



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JUNE 16, 2025 AT 6:00 PM
86 W CENTER ST., DOUGLAS MI**

AGENDA

View remotely, online or by phone -

Join online by visiting: <https://us02web.zoom.us/j/83497280123>

Join by phone by dialing: +1 (312) 626-6799 | **Then enter "Meeting ID":** 834 9728 0123

1. **CALL TO ORDER:** By Mayor
2. **ROLL CALL:** By Clerk
3. **PLEDGE OF ALLEGIANCE:** Led by Mayor
4. **RETIREMENT HONOR - TOM DOANE**
5. **CONSENT CALENDAR**
 - A. Approve the Council Meeting Agenda for June 16, 2025
 - B. Approve the Council Regular Meeting Minutes for June 2, 2025
 - C. Approve the Council Workshop Minutes for June 9, 2025
 - D. Approve the Council Special Meeting Minutes for June 9, 2025
 - E. Approve Invoices in the Amount of \$69,316.72
 - F. Appointments - Patty Hanson: DHA

Motion to approve the Consent Calendar of June 16, 2025. – roll call vote
6. **PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES, AGENDA ITEMS ONLY)**
7. **PUBLIC COMMUNICATION - WRITTEN**
8. **UNFINISHED BUSINESS**
9. **NEW BUSINESS**
 - A. Republic Contract Discussion (L. Nocerini)

B. 47 W. Center Street - Offers Received - Discussion (L. Nocerini)

C. 17-Acre Bid Interviews - Meeting Date (L. Nocerini)

Motion to schedule a workshop meeting on Monday June 23, 2025 at 5:00PM. - roll call vote

D. Resolution 18-2025 - Amending the Budget FY 24-25 General Appropriations Act (L. Nocerini)

Motion to adopt resolution 18-2025, outlining amendments to the City of the Village of Douglas 2024-2025 fiscal year budget. - roll call vote

E. Resolution 19-2025 - Fiscal Year 2025-2026 Budget Adoption - Public Hearing (L. Nocerini)

Motion to open the public hearing for resolution 19-2025. - roll call vote

1. Administration Comments
2. Public Comments
3. Council Comments

Motion to close the public hearing for resolution 19-2025. - roll call vote

Motion to adopt resolution 19-2025, approving the Fiscal Year 2025-2026 General Appropriations Act adopting the annual budget for the City of the Village of Douglas. - roll call vote

10. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Playground Committee
10. Tri-Community Wildlife Committee

B. Administration Report

11. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES, ITEMS NOT ON AGENDA)

12. COUNCIL COMMENTS

13. MAYOR’S REPORT/COMMENTS

14. ADJOURNMENT

Motion to adjourn the meeting.

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Laura Kasper, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JUNE 02, 2025 AT 6:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. **CALL TO ORDER:** By Mayor North
2. **ROLL CALL:** By Clerk Kasper
PRESENT
Mayor Cathy North
Councilmember Jerome Donovan
Councilmember Neal Seabert
Councilmember John O'Malley
Mayor Pro-Tem Randy Walker
Councilmember Gregory Freeman
Councilmember Matt Balmer
Also Present City Manager Lisa Nocerini
City Clerk Laura Kasper
Planning & Zoning Administrator Sean Homyen
3. **PLEDGE OF ALLEGIANCE:** Led by Mayor North
4. **CONSENT CALENDAR**
 - A. Approve the Council Meeting Agenda for June 2, 2025 – *amended, removal of item 13. Closed Session*
 - B. Approve the Council Regular Meeting Minutes for May 19, 2025
 - C. Approve Invoices in the Amount of \$711,220.23

Motion by Seabert, second by Balmer, to approve the Consent Calendar of June 2, 2025, as amended. – Motion carried by unanimous roll call vote.
5. **PUBLIC COMMUNICATION – VERBAL:** Members of the public were present, comments received.
6. **PUBLIC COMMUNICATION – WRITTEN**
 - A. Council Nominating Petition Notice - City Clerk Kasper
 - B. Letter - Joe Milauckas
7. **UNFINISHED BUSINESS:** None
8. **NEW BUSINESS**
 - A. Ryan Kilpatrick Follow-up – (17-acres bids) Discussion Only

B. Resolution 14-2025 - Swingbridge Boardwalk Amendment (S. Homyen)

Motion by Balmer, second by Walker, to approve with conditions the request made by Dave Contant of BDR Inc. for amendment to the approved Boardwalk at Swingbridge condominium site plan under Section 16.24(11)(c) for the property generally located just north and west of the Blue Star Highway/Union Street intersection, and to adopt Resolution 14-2025, based on the findings outlined in the staff report dated May 29, 2025, on the parcel identified as PPN 59-670-000-00/59-016-024-00, subject to the following conditions, with the understanding that any additional conditions added by City Council during this meeting will be incorporated into the final adopted resolution:

- 1) Applicant shall have demonstrated to the reasonable satisfaction of the City attorney that the Applicant has secured any Co-owner and mortgagee approvals, if any, as are required by the Condominium Act or Master Deed for the recording of an Amendment to the Master Deed and Replat of the Condominium Subdivision Plan consistent with the approved Requested Changes and the Revised Site Plan, prior to the joint submission of a proposed Order Amending the Consent Judgment for entry by the Allegan County Circuit Court.*
- 2) The City Attorney shall have approved the final Amendment to the Master Deed and Replat of the Condominium Subdivision Plan prior to the joint submission of a proposed Order Amending the Consent Judgment for entry by the Allegan County Circuit Court. authorized in the following Paragraph.*
- 3). Upon its recording in the office of the Allegan County Recorder, Applicant at its expense may cause the Amendment to the Master Deed and Replat to be recorded in the office of the Allegan County Recorder and shall provide to the City without charge a recorded copy within ten (10) days of its recording.*
- 4) The City Manager is hereby authorized to join with the Applicant in requesting that the Allegan County Circuit Court amend the Consent Judgment entered in Case No. 08-42855-CZ, to approve the City-approved Requested Changes and Revised Site Plan. Upon entry of such Order, the Applicant at its expense shall cause the Order to be recorded in the office of the Allegan County Recorder and shall provide to the City without charge a recorded copy thereof within ten (10) days of its recording.*
- 5) The developer shall revise the site plan to incorporate all changes required by City Council and recommended by the Planning Commission at its meeting on May 8,2025, to the satisfaction of City staff, prior to the joint submission of a proposed Order Amending the Consent Judgment for entry by the Allegan County Circuit Court.*
- 6) The applicant shall submit revised drawings incorporating the recommendations of the City Engineer.*
- 7) Install "No Parking Fire Lane" signs with arrows at the Union Street side of the emergency lane.*
- 8) The applicant shall obtain a zoning permit prior to building the pool, pool house, emergency access lane.*
- 9) The applicant shall obtain a building permit from MTS before commencing construction.*
- 10) The Emergency Access Lane must be constructed in accordance with the site plan (Project No. 2420154, Sheet C-205) and shall be constructed in a manner that shall not dispense water run off onto adjacent properties and shall be completed subject to the ruling of the court of the consent judgment with a final inspection conducted by the Zoning Administrator and City Engineer.*
- 11) Landscaping around the pool shall be constructed in accordance with the original consent judgement site plan and completed subject to the ruling of the court of the consent judgment.*
- 12) The culvert shall be installed beneath the emergency access lane to allow water to flow north toward Kalamazoo Lake, in accordance with the City Engineer's memorandum. The*

installation shall be completed subject to the ruling of the court of the consent judgment.

13) The Drainage Swale shall be reconstructed along the drainage easement per approved utility site plan (Project No. 06200300, G2.10, dated 10/9/11) and shall be completed subject to the ruling of the court of the consent judgment and to be inspected by the City Engineer.

14) The developer shall enter into a stormwater maintenance agreement for the culvert, and a water and sanitary sewer utility easement agreement, subject to the ruling of the court of the consent judgment.

15) The retaining wall shall be reviewed and inspected by the City Engineer.

16) Insofar as in conflict with this Resolution, any prior Council resolutions in conflict with this resolution are deemed rescinded and revoked by the adoption of this resolution.

17) Subject to the conditions stated above, this Resolution shall take effect immediately upon City Council approval. – Motion carried by unanimous roll call vote.

C. Resolution 15-2025 - PA 152 Health Insurance Contribution (L. Nocerini)

Motion by Donovan, second by Seabert, to adopt resolution 15-2025, exempting the City from the requirements of PA 152. – Motion carried by unanimous roll call vote.

D. Resolution 16-2025 - Employee Health Insurance Plan - FY 2025-2026 (L. Nocerini)

Motion by Donovan, second by Seabert, to adopt resolution 16-2025, approving Fiscal Year 2025-2026 employee insurance plans and contribution rates. – Motion carried by unanimous roll call vote.

9. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Playground Committee
10. Tri-Community Wildlife Committee

B. Administration Report: City Manager Nocerini provided updates on several matters.

10. PUBLIC COMMUNICATION – VERBAL: None

11. COUNCIL COMMENTS: Councilmembers made final comments.

12. MAYOR'S REPORT/COMMENTS: Mayor North stated final comments.

13. ADJOURNMENT

Motion by Seabert, second by O'Malley, to adjourn the meeting.

Approved on this 16th day of June 2025

Signed: _____ Date: _____

Cathy North, Mayor

Signed: _____ Date: _____

Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on June 2, 2025, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____

Laura Kasper, City Clerk



**THE CITY OF THE VILLAGE OF DOUGLAS
WORKSHOP MEETING OF THE CITY
COUNCIL**

**MONDAY, JUNE 09, 2025 AT 5:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

- 1. CALL TO ORDER:** By Mayor North
- 2. ROLL CALL:** By Clerk Kasper
PRESENT
Mayor Cathy North
Councilmember Jerome Donovan
Councilmember Neal Seabert
Councilmember John O'Malley
Mayor Pro-Tem Randy Walker
Councilmember Gregory Freeman
Also Present City Manager Lisa Nocerini
City Clerk Laura Kasper
City Treasurer Dawn Raza
ABSENT
Councilmember Matt Balmer (joined remotely)
- 3. FY 2025-2026 BUDGET REVIEW:** Discussion item
- 4. PUBLIC COMMUNICATION – VERBAL:** None
- 5. COUNCIL COMMENTS:** Councilmembers stated final comments
- 6. ADJOURNMENT**

Motion by Walker, second by Seabert, to adjourn the meeting.

Approved on this 16th day of June 2025

Signed: _____ Date: _____

Cathy North, Mayor

Signed: _____ Date: _____

Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a workshop meeting of the City Council of the City of the Village of Douglas held on June 9, 2025, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____

Laura Kasper, City Clerk



**THE CITY OF THE VILLAGE OF DOUGLAS
SPECIAL MEETING OF THE CITY COUNCIL
MONDAY, JUNE 09, 2025 AT 6:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

- 1. CALL TO ORDER:** By Mayor North
- 2. ROLL CALL:** By Clerk Kasper
PRESENT
Mayor Cathy North
Councilmember Jerome Donovan
Councilmember Neal Seabert
Councilmember John O'Malley
Mayor Pro-Tem Randy Walker
Councilmember Gregory Freeman
Also Present City Manager Lisa Nocerini
City Clerk Laura Kasper
Police Chief Steve Kent
ABSENT
Councilmember Matt Balmer
- 3. PLEDGE OF ALLEGIANCE:** Led by Mayor North
- 4. PUBLIC COMMUNICATION – VERBAL:** None
- 5. NEW BUSINESS**
 - A. Resolution 17-2025 - Payment In Lieu of Insurance
- 6. COUNCIL/MAYOR COMMENTS:** None
- 7. CLOSED SESSION**

Motion by Walker, second by Freeman, to adopt resolution 17-2025, implementation of a monthly payment-in-lieu of insurance stipend for eligible full-time employees, effective July 1, 2025, in the amounts of \$1,000 for family coverage, \$800 for two-person coverage, and \$600 for single coverage, contingent upon submission of acceptable proof of alternate qualifying health insurance coverage. – Motion carried by unanimous roll call vote.

Motion by Freeman, second by O'Malley, to Enter into closed session pursuant to Section 8 (c)(2) of the open meetings act for the purpose of negotiation of a collective bargaining agreement. – Motion carried by unanimous roll call vote.

Motion by O'Malley, second by Seabert, to exit the closed session and return to the special meeting of City Council. – Motion carried by unanimous roll call vote.

Motion by Walker, second by Freeman, to adopt the collective bargaining agreement, with an effective date of July 1, 2025. – Motion carried by unanimous roll call vote.

8. ADJOURNMENT

Motion by Seabert, second by O'Malley, to adjourn the meeting.

Approved on this 16th day of June 2025

Signed: _____ Date: _____

Cathy North, Mayor

Signed: _____ Date: _____

Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a special meeting of the City Council of the City of the Village of Douglas held on June 9, 2025, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____

Laura Kasper, City Clerk

06/12/2025

INVOICE REGISTER REPORT FOR CITY OF THE VILLAGE OF DOUGLAS

Inv Num	Vendor	Inv Date	Due Date	Inv Amt
Inv Ref#	Description	Entered By		
GL Distribution				
89736211A				
51250	ABSOPURE WATER COMPANY	05/31/2025	06/16/2025	10.60
	H&C WHITE COOLER			
101-301.000-740.000	SUPPLIES			10.60
89736214				
51251	ABSOPURE WATER COMPANY	05/09/2025	06/16/2025	43.50
	CITY HALL WATER			
101-265.000-740.000	SUPPLIES			43.50
89767312				
51297	ABSOPURE WATER COMPANY	06/06/2025	06/16/2025	74.25
	DPW WATER			
101-463.000-740.000	SUPPLIES			74.25
4556517				
51277	ACTION INDUSTRIAL SUPPLY CO	05/29/2025	06/16/2025	16.08
	SAFETY VEST			
101-463.000-740.000	SUPPLIES			16.08
2025-DOUGLAS-1				
51278	ADVANCED PAVEMENT MARKING LLC	05/27/2025	06/16/2025	4,186.50
	2025 PAVEMENT MARKING SERVICES			
202-463.000-802.000	CONTRACTUAL			2,093.25
203-463.000-802.000	CONTRACTUAL			2,093.25
MAY-2025				
51187	ALLEGAN CO TREASURER	06/01/2025	06/16/2025	230.00
	MAY 2025 MOBILE HOME TAX			
101-000.000-230.000	DUE TO OTHER GOVERNMENTS			230.00
APR-25				
51271	ALLEGAN COUNTY SHERIFF'S DEPT.	06/02/2025	06/16/2025	276.00
	DEBTS CREW-APRIL 2025			
101-463.000-802.000	CONTRACTUAL			276.00
002				
51305	APPLE ENERGY	06/12/2025	06/16/2025	4,606.84
	FINAL PAYMENT FOR INSTALLATION OF CHARGING STATION			
248-728.000-979.000	CAPITAL OUTLAY			4,606.84
18997				
51217	BARBER FORD INC.	05/21/2025	06/16/2025	2,827.13
	REPAIRS TO VEHICLE 5			
101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS			2,827.13
2536				
51265	BILLS TREE SERVICE	06/05/2025	06/16/2025	2,000.00
	STORM DAMAGED MAPLE TREE-53 RANDOLPH			
101-463.000-802.010	CONTRACTUAL FORESTRY			2,000.00
2538				
51266	BILLS TREE SERVICE	06/05/2025	06/16/2025	2,000.00
	STORM DAMAGED TREE-133 WILEY RD			
101-463.000-802.010	CONTRACTUAL FORESTRY			2,000.00
2537				
51267	BILLS TREE SERVICE	06/05/2025	06/16/2025	2,000.00
	STORM DAMAGED TREE-61 RANDOLPH			
101-463.000-802.010	CONTRACTUAL FORESTRY			2,000.00

6-2025				
51255	CODY CARPENTER	06/11/2025	06/16/2025	60.66
	UNIFORM ALLOWANCE			
101-463.000-750.000	UNIFORMS			60.66
6-11-2025				
51296	CODY CARPENTER	06/11/2025	06/16/2025	88.00
	PROHEALTH DOT PHYSICAL REIMBURSEMENT			
101-463.000-958.000	MISCELLANEOUS			88.00
06-2025				
51288	COMCAST	06/06/2025	06/16/2025	369.40
	DPW PHONES			
101-463.000-851.000	TELEPHONE			369.40
16898				
51188	COMMERCIAL RECORD	05/30/2025	06/16/2025	388.50
	PUBLICATIONS			
101-215.000-900.000	PRINTING & PUBLISHING			231.00
101-463.000-900.000	PRINTING & PUBLISHING			73.50
101-701.000-900.000	PRINTING & PUBLISHING			84.00
206703984844				
51189	CONSUMERS ENERGY	06/02/2025	06/16/2025	32.27
	25 MAIN ST			
101-751.000-922.000	UTILITIES			32.27
201898956816				
51190	CONSUMERS ENERGY	06/02/2025	06/16/2025	209.40
	47 CENTER ST			
101-301.000-922.000	UTILITIES			209.40
201898956817				
51191	CONSUMERS ENERGY	06/02/2025	06/16/2025	236.13
	86 CENTER ST			
101-265.000-922.000	UTILITIES			236.13
201276079042				
51192	CONSUMERS ENERGY	06/02/2025	06/16/2025	184.59
	503 W CENTER ST			
101-463.000-922.000	UTILITIES			184.59
206703984842				
51193	CONSUMERS ENERGY	06/02/2025	06/16/2025	324.78
	486 WATER ST			
101-265.000-922.000	UTILITIES			324.78
206703984843				
51194	CONSUMERS ENERGY	06/02/2025	06/16/2025	380.35
	37 S WASHINGTON ST			
101-751.000-922.000	UTILITIES			380.35
201187108252				
51227	CONSUMERS ENERGY	06/05/2025	06/16/2025	13.51
	TRAFFIC LIGHTS			
101-463.000-925.000	STREET LIGHTS			13.51
206437110974				
51228	CONSUMERS ENERGY	06/05/2025	06/16/2025	1,115.94
	49406 LED LIGHT RD			
101-463.000-925.000	STREET LIGHTS			1,115.94
201187108258				
51229	CONSUMERS ENERGY	06/05/2025	06/16/2025	1,111.35
	STREET LIGHTS			
101-463.000-925.000	STREET LIGHTS			1,111.35

205636476529					
51299	CONSUMERS ENERGY	06/11/2025	06/16/2025		46.13
26	BAYOU DR				
101-751.000-922.000	UTILITIES				46.13
202076980853					
51300	CONSUMERS ENERGY	06/11/2025	06/16/2025		84.21
50	LAKESHORE DR				
101-751.000-922.000	UTILITIES				84.21
202076980852					
51301	CONSUMERS ENERGY	06/11/2025	06/16/2025		30.20
11	BLUE STAR HWY				
101-463.000-922.000	UTILITIES				30.20
202076980851					
51302	CONSUMERS ENERGY	06/11/2025	06/16/2025		51.11
198	WASHINGTON ST				
101-463.000-922.000	UTILITIES				51.11
202076980850					
51303	CONSUMERS ENERGY	06/11/2025	06/16/2025		117.91
86	W CENTER ST ROW				
101-463.000-922.000	UTILITIES				117.91
202076980849					
51304	CONSUMERS ENERGY	06/11/2025	06/16/2025		30.20
251	CENTER ST SIGN				
101-463.000-922.000	UTILITIES				30.20
253125					
51181	CREXENDO BUSINESS SOLUTIONS	05/08/2025	06/16/2025		304.44
	MAY PD PHONE				
101-301.000-851.000	TELEPHONE				304.44
260104					
51249	CREXENDO BUSINESS SOLUTIONS	06/06/2025	06/16/2025		304.44
	POLICE PHONES				
101-301.000-851.000	TELEPHONE				304.44
9559					
51216	DOUGLAS SHELL	06/03/2025	06/16/2025		99.45
	SERVICE FOR VEHICLE 1				
101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS				99.45
9565					
51290	DOUGLAS SHELL	06/10/2025	06/16/2025		116.50
	SERVICE FOR VEHICLE 2				
101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS				116.50
1012573					
51298	DUNES VIEW KWIK SHOP	06/10/2025	06/16/2025		15.90
	PROPANE				
660-903.000-860.000	GAS & OIL				15.90
MIHOL482335					
51264	FASTENAL COMPANY	06/03/2025	06/16/2025		79.10
	TINTED GLASSES				
101-463.000-740.000	SUPPLIES				79.10
9529311699					
51262	GRAINGER	06/04/2025	06/16/2025		633.74
	SPOTLIGHT				
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS				633.74
469666					
51261	HOLLAND P.T.	06/06/2025	06/16/2025		268.80

GRAPPLE				
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			268.80
301783				
51257	IHLE AUTO PARTS	06/09/2025	06/16/2025	47.53
DRILL BIT, HELICOIL, OIL				
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			47.53
301855				
51291	IHLE AUTO PARTS	06/11/2025	06/16/2025	156.40
BOXED MINIATURES, POWERATED BELT				
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			156.40
6-10-25				
51283	LAURA KASPER	06/10/2025	06/16/2025	103.60
MAMC CLERKS CONFERENCE CLASSES & BOE UPDATES				
101-215.000-861.000	MILEAGE REIMBURSEMENT			51.80
101-262.000-718.002	MISC TRAVEL EXPENSES-TRAINING			51.80
270844				
51230	KERKSTRA RESTROOM SERVICE	05/26/2025	06/16/2025	115.00
SCHULTZ DOG PARK				
101-751.000-802.000	CONTRACTUAL			115.00
270848				
51231	KERKSTRA RESTROOM SERVICE	05/26/2025	06/16/2025	115.00
UNION ST BOAT LAUNCH				
101-751.000-802.000	CONTRACTUAL			115.00
270847				
51232	KERKSTRA RESTROOM SERVICE	05/26/2025	06/16/2025	305.00
SCHULTZ PARK PLAYGROUND				
101-751.000-802.000	CONTRACTUAL			305.00
270845				
51233	KERKSTRA RESTROOM SERVICE	05/26/2025	06/16/2025	190.00
DOUGLAS MARINA PARK				
594-597.000-802.000	CONTRACTUAL			190.00
270849				
51234	KERKSTRA RESTROOM SERVICE	05/26/2025	06/16/2025	115.00
VETERANS MEMORIAL PARK				
101-751.000-802.000	CONTRACTUAL			115.00
270846				
51235	KERKSTRA RESTROOM SERVICE	05/26/2025	06/16/2025	115.00
SCHULTZ PARK BOAT LAUNCH				
213-753.000-958.000	MISCELLANEOUS			115.00
270850				
51236	KERKSTRA RESTROOM SERVICE	05/26/2025	06/16/2025	190.00
WADES BAYOU				
594-597.001-930.000	REPAIRS & MAINTENANCE: GENERAL			190.00
3327				
51268	LAKESHORE OUTDOORS LLC	06/03/2025	06/16/2025	1,760.00
BRUSH DUMPING				
101-463.000-802.000	CONTRACTUAL			1,760.00
808849-20240731				
51289	LEXISNEXIS COPLOGIC SOLUTIONS	06/10/2025	06/16/2025	429.00
E-CITATIONS				
101-301.000-802.000	CONTRACTUAL			429.00
5-8-2025				
51282	LISA NOCERINI	05/08/2025	06/16/2025	92.53
REIMBURSEMENT FOR MAY 6 2025 SCHOOL ELECTION FOOD/MEALS/SUPPLIES				

101-262.000-740.000	SUPPLIES			92.53
55812				
51256	MENARDS-HOLLAND	06/11/2025	06/16/2025	330.00
	4X8 RTD SHT-PICK			
101-463.000-802.010	CONTRACTUAL FORESTRY			330.00
5484519668				
51219	MICHIGAN GAS UTILITIES	05/20/2025	06/16/2025	172.27
	415 WILEY APT 108			
101-265.000-922.000	UTILITIES			172.27
5487108980				
51220	MICHIGAN GAS UTILITIES	05/21/2025	06/16/2025	91.92
	47 W CENTER ST			
101-301.000-922.000	UTILITIES			91.92
5488512294				
51221	MICHIGAN GAS UTILITIES	05/22/2025	06/16/2025	68.86
	486 WATER			
101-265.000-922.000	UTILITIES			68.86
5487249296				
51222	MICHIGAN GAS UTILITIES	05/21/2025	06/16/2025	68.86
	86 CENTER			
101-265.000-922.000	UTILITIES			68.86
5486668562				
51223	MICHIGAN GAS UTILITIES	05/21/2025	06/16/2025	37.25
	415 WILEY STE 101			
101-265.000-922.000	UTILITIES			37.25
5486338881				
51224	MICHIGAN GAS UTILITIES	05/21/2025	06/16/2025	42.58
	415 WILEY APT 102			
101-265.000-922.000	UTILITIES			42.58
76089				
51258	MICHIGAN WOOD FIBERS	06/05/2025	06/16/2025	315.00
	PLAYGROUND MATERIAL			
101-751.000-740.000	SUPPLIES			315.00
5987207				
51242	MML WORKERS' COMP FUND	06/01/2025	06/16/2025	5,843.00
	WORKERS' COMP POLICY-INSTALLMENT #1			
101-101.000-722.000	WORKERS COMPENSATION			39.22
101-172.000-722.000	WORKERS COMPENSATION			619.85
101-215.000-722.000	WORKERS COMPENSATION			543.20
101-257.000-722.000	WORKERS COMPENSATION			336.61
101-265.000-722.000	WORKERS COMPENSATION			262.56
101-301.000-722.000	WORKERS COMPENSATION			2,107.95
101-463.000-722.000	WORKERS COMPENSATION			331.17
101-701.000-722.000	WORKERS COMPENSATION			446.59
101-751.000-722.000	WORKERS COMPENSATION			232.25
202-463.000-722.000	WORKERS COMPENSATION			337.70
202-464.000-722.000	WORKERS COMPENSATION			143.62
203-463.000-722.000	WORKERS COMPENSATION			337.70
203-464.000-722.000	WORKERS COMPENSATION			104.58
57364				
51284	NEW DAWN LINEN SERVICE	06/09/2025	06/16/2025	48.72
	CITY HALL AND POLICE RUGS			
101-265.000-802.000	COMMERCIAL CLEANING			17.05
101-301.000-802.000	COMMERCIAL CLEANING			31.67

912033				
51252	NYE UNIFORM COMPANY	04/03/2025	06/16/2025	340.71
	UNIFORM-LORI WARSEN			
101-301.000-750.000	UNIFORMS			340.71
909331				
51253	NYE UNIFORM COMPANY	02/11/2025	06/16/2025	184.31
	UNIFORM-STEVE KENT			
101-301.000-750.000	UNIFORMS			184.31
2505-863574				
51272	OVERISEL LUMBER CO.	05/30/2025	06/16/2025	39.90
	BUMP OUTS			
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			39.90
2506-865274				
51273	OVERISEL LUMBER CO.	06/04/2025	06/16/2025	2.76
	VIBRATOR			
101-265.000-740.000	SUPPLIES			2.76
2506-865183				
51274	OVERISEL LUMBER CO.	06/04/2025	06/16/2025	4.79
	CITY HALL			
101-265.000-740.000	SUPPLIES			4.79
2506-864270				
51275	OVERISEL LUMBER CO.	06/02/2025	06/16/2025	31.92
	CITY HALL			
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			31.92
2506-864058				
51276	OVERISEL LUMBER CO.	06/02/2025	06/16/2025	24.99
	SAFETY			
101-463.000-740.000	SUPPLIES			24.99
2506-867898				
51292	OVERISEL LUMBER CO.	06/11/2025	06/16/2025	39.90
	MULCH			
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			39.90
2506-867803				
51293	OVERISEL LUMBER CO.	06/11/2025	06/16/2025	59.85
	MULCH			
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			59.85
2506-867829				
51294	OVERISEL LUMBER CO.	06/11/2025	06/16/2025	5.59
	VETERAN'S PARK			
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			5.59
2506-867913				
51295	OVERISEL LUMBER CO.	06/11/2025	06/16/2025	40.68
	IRRIGATION			
101-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			40.68
6-4-25				
51182	JENNIFER PEARSON	06/04/2025	06/16/2025	98.53
	ORDERED A RED CARPET FROM AMAZON FROM HER PERSONAL ACCT FOR DDA			
248-728.000-880.000	COMMUNITY PROMOTION			98.53
6-2025				
51306	PITNEY BOWES INC	05/16/2025	06/16/2025	300.00
	POSTAGE			
101-215.000-901.000	POSTAGE			300.00
10950060				
51240	PLUNKETT COONEY	05/19/2025	06/16/2025	415.00

ATTORNEY FEES THRU 4.30.25					
101-266.000-801.000	CONTRACTUAL ATTORNEY				362.50
101-701.000-801.000	CONTRACTUAL ATTORNEY				52.50

10950062					
51241	PLUNKETT COONEY	05/19/2025	06/16/2025		5,647.50
	GENERAL AND ESCROW ACTIVITY				
101-266.000-801.000	CONTRACTUAL ATTORNEY				2,272.50
101-000.000-283.000	ESCROW				3,375.00

10466139					
51308	PM GROUP BENEFIT	05/29/2025	06/16/2025		833.00
	BENEFIT PLAN CONSULTING				
101-265.000-802.000	CONTRACTUAL				833.00

0240-009978881					
51215	REPUBLIC SERVICES #240	05/31/2025	06/16/2025		696.48
	TRASH PICKUP FOR DPW AND PD				
101-463.000-802.003	CONTRACTUAL- REFUSE				622.49
101-301.000-802.000	CONTRACTUAL				73.99

60912690					
51269	ROSE PEST SOLUTIONS	05/28/2025	06/16/2025		55.00
	PEST CONTROL-POLICE				
101-301.000-802.000	CONTRACTUAL				55.00

60912665					
51270	ROSE PEST SOLUTIONS	05/28/2025	06/16/2025		168.00
	PEST CONTROL-86 W CENTER				
101-265.000-802.000	CONTRACTUAL				168.00

JUNE-2025					
51243	SAUGATUCK DOUGLAS CVB	06/01/2025	06/16/2025		300.00
	BEATS ON BEERY PAYMENT #1 OF 3				
248-728.000-880.000	COMMUNITY PROMOTION				300.00

25-0000752					
51238	SAUGATUCK TWP FIRE DISTRICT	05/28/2025	06/16/2025		350.00
	RENTAL HOME INSPECTIONS				
101-701.000-802.000	CONTRACTUAL				350.00

25-0000755					
51307	SAUGATUCK TWP FIRE DISTRICT	06/09/2025	06/16/2025		175.00
	RENTAL HOME INSPECTIONS				
101-701.000-802.000	CONTRACTUAL				175.00

105338029					
51247	SHELL FLEET PLUS	06/06/2025	06/16/2025		1,415.42
	PD FUEL				
101-301.000-860.000	GAS & OIL				1,415.42

105339529					
51248	SHELL FLEET PLUS	06/06/2025	06/16/2025		2,414.31
	DPW FUEL				
660-903.000-860.000	GAS & OIL				2,414.31

6033761860					
51183	STAPLES CONTRACT & COMMERICAL LLC	06/01/2025	06/16/2025		51.24
	OFFICE SUPPLIES				
101-215.000-740.000	SUPPLIES				51.24

6033761859					
51184	STAPLES CONTRACT & COMMERICAL LLC	06/01/2025	06/16/2025		24.52
	WATER FOR MEMORIAL DAY PARADE				
101-802.000-958.000	MISCELLANEOUS				24.52

6033761861					

51185	STAPLES CONTRACT & COMMERICAL LLC	06/01/2025	06/16/2025	78.42
	PAPER			
	101-215.000-740.000	SUPPLIES		78.42
6033761862				
51186	STAPLES CONTRACT & COMMERICAL LLC	06/01/2025	06/16/2025	107.51
	COOKIES FOR MEMORIAL DAY PARADE AND OFFICE SUPPLIES			
	101-802.000-958.000	MISCELLANEOUS		57.58
	101-215.000-740.000	SUPPLIES		49.93
6-5-2025				
51259	TIM ERLANDSON CONSTRUCTION LLC	06/05/2025	06/16/2025	2,660.00
	SIDEWALK REPLACEMENT-SPRING ST			
	101-463.000-802.000	CONTRACTUAL		2,660.00
6-5-2025B				
51260	TIM ERLANDSON CONSTRUCTION LLC	06/05/2025	06/16/2025	3,700.00
	TACTILE REPLACEMENTS			
	101-463.000-802.000	CONTRACTUAL		3,700.00
MAY-2025				
51237	T-MOBILE USA	05/30/2025	06/16/2025	79.04
	AED DEVICES			
	101-265.000-802.000	CONTRACTUAL		79.04
034076				
51263	TOP GRADE AGGREGATES-2013	05/17/2025	06/16/2025	283.49
	PEASTONE			
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL		283.49
VC3-206848				
51285	VC3 INC	06/06/2025	06/16/2025	44.00
	EXCHANGE ONLINE-NCE ANNUAL COMMITMENT			
	101-301.000-802.000	CONTRACTUAL		44.00
VC3-206849				
51286	VC3 INC	06/06/2025	06/16/2025	107.12
	CLOUD PROTECTION			
	101-215.000-802.000	CONTRACTUAL		107.12
VC3-206847				
51287	VC3 INC	06/06/2025	06/16/2025	259.50
	OFFICE LICENSES			
	101-215.000-802.000	CONTRACTUAL		259.50
6113377277				
51218	VERIZON WIRELESS	05/12/2025	06/16/2025	693.73
	CITY HALL AND POLICE PHONES			
	101-215.000-851.000	TELEPHONE		44.51
	101-301.000-851.000	TELEPHONE		258.27
	101-463.000-851.000	TELEPHONE		215.84
	101-701.000-851.000	TELEPHONE		86.09
	101-172.000-851.000	TELEPHONE		44.51
	101-101.000-851.000	TELEPHONE		44.51
DERBYDAY2025				
51214	RANDY WALKER	06/04/2025	06/16/2025	79.50
	DERBY DAY REIMBURSEMENT			
	248-728.000-880.000	COMMUNITY PROMOTION		79.50
DDA2025				
51226	WILD DOG	06/05/2025	06/16/2025	175.00
	REDEMPTION OF 7 DOWNTOWN DOUGLAS DOLLARS			
	248-728.000-880.000	COMMUNITY PROMOTION		175.00
100391				

51239	WILLIAMS AND WORKS	05/13/2025	06/16/2025	2,172.50
	GENERAL AND ESCROWS			
101-701.000-803.000	CONTRACTUAL CONSULTANT			1,870.00
101-000.000-283.000	ESCROW			302.50

6-2025				
51254	RICKY ZOET	06/11/2025	06/16/2025	80.27
	UNIFORM ALLOWANCE			
101-463.000-750.000	UNIFORMS			80.27

TON CREDIT CARD				

MPS-913072				
51205	A SMARTSIGN STORE	05/06/2025	06/16/2025	41.70
	PARKING SIGN FOR BACK ALLEY			
202-463.000-746.000	TRAFFIC SIGNS & SERVICES			41.70

3099915299				
51196	ADOBE ACROBAT PRO	05/13/2025	06/16/2025	275.94
	ACROBAT PRO AND CREATIVE CLOUD			
101-172.000-740.000	SUPPLIES			46.49
101-215.000-740.000	SUPPLIES			137.97
101-701.000-740.000	SUPPLIES			68.99
101-463.000-740.000	SUPPLIES			22.49

6320667-2299451				
51195	AMAZON MARKETPLACE	05/21/2025	06/16/2025	9.30
	RED RIBBON			
248-728.000-880.000	COMMUNITY PROMOTION			9.30

5232738-6253867				
51197	AMAZON MARKETPLACE	04/29/2025	06/16/2025	55.66
	CANDIES, FLAGS			
101-215.000-740.000	SUPPLIES			22.67
101-751.000-740.000	SUPPLIES			32.99

9883210-7855414				
51199	AMAZON MARKETPLACE	04/30/2025	06/16/2025	59.82
	VETERANS SIGN			
101-463.000-740.000	SUPPLIES			59.82

7687837-7290665				
51200	AMAZON MARKETPLACE	05/09/2025	06/16/2025	35.44
	COFFEE, CERTIFICATE HOLDER			
101-215.000-740.000	SUPPLIES			17.95
101-301.000-740.000	SUPPLIES			17.49

9300785-7365803				
51246	AMAZON MARKETPLACE	05/13/2025	06/16/2025	33.91
	FRAMES FOR CERTIFICATES			
101-802.000-958.000	MISCELLANEOUS			33.91

514815167546				
51203	BACK ALLEY PIZZA	05/28/2025	06/16/2025	154.29
	DDA LUNCH			
248-728.000-718.000	TRAINING FUNDS			154.29

512119502117				
51204	BACK ALLEY PIZZA	05/01/2025	06/16/2025	79.06
	COUNCIL WORKSHOP			
101-101.000-718.000	TRAINING FUNDS			79.06

TRANS5				
51280	BACK ALLEY PIZZA	05/06/2025	06/16/2025	46.44
	MAY SCHOOL ELECTION			
101-262.000-740.000	SUPPLIES			46.44

TRANS22					
51281	BACK ALLEY PIZZA	05/06/2025	06/16/2025		56.64
	MAY SCHOOL ELECTION				
	101-262.000-740.000	SUPPLIES			56.64

16MAY2025					
51211	BURGER KING	05/16/2025	06/16/2025		63.99
	DPW BREAKFAST FOR STORM CLEANUP				
	101-463.000-740.000	SUPPLIES			63.99

9328597664					
51206	CONSUMERS ENERGY	05/06/2025	06/16/2025		6,853.00
	RELOCATE ELECTRIC SERVICE AT 415 WILEY				
	101-301.000-979.000	CAPITAL OUTLAY			6,853.00

47035					
51244	DOLLAR GENERAL	05/24/2025	06/16/2025		33.03
	FLAGS, WATER FOR MEMORIAL DAY PARADE				
	101-802.000-958.000	MISCELLANEOUS			33.03

02-13150-61487					
51225	EBAY	05/30/2025	06/16/2025		53.00
	DPW INADVERTENTLY CHARGED DIRECTOR'S CC FOR THEIR PERSONAL PURCHASE. RECEIPTED CASH INTO 660 CASH				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			53.00

50326					
51202	FAIRFIELD BY MARRIOTT	05/02/2025	06/16/2025		504.00
	LODGING FOR DAWN RAZA ATTENDING MMTA INSTITUTE				
	101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING			504.00

P92356					
51213	GREENMARK EQUIPMENT LLC	05/21/2025	06/16/2025		226.51
	PARTS				
	101-265.000-740.000	SUPPLIES			226.51

5MAY2025					
51207	LAKE VISTA SUPER VALU	05/05/2025	06/16/2025		15.18
	POLICE TRAINING MEETING				
	101-301.000-740.000	SUPPLIES			15.18

027114					
51245	LAKE VISTA SUPER VALU	05/27/2025	06/16/2025		134.39
	DDA TRAINING				
	248-728.000-718.000	TRAINING FUNDS			134.39

SP8688975					
51208	NCH SOFTWARE	05/05/2025	06/16/2025		79.99
	SOFTWARE LICENSES				
	101-301.000-802.000	CONTRACTUAL			79.99

2505-857483					
51209	OVERISEL LUMBER CO.	05/13/2025	06/16/2025		27.55
	LOCKS				
	101-301.000-930.000	REPAIRS & MAINTENANCE: GENERAL			27.55

13966421					
51198	SIGNS.COM	04/30/2025	06/16/2025		187.93
	SIGNS				
	101-751.000-930.006	UNIONS REPAIRS AND MAINT			187.93

94245					
51210	STAPLES CONTRACT & COMMERICAL LLC	05/06/2025	06/16/2025		201.94
	OFFICE SUPPLIES				
	101-265.000-740.000	SUPPLIES			201.94

97397					
51212	STAPLES CONTRACT & COMMERICAL LLC	05/27/2025	06/16/2025		36.02

TIME CARDS FOR DPW				
101-265.000-740.000	SUPPLIES			36.02
5-21-25				
51279	THE TRESTLE STOP	05/21/2025	06/16/2025	14.59
ACCA MEETING				
101-262.000-740.000	SUPPLIES			14.59
9233424-4604267				
51201	ZAZZLE	05/12/2025	06/16/2025	45.51
PHOTOBLOCK				
101-215.000-740.000	SUPPLIES			45.51
MAY-2025				
51309	ZOOM VIDEO COMMUNICATIONS, INC	05/24/2025	06/16/2025	31.98
ZOOM MEETINGS				
101-101.000-958.000	MISCELLANEOUS			31.98
TON CREDIT CARD				9,356.81
# of Invoices:	129	# Due: 129	Totals:	69,316.72
# of Credit Memos:	0	# Due: 0	Totals:	0.00
Net of Invoices and Credit Memos:				69,316.72

--- TOTALS BY FUND ---

101 - GENERAL FUND	54,522.39
202 - MAJOR STREET FUND	2,616.27
203 - LOCAL STREETS FUND	2,535.53
213 - SCHULTZ PARK LAUNCH RAMP	115.00
248 - DOWNTOWN DEVELOPMENT AUTHORITY	5,557.85
594 - DOUGLAS MARINA	380.00
660 - EQUIPMENT RENTAL FUND	3,589.68

--- TOTALS BY DEPT/ACTIVITY ---

000.000 -	3,907.50
101.000 - LEGISLATIVE	194.77
172.000 - MANAGER	710.85
215.000 - CLERK/TREASURER	2,444.82
257.000 - ASSESSING	336.61
262.000 - ELECTION	262.00
265.000 - BUILDING & GROUNDS	3,286.55
266.000 - ATTORNEY	2,635.00
301.000 - POLICE	15,897.41
463.000 - GENERAL STREETS & ROW	24,507.14
464.000 - GENERAL STREETS WINTER & ROW	248.20
597.000 - DOUGLAS MARINA	190.00
597.001 - WADES BAYOU	190.00
701.000 - PLANNING & ZONING	3,133.17
728.000 - DOWNTOWN DEVELOPMENT AUTHORITY	5,557.85
751.000 - PARKS & RECREATION	1,961.13
753.000 - LAUNCH RAMPS	115.00
802.000 - COMMUNITY PROMOTIONS	149.04
903.000 - EQUIP. REPAIRS & MAINTENANCE	3,589.68



MEMORANDUM

REGULAR CITY COUNCIL MEETING

June 16, 2025 at 6:00 PM

TO: City Council

FROM: Lisa Nocerini, City Manager

SUBJECT: Republic Contract Extension Discussion

In 2022 the City of Douglas issued a request for proposal for a qualified vendor to provide services related to the collection, hauling, and disposal of domestic solid waste, recyclable materials, yard waste, bulk waste, and hazardous waste. Republic Services was awarded a three (3) year contract beginning on December 1, 2022 and expiring on November 30, 2025. With that expiration date approaching, City staff is reaching out to Council for next steps.

Essentially, Council has two options per the current contract. Option one, issue a request for proposal for a new contract. Option two, extend the contract with a one (1) year extension. Per the contract, the City is able to extend the contract for two (2) optional one (1) year extension unless earlier terminated. Should an extension be agreed upon, Republic Services and the City retain the right to modify elements of the Contract, if necessary, as addendums. Republic Services is proposing a 10-12% increase in rates. Trash/recycling service for a 96-gallon container would increase from \$18.39 to \$20.23-\$20.59, with all other rates going up the same percentage.

The City's current contract is attached for reference.

Discussion Only

**CITY OF THE VILLAGE OF DOUGLAS
REFUSE AND RECYCLING COLLECTION AND DISPOSAL SERVICES**

Effective December 1, 2022, this Agreement ("Agreement") is made by and between the City of the Village of Douglas ("the City"), a Michigan Municipal Corporation, with offices located at 86 W. Center St., Douglas, Michigan 49406 and Allied Waste Systems, Inc. DBA Republic Services of Jenison, of 2471 Wilshire Dr, Jenison, Michigan, 49428 ("the Contractor") (together, the "Parties").

RECITALS

WHEREAS, the City, pursuant to Chapter 54: Garbage and Refuse Ordinance ("Ordinance"), is authorized to enter into an exclusive, revocable Agreement to a designated collector, giving it the right, power and authority to collect domestic and/or commercial solid waste, recyclable materials, bulk refuse, and yard waste as described herein within the City. This Agreement is entered into pursuant to such Ordinance, and

WHEREAS, the City has determined that it is in the best interests of and consistent with the health, safety, and welfare of the citizens of the City, to enter into an exclusive revocable Agreement with the Contractor to provide domestic solid waste removal and recyclable material collection service within the confines of the City to the residents, according to the terms and conditions in this Agreement, and

WHEREAS, the City has solicited bids from qualified refuse contractors and afforded all citizens of the City reasonable opportunity to be heard, and has considered the Contractor's proposal documents and other representations regarding its general character, financial condition, legal qualifications, and ability to carry out the service duties required under the Ordinance; and

WHEREAS, the City desires to enter into an exclusive, revocable Agreement with Contractor for the purpose of providing sanitary and satisfactory methods of preparation, collection, transport and disposal of domestic solid waste and materials from residences and participating commercial units within the City, all as provided in this Agreement, and

WHEREAS, the Contractor desires to enter into an Agreement with the City and has agreed to be bound by the Ordinance and this Agreement to provide such collection, transportation, and disposal pursuant to the Contractor's bid proposal, the terms and conditions set forth in the City's Request for Proposal, the Ordinance and provisions of this Agreement (collectively, the "Services"), and

WHEREAS, a building, or portion thereof, designated for occupancy exclusively for residential purposes, and having cooking facilities and separate sanitary facilities, not including a license nursing home ("Residential Unit") and any premises receiving Services from the designated collector as provided for in 54.09 Contracts ("Participating Units") shall be serviced in accordance with the Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and considerations set forth herein, the Parties agree as follows:

AGREEMENT

The City of the Village of Douglas Ordinance is incorporated herein, with the Request for Proposal, by reference for such purpose.

A. Definitions

Applicable Law. Applicable Law means any applicable law (whether statutory or common), including statutes, ordinances, regulations, rules, governmental orders, governmental decrees, judicial judgments, constitutional provisions, and requirements of any kind and nature promulgated or issued by any governmental authority claiming or having jurisdiction.

Recyclable Material. Recyclable Material consists of any material or substance at the locations where Services will be provided that can be put to beneficial re-use or sold in recognized markets for purposes other than disposal, including, without limitation, uncontaminated non-hazardous corrugated cardboard, white paper, newsprint and other paper; plastics and plastic film; ferrous and non-ferrous metals; and glass. Recyclable Material specifically includes those materials listed in Ordinance 54.02 Recyclable Materials.

Solid Waste. Solid Waste is any nonhazardous solid waste generated at City's locations where Services will be provided that is not excluded by the provisions of this Agreement. Solid Waste shall not include any Unacceptable Waste.

Unacceptable Waste. Unacceptable Waste means: (1) Hazardous Waste; (2) radioactive, volatile, corrosive, highly flammable, explosive, biomedical, infectious, biohazardous, or toxic waste as defined by Applicable Law; or (3) any otherwise regulated waste.

Waste Material. Waste Material is all Solid Waste and Recyclable Material that are not excluded by this Agreement. Waste Material does not include any Unacceptable Waste.

All words or phrases not defined herein shall have the same meaning given to such words and phrases by the Ordinance, as may be amended from time to time. In the event of a discrepancy between the definitions in this Agreement and the Ordinance, the Ordinance shall control.

B. Collection of Domestic Solid Waste, Recyclable Materials, Yard Waste, Bulk Refuse, Hazardous Waste

1. During the term of this Agreement, unless earlier terminated in accordance with the provisions hereof, the Contractor shall have the exclusive, revocable right to provide the Services to Residential and Participating Units in the City.
2. Domestic Solid Waste: The Contractor shall collect, transport, and properly dispose of all Domestic Solid Waste from all Residential Units and other Participating Units within the City and all City facilities (City Hall, Police Department, and Department of Public Works), subject to the terms of this Agreement and Ordinance. The Contractor shall be solely responsible for billing and collecting its charges for such Services. Domestic Solid Waste shall be disposed in an approved and permitted disposal site that is licensed by the State of Michigan Department of Natural Resources and Environment (DNRE) or the Michigan

Department of Environment, Great Lakes, and Energy (EGLE). The Contractor will specify the name of disposal sites and provide copies of the applicable permits & licenses. City representatives may inspect identified disposal sites at any time to determine compliance with sanitation requirements. Domestic Solid Waste shall be separated and contained in an approved container.

3. **Recyclable Materials:** The Contractor shall provide bi-weekly curbside pick-up of Recyclable Materials to all locations receiving Domestic Solid Waste pick-up upon notice from resident that wish to have such service. The Contractor shall collect and transport Recyclable Materials from all Residential Units and Participating Units within the City subject to the terms of this Agreement and Ordinance. Recyclable Materials shall be delivered to an appropriate recycling facility. The Contractor shall be solely responsible for billing and collecting its charges for such Services from such owners or occupants. Contractor shall provide, at a minimum, pickup of the following materials: newspapers, magazines, corrugated cardboard, junk mail, paperboards, all glass bottles and jars, aluminum and steel cans, household plastics #1 thru #7 (with exceptions); and any other material deemed recyclable and mutually acceptable by the City and the Contractor.
4. **Yard Waste:** The Contractor shall collect and transport Yard Waste from all Residential Units and Participating Units within the City subject to the terms of this Agreement and Ordinance. Residential Units and Participating Units must place yard waste in approved bins on the curb for pick-up. Brush and branch clippings may be bundled up and tied into 4-foot lengths no larger than 2-feet in diameter. The bundle may then be placed on the curb. The Contractor shall place all collected yard waste in a compost facility licensed by the Michigan Department of Natural Resources and Environment (DNRE) or the Michigan Department of Environment, Great Lakes, and Energy (EGLE). The Contractor will specify the name of compost facilities to be used and provide copies of the applicable permits & licenses. City representatives may inspect identified compost facilities at any time. Service shall be provided from the first collection date in April through the last collection date in November each year during the term of service. Yard waste shall be separated as required by the City and contained in an approved container. The Contractor shall be solely responsible for billing and collecting its charges for such Services from such owners or occupants. Contractor shall also permit the City to contract independently for composting Services and/or develop proprietary programs for residential composting.
5. **Bulk Refuse Service:** The Contractor shall make available a program for the Residential Units and Participating Units to independently pay and schedule a pickup of bulk items by calling the following number: 877-698-7274.

Hazardous Waste Collection Day: The Contractor shall provide one annual household Hazardous Waste collection day event, to be held on agreed upon dates and at 4368 60th Steet, Holland, MI 49423, during the term of this Agreement with the first collection to be held in 2023. Each Residential Unit and Participating Unit currently receiving Domestic Solid Waste and Recyclable Material services shall be notified of the collection date, time, appropriate materials accepted. Residents wishing to participate in event must go to 4368 60th St., Holland MI 49423 prior to event and register and pickup voucher to be used day of event. If voucher is not picked up prior to event that resident will not be allowed to participate in that year's event. This process helps gauge participation prior to the event to ensure proper coverage. The Hazardous Waste charge is an additional charge above the Domestic Solid

Waste and Recycling Material services fee (see Exhibit A). This service is not open to any commercial or industrial business in the city. The Contractor shall dispose of hazardous items in an approved and permitted disposal site that is licensed by the State of Michigan Department of Natural Resources and Environment (DNRE). The Contractor will specify the name of disposal sites to be used and provide copies of the applicable permits & licenses. City representatives may inspect identified disposal sites at any time to determine compliance with sanitation requirements. All Hazardous Waste shall be separated and collected by collectors privately contracted for by the person who produced the waste and shall otherwise comply with the provisions of this Agreement and the City's Ordinance.

6. Material shall pass to Contractor when loaded into Contractor's collection vehicle or otherwise received by Contractor. Title to and liability for any Unacceptable Waste shall at no time pass to Contractor.

If Unacceptable Waste is discovered before it is collected by Contractor, Contractor may refuse to collect the entire Waste Container that contains the Unacceptable Waste. In the event Unacceptable Waste is present but not discovered until after it has been collected by Contractor, Contractor may, in its sole discretion, remove, transport, and dispose of such Unacceptable Waste at a facility authorized to accept such Unacceptable Waste in accordance with Applicable Law and charge the depositor or generator of such Unacceptable Waste for all direct and indirect costs incurred due to the removal, remediation, handling, transportation, delivery, and disposal of such Unacceptable Waste. The City shall provide all reasonable assistance to Contractor in the Contractor's investigation to determine the identity of the depositor or generator of the Unacceptable Waste and the Contractor's efforts to collect the costs incurred by Contractor in connection with such Unacceptable Waste. Subject to the City's providing all such reasonable assistance to Contractor, Contractor shall release City from any liability for any such costs incurred by Contractor in connection with such Unacceptable Waste, except to the extent that such Unacceptable Waste is determined to be attributed to the City.

7. Homeowner Associations: Associations legally incorporated or not, may have separate service arrangements and separate charges if mutually agreed upon between the City and the Contractor. In the event no agreement can be reached between the Association and the Contractor, the Residential Unit will be billed by the Contractor at the Domestic Solid Waste and Recyclable Material service fee in effect at the time. If an Association utilizes a 2-, 4-, 6-, or 8-yard dumpster for Domestic Solid Waste and/or Recyclable Material, the association will be charged in accordance with Exhibit A.
8. Seasonal Service: A Residential Unit or Participating Residential Unit may subscribe to Seasonal Service at rates set forth in Exhibit A. Seasonal Service shall be in all respects identical to regular service (and any other services for which the Residential Unit or Participating Unit may subscribe) except for the term which shall be from May 1 through October 1 each year.
9. Contractor shall Provide pick-up at the front curb of the Residential Unit or Participating Unit to be served, or in the designated "garbage area" located on the premises provided that such designation meets prior approval of the owner, association, Contractor, and the City.
10. Provide weekly pick-up at all residential condominiums in multiple-family structures in the

City, unless otherwise agreed upon by the City. The Contractor will supply, empty, and maintain an adequate number of fully enclosed metal refuse containers for the storage of refuse at multi-family condominium unit buildings. The Contractor agrees to provide additional pick-ups per week upon request of the property owner. The Contractor agrees that they will bill the property owner directly for this additional service. A single container may service all units in a multiple family condominium, or additional containers shall be provided as needed. The size and number of containers at multiple family condominiums shall be mutually decided by the parties.

11. The Contractor shall not landfill uncontaminated Recyclable Materials. Ownership of Recyclable Materials is vested in the Contractor when the items are placed in the collection vehicle. The Contractor shall be responsible for handling, processing, and marketing the Recyclable Material to the aftermarket and is entitled to all proceeds from the sale of Recyclable Materials. The Contractor shall pick-up Recyclable Materials on the same day as Domestic Solid Waste pick-up. Vehicles used to collect Recyclable Materials will be separate from vehicles used for Domestic Solid Waste pick-up or will be designed specifically to keep waste and recyclables separated in different compartments. All Recyclable Material shall be separated and contained in a recycling container furnished by the Contractor. The City's goal is a 60 percent or higher recycling rate.
12. Private Property Collection and Return Service: Private Property Collection and Return Service is the Contractor's entry of the premises of a Residential Unit or Participating Unit in order to collect Domestic Solid Waste, Recyclable Materials and/or Yard Waste from a designated location and return the empty container(s) to a designated location. Private Property Collection and Return Service is offered for those that are legally disabled for an additional monthly charge (see Exhibit A), with the following guidelines: containers must be located in the open, and in view from the road, driveway cannot be more than 150 feet long or have an excessive incline or decline, and driveway must be cleared of all snow and ice, or debris on day of service or it will not be serviced, and resident shall be required to wait till next service day. This Agreement does not preclude Contractor from making similar arrangements with non-disabled owners or occupants.
13. Route: The Contractor shall submit a map designating the collection routes with days of pick-up to the City for its approval. The Contractor may from time-to-time submit changes in routes or days of collection to the City for approval. Upon City approval of the proposed changes, Contractor shall promptly give written or published notice to the affected residents. The City may be divided into different days of collection, if necessary, but on the given day for collection, all waste types should be collected at a given address. However, it is preferred that all residential collections be done on the same day of the week.
14. Uniformity of Services: The Contractor shall provide the Services in a uniform manner to all Residential Units and Participating Units. If the Contractor requires Residential Units or Participating Units to enter into a written agreement for any Service provided, Contractor shall do so using a written agreement which comports with this Agreement and the Ordinance and has been approved by the City.
15. Compliance with laws: The Contractor agrees that all Domestic Solid Waste, Yard Waste, and Bulk Refuse collected pursuant to this Agreement shall be disposed of only in licensed landfills and in accordance with all applicable Michigan and federal laws and regulations,

and all ordinances, rules, and regulations of the City. The Contractor agrees that all Recyclable Materials shall be prepared for and delivered to a secondary market (which may include a lawfully operating recycling facility) in accordance with all applicable Michigan and federal law and regulations, and all ordinances, rules, and regulations of the City. The Contractor shall obtain and maintain all licenses, permits, or other approvals required by Applicable Law to perform its Services pursuant to this Agreement. The Contractor agrees that all Services provided herein, including without limitation collection, transportation, and disposal activities shall be conducted in accordance with applicable Michigan and federal laws and regulations, and all ordinances, rules, and regulations of the City.

16. Contractor may provide contracted-for Services to Residential Units or Participating Units for all types of Domestic Solid Waste not directly covered by this Agreement, to be billed by the Contractor to the resident, including large quantities of earth, sod, rocks, concrete, rubble and refuse from the remodeling, construction, and demolition of buildings, excavations, and other materials, except for poisonous and toxic materials and large quantities of liquid requiring tank truck disposal equipment. On request, the Contractor will furnish estimates to residents for the cost of removal of any materials pursuant to this paragraph.
17. Commercial or Industrial Refuse: The Contractor shall not be required under the terms of this Agreement to collect refuse from any commercial or industrial establishment. The Contractor may, at their option, contract with firms, individuals, or agencies for collection service outside the scope of this Agreement, subject to any regulation governing refuse disposal contractors generally, and providing such operation shall not interfere with the satisfactory carrying out of this work under this Agreement.

C. Collection Schedule; Publication of Notice:

1. Domestic Solid Waste collection shall take place each Monday morning not earlier than 7:00 a.m. and not later than 7:00 p.m., except in the event of an emergency when so authorized by the City Manager. Recyclable Materials collection will take place twice per month on a routine schedule coinciding with the Domestic Solid Waste collection. All collection and route schedules and amendments thereto are subject to the prior written approval of the City Manager and shall be filed with the City Clerk. Exceptions to collection hours shall only be made upon the mutual agreement of the City and the Contractor, or when the Contractor reasonably determines that an exception is necessary in order to complete collection on an existing collection route due to holiday catch-up or unusual circumstances.
2. Regular collection shall not take place on a holiday. In the event a holiday falls on a Monday, the collection service day that week will be on Tuesday. If the holiday falls on any other day, the collection service day will remain unchanged. For purposes of this Section, 'holiday' means New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day. Services may also be interrupted/delayed due to acts of God (weather, etc.).
3. The Contractor shall not make any changes to its schedules or operation affecting the City without receiving written approval from the City Manager at least thirty (30) days prior to the implementation of such a change. The Contractor shall disseminate, at its expense, notices to residents of any changes to the schedule or operation.
4. The Contractor shall offer Yard Waste collection service within the City with a weekly

pickup from April 1 through November 30. If the volume of Yard Waste collected increases enough, as reasonably determined by the City and Contractor, to warrant additional pickups, the City shall coordinate those additional dates with the Contractor, if availability exists from Contractor. Additional charges may be assessed for this service. The Contractor shall monitor and keep a record of the number of yard waste containers being collected. This information shall be made available to the City upon request. Any excess yard waste outside of the 96-gallon container will be charged per yard bag (see Exhibit A) and will be the responsibility of the resident.

D. Container; Method of Collection:

1. The Contractor, at its own expense, shall provide Residential Units and Participating Units with the following:
 - a) 64 or 96-gallon Domestic Solid Waste container(s); and
 - b) 96-gallon Recyclable Materials container(s); and
 - c) 96-gallon containers for Yard Waste upon request.

The Contractor shall provide all containers for Residential Units and Participating Units, whether for domestic solid waste, recyclables, or yard waste, required under this Agreement. The Contractor shall provide one container per Residential Unit or Participating Unit per collection type. Containers shall consist of metal, fiberglass, plastic, or other substantial construction approved by the City. All containers shall have handles, tight fitting covers, and shall not exceed 96-gallons each in capacity. Additional containers that may be requested by Residential Units or Participating Units shall be at the expense of the Residential Unit or Participating Unit and the Contractor shall bill the Residential Unit or Participating Unit directly for additional containers (see Exhibit A). Additional containers shall be billed at a consistent/uniform cost to all Residential Unit or Participating Unit.

The Contractor agrees that a 64-gallon container may contain up to 70 pounds of Domestic Solid Waste. Further, Contractor agrees that a 96-gallon container may contain up to 100 pounds of Domestic Solid Waste or Recyclable Material. The Contractor shall not be required to collect any Domestic Solid Waste or Yard Waste not properly contained in a container or yard bag.

2. The Contractor must exercise due care in preventing damage to containers and shall return containers in an upright position. Residents will be responsible for cleanliness, care, and storage of containers in between pick-up services.
3. Containers damaged through the negligence or carelessness of the owner or occupant of a Residential Unit or Participating Unit shall be replaced by the Contractor and the cost thereof may be charged to the owner or occupant. The Contractor will replace containers which have been damaged by the Contractor's negligence or willful misconduct with an exception to normal wear and tear caused pursuant to the Services provided under this Agreement.

E. Further Obligations of the Contractor:

1. The Contractor shall provide safe, clean, compaction type collection trucks displaying

Contractor's name. All equipment used by the Contractor shall be maintained in a safe and reasonably clean condition and operated in a manner which does not create a nuisance. Collection trucks shall not be parked on City streets except as is reasonably necessary in connection with the provision of Services. Collection trucks of an appropriate size shall be used to provide Services on streets that are narrower than typical City streets. The Contractor shall maintain an adequate number of vehicles and employees to provide the Services.

2. The Contractor shall perform all collection and disposal Services rendered hereunder in a neat, orderly, and efficient manner and shall endeavor to use care and diligence in the performance of this Agreement. All facilities, vehicles, and equipment used by Contractor shall meet all federal and state of Michigan requirements for safety and sanitation. The Contractor shall endeavor to use due care to prevent materials from being spilled or scattered during the transportation process. If materials of any kind are spilled during transportation, the Contractor shall promptly clean up spilled materials.
3. Contractor shall provide neat, orderly, and courteous personnel on its collection crews; and provide courteous and knowledgeable personnel in its customer service function. Contractor personnel shall be dressed in a neat and professional manner and shall carry official company identification and to present it upon request. All vehicle drivers are to carry a valid Michigan State driver's license for the class of vehicle operated and shall obey all traffic regulations, including weight and speed limits. The Contractor shall hire and pay its workers as employees and not as independent contractors. Persons hired by the Contractor shall not be deemed to be employees of or otherwise in any joint venture or other relationship with the City. The Contractor shall comply with all Michigan and federal laws, regulations and executive orders relating to hiring, hours of work, manner of pay, workers' compensation, and unemployment benefits.
4. Provide Services for the collection of bulk refuse. The Contractor shall dispose of bulk items in an approved and permitted disposal site that is licensed by the State of Michigan Department of Natural Resources and Environment (DNRE). The Contractor will specify the name of disposal sites to be used and provide copies of the applicable permits & licenses. City representatives may inspect identified disposal sites at any time to determine compliance with sanitation requirements. All bulk refuse shall be separated and must be removed using an approved method. Approved methods of removal shall be limited to arrangements with the Contractor or private arrangements to transfer the bulk refuse to an appropriate disposal site or facility.
5. Contractor shall conduct two (2) inbound material sampling audits per year at the Recycling Material recovery facility, reporting back to the City contamination rates for the Recyclable Materials collected from City routes and a list identifying principal causes for contamination. Annually, the Contractor shall provide the City with data including total tonnage of waste material collected, total tonnage of Recyclable Material collected, total tonnage of Recyclable Material diverted to a land fill, and resident participation rate in the City's recycling program. Upon request, Contractor shall make available to the City any additional data and/or statistics Contractor has on record relative to the City's provided Services.
6. Contractor shall tag any materials left at the curb indicating why they were not taken, along with a phone number to call the local office for customer questions.

7. Contractor is responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the work of this Agreement.
8. Contractor shall not enter private driveways except as permitted by this Agreement and shall endeavor to take all necessary precautions for the protection of public or private property. The Contractor shall be responsible for repairing or replacing any damage to public or private property caused solely due to Contractor's negligence or willful misconduct, with an exception to normal wear and tear, caused pursuant to the performance of Services under this Agreement. All property which suffers damage caused by the Contractor's negligence or willful misconduct, including sod, mailboxes, Domestic Solid Waste or Recyclable Materials containers, shall be repaired or replaced to equivalent quality at the time of damage at no extra charge to the property owner or the City.
9. Contractor shall prohibit any drinking of alcoholic beverages or use of a controlled substance, except by a doctor's prescription, by its drivers and crew members while on duty or in the course of performing their duties under this Agreement. Contractor employees shall be specifically prohibited from driving while impaired by alcohol or any controlled substance. In the event that any of the Contractors employees are deemed by the City to be unfit or unsuitable to perform the Services under this Agreement as a result of intoxication, drug use, or by virtue of abusive or obnoxious behavior, then, upon prior formal written request of the City stating the reason of such removal in detail, the Contractor, if such allegations are verified, shall remove such employee from work within the City and furnish a suitable and competent replacement employee.
10. Contractor shall provide a safety plan for emergencies and/or accidents.
11. Contractor shall obtain a business license with the City as provided for in Ordinance Chapter 110 Business Licensing before engaging in the business of collecting, transporting, delivering, or disposing of Domestic Solid Waste, Recyclable Materials, commercial or construction debris, garbage, hazardous, or industrial solid waste in the City.

F. Obligations of the City:

The City will be responsible for uploading the Domestic Solid Waste and Recyclable Materials schedule to the City's website and in the determination of the City a release of any other media article that would assist the Residential Units and Participating Units to gather information concerning the Services.

G. Service Investigation and Complaints:

1. All complaints made directly to the Contractor shall be given courteous attention. In the case of alleged missed scheduled collections, the Contractor shall investigate; and if such allegations are verified, shall arrange for the collection of the uncollected refuse no more than 48 hours after the complaint is received (weekends excluded). The Contractor shall maintain this toll-free number, 877-698-7274, for this use of Residential Units and Participating Units served under the Agreement. In the event of a billing dispute, Contractor shall respond fully to customer within one week of receiving a complaint.

2. The Contractor shall maintain an adequately staffed office and regular office hours for the receipt of service calls, questions, and complaints regarding the Services. The Contractor agrees to maintain regular contact with the City for the purpose of receiving and responding to such questions and complaints.
3. The Contractor agrees to record all complaints and requests for investigations received at its designated office or at Douglas City Hall on a service investigation system. The service investigation system shall indicate the date and time the complaint or request was received, the date and time the Contractor was notified if such complaint or request for investigation was received by the City, the name, address, and telephone number of the complainant, and the nature of the complaint or investigation. The Contractor shall retain copies of the service investigation and shall supply a copy to the City Manager or his/her designee upon request.
4. Upon receipt of a complaint or request for investigation, Contractor agrees to investigate the incident and take such corrective action as is necessary to comply with its obligations under this Agreement, and all ordinances, rules, and regulations of the City. When the Contractor is at fault due to its negligence or willful misconduct, and the Contractor receives notice of the complaint by 3:00 p.m., corrective action shall be taken within twenty-four (24) hours after the Contractor is notified of the incident. If the Contractor receives notice of the complaint after 3:00 p.m., corrective action shall be taken within forty-eight (48) hours after the Contractor is notified of the incident. In the event of a difference of opinion as to the validity of the complaint or the fault or responsibility of the Contractor, the parties shall take mutual decision as to how to redress the complaint.
5. Upon completion of its investigation and the taking of corrective action as required by this Section, the Contractor agrees to record the nature of the corrective action taken and the date and time of such action. The Contractor shall retain the completed service investigation and deliver a copy to the City Manager or his or her designee upon request.

H. Compensation:

1. The Contractor shall directly bill each Residential Unit and Participating Unit for the collection of Domestic Solid Waste, Rear Yard or Private Property Collection and Return Service, and Yard Waste (if requested) in the amounts set forth in the rate schedule sheet incorporated herein and attached as Exhibit A. The Contractor shall include all fees for the collection and disposal of Recyclable Materials and there shall be no separate charge applied to the Residential Units and Participating Units for recycling services.
2. The Contractor shall provide the Residential Units and Participating Units with various choices for subscription service and payments to include:

Payment Terms:

Net 30 days - The Contractor will bill the Residential Unit or Participating Unit the following rates, per Exhibit A, for Domestic Solid Waste and Recyclable Material

Services in advance and shall be paid unconditionally and in full within thirty (30) days from the date of receipt of invoice by the Residential Unit or Participating Unit. All unpaid invoices shall carry interest at the rate of 1.5% per month or, if lower, the maximum rate permitted by Applicable Law, until the balance is paid in full.

Annual - Residential Units or Participating Units can pay for 12 months in advance subject to any upward or downward adjustment of the fee pursuant to the fuel surcharge described in Section H.6. No refunds or prorations will be given.

Service Options: 64-Gallon Domestic Solid Waste Container
96-Gallon Domestic Solid Waste Container

3. The Contractor shall be entitled to compensation for collecting Bulk Refuse in such amounts as it typically charges, as agreed by the Residential Unit and Participating Unit.
4. Residential Units and Participating Units shall be offered various payment options for Services, including payment by credit or debit cards.
5. The compensation set forth in this Section shall be the only compensation paid to the Contractor for Services provided under this Agreement.
6. A Fuel Recovery Fee shall be assessed after year 1 and applied on a per residence/month basis, in addition to the Monthly Charge. The Base Price for diesel fuel shall be set at \$5.00/gallon. Price will be based on the DOE Index for Highway Diesel – Midwest Index of fuel rise above the "base price," a surcharge of \$0.04/residence/month shall be applied for every \$0.10/gallon increment of increase in Contractor's cost of fuel above the Base Price. No adjustments made for pricing below \$5.00 per gallon.
7. The Fuel Recovery Fee will be added to the residents' rates at the beginning of each contract term and will be reviewed annually using the most current DOE data one month prior to annual start.
8. Pass Through – The Monthly Charge may be able to be increased, upon thirty (30) days written notice, due to future and certain increases in Federal, State or local taxes (excluding income taxes and property taxes), and any charges, surcharges, and fees imposed by governmental authorities on Contractor's collection Services, processing facility for recycling or disposal site, and due to laws, rules regulations and ordinances which are passed after the date hereof which have the effect of increasing the collection Services, processing facility or the disposal site's direct costs. The Contractor shall not be entitled to any increase associated with violations of law, regulations, ordinances, or permit conditions.
9. The Contractor shall be responsible for, and the City shall bear no responsibility for, the assessment, billing, processing, and the collection of all charges imposed by the Contractor upon Residential Units and Participating Units. The Contractor may use only lawful means of collecting or attempting to collect delinquent charges owed by the owner or occupant of a Residential Unit and Participating Unit. If the Contractor suspends Services to a Residential Unit or Participating Unit as a result of nonpayment

of charges due to the Contractor, the Contractor shall notify Residential Unit, Participating Unit, and the City Manager seven (7) days prior to the suspension of service and shall provide written justification for the suspension of service.

I. Hold Harmless; Insurance; Letter of Credit:

1. The Parties agree to defend, indemnify, and hold harmless the other and officers, agents, and employees from and against any direct damage, claim (including reasonable attorney fees) for injury to or death of persons present on the property where Services shall be performed, or injury to or destruction of property, arising out of or directly in connection with any act of that party's negligence or willful misconduct or that party's breach of this Agreement. The Contractor's obligations under this Section shall survive the expiration or termination of this Agreement.
2. The Contractor shall defend, indemnify, and save harmless the City, and its departments, public officials and officers, agents, and employees from and against any fine, penalty, costs, or other charge (including without limitation, court costs and attorney fees) arising out of or in connection with the negligent performance of Contractor's Services or its failure to comply with all applicable laws, rules, and regulations governing the collection, transportation and disposal of all Domestic Solid Waste and other materials collected pursuant to this Agreement. Upon request of the City, the Contractor shall provide written documentation evidencing proper transportation and disposal of all materials collected by the Contractor pursuant to this Agreement. The Contractor's duties and obligations under this Section shall survive the expiration or termination of this Agreement.
3. Except for hazardous or toxic substances necessary for the operation of vehicles and office equipment used by the Contractor in the ordinary course of business, the Contractor shall not cause or permit any hazardous or toxic substances to be released, stored, produced, emitted, disposed of or used in connection with the Agreement or any act or omission of the Contractor or any agent or employee of the Contractor in the course of the performance of the Services provided per this Agreement or to the Residential Units and Participating Units. As used in this section, the term "hazardous or toxic substance or material" shall include, but not be limited to, any material or substance which is deemed a hazardous substance pursuant to the United States Environmental Protection Agency, any Applicable Law, Comprehensive Environmental Response, Compensation and Liability Act, 42 USCA §9661 et seq. as amended, or pursuant to the Michigan Natural Resources and Environmental Protection Act, MCLA 324.101, et seq. as amended, and rules and regulations promulgated under either Act. The Contractor shall hold the City harmless from, indemnify it for, and defend it against any and all cost, claims, losses, liability, damages, administrative and criminal proceedings, or other actions as a result of the Contractor's breach of such condition; provided, however, that in no event shall the Contractor have any liability to the City, under this Section or otherwise, solely as a result of the unlawful act or omission of the owner or occupant of a Residential Unit or Participating Unit. The Contractor's obligations under this Section shall survive the expiration or termination of this Agreement.

4. The Contractor shall secure and maintain, for the duration of the term of this Agreement, workers' compensation insurance, Contractor's pollution liability insurance, and general liability insurance for bodily injury and property damage in an amount not less than \$1,000,000 per person and \$2,000,000 per occurrence for bodily injury, and not less than \$500,000 per occurrence for property damage. Any policy maintained to satisfy this requirement shall be placed with insurance carriers fully licensed and authorized to do business in the state of Michigan. The City, its departments, public officials and officers, employees, and agents shall be additional insureds on all such policies of insurance (except worker's compensation) via blanket-form endorsement. The Contractor shall deliver an ACORD certificate of insurance to the City. Contractor shall continuously maintain required insurance coverage and shall assume full responsibility for the Contractor's work from loss or damage and shall protect all public and private property from injury or loss arising in connection with the Contractor's work.

J. Non-Performance:

In the event that the Contractor shall fail, neglect, or refuse to perform any or all of its duties, obligations, or responsibilities under this Agreement, the City may, after thirty (30) days written notice to the Contractor, perform such duties, obligations, or agreements, or have such duties, obligations, or agreements performed and charge all costs thereof to the Contractor, and the Contractor shall pay all of said costs to the City. If such failure, neglect, or refusal continues for 30 days after such written notice, the City shall exercise its right of termination under Section K, Right of Termination; Notice, of this Agreement, and pursue any and all legal remedies to which it may be entitled.

K. Right of Termination; Notice:

1. Either party shall have the right to terminate this Agreement in the event of a material breach by the other party of any of the covenants, terms, or conditions of this Agreement and such material breach or nonperformance is not substantially cured and continues for a period of 30 days after written notice specifying such material breach or nonperformance in reasonable detail, is provided to the other party. However, if the breach cannot be substantially cured within thirty (30) days, the Agreement may not be terminated if a cure is commenced within the cure period and for as long thereafter as a cure is diligently pursued provided both parties agree. Upon termination, the Residential Unit or Participating Unit receiving Services shall pay Contractor only such charges and fees for the Services performed on or before the termination effective date and Contractor shall collect its equipment, and shall have no further obligation to perform any Services under this Agreement.
2. Either party shall have the right to terminate this Agreement upon prior written notice, in the event that the other party ceases operation of its business by reason of insolvency, bankruptcy, or similar proceeding, whether voluntary or involuntary, or for any other reason. Notwithstanding the foregoing, upon the occurrence of such event, a Residential Unit or Participating Unit receiving Services shall be liable to pay Contractor for all the Services performed till such termination effective date.

3. The City shall have the right to immediately terminate this Agreement in the event Contractor fails to obtain or maintain any licenses, permits, or other approvals required to provide the Services or fulfill its obligations under this Agreement.
4. In the event of a termination under Section 1, 2 or 3 a Residential Unit or Participating Unit receiving Services shall pay Contractor only such charges and fees for the Services performed on or before the termination effective date and Contractor shall collect its equipment. The City acknowledges its obligation, in the event of a termination of this Agreement, to mitigate its damages by engaging a different contractor to render the Services as soon as reasonably practicable after the date of termination. The Contractor shall remain liable to the City for any damages the City may sustain as a result of the Contractor's breach in excess of any such mitigation.
5. In addition to any other remedies available under this Agreement or at law or equity, the prevailing party in any lawsuit between the City and the Contractor to enforce any provision of this Agreement may recover its actual reasonable costs, including reasonable attorney's fees and other legal expenses incurred to investigate, bring, maintain, or defend any action from its first accrual or first notice thereof through any and all appellate and collection proceedings. To the extent not otherwise prohibited by law, the parties agree that the jurisdiction and venue for any action brought pursuant to or to enforce any provision of this Agreement shall be exclusively in the state courts in Allegan County, Michigan.
6. In the event of a termination of the Agreement, Contractor shall endeavor to use its best efforts to transition the Services to a new contractor in order for Residential Units and Participating Units receive continuous and uninterrupted service.

L. Assignment:

1. The Parties shall neither assign this Agreement nor any part thereof, to any person, firm, or organization unless said assignment is first approved in writing by the other party. The Parties acknowledge that such written approval may not be unreasonably withheld, delayed or conditioned by the other party. Any attempt to assign this Agreement without prior approval shall render the Agreement null and void.

M. The Term of Agreement:

1. This Agreement shall be for a term starting on December 1, 2022 and ending November 30, 2025. It is intended that the term of this Agreement shall be for three (3) years with two (2) optional one (1) year extensions unless earlier terminated. The Agreement may be terminated by either party within one hundred eighty (180) days by written notice based on the terms and conditions of the Agreement. The Agreement may be terminated by either party without cause with at least thirty (30) days' prior written notice by mutual agreement or in the event of substantial failure to perform with the terms set forth in the Agreement as described in the Agreement as set forth above. Should extensions be agreed upon, the Parties retain the right to modify elements of the Agreement, if necessary, as addendums.

N. Miscellaneous Provisions:

1. Public Education and Community Outreach: The Contractor may develop Public Education and Community Outreach Programs in partnership with the City and other appropriate parties. The public education program may include information on recycling and waste reduction, in support of City, County, and State waste reduction programs and goals. To ensure message consistency, all materials must be pre-approved by the City.

The Contractor shall send a color brochure, or provide a website link, to all Residential Units and Participating Units within 30-days of being awarded the Agreement introducing their company, highlighting the start date, and describing services including graphics (specifically noting any changes). This brochure needs to be pre-approved by the City, and preparation and distribution is at the Contractor's expense/cost.

The Contractor may distribute a newsletter to all residents at least two (2) times a year, in the summer and in the winter. These newsletters need to be pre-approved by the City, and preparation and distribution are at the Contractor's expense/cost.

2. The terms of this Agreement may be modified, changed, or altered upon the mutual written agreement of the Contractor and the City. No such amendment shall be effective or binding unless it expressly makes reference to this Agreement, is in writing, and is signed by the Contractor and duly authorized representatives of the City.
3. This Agreement has been negotiated and prepared by the parties and their respective counsel and should any provision of this Agreement require judicial interpretation, the court interpreting or construing the provision shall not apply the rule of construction that a document is to be construed more strictly against one party.
4. Neither the City nor the Contractor shall be considered or construed as the agent of the other, nor shall either party have the right to bind the other in any manner whatsoever, and this Agreement shall not be construed as a contract of agency.
5. This Agreement shall be governed in all respects, whether as to validity, construction, performance or otherwise, by the laws of the State of Michigan.
6. If any paragraph, section, clause, or provision of this Agreement be ruled invalid or unenforceable by any court of competent jurisdiction, the validity or unenforceability of such paragraph, section, clause, or provision shall not affect the validity of any and all remaining paragraphs, sections, clauses, or provisions.
7. All notices, approvals, consents, requests, demands, or formal actions hereunder shall be in writing and mailed or delivered to the following addresses:

To the City: City of the Village of Douglas
 86 W. Center Street
 P.O. Box 757
 Douglas, MI 49406

Attn: City Manager

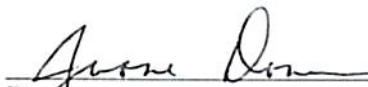
To the Contractor:
 Allied Waste Systems Inc.
 DBA Republic Service of Jenison
 2471 Wilshire Drive
 Jenison, MI 49428
 Attn: Jack Brown


The City or the Contractor may by written notice to the other, designate any additional or different addresses to which subsequent notices, approvals, consents, requests, demands, or formal actions shall be sent.

8. This Agreement constitutes the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes all prior conflicting oral or written representations, understandings, or agreements relating to the subject matter hereof, except, as a condition of entering into this Agreement, the City has relied upon all representations or warranties made by the Contractor in the course of the bidding process, the Agreement documents, and the discussions and negotiations between the Contractor and the City prior to the effective date of this Agreement, and the City continues to rely on said representations and warranties. This Agreement shall control with respect to any conflict between it and the representations or warranties of the Contractor. The Contractor acknowledges that the terms of this Agreement supersede any and all prior representations or warranties of the City, and that the City is not bound by any terms not contained herein.
9. Any failure to enforce any provision of this Agreement or waiver by either party of any breach by the other party of any provision of this Agreement shall not constitute a waiver of any other provision of this Agreement or any subsequent breach by that party of any provision of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date written below.

CITY OF THE VILLAGE OF DOUGLAS


 By: _____
 Its: Mayor


 By: Pamela Aalderink
 Its: Clerk

ALLIED WASTE SYSTEMS, INC. DBA REPUBLIC SERVICES OF JENISON


 By: Tom Mahoney

Its: General Manager

EXHIBIT A - RATE SCHEDULE

Unit	Year 1	Year 2	Year 3
Trash			
Smaller 64-Gallon Container, Cost/Household/Month, Weekly Pickup	\$ 16.68	\$ 17.51	\$ 18.39
Standard 96-Gallon Container, Cost/Household/Month, Weekly Pickup	\$ 16.68	\$ 17.51	\$ 18.39
Additional 64-gallon Container, Cost/Household/Month, Weekly Pickup	\$ 6.50	\$ 6.83	\$ 7.17
Additional 96-gallon Container, Cost/Household/Month, Weekly Pickup	\$ 6.50	\$ 6.83	\$ 7.17
2 YD Dumpster, Cost/Facility/Month, Weekly Pickup	\$ 70.00	\$ 73.50	\$ 77.18
2 YD Dumpster, Cost/Facility/Month, Bi-Weekly Pickup	\$ 65.00	\$ 68.25	\$ 71.66
2 YD Dumpster, Cost/Facility/Month, Monthly Pickup	\$ 55.00	\$ 57.75	\$ 60.64
2 YD Dumpster, Cost/Facility/Month, On-Call Pickup/Extra Pick-Up	\$ 150.00	\$ 157.50	\$ 165.38
4 YD Dumpster, Cost/Facility/Month, Weekly Pickup	\$ 85.00	\$ 89.25	\$ 93.71
4 YD Dumpster, Cost/Facility/Month, Bi-Weekly Pickup	\$ 75.00	\$ 78.75	\$ 82.69
4 YD Dumpster, Cost/Facility/Month, Monthly Pickup	\$ 65.00	\$ 68.25	\$ 71.66
4 YD Dumpster, Cost/Facility/Month, On-Call Pickup/Extra Pick-Up	\$ 150.00	\$ 157.50	\$ 165.38
6 YD Dumpster, Cost/Facility/Month, Weekly Pickup	\$ 105.00	\$ 110.25	\$ 115.76
6 YD Dumpster, Cost/Facility/Month, Bi-Weekly Pickup	\$ 90.00	\$ 94.50	\$ 99.23
6 YD Dumpster, Cost/Facility/Month, Monthly Pickup	\$ 70.00	\$ 73.50	\$ 77.18
6 YD Dumpster, Cost/Facility/Month, On-Call Pickup/Extra Pick-Up	\$ 150.00	\$ 157.50	\$ 165.38
8 YD Dumpster, Cost/Facility/Month, Weekly Pickup	\$ 135.00	\$ 141.75	\$ 148.84
8 YD Dumpster, Cost/Facility/Month, Bi-Weekly Pickup	\$ 108.00	\$ 113.40	\$ 119.07
8 YD Dumpster, Cost/Facility/Month, Monthly Pickup	\$ 91.80	\$ 96.39	\$ 101.21
8 YD Dumpster, Cost/Facility/Month, On-Call Pickup/Extra Pick-Up	\$ 150.00	\$ 157.50	\$ 165.38
Private Property Collection and Return Service (Disabled Only) Per Container	\$ 15.00	\$15.75	\$16.54
Seasonal Service	\$ 19.68	\$20.66	\$21.70

Unit	Year 1	Year 2	Year 3
Recycling			
Standard 96 Gallon Container, Cost/Household/Month, Weekly Pickup	N/A	N/A	N/A
Standard 96 Gallon Container, Cost/Household/Month, Bi-Weekly Pickup	Price is included in the Monthly Trash Rate		
Additional 96 Gallon Container, Cost/Household/Month, Weekly Pickup	N/A	N/A	N/A
Additional 96 Gallon Container, Cost/Household/Month, Bi-Weekly Pickup	\$ 6.50	\$ 6.83	\$ 7.17
2 YD Container Cost/Facility/Month, Weekly Pickup	\$ 63.00	\$ 66.15	\$ 69.46
2 YD Container, Cost/Facility/Month, Bi-Weekly Pickup	\$ 53.55	\$ 56.23	\$ 59.04
2 YD Container, Cost/Facility/Month, Monthly Pickup	\$ 47.12	\$ 49.48	\$ 51.95
2 YD Container, Cost/Facility/Month, On-Call Pickup/Extra Pick-Up	\$ 150.00	\$ 157.50	\$ 165.38
4 YD Container, Cost/Facility/Month, Weekly Pickup	\$ 76.50	\$ 80.33	\$ 84.34
4 YD Container, Cost/Facility/Month, Bi-Weekly Pickup	\$ 65.03	\$ 68.28	\$ 71.70
4 YD Container, Cost/Facility/Month, Monthly Pickup	\$ 57.22	\$ 60.08	\$ 63.09
4 YD Container, Cost/Facility/Month, On-Call Pickup/Extra Pick-Up	\$ 150.00	\$ 157.50	\$ 165.38
6 YD Container, Cost/Facility/Month, Weekly Pickup	\$ 94.50	\$ 99.23	\$ 104.19
6 YD Dumpster, Cost/Facility/Month, Bi-Weekly Pickup	\$ 80.33	\$ 84.35	\$ 88.56
6 YD Container, Cost/Facility/Month, Monthly Pickup	\$ 70.69	\$ 74.22	\$ 77.94
6 YD Container, Cost/Facility/Month, On-Call Pickup/Extra Pick-Up	\$ 150.00	\$ 157.50	\$ 165.38
8 YD Container, Cost/Facility/Month, Weekly Pickup	\$ 121.50	\$ 127.58	\$ 133.95
8 YD Container, Cost/Facility/Month, Bi-Weekly Pickup	\$ 103.28	\$ 108.44	\$ 113.87
8 YD Container, Cost/Facility/Month, Monthly Pickup	\$ 90.88	\$ 95.42	\$ 100.20
8 YD Container, Cost/Facility/Month, On-Call Pickup/Extra Pick-Up	\$ 150.00	\$ 157.50	\$ 165.38
Private Property Collection and Return Service	\$ 15.00		
Seasonal Service	Price is included in the Monthly Trash Rate		

All 2, 4, 6, and 8 yard recycle containers are Cardboard only (single stream or contamination with trash or yard waste could result in a charge to the user). Mixed recyclables are only permitted with a 96-gallon container. Call 877-698-7274 to contract this service.

Unit	Year 1	Year 2	Year 3
Yard Waste Additional Option			
Annual Charge is for a 96-gallon container plus 3 bio degradable paper bags per season (April 1- November 30")	\$ 140.00	\$ 147.00	\$ 154.35
Each Bag Over 3	\$ 3.00		
Bulk Refuse Additional Options			
Bulk Refuse Service Per Item	Call 877-698-7274 for pricing		
Hazardous Waste			
Annual event for all Residential Units and Participating Units to be charged to ALL trash customers per month	\$ 1.50	\$ 1.58	\$ 1.65

One Time Charges	
	Delivery/exchange/removal Charge
Residential Container	\$10 per cart
Residential Container - Replacement Cost	\$75 per cart
Front Load Containers (2, 4, 6, and 8 yard)	\$75 per container



MEMORANDUM

City Council Meeting
June 16th, 2025

TO: City Council

FROM: Lisa Nocerini, City Manager

SUBJECT: Offers Received – Douglas Police Station Property (47 W. Center Street)

The City has received formal interest in the sale of the Douglas Police Station, located at 47 W. Center Street. Bernie Merkle, the City's real estate listing agent, has confirmed that five (5) offers have been submitted for Council's consideration.

Each offer represents a unique proposal for future use of the property. These submissions vary in scope, vision, and proposed investment levels. Mr. Merkle will be prepared to present a summary of each offer and answer any questions the Council may have during the meeting.

Council is not expected to take action at this time. This discussion will serve as an opportunity to review the offers and begin consideration of the best path forward in terms of redevelopment, community alignment, and long-term benefit to the City.



2024-25 Budget Amendments

June 16, 2025

The Honorable Mayor North and
Members of the City Council:

Attached please find the recommended City budget amendment for all funds for the year ending June 30, 2025.

Michigan's Uniform Budgeting and Accounting Act, as amended by P.A 621 of 1978, requires subsequent amendments to the original adopted budget (General Appropriations Resolutions) for any function that exceeds its budget's appropriation.

General Fund Highlights

Overall revenues in the General Fund are expected to be higher than originally anticipated, resulting in an amendment increasing revenues by \$25,300. This is the result primarily due to interest income being higher than expected, as well as rental inspections fees and insurance reimbursements being more than originally planned.

For expenditures, the General Fund amendments are a collection of "clean up" adjustments. In total, the amendment reduces General Fund expenditures by \$55,300. The individual department adjustments are a combination of reductions for underspent expenditures such as attorney services and some modest overages such as higher than expected insurance benefits in the Building & Grounds department.

Altogether, the amendment to General Fund increases the currently planned increase to fund balance by \$80,600 (\$25,300 more revenue plus \$55,300 less expenditures). The General Fund is still anticipating a surplus at the end of the year.

Other Funds

The only funds with an amendment that reduces fund balance is the Major Streets and Municipal Building Funds. The Major Street Fund experienced higher than expected equipment use from the City's Equipment Rental Fund. As anticipated, the construction on 415 Wiley began and therefore the bond proceeds are being utilized to fund the construction. This resulted in a reduction to fund balance.

In all other funds, this proposed budget amendment increases fund balance as a result of spending less than budgeted.

We anticipate this is the final amendment to be presented to the Council for this fiscal year.

Recommended Motion:

I move to amend the City of the Village of Douglas 2024-2025 fiscal year budget to cover the anticipated activity for each of the funds in the attached summary of amendments.

Respectfully submitted,

Approved,

Your Plante Moran accounting team

Brian Camiller, CPA
Monika Fontaine, CPA



Lisa Nocerini
City Manager

**CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 18-2025

**RESOLUTION AMENDING THE BUDGET OF THE
2024/2025 GENERAL APPROPRIATIONS ACT
(Various Funds)**

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 16th day of June, 2025, at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, in accordance with the Uniform Budgeting and Accounting Act, Public Act No. 2 of 1968, as amended, and Chapter IX of the City Charter, the City Council of the City of the Village of Douglas adopted a General Appropriations Act to establish and approve of the City's budget for the fiscal year commencing July 1, 2024 and ending June 30, 2025.

WHEREAS, the City Manager and City Treasurer have recommended that said budget be amended based on new information now available;

WHEREAS, the City Council is authorized by statute to amend the budget throughout the fiscal year as it becomes apparent that a deviation from the original general appropriations act is necessary;

WHEREAS, the City Council is authorized by the City Charter to transfer appropriation balances, and to make additional appropriations during the fiscal year that do not exceed the amount of

actual and anticipated revenues, and unreserved fund balances and working capital balances, as estimated in the budget.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City Council of the City of the Village of Douglas (“Douglas”) does hereby amend the adopted and approved budget for fiscal year 2024/2025 by amending the various appropriations and interfund transfers as set forth in Exhibit A to this Resolution.
2. Any increases in funds appropriated for expenditures and interfund transfers shall be made from the unreserved fund balances or working capital balances of the various funds comprising the adopted and approved fiscal year 2024/2025 budget.
3. That any resolutions in conflict with this Resolution are deemed rescinded and revoked by the adoption of this Resolution.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 16th day of June, 2025

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Cathy North, Mayor

BY: _____
Laura Kasper, City Clerk

CERTIFICATION

I, Laura Kasper, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held June 16, 2025 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____

Laura Kasper, City Clerk

The following are the proposed budget amendments by fund:

Fund	Proposed Amendment to Revenues	Proposed Amendment to Expenditures	Proposed Net Revenues Over/(Under) Expenditures
General Fund (101)	\$ 25,300 <i>increase</i>	\$ (55,300) <i>decrease</i>	\$ 80,600 Increase to fund balance
Major Streets (202)	\$ - <i>no change</i>	\$ 18,100 <i>increase</i>	\$ (18,100) Decrease to fund balance
Local Streets (203)	\$ 14,800 <i>increase</i>	\$ (182,900) <i>decrease</i>	\$ 197,700 Increase to fund balance
Brownfield Redevelopment Authority (243)	\$ (433,089) <i>decrease</i>	\$ (525,000) <i>decrease</i>	\$ 91,911 Increase to fund balance
Water & Sewer Fund (450)	\$ 27,100 <i>increase</i>	\$ (3,675) <i>decrease</i>	\$ 30,775 Increase to fund balance
Municipal Building Fund (470)	\$ 80,000 <i>increase</i>	\$ 1,700,000 <i>increase</i>	\$ (1,620,000) Decrease to fund balance
Douglas Marina (594)	\$ 11,000 <i>increase</i>	\$ (2,900) <i>decrease</i>	\$ 13,900 Increase to fund balance

City of the Village of Douglas
Fiscal Year 2025 Budget Amendment Summary (BA-2)

Item 9D.

		Current Amended Budget	Proposed Budget Amendment	Proposed Amended Budget
General Fund (101) Combined with Marina Fund (594) for financial statement purposes				
Revenue: Positive/ (Negative) Change				
Dept 000	Interest income		5,000	
Dept 000	Business License Fees		(8,000)	
Dept 000	Police Administration Fee		(700)	
Dept 000	Rental Insepection Fees		15,000	
Dept 000	Donations		4,000	
Dept 000	Insurance Reimbursements		10,000	
Total Revenues		3,890,511	25,300	\$ 3,915,811
Expenditures: (Positive)/ Negative Change				
Dept 215 - CLERK/TREASURER	Training, insurance benefits, supplies		12,300	
Dept 223 - AUDITOR	Contractual services		500	
Dept 262 - ELECTION	Wages, supplies, postage		800	
Dept 265 - BUILDING & GROUNDS	Wages, insurance benefits		20,500	
Dept 266 - ATTORNEY	Contractual services		(25,000)	
Dept 463 - GENERAL STREETS & ROW	Wages		(25,000)	
Dept 701 - PLANNING & ZONING	Training, attorney services, engineering services		(44,400)	
Dept 751 - PARKS & RECREATION	Capital outlay		19,000	
Dept 850 - INSURANCE & BONDS	Liability and auto insurance		(14,000)	
Total Expenditures		3,693,381	(55,300)	3,638,081
Net Revenues and Expenditures		197,130	80,600	277,730
Beginning Fund Balance at July 1, 2024		1,429,715		1,429,715
Projected Ending Fund Balance at June 30, 2025		\$ 1,626,845		\$ 1,707,445
Major Streets (202)				
Revenue: Positive/ (Negative) Change				
			-	
Total Revenues		\$ 359,520	-	\$ 359,520
Expenditures Positive/ (Negative) Change				
Dept 464 - GENERAL STREETS WINTER	Equipment rent		18,100	
Total Expenditures		477,135	18,100	495,235
Net Revenues and Expenditures		(117,615)	(18,100)	(135,715)
Beginning Fund Balance at July 1, 2024		292,325		292,325
Projected Ending Fund Balance at June 30, 2025		\$ 174,710		\$ 156,610
Local Streets (203)				
Revenue: Positive/ (Negative) Change				
Dept 000	County Road funds		14,800	
Total Revenues		\$ 328,750	14,800	\$ 343,550
Expenditures Positive/ (Negative) Change				
Dept 463 - GENERAL STREETS & ROW	Repairs & Maintenance		(200,000)	
Dept 464 - GENERAL STREETS WINTER & ROW	Equipment rent		17,100	
Total Expenditures		766,022	(182,900)	583,122

City of the Village of Douglas
Fiscal Year 2025 Budget Amendment Summary (BA-2)

Item 9D.

Net Revenues and Expenditures

Current Amended Budget	Proposed Budget Amendment	Proposed Amended Budget
(437,272)	197,700	(239,572)

Beginning Fund Balance at July 1, 2024

241,194	241,194
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Projected Ending Fund Balance at June 30, 2025

\$ (196,078)	\$ 1,622
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City of the Village of Douglas
Fiscal Year 2025 Budget Amendment Summary (BA-2)

Item 9D.

		Current Amended Budget	Proposed Budget Amendment	Proposed Amended Budget
Brownfield Redevelopment Authority (243)				
Revenue: Positive/ (Negative) Change				
Dept 000	Federal Grants		(435,989)	
Dept 000	Interest income		2,900	
Total Revenues		\$ 540,989	(433,089)	\$ 107,900
Expenditures Positive/ (Negative) Change				
Dept 000	Blight removal		(525,000)	
Total Expenditures		594,852	(525,000)	69,852
Net Revenues and Expenditures		(53,863)	91,911	38,049

Note: Fund Balance is not reported since the Brownfield Redevelopment Authority is a component unit (full-accrual) activity.

City of the Village of Douglas
Fiscal Year 2025 Budget Amendment Summary (BA-2)

Item 9D.

		Current Amended Budget	Proposed Budget Amendment	Proposed Amended Budget
Water and Sewer Fund (450)				
Revenue: Positive/ (Negative) Change				
Dept 000	State grant		1,600	
Dept 000	Connection fees - Water		(7,500)	
Dept 000	Connection fees - Sewer		(12,000)	
Dept 000	Reimbursement from State		45,000	
Total Revenues		\$ 598,404	27,100	\$ 625,504
Expenditures Positive/ (Negative) Change				
Dept 536 - WATER SYSTEM	Wages, equipment rent		16,325	
Dept 537 - SEWER SYSTEM	Contractual engineer, construction		(20,000)	
Total Expenditures		693,000	(3,675)	689,325
Net Revenues and Expenditures		(94,596)	30,775	(63,821)
Beginning Fund Balance at July 1, 2024		208,386		208,386
Projected Ending Fund Balance at June 30, 2025		\$ 113,790		\$ 144,565
Building Fund (470)				
Revenue: Positive/ (Negative) Change				
Dept 000	Interest income		80,000	
Total Revenues		\$ 3,473,000	80,000	\$ 3,553,000
Expenditures Positive/ (Negative) Change				
Dept 265 - BUILDINGS & GROUNDS	Construction		1,700,000	
Total Expenditures		237,409	1,700,000	1,937,409
Net Revenues and Expenditures		3,235,591	(1,620,000)	1,615,591
Beginning Fund Balance at July 1, 2024		-		-
Projected Ending Fund Balance at June 30, 2025		\$ 3,235,591		\$ 1,615,591

City of the Village of Douglas
Fiscal Year 2025 Budget Amendment Summary (BA-2)

Item 9D.

		Current Amended Budget	Proposed Budget Amendment	Proposed Amended Budget
Douglas Marina (594) Combined with General Fund (101) for financial statement purposes				
Revenue: Positive/ (Negative) Change				
Dept 000	Transient slip		400	
Dept 000	Interest income		2,200	
Dept 000	Wade's Bayou park rental		8,400	
Total Revenues		\$ 212,750	11,000	\$ 223,750
Expenditures Positive/ (Negative) Change				
Dept 597 - DOUGLAS MARINA	Utilities		(2,000)	
Dept 597.001 - WADE's BAYOU	Construction		(2,900)	
Total Expenditures		151,450	(2,900)	148,550
Net Revenues and Expenditures		61,300	13,900	75,200
Beginning Fund Balance at July 1, 2024		90,693		90,693
Projected Ending Fund Balance at June 30, 2025		\$ 151,993		\$ 165,893



MEMORANDUM

CITY COUNCIL MEETING

June 16, 2025 at 6:00 PM

TO: Lisa Nocerini, City Manager

FROM: Monika Fontaine, Plante Moran

DATE: June 16, 2025

SUBJECT: Fiscal Year 2025- 2026 Budget Adoption
Resolution 19-2025

The attached budget is developed in compliance with the Douglas City Charter Chapter IX and the Uniform Budgeting and Accounting Public Act 2 of 1968 as amended. The public hearing and formal adoption of the annual budget will complete the final step in the months long process of workshops and discussions to prepare the next fiscal year budget.

The City's property tax millage rate remains at 13.0818. The City Council has chosen to not levy the maximum millage rate to keep taxes as low as possible. For the 2024 tax year, the City had the fifth lowest tax millage rate amongst cities in Allegan, Berrien, Ottawa, and Van Buren Counties.

The overall budget of the City is in balance with revenues exceeding expenditures.

I recommend that the Council adopt the proposed Fiscal Year 2025-2026 annual budget for the City of the Village of Douglas by approving Resolution 19-2025 General Appropriations Act.

CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN
RESOLUTION NO. 19-2025

**RESOLUTION ADOPTING GENERAL APPROPRIATIONS ACT
FOR THE FISCAL YEAR JULY 1, 2025 – JUNE 30, 2026**

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 16th day of June 2025, at 6:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____, and supported by Councilperson _____.

RESOLUTION

WHEREAS, pursuant to Chapter IX of the Douglas City Charter (“Charter”) and the Uniform Budgeting and Accounting Act, P.A. 2 of 1968, as amended (the “Act”), the City is required to pass a general appropriations act; and

WHEREAS, in accordance with the Charter and the Act, the City has provided the required notice and hearing; and

WHEREAS, in order to comply with the Charter and the Act, the City wishes to adopt an appropriation act pursuant to this Resolution.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. Title. This Resolution shall be known as the City of the Village of Douglas General Appropriations Act (Fiscal Year 2025-2026).
2. Chief Administrative Officer. The City Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this Act.
3. Fiscal Officer. The City Treasurer shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act.
4. Public Hearings on the Budget. Pursuant to the Act, notice of a public hearing on the proposed budget was published in a newspaper of general circulation as required by law, and a public hearing on the proposed budget was held on June 16, 2025. A copy of the proposed budget was available for public inspection as required by the Charter.
5. Estimated Revenues. Estimated City general fund revenues for fiscal year 2025-2026, including a charter operating millage of 13.0818 mills (inclusive of Headlee rollback), and various miscellaneous revenues shall total \$4,037,640.
6. Millage Levy. The Council of the City of the Village of Douglas shall cause to be levied and collect the general property tax millage against all classes of assessable property, at taxable valuations, as approved by the Board of Commissioners for Allegan County, the State Tax Commission, and any anticipated adjustments of the Michigan Tax Tribunal for the Fiscal Year July 1, 2025 through June 30, 2026 as follows:

Property Tax Millage

<u>Designated Purpose</u>	<u>Rate</u>	<u>Amount</u>
General Operating	13.0818	\$3,372,920

7. Estimated Expenditures. Estimated City general fund expenditures for Fiscal Year 2025-2026 for the various City activities are as shown in exhibit A.
8. Estimated revenues and expenditures by fund for all other funds as shown in exhibit B. The schedule of fees as amended is shown in exhibit C.

9. Adoption of Budget by Reference. The general fund budget for the City for 2025-2026 is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this Resolution. All other funds budgets for the City for 2025-2026 is hereby adopted by reference with revenues and activities as indicated in Section 8 of this resolution.
10. Appropriation not a Mandate to Spend. Appropriations will be deemed maximum authorizations to incur expenditures. The Fiscal Officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any order for expenditures that exceed appropriations.

Exhibit A: General Fund

FUND AND DEPARTMENT	DESCRIPTION	2023-24 ACTIVITY	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
101	GENERAL FUND	3,790,657	3,827,360	4,037,640
Totals for dept 000.000 -		3,790,657	3,827,360	4,037,640
TOTAL ESTIMATED REVENUES		3,790,657	3,827,360	4,037,640
APPROPRIATIONS				
101.000	LEGISLATIVE	14,712	10,698	21,110
172.000	MANAGER	173,241	178,264	196,690
215.000	CLERK/TREASURER	335,923	380,873	196,965
223.000	AUDITOR	7,500	10,100	10,100
253.000	TREASURER			183,030
257.000	ASSESSING	64,670	62,623	47,650
262.000	ELECTION	12,129	15,609	18,250
265.000	BUILDING & GROUNDS	225,322	271,428	268,355
266.000	ATTORNEY	60,506	16,708	85,000
301.000	POLICE	786,100	844,678	979,866
463.000	GENERAL STREETS & ROW	311,355	333,089	768,360
701.000	PLANNING & ZONING	375,342	290,579	412,035
751.000	PARKS & RECREATION	245,206	250,044	329,530
802.000	COMMUNITY PROMOTIONS	13,120	16,818	29,000
850.000	INSURANCE & BONDS	45,987	48,085	65,000
966.000	TRANSFERS OUT	1,917,298	415,520	365,520
TOTAL APPROPRIATIONS		4,588,411	3,145,116	3,976,461
NET OF REVENUES/APPROPRIATIONS - FUND 101		(797,754)	682,244	61,179
BEGINNING FUND BALANCE		2,227,464	1,429,715	2,111,959
ENDING FUND BALANCE		1,429,710	2,111,959	2,173,138

Exhibit B: All Other Funds

FUND	DESCRIPTION	2023-24 ACTIVITY	2024-25 ACTIVITY THRU 06/30/25	2025-26 REQUESTED BUDGET
ESTIMATED REVENUES				
Dept 000.000				
202	MAJOR STREET FUND	343,057	325,504	373,520
Totals for dept 000.000 -		343,057	325,504	373,520
TOTAL ESTIMATED REVENUES		343,057	325,504	373,520
APPROPRIATIONS				
Dept 463.000 - GENERAL STREETS & ROW				
202	MAJOR STREET FUND	198,086	265,488	360,845
Totals for dept 463.000 - GENERAL STREETS & ROW		198,086	265,488	360,845
Dept 464.000 - GENERAL STREETS WINTER & ROW				
202	MAJOR STREET FUND	64,073	130,974	159,365
Totals for dept 464.000 - GENERAL STREETS WINTER & ROW		64,073	130,974	159,365
TOTAL APPROPRIATIONS		262,159	396,462	520,210
NET OF REVENUES/APPROPRIATIONS - FUND 202		80,898	(70,958)	(146,690)
BEGINNING FUND BALANCE		211,424	292,325	221,367
ENDING FUND BALANCE		292,322	221,367	74,677
Fund 203 - LOCAL STREETS FUND				
ESTIMATED REVENUES				
Dept 000.000				
203	LOCAL STREETS FUND	298,567	331,578	446,350
Totals for dept 000.000 -		298,567	331,578	446,350
TOTAL ESTIMATED REVENUES		298,567	331,578	446,350
APPROPRIATIONS				
Dept 463.000 - GENERAL STREETS & ROW				
203	LOCAL STREETS FUND	176,551	286,307	368,056
Totals for dept 463.000 - GENERAL STREETS & ROW		176,551	286,307	368,056
Dept 464.000 - GENERAL STREETS WINTER & ROW				
203	LOCAL STREETS FUND	53,512	113,620	137,405
Totals for dept 464.000 - GENERAL STREETS WINTER & ROW		53,512	113,620	137,405
TOTAL APPROPRIATIONS		230,063	399,927	505,461
NET OF REVENUES/APPROPRIATIONS - FUND 203		68,504	(68,349)	(59,111)
BEGINNING FUND BALANCE		172,690	241,194	172,845
ENDING FUND BALANCE		241,194	172,845	113,734

Fund 213 - SCHULTZ PARK LAUNCH RAMP				
ESTIMATED REVENUES				
Dept 000.000				
213	SCHULTZ PARK LAUNCH RAMP	37,577	31,682	33,500
Totals for dept 000.000 -		37,577	31,682	33,500
TOTAL ESTIMATED REVENUES		37,577	31,682	33,500
APPROPRIATIONS				
Dept 753.000 - LAUNCH RAMPS				
213	SCHULTZ PARK LAUNCH RAMP	1,204	3,108	4,800
Totals for dept 753.000 - LAUNCH RAMPS		1,204	3,108	4,800
Dept 966.000 - TRANSFERS OUT				
213	SCHULTZ PARK LAUNCH RAMP	23,250	70,750	70,750
Totals for dept 966.000 - TRANSFERS OUT		23,250	70,750	70,750
TOTAL APPROPRIATIONS		24,454	73,858	75,550
NET OF REVENUES/APPROPRIATIONS - FUND 213		13,123	(42,176)	(42,050)
BEGINNING FUND BALANCE		123,873	136,995	94,819
ENDING FUND BALANCE		136,996	94,819	52,769
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND				
ESTIMATED REVENUES				
Dept 000.000				
243	BROWNFIELD REDEVELOPMENT AUTHORITY	173,025	78,546	527,789
Totals for dept 000.000 -		173,025	78,546	527,789
TOTAL ESTIMATED REVENUES		173,025	78,546	527,789
APPROPRIATIONS				
Dept 000.000				
243	BROWNFIELD REDEVELOPMENT AUTHORITY	94,276	44,534	465,289
Totals for dept 000.000 -		94,276	44,534	465,289
TOTAL APPROPRIATIONS		94,276	44,534	465,289
NET OF REVENUES/APPROPRIATIONS - FUND 243		78,749	34,012	62,500
BEGINNING FUND BALANCE		34,871	113,621	147,633
ENDING FUND BALANCE		113,620	147,633	210,133

Fund 245 - TRI-COMMUNITY HARBOR AUTHORITY				
ESTIMATED REVENUES				
Dept 000.000				
245	TRI-COMMUNITY HARBOR AUTHORITY	217	110	100
Totals for dept 000.000 -		217	110	100
TOTAL ESTIMATED REVENUES		217	110	100
NET OF REVENUES/APPROPRIATIONS - FUND 245		217	110	100
BEGINNING FUND BALANCE		4,145	4,363	4,473
ENDING FUND BALANCE		4,362	4,473	4,573
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY				
ESTIMATED REVENUES				
Dept 000.000				
248	DOWNTOWN DEVELOPMENT AUTHORITY	70,025	67,577	67,512
Totals for dept 000.000 -		70,025	67,577	67,512
TOTAL ESTIMATED REVENUES		70,025	67,577	67,512
APPROPRIATIONS				
Dept 728.000 - DOWNTOWN DEVELOPMENT AUTHORITY				
248	DOWNTOWN DEVELOPMENT AUTHORITY	99,537	46,759	70,100
Totals for dept 728.000 - DOWNTOWN DEVELOPMENT AUTHORITY		99,537	46,759	70,100
TOTAL APPROPRIATIONS		99,537	46,759	70,100
NET OF REVENUES/APPROPRIATIONS - FUND 248		(29,512)	20,818	(2,588)
BEGINNING FUND BALANCE		95,255	65,743	86,561
ENDING FUND BALANCE		65,743	86,561	83,973
Fund 403 - BLUE STAR CORRIDOR IMPROVEMENT FUND				
ESTIMATED REVENUES				
Dept 000.000				
403	BLUE STAR CORRIDOR IMPROVEMENT FUND	130,682	122,774	120,000
Totals for dept 000.000 -		130,682	122,774	120,000
TOTAL ESTIMATED REVENUES		130,682	122,774	120,000
APPROPRIATIONS				
Dept 463.000 - GENERAL STREETS & ROW				
403	BLUE STAR CORRIDOR IMPROVEMENT FUND	26,018		11,500
Totals for dept 463.000 - GENERAL STREETS & ROW		26,018		11,500
TOTAL APPROPRIATIONS		26,018		11,500
NET OF REVENUES/APPROPRIATIONS - FUND 403		104,664	122,774	108,500
BEGINNING FUND BALANCE		130,322	234,985	357,759
ENDING FUND BALANCE		234,986	357,759	466,259

Fund 450 - WATER SEWER FUND				
ESTIMATED REVENUES				
Dept 000.000				
450	WATER SEWER FUND	285,818	488,226	1,346,000
Totals for dept 000.000 -		285,818	488,226	1,346,000
TOTAL ESTIMATED REVENUES		285,818	488,226	1,346,000
APPROPRIATIONS				
Dept 000.000				
450	WATER SEWER FUND	377	66,478	
Totals for dept 000.000 -		377	66,478	
Dept 536.000 - WATER SYSTEM				
450	WATER SEWER FUND	193,305	425,531	1,280,500
Totals for dept 536.000 - WATER SYSTEM		193,305	425,531	1,280,500
Dept 537.000 - SEWER SYSTEM				
450	WATER SEWER FUND		4,816	106,500
Totals for dept 537.000 - SEWER SYSTEM			4,816	106,500
TOTAL APPROPRIATIONS		193,682	496,825	1,387,000
NET OF REVENUES/APPROPRIATIONS - FUND 450		92,136	(8,599)	(41,000)
BEGINNING FUND BALANCE		116,250	208,386	199,787
ENDING FUND BALANCE		208,386	199,787	158,787
Fund 470 - MUNICIPAL BUILDING FUND				
ESTIMATED REVENUES				
Dept 000.000				
470	MUNICIPAL BUILDING FUND	1,512,298	4,175,600	1,945,000
Totals for dept 000.000 -		1,512,298	4,175,600	1,945,000
TOTAL ESTIMATED REVENUES		1,512,298	4,175,600	1,945,000
APPROPRIATIONS				
Dept 265.000 - BUILDING & GROUNDS				
470	MUNICIPAL BUILDING FUND	1,512,298	1,644,030	2,437,000
Totals for dept 265.000 - BUILDING & GROUNDS		1,512,298	1,644,030	2,437,000
Dept 906.000 - DEBT SERVICE				
470	MUNICIPAL BUILDING FUND			273,159
Totals for dept 906.000 - DEBT SERVICE				273,159
TOTAL APPROPRIATIONS		1,512,298	1,644,030	2,710,159
NET OF REVENUES/APPROPRIATIONS - FUND 470			2,531,570	(765,159)
BEGINNING FUND BALANCE				2,531,570
ENDING FUND BALANCE			2,531,570	1,766,411

Fund 594 - DOUGLAS MARINA			
ESTIMATED REVENUES			
Dept 000.000			
594	DOUGLAS MARINA	143,945	215,515
Totals for dept 000.000 -		143,945	215,515
TOTAL ESTIMATED REVENUES		143,945	215,515
APPROPRIATIONS			
Dept 597.000 - DOUGLAS MARINA			
594	DOUGLAS MARINA	15,044	47,898
Totals for dept 597.000 - DOUGLAS MARINA		15,044	47,898
Dept 597.001 - WADES BAYOU			
594	DOUGLAS MARINA	2,432	13,976
Totals for dept 597.001 - WADES BAYOU		2,432	13,976
Dept 597.002 - DOUGLAS HARBOR AUTHORITY			
594	DOUGLAS MARINA	76,132	27,064
Totals for dept 597.002 - DOUGLAS HARBOR AUTHORITY		76,132	27,064
TOTAL APPROPRIATIONS		93,608	88,938
NET OF REVENUES/APPROPRIATIONS - FUND 594		50,337	126,577
BEGINNING FUND BALANCE		40,357	90,693
ENDING FUND BALANCE		90,694	217,270
Fund 660 - EQUIPMENT RENTAL FUND			
ESTIMATED REVENUES			
Dept 000.000			
660	EQUIPMENT RENTAL FUND	227,606	471,128
Totals for dept 000.000 -		227,606	471,128
TOTAL ESTIMATED REVENUES		227,606	471,128
APPROPRIATIONS			
Dept 902.000 - DPW EQUIPMENT PURCHASES			
660	EQUIPMENT RENTAL FUND	165,381	248,041
Totals for dept 902.000 - DPW EQUIPMENT PURCHASES		165,381	248,041
Dept 903.000 - EQUIP. REPAIRS & MAINTENANCE			
660	EQUIPMENT RENTAL FUND	81,851	59,059
Totals for dept 903.000 - EQUIP. REPAIRS & MAINTENANCE		81,851	59,059
TOTAL APPROPRIATIONS		247,232	307,100
NET OF REVENUES/APPROPRIATIONS - FUND 660		(19,626)	164,028
BEGINNING FUND BALANCE		1,079,613	1,059,987
ENDING FUND BALANCE		1,059,987	1,224,015
ESTIMATED REVENUES - ALL FUNDS		3,222,817	6,308,240
APPROPRIATIONS - ALL FUNDS		2,783,327	3,498,433
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		439,490	2,809,807
BEGINNING FUND BALANCE - ALL FUNDS		2,008,799	2,448,291
ENDING FUND BALANCE - ALL FUNDS		2,448,289	5,258,098

Fiscal Year 2025/2026 Fee Schedule

CITY CLERK SERVICES	Fee
Community Directory Signs	\$50
Business License	\$25/year
Temporary Vendor (Hawker/Peddler License)	\$150/daily
Boat Launch Ramps	<i>Resident</i> \$10/daily, \$25/season
• Union Street	<i>Non-Resident</i> \$10/daily, \$75/season
• Shultz Park	
Special Meeting of the City Council	\$500
Marihuana Facility Permit Application	\$5,000/year
Wades Bayou / Douglas Marina Kayak Storage Rack	\$175/season
USB Storage Drive	Actual cost
Freedom of Information Act Requests	Fee parameters as established by the Act (Act 442 of 1976).
Returned check fee	\$25
Special Event Permit	\$50
	Free for non-profit organizations
City Park Reservation	\$50
	Free for non-profit organizations
Douglas Marina Transient Slip	\$25/day
Douglas Marina Slip (lottery system)	\$2,500/year for 2026/2027
Wedding Officiant (Mayor)	\$50

UTILITIES	Fee	Escrow
Water Well Review	\$50	\$1,000
Water Capital Charge	\$21/MEU	
Municipal Water Connection		
• Users within City Limits	\$2,000	
• Users outside City Limits	\$4,000	
• Connection Inspection	\$200	
Municipal Sanitary Sewer Connection		
• Users within City Limits	\$2,500	
• Users outside City Limits	\$3,500	
• Indirect Connection	\$1,250	
• Connection Inspection	\$200	
Acceptance of Private Roads into the Public System	\$750	\$2,000
Street Vacation	\$500	\$1,000

PLANNING & ZONING SERVICES	Fee	Escrow
Planned Unit Development (PUD) <ul style="list-style-type: none"> Rezone Request and Preliminary PUD Review Final PUD Review Major Amendment to a PUD Minor Amendment to a PUD (administrative review) 	\$1,000 \$500 \$500 \$300	\$2,000 \$2,000 \$2,000 \$1,000
Rezoning Requests (NON-PUD) <ul style="list-style-type: none"> Rezoning of parcel 	\$1,000	\$2,000
Residential and Mixed-Use Developments and Subdivisions <ul style="list-style-type: none"> Plat Review (Conventional) Site Condominium Review Site Plan Review for Condominium Developments Open Space Preservation Developments Multi-Family Residential Development Mixed-Use Development (Vertical) 	\$1,500 \$1,000 \$1,000 \$1,000 \$1,000 \$1,000	\$2,000 \$2,000 \$2,000 \$2,000 \$2,000 \$2,000
Non-Residential Developments <ul style="list-style-type: none"> Site Plan Review - New Construction Site Plan Review - Expansions exceeding 15% of the existing floor area Site Plan Review - Expansions NOT exceeding 15% of the existing floor area 	\$1,000 \$500 \$300	\$2,000 \$1,000 \$500
Waterfront Construction Permits <ul style="list-style-type: none"> Minor Major 	\$100 \$500	\$2,000 \$2,000
Special Use Permit	\$1,000	\$2,000
Master Plan Amendment	\$1,500	\$2,000
Special Meetings (outside regularly scheduled PC meetings)	\$500	
Land Division/ Boundary Change Review	\$275	PZ Admin Discretion
Parking Fee Waiver (per space)	\$7,000	
Zoning Board of Appeals <ul style="list-style-type: none"> Dimensional Variance Request Use Variance Request Zoning Text Interpretation Appeal of Planning & Zoning Administrator's Determination 	\$500 \$500 \$500 \$500	\$1,000 \$1,000 \$1,000 \$1,000
Short-Term Rental <ul style="list-style-type: none"> Registration/Initial Inspection Re-Inspection 	\$375 \$175	
Revocable Sign License/Agreement	\$250/year	
Zoning Ordinance (Hard Copy)	\$50	
Zoning Map Copy <ul style="list-style-type: none"> 8.5" X 11" & 11" X 17" Large format print 	\$0.25 \$5	
Zoning Permits <ul style="list-style-type: none"> General Fences Chickens Sign Permits Home Occupation Temporary Structures and Uses Wind Energy Conversion System Food Truck Permit New Structures Over 1,000 sq ft Other (Additions, Remodels, Sheds, Decks, Pool, etc.) 	\$75 \$50/year \$200 \$75/year \$75 \$75 \$200 \$100	PZ Admin Discretion \$2,000
Zoning Ordinance Text Amendment	\$1,000	\$2,000
Tree Removal Permit	\$75	
Zoning Verification Letter	\$50	
Right of Way Work/Road Cut/Bore/Driveway Permit	\$150	\$5,000
Failure to Obtain a Zoning Permit (Penalty)	\$500	

SPECIAL EVENT SERVICES	Regular Rate	Overtime Rate	Holiday
Douglas Police Department			
Chief (Salary Position)	\$54.73 max per hour	\$54.73 max per hour	\$54.73 max per hour
Corporal	\$38.52 max per hour	\$57.78 max per hour	\$96.29 max per hour
Police Officer	\$33.92 max per hour	\$50.87 max per hour	\$84.79 max per hour
Police Clerk	\$25.49 max per hour	\$38.24 max per hour	\$50.98 max per hour
Department of Public Works			
Director (Salary Position)	\$42.53 max per hour	\$42.53 max per hour	\$42.53 max per hour
Supervisor	\$31.55 max per hour	\$47.32 max per hour	\$63.09 max per hour
DPW Employee	\$28.29 max per hour	\$42.43 max per hour	\$56.57 max per hour
Equipment (based on MDOT Schedule C 2025 Rental Rates)			
• 7400 Diesel Truck	\$56.15 per hour		
• 3/4 and 1/2 Ton 4x4 Truck	\$29.77 per hour		
• 1/2 Ton 2wd Truck	\$12.27 per hour		
• Gehl ALT750 (Tele Loader)	\$84.74 per hour		
• Gehl AL650 Diesel Loader (Loader)	\$75.37 per hour		
• International HV Plow Truck	\$56.15 per hour		
• Street Vac Trailer	\$55.81 per hour		
• Backpack Leaf Blower	\$3.67 per hour		
• 5' x 15' Trailer, 5' x 10' Trailer, and 8' x 8' Tilt Bed Trailer	\$11.29 per hour		
• 7'x16' Tilt Bed Trailer	\$14.11 per hour		
• 8'x24' Trailer	\$14.11 per hour		
• Traffic Control Trailer (includes generator and light tower)	\$115.61 per hour		
• Bobcat UTV	\$14.43 per hour		
• John Deere Tractor with loader	\$49.16 per hour		
• Bobcat Mini Skid	\$15.84 per hour		
• Barricades – Type A	\$2.25 each		
• Barricades – Concrete	\$9 each		
• Barricades – 3 Bar	\$7.50 each		
Supplies/Misc.			
• Trash Receptacles	\$10.08 each		
• Traffic Cones	\$1.35 each		
• Fencing	\$0.90 per 100 foot		
• Additional Restroom Cleaning	Employee Hourly Rate		
• Trash Can Liners	\$1.14 per liner		
• T-Posts for Fencing	\$0.22 per T-Post		
Missing/Damaged Equipment, Supplies, Grounds, and/or Facilities	Estimated Cost to Replace		

CITY OF THE VILLAGE OF DOUGLAS

Annual Budget



For the Fiscal Year Ending June 30, 2026

CITY COUNCIL & CITY ADMINISTRATION

City Council:

Mayor: Cathy North
Mayor Pro Tem: Randy Walker
Councilperson: Neal Seabert
Councilperson: Jerome Donovan
Councilperson: John O'Malley
Councilperson: Gregory Freeman
Councilperson: Matthew Balmer

City Hall Staff:

City Manager: Lisa Nocerini
City Clerk: Laura Kasper
City Treasurer/Finance Director: Dawn Raza
City Planning & Zoning Administrator: Sean Homyen
City Project Manager: Jennifer Pearson

Police Department :

Police Chief: Steve Kent
Corporal: Lori Warsen
Police Officer: Tony Brown
Police Officer: Olivia Schipper
Police Officer: Trevor Dyer
Police Officer: Mark Giles
Administrative Assistant: Ashley Janik

Public Works Department:

Director: Ricky Zoet
Supervisor: Greg Salinas
Equipment Operator: Cody Carpenter
Equipment Operator: Kyle Hooker
Equipment Operator: Bill Brown
Laborer: Leo Maas
Laborer: Alec Smith
Part-Time: A.J. Brown

Budgeting Policies & Procedures

A Reader's Guide to Budgeting

The budgeting and accounting policies of the City of the Village of Douglas conform to Generally Accepted Accounting Principles (GAAP) as applicable to governmental units. The following are the significant budgetary policies followed by the City.

Uniform Budgeting Act

The City of the Village of Douglas is legally subject to the budgetary control requirements of the State of Michigan P.A. 2 of 1968 (the Uniform Budgeting Act). The following statements represent a brief synopsis of the major provisions of this Act.

- Budgets must be adopted for the General Fund and Special Revenue Funds.
- A fund balance deficit can not be budgeted.
- The budgets must be amended when necessary.
- Debt cannot be entered into unless permitted by law.
- Expenditures cannot exceed budgeted appropriations.
- Expenditures cannot be made unless authorized in the budget.
- Public hearings must be held before the budget is adopted by City Council.

Basis of Budgeting

The adopted budget is prepared on a basis consistent with GAAP and modified accrual basis of accounting is used for all government fund types. Expenditures on long-term debt are recorded at the time liabilities are incurred and revenues are recorded when cash is received except when accruals of revenues are necessary to properly record the revenues in correct fiscal year.

The full accrual of accounting is utilized in the Enterprise Fund and capital outlay expenses are recorded as an expense for budgetary purposes instead of adjusting balance sheet accounts.

Fund Structure of Approved Budget

The Annual Budgets are adopted according to law under the Uniform Budgeting Act for General Fund and Special Revenue Funds. The Capital Improvement Fund and Enterprise Fund have prepared budgets for financial and project management purposes. The City Council reviews revenue/expenditure and budgetary reports on a monthly basis prepared by management.

Fund Accounting

The accounts of the City of the Village of Douglas are organized by funds and departments. Funds are established to segregate specific activities or objections of a government in accordance with special regulations, restrictions, or limitations for the monies in each fund. The various funds are grouped into generic fund types in three broad categories, Governmental Funds, Proprietary Funds and Fiduciary Funds. Governmental entities use Fund Accounting to segregate the allowable expenditures in conjunction with the revenue received. Each of the three broad fund categories have more specific fund types depending on the revenues or expenditures, below are the different types of funds:

Governmental Funds

General Fund: The General Fund contains the accounting of the ordinary actives of the City. The General Fund expenditures are financed mostly by general operating property tax revenues and some state shared revenues. The General Fund is usually the most commonly used fund and is where expenditures for City Hall, Police and Parks are found.

Special Revenue Funds: Special Revenue funds are used to account for the proceeds of earmarked revenue from financing activities requiring separate accounting because of legal or regulatory requirements. The City's Special Revenue Funds are Major Street Fund, Local Street Fund, and Schultz Park Launch Ramp Fund. The Major and Local Street Funds are the Cities largest special revenue funds. The City receives monies from the State from gasoline tax collected. The City receives their amounts based on a state formula that divides the gas tax monies between state road projects, counties and local municipalities.

Debt Service Funds: Debt service funds are used to account for the annual payment of principal and interest concerning long-term debt other than the debt payable from the operations of an enterprise fund. The City does not have any Debt Service Funds.

Capital Projects Fund: Capital Projects Funds are used to account for the development of capital facilities and projects. The City has two capital project funds. The Water and Sewer Fund collects revenue from water and sewer connections to pays for infrastructure improvements to the City's water and sewer system. The Blue Star Corridor Improvement Fund is assigned the adult use marihuana revenues distributed by the State to pay for infrastructure improvements along the blue star corridor.

Permanent Funds: Permanent Funds are used to account for resources that are legally restricted to the extent that only earnings and not principal may be used to support government programs. The City does not have any Permanent Funds.

Enterprise Funds: Enterprise Funds are funds that are accounted for on a full accrual basis of accounting and are used for business-type activities. The City does not have any Enterprise Funds because typically cities account for their water and sewer operations out of an Enterprise Fund. The Kalamazoo Lake Sewer & Water Authority (KLSWA) operates the sewer and water activity for the Tri-Community area and the City records Douglas only revenue from KLSWA in a capital project fund to be spent on future water and sewer infrastructure repairs and improvement.

Internal Service Funds: The City has one Internal Service Fund and that is the Equipment Rental Fund. The Equipment Rental Fund is financed by rental charges to the General Fund, Major Street Fund and Local Street Fund primarily for the use of equipment by the Public Works Department. The rental charges are used to finance the purchase of equipment for the Public Works Department and the rates used are provided by the Michigan Department of Transportation.

Fiduciary Funds

Custodial Funds: Custodial Funds are used to account for the assets held by the City in a trustee capacity or as an agent for individuals, organizations, other governments or other funds. The City has two Custodial Funds.

Pensions Trust Funds: Pension Trust Funds are used to report the resources required to be held for the members and beneficiaries of defined benefit pension plans, defined contribution plans and other post-employment benefits. The City does not have a Pension Trust Fund because Michigan Employers Retirement System (MERS) accounts and records necessary information and resources. Pension information accounted for by MERS is displayed in City's Annual Financial Statements.

Investment Funds: Investment Funds are funds whose legal purpose is to hold separate governments' pool of investments. The City does not have an Investment Fund.

Private-purpose Trust Funds: Private-purpose Trust Funds are used report trust arrangements not reported in other trust funds, which has limited provisions to the monies held in the fund. The City does not have a Private-purpose Trust Fund.

Budgeting Procedures

The annual budget covers a twelve-month period beginning July 1st and ending June 30th. The budget is an ongoing process that includes phases of development, adoption, implementation and oversight throughout the year.

Several goals are associated with the preparation and development of the City's annual budget document. First, the budget is a policy document. The budget should help foster comprehensive community problem solving and policy making. Second, the budget is a financial plan and management tool. The document should help staff in monitoring revenue and expenditures and in evaluating the effectiveness of City programs and services. Third, the budget serves as an important reference document. It should provide the City Council, staff and the public with extensive information on the nature and scope of municipal operations and services.

Strategic Planning Process

The City Council holds multiple workshop meetings throughout the year with the City Manager and department heads to discuss and develop both long and short-term goals and objectives. These workshop meetings give the City Manager and department heads guidance and understanding of the goals the City Council would like to have completed and in a general order.

Budget Review and Analysis

All department heads meet with the City Treasurer for review and evaluation of their respective budgets. The objective of this phase is to:

- Ensure that the intent of all budget requests are understood
- Gain greater understanding of departmental objectives and standards of performance and operations for the upcoming fiscal year.
- Determine how proposed departmental projects and programs are related to the goals and objectives set by Council.
- Balance the needs of each department to the total City needs.

Analysis in this phase include analysis of levels of service, evaluation of historical expenditure trends, projection of inflationary increases, and review of departmental operations.

Building the Proposed Budget

Item 9E.

The City Treasurer and City Assessor work towards reasonable estimates of property tax income based on projections and reasonable estimates of property tax values. Property tax revenues generally account for about two-thirds of the City's Revenue.

The Treasurer meets with the different department heads to determine the costs of proposed projects and operating expenditures. The Treasurer then meets with the City Manager to review the budget as a whole and bring a proposed budget to City Council.

The proposed budget is then prepared for Council to review. Workshop sessions are held with the City Council to ensure that the proposed budget is in alignment with the Council's goals and objectives, as well as their vision for the City. The Treasurer adjusts the budget as directed by the City Council and makes a recommended budget document for adoption.

City Council Adoption

After completion of the budget workshop sessions, the proposed budget is published on the City's website and public hearings are held for the budget and the City's millage rate. After completion of the public hearings, the City Treasurer would make any adjustments as necessary under the direction of the City Council. The budget is then adopted.

Budget Amendment Process

After the budget is adopted, the primary responsibility for managing the budget falls to individual departments and the Treasurer reviews expenditures on a monthly basis. Management is given flexibility to each department of exceeding a line item within a department if it can be compensated for within the same department. Budget amendments that require transfers from fund balance or other departments require approval by the City Council.

General Fund

The General Fund is the main operational fund for the City. It contains all of the activities of the City that are not required to be accounted for in another fund, such as special revenue or enterprise funds. The main sources of revenue for the General Fund are property taxes, State shared revenue and County road millage. Expenditures that occur from this fund are for administrative activities, community development, parks and recreation, public safety and public works.

Departments

Legislative (101)

The residents of the City of the Village of Douglas elect seven council members to two-year terms. Three terms end odd years and four terms end even years. After the residents elect their council members, the council then elects a Mayor and Mayor Pro Tem to preside over the City Council. The Council has the power to adopt laws, ordinances, and resolutions, adopt a budget, levy taxes, and set policies. The Council appoints the City Manager who is accountable for all administrative functions that are not directed by the charter, ordinances or state law.

Expenditures in this department include City Council member's wages, training, newspaper publishing and supplies.

Manager (172)

The City Manager strives to effectively serve the City Council and the public through responsible administration of all City affairs. The Manager demonstrates and promotes a high standard of ethics, professionalism and integrity throughout the city's organization. The City Manager fosters open and complete communications, actively seeks out and incorporates citizen involvement and participation, and achieves outstanding results through partnerships with other service providers in both the public and private sectors. The City Manager demonstrates through words, actions and policies a commitment to treat all colleagues and citizens with respect and dignity.

Expenditures in this department include City Manager's wages, benefits, training funds, supplies and association dues.

Clerk/Treasurer (215) (253)

The City Clerk holds many responsibilities including maintaining all city records, administering city elections, publishing public notices and manage human resources for City employees.

The City Treasurer is responsible for billing, collecting and disbursing property taxes, maintain accurate financial records, create and administer the City's annual budget and help financially direct the City in accordance with city polices and state laws and as directed by the City Council.

Expenditures in this department include City Clerk, Deputy Clerk and City Treasurer wages and benefits, software and website fees, training, postage, association dues and supplies.

Auditor (223)

The City contracts with an accounting firm to perform an annual audit on the City's financial statements and report to the City Council their findings. The audit consists of determining the accuracy of the City's financial statements, internal controls and financial policies. The City contracted with Siegfried & Crandall.

Assessor (257)

The City Assessor keeps the records of all property located within the City. The Assessor computes and analyzes the property values of all parcels based on sales studies and relevant state laws in correlation with the Allegan County Equalization department.

Expenditures in this department include wages and benefits of the assessor, board of review member wages, software and website fees for the online tax and assessing system, supplies, and postage and printing costs.

Elections (262)

The City elections are overseen by the City Clerk in accordance with federal, state, county and local laws. The Clerk administers elections for federal, state, county, city and school elections ranging from representatives, laws and millage proposals. Also, the City Clerk maintains voter registration records within the City and maintains all City records.

Expenditures in this department include election worker's wages, publishing of notices, voter identification cards, ballots and other election supply costs.

Buildings & Grounds (265)

The Buildings and Grounds department accounts for all expenditures relating to the buildings owned and operated by the City.

Expenditures include repairs and maintenance, utilities and payroll costs of public works employees for time spent working in, on or for the City's buildings.

Attorney (266)

The City contracts attorney services from several law firms to represent and guide the City and its staff to ensure the City operates and moves in a law-biding manner for the good of the public. The attorneys help the City Council and staff with issues including but not limited to union negotiations, employee issues, planning and zoning regulations and guidance on legal issues that arise.

Police (301)

The Police department operates with a Police Chief, a corporal, full-time and part-time police officers. The Douglas Police department serves the City of Douglas.

All expenditures that are related to the Police department building are expensed in this account instead of the Buildings and Grounds department. Expenditures in this department include all officer wages and benefits, training costs, officer's equipment, prosecuting attorney, liability insurance, utilities, police vehicle repairs and gasoline.

General Streets & Right of Way (463)

The General Streets and Right of Way department operates under the management of the Public Works department and is responsible for the brush and leaf pickup, repairing and maintaining roads and sidewalks and the maintenance and beautification of the downtown.

Expenditures in this department include public works wages and benefits, supplies, streetlights, utilities, landscaping services and road and sidewalk maintenance and repairs.

Planning & Zoning (701)

The Planning and Zoning department is also referred to as Community Development. The City Planner works closely with the Planning Commission and the Zoning Board of Appeals and is responsible for directing and managing the physical development of the City in a manner that emphasizes quality, livability and sustainability. The City Planner uses guidance from the City Council, the Master Plan and Tri-Community Master Plan for the decision-making process regarding the development of the City.

Expenditures in this department include City Planner wages and benefits, Planning Commission and Zoning Board of Appeals wages, contracted attorney, engineering and building inspector costs, supplies and software fees. The City has budgeted to update the Zoning ordinances and maps.

Parks & Recreation (751)

The Parks and Recreation department operates under the management of the Public Works department. This department is responsible for the maintenance and upkeep of all of the City's parks including Beery Field, Douglas Beach, Veteran's park, and Schultz Park (not including the boat launch).

Expenditures in this department include public works wages and benefits, landscaping services, utilities, City park maintenance, and supplies.

Community Promotions (802)

Community Promotions account for expenditures pertaining to local organizations to support the community in promoting all the different events around the City and Tri-community area.

Insurance & Bonds (850)

The Insurance and Bonds department accounts for the expenditures related to the City's general liability insurance provided through the Michigan Municipal Risk Management Authority (MMRMA).

Transfers Out (966)

Transfers out are transfers of monies from one fund to another to cover operating expenditures because the fund cannot cover operating expenditures from its revenues. The General Fund transfers monies to the Major and Local Street Funds because the ACT 51 monies received from the State of Michigan only cover about one-third of these funds' operating costs. Also, the City transfers monies to the Brownfield Authority, Douglas Marina, and Water Sewer fund for capital projects.

City of the Village of Douglas Fund Balance Policy

The City of the Village of Douglas's policy is to keep a minimum of 30% of General Fund operating expenditures in the General Fund fund balance as adopted by City Council. The Government Finance Officers Association (GFOA) recommends a minimum reserve of two months of operations (approx. 17% of the budget) in fund balance. Additional fund balance may, at times, be committed or assigned by City council for specific purposes such as capital projects.

Special Revenue Funds

Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures made for specific purposes. The City's special revenue funds are:

- Major Street Fund (202)
- Local Street Fund (203)
- Schultz Park Launch Ramp Fund (213)

Major and Local Street Funds (202 & 203)

The Major Street Fund and the Local Street Fund receive revenue from the state through Public Act 51 which uses a formula to share gas and weight taxes to governmental entities at the state, county and local levels. The revenue received from Act 51 only covers about one-third of the operating costs in each of these two funds. The rest of the expenditures are covered by a transfer from the General Fund. These two funds account for the repairs and maintenance of the city streets and sidewalks including snowplowing.

Schultz Park Launch Ramp Fund (213)

The Schultz Park Launch Ramp Fund receives revenue from the launch fees and requires the revenues to be spent on the repairs and maintenance of the launch ramp, its facilities or other recreation.

Other Funds

Marina Fund (594)

The Marina Fund primarily collects revenue from slip fees at the City's Point Pleasant Marina. The fund accounts for the activities at Point Pleasant, Wades Bayou, and the Douglas Harbor Authority.

Capital Project Funds

Blue Star Corridor Improvement Fund (403)

The Blue Star Corridor Improvement Fund collects revenue from the State related to adult use marihuana and pays for infrastructure improvements along the blue star corridor.

Water and Sewer Revolving Fund (450)

The Water and Sewer Fund collects revenue from connection fees for water and sewer connections and pays for repairs on the city's water and sewer system. The City of the Village of Douglas collaborates with the Kalamazoo Lake Sewer & Water Authority to administer the day-to-day activities of the sewer and water system.

Internal Service Fund

Equipment Rental Fund (660)

The City uses the Equipment Rental Fund to charge rent to the different Public Works Departments for time using equipment in the different locations throughout the city. The City purchases new equipment and vehicles through this fund and plans for equipment purchases. The Equipment Rental Fund expenses repairs, maintenance, depreciation and gas for the vehicles and equipment purchased from this fund.

Internal Service Funds are proprietary funds and utilize the full-accrual basis of accounting. Internal Service Funds are to be accounted for differently than the General Fund and Special Revenue Funds because their economic factors are different meaning their activities should be accounted for like a standard for-profit business and not a governmental entity.

Component Units

Item 9E.

Brownfield Redevelopment Authority (243)

The Brownfield Redevelopment Authority is charged with revitalization of environmentally distressed areas within the City. The Brownfield Redevelopment Authority Fund accounts for all of the revenue and expenditures for the Brownfield Redevelopment Authority including grants received and monies spent on engineering studies.

Harbor Authority (245)

The Harbor Authority is a joint venture between the City of the Village of Douglas and the City of Saugatuck. The Harbor Authority Fund accounts for all of the revenue and expenditures for the Harbor Authority including grants received and monies spent on engineering studies.

Downtown Development Authority (248)

The Downtown Development Authority (DDA) is charged with developing the Douglas Downtown. The DDA captures a portion of property taxes to accomplish the goals and projects set forth in the Tax Increment Financing (TIF) Plan, which was established at the creation of DDA. The DDA board is comprised of the Mayor of Douglas and up to eight members appointed by the City council.

Glossary of Budget and Finance Terms

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, this budget glossary has been included in the document.

Accrual Basis of Accounting: A method of accounting that recognizes the financial effect of transactions, events, and Interfund activities when they occur, regardless of the timing of related cash flows.

Activity: Cost center within a fund or department to which specific expenses are to be collected.

Ad Valorem: According to value. "A method of taxation using the value of the thing taxed to determine the amount of tax. Taxes can be either "ad valorem" or "specific". Example: A tax of \$5.00 per \$1,000.00 of value per house is "ad valorem". A tax of \$5.00 per house (irrespective of value) is specific.

Appropriation: An authorization made the City Council, which permits officials to incur obligations against, and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Assessed Valuation: The estimated value placed upon real and personal property by the City's Assessor for the determination of property taxes. Assessed value is required to be at least 50% of the true cash value.

Assets: Property owned by the City, which has monetary value.

Audit: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal controls and is intended to ascertain whether financial statements fairly present financial positions and results of operations. The audit tests whether transactions have been legally performed; Identifies areas of possible improvements in accounting practices and procedures; Ascertain whether transactions have been recorded accurately and consistently; and Ascertain the stewardship of officials responsible for governmental resources.

Bond (Debt Instrument): A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at the specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital improvements.

Budget (Operating): A plan of financial operations embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). Also, the term is sometimes used to denote the officially approved expenditure ceiling under which the City and its departments operate.

Budget Calendar: The schedule of key dates or milestones that the City follows in preparation and adoption of the budget.

Budgetary Control: The level at which expenditures cannot legally exceed the appropriated amounts.

Budgeted Funds: Funds that are planned for certain uses. The budget document that is submitted for Council approval is composed of budgeted funds.

Budget Message (City Manager's): A general discussion of the proposed budget document presented in writing as a supplement to the budget document. The budget message explains principle budget issues against background of financial experience in recent years.

Capital Outlay: A disbursement of money which results in the acquisition of or addition to fixed assets. The item must have a purchase price greater than \$3,000 and have a useful life of more than one year.

CIP: Abbreviation for Capital Improvement Plan.

Contingency: An estimated amount of funds needed for deficiency or emergency purposes. An annual appropriation to cover short falls in revenue and/or underestimation of expenditures. Under Michigan law, to be used, contingencies must be moved to the specific appropriation line by a budget amendment.

Contractual Services: Items of expenditures from services that the City receives from an outside company. Attorney services, engineering services and landscaping services are examples of contractual services.

CPI: Abbreviation for Consumer Price Index.

Current Taxes: Taxes that are levied and due within one year.

Debt Service: The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Department: An administrative division of the City. Departments are the main groupings with the budget, for example City Manager, Planning & Zoning and Parks & Recreation.

Depreciation: A noncash expense that reduces the value of an asset as a result of wear and tear, age or obsolescence. Most assets lose their value over time and must be replaced at the end of their useful life.

Downtown Development Authority (DDA): Created by Public act 197 of 1975 to promote revitalization and development of existing business districts.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures. Enterprise funds are established for services such as water and sewer.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year.

Expenditure: The cost of goods delivered and services rendered, whether paid or unpaid.

Fiscal Year: A 12 month period to which the annual operating budget applies and at the end of which the City determines its financial position as a result of its operations. The fiscal year for the City of the Village of Douglas is July 1 – June 30.

Fund: An independent accounting entity established to account for the assets, liabilities, revenues and expenditures for specific activities. Examples include the General Fund for day-to-day activities, Major Street Funds for activities relating to major streets, etc.

Fund Balance: The excess of an entity's assets over liabilities. A negative fund balance is often called a deficit.

GAAP: Abbreviation for Generally Accepted Accounting Principles.

GASB: The Governmental Accounting Standards Board, which provides direction in accounting and reporting requirements for units of government.

General Fund: The largest fund within the City, the General Fund accounts for most of the day to day operations of the government, such as police protections, finance, public works, parks and general administration. The main source of Revenue for the General Fund is the City's operating millage.

General obligation Bonds: When the City pledges its full faith and credit to the repayment of the bonds that it issues, those bonds are called general obligation (GO) bonds. Issuance of these bonds require an election and they are usually repaid by an ad valorem property tax levy.

GFOA: Abbreviation for governmental Finance Officers Association.

GIS: Abbreviation for Geographic Information System.

Internal Service Fund: A fund used to account for the financing of goods and services provided by one department to other departments of the City on a cost reimbursement basis.

Liabilities: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date. The term does not include encumbrances.

Long Term Debt: Debt with a maturity of more than one year.

Maturities: The date on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

MERS: The Michigan Municipal Employees Retirement System is a multi-employer statewide public employee retirement plan created to provide retirement, survivor and disability benefits to local government employees.

Millage: A rate of taxation expressed as mills per dollar.

Modified Accrual Basis of Accounting: Basis of accounting to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for non-matured interest on general long-term debt and certain similar obligations which should be recognized when due.

Per Capita Basis: Per unit population.

Personnel Services: The expenditures within the budget that relate to personnel such as salaries and fringe benefits.

Revenue: An addition to the assets of a fund which does not increase a liability, does not represent the recovery of an expenditure, does not represent the cancellation of a liability without corresponding increase in any other liability or decrease in assets, and does not represent a contribution of fund capital in an enterprise fund.

State Equalized Value (SEV): The assessed valuation of property in the City, as determined by the City Assessor and then reviewed and adjusted, if necessary, by the County and the State, to assure that it equals 50% of market value as required by State law.

Special Assessments: Assessments levied on tax bills that are used to fund capital projects that benefit a limited number of properties. The assessments are usually used to repay bonds.

Special Revenue Fund: The fund used to account for the proceeds of specific revenue sources used to finance projects or activities such as the Special Events Fund.

Taxable Value: This is a value used as a base for levying property taxes. It was established by a state constitutional amendment. Taxable values may only be increased by 5% or the rate of inflation, whichever is lower. When property changes ownership, the value returns to 50% of the true cash value equal to the SEV.

Transfers In/Out: A legally authorized funding transfer between funds in which one fund is responsible for the initial receipt and the other fund is responsible for the actual disbursement.

Custodial Funds: these funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, organizations, other governments or other funds.

**City of the Village of Douglas
Financial Holdings Summary
May 31, 2023**

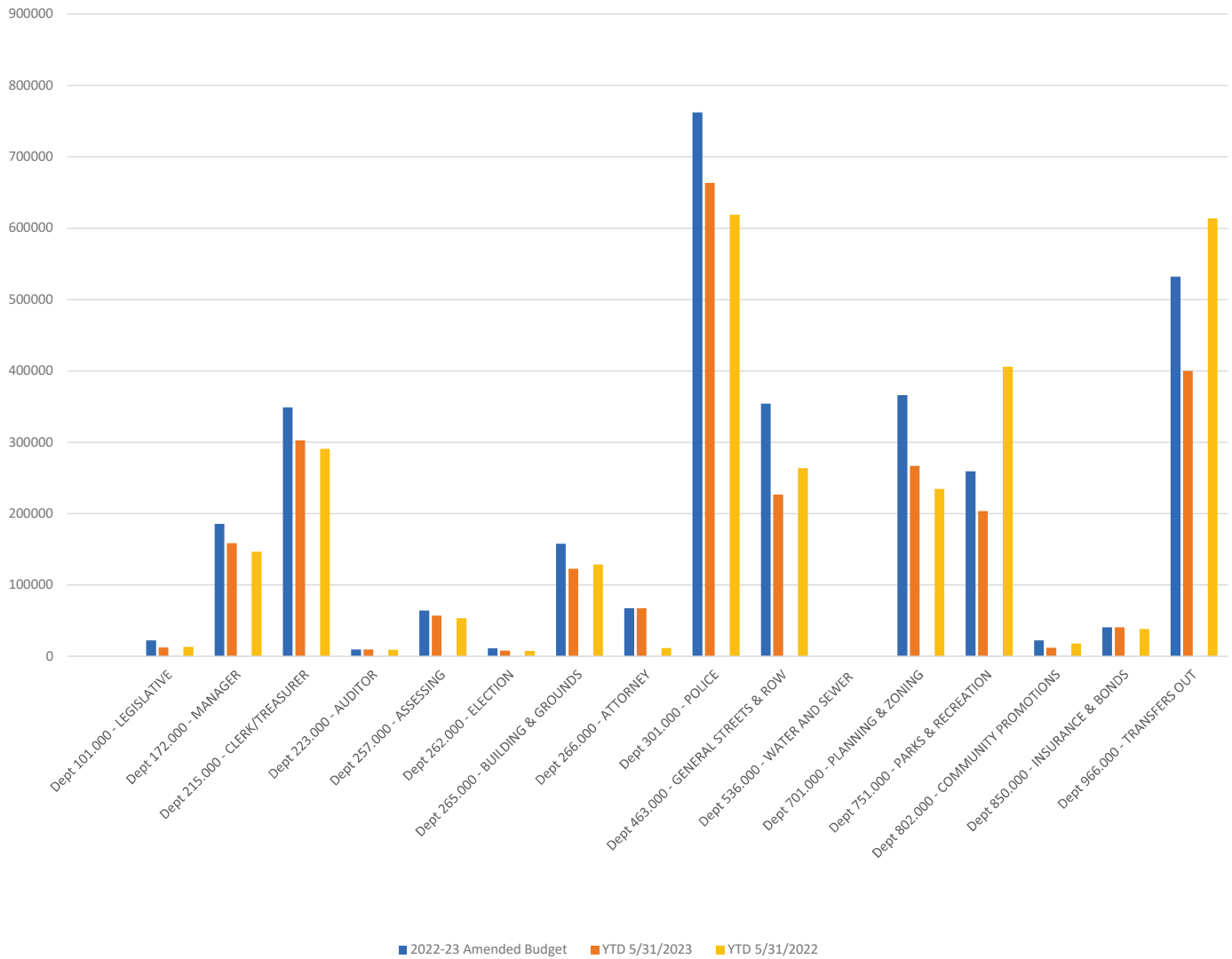
	<u>Identifier</u>	<u>Matures</u>	<u>Rate</u>	<u>Market Value</u>
<u>Cash</u>				
Huntington Bank - Common Checking				86,409.51
Huntington Bank - Tax & Trust				35,741.91
D.A. Davidson			2.00%	1,205.68
<u>CD's</u>				
D.A. Davidson:				
American Expr Natl Bk	02589AA28	12/4/2023	3.55%	192,308.32
Morgan Stanley Bank	61690UCK4	12/13/2023	3.50%	243,685.14
Wells Fargo Bank	949763WAO	12/28/2023	3.50%	<u>98,978.00</u>
MBS:				
Fifth Third	316777XV8	6/30/2023	2.95%	249,507.50
Michigan Legacy Credit Union	59452WAE8	11/9/2023	3.45%	82,331.02
Citizens Bank	75524KQJ6	12/22/2023	5.15%	<u>199,776.00</u>
<u>Bonds</u>				
D.A. Davidson:				
Fedl Farm Credit Bank Bond	3133EMCQ3	10/13/2023	0.28%	245,335.00
Fedl Farm Credit Bank Bond	3133EJ5H8	1/16/2025	2.85%	145,536.00
Fedl Home loan Mtg Corp	3134GXKR4	7/15/2025	0.40%	273,732.00
Fedl Home loan Mtg Corp	3134GWUC8	12/30/2025	0.50%	179,950.00
Fed Home Loan Bank Bond Step	3130AKSV9	1/28/2026	0.75%	228,292.50
Fedl Farm Credit Bank Bond	3133ELEN0	12/18/2029	2.25%	<u>138,325.84</u>
MBS:				
Fed Home Loan Bank Bond Step	3130ATD38	9/28/2023	4.00%	298,608.00
Fed Home Loan Bank Bond Step	3130ASVW6	11/17/2023	3.50%	248,155.00
Fed Home Loan Bank Bond Step	3130amfn7	5/26/2026	0.75%	137,559.00
Pinckney mich commnity schools	722205NW7	5/1/2028	1.84%	<u>88,025.00</u>
<u>Other Investments</u>				
Michigan Class			5.13%	<u>1,463,767.76</u>

Total Cash & Investments **4,637,229.18**

<u>Fund</u>	<u>Cash & Investments</u>	<u>Prior Month</u>	<u>Prior Year</u>
	<u>May 31, 2023</u>		
101 - General Fund	2,907,131.93	4,883,714.23	4,851,611.74
202 - Major Street	384,072.26		
203 - Local Streets	108,013.75		
204 - Road Millage	0.00		
213 - Schultz Park Launch Ramp	119,271.54		
243 - Brownfield Redevelopment Authority	43,839.73		
244 - Harbor Authority	5,152.21		
248 - DDA	102,915.61		
403 - Blue Star Corridor Improvement Fund	226,874.56		
450 - Water & Sewer Fund	171,158.32		
594 - Douglas Marina	69,457.49		
660 - Equipment Rental Fund	499,341.78		
701 - Trust and Agency	0.00		
703 - Current Tax Receiving	<u>0.00</u>		
	<u>4,637,229.18</u>		

City of the Village of Douglas
General Fund Expenditures
May 31, 2023

Item 10B.



Department	2022-23 Amended Budget	YTD 5/31/2023	% Budget Used	YTD 5/31/2022
Dept 101.000 - LEGISLATIVE	22,366.00	12,318.39	55.08	13,314.87
Dept 172.000 - MANAGER	185,502.00	158,538.36	85.46	146,458.69
Dept 215.000 - CLERK/TREASURER	348,867.00	302,776.29	86.79	290,574.88
Dept 223.000 - AUDITOR	9,400.00	9,400.00	100.00	9,300.00
Dept 257.000 - ASSESSING	64,160.00	56,946.40	88.76	53,268.71
Dept 262.000 - ELECTION	10,978.00	8,030.96	73.16	7,727.00
Dept 265.000 - BUILDING & GROUNDS	157,710.00	122,829.77	77.88	128,715.36
Dept 266.000 - ATTORNEY	67,500.00	67,501.79	100.00	11,749.21
Dept 301.000 - POLICE	762,295.00	663,419.73	87.03	618,882.20
Dept 463.000 - GENERAL STREETS & ROW	354,270.00	226,442.44	63.92	263,761.68
Dept 536.000 - WATER AND SEWER	0.00	0.00	0.00	0.00
Dept 701.000 - PLANNING & ZONING	365,859.00	266,987.88	72.98	234,752.85
Dept 751.000 - PARKS & RECREATION	259,242.00	203,516.20	78.50	405,990.02
Dept 802.000 - COMMUNITY PROMOTIONS	22,500.00	11,976.42	53.23	18,016.46
Dept 850.000 - INSURANCE & BONDS	40,772.00	40,771.65	100.00	38,315.00
Dept 966.000 - TRANSFERS OUT	532,000.00	400,000.00	75.19	613,732.32
TOTALS	3,203,421.00	2,551,456.28	79.65%	2,854,559.25

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REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS
PERIOD ENDING 05/31/2023

Page: 1/18

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2022 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-402.000	CURRENT REAL PROPERTY TAX	2,589,781.00	2,589,781.41	0.00	(0.41)	100.00	2,423,913.27
101-000.000-434.000	MOBILE HOME TAX	500.00	504.00	45.50	(4.00)	100.80	502.50
101-000.000-445.000	INTEREST & PENALTIES: DELQ TAX	5,000.00	6,898.27	(58.23)	(1,898.27)	137.97	7,372.01
101-000.000-447.000	TAX COLLECTION FEES	100,539.00	100,505.67	0.00	33.33	99.97	93,177.82
101-000.000-453.000	SPECIAL ASSESSMENT REVENUE	16,898.00	16,897.98	0.00	0.02	100.00	93,132.30
101-000.000-474.000	INTEREST ON SPECIAL ASSESSMENTS	1,308.00	1,307.68	0.00	0.32	99.98	1,475.28
101-000.000-476.000	BUSINESS LICENSE FEES	11,000.00	7,550.00	90.00	3,450.00	68.64	6,305.00
101-000.000-477.000	FRANCHISE FEES	16,000.00	13,159.34	4,105.16	2,840.66	82.25	12,601.21
101-000.000-528.000	OTHER FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	3,952.65
101-000.000-543.001	LAW ENFORCEMENT TRAINING	1,000.00	1,060.30	0.00	(60.30)	106.03	527.68
101-000.000-543.100	STATE REVENUE: LIQUOR LICENSE	8,167.00	8,166.95	0.00	0.05	100.00	7,912.85
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	45,000.00	44,373.89	14,657.59	626.11	98.61	45,108.76
101-000.000-573.001	METRO ACT	7,000.00	8,821.06	8,821.06	(1,821.06)	126.02	8,273.51
101-000.000-574.000	STATE REVENUE: SALES TAX	156,069.00	104,661.00	0.00	51,408.00	67.06	110,649.00
101-000.000-581.000	COUNTY ROAD MILLAGE CNTRB	175,000.00	182,609.68	0.00	(7,609.68)	104.35	177,578.34
101-000.000-603.000	POLICE ADMINISTRATION FEE	2,000.00	499.69	0.00	1,500.31	24.98	1,013.10
101-000.000-626.001	ROAD CUT FEES	3,000.00	2,800.00	100.00	200.00	93.33	1,800.00
101-000.000-627.000	BUILDING FEES	65,000.00	51,737.50	4,274.00	13,262.50	79.60	51,867.00
101-000.000-627.001	RENTAL INSPECTION FEE	10,500.00	15,250.00	2,400.00	(4,750.00)	145.24	12,340.00
101-000.000-628.000	PLANNING & ZONING FEES	39,500.00	52,672.00	11,052.00	(13,172.00)	133.35	13,851.70
101-000.000-651.000	LAUNCH FEES	7,250.00	8,993.00	2,329.00	(1,743.00)	124.04	5,651.25
101-000.000-657.000	ORDINANCE FINES - POLICE	3,500.00	2,735.51	238.02	764.49	78.16	4,039.96
101-000.000-657.001	ORDINANCE FINES - CIVIC	500.00	0.00	0.00	500.00	0.00	100.00
101-000.000-665.000	INTEREST INCOME	0.00	80,529.80	5,856.64	(80,529.80)	100.00	(102,843.10)
101-000.000-667.000	RENT	14,000.00	13,200.00	1,200.00	800.00	94.29	4,800.00
101-000.000-674.000	DONATIONS	50,000.00	45,931.10	(10.00)	4,068.90	91.86	85,943.60
101-000.000-675.000	OTHER REVENUE	9,064.00	29,204.82	920.00	(20,140.82)	322.21	13,785.99
101-000.000-675.001	REIMBURSEMENTS LOCAL GOV	7,200.00	3,720.75	0.00	3,479.25	51.68	6,098.48
101-000.000-679.001	REIMBURSE FROM STATE	0.00	1,459.57	0.00	(1,459.57)	100.00	0.00
101-000.000-698.000	INSURANCE REIMBURSEMENTS	7,090.00	8,839.95	0.00	(1,749.95)	124.68	12,357.49
101-000.000-699.213	TRANSFER IN SCHULTZ PARK LAUNCH	4,500.00	4,500.00	0.00	0.00	100.00	4,500.00
Total Dept 000.000		3,356,366.00	3,408,370.92	56,020.74	(52,004.92)	101.55	3,107,787.65
TOTAL REVENUES		3,356,366.00	3,408,370.92	56,020.74	(52,004.92)	101.55	3,107,787.65
Expenditures							
Dept 101.000 - LEGISLATIVE							
101-101.000-703.000	WAGES	9,000.00	5,575.00	0.00	3,425.00	61.94	5,800.00
101-101.000-718.000	TRAINING FUNDS	4,500.00	1,665.00	0.00	2,835.00	37.00	2,127.00
101-101.000-718.002	MISC TRAVEL EXPENSES-TRAINING	4,000.00	586.89	586.89	3,413.11	14.67	1,046.89
101-101.000-722.000	WORKERS COMPENSATION	32.00	31.25	0.00	0.75	97.66	40.27
101-101.000-740.000	SUPPLIES	400.00	0.00	0.00	400.00	0.00	937.03
101-101.000-812.000	RECORDING CLERK	200.00	0.00	0.00	200.00	0.00	0.00
101-101.000-851.000	TELEPHONE	540.00	437.33	43.67	102.67	80.99	47.36
101-101.000-861.000	MILEAGE REIMBURSEMENT	644.00	577.74	390.24	66.26	89.71	756.83
101-101.000-900.000	PRINTING & PUBLISHING	1,000.00	294.00	0.00	706.00	29.40	595.00
101-101.000-908.000	DUES/FEES/PUBLICATIONS	1,050.00	1,975.00	963.00	(925.00)	188.10	973.00
101-101.000-958.000	MISCELLANEOUS	1,000.00	1,176.18	145.95	(176.18)	117.62	991.49
Total Dept 101.000 - LEGISLATIVE		22,366.00	12,318.39	2,129.75	10,047.61	55.08	13,314.87
Dept 172.000 - MANAGER							

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Fund 101 - GENERAL FUND							
Expenditures							
101-172.000-702.000	SALARIES	108,445.00	98,291.82	12,519.93	10,153.18	90.64	91,680.27
101-172.000-718.000	TRAINING FUNDS	1,500.00	1,240.00	0.00	260.00	82.67	449.00
101-172.000-718.002	MISC TRAVEL EXPENSES-TRAINING	1,000.00	48.95	0.00	951.05	4.90	195.00
101-172.000-719.000	INSURANCE BENEFITS	15,395.00	14,484.25	1,275.85	910.75	94.08	12,978.83
101-172.000-720.000	PAYROLL TAXES	8,605.00	8,080.94	991.63	524.06	93.91	7,644.83
101-172.000-721.000	MERS BENEFITS	18,420.00	17,175.57	2,182.51	1,244.43	93.24	15,079.76
101-172.000-721.001	457 CONTRIBUTION	13,500.00	11,797.02	1,500.00	1,702.98	87.39	11,359.11
101-172.000-722.000	WORKERS COMPENSATION	185.00	182.10	0.00	2.90	98.43	220.99
101-172.000-740.000	SUPPLIES	534.00	402.87	45.24	131.13	75.44	669.89
101-172.000-802.000	CONTRACTUAL	10,000.00	0.00	0.00	10,000.00	0.00	0.00
101-172.000-813.000	MEETINGS	750.00	127.69	0.00	622.31	17.03	88.15
101-172.000-851.000	TELEPHONE	1,290.00	1,100.00	100.00	190.00	85.27	1,182.52
101-172.000-861.000	MILEAGE REIMBURSEMENT	4,200.00	3,937.00	350.00	263.00	93.74	3,850.00
101-172.000-900.000	PRINTING & PUBLISHING	100.00	0.00	0.00	100.00	0.00	0.00
101-172.000-908.000	DUES/FEES/PUBLICATIONS	1,090.00	1,182.55	0.00	(92.55)	108.49	1,060.34
101-172.000-977.005	COMPUTER HARDWARE/SOFTWARE	488.00	487.60	0.00	0.40	99.92	0.00
Total Dept 172.000 - MANAGER		185,502.00	158,538.36	18,965.16	26,963.64	85.46	146,458.69
Dept 215.000 - CLERK/TREASURER							
101-215.000-702.000	SALARIES	179,243.00	156,324.78	21,250.82	22,918.22	87.21	165,343.84
101-215.000-718.000	TRAINING FUNDS	2,500.00	2,057.00	0.00	443.00	82.28	2,316.00
101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING	1,500.00	1,505.56	518.13	(5.56)	100.37	1,501.56
101-215.000-719.000	INSURANCE BENEFITS	54,275.00	48,070.42	5,160.25	6,204.58	88.57	50,418.28
101-215.000-720.000	PAYROLL TAXES	14,915.00	12,643.05	1,625.69	2,271.95	84.77	13,357.21
101-215.000-721.000	MERS BENEFITS	36,575.00	32,003.68	4,207.16	4,571.32	87.50	32,127.73
101-215.000-722.000	WORKERS COMPENSATION	327.00	326.42	0.00	0.58	99.82	308.10
101-215.000-740.000	SUPPLIES	2,500.00	3,100.69	495.56	(600.69)	124.03	2,261.39
101-215.000-802.000	CONTRACTUAL	32,000.00	27,702.73	255.00	4,297.27	86.57	11,393.85
101-215.000-806.006	WEBSITE	3,600.00	2,377.00	1,037.00	1,223.00	66.03	3,977.50
101-215.000-851.000	TELEPHONE	570.00	515.38	23.38	54.62	90.42	488.87
101-215.000-861.000	MILEAGE REIMBURSEMENT	250.00	426.25	125.76	(176.25)	170.50	271.45
101-215.000-900.000	PRINTING & PUBLISHING	4,500.00	1,430.00	0.00	3,070.00	31.78	2,930.00
101-215.000-901.000	POSTAGE	3,500.00	2,787.84	155.00	712.16	79.65	2,462.15
101-215.000-908.000	DUES/FEES/PUBLICATIONS	1,500.00	1,493.49	0.00	6.51	99.57	1,416.95
101-215.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	8,157.00	8,157.00	0.00	0.00	100.00	0.00
101-215.000-977.005	COMPUTER HARDWARE/SOFTWARE	2,955.00	1,855.00	0.00	1,100.00	62.77	0.00
Total Dept 215.000 - CLERK/TREASURER		348,867.00	302,776.29	34,853.75	46,090.71	86.79	290,574.88
Dept 223.000 - AUDITOR							
101-223.000-802.000	CONTRACTUAL	9,400.00	9,400.00	0.00	0.00	100.00	9,300.00
Total Dept 223.000 - AUDITOR		9,400.00	9,400.00	0.00	0.00	100.00	9,300.00
Dept 257.000 - ASSESSING							
101-257.000-703.000	WAGES	52,740.00	47,839.86	6,085.02	4,900.14	90.71	43,850.95
101-257.000-718.000	TRAINING FUNDS	350.00	250.00	0.00	100.00	71.43	113.00
101-257.000-718.002	MISC TRAVEL EXPENSES-TRAINING	550.00	529.19	0.00	20.81	96.22	0.00
101-257.000-720.000	PAYROLL TAXES	4,285.00	3,811.76	465.50	473.24	88.96	3,582.60
101-257.000-722.000	WORKERS COMPENSATION	150.00	149.46	0.00	0.54	99.64	111.61
101-257.000-740.000	SUPPLIES	250.00	0.00	0.00	250.00	0.00	41.00
101-257.000-802.000	CONTRACTUAL	1,000.00	915.00	0.00	85.00	91.50	865.00

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Fund 101 - GENERAL FUND							
Expenditures							
101-257.000-806.006	WEBSITE	1,350.00	1,087.00	937.00	263.00	80.52	1,402.50
101-257.000-807.000	BOARD OF REVIEW	750.00	550.00	0.00	200.00	73.33	700.00
101-257.000-813.000	MEETINGS	100.00	0.00	0.00	100.00	0.00	0.00
101-257.000-861.000	MILEAGE REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00	0.00
101-257.000-900.000	PRINTING & PUBLISHING	900.00	769.00	0.00	131.00	85.44	744.00
101-257.000-901.000	POSTAGE	685.00	677.35	0.00	7.65	98.88	611.02
101-257.000-908.000	DUES/FEES/PUBLICATIONS	450.00	272.38	0.00	177.62	60.53	175.00
101-257.000-977.005	COMPUTER HARDWARE/SOFTWARE	100.00	95.40	0.00	4.60	95.40	1,072.03
Total Dept 257.000 - ASSESSING		64,160.00	56,946.40	7,487.52	7,213.60	88.76	53,268.71
Dept 262.000 - ELECTION							
101-262.000-703.000	WAGES	3,325.00	3,325.00	0.00	0.00	100.00	1,900.00
101-262.000-740.000	SUPPLIES	985.00	463.27	0.00	521.73	47.03	756.06
101-262.000-900.000	PRINTING & PUBLISHING	850.00	839.00	0.00	11.00	98.71	130.26
101-262.000-901.000	POSTAGE	2,000.00	585.69	0.00	1,414.31	29.28	1,021.44
101-262.000-930.000	REPAIRS & MAINTENANCE: GENERAL	615.00	615.00	0.00	0.00	100.00	0.00
101-262.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	2,203.00	2,203.00	0.00	0.00	100.00	2,203.00
101-262.000-958.000	MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0.00	1,716.24
Total Dept 262.000 - ELECTION		10,978.00	8,030.96	0.00	2,947.04	73.16	7,727.00
Dept 265.000 - BUILDING & GROUNDS							
101-265.000-703.000	WAGES	27,390.00	32,915.91	4,871.20	(5,525.91)	120.17	22,105.59
101-265.000-705.000	WAGES - SEASONAL	9,917.00	1,875.09	0.00	8,041.91	18.91	4,923.21
101-265.000-719.000	INSURANCE BENEFITS	6,630.00	6,344.42	885.26	285.58	95.69	6,374.89
101-265.000-720.000	PAYROLL TAXES	3,225.00	2,824.42	372.65	400.58	87.58	2,313.58
101-265.000-721.000	MERS BENEFITS	3,560.00	3,794.10	604.63	(234.10)	106.58	2,112.96
101-265.000-722.000	WORKERS COMPENSATION	541.00	539.96	0.00	1.04	99.81	474.86
101-265.000-740.000	SUPPLIES	16,289.00	8,466.34	329.21	7,822.66	51.98	8,280.29
101-265.000-802.000	CONTRACTUAL	26,000.00	14,644.60	663.22	11,355.40	56.33	20,370.10
101-265.000-851.000	TELEPHONE	4,800.00	3,991.78	398.57	808.22	83.16	3,821.14
101-265.000-922.000	UTILITIES	14,000.00	12,028.23	793.70	1,971.77	85.92	14,298.59
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL	20,000.00	10,047.42	917.00	9,952.58	50.24	20,889.31
101-265.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	0.00	1,027.19	0.00	0.00	20,903.66
101-265.000-979.000	CAPITAL OUTLAY	25,358.00	25,357.50	0.00	0.50	100.00	1,847.18
Total Dept 265.000 - BUILDING & GROUNDS		157,710.00	122,829.77	10,862.63	34,880.23	77.88	128,715.36
Dept 266.000 - ATTORNEY							
101-266.000-801.000	CONTRACTUAL ATTORNEY	67,500.00	67,501.79	4,075.00	(1.79)	100.00	11,749.21
Total Dept 266.000 - ATTORNEY		67,500.00	67,501.79	4,075.00	(1.79)	100.00	11,749.21
Dept 301.000 - POLICE							
101-301.000-702.000	SALARIES	81,950.00	73,258.17	9,455.73	8,691.83	89.39	68,499.76
101-301.000-703.000	WAGES	216,424.00	194,735.04	22,718.35	21,688.96	89.98	175,461.04
101-301.000-704.000	WAGES - PARTTIME	44,015.00	35,663.36	2,860.00	8,351.64	81.03	40,016.62
101-301.000-706.000	WAGES - OVERTIME	32,600.00	30,856.67	1,840.77	1,743.33	94.65	24,387.66
101-301.000-707.000	SICK PAYOUT	9,972.00	9,971.52	0.00	0.48	100.00	14,337.96
101-301.000-708.000	SPECIAL EVENTS WAGES	7,714.00	4,010.98	0.00	3,703.02	52.00	0.00
101-301.000-709.000	WAGES - OFFICE	40,970.00	30,864.67	5,203.20	10,105.33	75.33	33,229.66

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Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-718.000	TRAINING FUNDS	500.00	395.00	0.00	105.00	79.00	0.00
101-301.000-718.001	TRAINING FUNDS ACT 302	1,000.00	656.11	283.61	343.89	65.61	194.38
101-301.000-718.002	MSC TRAVEL EXPENSES-TRAINING	430.00	214.56	0.00	215.44	49.90	0.00
101-301.000-719.000	INSURANCE BENEFITS	120,770.00	102,807.63	8,687.73	17,962.37	85.13	102,572.26
101-301.000-720.000	PAYROLL TAXES	35,005.00	30,769.30	3,269.40	4,235.70	87.90	28,797.71
101-301.000-721.000	MERS BENEFITS	55,070.00	49,478.37	5,822.49	5,591.63	89.85	39,918.95
101-301.000-722.000	WORKERS COMPENSATION	4,237.00	4,234.42	0.00	2.58	99.94	4,485.68
101-301.000-740.000	SUPPLIES	2,000.00	2,015.09	855.82	(15.09)	100.75	1,698.47
101-301.000-750.000	UNIFORMS	3,400.00	3,245.56	113.98	154.44	95.46	2,010.86
101-301.000-801.000	CONTRACTUAL ATTORNEY	0.00	0.00	0.00	0.00	0.00	1,655.26
101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTER	5,000.00	2,796.00	324.00	2,204.00	55.92	3,456.00
101-301.000-802.000	CONTRACTUAL	4,812.00	3,485.65	498.24	1,326.35	72.44	5,012.01
101-301.000-814.000	INSURANCE (LIABILITY/AUTO)	13,498.00	13,498.35	0.00	(0.35)	100.00	13,656.00
101-301.000-851.000	TELEPHONE	5,525.00	4,938.84	502.17	586.16	89.39	4,302.24
101-301.000-860.000	GAS & OIL	17,446.00	13,515.49	1,224.95	3,930.51	77.47	11,775.57
101-301.000-900.000	PRINTING & PUBLISHING	125.00	0.00	0.00	125.00	0.00	46.51
101-301.000-908.000	DUES/FEEES/PUBLICATIONS	250.00	211.90	0.00	38.10	84.76	182.95
101-301.000-922.000	UTILITIES	6,850.00	5,674.77	370.57	1,175.23	82.84	5,546.76
101-301.000-930.000	REPAIRS & MAINTENANCE: GENERAL	4,000.00	939.10	0.00	3,060.90	23.48	4,881.89
101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS	11,960.00	11,507.46	2,531.29	452.54	96.22	12,348.73
101-301.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	20,000.00	18,333.37	1,666.67	1,666.63	91.67	15,307.93
101-301.000-942.000	LEASE- COPIER	460.00	460.36	0.00	(0.36)	100.08	2,234.10
101-301.000-977.000	EQUIPMENT	2,018.00	2,187.99	0.00	(169.99)	108.42	495.24
101-301.000-979.000	CAPITAL OUTLAY	14,294.00	12,694.00	0.00	1,600.00	88.81	2,370.00
Total Dept 301.000 - POLICE		762,295.00	663,419.73	68,228.97	98,875.27	87.03	618,882.20
Dept 463.000 - GENERAL STREETS & ROW							
101-463.000-703.000	WAGES	94,807.00	47,410.99	11,708.23	47,396.01	50.01	45,870.96
101-463.000-705.000	WAGES - SEASONAL	9,917.00	1,895.51	0.00	8,021.49	19.11	3,859.00
101-463.000-708.000	SPECIAL EVENTS WAGES	10,138.00	5,497.44	200.68	4,640.56	54.23	0.00
101-463.000-718.000	TRAINING FUNDS	0.00	500.00	500.00	(500.00)	100.00	0.00
101-463.000-719.000	INSURANCE BENEFITS	27,900.00	15,299.18	1,560.99	12,600.82	54.84	17,972.82
101-463.000-720.000	PAYROLL TAXES	9,505.00	4,334.49	910.47	5,170.51	45.60	3,996.61
101-463.000-721.000	MERS BENEFITS	13,277.00	6,343.06	1,784.61	6,933.94	47.77	4,514.54
101-463.000-722.000	WORKERS COMPENSATION	2,796.00	2,793.72	0.00	2.28	99.92	2,854.82
101-463.000-740.000	SUPPLIES	17,500.00	5,594.16	613.66	11,905.84	31.97	3,779.35
101-463.000-740.002	EXTERIOR SUPPLIES	360.00	179.00	0.00	181.00	49.72	1,096.22
101-463.000-740.003	BANNERS	2,390.00	490.04	0.00	1,899.96	20.50	0.00
101-463.000-740.004	BENCHES	1,000.00	0.00	0.00	1,000.00	0.00	0.00
101-463.000-750.000	UNIFORMS	5,000.00	2,626.49	0.00	2,373.51	52.53	4,465.89
101-463.000-802.000	CONTRACTUAL	29,868.00	17,555.60	440.00	12,312.40	58.78	24,854.32
101-463.000-802.003	CONTRACTUAL- REFUSE	6,100.00	3,658.42	292.18	2,441.58	59.97	5,621.23
101-463.000-802.007	LANDSCAPING SERVICES	2,800.00	1,810.07	0.00	989.93	64.65	4,122.50
101-463.000-802.010	CONTRACTUAL FORESTRY	25,000.00	18,811.98	1,550.00	6,188.02	75.25	12,053.10
101-463.000-806.000	CONTRACTUAL ENGINEERING	9,528.00	13,110.55	6,442.00	(3,582.55)	137.60	1,027.90
101-463.000-851.000	TELEPHONE	9,400.00	8,742.56	637.94	657.44	93.01	7,209.06
101-463.000-900.000	PRINTING & PUBLISHING	200.00	434.99	53.99	(234.99)	217.50	116.00
101-463.000-908.000	DUES/FEEES/PUBLICATIONS	1,904.00	951.90	0.00	952.10	49.99	467.95
101-463.000-922.000	UTILITIES	5,838.00	4,156.66	102.43	1,681.34	71.20	5,958.91
101-463.000-925.000	STREET LIGHTS	23,222.00	20,185.21	2,072.71	3,036.79	86.92	20,700.31
101-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	10,000.00	8,240.52	1,710.82	1,759.48	82.41	4,233.35
101-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	0.00	3,443.51	0.00	0.00	42,661.34
101-463.000-979.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	10,082.11
101-463.000-979.011	CAPITAL OUTLAY-DRAINS	35,820.00	35,819.90	0.00	0.10	100.00	36,243.39

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Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 463.000 - GENERAL STREETS & ROW		354,270.00	226,442.44	34,024.22	127,827.56	63.92	263,761.68
Dept 701.000 - PLANNING & ZONING							
101-701.000-702.000 SALARIES		78,600.00	56,234.36	6,660.55	22,365.64	71.54	58,535.20
101-701.000-703.000 WAGES		5,400.00	2,250.00	0.00	3,150.00	41.67	2,200.00
101-701.000-718.000 TRAINING FUNDS		3,000.00	158.46	0.00	2,841.54	5.28	160.00
101-701.000-718.002 MISC TRAVEL EXPENSES-TRAINING		600.00	904.47	0.00	(304.47)	150.75	0.00
101-701.000-719.000 INSURANCE BENEFITS		17,950.00	12,421.12	1,034.64	5,528.88	69.20	10,332.54
101-701.000-720.000 PAYROLL TAXES		8,550.00	4,424.16	567.45	4,125.84	51.74	4,730.62
101-701.000-721.000 MERS BENEFITS		12,025.00	5,059.76	1,138.43	6,965.24	42.08	12,258.69
101-701.000-722.000 WORKERS COMPENSATION		186.00	184.21	0.00	1.79	99.04	143.41
101-701.000-740.000 SUPPLIES		2,000.00	1,195.41	66.49	804.59	59.77	1,408.51
101-701.000-801.000 CONTRACTUAL ATTORNEY		29,308.00	26,849.00	3,410.00	2,459.00	91.61	41,490.00
101-701.000-802.000 CONTRACTUAL		7,550.00	4,855.00	625.00	2,695.00	64.30	8,008.63
101-701.000-803.000 CONTRACTUAL CONSULTANT		66,000.00	65,650.10	8,875.00	349.90	99.47	14,522.67
101-701.000-804.000 CONTRACTUAL BUILDING INSPECTIO		65,000.00	41,161.75	0.00	23,838.25	63.33	45,468.80
101-701.000-806.000 CONTRACTUAL ENGINEERING		57,978.00	37,229.00	4,595.50	20,749.00	64.21	23,868.70
101-701.000-806.006 WEBSITE		0.00	937.00	937.00	(937.00)	100.00	0.00
101-701.000-812.000 RECORDING CLERK		200.00	0.00	0.00	200.00	0.00	0.00
101-701.000-851.000 TELEPHONE		570.00	149.58	0.00	420.42	26.24	552.67
101-701.000-861.000 MILEAGE REIMBURSEMENT		250.00	0.00	0.00	250.00	0.00	0.00
101-701.000-900.000 PRINTING & PUBLISHING		5,000.00	2,006.50	30.00	2,993.50	40.13	3,896.19
101-701.000-901.000 POSTAGE		0.00	46.00	46.00	(46.00)	100.00	67.41
101-701.000-908.000 DUES/FEES/PUBLICATIONS		450.00	30.00	0.00	420.00	6.67	427.00
101-701.000-977.000 EQUIPMENT		0.00	0.00	0.00	0.00	0.00	3,406.81
101-701.000-977.005 COMPUTER HARDWARE/SOFTWARE		5,242.00	5,242.00	0.00	0.00	100.00	3,275.00
Total Dept 701.000 - PLANNING & ZONING		365,859.00	266,987.88	27,986.06	98,871.12	72.98	234,752.85
Dept 751.000 - PARKS & RECREATION							
101-751.000-703.000 WAGES		41,900.00	30,445.41	4,921.18	11,454.59	72.66	39,480.15
101-751.000-705.000 WAGES - SEASONAL		9,917.00	2,466.70	187.00	7,450.30	24.87	3,548.74
101-751.000-719.000 INSURANCE BENEFITS		10,145.00	8,504.94	820.15	1,640.06	83.83	12,689.73
101-751.000-720.000 PAYROLL TAXES		4,396.00	2,606.74	393.72	1,789.26	59.30	3,427.68
101-751.000-721.000 MERS BENEFITS		5,445.00	3,420.96	645.20	2,024.04	62.83	3,667.74
101-751.000-722.000 WORKERS COMPENSATION		776.00	775.99	0.00	0.01	100.00	271.21
101-751.000-740.000 SUPPLIES		12,000.00	8,999.76	19.99	3,000.24	75.00	8,007.07
101-751.000-802.000 CONTRACTUAL		15,500.00	12,438.75	1,422.25	3,061.25	80.25	14,243.22
101-751.000-802.007 LANDSCAPING SERVICES		3,662.00	1,831.30	0.00	1,830.70	50.01	2,461.21
101-751.000-809.000 SAUGATUCK TWP CEMETERY MAINT		7,950.00	0.00	0.00	7,950.00	0.00	15,755.07
101-751.000-900.000 PRINTING & PUBLISHING		0.00	0.00	0.00	0.00	0.00	315.00
101-751.000-922.000 UTILITIES		13,500.00	11,322.57	425.28	2,177.43	83.87	10,923.93
101-751.000-930.000 REPAIRS & MAINTENANCE: GENERAL		5,364.00	3,110.58	288.96	2,253.42	57.99	8,806.45
101-751.000-930.006 UNIONS REPAIRS AND MAINT		1,246.00	622.92	0.00	623.08	49.99	4,400.87
101-751.000-941.001 EQUIPMENT RENT-EQUIPMENT FUND		0.00	0.00	413.14	0.00	0.00	51,359.15
101-751.000-958.000 MISCELLANEOUS		2,853.00	2,853.43	0.00	(0.43)	100.02	1,995.00
101-751.000-977.000 EQUIPMENT		7,000.00	5,578.97	159.99	1,421.03	79.70	15,082.69
101-751.000-979.000 CAPITAL OUTLAY		117,588.00	108,537.18	0.00	9,050.82	92.30	209,555.11
Total Dept 751.000 - PARKS & RECREATION		259,242.00	203,516.20	9,696.86	55,725.80	78.50	405,990.02
Dept 802.000 - COMMUNITY PROMOTIONS							

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Fund 101 - GENERAL FUND							
Expenditures							
101-802.000-958.000	MISCELLANEOUS	22,500.00	11,976.42	2,255.30	10,523.58	53.23	18,016.46
Total Dept 802.000 - COMMUNITY PROMOTIONS		22,500.00	11,976.42	2,255.30	10,523.58	53.23	18,016.46
Dept 850.000 - INSURANCE & BONDS							
101-850.000-814.000	INSURANCE (LIABILITY/AUTO)	40,772.00	40,771.65	0.00	0.35	100.00	0.00
101-850.000-958.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	38,315.00
Total Dept 850.000 - INSURANCE & BONDS		40,772.00	40,771.65	0.00	0.35	100.00	38,315.00
Dept 966.000 - TRANSFERS OUT							
101-966.000-995.202	TRANSFER OUT MAJOR ST	110,000.00	110,000.00	110,000.00	0.00	100.00	83,637.00
101-966.000-995.203	TRANSFER OUT LOCAL ST	75,000.00	75,000.00	0.00	0.00	100.00	257,094.00
101-966.000-995.243	TRANSFER OUT BROWNFIELD	75,000.00	75,000.00	50,000.00	0.00	100.00	55,000.00
101-966.000-995.245	TRANSFER OUT TRI-COMMUNITY HARBOR AUTH	7,000.00	0.00	0.00	7,000.00	0.00	0.00
101-966.000-995.403	TRANSFER OUT BLUE STAR CORRIDOR IMP	0.00	0.00	0.00	0.00	0.00	28,001.32
101-966.000-995.450	TRANSFER OUT WATER/SEWER FUND	250,000.00	125,000.00	125,000.00	125,000.00	50.00	0.00
101-966.000-995.594	TRANSFER OUT DOUGLAS MARINA	15,000.00	15,000.00	15,000.00	0.00	100.00	190,000.00
Total Dept 966.000 - TRANSFERS OUT		532,000.00	400,000.00	300,000.00	132,000.00	75.19	613,732.32
TOTAL EXPENDITURES		3,203,421.00	2,551,456.28	520,565.22	651,964.72	79.65	2,854,559.25
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		3,356,366.00	3,408,370.92	56,020.74	(52,004.92)	101.55	3,107,787.65
TOTAL EXPENDITURES		3,203,421.00	2,551,456.28	520,565.22	651,964.72	79.65	2,854,559.25
NET OF REVENUES & EXPENDITURES		152,945.00	856,914.64	(464,544.48)	(703,969.64)	560.28	253,228.40

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Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000.000							
202-000.000-546.000	STATE GRANT: ACT 51	186,862.00	139,842.51	15,212.47	47,019.49	74.84	134,800.00
202-000.000-546.001	SNOW REMOVAL	30,000.00	66,271.16	0.00	(36,271.16)	220.90	40,557.49
202-000.000-699.101	TRANSFER IN - GENERAL FUND	110,000.00	110,000.00	110,000.00	0.00	100.00	83,637.00
202-000.000-699.204	TRANSFER IN- ROAD MIL.	125,399.00	125,398.58	0.00	0.42	100.00	177,500.00
202-000.000-699.211	TRANSFER IN TRAIL FUND	0.00	0.00	0.00	0.00	0.00	22,057.10
Total Dept 000.000		452,261.00	441,512.25	125,212.47	10,748.75	97.62	458,551.59
TOTAL REVENUES		452,261.00	441,512.25	125,212.47	10,748.75	97.62	458,551.59
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
202-463.000-703.000	WAGES	62,150.00	61,916.23	5,261.32	233.77	99.62	58,898.10
202-463.000-719.000	INSURANCE BENEFITS	15,050.00	16,822.32	827.97	(1,772.32)	111.78	12,977.41
202-463.000-720.000	PAYROLL TAXES	5,030.00	4,842.55	402.50	187.45	96.27	4,592.97
202-463.000-721.000	MERS BENEFITS	8,075.00	8,343.49	680.01	(268.49)	103.32	8,514.67
202-463.000-722.000	WORKERS COMPENSATION	1,657.00	1,656.17	0.00	0.83	99.95	2,603.58
202-463.000-740.000	SUPPLIES	2,500.00	259.63	218.14	2,240.37	10.39	259.84
202-463.000-746.000	TRAFFIC SIGNS & SERVICES	4,000.00	3,268.55	1,079.56	731.45	81.71	2,625.53
202-463.000-802.000	CONTRACTUAL	41,383.00	8,911.44	0.00	32,471.56	21.53	11,713.12
202-463.000-806.000	CONTRACTUAL ENGINEERING	20,000.00	15,162.30	3,312.50	4,837.70	75.81	65,557.23
202-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	50,000.00	8,972.65	5,782.61	41,027.35	17.95	12,379.35
202-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	0.00	1,562.58	0.00	0.00	61,908.81
202-463.000-979.000	CAPITAL OUTLAY	108,000.00	4,236.95	0.00	103,763.05	3.92	260,284.56
Total Dept 463.000 - GENERAL STREETS & ROW		317,845.00	134,392.28	19,127.19	183,452.72	42.28	502,315.17
Dept 464.000 - GENERAL STREETS WINTER & ROW							
202-464.000-703.000	WAGES	28,750.00	22,587.09	685.78	6,162.91	78.56	34,543.53
202-464.000-719.000	INSURANCE BENEFITS	6,960.00	2,054.04	113.11	4,905.96	29.51	7,721.93
202-464.000-720.000	PAYROLL TAXES	2,330.00	1,878.80	52.48	451.20	80.64	3,179.29
202-464.000-721.000	MERS BENEFITS	3,735.00	2,475.47	70.16	1,259.53	66.28	4,259.43
202-464.000-722.000	WORKERS COMPENSATION	766.00	766.07	0.00	(0.07)	100.01	1,054.89
202-464.000-740.001	SNOW AND ICE REMOVAL SUPPLIES	12,000.00	12,122.66	0.00	(122.66)	101.02	15,359.13
202-464.000-802.002	CONTRACTUAL-SIDEWALK PLOWING	40,000.00	21,427.57	0.00	18,572.43	53.57	43,352.54
202-464.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	0.00	0.00	0.00	0.00	51,010.62
Total Dept 464.000 - GENERAL STREETS WINTER & ROW		94,541.00	63,311.70	921.53	31,229.30	66.97	160,481.36
TOTAL EXPENDITURES		412,386.00	197,703.98	20,048.72	214,682.02	47.94	662,796.53
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		452,261.00	441,512.25	125,212.47	10,748.75	97.62	458,551.59
TOTAL EXPENDITURES		412,386.00	197,703.98	20,048.72	214,682.02	47.94	662,796.53
NET OF REVENUES & EXPENDITURES		39,875.00	243,808.27	105,163.75	(203,933.27)	611.43	(204,244.94)

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Fund 203 - LOCAL STREETS FUND							
Revenues							
Dept 000.000							
203-000.000-546.000	STATE GRANT: ACT 51	78,594.00	58,817.87	6,398.37	19,776.13	74.84	56,926.02
203-000.000-546.001	SNOW REMOVAL	13,000.00	39,318.73	0.00	(26,318.73)	302.45	20,573.63
203-000.000-699.203	TRANSFER IN-LOCAL ST	75,000.00	75,000.00	0.00	0.00	100.00	257,094.00
203-000.000-699.204	TRANSFER IN- ROAD MIL.	245,398.00	245,398.00	0.00	0.00	100.00	97,500.00
Total Dept 000.000		411,992.00	418,534.60	6,398.37	(6,542.60)	101.59	432,093.65
TOTAL REVENUES		411,992.00	418,534.60	6,398.37	(6,542.60)	101.59	432,093.65
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
203-463.000-703.000	WAGES	61,700.00	68,804.52	5,122.27	(7,104.52)	111.51	60,221.90
203-463.000-719.000	INSURANCE BENEFITS	14,940.00	16,883.21	1,045.30	(1,943.21)	113.01	12,745.99
203-463.000-720.000	PAYROLL TAXES	4,995.00	5,401.36	391.83	(406.36)	108.14	4,688.99
203-463.000-721.000	MERS BENEFITS	8,015.00	9,020.89	630.30	(1,005.89)	112.55	8,625.17
203-463.000-722.000	WORKERS COMPENSATION	1,645.00	1,644.10	0.00	0.90	99.95	2,448.90
203-463.000-740.000	SUPPLIES	750.00	246.64	218.14	503.36	32.89	281.11
203-463.000-746.000	TRAFFIC SIGNS & SERVICES	5,000.00	3,268.56	1,079.57	1,731.44	65.37	3,084.01
203-463.000-802.000	CONTRACTUAL	30,000.00	3,026.32	0.00	26,973.68	10.09	10,859.91
203-463.000-806.000	CONTRACTUAL ENGINEERING	30,000.00	30,697.70	449.40	(697.70)	102.33	54,423.60
203-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	19,850.00	12,733.65	0.00	7,116.35	64.15	7,114.64
203-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	0.00	1,633.87	0.00	0.00	56,560.54
203-463.000-979.000	CAPITAL OUTLAY	286,125.00	215,418.14	0.00	70,706.86	75.29	160,368.83
Total Dept 463.000 - GENERAL STREETS & ROW		463,020.00	367,145.09	10,570.68	95,874.91	79.29	381,423.59
Dept 464.000 - GENERAL STREETS WINTER & ROW							
203-464.000-703.000	WAGES	20,085.00	18,295.82	80.42	1,789.18	91.09	26,258.46
203-464.000-719.000	INSURANCE BENEFITS	4,862.00	1,521.65	20.77	3,340.35	31.30	6,076.54
203-464.000-720.000	PAYROLL TAXES	1,625.00	1,554.61	6.15	70.39	95.67	2,441.13
203-464.000-721.000	MERS BENEFITS	2,610.00	2,022.70	8.21	587.30	77.50	3,450.22
203-464.000-722.000	WORKERS COMPENSATION	536.00	535.13	0.00	0.87	99.84	864.68
203-464.000-740.000	SUPPLIES	300.00	0.00	0.00	300.00	0.00	39.78
203-464.000-740.001	SNOW AND ICE REMOVAL SUPPLIES	10,000.00	11,783.69	0.00	(1,783.69)	117.84	14,047.07
203-464.000-802.002	CONTRACTUAL-SIDEWALK PLOWING	15,000.00	21,427.53	0.00	(6,427.53)	142.85	14,770.31
203-464.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	0.00	0.00	0.00	0.00	37,556.20
Total Dept 464.000 - GENERAL STREETS WINTER & ROW		55,018.00	57,141.13	115.55	(2,123.13)	103.86	105,504.39
TOTAL EXPENDITURES		518,038.00	424,286.22	10,686.23	93,751.78	81.90	486,927.98
Fund 203 - LOCAL STREETS FUND:							
TOTAL REVENUES		411,992.00	418,534.60	6,398.37	(6,542.60)	101.59	432,093.65
TOTAL EXPENDITURES		518,038.00	424,286.22	10,686.23	93,751.78	81.90	486,927.98
NET OF REVENUES & EXPENDITURES		(106,046.00)	(5,751.62)	(4,287.86)	(100,294.38)	5.42	(54,834.33)

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Fund 204 - ROAD MILLAGE							
Expenditures							
Dept 966.000 - TRANSFERS OUT							
204-966.000-995.202	TRANSFER OUT MAJOR ST	125,399.00	125,398.58	0.00	0.42	100.00	177,500.00
204-966.000-995.203	TRANSFER OUT LOCAL ST	245,398.00	245,398.00	0.00	0.00	100.00	97,500.00
Total Dept 966.000 - TRANSFERS OUT		370,797.00	370,796.58	0.00	0.42	100.00	275,000.00
TOTAL EXPENDITURES		370,797.00	370,796.58	0.00	0.42	100.00	275,000.00
Fund 204 - ROAD MILLAGE:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		370,797.00	370,796.58	0.00	0.42	100.00	275,000.00
NET OF REVENUES & EXPENDITURES		(370,797.00)	(370,796.58)	0.00	(0.42)	100.00	(275,000.00)

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Fund 211 - TRAIL FUND							
Expenditures							
Dept 751.000 - PARKS & RECREATION							
211-751.000-995.202	TRANSFER OUT MAJOR ST	0.00	0.00	0.00	0.00	0.00	22,057.10
Total Dept 751.000 - PARKS & RECREATION		0.00	0.00	0.00	0.00	0.00	22,057.10
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	22,057.10
<hr/>							
Fund 211 - TRAIL FUND:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	22,057.10
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	(22,057.10)

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 05/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 05/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 05/31/2022 NORM (ABNORM)
Fund 213 - SCHULTZ PARK LAUNCH RAMP							
Revenues							
Dept 000.000							
213-000.000-651.000	LAUNCH FEES	25,100.00	26,247.87	7,491.00	(1,147.87)	104.57	25,552.45
Total Dept 000.000		25,100.00	26,247.87	7,491.00	(1,147.87)	104.57	25,552.45
TOTAL REVENUES		25,100.00	26,247.87	7,491.00	(1,147.87)	104.57	25,552.45
Expenditures							
Dept 753.000 - LAUNCH RAMPS							
213-753.000-922.000	UTILITIES	800.00	512.78	50.40	287.22	64.10	599.64
213-753.000-930.000	REPAIRS & MAINTENANCE: GENERAL	1,573.00	1,922.45	0.00	(349.45)	122.22	0.00
213-753.000-958.000	MISCELLANEOUS	1,876.00	1,785.51	105.00	90.49	95.18	1,332.28
Total Dept 753.000 - LAUNCH RAMPS		4,249.00	4,220.74	155.40	28.26	99.33	1,931.92
Dept 966.000 - TRANSFERS OUT							
213-966.000-995.101	TRANSFER OUT GF	4,500.00	4,500.00	0.00	0.00	100.00	4,500.00
Total Dept 966.000 - TRANSFERS OUT		4,500.00	4,500.00	0.00	0.00	100.00	4,500.00
TOTAL EXPENDITURES		8,749.00	8,720.74	155.40	28.26	99.68	6,431.92
Fund 213 - SCHULTZ PARK LAUNCH RAMP:							
TOTAL REVENUES		25,100.00	26,247.87	7,491.00	(1,147.87)	104.57	25,552.45
TOTAL EXPENDITURES		8,749.00	8,720.74	155.40	28.26	99.68	6,431.92
NET OF REVENUES & EXPENDITURES		16,351.00	17,527.13	7,335.60	(1,176.13)	107.19	19,120.53

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Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND							
Revenues							
Dept 000.000							
243-000.000-528.000	OTHER FEDERAL GRANTS	25,000.00	0.00	0.00	25,000.00	0.00	0.00
243-000.000-699.101	TRANSFER IN - GENERAL FUND	75,000.00	75,000.00	50,000.00	0.00	100.00	55,000.00
Total Dept 000.000		100,000.00	75,000.00	50,000.00	25,000.00	75.00	55,000.00
TOTAL REVENUES		100,000.00	75,000.00	50,000.00	25,000.00	75.00	55,000.00
Expenditures							
Dept 000.000							
243-000.000-740.000	SUPPLIES	0.00	21,898.40	0.00	(21,898.40)	100.00	5,610.13
243-000.000-802.243	BLIGHT REMOVAL	80,000.00	6,582.50	0.00	73,417.50	8.23	97,905.25
243-000.000-803.000	CONTRACTUAL CONSULTANT	3,000.00	4,809.75	2,428.50	(1,809.75)	160.33	4,852.50
243-000.000-806.000	CONTRACTUAL ENGINEERING	0.00	6,695.00	4,913.75	(6,695.00)	100.00	24,463.75
Total Dept 000.000		83,000.00	39,985.65	7,342.25	43,014.35	48.18	132,831.63
TOTAL EXPENDITURES		83,000.00	39,985.65	7,342.25	43,014.35	48.18	132,831.63
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:							
TOTAL REVENUES		100,000.00	75,000.00	50,000.00	25,000.00	75.00	55,000.00
TOTAL EXPENDITURES		83,000.00	39,985.65	7,342.25	43,014.35	48.18	132,831.63
NET OF REVENUES & EXPENDITURES		17,000.00	35,014.35	42,657.75	(18,014.35)	205.97	(77,831.63)

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Fund 245 - TRI-COMMUNITY HARBOR AUTHORITY							
Revenues							
Dept 000.000							
245-000.000-626.002	SAUGATUCK CONTRIBUTION	7,000.00	0.00	0.00	7,000.00	0.00	0.00
245-000.000-699.245	TRANSFER IN TRI-HARBOR AUTHORITY	7,000.00	0.00	0.00	7,000.00	0.00	0.00
Total Dept 000.000		14,000.00	0.00	0.00	14,000.00	0.00	0.00
TOTAL REVENUES		14,000.00	0.00	0.00	14,000.00	0.00	0.00
Expenditures							
Dept 754.000 - HARBOR							
245-754.000-812.000	RECORDING CLERK	1,000.00	100.00	0.00	900.00	10.00	600.00
245-754.000-900.000	PRINTING & PUBLISHING	0.00	56.00	0.00	(56.00)	100.00	0.00
245-754.000-979.000	CAPITAL OUTLAY	14,000.00	0.00	0.00	14,000.00	0.00	0.00
Total Dept 754.000 - HARBOR		15,000.00	156.00	0.00	14,844.00	1.04	600.00
TOTAL EXPENDITURES		15,000.00	156.00	0.00	14,844.00	1.04	600.00
Fund 245 - TRI-COMMUNITY HARBOR AUTHORITY:							
TOTAL REVENUES		14,000.00	0.00	0.00	14,000.00	0.00	0.00
TOTAL EXPENDITURES		15,000.00	156.00	0.00	14,844.00	1.04	600.00
NET OF REVENUES & EXPENDITURES		(1,000.00)	(156.00)	0.00	(844.00)	15.60	(600.00)

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Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
248-000.000-417.000	TAX INCREMENT RECAPTURE	40,424.00	40,424.00	0.00	0.00	100.00	33,816.32
248-000.000-674.000	DONATIONS	1,000.00	1,000.00	0.00	0.00	100.00	0.00
248-000.000-675.000	OTHER REVENUE	8,000.00	8,000.00	0.00	0.00	100.00	0.00
Total Dept 000.000		49,424.00	49,424.00	0.00	0.00	100.00	33,816.32
TOTAL REVENUES		49,424.00	49,424.00	0.00	0.00	100.00	33,816.32
Expenditures							
Dept 728.000 - DOWNTOWN DEVELOPMENT AUTHORITY							
248-728.000-703.001	DDA ADMINISTRATION	7,800.00	7,150.00	650.00	650.00	91.67	7,150.00
248-728.000-718.000	TRAINING FUNDS	0.00	0.00	0.00	0.00	0.00	83.10
248-728.000-802.001	CONTRACTUAL-PLANNING STUDY	5,851.00	6,101.00	0.00	(250.00)	104.27	7,478.60
248-728.000-802.100	BUSINESS INCENTIVE PROGRAM	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00
248-728.000-806.000	CONTRACTUAL ENGINEERING	9,800.00	3,011.50	0.00	6,788.50	30.73	1,888.00
248-728.000-806.006	WEBSITE	550.00	0.00	0.00	550.00	0.00	100.00
248-728.000-880.000	COMMUNITY PROMOTION	18,000.00	13,261.24	2,500.00	4,738.76	73.67	8,292.58
248-728.000-908.000	DUES/FEES/PUBLICATIONS	450.00	125.00	0.00	325.00	27.78	176.50
248-728.000-979.000	CAPITAL OUTLAY	34,000.00	0.00	0.00	34,000.00	0.00	69,456.93
Total Dept 728.000 - DOWNTOWN DEVELOPMENT AUTHORITY		81,451.00	29,648.74	3,150.00	51,802.26	36.40	99,625.71
TOTAL EXPENDITURES		81,451.00	29,648.74	3,150.00	51,802.26	36.40	99,625.71
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		49,424.00	49,424.00	0.00	0.00	100.00	33,816.32
TOTAL EXPENDITURES		81,451.00	29,648.74	3,150.00	51,802.26	36.40	99,625.71
NET OF REVENUES & EXPENDITURES		(32,027.00)	19,775.26	(3,150.00)	(51,802.26)	61.75	(65,809.39)

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Fund 403 - BLUE STAR CORRIDOR IMPROVEMENT FUND							
Revenues							
Dept 000.000							
403-000.000-439.000	MRE TAX	112,000.00	104,254.97	0.00	7,745.03	93.08	112,906.88
403-000.000-699.101	TRANSFER IN - GENERAL FUND	0.00	0.00	0.00	0.00	0.00	28,001.32
Total Dept 000.000		112,000.00	104,254.97	0.00	7,745.03	93.08	140,908.20
TOTAL REVENUES		112,000.00	104,254.97	0.00	7,745.03	93.08	140,908.20
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
403-463.000-806.000	CONTRACTUAL ENGINEERING	14,175.00	18,288.61	0.00	(4,113.61)	129.02	0.00
403-463.000-979.000	CAPITAL OUTLAY	115,827.00	0.00	0.00	115,827.00	0.00	0.00
Total Dept 463.000 - GENERAL STREETS & ROW		130,002.00	18,288.61	0.00	111,713.39	14.07	0.00
TOTAL EXPENDITURES		130,002.00	18,288.61	0.00	111,713.39	14.07	0.00
Fund 403 - BLUE STAR CORRIDOR IMPROVEMENT FUND:							
TOTAL REVENUES		112,000.00	104,254.97	0.00	7,745.03	93.08	140,908.20
TOTAL EXPENDITURES		130,002.00	18,288.61	0.00	111,713.39	14.07	0.00
NET OF REVENUES & EXPENDITURES		(18,002.00)	85,966.36	0.00	(103,968.36)	477.54	140,908.20

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Fund 450 - WATER SEWER FUND							
Revenues							
Dept 000.000							
450-000.000-602.000	CONNECTION FEES, WATER	30,000.00	27,548.00	2,000.00	2,452.00	91.83	22,000.00
450-000.000-602.001	CONNECTION FEES, SEWER	40,000.00	26,000.00	0.00	14,000.00	65.00	27,500.00
450-000.000-679.001	REIMBURSE FROM STATE	349,500.00	19,812.71	0.00	329,687.29	5.67	0.00
450-000.000-699.101	TRANSFER IN - GENERAL FUND	250,000.00	125,000.00	125,000.00	125,000.00	50.00	0.00
Total Dept 000.000		669,500.00	198,360.71	127,000.00	471,139.29	29.63	49,500.00
TOTAL REVENUES		669,500.00	198,360.71	127,000.00	471,139.29	29.63	49,500.00
Expenditures							
Dept 000.000							
450-000.000-703.000	WAGES	0.00	223.47	0.00	(223.47)	100.00	0.00
450-000.000-720.000	PAYROLL TAXES	0.00	19.10	0.00	(19.10)	100.00	0.00
450-000.000-721.000	MERS BENEFITS	0.00	31.05	0.00	(31.05)	100.00	0.00
450-000.000-721.001	457 CONTRIBUTION	0.00	14.72	0.00	(14.72)	100.00	0.00
450-000.000-806.000	CONTRACTUAL ENGINEERING	88,800.00	50,283.50	15,019.65	38,516.50	56.63	50,304.15
450-000.000-974.000	CONSTRUCTION	540,000.00	13,142.41	0.00	526,857.59	2.43	168,338.73
Total Dept 000.000		628,800.00	63,714.25	15,019.65	565,085.75	10.13	218,642.88
TOTAL EXPENDITURES		628,800.00	63,714.25	15,019.65	565,085.75	10.13	218,642.88
Fund 450 - WATER SEWER FUND:							
TOTAL REVENUES		669,500.00	198,360.71	127,000.00	471,139.29	29.63	49,500.00
TOTAL EXPENDITURES		628,800.00	63,714.25	15,019.65	565,085.75	10.13	218,642.88
NET OF REVENUES & EXPENDITURES		40,700.00	134,646.46	111,980.35	(93,946.46)	330.83	(169,142.88)

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Fund 594 - DOUGLAS MARINA							
Revenues							
Dept 000.000							
594-000.000-654.000	SEASONAL SLIP FEES	25,200.00	21,975.00	(1,800.00)	3,225.00	87.20	26,163.13
594-000.000-667.001	WADE'S BAYOU PARK RENTAL	4,500.00	7,150.00	175.00	(2,650.00)	158.89	3,750.00
594-000.000-674.000	DONATIONS	0.00	0.00	0.00	0.00	0.00	600.00
594-000.000-699.101	TRANSFER IN - GENERAL FUND	15,000.00	15,000.00	15,000.00	0.00	100.00	190,000.00
Total Dept 000.000		44,700.00	44,125.00	13,375.00	575.00	98.71	220,513.13
TOTAL REVENUES		44,700.00	44,125.00	13,375.00	575.00	98.71	220,513.13
Expenditures							
Dept 597.000 - POINT PLEASANT							
594-597.000-802.000	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	30.00
594-597.000-820.000	MARINA OPERATIONS	30,000.00	6,773.17	337.00	23,226.83	22.58	20,544.43
594-597.000-922.000	UTILITIES	5,000.00	2,246.57	133.79	2,753.43	44.93	3,711.83
594-597.000-979.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	60,528.99
Total Dept 597.000 - POINT PLEASANT		35,000.00	9,019.74	470.79	25,980.26	25.77	84,815.25
Dept 597.001 - WADES BAYOU							
594-597.001-930.000	REPAIRS & MAINTENANCE: GENERAL	6,000.00	5,769.42	287.00	230.58	96.16	39,497.34
594-597.001-974.000	CONSTRUCTION	18,145.00	18,145.00	0.00	0.00	100.00	0.00
Total Dept 597.001 - WADES BAYOU		24,145.00	23,914.42	287.00	230.58	99.05	39,497.34
Dept 597.002 - DOUGLAS HARBOR AUTHORITY							
594-597.002-740.000	SUPPLIES	4,000.00	250.07	0.00	3,749.93	6.25	0.00
594-597.002-802.000	CONTRACTUAL	78,500.00	38,907.50	0.00	39,592.50	49.56	6,915.00
594-597.002-812.000	RECORDING CLERK	600.00	100.00	0.00	500.00	16.67	700.00
Total Dept 597.002 - DOUGLAS HARBOR AUTHORITY		83,100.00	39,257.57	0.00	43,842.43	47.24	7,615.00
TOTAL EXPENDITURES		142,245.00	72,191.73	757.79	70,053.27	50.75	131,927.59
Fund 594 - DOUGLAS MARINA:							
TOTAL REVENUES		44,700.00	44,125.00	13,375.00	575.00	98.71	220,513.13
TOTAL EXPENDITURES		142,245.00	72,191.73	757.79	70,053.27	50.75	131,927.59
NET OF REVENUES & EXPENDITURES		(97,545.00)	(28,066.73)	12,617.21	(69,478.27)	28.77	88,585.54

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Fund 660 - EQUIPMENT RENTAL FUND							
Revenues							
Dept 000.000							
660-000.000-673.000	SALE OF EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00	0.00
660-000.000-676.000	EQUIPMENT CHARGES - NON DPW	23,843.00	28,693.37	1,666.67	(4,850.37)	120.34	18,903.00
660-000.000-676.001	EQUIPMENT CHARGES -DPW	0.00	0.00	8,080.29	0.00	0.00	320,568.25
Total Dept 000.000		28,843.00	28,693.37	9,746.96	149.63	99.48	339,471.25
TOTAL REVENUES		28,843.00	28,693.37	9,746.96	149.63	99.48	339,471.25
Expenditures							
Dept 265.000 - BUILDING & GROUNDS							
660-265.000-979.000	CAPITAL OUTLAY	8,157.00	8,157.00	0.00	0.00	100.00	0.00
Total Dept 265.000 - BUILDING & GROUNDS		8,157.00	8,157.00	0.00	0.00	100.00	0.00
Dept 301.000 - POLICE							
660-301.000-979.000	CAPITAL OUTLAY	54,315.00	54,596.10	11,781.10	(281.10)	100.52	0.00
Total Dept 301.000 - POLICE		54,315.00	54,596.10	11,781.10	(281.10)	100.52	0.00
Dept 902.000 - DPW EQUIPMENT PURCHASES							
660-902.000-979.000	CAPITAL OUTLAY	452,321.00	355,861.98	38,935.98	96,459.02	78.67	140,296.72
Total Dept 902.000 - DPW EQUIPMENT PURCHASES		452,321.00	355,861.98	38,935.98	96,459.02	78.67	140,296.72
Dept 903.000 - EQUIP. REPAIRS & MAINTENANCE							
660-903.000-860.000	GAS & OIL	29,414.00	20,581.06	1,491.91	8,832.94	69.97	19,882.14
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS	55,000.00	53,614.67	3,297.90	1,385.33	97.48	26,206.67
Total Dept 903.000 - EQUIP. REPAIRS & MAINTENANCE		84,414.00	74,195.73	4,789.81	10,218.27	87.90	46,088.81
TOTAL EXPENDITURES		599,207.00	492,810.81	55,506.89	106,396.19	82.24	186,385.53
Fund 660 - EQUIPMENT RENTAL FUND:							
TOTAL REVENUES		28,843.00	28,693.37	9,746.96	149.63	99.48	339,471.25
TOTAL EXPENDITURES		599,207.00	492,810.81	55,506.89	106,396.19	82.24	186,385.53
NET OF REVENUES & EXPENDITURES		(570,364.00)	(464,117.44)	(45,759.93)	(106,246.56)	81.37	153,085.72
TOTAL REVENUES - ALL FUNDS							
TOTAL REVENUES - ALL FUNDS		5,264,186.00	4,794,523.69	395,244.54	469,662.31	91.08	4,863,194.24
TOTAL EXPENDITURES - ALL FUNDS		6,193,096.00	4,269,759.59	633,232.15	1,923,336.41	68.94	5,077,786.12
NET OF REVENUES & EXPENDITURES		(928,910.00)	524,764.10	(237,987.61)	(1,453,674.10)	56.49	(214,591.88)