community? (Attach additional page if needed)
I have been a working mother of 4 children and have made contributions to various school & civic organizations throughout that time. I actively participate in monarch watch
- Describe your understanding of the board or commission you are applying for: Exploring options for wildlife control options
- Why do you want to be appointed to this board or commission? I feel there is an issue with the current health of our deer population. I would like to work towards an ethical solution for wildlife control.
- Have you attended any meetings of the board or commission you are applying to? YES ___ NO X
- Have you reviewed the current meeting schedule of the indicated board(s) or commission(s) and determined that you can commit to regular meeting attendance and participation? YES X NO ___

I understand this appointment will require substantial effort on my part and I am willing to devote the necessary time to carry out the responsibilities and requirements of the position.

[Redacted Signature]

9.17.24
Date

Signature of the applicant

Return Application to:
City of Douglas
86 W. Center St.
PO Box 757
Douglas, MI 49406-0757
Email: clerk@douglasmi.gov
Fax: 269-857-4751

For further information, please call the City Clerk's Office at 269-857-1438.

Thank you for your interest in serving the City of the Village of Douglas.



City of the Village of Douglas 86 W.
Center St.
PO Box 757
Douglas, MI 49406
PH: 269-857-1438

Received By: _____	Item 4F.
Sent To: _____	
Date: _____	
Appointed Date: _____	

BOARD and COMMISSION APPLICATION

Name: Timothy Smith Date Submitted: 9-18-24
 Address: 749 Golfview Drive P.O. Box 2712
 City / Zip: Douglas 49406
 Phone: [REDACTED] E-Mail: _____

- On which board or commission would you like to serve? Tri-Community Wildlife Committee
- Are you a registered voter in Douglas: YES NO _____
- Have you been a resident of the City of Douglas for at least one year? YES NO _____
- Occupation: retired
- Please indicate any relevant information which you think should be considered for your appointment to a board or commission: I was a healthcare executive for 40 years, been on many boards and community service organizations.
- Do you or an immediate family member have any professional or financial relationship that may present a potential conflict of interest for this board or commission? YES _____ NO
 If yes, please explain: _____
- Are you related to anyone who is currently on any board or commission? YES _____ NO
 If yes, to whom are you related? _____
- Are you presently indebted to the City of the Village of Douglas for overdue or personal property tax, special assessment, license fee or property lien? YES _____ NO
 If yes, please explain: _____
- Are you currently serving as an appointee to any other City of Douglas board or commission? YES _____ NO
 If yes, which board or commission? _____
- Have you been convicted of a misdemeanor within the past five years or a felony within the past ten years? YES _____ NO
 If yes, explain the circumstances on a separate sheet of paper and attach it to this application. A conviction is not necessarily grounds for disqualification.

- What kind of experience, education, community activities, organizations have you belonged to and how do you think your involvement would benefit the community? (Attach additional page if needed)

Masters degree in biology, understand the role deer play in our ecosystem.

- Describe your understanding of the board or commission you are applying for: To decide whether why, how and when we address our current deer population density.

Why do you want to be appointed to this board or commission? To help ensure an informed, humane and effective way to solve our current deer over-population. I'm concerned with the increasing resident risk of tick-borne diseases and I've lost thousands of dollars of plants and shrubs to the deer.

- Have you attended any meetings of the board or commission you are applying to? YES ___ NO
- Have you reviewed the current meeting schedule of the indicated board(s) or commission(s) and determined that you can commit to regular meeting attendance and participation? YES NO ___

I understand this appointment will require substantial effort on my part and I am willing to devote the necessary time to carry out the responsibilities and requirements of the position.

 Signature of the applicant

9-18-24
 Date

Return Application to:
 City of Douglas
 86 W. Center St.
 PO Box 757
 Douglas, MI 49406-0757
 Email: clerk@douglasmi.gov
 Fax: 269-857-4751

For further information, please call the City Clerk's Office at 269-857-1438.

Thank you for your interest in serving the City of the Village of Douglas.



Knights of Columbus®

September 20, 2024

City of Douglas
86 W. Center St.
Douglas, MI 49406

Attn: [REDACTED] City Council

Once again, we are asking for your participation in the Knights of Columbus' Annual Tootsie Roll Drive that helps Michigan citizens with Intellectual and Developmental Disabilities. The drive will take place October 18th and 19th. We will be working with local merchants to solicit donations to this worthy cause. As usual, we will be wearing our familiar yellow and red aprons to identify our Knights and volunteers.

Over the years our members have collected thousands of dollars to aid less fortunate individuals in our immediate community. Several local organizations have come to depend upon our support for some of their critical needs and we try not to disappoint them. This is a volunteer drive. No Knights or volunteers are paid salaries, or are any expenses compensated. Our rewards are the smiles and enthusiastic applause for our Knights when we hand out Tootsie Rolls and the checks to the local organizations we support.

On behalf of our local Council, thank you for your years of support and I hope to hear from you soon.

Sincerely,

Michael Sobutka
Treasurer
Council 8687
P.O. Box 941
Douglas, MI 49406



DOUGLAS SAUGATUCK PICKLEBALL CLUB

DSPC Board

President - Cristy Freese
Vice President - Carol Rice
Treasurer - Dennis Wilt
Secretary - Garnet Lewis
At-Large Director - Vicky Cobb
At-Large Director - Phil Vacco
Director Emeritus - Stephen Lewis

The Courts - Schultz Park, Douglas, MI

Club Hours on Courts 1, 2, 3, 5, 6
Monday - Friday: 8:30 - Noon
Tuesday: 6:00 p.m. - Dusk

Public Courts: During the hours of club play, courts 4, 7, and 8 are designated for public (non-member) use.

DSPC members may use these courts when they are open

If non-members come to play, the court must be relinquished Immediately

Members

163 members in 2024 (see next page for demographics)

Volunteer Work:

1. Weeding at the Bluestar bump out (June 2024)
2. Fall leaf cleanup at Schultz Park) (October 2024)
3. Spring leaf cleanup (Spring 2025)
4. Youth Clinic August 2024 with Saugatuck Public Schools/Recreation

Future Plans:

1. Continue volunteer work for the City of Douglas
2. September 2025 Open Pickleball Tournament – proceeds to the City of Douglas for park/court maintenance.
3. Continue Youth Clinic and incorporate free introductory clinics for the tri city community.

Comment from a guest:

Leann H. from Carmel, IN:

"We really enjoyed playing Pickleball with all of you. Thanks for making us feel welcome! You have a really nice place to play and I'm sure you will see us again the next time we visit Saugatuck." (6-17-2024)

CITY	5	10	15	20	25	30	35	TOTAL
------	---	----	----	----	----	----	----	-------

Douglas								18
Fennville								32
Out of State Guests								31
Saugatuck								19
Holland								11
South Haven								5
Grandville								3
Other MI Cities *								8
Unknown								23



2024 Youth Clinic



June 25, 2024 Bluestar Hwy



MEMORANDUM
REGULAR CITY COUNCIL MEETING
October 7, 2024 at 7:00 PM

TO: City Council
FROM: Lisa Nocerini, City Manager
SUBJECT: Real Estate Broker Services Award

The City of Douglas solicited a Request for Qualification (RFQ) for Real Estate Broker Services. The request was made to assist the City of Douglas with the sale, or lease of City-owned properties, that are deemed surplus. The selected real estate broker will be responsible for assisting the City with brokerage services, representing the City’s interest in marketing and negotiating leases or sales for surplus properties, vetting tenants and potentially providing other real estate related services as requested.

Upon award the City desires to list it’s surplus properties no later than one month after the acceptance. Currently, there is one property vacant for sale (291 66th Street) and one facility (415 Wiley Road Unit 1 & 2) vacant for rent.

On August 5 the RFQ was advertised and was opened publicly at City Hall on September 5. The following proposals were received:

- Patricia Tobachuk, Broker for Century 21 affiliated Douglas 5-6% Commission
- Bernie Merkle, Regional Vice President and Broker for Coldwell Banker 6% Commission,
Consulting Services \$250 per hour

No budgeting is needed at this time. After a sale, commission is paid out of the seller’s proceeds and is due and payable by the closing of transaction.

Sample Motion: I recommend City Council award Bernie Merkle with Coldwell Banker the contract for real estate broker services for the City of Douglas.



The Village of Friendliness – Since 1870

To: The City of the Village of Douglas City Council

From: Lisa Nocerini, City Manager

RE: Engage the Services of Flywheel to assist the City with a Property Redevelopment Action Plan focused on Affordable Housing/Workforce Housing Options

Date: October 7, 2024

Ryan Kilpatrick, CEO of Flywheel, has provided the City Council through the attached letter, a cost breakdown to explore a proactive approach to address housing needs in Douglas. While the City owns several properties that may be available for development, the Council is seeking to ensure that any projects proposed serve the community's long-term housing goals, rather than primarily catering to seasonal or high-cost housing markets.

To move forward, the City has requested a preliminary scope of services to guide its efforts in making publicly owned properties and neighborhoods "housing ready." This proposal will offer strategic options for how the City can position itself for successful redevelopment, with a focus on long-term community benefits. By doing so, the City hopes to create the conditions for sustainable housing development that meets the needs of a wide range of residents.

The attached document provides a breakdown of services for the City Council to consider with different rates included. At this time, the City Administration is requesting guidance from the City Council regarding the direction you would like to take with Flywheel and determining where you would like to utilize city funds to engage Ryan's services.

STATEMENT OF WORK/PROPOSAL – City of Douglas. Property Redevelopment Action Plan.***Background***

The City of Douglas seeks a proactive approach to property development in support of housing supply for local, year-round residents. The City owns several properties that could be available for development if the right project is proposed. Moreover, there is continued interest from private developers to build more seasonal and high cost housing in the community. The City Council would like to explore how to leverage local demand to generate more housing that serves the local year-round community.

Before considering a specific development proposal, it is important that community decision makers have a shared understanding of the opportunities and limitations in the current marketplace to address local and regional development expectations. The City desires to create the conditions for the successful redevelopment of publicly-owned properties as well as to support the creation of more year-round housing for a variety of household sizes and incomes across the community.

The City has requested a preliminary scope of services to ensure the community is prepared to make its local sites and neighborhoods housing ready. This proposal is designed to provide a series of options that may be helpful to the City as it prepares to release publicly owned property for development and to support the types of housing development that will most benefit the community over the long term. Each of these options are intended to build upon one another but not all options are necessary. Consider the following to be an a la carte menu of options.

Workshop 1.0

Ryan Kilpatrick and Flywheel Community Development Services will work closely with Douglas City staff to plan for and execute a housing incentive workshop with the Douglas City Council that is designed to build upon previous presentations and provide public officials with a clear understanding of how local and state incentives can influence the cost of development, how to effectively negotiate those incentives, and how to partner with private and/or nonprofit developers for the benefit of the community. The goal of the initial workshop will be to foster a healthy and productive dialogue among the Council members and to establish a shared understanding of the tradeoffs that must be considered when prioritizing public assets to support housing needs of various types and price points. The focus of this workshop will be on housing incentives, subsidies, and mechanisms to offset costs. However, we will provide a brief refresher on the types of housing that were selected as a priority of the majority of City Council in the recent preference survey and we will review the cost of those housing types in the current market environment without subsidies.

Outcomes: The City Council should feel comfortable talking about the use of various incentives and layering in state or federal subsidy programs as appropriate. Working knowledge of these programs will help to facilitate a more productive process of reviewing proposals for private development in the future.

Budget: \$1,800

Workshop 2.0

Our team at Flywheel will create a series of preliminary development plans for the City-owned 17 acre site. These plans can be paired with financial proformas which reflect the likely market prices for the types of homes proposed. We can also illustrate how specific tax incentives and subsidies can offset home prices - weaving in the learnings from Workshop 1.0.

These plans can be developed with a basic approach to site layout and building configuration or with a more detailed eye toward building form and landscape design. The budget will adjust accordingly.

We can also prepare these plans as part of an in-person and interactive design charrette in which the residents and stakeholders in the City of Douglas can participate in the process. Or, we can provide 2-3 different sample options and share them with the Council for reaction and feedback. Increased public participation typically requires additional staff time and results in somewhat higher project costs.

If requested, the Flywheel has team expertise in planning and facilitating community engagement workshops and events. Where a project may require a more in depth process of community input and involvement, our team has deep expertise in crafting unique experiences that allow all members of the community to feel welcome, engaged and empowered to share their thoughts. We simultaneously work to ensure that all community members have a general understanding of the constraints that can limit development proposals or require the support of government or philanthropic partners.

Budget: \$5,000 - \$15,000 depending on the level of detail and interaction with the community desired. This budget can be tailored to the specific needs and desires of the community.

RFP/RFQ Process

The Flywheel team will provide a facilitated process for the City Council to establish the terms and priorities that will inform an RFP or RFQ to solicit a developer that is capable of providing the types of housing desired by the City. This will include drafting a document for staff review and for the Council to release to developers. We will support the community throughout their review and decision making process. Flywheel will assist with articulating the housing types desired by the city as well as price points and residency restrictions expected (i.e. year-round resident vs seasonal). We will also help to articulate which programs can be considered available to support financing and which state or local funding sources should be pursued (if any). Finally we will facilitate outreach to regional development partners with a positive track record of building the types of housing desired to ensure the City receives multiple competitive bids which are in alignment with the expectations of the City.

Budget: \$3,500

Ongoing Support

Following selection of a developer or development proposal, Flywheel will be available to support the City through the process of finalizing a site plan, pursuing development incentives from state and federal agencies as applicable, and supporting the City through the process of considering any local economic development incentives. This may include supporting staff with the drafting of brownfield policy, payment in lieu of tax policy, or other incentive policy as requested by City Council and as necessary to support the preferred development proposal. Flywheel is also available to support the development team in their pursuit of state or federal funding as needed.

Budget: Time and materials as requested.

If requested, the Flywheel team, in partnership with Pure Architects and Fabrick Design, is also available to assist with activities related to specific site planning, architectural drawings, engineering plans, landscape design, and cost estimates for any proposed development. We are also capable of working with local investors and property owners interested in participating in new development within the community who may be uncertain of how to proceed.

Experience:

Ryan Kilpatrick is the founder and owner of Flywheel Community Development Services. He has 19 years of experience with public facilitation, planning and zoning best practices, economic development, housing finance, and design thinking for social innovation. He has a background in housing (market-rate, workforce, and affordable) as well as the economic development tools and incentives available to support both housing and mixed-use development at preferred price points. Ryan also has a deep background in community engagement, urban and regional planning, and economic development. He is a certified planner among the American Institute of Certified Planners and a certified Economic Development Finance Professional.

Sam Kallen is the Lead Data Analyst and GIS Specialist for Flywheel. Sam applies his background in organizational behavior management, process improvement, diversity, equity and inclusion (DEI), and research analysis to engage with complex systems that span and support an entire community. He has a Master's degree in Industrial/Organizational Psychology from Western Michigan University.

Arielle Leipham Ellis, Director of Operations. Arielle has a background in community organizing, project management, and technology. She has deep experience managing neighborhood and small-town business districts, placemaking, and community engagement. This includes in-depth knowledge of tax increment finance, community development block grants, and small-scale infill development. Arielle currently chairs Uptown Grand Rapids Inc., Cultivate, and the East Fulton Business Association.

Adam Weiler, Community Design & Facilitation Manager. Adam is a designer and facilitator based in the US/midwest. He is a senior executive education coach at Stanford's D-school and passionate about supporting communities pursuing more equitable, vibrant, and sustainable futures. He is the founder of multiple social impact initiatives and was most recently the Global Manager of Social Innovation for Steelcase.

Additional Services: In addition to the proposed scope of work, Flywheel has capacity to provide site design and preliminary project planning, market data assessments, community engagement, growth modeling, corridor planning, community master planning, zoning amendments, entitlement negotiations, and developer matchmaking services. Flywheel also works closely with architects, land planners, engineers, GIS mapping technicians, and multiple financial institutions capable of providing a complete development, finance, and construction package as desired. Flywheel can be contracted with on a per-service basis or be contracted on a monthly or quarterly retainer basis.

Contact

Ryan Kilpatrick, AICP & EDFP
238 Bristol Ave NW
Grand Rapids MI 49504
Ryan@FlywheelMomentum.com
616.430.8015

This proposal may be accepted by signature on the line below. A formal contract may also be drafted and delivered upon request.

Lisa Nocerini , City Manager
City of Douglas

Date

Ryan Kilpatrick, Owner
Flywheel Community Development Services, LLC

Date



The Village of Friendliness – Since 1870

To: The City of the Village of Douglas City Council

From: Lisa Nocerini, City Manager

RE: Engagement of Miller Canfield Bond Counsel for Capital Improvement Bonds – 415 Wiley Road Renovation

Date: October 7, 2024

This memo is to inform the City Council of the opportunity to engage bond counsel for the issuance of capital improvement bonds to finance the renovation of 415 Wiley Road for use as City Hall and the Police Department. The bond counsel has outlined the scope of their services, and we recommend moving forward with the engagement to ensure a smooth and legally compliant bond issuance process.

Bond counsel will serve as the legal expert responsible for providing an objective legal opinion regarding the issuance of the bonds. Their work includes:

Providing Legal Opinion: They will render an approving opinion on the bonds' legal validity, enforceability, and tax-exempt status. This opinion will be delivered upon the exchange of the bonds for their purchase price.

Document Preparation: They will prepare all necessary resolutions, notices, agreements, and other documents for bond authorization, issuance, and delivery.

Tax Compliance: An attorney specializing in tax law will examine and ensure compliance with federal tax regulations concerning municipal tax-exempt bonds.

Assistance with Treasury and IRS Filings: Bond counsel will assist with the required filings with the Michigan Department of Treasury and the Internal Revenue Service.

Sale and Delivery: They will participate in the bond sale and delivery process to handle any legal matters that may arise.

Bond counsel will work closely with the City to provide the following services:

- Meeting with City officials and the City Council (if requested) to explain the legal aspects of the bond issuance.

- Preparing all necessary legal documents.
- Assisting in developing a bond issuance timeline and structure.
- Providing guidance on tax-related issues.

I am respectfully recommending the City Council approve the engagement of bond counsel to support the issuance of the capital improvement bonds. This engagement is essential for ensuring the proper legal framework is in place as we proceed with financing the renovation of 415 Wiley Road.

Founded in 1852
by Sidney Davy Miller

MILLER CANFIELD

THOMAS D. COLIS
TEL (313) 496-7677
FAX (313) 496-8450
E-MAIL colis@millercanfield.com

Miller, Canfield, Paddock and Stone, P.L.C.
150 West Jefferson, Suite 2500
Detroit, Michigan 48226
TEL (313) 963-6420
FAX (313) 496-7500
www.millercanfield.com

Item 8D.

MICHIGAN
ILLINOIS
NEW YORK
OHIO
WASHINGTON, D.C.
CANADA
CHINA
MEXICO
POLAND
QATAR
UKRAINE

September 25, 2024

Via email only

Ms. Lisa Nocerini
City Manager
City of the Village of Douglas
86 West Center Street
PO Box 757
Douglas, MI 49406-0757

Re: City of the Village of Douglas - Capital Improvement Bonds for Renovation of
415 Wiley Road

Dear Lisa,

We look forward to the opportunity to serve the City of the Village of Douglas (the "City") as bond counsel in connection with the proposed issuance of capital improvement bonds to finance renovation of the 415 Wiley Road property for use as city hall and the police department. You may be assured of our prompt and complete attention to this financing. It is our practice when beginning work on a new matter to send an engagement letter like this which sets forth the scope of our services as bond counsel and the nature of our compensation.

Bond Counsel's Role

Bond Counsel is engaged as a recognized expert whose primary responsibility is to render an objective legal opinion with respect to the authorization and issuance of the Bonds. Our approving legal opinion with respect to the Bonds will be executed and delivered by us in written form on the date the Bonds are exchanged for their purchase price, and will be based upon facts and law existing as of its date. In rendering the opinion, we will rely upon the certified proceedings and other certifications of public officials and by other persons furnished to us without undertaking independent verification of the information contained in the proceedings and certifications.

In performing our services as bond counsel, our client is the City and we will represent its interests. However our representation of the City does not alter our responsibility to render an objective opinion as bond counsel. Upon delivery of the opinion our responsibilities as bond counsel will be concluded with respect to the Bonds.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Ms. Lisa Nocerini

-2-

September 25, 2024

Scope of Bond Counsel Services – What We Will Do

As bond counsel, we would provide the following services customarily performed by bond counsel respecting the authorization, sale, issuance and delivery of bonds:

1. Meet or consult with City officials, the City Council, if requested, and others to explain the legal nature of a proposed borrowing, the City's power to borrow and the limitations on that power, and consult with City officials in the design of the bonding program and timing schedules.
2. Prepare all of the necessary resolutions, notices, agreements, and other documents necessary to authorize, issue and deliver the bonds. We also would assist the City in preparing required filings with the Michigan Department of Treasury and the Internal Revenue Service and in preparing the portion of the official statement respecting the Bonds, if any.
3. Examine the tax issues related to the bonds (done by an attorney specializing in the requirements of the Internal Revenue Code as they apply to municipal tax-exempt bonds).
4. Prepare the bond form for printing definitive bonds for delivery to the purchaser. We will also participate in the sale and delivery of the bonds to the purchaser in order to handle legal matters that may arise at those times.
5. Give the approving opinion as to validity and enforceability of the bonds and their authorizing documents and as to the excludability of the interest on the bonds from federal and state income taxation.

Our professional responsibilities as attorneys in this matter will be limited to interpretations of law and other legal issues and the drafting of legal documents. In no event, of course, would we presume to assume the responsibilities of the City or the professional responsibilities of any other advisor with respect to such non-legal matters. We are not registered municipal advisors under the federal Dodd-Frank Act.

Additional Services

We believe that the above services encompass the normal scope of bond counsel activities. Our engagement in this matter is not an undertaking at this time to represent the City or its interests in any other matters for which we are not separately engaged.

Our services as bond counsel do not include activities outside of that norm, such as review of construction contracts, condemnation, title issues or recording deeds involved in land acquisition, representation of the City in litigation or administrative proceedings that might arise in connection with the Bonds. In the event that serious matters or matters outside the norm arise in these areas, we would provide you at that time with a fee quote for such additional services.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Ms. Lisa Nocerini

-3-

September 25, 2024

Our engagement does not include any obligation to monitor compliance with the federal tax requirements found in the Internal Revenue Code of 1986 (the “Code”) and applicable to the Bonds, including the rebate requirements of Code Section 148(f), if applicable, as described in an exhibit attached to the Nonarbitrage and Tax Compliance Certificate that the City will execute in connection with the issuance of the Bonds, or in connection with any audit or examination of the Bonds by the Internal Revenue Service. However, we would be available to assist with rebate calculations or any audit or examination as a separate engagement.

We are not being retained and our acceptance of this engagement is not an undertaking to provide the City or any other person or entity with any advice or guidance relating to the Corporate Transparency Act (CTA) or their obligations thereunder, to prepare, review, submit, or update any document under the CTA, or to prepare or file any entity formation or registration documents on behalf of the City or any other person.

Conflict of Interest Policy

Our firm is one of the largest in Michigan. In addition to having the largest public finance practice in the State, our attorneys represent a great many clients and our practice is in many different legal areas. At one time or another, our firm has represented nearly every large and many smaller commercial and investment banks and other bond purchasers that do business in Michigan.

We are not representing and do not intend to represent any other party in this financing. We do not believe that our representation in unrelated matters of the various other parties both in and out of the municipal area will affect our ability to serve the City as bond counsel.

Because we are a large firm with many clients we are asked occasionally to represent a client in a matter adverse to the City. We, of course, would decline to represent any client in a matter involving the City that would conflict with our services to the City as bond counsel for the above issue. Moreover, before we would represent a client adverse to the City in any area not involving the bond issue, we would advise the City before undertaking such representation.

Fees

It is our understanding that the City intends to issue a single series of capital improvement bonds in the approximate amount of \$2,600,000 to \$3,000,000. Based on the terms, structure, size and schedule of financing, the time we anticipate devoting to the financing, and the responsibilities that we assume, our legal fee as bond counsel would be \$23,500, inclusive of expenses. Such fees may vary if: (i) the principal amount stated above is changed substantially, (ii) if material changes in the structure of the financing occur, or (iii) unusual or unforeseen circumstances arise which require a significant increase in our time or responsibility. If at any time we believe that circumstances require an adjustment of our original fee estimate, we will consult with you.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Ms. Lisa Nocerini

-4-

September 25, 2024

Our customary practice is to submit our invoice for payment at the time of the delivery of the Bonds. The invoice may be paid from the proceeds of the Bonds.

We welcome this opportunity to be of service to the City and look forward to working with you. If you have any questions regarding this letter, please give me a call.

Very truly yours,

Miller, Canfield, Paddock and Stone, P.L.C.

By: 
Thomas D. Colis

42738495.1/088888.01634

MILLER CANFIELD

MEMORANDUM

TO: City of the Village of Douglas
 FROM: Thomas D. Colis, Miller Canfield
 RE: Notice of Intent to Issue Bonds Resolution (415 Wiley Road Property)
 DATE: September 25, 2024

The purpose of the Notice of Intent Resolution is to authorize the publication of a notice of intent to issue capital improvement bonds in a maximum amount of \$4,000,000, payable in not more than 30 years from the date of issue, for the purpose of paying the cost of renovating, furnishing and equipping the 415 Wiley Road property for use as city hall and the police department along with other administrative offices, including related site improvements and all appurtenances and attachments thereto (the “Project”).

The resolution also states the City’s intention to reimburse itself from bond proceeds for any capital expenditures made on the project prior to the bond proceeds being available.

The adoption of the Notice of Intent Resolution is the first of two steps required to issue capital improvement bonds for the Project. The adoption of the Notice of Intent Resolution does not obligate the City to issue the bonds, it only initiates the process of issuing the bonds.

Pursuant to Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”), a municipality may by resolution of its governing body, and without a vote of its electors, issue capital improvement bonds to finance the costs of any capital improvement items in the municipality. The process is initiated by the publication of a notice of intent to issue bonds which includes the maximum amount of bonds to be issued, the purpose of the bonds, the source of payment, and the right of referendum on the issuance of the bonds. The form of notice to be published in the paper is attached to the resolution as Exhibit A.

If a petition, signed by not less than 10% of the registered electors, is filed within 45 days after the publication of the notice, requesting a referendum on the question of issuing the bonds, then the City shall not issue the bonds until authorized by a vote of the registered electors in the City voting at a general or special election.

If no petition is filed within the aforementioned 45-day period, the City Council can proceed to the second step to issue the bonds by adopting a bond authorizing resolution. The bond authorizing resolution will authorize, among other things, the issuance of a series of bonds to finance the costs of the Project in a maximum amount, establish the various funds and accounts to be opened in connection with the bond issue (debt retirement fund/construction fund), determine the method of sale of the bonds (competitive/private placement), pledge the

City's limited tax full faith and credit to support the bonds, and authorize the award of the bonds pursuant to a sale order to be executed by certain designated authorized officers of the City, within the parameters provided for in the resolution.

If the City has received an offer to purchase the bonds prior to adoption of the bond authorizing resolution, then the resolution can provide for the private placement of the bonds to the purchaser without the need for a sale order.

The City will receive the proceeds of the bonds approximately 2-3 weeks following the adoption of the bond authorization resolution if the purchaser and the terms of the bonds were identified in the resolution.

42738155.1/088888.01634

**NOTICE OF INTENT RESOLUTION
CAPITAL IMPROVEMENT BONDS**

CITY OF THE VILLAGE OF DOUGLAS
County of Allegan, State of Michigan

Minutes of a regular meeting of the City Council of the City of the Village of Douglas, County of Allegan, State of Michigan, held on the 7th day of October, 2024, at 7:00 p.m., prevailing Eastern Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, the City of the Village of Douglas, County of Allegan, State of Michigan (the “City”) intends to issue general obligation limited tax bonds (the “Bonds”) pursuant to Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”), in an aggregate principal amount of not to exceed Four Million Dollars (\$4,000,000), for the purpose of paying the costs of renovating, furnishing and equipping the 415 Wiley Road property for use as city hall and the police department along with other administrative offices, including related site improvements and all appurtenances and attachments thereto (the “Project”); and

WHEREAS, a notice of intent to issue the Bonds must be published before the issuance of the Bonds in order to comply with the requirements of Section 517 of Act 34; and

WHEREAS, the City intends at this time to state its intentions to be reimbursed from proceeds of the Bonds for any expenditures undertaken by the City for the Project prior to issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Clerk is authorized and directed to publish a notice of intent to issue bonds in the *Commercial Record*, a newspaper of general circulation in the City.
2. The notice of intent shall be published as a display advertisement not less than one-quarter (1/4) page in size in substantially the form attached to this resolution as Exhibit A.
3. The City Council does hereby determine that the foregoing form of Notice of Intent to Issue Bonds, and the manner of publication directed, is the method best calculated to give notice to the City’s electors and taxpayers residing in the boundaries of the City of the City’s intent to issue the Bonds, the maximum amount of the Bonds, the purpose of the Bonds, the source of payment for the Bonds and the right of referendum relating thereto, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is

directed.

4. The City may incur expenditures for the Project prior to receipt of proceeds of the Bonds and may advance moneys for that purpose from funds available to the City, to be reimbursed from proceeds of the Bonds when available. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

- (a) The City reasonably expects to reimburse itself with proceeds of the Bonds for certain costs of the Project which were paid or will be paid from funds of the City subsequent to sixty (60) days prior to today.
- (b) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$4,000,000.
- (c) A reimbursement allocation of the capital expenditures described above with the proceeds of the Bonds will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the City’s use of the proceeds of the Bonds to reimburse the City for a capital expenditure made pursuant to this resolution.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members _____

NAYS: Members _____

RESOLUTION DECLARED ADOPTED.

City Clerk

I hereby certify that the attached is a true and complete copy of a resolution adopted by the City Council of the City of the Village of Douglas, County of Allegan, State of Michigan, at a regular meeting held on October 7, 2024, and that public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that minutes of the meeting were kept and will be or have been made available as required by said Act.

City Clerk

EXHIBIT A

NOTICE TO TAXPAYERS AND ELECTORS
OF THE CITY OF THE VILLAGE OF DOUGLAS
OF INTENT TO ISSUE BONDS
AND THE RIGHT OF REFERENDUM RELATING THERETO

PLEASE TAKE NOTICE that the City of the Village of Douglas, County of Allegan, State of Michigan (the "City"), intends to issue and sell its general obligation capital improvement bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended, in an aggregate principal amount of not to exceed Four Million Dollars (\$4,000,000), for the purpose of paying the costs of renovating, furnishing and equipping the 415 Wiley Road property for use as city hall and the police department along with other administrative offices, including related site improvements and all appurtenances and attachments thereto.

SOURCE OF PAYMENT OF BONDS

THE PRINCIPAL OF AND INTEREST ON SAID BONDS shall be payable from the general funds of the City lawfully available for such purposes including property taxes levied within applicable constitutional, statutory and charter tax rate limitations.

BOND DETAILS

SAID BONDS will payable in not more than thirty (30) years from the date of issuance, with interest rates to be determined at a public or negotiated sale but in no event to exceed the maximum permitted by law on the unpaid balance from time to time remaining outstanding on said bonds.

RIGHT OF REFERENDUM

THE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE CITY IS FILED WITH THE CITY CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE CITY VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 517, Act 34, Public Acts of Michigan, 2001, as amended.

Laura Kasper
City Clerk
City of the Village of Douglas

42737566.1/088888.01634



MEMORANDUM
REGULAR CITY COUNCIL MEETING
October 7, 2024 at 7:00 PM

TO: City Council

FROM: Rick Zoet, DPW Director

SUBJECT: Beery Field Electrical Improvement Award

The City of Douglas solicited a Request for Proposal (RFP) for Beery Field Electrical Improvements. The request was made on behalf of the Downtown Development Authority to allow event applicants to host larger events that require improved electrical services. The scope of work is included as an attachment.

On August 12 the RFP was advertised and was opened publicly at City Hall on September 12. The following bids were received:

- | | |
|--------------------------------|---------------------------|
| • RAF Electric | \$31,775 alt work \$1,825 |
| • Hoekstra Electrical Services | \$33,500 alt work \$3,250 |

RAF Electric included in their proposal an additional quote with a slightly different scope of work with the intention to reuse an existing interior panel. This proposed scope of work was quoted at \$25,775.

Funds for this project were budgeted in FY 24-25 under: Downtown Development Authority, Capital Outlay 248-728-979 and Parks & Recreation & Cemetery, Capital Outlay 101-751-979. The alt work will come out of Parks & Recreation & Cemetery, Capital Outlay 101-751-979 as well.

Sample Motion: I recommend City Council award RAF Electric the Beery Field Electrical Improvements contract for a total amount of \$27,600.



SCOPE OF WORK / SPECIFICATIONS

Scope of Work:

The following is an outline of the scope of work for the design and build of the electrical improvements to Beery Field. The scope as presented is considered comprehensive and will be utilized to evaluate the proposals received as the baseline for comparison.

Existing Sub Panel – Location C

- Provide and install a new support for the panel and raise the panel height 24" above ground (might need pull new wire)
- Provide and install one (1) set of cam locks connected to the 100amp breaker
- Demo and remove the existing outlets and covers
- Provide and install five (5) new 20amp/120volt outlets with weather tight covers

Supplied Power from Consumers– Location G

- Remove 200amp line service and run 400amp line service to location A

Service Upgrades to Bathroom Building – Location A

- The removed 200amp load center panel and return to the City for possible future use
- Provide and install a new 400amp single phase 120/240volt service panel inside utility room
- Install a 400amp meter socket on the exterior east wall of the building
- Provide and install an underground 200amp circuit to the new panel at location D

NOTE: All services will require horizontal boring instead of trenching

New Panel - Location D

- Provide and install a new 200amp single phase 120/240volt service and panel
- This panel will be a new subpanel from the bathroom building service (location A) to the new panel at location D
- Provide and install one (1) set of cam locks connected to a 100amp breaker
- Provide and install four (4) 20 amp outlets with weather tight covers
- Provide and install two (2) 50amp lockable weather tight covers
- Provide and install three (3) 30amp outlets with lockable weather tight covers

Outlet Upgrades - Location B

- Upgrade four (4) existing outlets with lockable weather tight covers

Misc.

- Consumers Energy related installation
- Any necessary repairs to existing panels or unmarked utilities
- Landscaping restoration
- Provide all electronic files of the as built plan with specifications

Alternate Add On: (quoted separately)

Charging Station Upgrades - Location E

- Install a new disconnect on the east exterior wall of the bathroom building for the existing charging station

Outlet Upgrades - Location F

- Upgrade the two (2) existing 110volt outlets on the east exterior wall with two (2) new GFCI 20amp outlets with weather tight covers

Map of Work Areas:

