



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, FEBRUARY 21, 2023 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

AGENDA

To attend and participate in this remote meeting of the City of the Village of Douglas City Council, please consider joining online or by phone.

Join online by visiting: <https://us02web.zoom.us/j/84409514606>

Join by phone by dialing: +1 (312) 626-6799 **Then enter "Meeting ID":** 844 0951 4606

- 1. CALL TO ORDER:** By Mayor
- 2. ROLL CALL:** By Clerk
- 3. PLEDGE OF ALLEGIANCE:** Led by Mayor
- 4. CONSENT CALENDAR**
 - A.** Approval of the February 21, 2023 Meeting Agenda
 - B.** Approval of the February 06, 2023 Meeting Minutes
 - C.** Approval of Invoices in the amount of \$67,300.00

Motion to approve the February 21, 2023 Consent Calendar. - roll call vote
- 5. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)**
- 6. PUBLIC COMMUNICATION - WRITTEN**
 - A.** Lebenart Gallery: Douglas entrance signs
 - B.** Chuck Gutafson: Water Street Safety
- 7. UNFINISHED BUSINESS:** No unfinished business to attend to.
- 8. NEW BUSINESS**
 - A.** Annual Easter & Candy Hunt Parade

Motion to approve the request by Jessica Potter to hold the annual Douglas Easter Parade and Egg/Candy hunt at Beery Field.- roll call vote

B. 200 Blue Star Fence – Fence Consultants of West Michigan

Motion to consider purchasing the fence panels located at 200 Blue Star Highway from Fence Consultants of West Michigan located in Grand Rapids, Michigan for \$14,458.40. - roll call vote

C. Budget Amendment Fiscal Year 22-23 Resolution 06-2023

Motion to adopt Resolution 06-2023 which outlines the amendments to the City of Douglas annual budget for fiscal year 2022-2023. - roll call vote

D. Resolution 07-2023 Saugatuck Brewing Company Off-Premises Tasting License

Motion to approve Resolution 07-2023 recommending this application be considered for approval by the Michigan Liquor Control Commission and any termination of small winemaker license will be contingent upon the approval/issuance of the off-premises tasting room permit so as to allow continued use of the small winemaker license until that transition occurs. - roll call vote

E. Deer Survey Results - Discussion Item

9. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation

B. Staff Written Reports

1. City Manager

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES)

11. COUNCIL COMMENTS

12. MAYOR’S REPORT/COMMENTS

13. ADJOURNMENT

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Pamela Alderink, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, FEBRUARY 06, 2023 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. CALL TO ORDER: By Mayor Donovan

2. ROLL CALL: By Deputy Clerk Kasper

PRESENT

Mayor Jerome Donovan
Councilmember Neal Seabert
Councilmember John OMalley
Councilmember Randy Walker

ABSENT

Mayor Pro-Tem Cathy North
Councilmember Robert Naumann
Councilmember Gregory Freeman

3. PLEDGE OF ALLEGIANCE: Led by Mayor Donovan

4. CONSENT CALENDAR

- A. Approval of February 6, 2023 Agenda
- B. Meeting Date Changes Due to Holiday
- C. Approval of January 17, 2023 Meeting Minutes
- D. Approval of Invoices in the amount of \$153,091.40
- E. Appointments, Resignations & Proclamations

- 1. Reappoint Kabri Martyniek to the Downtown Development Authority - Term end 1/2027

Motion to approve the February 6, 2023 Consent Calendar - roll call vote

Motion made by Councilmember Seabert, Seconded by Councilmember OMalley.

Voting Yea: Mayor Donovan, Councilmember Seabert, Councilmember OMalley, Councilmember Walker. Motion carried by unanimous vote of those members present.

5. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)

Joy McClendon, Secretary for West Shore Homeowners Association, addressed the Council regarding Resolution 01-2023 in relation to the Association's submittal of a private public road transfer application in December. She will discuss the process and follow up with Planning and Zoning.

6. PUBLIC COMMUNICATION - WRITTEN

- A. Interurban Grant - Informational Agenda Item
- B. Water Street Letters - Carry Over From Last Agenda
- C. John Thomas Letter - Re: Douglas Downtown

7. UNFINISHED BUSINESS: No unfinished business to attend to.

8. NEW BUSINESS

- A. Resolution 01-2023 Escrow Policy and Resolution 05-2023 Fee Schedule

Motion to approve Resolution 01-2023 Escrow Policy and Resolution 05-2023 Fee Schedule. - roll call vote

Tricia Anderson with Williams & Works discussed and answered questions about the Escrow Policy and Fee Schedule that was presented in the agenda packet. Councilmembers acknowledged the need to adopt these Resolutions.

Motion made by Councilmember Seabert, Seconded by Councilmember Walker.

Voting Yea: Mayor Donovan, Councilmember Seabert, Councilmember OMalley, Councilmember Walker. Motion carried by unanimous vote of those members present.

- B. Resolution 03-2023 Authorizing Alternate Board of Review Meeting Date

Motion to approve Resolution 03-2023 Authorizing an alternate Board of Review meeting date. - roll call vote

Motion made by Councilmember Seabert, Seconded by Councilmember Walker.

Voting Yea: Mayor Donovan, Councilmember Seabert, Councilmember OMalley, Councilmember Walker. Motion carried by unanimous vote of those members present.

- C. PM Environmental Change Order Number 3

Motion to approve PM Environmental Change Order No. 3 to prepare a risk-based disposal workplan for PCB remediation waste for construction material located at 200 Blue Star Highway for a fee of \$6,500. - roll call vote

City Manager LaBombard discussed the breakdown of the Change Order presented in the agenda packet and recommended Councilmembers consider approval of PM Environmental Change Order Number 3.

Motion made by Councilmember Seabert, Seconded by Councilmember OMalley.

Voting Yea: Mayor Donovan, Councilmember Seabert, Councilmember OMalley, Councilmember Walker. Motion carried by unanimous vote of those members present.

9. REPORTS

- A. Commission/Committee/Boards

- 1. Planning Commission – Will meet on Thursday February 9th, 2023. Forest Gate is on the agenda.
- 2. Kalamazoo Lake Sewer Water – No report
- 3. Downtown Development Authority – Councilmember Walker stated that Ketelhut is the new Chair,

and Postilion is Vice-Chair. Working on budget priorities and continued progress with Gateway.

4. Kalamazoo Lake Harbor Authority - Next meeting April 18, 2023

5. Douglas Harbor Authority - Next meeting April 18, 2023

6. Douglas Brownfield Authority – No report, but Mayor Donovan mentioned the approved PM Environmental Change Order Number 3.

7. Fire Board – No report

8. Community Recreation – No report

9. Playground Committee – No report

B. Staff Written Reports

1. City Manager Report - The Fire Chief will be conducting ice rescue training on February 8th, 2023. Parks & Recreation Plan will be due for 2024, Mayor Donovan addressed this as a future item to discuss with Councilmembers. Enforcement process regarding PODS has started. Councilmembers stated they are not inclined to give extension, and Planning & Zoning will pursue enforcement. Some sidewalk snow maintenance requests from residents were received and there will be a memo in budget regarding this. Water Street Workshop is February 21st at 6:00 pm.

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES) - None

11. COUNCIL COMMENTS

Councilmember OMalley - Mentioned upcoming Workshop.

Councilmember Seabert – Thanked DPW for doing a great job with snow and streets. Mentioned looking into Comcast and electric bills.

Councilmember Walker – Coffee with Councilmember Walker is February 21st, 2023, will post on Facebook.

12. MAYOR’S REPORT/COMMENTS

Mayor Donovan – Gave condolences to Everyday People Café for their loss and there is a Go-Fund-Me setup if people would like to contribute.

13. ADJOURNMENT

Motion made by Councilmember Seabert, Seconded by Councilmember Walker, to adjourn.

Submitted by Laura Kasper, Deputy Clerk

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02/16/2023

INVOICE REGISTER REPORT FOR CITY OF THE VILLAGE OF DOUGLAS
 EXP CHECK RUN DATES 02/21/2023 - 02/21/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt
1-31-23				
45284	ABSOPURE WATER COMPANY 47 CENTER 101-301.000-740.000 SUPPLIES	01/31/2023	02/21/2023	10.60 10.60
88734535				
45368	ABSOPURE WATER COMPANY CITY HALL WATER 101-265.000-740.000 SUPPLIES	02/16/2023	02/21/2023	30.85 30.85
1900609				
45313	ACTION INDUSTRIAL SUPPLY CO HI-VIS JACKETS 101-463.000-740.000 SUPPLIES	02/06/2023	02/21/2023	218.34 218.34
JAN23				
45288	ALLEGAN CO TREASURER MOBILE HOME TAX 101-000.000-230.000 DUE TO OTHER GOVERNMENTS	02/02/2023	02/21/2023	230.00 230.00
42811916				
45352	BAUMANN & DEGROOT FURNACE REPAIR CITY HALL 101-265.000-930.000 REPAIRS & MAINTENANCE: GENERAL	02/13/2023	02/21/2023	614.00 614.00
5025				
45296	BURNETT & KASTRAN PROFESSIONAL SERVICES POLICE 101-301.000-801.003 CONTRACTUAL ATTORNEY PROSECUTOR	01/05/2023	02/21/2023	132.00 132.00
5031				
45297	BURNETT & KASTRAN PROFESSIONAL SERVICES POLICE 101-301.000-801.003 CONTRACTUAL ATTORNEY PROSECUTOR	01/20/2023	02/21/2023	108.00 108.00
2-5-23				
45309	COMCAST 486 WATER 101-463.000-851.000 TELEPHONE	02/05/2023	02/21/2023	312.97 312.97
2-13-23				
45336	COMCAST CITY HALL 101-265.000-851.000 TELEPHONE	02/13/2023	02/21/2023	399.51 399.51
205457286972				
45292	CONSUMERS ENERGY STREET LIGHTS 101-463.000-925.000 STREET LIGHTS	01/31/2023	02/21/2023	1,545.62 1,545.62
601013191564				
45293	CONSUMERS ENERGY 26 BAYOU DR 101-751.000-922.000 UTILITIES	01/07/2023	02/21/2023	201.75 201.75

205457286961					
45294	CONSUMERS ENERGY	01/31/2023	02/21/2023		13.74
	TRAFFIC LIGHTS				
	101-463.000-925.000	STREET LIGHTS			13.74
203677530903					
45295	CONSUMERS ENERGY	01/31/2023	02/21/2023		592.06
	49406 LED LIGHT RD				
	101-463.000-925.000	STREET LIGHTS			592.06
206791794170					
45302	CONSUMERS ENERGY	02/07/2023	02/21/2023		30.52
	50 LAKE SHORE DOUGLAS BEACH				
	101-751.000-922.000	UTILITIES			30.52
206791794169					
45303	CONSUMERS ENERGY	02/07/2023	02/21/2023		31.60
	11 BLUESTAR HWY SIGN NORTH ENTERANCE				
	101-463.000-922.000	UTILITIES			31.60
206791794168					
45304	CONSUMERS ENERGY	02/07/2023	02/21/2023		172.76
	198 WASHINGTON - BRIDGE LIGHTING				
	101-463.000-922.000	UTILITIES			172.76
206791794167					
45305	CONSUMERS ENERGY	02/07/2023	02/21/2023		179.25
	86 CENTER ROW				
	101-463.000-922.000	UTILITIES			179.25
206791794166					
45306	CONSUMERS ENERGY	02/07/2023	02/21/2023		43.30
	251 CENTER ST SIGN WEST ENTRANCE				
	101-463.000-922.000	UTILITIES			43.30
RIS0004737071					
45354	DELTA DENTAL	02/15/2023	02/21/2023		1,337.35
	MARCH DENTAL				
	101-172.000-719.000	INSURANCE BENEFITS			69.50
	101-215.000-719.000	INSURANCE BENEFITS			169.43
	101-265.000-719.000	INSURANCE BENEFITS			68.05
	101-301.000-719.000	INSURANCE BENEFITS			608.85
	101-701.000-719.000	INSURANCE BENEFITS			67.74
	101-463.000-719.000	INSURANCE BENEFITS			85.23
	101-751.000-719.000	INSURANCE BENEFITS			15.70
	202-463.000-719.000	INSURANCE BENEFITS			69.49
	202-464.000-719.000	INSURANCE BENEFITS			56.81
	203-463.000-719.000	INSURANCE BENEFITS			82.90
	203-464.000-719.000	INSURANCE BENEFITS			43.65
SI23-18955					
45279	DETROIT SALT COMPANY	02/01/2023	02/21/2023		3,299.71
	BULK SALT				
	202-464.000-740.001	SNOW AND ICE REMOVAL SUPPLIES			1,649.85
	203-464.000-740.001	SNOW AND ICE REMOVAL SUPPLIES			1,649.86
15531					
45332	DOUGLAS SHELL	01/31/2023	02/21/2023		111.95
	SERVICING CAR 1				
	101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS			111.95
276836					

45370	IHLE AUTO PARTS LOADER REPAIR 660-903.000-930.004	02/15/2023	02/21/2023	24.39
	VEHICLE MAINTENANCE & REPAIRS			24.39
276841				
45371	IHLE AUTO PARTS LOADER REPAIR 660-903.000-930.004	02/15/2023	02/21/2023	12.14
	VEHICLE MAINTENANCE & REPAIRS			12.14
486WATERJAN23				
45335	KALAMAZOO LAKE SEWER & WATER 486 WATER NEW BARN 101-265.000-922.000	02/15/2023	02/21/2023	53.33
	UTILITIES			53.33
37WASHJAN23				
45337	KALAMAZOO LAKE SEWER & WATER 37 WASHINGTON BATHROOMS 101-751.000-922.000	02/15/2023	02/21/2023	124.37
	UTILITIES			124.37
201WASHJAN23				
45338	KALAMAZOO LAKE SEWER & WATER 201 WASHINGTON 594-597.000-922.000	02/15/2023	02/21/2023	46.75
	UTILITIES			46.75
3100SCHLTZJAN23				
45339	KALAMAZOO LAKE SEWER & WATER 3100 SCHULTZ PARK DR 101-751.000-922.000	02/15/2023	02/21/2023	16.98
	UTILITIES			16.98
25MAINJAN23				
45340	KALAMAZOO LAKE SEWER & WATER 25 MAIN DRINKING FOUNTAIN 101-751.000-922.000	02/15/2023	02/21/2023	6.79
	UTILITIES			6.79
25MAINIRRJAN23				
45341	KALAMAZOO LAKE SEWER & WATER 25 MAIN ST IRRIGATION 101-751.000-922.000	02/15/2023	02/21/2023	33.95
	UTILITIES			33.95
50LKSHRJAN23				
45342	KALAMAZOO LAKE SEWER & WATER 50 LAKESHORE DR BATHROOMS 101-751.000-922.000	02/15/2023	02/21/2023	46.75
	UTILITIES			46.75
147CENTERJAN23				
45343	KALAMAZOO LAKE SEWER & WATER 147 CENTER -PRIDE GARDEN 101-751.000-922.000	02/15/2023	02/21/2023	6.79
	UTILITIES			6.79
86CENTERJAN23				
45344	KALAMAZOO LAKE SEWER & WATER 86 W CENTER 101-265.000-922.000	02/15/2023	02/21/2023	55.66
	UTILITIES			55.66
47CENTERJAN23				
45345	KALAMAZOO LAKE SEWER & WATER 47 CENTER 101-301.000-922.000	02/15/2023	02/21/2023	120.58
	UTILITIES			120.58
455CENTERJAN23				
45346	KALAMAZOO LAKE SEWER & WATER ROOT BEER BARREL 101-751.000-922.000	02/15/2023	02/21/2023	33.93
	UTILITIES			33.93
50890				

45311	MENARDS - SOUTH HAVEN	02/08/2023	02/21/2023	133.57
	SMART THERMOSTATE FOR DPW			
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL		133.57
3900				
45334	MICHIGAN TWP. SERVICES ALLEGAN	02/09/2023	02/21/2023	3,165.30
	JANUARY PERMITS			
	101-701.000-804.000	CONTRACTUAL BUILDING INSPECTIO		3,165.30
1865794				
45347	MILLER JOHNSON	02/13/2023	02/21/2023	3,640.39
	EMPLOYMENT MATTERS			
	101-266.000-801.000	CONTRACTUAL ATTORNEY		3,640.39
5776206				
45281	MML WORKERS' COMP FUND	02/02/2023	02/21/2023	3,204.00
	WORKERS COMP INSTALLMENT #3			
	101-101.000-722.000	WORKERS COMPENSATION		7.25
	101-172.000-722.000	WORKERS COMPENSATION		42.24
	101-215.000-722.000	WORKERS COMPENSATION		74.22
	101-257.000-722.000	WORKERS COMPENSATION		34.67
	101-265.000-722.000	WORKERS COMPENSATION		125.25
	101-301.000-722.000	WORKERS COMPENSATION		982.23
	101-463.000-722.000	WORKERS COMPENSATION		648.04
	101-701.000-722.000	WORKERS COMPENSATION		42.73
	101-751.000-722.000	WORKERS COMPENSATION		180.00
	202-463.000-722.000	WORKERS COMPENSATION		384.17
	202-464.000-722.000	WORKERS COMPENSATION		177.70
	203-463.000-722.000	WORKERS COMPENSATION		381.37
	203-464.000-722.000	WORKERS COMPENSATION		124.13
18949				
45298	NEW DAWN LINEN SERVICE	02/06/2023	02/21/2023	42.78
	COMMERCIAL CLEANING			
	101-265.000-802.000	COMMERCIAL CLEANING		15.01
	101-301.000-802.000	COMMERCIAL CLEANING		27.77
289761551001				
45290	ODP BUSINESS SOLUTIONS	01/23/2023	02/21/2023	80.90
	CITY HALL AND POLICE SUPPLIES			
	101-301.000-740.000	SUPPLIES		20.39
	101-265.000-740.000	SUPPLIES		60.51
10873360				
45326	PLUNKETT COONEY	02/09/2023	02/21/2023	1,485.00
	LEGAL SERVICES - SPECIALTY			
	101-266.000-801.000	CONTRACTUAL ATTORNEY		450.00
	101-701.000-801.000	CONTRACTUAL ATTORNEY		1,035.00
10873359				
45327	PLUNKETT COONEY	02/09/2023	02/21/2023	402.50
	LEGAL SERVICES - GENERAL			
	101-266.000-801.000	CONTRACTUAL ATTORNEY		402.50
72787				
45318	PREIN & NEWHOF	02/07/2023	02/21/2023	5,043.95
	GENERAL CONSULTING			
	248-728.000-806.000	BLUESTAR & CENTER ROW/EASEMENT REVIEW		626.25
	101-701.000-806.000	WATER SEWER INSPECTIONS		702.00
	450-000.000-806.000	MISC WATER/SEWER		1,927.20

	101-463.000-806.000	WATER ST SPEED STUDY/ETC		1,418.50
	101-701.000-806.000	MISC PLANNING		370.00
72747				
45319	PREIN & NEWHOF	02/07/2023	02/21/2023	3,488.00
	2023 ROAD IMPROVEMENTS			
	202-463.000-806.000	CONTRACTUAL ENGINEERING		1,744.00
	203-463.000-806.000	CONTRACTUAL ENGINEERING		1,744.00
72781				
45320	PREIN & NEWHOF	02/07/2023	02/21/2023	462.50
	FELKERS			
	450-000.000-806.000	CONTRACTUAL ENGINEERING		462.50
72782				
45321	PREIN & NEWHOF	02/07/2023	02/21/2023	254.75
	UNION ST SIDEWALK			
	202-463.000-806.000	CONTRACTUAL ENGINEERING		254.75
72767				
45322	PREIN & NEWHOF	02/07/2023	02/21/2023	5,400.00
	333 BLUE STAR HIGHWAY SIDEWALK PLANNING			
	403-463.000-806.000	CONTRACTUAL ENGINEERING		5,400.00
72772				
45323	PREIN & NEWHOF	02/07/2023	02/21/2023	740.00
	FOREST GATE			
	101-701.000-806.000	CONTRACTUAL ENGINEERING		740.00
72821				
45324	PREIN & NEWHOF	02/07/2023	02/21/2023	4,564.00
	DWAM-AMP			
	450-000.000-806.000	CONTRACTUAL ENGINEERING		4,564.00
72822				
45325	PREIN & NEWHOF	02/07/2023	02/21/2023	3,302.00
	DWAM-DSMI			
	450-000.000-806.000	CONTRACTUAL ENGINEERING		3,302.00
0240-009093467				
45291	REPUBLIC SERVICES #240	01/31/2023	02/21/2023	200.35
	REFUSE PICKUP			
	101-463.000-802.003	CONTRACTUAL- REFUSE		200.35
5066673719				
45280	RICOH U.S.A, INC.	02/01/2023	02/21/2023	70.82
	POLICE COPIES			
	101-301.000-802.000	CONTRACTUAL		70.82
60842566				
45289	ROSE PEST SOLUTIONS	01/25/2023	02/21/2023	44.00
	PEST CONTROL			
	101-301.000-802.000	CONTRACTUAL		44.00
60842538				
45316	ROSE PEST SOLUTIONS	01/25/2023	02/21/2023	148.00
	PEST CONTROL POINT PLEASANT			
	594-597.000-820.000	MARINA OPERATIONS		148.00
60842537				
45317	ROSE PEST SOLUTIONS	01/25/2023	02/21/2023	148.00
	PEST CONTROL CITY HALL			
	101-265.000-802.000	CONTRACTUAL		148.00
23-571				

45282	SAUGATUCK TWP FIRE DISTRICT	01/27/2023	02/21/2023	125.00
	RENTAL HOME INSPECTIONS			
	101-701.000-802.000 CONTRACTUAL			125.00
12600				
45314	SCOTT'S LANDSCAPE MANAGMENT INC	02/03/2023	02/21/2023	2,682.50
	HAUL SNOW			
	202-464.000-802.002 CONTRACTUAL-SIDEWALK PLOWING			1,341.25
	203-464.000-802.002 CONTRACTUAL-SIDEWALK PLOWING			1,341.25
12599				
45315	SCOTT'S LANDSCAPE MANAGMENT INC	02/03/2023	02/21/2023	2,562.45
	SNOW REMOVAL			
	202-464.000-802.002 CONTRACTUAL-SIDEWALK PLOWING			1,281.23
	203-464.000-802.002 CONTRACTUAL-SIDEWALK PLOWING			1,281.22
87094062				
45329	SHELL FLEET PLUS	02/07/2023	02/21/2023	1,035.31
	SHELL DPW			
	660-903.000-860.000 GAS & OIL			1,035.31
87107244				
45330	SHELL FLEET PLUS	02/07/2023	02/21/2023	1,204.30
	SHELL POLICE			
	101-301.000-860.000 GAS & OIL			1,204.30
MAR23				
45353	STANDARD INSURANCE COMPANY	02/15/2023	02/21/2023	468.57
	MARCH STD/LIFE INSURANCE			
	101-172.000-719.000 INSURANCE BENEFITS			39.38
	101-215.000-719.000 INSURANCE BENEFITS			91.51
	101-265.000-719.000 INSURANCE BENEFITS			27.63
	101-301.000-719.000 INSURANCE BENEFITS			156.54
	101-701.000-719.000 INSURANCE BENEFITS			15.76
	101-463.000-719.000 INSURANCE BENEFITS			28.73
	101-751.000-719.000 INSURANCE BENEFITS			6.37
	202-463.000-719.000 INSURANCE BENEFITS			28.21
	202-464.000-719.000 INSURANCE BENEFITS			23.06
	203-463.000-719.000 INSURANCE BENEFITS			33.66
	203-464.000-719.000 INSURANCE BENEFITS			17.72
101073				
45331	VC3 INC	01/31/2023	02/21/2023	1,056.00
	QUARTERLY MICROSOFT 365			
	101-215.000-802.000 CONTRACTUAL			1,056.00
9927603326				
45350	VERIZON WIRELESS	02/12/2023	02/21/2023	349.60
	CITY ISSUED PHONES			
	101-215.000-851.000 TELEPHONE			43.70
	101-301.000-851.000 TELEPHONE			43.70
	101-463.000-851.000 TELEPHONE			218.50
	101-101.000-851.000 TELEPHONE			43.70
95834				
45328	WILLIAMS AND WORKS	01/28/2023	02/21/2023	7,022.00
	PLANNING CONSULTATION SERVICES			
	101-701.000-803.000 CONTRACTUAL CONSULTANT			7,022.00
Purchase Card Vendor: 10071 CARDMEMBER SERVICE				
2379795116				

45367	ADOBE ACROBAT PRO	02/13/2023	02/21/2023	265.94
	ADOBE PRO SUBS			
	101-172.000-740.000	SUPPLIES		45.24
	101-215.000-740.000	SUPPLIES		132.97
	101-701.000-740.000	SUPPLIES		66.49
	101-463.000-740.000	SUPPLIES		21.24

113-0921798-1467414				
45286	AMAZON MARKETPLACE	02/02/2023	02/21/2023	11.00
	CITY HALL SUPPLIES			
	101-265.000-740.000	SUPPLIES		11.00

113-0280178-6999472				
45287	AMAZON MARKETPLACE	02/02/2023	02/21/2023	50.40
	CITY HALL SUPPLIES			
	101-265.000-740.000	SUPPLIES		50.40

113-0206585-3514665				
45299	AMAZON MARKETPLACE	02/03/2023	02/21/2023	32.17
	CITY HALL SUPPLIES			
	101-265.000-740.000	SUPPLIES		32.17

113-9623877-5681838				
45348	AMAZON MARKETPLACE	02/14/2023	02/21/2023	33.16
	CITY HALL SUPPLIES			
	101-265.000-740.000	SUPPLIES		33.16

111-7905767-5681812				
45349	AMAZON MARKETPLACE	02/14/2023	02/21/2023	490.04
	BANNER CHAINS			
	101-463.000-740.003	BANNERS		490.04

40505135				
45310	BELLE TIRE	02/13/2023	02/21/2023	1,119.96
	TRUCK #6 NEEDED NEW TIRES			
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS		1,119.96

2-13-23				
45366	CUDDEBACK	02/13/2023	02/15/2023	21.20
	CAMERAS ON 66TH PROPERTY			
	101-265.000-802.000	CONTRACTUAL		21.20

1786-3082				
45300	EFFECTIVE COMMUNICATIONS INC	02/08/2023	02/21/2023	79.00
	PUBLIC SECTOR SOCIAL MEDIA LIABILITY WEBINAR - PAM			
	101-215.000-718.000	TRAINING FUNDS		79.00

94422438				
45312	ENVIRONMENTAL SYSTEMS RESEARCH INST	02/02/2023	02/21/2023	1,540.00
	ARCGIS SUBSCRIPTION			
	101-463.000-802.000	CONTRACTUAL		1,540.00

2-1-23				
45283	HARBOR FREIGHT TOOLS	02/01/2023	02/21/2023	21.19
	SANDBLASTER TIP REPLACEMENT			
	101-751.000-977.000	EQUIPMENT		21.19

2-10-23				
45285	MEIJERS	01/10/2023	02/21/2023	48.95
	FOOD FOR TRAINING			
	101-172.000-718.002	MISC TRAVEL EXPENSES-TRAINING		48.95

38716				
45301	MICHIGAN ASSOCIATION OF PLANNING	02/03/2023	02/21/2023	75.00

	PLANNING AND ZONING AD			
	101-701.000-900.000	PRINTING & PUBLISHING		75.00
62803				
45307	MICHIGAN MUNICIPAL LEAGUE	02/09/2023	02/21/2023	325.00
	CAPCON - CATHY NORTH			
	101-101.000-718.000	TRAINING FUNDS		325.00
62804				
45308	MICHIGAN MUNICIPAL LEAGUE	02/09/2023	02/21/2023	325.00
	CAPCON - SEABERT			
	101-101.000-718.000	TRAINING FUNDS		325.00
2-6-23				
45333	US POSTAL SERVICE	02/06/2023	02/21/2023	5.50
	CRIME LAB POSTAGE			
	101-301.000-740.000	SUPPLIES		5.50
2-2-23				
45351	US POSTAL SERVICE	02/02/2023	02/21/2023	17.18
	POSTAGE			
	101-301.000-740.000	SUPPLIES		17.18
2-15-23				
45369	WALMART	02/15/2023	02/21/2023	114.48
	DPW PRINTER			
	101-463.000-740.000	SUPPLIES		114.48
Total Purchase Card Vendor: 10071 CARDMEMBER SERVICE				4,575.17

# of Invoices:	82	# Due:	82	Totals:	67,300.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00
Net of Invoices and Credit Memos:					67,300.00

--- TOTALS BY FUND ---

101 - GENERAL FUND	34,921.22
202 - MAJOR STREET FUND	7,010.52
203 - LOCAL STREETS FUND	6,699.76
248 - DOWNTOWN DEVELOPMENT AUTHORITY	626.25
403 - BLUE STAR CORRIDOR IMPROVEMENT FUND	5,400.00
450 - WATER SEWER FUND	10,255.70
594 - DOUGLAS MARINA	194.75
660 - EQUIPMENT RENTAL FUND	2,191.80

--- TOTALS BY DEPT/ACTIVITY ---

000.000 -	10,485.70
101.000 - LEGISLATIVE	700.95
172.000 - MANAGER	245.31
215.000 - CLERK/TREASURER	1,646.83
257.000 - ASSESSING	34.67
265.000 - BUILDING & GROUNDS	1,879.30
266.000 - ATTORNEY	4,492.89
301.000 - POLICE	3,664.41
463.000 - GENERAL STREETS & ROW	17,997.30
464.000 - GENERAL STREETS WINTER & ROW	8,987.73
597.000 - POINT PLEASANT	194.75
701.000 - PLANNING & ZONING	13,427.02
728.000 - DOWNTOWN DEVELOPMENT AUTHORITY	626.25
751.000 - PARKS & RECREATION	725.09
903.000 - EQUIP. REPAIRS & MAINTENANCE	2,191.80

February 7, 2023

To: Douglas City Council & DDA
From: Marcia & John Leben

RECEIVED
FEB 08 2023
By: _____

We are the owners of LebenArt Gallery at 23 Center Street. Our gallery has been located there for 6 years.

During those 6 years we have witnessed the two signs for "Douglas" currently on Blue Star Highway disintegrate into something we can only describe as embarrassing. These signs should be directing our potential customers to turn off of Blue Star Hwy so that they can discover the quaint little shopping and eating district of Downtown Douglas. But these two signs have proven to be less than inviting.

These two signs are basically falling down in front of our eyes. They have peeling paint, cobwebs, rust and an overall message of neglect. Why would someone follow these signs? In fact, the sign on Center and Blue Star actually did fall down in a wind storm and was patched back together. This winter it was haphazardly decorated with lights which might remind someone of a brothel. The sign on Main St & Blue Star has been repainted many times but continues to peel and rust and is overall dark and depressing. Everyday when we drive to work at our gallery we are embarrassed.....and the officials of the City of Douglas should be embarrassed too!

We are writing to ask you to please consider the immediate replacement of the two Douglas signs that are currently on Blue Star Highway. The business owners on Center Street in Downtown Douglas cannot wait for 2, 3, or 10 more years for a solution. The livelihood of the businesses and the town of Douglas depends on potential customers finding our hidden gem. The purpose of this sign should be to invite drivers to turn off of Blue Star Hwy and discover Downtown Douglas. In our opinion the new sign needs an arrow to help accomplish this.

We know that there are long range plans in place for signage. Unfortunately the businesses on Center Street cannot wait that long. We urge you to plan for replacement of these signs for the 2023 Tourist Season.

Respectfully Submitted.
Marcia & John Leben
Lebenart Gallery
23 Center Street
Douglas MI 49406
marcia@bumbley.com
jleben@lebenart.com

From: mechanique@wmol.com <mechanique@wmol.com>
Sent: Tuesday, February 7, 2023 9:17 AM
To: Jerry Donovan <jdonovan@DouglasMI.gov>
Subject: Water Street

Dear Mayor Donovan,

Forgive the direct contact rather than using the city's contact page, but reference to prior emails from me have not appeared in council minutes. I would like to see record of this one having been received and presented to the council and a response that it was received would be appreciated.

I am writing due to my growing concern about communications regarding traffic on Water Street. Because Water Street is a major Douglas road which I use often, any restrictive changes would have a large impact on me and all the other folks who depend it.

As an Interurban bus driver from 2015 thru 2020, I drove the street numerous times daily. Then, as now, it was my observation that the majority of traffic traveled near or below the speed limit and in a reasonable manner. This was during a time when complaints from those living on Water were at a high tide similar to present and I was puzzled because I could not reconcile the views they were relating with my direct continuous experience.

Like most of our major roads in Douglas, Water Street would certainly benefit from a multi use path for pedestrians and bicycles. To protect our city roads from heavy truck wear it could be beneficial to route those to Blue Star via Wiley. The curve at the top of the hill south of Tannery Creek might benefit from a better sight line, but how many traffic incidents have occurred there? How many have occurred at any point on Water Street? Very few. I recall that a traffic study was performed during the last wave of complaints and that the results were as I would have predicted; no issues justifying a response. Has something changed in the few interceding years?

We would all like the roads in front of our homes to be private roads with subdued speed limits and limited traffic. I would like the speed limit reduced on Main Street in front of my house and all but local traffic diverted to some other route. However, I realize it's a public road, a major Douglas through fare, and has been since long before I bought my house. The same applies to Water Street and, because Main is the north portion of the same route through town, a significant percentage of the traffic I see on Main has come from or is headed to Water Street. I think those living on a major road have to expect it to be used as such and, in the absence of traffic incidents to support their concerns, to realize that heavier traffic than they would prefer is not the same thing as hazardous traffic.

Chuck Gustafson
37 N. Main Street, Douglas
269.857.1218



MEMORANDUM

REGULAR CITY COUNCIL MEETING

TO: City Council

FROM: City Manager LaBombard

DATE: February 21, 2023

SUBJECT: Annual Easter & Candy Hunt Parade

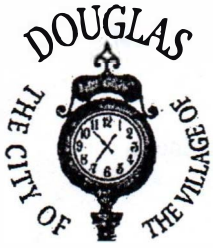
The City of Douglas has received the annual Douglas Easter Parade Special Event Permit form from organizer Jessica Potter. Ms. Potter donates her holiday each year to provide an Easter Parade and Egg/Candy hunt in Beery Field for the area children.

The request form has been signed off by the Department of Public Works Director and the Chief of Police.

I would like to recommend that the Douglas City Council approve the request by Jessica Potter to hold the annual Douglas Easter Parade and Egg/Candy hunt at Beery Field.

Ricky L. Zoot DPW 2/8/23

Item 8A.



CITY OF THE VILLAGE OF DOUGLAS
86 West Center Street, P.O. Box 757
Douglas, MI 49406
(269) 857-1438 phone / (269) 857-4751 fax
www.douglasmi.gov
info@douglasmi.gov

CITY COUNCIL

ACTION

Approved _____

Denied _____

APPLICATION FOR SPECIAL EVENT PERMIT

The City of Douglas offers two types of permits for events within the City. A **Special Event** is described as a large gathering of people that covers a broader range of the City, such as, the entire park(s), right-of-ways, trails, street closures, sidewalks, etc. These events also require significant coordination and requests of City resources, such as, Douglas Police Department, Department of Public Works, and Saugatuck Township Fire Department. **Special Event Permits will require approval from City Council and need to be filled out in its entirety and returned to the City Clerk's office a minimum of 60 days prior to the scheduled event.** A **Park Reservation** permit is described as a small gathering confined to a small area of a park and does not require significant City coordination or resources. Park Reservation permits require only City administration approval.

APPLICANT/ORGANIZATION INFORMATION

Applicant/Organization: Jessica Potter - Easter Parade PH: 616-990-5533

Contact Name: Jessica Potter PH: same

Street Address/P.O. Box: 6880 121st Ave

City/State/Zip Code: Fennville, MI 49408

E-mail: jessipotter7@gmail.com

CONTACT PERSON ON DAY OF EVENT: Jessica Potter PH: same

EVENT INFORMATION

Name of Event: Annual Douglas Easter Parade, Egg Hunt, Bonnet Contest

Event Date(s): April 9, 2023 Anticipated Number of Attendees: 300

Purpose of Event: Provide annual Easter festivities to community with parade, egg hunt, and bonnet contest

Location of Event: Berry Field, Center Street, Sidewalk by Police Dept

Event Start & End Hours: 1-3pm

Estimated Date/Time for Set-Up: 4-9-23 11:30am

Estimated Date/Time for Clean-Up: 4-9-23 4pm

Estimated Number of Volunteers: 5-10

EVENT DETAILS**MUSIC:**

Will Music be provided during this event? ☐ Yes ☒ No

If yes, type of music proposed: ☐ Live ☐ Amplification ☐ Recorded ☐ Loudspeakers

Time music will begin: _____ end: _____

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department)

Will Food Vendors/Concessions be available at your event? ☐ Yes ☒ No

If yes, ☐ Provide Copy of Health Department Food Service License

ALCOHOL:

Will alcohol be served at your event? ☐ Yes ☒ No

If yes, ☐ Provide Copy of Liquor Liability Insurance (Listing the City as additional insured)

☐ Provide Copy of Michigan Liquor Control License

Please describe measures to be taken to prohibit the sale of alcohol to minors: _____

NOTE: It shall be unlawful for any person within the City to consume intoxicating liquor of any kind in any street, alley, park, public building, or other land owned by the City, unless the consumption is authorized under a valid permit issued by the City or its authorized agent. (1995 Code, 42-166) (Ord.43, passed 6-5-1961)

EVENT SIGNAGE:

City approval is required for any temporary signage in the public right-of-way, across a street, or on City property. Which of the following signs are requested for this event?

- ☐ Temporary Signs: Number requested: _____ Maximum size is 2'x2'
(Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)
- ☐ Banner Signage: Maximum size is 14'x4'
(Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)
- ☒ Signage at Event Site: Location(s): parade route, berry field
Description of signs: _____
(Signs at event site cannot be displayed prior to the day of the event and must be removed at the end of the event.)

Please see the City Clerk to obtain the correct application based on the event signage requested.

FIREWORKS:

Will fireworks be a part of your event? ☐ Yes ☒ No

If yes, ☐ Provide Copy of Liability Insurance (Listing the City as additional insured)

☐ Council Resolution will be Required – see attached sample

TENTS/CANOPIES/MISC:Will tents/canopies be installed? ☐ Yes ☒ NoIf yes, ☐ Notify the Director of the Douglas Department of Public Works @ 269-857-2763 to discuss placement locations (Irrigation systems are located at Beery Field and Schultz Park)☐ Fill out the Special Event Requirements for Tent Structures form and/or call the Saugatuck Township Fire Department with questions at (269) 857-3000.☐ Booths – Quantity _____☐ Tents – Quantity _____☐ Awnings – Quantity _____☐ Tables – Quantity _____☐ Portable Toilets – Quantity _____

The City of Douglas does not have tents, tables, or chairs available for rental.

MARKETING:How do you plan to market your event? (Example: Saugatuck/Douglas Area Convention & Visitors Bureau, Local Businesses, etc.) Social media, fliers, newsletters**REQUIRED AUTHORIZING PERSONNEL SIGNATURES:**

If your event requires City services, please seek proper authorization. Applicable fees may apply depending upon the assistance required by the City.

DEPARTMENT OF PUBLIC WORKS:

Will this event require the use of any of the following municipal equipment?

☐ Trash Receptacles – Quantity _____☒ Barricades – Quantity for streets☐ Traffic Cones – Quantity _____☐ No Parking Signs – Quantity _____☐ Fencing – Quantity _____☐ Electric☐ Water☐ Restroom Cleaning☐ Approved ☐ Denied☐ Approved with Conditions _____

Authorized Personnel Signature _____ Date: _____

DOUGLAS POLICE DEPARTMENT:Will this event require additional officers & equipment? ☒ Yes ☐ NoIf yes, please describe & include times: unsure - 2 additional3 patrol vehicles☒ Street Closure: (Use attached map to outline proposed closure)Street closure date/time: 4/9/23 12:30 Street re-open date/time: 4/9/23 3:30at latest

Parade Type: ☒ Pedestrian ☐ Vehicle

☒ Parade Route: (Use attached map to outline route)

Parade start time: 1:00pm

Parade finish time: 1:30pm

☒ Approved ☐ Denied

☐ Approved with Conditions _____

Authorized Personnel Signature S. M. V.

Date: 02/15/23

APPLICANT/ORGANIZATION CHECK LIST

- ☒ Completed Application
- ☒ Event Map (include detailed event layout for food vendors/concessions, booths, portable restrooms, road closures, barricades, music, event signage, etc.)
- ☐ Certificate of Insurance (listing the City of Douglas as additional insured – see sample provided)
- ☐ Fireworks Resolution – 60 days in advance (if applicable)
- ☐ Michigan Liquor Control Commission Special Event License (if applicable)
- ☐ Health Department Food Service License (if applicable)
- ☐ Requirements for Tent Structures (if applicable)
- ☐ Department of Public Works Authorized Personnel Signature (if applicable)
- ☒ Police Department Authorized Personnel Signature (if applicable)

If document(s) are missing, please explain: Insurance Certificate to be provided on approval

The Applicant/Organization understand and agrees to the following:

1. Provide a certificate of insurance with all coverage deemed necessary for the event, naming the City of Douglas as an additional insured on all applicable policies. The certificate shall be submitted to the City Clerk's Office no later than 1 (one) week following notice of the event approval.
2. Comply with all local and applicable State Laws and City policies. Applicant/Organization acknowledges that the special events permit does not relieve the Applicant/Organization from meeting any requirements of law or those of other public bodies or agencies applicable to the event.
3. Applicant/Organization further understands the approval of the event may include additional requirements and/or limitations based on the City's review of this application. The Applicant/Organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary before the event may be held.
4. Applicant/Organization understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.
5. Applicant/Organization also agrees to clean-up and leave/restore the area in the condition it was found. The City is not responsible for equipment or personal items left on public property.
6. Prohibit its organization and guests from engaging in profane or inappropriate language or actions.
7. Abide by City of Douglas Ordinance Chapter 95.01 regarding Noise Nuisances.

8. A breach of any of these understandings and agreements may result in the denial of Application or revocation of an approval of the City.

HOLD HARMLESS/INDEMNITY

1. Upon approval of Event Permit, Applicant/Organization agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and Contactors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from:

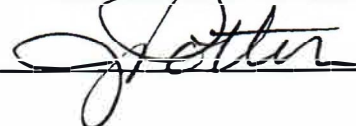
- A. Acts or omissions by the Applicant/Organization, its agents, employees, servants and Contractors in furtherance of the event, including, but not limited to, acts or omissions alleged to be in the nature of gross negligence or willful misconduct. The Applicant/Organization agrees to reimburse the City for reasonable attorney fees and court costs incurred in the defense of any actions, suits, claims, or demands arising from the operations of the Applicant/Organization due to the above referenced acts or omissions.
- B. Violations of state or federal law by Applicant/Organization, its agents, employees, servants, and Contractors whether administrative or judicial, arising from the nature and extent of this Application. Permit and/or event.
- C. Other acts of Applicant/Organization or attendees causing personal injury or property damages in connection with this event, unless resulting from the sole negligence of the City, its officers, employees, or agents.

2. The Applicant/Organization agrees that it is its responsibility and not the responsibility of the City to safeguard the property and materials used in the event and the property and materials of the attendees. Further the Applicant/Organization agrees to hold the City harmless for any loss of such property and materials.

3. The Applicant/Organization shall not discriminate against any employee, or applicant for employment because of religion, race, color, national origin, age, sex, height, weight, handicap, ancestry, place of birth, sexual preference or marital status. The Applicant/Organization further covenants that it will comply with the Civil Rights Act of 1973, as amended; and the Michigan Civil Rights Act of 1976 (78. Stat. 252 and 1976 PA 453) and will require a similar covenant on the part of any consultant or sub-Contractor involved in the hosting of this event.

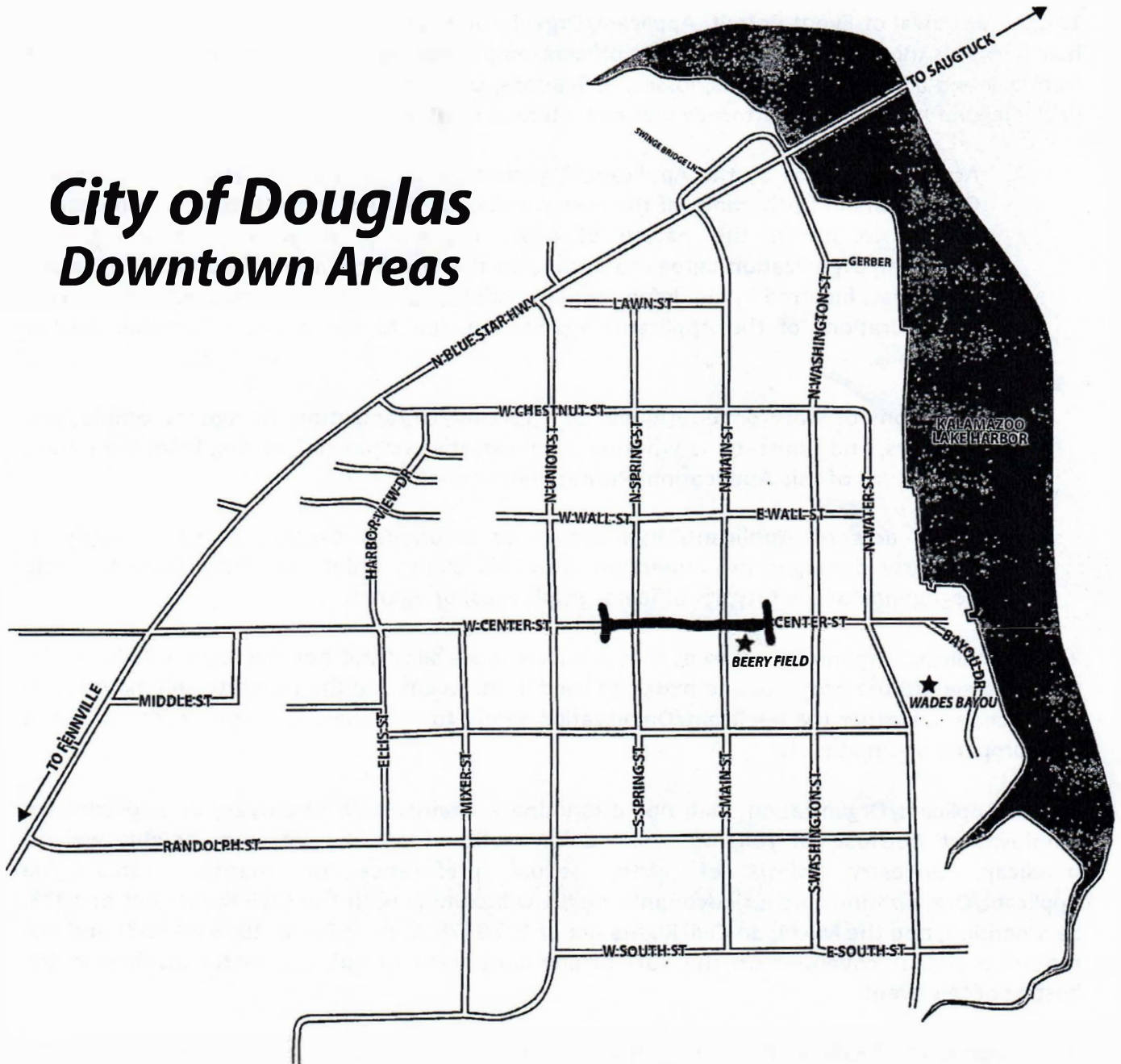
As the Applicant or duly authorized agent of the Organization, I hereby apply for approval of this special event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Printed Name of Applicant: JESSICA POTTER Date: 2/7/23

Signature of Applicant:  Date: 2/7/23



City of Douglas Downtown Areas



Parade Route

BEERY FIELD

CENTER STREET

PUBLIC PARKING

DRINKING FOUNTAIN

PLAYGROUND

BATHROOMS

BASKETBALL COURT

MAIN STREET

PUBLIC PARKING

WASHINGTON STREET

FREMONT STREET

★ Water Hose Hookup

☆ Electrical Outlet

Egg hunt

Note: Beery Field has an underground irrigation system. Please notify the Director at the Douglas Department of Public Works @ 269-857-2763 to discuss placement locations for tents, canopies, etc.

Item 8A.





MEMORANDUM

REGULAR CITY COUNCIL MEETING

TO: City Council

FROM: Rich LaBombard, City Manager

DATE: February 21, 2023

SUBJECT: 200 Blue Star Fence – Fence Consultants of West Michigan

With the demolition and remediation project at 200 Blue Star, the City had established a budget of \$20,000 for fencing from Fence Consultants necessary to limit entry into the site. We understand from our environmental consultant that the process to work through the grant requirements and cleanup activities will take several more years to accomplish. It is anticipated to take at least one year of working with the Environmental Protection Agency to approve the Clean Up Work Plan.

The monthly cost to rent the fencing is \$744 per month. The City currently owes \$7,440 for ten months of rental including the month of February. Reviewing rental invoices from the fence contractor resulted in City staff asking the rental company if purchase over renting was an option with the hope that there would be a potential savings over the duration of the project. Continuing to rent the panels over the course of three years will cost the City \$26,784. Fence Consultants has indicated that the material could be sold to the City for a cost of \$14,458.40. As a result, purchasing the fencing would yield a savings of \$4,885.60. (\$7,440 balance + \$14,458.40 purchase = \$21,898.40 total)

While the City has no long-term use for the fencing, there is a potential to resell the fence panels at the end of the project to recoup some of the purchase costs.

Funds for this activity are available in the Brownfield Redevelopment Authority Expenditures Fund for Blight Removal - 243-000-802.243.

No legal review is required for this activity.

I recommend City Council consider purchasing the fence panels located at 200 Blue Star Highway from Fence Consultants of West Michigan located in Grand Rapids, Michigan for \$14,458.40.



MEMORANDUM

REGULAR CITY COUNCIL MEETING

February 21, 2023 at 7:00 PM

TO: Rich LaBombard, City Manager

FROM: Matt Smith, Treasurer

DATE: February 13, 2022

SUBJECT: Budget Amendment Fiscal Year 22-23 Resolution 06-2023

Throughout the year, revenue and expenses of the various City funds are continually monitored and compared to the approved budget. From time to time, budgets require amending due to unanticipated expenses.

The City occasionally enters into contracts for projects which end up spanning 2 fiscal years. This year most of the mid-year budget adjustments are due to this situation. The Union Street Sidewalk project, Campbell Road Project, DPW Truck Upfitting, and DDA TIF Plan Audit were approved, and contracts awarded but work on the projects continued into the current fiscal year.

Other budget amendments noted were:

- Planning and Zoning has several developments being processed resulting in higher Attorney and engineering expenditures. Additionally, we are consulting with Williams and Works for an interim Planning and Zoning Director.
- General legal fees were up to deal with employment matters as well as several other general matters.
- Escrows are being used to help cover the attorney and engineering expenditures related to developments which has resulted in higher planning and zoning revenues.
- State shared revenue estimates for the year were increased.
- Final changes to taxable values and millages resulted in some increases in tax capture for the DDA.

I recommend City Council adopt Resolution 06-2023 which outlines the amendments to the City of Douglas annual budget for fiscal year 2022-2023.

**CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 06-2023

**RESOLUTION AMENDING THE BUDGET OF THE
2022/2023 GENERAL APPROPRIATIONS ACT
(Various Funds)**

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 21st day of February, 2023, at 7:00 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, in accordance with the Uniform Budgeting and Accounting Act, Public Act No. 2 of 1968, as amended, and Chapter IX of the City Charter, the City Council of the City of the Village of Douglas adopted a General Appropriations Act to establish and approve of the City's budget for the fiscal year commencing July 1, 2022, and ending June 30, 2023.

WHEREAS, the City Manager and City Treasurer have recommended that said budget be amended based on new information now available;

WHEREAS, the City Council is authorized by statute to amend the budget throughout the fiscal year as it becomes apparent that a deviation from the original general appropriations act is necessary;

WHEREAS, the City Council is authorized by the City Charter to transfer appropriation balances, and to make additional appropriations during the fiscal year that do not exceed the amount of

actual and anticipated revenues, and unreserved fund balances and working capital balances, as estimated in the budget.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The City Council of the City of the Village of Douglas (“Douglas”) does hereby amend the adopted and approved budget for fiscal year 2022/2023 by amending the various appropriations and interfund transfers as set forth in Exhibit A to this Resolution.
2. Any increases in funds appropriated for expenditures and interfund transfers shall be made from the unreserved fund balances or working capital balances of the various funds comprising the adopted and approved fiscal year 2022/2023 budget.
3. That any resolutions in conflict with this Resolution are deemed rescinded and revoked by the adoption of this Resolution.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 21st day of February 2023

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Jerome Donovan, Mayor

BY: _____
Pamela Aalderink, City Clerk

CERTIFICATION

I, Pamela Aalderink, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held February 21, 2023 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____

Pamela Aalderink, City Clerk

City of the Village of Douglas
Proposed Budget Amendment
FY 2022-2023

Item 8C.

	Current Budget	Increase	Decrease	Proposed Amended Budget
GENERAL FUND				
Legislative	\$ 22,366	\$ -	\$ -	\$ 22,366
Manager	185,515	-	13	185,502
Clerk/Treasurer	349,752	-	885	348,867
Auditor	9,400	-	-	9,400
Assessing	63,997	163	-	64,160
Election	10,328	650	-	10,978
Building & Grounds	157,710	-	-	157,710
Attorney	17,500	50,000	-	67,500
Police	752,970	9,325	-	762,295
Street & Right of Way	346,019	8,251	-	354,270
Planning & Zoning	328,560	37,299	-	365,859
Parks & Recreation	248,461	10,781	-	259,242
Community Promotions	25,000	-	2,500	22,500
Insurance Bonds	40,000	772	-	40,772
Debt Service	-	-	-	-
Transfers Out	532,000	-	-	532,000
TOTAL GENERAL FUND	3,089,578	117,241	3,398	3,203,421
Less: Transfers Out	(532,000)	-	-	(532,000)
** TOTAL EXPENDITURES	2,557,578	117,241	3,398	2,671,421
Revenue/Transfers In	3,311,823	44,543	-	3,356,366
Less: Transfers In	(4,500)	-	-	(4,500)
** TOTAL REVENUES	3,307,323	44,543	-	3,351,866
Surplus/(Deficit)	222,245			152,945
MAJOR STREET FUND EXPENSES	403,911	1,092	-	405,003
Revenue/Transfers In	509,259	-	56,998	452,261
Surplus/(Deficit)	105,348			47,258
LOCAL STREET FUND EXPENSES	284,852	233,186	-	518,038
Revenue/Transfer In	350,728	61,264	-	411,992
Surplus/(Deficit)	65,876			(106,046)
ROAD MILLAGE FUND EXPENSES	-	-	-	-
Revenue/Transfer In	100,000	-	-	100,000
Surplus/(Deficit)	100,000			100,000
SCHULTZ PARK FUND EXPENSES	7,800	949	-	8,749
Revenue/Transfer In	25,100	-	-	25,100
Surplus/(Deficit)	17,300			16,351
BROWNFIELD REDEVELOPMENT AUTHORITY FUND EXPENSES	83,000	-	-	83,000
Revenue/Transfer In	100,000	-	-	100,000
Surplus/(Deficit)	17,000			17,000
HARBOR AUTH. FUND EXPENSES	15,000	-	-	15,000
Revenue/Transfer In	14,000	-	-	14,000
Surplus/(Deficit)	(1,000)			(1,000)
DDA FUND EXPENSES	75,600	5,851	-	81,451
Revenue/Transfer In	47,188	2,236	-	49,424
Surplus/(Deficit)	(28,412)			(32,027)
BLUE STAR CORRIDOR EXPENSES	118,675	-	-	118,675
Revenue/Transfer In	112,000	-	-	112,000
Surplus/(Deficit)	(6,675)			(6,675)
WATER & SEWER FUND EXPENSES	628,800	-	-	628,800
Revenue/Transfers In	669,500	-	-	669,500
Surplus/(Deficit)	40,700			40,700
DOUGLAS MARINA FUND EXPENSES	142,750	-	505	142,245
Revenue/Transfer In	44,700	-	-	44,700
Surplus/(Deficit)	(98,050)			(97,545)
EQUIP. RENTAL FUND EXPENSES	486,186	113,021	-	599,207
Revenue/Transfers In	28,843	-	-	28,843
Surplus/(Deficit)	(457,343)			(570,364)

Explanation: MID YEAR BUDGET ADJUSTMENT FOR FISCAL YEAR ACTIVITY

CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN

RESOLUTION NO. 07 -2023

**A RESOLUTION TO RECOMMEND THE SAUGATUCK BREWING COMPANY OFF-
PREMISE TASTING ROOM LICENSE APPROVAL BY THE STATE LIQUOR CONTROL
COMMISSION**

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 21st day of February 2023, at 7:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson _____ and supported by
Councilperson _____

RESOLUTION

WHEREAS, The Saugatuck Brewing Company (SBC) is formally requesting approval by the City of the Village of Douglas City Council for a new off-premise tasting room license to be held at 2948 Blue Star Hwy, Douglas, Mi 49406, and

WHEREAS, If approved by the Michigan Control Commission ("MLCC"), Saugatuck Brewing Company would terminate its Small Winemaker liquor license held at this location, and

WHEREAS, This off-premise tasting room license would allow us to sell wine and spirits, manufactured by SBC at one of its other licensed locations, for on or off premise consumption at the said above address, and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS: The City of the Village of Douglas City Council does hereby recommend this application be considered for approval by the Michigan Liquor Control Commission. Any termination of the small winemaker license will be contingent upon the approval/issuance of the off-premise tasting room permit so as to allow continued use of the small winemaker license until that transition occurs.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 21st day of February 2023

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Jerome Donovan, Mayor Date

BY: _____
Pamela Aalderink, City Clerk Date

CERTIFICATION

I, Pamela Aalderink, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held on Tuesday, February 21st, 2023 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Pamela Aalderink, City Clerk

BROWER | VANDER VEEN

Item 8D.

BRENNEN J. GORMAN, Esq.
800 First St #357
Muskegon, MI 49443

January 12, 2022

Douglas City Council
86 W Center St.
Douglas, MI 49406

Re: Saugatuck Brewing Company, Inc.
Request for Off-Premise Tasting Room

To the Douglas City Council,

Saugatuck Brewing Company, Inc. is formally requesting approval by the City for a new off-premise tasting room license to be held at 2948 Blue Star Hwy, Douglas, MI 49406.

If approved by the Michigan Liquor Control Commission ("MLCC"), Saugatuck Brewing Company ("SBC") would terminate its Small Winemaker liquor license held at this location. This is required by as the law states that to hold an on-premise tasting room permit and off-premise tasting room license together, the only manufacturing license allowed to be held at the licensed location is a micro brewers license.

This off-premise tasting room license would allow us to sell wine and spirits, manufactured by SBC at one of its other licensed locations, for on or off premise consumption at the above address. This should largely represent an administrative change with only two practical changes occurring: (1) wine will no longer be manufactured at the above address; and (2) SBC would be able to sell spirits at the above address.

After you have had a chance to review this letter, if you have any questions or comments, please contact me directly at 248.345.5624 or bjg@bvvlaw.com.

Thank you for your consideration.

Best Regards,



Brennen J. Gorman



Local Government Approval For Off-Premises Tasting Room License
(Authorized by MCL 436.1536)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new Off-Premises Tasting Room License application.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ meeting of the _____ council/board
(regular or special) (township, city, village)
called to order by _____ on _____ at _____
the following resolution was offered: (date) (time)
Moved by _____ and supported by _____
that the application from Saugatuck Brewing Company, Inc.
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW OFF-PREMISES TASTING ROOM LICENSE**

to be located at: 2948 Blue Star Hwy., Douglas, MI 49406-5195

It is the consensus of this body that it Recommends this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____
council/board at a _____ meeting held on _____ (township, city, village)
(regular or special) (date)

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-763-0059



MEMORANDUM

REGULAR CITY COUNCIL MEETING

February 21, 2023 at 7:00 PM

TO: City Council

FROM: Rich LaBombard, City Manager

DATE: February 21, 2023

SUBJECT: Deer Survey Results – Discussion Only

With growing concerns regarding the deer population in the City of Douglas, City staff prepared a deer survey to gauge how residents perceive the deer population. This survey was available to all taxpayers on the back of their winter tax bill. Approximately 1,360 tax bills were mailed out. Residents could also take the survey online or stop in City Hall to pick up a copy.

With a deadline of February 14, 2023, 175 total surveys, approximately 13 percent response rate, were received. Results are attached.

In summary, residents of Douglas see deer all the time and they worry about the problems they cause, such as, deer-vehicle collisions, damage to personal landscape and garden plants, the decline in deer health due to over population, damage to the park ecosystems by over-browsing of native forage plants, and the transmission of diseases from deer to people. Most residents have not been involved in a car-deer accident but have had a near-miss while driving in Douglas. Eighty-seven percent of residents have had their personal garden plants or landscaping damaged and selected odor and taste repellants and deer resistant plants as being somewhat effective as a measure of preventing damage. Residents strongly support enforcing state regulations, prohibiting supplemental feeding of deer by residents, and use some control method to slow the growth of the deer population.

Sample Motion: Discussion Only

1. Please choose a category that best describes you. (Select all that apply)

[More Details](#)

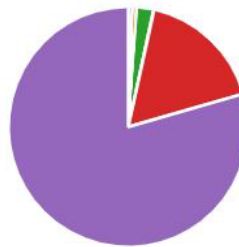
- My primary residence is in Doug... 125
- My primary residence is not in ... 47
- My workplace is in Douglas 11



2. How frequently have you seen live deer in Douglas in the past year?

[More Details](#)

- Never 1
- Rarely 1
- Sometimes 4
- Often 30
- All the time 139

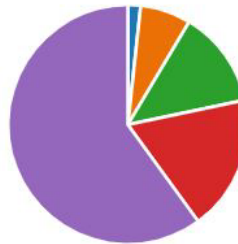


3. How many deer do you see in Douglas in a typical week?

[More Details](#)

Insights

- No deer 3
- 1-3 deer 12
- 4-6 deer 23
- 7-10 deer 32
- 11 or more deer 105



4. Generally, which of the following best describes your feelings about deer in Douglas?

[More Details](#)

Insights

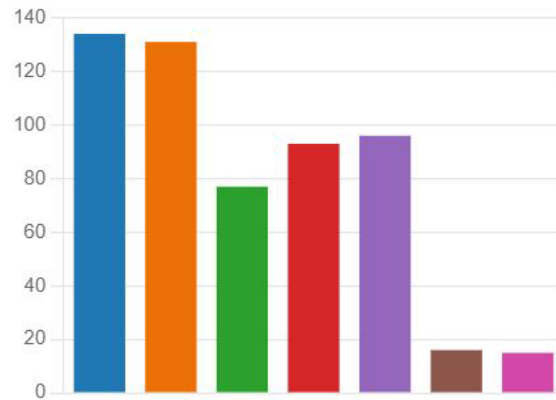
- I enjoy seeing and having deer ... 34
- I enjoy seeing a few deer, but w... 80
- I generally regard deer as a nuis... 60
- I have no particular feeling abou... 1



5. Which of the following concerns do you have about deer in Douglas? (Choose all that apply)

[More Details](#)

Deer-vehicle collisions	134
Damage to personal landscape ...	131
Transmission of diseases from d...	77
Damage to park ecosystems by ...	93
Decline in deer health due to ov...	96
No concern	16
Other	15



6. Have you ever been involved in a car-deer accident in Douglas?

[More Details](#)

Yes	22
No	153



7. Have you ever been involved in a car-deer accident outside of Douglas?

[More Details](#)

[Insights](#)

Yes	56
No	119



8. Have you had a deer run in front of you, resulting in a near-miss while driving in Douglas?

[More Details](#)

[Insights](#)

Yes	129
No	46



9. Have you had a deer run in front of you, resulting in a near-miss while driving outside of Douglas?

[More Details](#)

 Insights



10. Have your personal garden plants or landscaping been damaged by deer?

[More Details](#)

 Insights



11. Do you feed the deer with a feeding station/area?

[More Details](#)

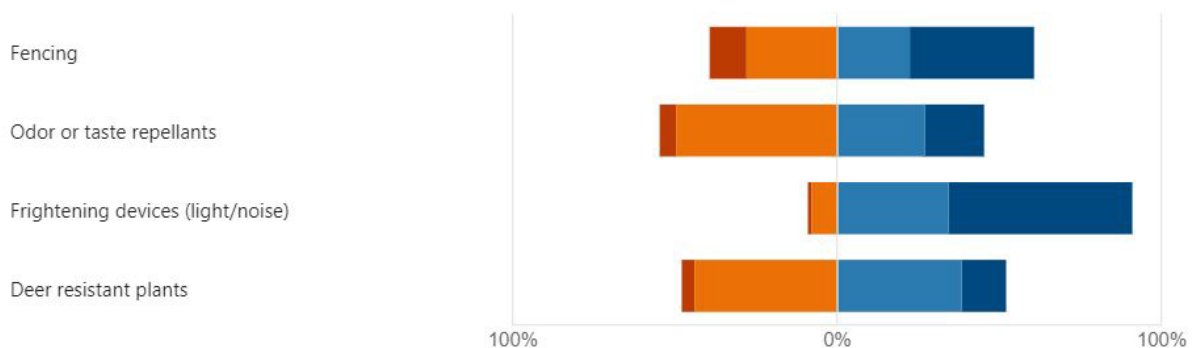
 Insights



12. If your garden plants or landscaping have been damaged by deer, do you use any of the following measures to prevent damage? Please rate the effectiveness of the measure(s) you use.

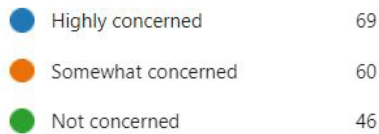
[More Details](#)

■ Highly Effective
 ■ Somewhat Effective
 ■ Not at All
 ■ N/A



13. How concerned are you about the transmission of diseases, such as Lyme Disease and Rocky Mountain Spotted Fever, from deer to people?

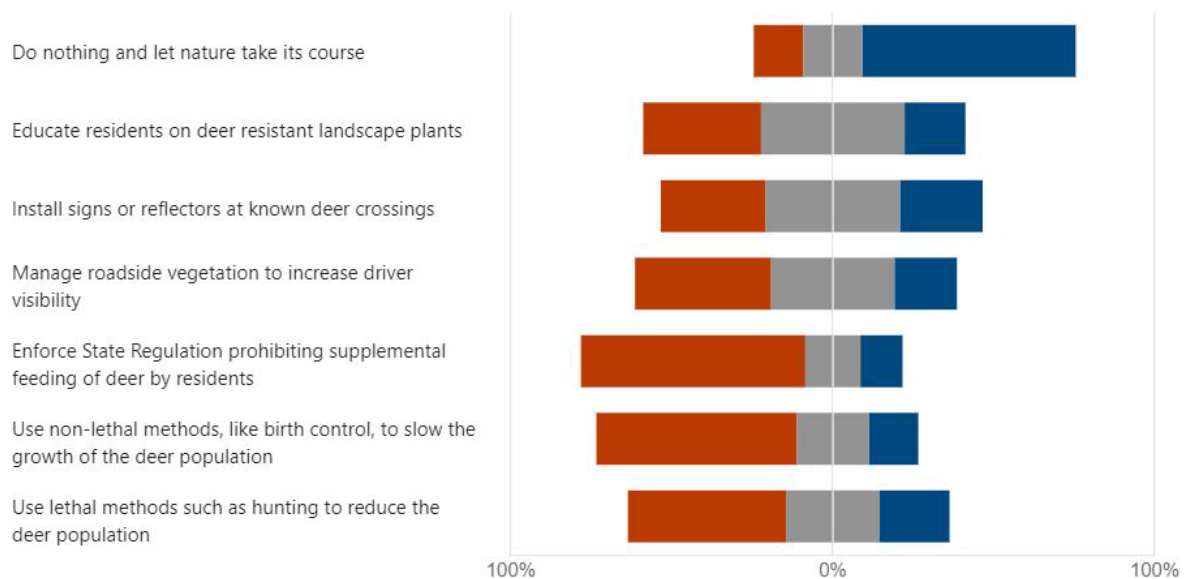
[More Details](#)



14. Question

[More Details](#)

Strongly Support Moderately Support Do Not Support



15. Are you aware that the Michigan Department of Natural Resources is battling a highly contagious and always fatal disease among the deer herd called Chronic Wasting Disease (CWD)?

[More Details](#)

Insights





To: City Council

From: Rich LaBombard
City Manager

Date: February 21, 2023

Subject: Monthly Department Activity Report
February 2023

Assessor:

Assessment notices have been ordered and I expect they will be out this week. With the strong real estate market over the past two years and the 5% increase to taxable values, I am anticipating a few more appeals than usual. Let's face it, no one likes to pay more taxes.

The 2023 audit conducted by the County on our preliminary assessment roll was solid with only a couple of questions that needed to be addressed.

Continuing work on many projects:

- Reappraisal using aerial maps – ongoing
- Processing incoming Property Transfer Affidavits
- Processing deeds monthly
- Processing monthly building permits
- Processing incoming Personal Statements

City Manager:

Michigan Spark Grant – The City received word that we were not a recipient of the first round of the Spark Grant. The state awarded \$14,178,900 in grants to fund 21 projects state-wide. The City and Playground committee applied for funding to complete the playground plan at Schultz Park. There were 462 applicants for the first round totaling more than \$280 million in requests. Round 2 funding opportunity in the spring of 2023 will make \$25 million available. The grant application will be revised and resubmitted for the next round. There will also be a third round of funding for an additional \$25 million in the summer of 2023.

Michigan Municipal Executives Conference – Last week I attended the MME conference in Grand Rapids where I attended sessions on leading through crisis, planning and zoning, project management in crisis, land banks and brownfields as economic development tools, and a legislative session with lobbyists. A few noteworthy items came out of the legislative session. There is discussion about revising the open meetings act to modify the ability to have virtual meetings. In addition, the public notice process which relies heavily on newspaper publications is being discussed to allow other media to serve as official public notice options. This is a result of diminished newsprint publications in circulation. Also, there was discussion about the short-term rental

legislation. The presenters anticipate another attempt to get short-term rental legislation introduced in another form.

City Council – At the February 6th regular meeting of the City Council, the following items were approved:

- Escrow policy
- Updated fee schedule
- Revised the Board of Review meeting start date to Tuesday, March 14, 2023
- PM Environmental Change Order #3 to develop a work plan to dispose of construction material located at 200 Blue Star Highway

Water Street Concerns – At the upcoming Tuesday (February 21st) City Council workshop starting at 6:00 p.m. the City Engineer will lead a discussion about concerns that have come forward regarding the safety of pedestrians on Water Street related to speed, road geometrics, and road width. We hope to come out of the meeting with a ranked list of objectives that the City Engineer can price out for future capital planning.

Interurban Tour –I met with Phyllis at Interurban, and we discussed some insurance and benefit items that have resulted in financial savings. While at the facility, Phyllis gave me a tour and I met some of the staff. Interurban provides a valuable service to the community. I was surprised to learn that they employ 20 people including drivers, dispatchers, and a mechanic.

Anti-discrimination and anti-harassment training – Staff met with the City’s labor attorney on Friday (February 10) to go over anti-discrimination and harassment training. We learned about the responsibilities as an employer, protected classes, reasonable accommodation, responding to discrimination complaints, and avoiding retaliation. The City has recently strengthened its policies and procedures regarding discrimination and this training complements the new policy by providing managers and employees a basis for understanding and responding to discrimination and harassment claims. Also in attendance were staff from Interurban, the Saugatuck Township Manager, the Saugatuck Fire District Fire Chief, and several employees of Saugatuck City. In the future, the managers will attempt to coordinate with the other nearby agencies to pool resources and share training opportunities on issues that are germane to local government. This approach will save every municipality time and money if we can collaborate on training.

Dredging of the Channel –I participated in a meeting with Senator Peter’s office to discuss dredging of the river channel. From all indications, some of the present depths of the channel are near zero feet due to siltation when the channel should ideally be up to 14 feet deep. I’ll keep the community posted on progress of this item.

Planning Commission – The Planning Commission held its monthly meeting on February 9th. The Commission met about the Forest Gate development on Ferry Street, and sign ordinance revisions.

Clerk:

Elections – Elections work for the Clerk’s office are now continuous, currently work is being conducted on the cleanup of master cards and the voter list. Any election mailings that have been returned to our office will now be sent a cancellation notice, and the voter has a set time to respond or be placed on a cancellation list by the State.

Online Forms - The online forms located on the website are being updated with the new logo, new fees, and will now be fillable online.

Standard Operating Procedures - All procedures which occur on a daily, weekly, monthly, or other timeframe are being completed and will be used by all newly hired personnel in the office.

Education - The Clerk is currently taking a nine-week course on Social Media Liability. This course covers liability, the 1st Amendment as it pertains to social media, and Copyright laws as they pertain to social media.

Short Term Rentals - The City of Douglas (Clerk), The Saugatuck Township Manager, and the City of Saugatuck Planner all met with the Township Fire Department to discuss some of the main issues all communities are having with Short-term rentals. The Fire Department suggested limiting 2 people to a bedroom regardless of square footage, require a local agent within 10-mile radius to manage the home, and have a lodging tax that would go to the CVB. Other suggestions from those in attendance were to require the homeowner to submit a copy of the home insurance for record, apply an investigation fee to those who are renting without a permit, and address the need for more parking requirements/tickets.

Clerk Aalderink would like to request the City of Douglas look into the 2 people per bedroom requirement for safety reasons in the larger much older homes along Lakeshore.

Deputy Clerk:

ACCA Meeting - In January the Clerk and I attended the Allegan County Clerks Association meeting, and it was a great event for me to meet many of our area Clerks. With the passing of Proposal 2 this was a good opportunity to connect with area Clerks and prepare insight on how this will affect our election process. I was also nominated as alternate representative for the West Michigan Regional Clerks Association or WMRCA and I will be attending my first meeting this month.

Meetings Training – The City Clerk continues with training me on meeting procedures, bylaws, minutes, resolutions, and ordinances. I have been attending our City's Board and Commission meetings and have conducted a couple as well. This has been very helpful for me with understanding the entire meetings process.

Short Term Rentals/Building BS&A - Work continues with organizing, uploading, and digitalizing our records of short-term rental applications and inspections. The continued process involves utilizing our Building Department program through BS&A. This will help streamline our tracking of renewals, failed/passed inspections, and payments for all short-term rental registrations. I will be providing our Fire Inspector with hands on training of the program this week, in hopes that it will help aid their process as well.

MAMC Institute - In March I will be attending the Michigan Association of Municipal Clerks Institute in Mt. Pleasant. This weeklong course is the first step in the three-year institute program for clerk certification. This week I have received my class roster and so far, there will be 100 others attending from municipalities throughout our state. It will be a great chance to network with Clerks statewide. I am excited for all the direct training, and I am looking forward to learning and understanding the duties of City Clerk.

Police Department:

	January	Fiscal Year	YTD
<u>Complaints Answered/Investigated:</u>	149	1,169	149
<u>Criminal Arrests/Filings:</u>			
Felony:	01	07	01
Misdemeanor:	03	23	03
<u>Warrant Arrests:</u>	0	04	0
<u>Traffic Enforcement:</u>			
OWI/OUID/Impaired Driving Arrests:	01	06	01
OWI High Blood Alcohol Content:	00	02	00
Traffic Stops:	52	370	52
Civil Infraction:	03	26	03
<u>Community Contacts:</u>			
Personal Contacts:	1,095	7,567	1,095
Business Contacts:	191	1,544	191
Property Security Checks:	818	7,289	818
<u>Foot Patrol:</u>			
1,421 Minutes (23 Hours & 41 Minutes)			
<u>Felony Charges: (January)</u>			
Flee/Elude 3 rd Offense			
<u>Misdemeanor Charges: (January)</u>			
Domestic Violence/Assault			
Malicious Destruction of Property			

Operating While Intoxicated

Activity Time on Follow Up Investigations: (January)

1,325 Minutes. (22 Hrs. & 5 Minutes)

Number of January Follow Up Investigations: 48

Investigation of Felony Cases:

Larceny (22-1742): Open.

Larceny (22-1793): Open.

Fraudulent Checks (22-1496): Open.

Stolen Watercraft (#21-1420): Open.

Robbery Armed Huntington ATM: (20-1827): Open.

Fraud (22-0091): Open.

Fraud (22-0133): Open.

Fraud (22-1261): Open.

Out of Jurisdiction Responses: (January)

Saugatuck City:

- 23-0037: Back up Sheriff's Office with a Suspicious Person/possible Larceny Suspect.
- 23-0135: Respond to a report of a vehicle possibly into the river/Closest LE available/Saugatuck LE not on duty. Upon arrival the vehicle crashed into large rocks which stopped it from entering the river. The State Police handled the OWI & Child Endangerment Investigation/Arrest.

Saugatuck Township:

- 23-0125: Our Officer was attempting to catch up with a vehicle matching a Domestic Violence Suspect and had to stop to address a semi tractor-trailer blocking Bluestar Highway.

Laketown Township:

- 23-0116: Requested back up for the Sheriff's Office on a traffic stop and arrest.

Total Out of Jurisdiction Responses for January: 04

Total Complaints Handled within Douglas City for January: 145

Meetings/Events: (January)

Douglas Elementary School with STFD for instruction of Safe Kids Program in the classrooms on January 5th and 19th.

Noteworthy Incidents: (January)

23-0012: On Tuesday 01/03/23 at 1:59 am Officer Dyer was dispatched to the 200 block of Harbor Lake Drive for a Domestic in Progress. Prior to Officer Dyer's arrival the 25 year old suspect had

fled from the scene in his vehicle possibly back to the Caledonia area. After investigation and submission to the County Prosecutor a two count Misdemeanor Warrant exists for the suspect for Domestic Violence/Assault and Malicious Destruction of Property. After contact with Barry County Probation there is also a Probation Violation pending.

23-0030: On Friday 01/06/23 at 10:58 pm Allegan Central Dispatch notified LE that South Haven City Police were pursuing a Suspect Vehicle Northbound on Bluestar near 118th Avenue. Officer Brown set up near the South City Limits. Radio communication indicated that the Suspect Vehicle was now travelling East on 118th Avenue however that was incorrect, and the Suspect Vehicle was continuing North on Bluestar. Officer Brown observed the Suspect Vehicle approaching the City and it was too late at that point to deploy stop sticks. Officer Brown at the request of South Haven City took primary due to being familiar with the area. The Suspect Vehicle continued North and braked sharply and turned the vehicle into the path of Officer Brown causing a collision. The Suspect Vehicle then proceeded South on I-196 from Exit 41 and stop sticks were deployed near the 26 Mile Marker where the Suspect Driver stopped the vehicle, fled on foot, and was taken into custody and turned over to the South Haven Police for lodging in VanBuren County. Damage was done to Patrol Vehicle #1 and said damage was confirmed to be damage allowing the vehicle to continue patrol operations. Vehicle #1 is scheduled for repair in the near future. Our Department has also obtained a Felony Fleeing Officer 3rd Degree Warrant for the Suspect Driver a 24 year old Grand Rapids area man. I am pleased to note that Officer Brown and all other involved Officers were not injured in the incident.

23-0040: On Thursday 01/09/23 at 1:49 pm Cpl. Warsen was dispatched to the 6800 block of Wiley Road to investigate a Domestic Violence that occurred earlier between clients on the property. After investigation and submission to the County Prosecutor's Office a Warrant for Domestic Violence/Assault has been authorized on the 34-year-old male Suspect with an unknown permanent address.

23-0066: On Saturday 01/14/23 at 1:18 pm I was dispatched to the 100 block of South Bluestar Highway for a Disorderly Customer. Upon arrival the customer had left the scene. It was determined that the event was not criminal at this point and the Suspect was issued a written Trespass/Harassment Notice by the Director.

23-0077: On Thursday 01/16/23 at 10:20 pm Officer Brown stopped a vehicle on Bluestar Highway South of Wiley Road. Upon investigating further the Driver a 51 year old female from the Fennville area was determined to be under the influence, and arrested for Operating while Intoxicated, and was later lodged at the Allegan County Jail. A search warrant was obtained, and eventual lab results indicated a blood alcohol content of .175

23-0134: On Saturday 01/28/23 at 12:29 pm I responded to a call of an 80-year-old that had fallen on ice in the parking area of the 0 block of Wiley Court. Upon arrival neighbors were tending to the patient and she received additional treatment and care from STFD and AMR Ambulance however eventually refused transport by the Ambulance Service.

The Department also responded to the following types of calls during January: Fraud complaint, hit & run vehicle crash, property damage vehicle crashes, vehicle/deer crashes, bond violation investigation, noise complaints, suspicious person/vehicle/situation complaints, check welfare complaints, medical emergencies, harassment complaints, reckless/careless driving complaint, residential and business alarms, conservation complaints, a dog bite complaint, running dog complaints, an attempt to locate a domestic violence suspect, and general assistance/non-criminal calls.

Project Management:

Planning and Zoning Assistance – Continue to meet with Williams and Works as the interim Planning and Zoning contact. Receive zoning review applications, sign applications, and fence applications and process them with either Williams and Works or Michigan Township Services. Continually learn the procedure of flow for each application and filing them accordingly. Assisted residents with application submittals and directed them to Williams and Works with questions I'm unable to answer. Created public notice for Planning Commission. Arranged and published the agenda packets and answered questions by Commissioners. Assist with citation or abatement mailings.

Refuse Agreement – Continue to work on the final agreement with Republic.

Permit Applications – Continue to improve and recreate outdated forms for Planning and Zoning needs. Update the fees according to the new schedule of fees and add an online payment link.

FY 22-23 & FY 23-24 – Scheduling of various capital improvement projects. The proposed mill & overlay and chip & fog seal work is out for bid with bid opening on the 23rd. Starting to gather quotes for FY 23-24 for the budget process and update worksheets for upcoming meetings.

DPW – Assist with ordering supplies, permit requirements, and updating list of various DPW items.

Deer Survey – Receiving and organizing deer survey results as they come in. Prepared memorandum for City Council based on results of survey.

Surplus Real Property – Created a Request for Bid for the disposal of Real Property located in the City of Douglas deemed surplus.

EGLE Energy Grant – Applied for an energy grant for the Police Department Facility. If awarded, the Police Department will receive a new furnace & A/C unit, as well as new lighting.

Public Works Department:

Downtown - With recent snow melt and rain events, the DPW has been observing and cleaning debris away from drains, ditches, and catch basins.

Road Maintenance - DPW crews have filled in potholes on Wiley, Main, Randolph, and 129th Street. The mechanical broom on the loader has been used several times to remove dirt and gravel from roadways.

Budgeting - DPW continues to work on getting quotes for the upcoming FY 23/24 capital expense meetings.

Schultz Park – The Christmas tree pile and brush throughout the park has been picked up and taken to a local contractor. Dock repairs at the boat launch are scheduled before needing to be reset in the water.

Equipment – The holder tractors' coolant and hydraulic lines needed repair work. The new plow truck has been sprayed with Woolwax automotive undercoating to protect the undercarriage. New

tires have been installed on the DPW $\frac{3}{4}$ ton pickup truck. The chainsaws have had necessary maintenance performed in preparation for high winds. All plow trucks, loaders, and pickups have all been washed and had interiors detailing to protect the City's investments.

Facilities - City Hall has had reoccurring furnace issues that have been resolved. Beery bathrooms have been cleaned thoroughly and had necessary light bulbs replaced. The mezzanine at the DPW garage has been cleaned and organized. Fire extinguishers, AEDs, and the eyewash station have all been inspected per requirement.

Misc. - Miss Digs have been completed as required in the allotted time frame by flagging and painting. Designated employees have been completing required training and testing per new standards. Two employees have passed their exam and are now considered "Member/Full", which allows full access through the Miss Dig system. G.I.S. mapping is ongoing as weather allows.

Treasurer:

Taxes - Tax bills were due February 14th. The Treasurer's office received a flurry of payments over the last month. The City allows 75 days for payment to be made without any penalty being applied. The City allows residents to sign up for a tax autopay program, allows payments online, accepts payments in person, thru the mail, or payments can be dropped into the drop box in front of City Hall. Starting on February 15th a 3% penalty was added to any unpaid bills. This year there were 85 unpaid winter tax bills down from 140 the year before and 215 two years ago. The City will continue to collect tax payments through the end of the month. On March 1st any unpaid tax bills will be turned over to the Allegan County Treasurer for collection. They can be reached at 269-673-0260.

Budget - The past month has been busy with reviewing the budget for mid-year budget adjustments. Additionally, I have been rolling forward many of the behind the scenes documents and schedules to start compiling information for next year's budget. City staff have been busy getting quotes for potential capital purchases for next year. Similar to last year, 4 strategic planning workshops are planned to start in March. This is a long process with lots of moving parts and many workshops for the Council to attend to provide input. A full budget workshop is scheduled for May 15th. The goal is to have the public hearing and adopt next fiscal year's budget at the June 5th meeting.

Electronic Payments and Receipts - The past few years the Treasurers department has worked on providing to the residents way to make payments electronically through online credit card payments, e-checks, and through a tax autopay program. During the 2022 tax season thru the winter tax due day, electronic payments of over a million dollars were made. Similarly an effort has begun to convert from mailing paper check to sending ACH payments to our vendors. This project just began in late 2022, but roughly 2/3rd of the invoices Council has approved the last couple of meetings were paid electronically.

Economic Conditions - The past few years has been a bit of a wild ride for inflation. As shown in the table below:

Period	Year over year inflation
June 2020	0.6%
December 2020	1.4%
June 2021	5.4%
December 2021	7.0%
June 2022	9.1%
December 2022	6.5%

As inflation moved upwards towards 40-year highs the Federal Reserve began increasing rates to help combat inflation. While doing this the Federal Reserve keeps an eye on unemployment and other

economic indicators to try to avoid a recession while pushing inflation down. Unemployment was quite high at the beginning of the pandemic peaking at roughly 14.7% but has been under 4% for all of 2022. It appears that inflation is starting to cool down, however the Federal reserve has indicated it may take until 2025 to reach their target of 2% inflation. The slowing inflation will likely allow the Federal Reserve to slow the pace of interest rate hikes, but the remaining low unemployment leaves them the option of larger rate hikes.

Cash Balances - The City's cash balances were down from last month. This was primarily related to the timing of property tax receipts and disbursements to the other taxing authorities.

City Revenues and Expenses - Revenues and expenditures were generally consistent with where we would expect for this point of the year. However, as is typically the case, mid-year budget amendments were needed to clean up some accounts. These budget amendments were presented to Council tonight and if approved will be reflected in next month's reports.

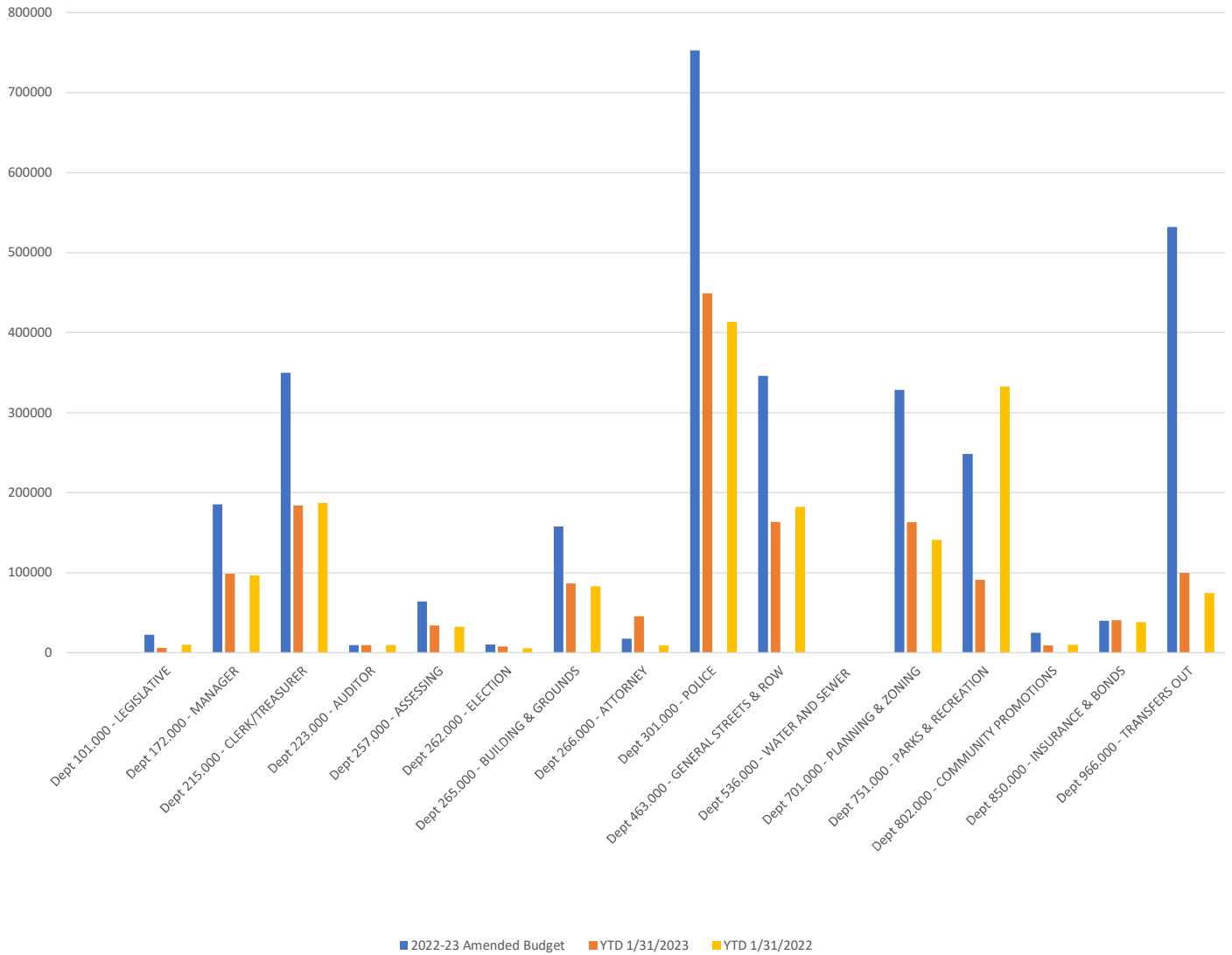
City of the Village of Douglas
Financial Holdings Summary
Jan 31, 2023

	<u>Identifier</u>	<u>Matures</u>	<u>Rate</u>	<u>Market Value</u>
<u>Cash</u>				
Huntington Bank - Common Checking				72,779.54
Huntington Bank - Tax & Trust				164,781.18
D.A. Davidson			2.00%	1,234.76
<u>CD's</u>				
D.A. Davidson:				
NorthPoint Bank	666613KX1	3/6/2023	4.20%	200,000.00
Capital One	14042RUM1	3/31/2023	3.95%	250,000.00
American Expr Natl Bk	02589AA28	12/4/2023	3.55%	192,137.60
Morgan Stanley Bank	61690UCK4	12/13/2023	3.50%	243,458.82
Wells Fargo Bank	949763WA0	12/28/2023	3.50%	<u>98,898.00</u>
MBS:				
Fifth Third	316777XV8	6/30/2023	2.95%	248,235.00
Michigan Legacy Credit Union	59452WAE8	11/9/2023	3.45%	<u>82,209.84</u>
<u>Bonds</u>				
D.A. Davidson:				
Fedl Farm Credit Bank Bond	3133EMCQ3	10/13/2023	0.28%	242,025.00
Fedl Farm Credit Bank Bond	3133EJ5H8	1/16/2025	2.85%	145,815.00
Fedl Home loan Mtg Corp	3134GXKR4	7/15/2025	0.40%	273,216.00
Fedl Home loan Mtg Corp	3134GWUC8	12/30/2025	0.50%	180,216.00
Fed Home Loan Bank Bond Step	3130AKSV9	1/28/2026	0.75%	227,625.00
Fedl Farm Credit Bank Bond	3133ELEN0	12/18/2029	2.25%	<u>138,463.30</u>
MBS:				
Toyota Mtr Commerical Paper	8923A1Q2	3/10/2023	4.08%	248,807.23
Fed Home Loan Bank Bond Step	3130ATD38	9/28/2023	4.00%	298,023.00
Fed Home Loan Bank Bond Step	3130ASVW6	11/17/2023	3.25%	247,545.00
Fed Home Loan Bank Bond Step	3130amfn7	5/26/2026	0.75%	137,511.00
Pinckney mich community schools	722205NW7	5/1/2028	1.84%	<u>87,622.00</u>
<u>Other Investments</u>				
Michigan Class			4.55%	<u>1,288,952.61</u>
Total Cash & Investments				<u>5,069,555.88</u>

<u>Fund</u>	<u>Cash & Investments</u> <u>Jan 31, 2023</u>	Prior Month	6,054,615.46
101 - General Fund	3,467,008.99	Prior Year	5,666,553.00
202 - Major Street	267,875.44		
203 - Local Streets	47,614.77		
204 - Road Millage	0.00		
213 - Schultz Park Launch Ramp	110,805.43		
243 - Brownfield Redevelopment Authority	24,874.13		
244 - Harbor Authority	5,152.21		
248 - DDA	114,195.34		
403 - Blue Star Corridor Improvement Fund	134,150.61		
450 - Water & Sewer Fund	63,708.97		
594 - Douglas Marina	44,541.65		
660 - Equipment Rental Fund	640,853.32		
701 - Trust and Agency	0.00		
703 - Current Tax Receiving	<u>148,775.02</u>		
	<u>5,069,555.88</u>		

City of the Village of Douglas
General Fund Expenditures
January 31, 2023

Item 9B.



Department	2022-23 Amended Budget	YTD 1/31/2023	% Budget Used	YTD 1/31/2022
Dept 101.000 - LEGISLATIVE	22,366.00	6,090.92	27.23	9,993.87
Dept 172.000 - MANAGER	185,515.00	98,676.43	53.19	96,624.94
Dept 215.000 - CLERK/TREASURER	349,752.00	184,196.64	52.66	187,231.36
Dept 223.000 - AUDITOR	9,400.00	9,400.00	100.00	9,300.00
Dept 257.000 - ASSESSING	63,997.00	34,108.43	53.30	32,409.09
Dept 262.000 - ELECTION	10,328.00	8,014.24	77.60	5,566.12
Dept 265.000 - BUILDING & GROUNDS	157,710.00	86,511.65	54.85	82,987.49
Dept 266.000 - ATTORNEY	17,500.00	45,533.65	260.19	9,064.21
Dept 301.000 - POLICE	752,970.00	449,075.87	59.64	413,442.63
Dept 463.000 - GENERAL STREETS & ROW	346,019.00	163,334.00	47.20	182,219.02
Dept 536.000 - WATER AND SEWER	0.00	0.00	0.00	0.00
Dept 701.000 - PLANNING & ZONING	328,560.00	163,011.30	49.61	140,959.42
Dept 751.000 - PARKS & RECREATION	248,461.00	91,074.66	36.66	332,810.26
Dept 802.000 - COMMUNITY PROMOTIONS	25,000.00	9,286.42	37.15	9,991.72
Dept 850.000 - INSURANCE & BONDS	40,000.00	40,771.65	101.93	38,315.00
Dept 966.000 - TRANSFERS OUT	532,000.00	100,000.00	18.80	74,500.00
TOTALS	3,089,578.00	1,489,085.86	48.20%	1,625,415.13

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DB: Douglas

PERIOD ENDING 01/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	01/31/2023 NORM (ABNORM)	MONTH 01/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		01/31/2022 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-402.000	CURRENT REAL PROPERTY TAX	2,590,145.00	2,539,669.63	6,241.80	50,475.37	98.05	2,364,084.92
101-000.000-434.000	MOBILE HOME TAX	500.00	320.50	0.00	179.50	64.10	318.50
101-000.000-445.000	INTEREST & PENALTIES: DELQ TAX	5,000.00	1,570.57	(73.73)	3,429.43	31.41	2,364.99
101-000.000-447.000	TAX COLLECTION FEES	99,073.00	88,377.49	11,618.68	10,695.51	89.20	81,993.47
101-000.000-453.000	SPECIAL ASSESSMENT REVENUE	6,053.00	11,465.41	0.00	(5,412.41)	189.42	0.00
101-000.000-474.000	INTEREST ON SPECIAL ASSESSMENTS	1,342.00	103.20	0.00	1,238.80	7.69	0.00
101-000.000-476.000	BUSINESS LICENSE FEES	11,000.00	5,250.00	5,030.00	5,750.00	47.73	75.00
101-000.000-477.000	FRANCHISE FEES	16,000.00	4,640.32	0.00	11,359.68	29.00	4,454.34
101-000.000-543.001	LAW ENFORCEMENT TRAINING	1,000.00	250.00	0.00	750.00	25.00	277.68
101-000.000-543.100	STATE REVENUE: LIQUOR LICENSE	7,000.00	8,166.95	41.25	(1,166.95)	116.67	7,912.85
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	45,000.00	29,716.30	0.00	15,283.70	66.04	30,618.35
101-000.000-573.001	METRO ACT	7,000.00	0.00	0.00	7,000.00	0.00	0.00
101-000.000-574.000	STATE REVENUE: SALES TAX	147,960.00	55,478.00	0.00	92,482.00	37.50	46,350.00
101-000.000-581.000	COUNTY ROAD MILLAGE CNTRB	175,000.00	78.89	78.89	174,921.11	0.05	3,275.97
101-000.000-603.000	POLICE ADMINISTRATION FEE	2,000.00	359.44	149.46	1,640.56	17.97	776.91
101-000.000-626.001	ROAD CUT FEES	500.00	2,300.00	200.00	(1,800.00)	460.00	0.00
101-000.000-627.000	BUILDING FEES	75,000.00	35,021.50	3,430.00	39,978.50	46.70	29,654.00
101-000.000-627.001	RENTAL INSPECTION FEE	8,000.00	6,900.00	900.00	1,100.00	86.25	3,400.00
101-000.000-628.000	PLANNING & ZONING FEES	14,500.00	37,637.50	12,668.50	(23,137.50)	259.57	4,926.70
101-000.000-651.000	LAUNCH FEES	7,250.00	5,934.00	25.00	1,316.00	81.85	3,563.25
101-000.000-657.000	ORDINANCE FINES - POLICE	3,500.00	2,088.74	356.70	1,411.26	59.68	2,472.39
101-000.000-657.001	ORDINANCE FINES - CIVIC	500.00	0.00	0.00	500.00	0.00	100.00
101-000.000-665.000	INTEREST INCOME	0.00	26,161.21	25,433.11	(26,161.21)	100.00	(29,987.72)
101-000.000-667.000	RENT	14,000.00	8,400.00	0.00	5,600.00	60.00	0.00
101-000.000-667.001	WADE'S BAYOU PARK RENTAL	0.00	0.00	0.00	0.00	0.00	1,050.00
101-000.000-674.000	DONATIONS	50,000.00	45,971.10	(10.00)	4,028.90	91.94	78,168.63
101-000.000-675.000	OTHER REVENUE	7,800.00	8,314.40	650.00	(514.40)	106.59	10,840.24
101-000.000-675.001	REIMBURSEMENTS LOCAL GOV	7,200.00	0.00	0.00	7,200.00	0.00	2,159.73
101-000.000-698.000	INSURANCE REIMBURSEMENTS	5,000.00	7,089.95	3,917.07	(2,089.95)	141.80	4,471.33
101-000.000-699.213	TRANSFER IN SCHULTZ PARK LAUNCH	4,500.00	4,500.00	0.00	0.00	100.00	4,500.00
Total Dept 000.000		3,311,823.00	2,935,765.10	70,656.73	376,057.90	88.64	2,657,821.53
TOTAL REVENUES		3,311,823.00	2,935,765.10	70,656.73	376,057.90	88.64	2,657,821.53
Expenditures							
Dept 101.000 - LEGISLATIVE							
101-101.000-703.000	WAGES	9,000.00	3,800.00	1,950.00	5,200.00	42.22	4,100.00
101-101.000-718.000	TRAINING FUNDS	4,500.00	690.00	85.00	3,810.00	15.33	1,792.00
101-101.000-718.002	MISC TRAVEL EXPENSES-TRAINING	4,000.00	187.50	0.00	3,812.50	4.69	741.89
101-101.000-722.000	WORKERS COMPENSATION	36.00	24.00	0.00	12.00	66.67	32.27
101-101.000-740.000	SUPPLIES	400.00	0.00	0.00	400.00	0.00	928.86
101-101.000-812.000	RECORDING CLERK	200.00	0.00	0.00	200.00	0.00	0.00
101-101.000-851.000	TELEPHONE	480.00	262.56	43.68	217.44	54.70	0.00
101-101.000-861.000	MILEAGE REIMBURSEMENT	750.00	0.00	0.00	750.00	0.00	635.15
101-101.000-900.000	PRINTING & PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00	476.00
101-101.000-908.000	DUES/FEES/PUBLICATIONS	1,000.00	917.00	0.00	83.00	91.70	973.00
101-101.000-958.000	MISCELLANEOUS	1,000.00	209.86	29.98	790.14	20.99	314.70
Total Dept 101.000 - LEGISLATIVE		22,366.00	6,090.92	2,108.66	16,275.08	27.23	9,922.85
Dept 172.000 - MANAGER							
101-172.000-702.000	SALARIES	108,445.00	60,802.73	8,296.97	47,642.27	56.07	59,902.37

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PERIOD ENDING 01/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 01/31/2022 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
101-172.000-718.000	TRAINING FUNDS	1,500.00	890.00	0.00	610.00	59.33	449.00
101-172.000-718.002	MISC TRAVEL EXPENSES-TRAINING	1,000.00	0.00	0.00	1,000.00	0.00	195.00
101-172.000-719.000	INSURANCE BENEFITS	15,395.00	9,005.88	1,206.34	6,389.12	58.50	8,956.98
101-172.000-720.000	PAYROLL TAXES	8,605.00	5,059.44	839.59	3,545.56	58.80	4,992.69
101-172.000-721.000	MERS BENEFITS	18,420.00	10,640.92	1,446.41	7,779.08	57.77	9,768.55
101-172.000-721.001	457 CONTRIBUTION	13,500.00	7,305.85	994.11	6,194.15	54.12	7,359.11
101-172.000-722.000	WORKERS COMPENSATION	210.00	139.86	0.00	70.14	66.60	176.58
101-172.000-740.000	SUPPLIES	500.00	221.91	0.00	278.09	44.38	521.93
101-172.000-802.000	CONTRACTUAL	10,000.00	0.00	0.00	10,000.00	0.00	0.00
101-172.000-813.000	MEETINGS	750.00	127.69	102.18	622.31	17.03	39.87
101-172.000-851.000	TELEPHONE	1,290.00	700.00	100.00	590.00	54.26	752.52
101-172.000-861.000	MILEAGE REIMBURSEMENT	4,200.00	2,537.00	350.00	1,663.00	60.40	2,450.00
101-172.000-900.000	PRINTING & PUBLISHING	100.00	0.00	0.00	100.00	0.00	0.00
101-172.000-908.000	DUES/FEES/PUBLICATIONS	1,100.00	757.55	0.00	342.45	68.87	1,060.34
101-172.000-977.005	COMPUTER HARDWARE/SOFTWARE	500.00	487.60	0.00	12.40	97.52	0.00
Total Dept 172.000 - MANAGER		185,515.00	98,676.43	13,335.60	86,838.57	53.19	96,624.94
Dept 215.000 - CLERK/TREASURER							
101-215.000-702.000	SALARIES	185,760.00	92,942.83	14,019.96	92,817.17	50.03	107,305.11
101-215.000-718.000	TRAINING FUNDS	2,500.00	1,049.00	(50.00)	1,451.00	41.96	427.00
101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING	1,500.00	333.77	0.00	1,166.23	22.25	238.28
101-215.000-719.000	INSURANCE BENEFITS	54,275.00	28,560.20	5,065.55	25,714.80	52.62	33,484.08
101-215.000-720.000	PAYROLL TAXES	14,915.00	7,618.30	1,352.50	7,296.70	51.08	8,529.24
101-215.000-721.000	MERS BENEFITS	36,575.00	19,420.13	2,789.72	17,154.87	53.10	20,829.59
101-215.000-722.000	WORKERS COMPENSATION	377.00	252.20	0.00	124.80	66.90	229.79
101-215.000-740.000	SUPPLIES	2,500.00	456.35	0.00	2,043.65	18.25	934.95
101-215.000-802.000	CONTRACTUAL	32,000.00	23,560.10	4,320.99	8,439.90	73.63	8,171.97
101-215.000-806.006	WEBSITE	3,600.00	690.00	540.00	2,910.00	19.17	2,240.00
101-215.000-851.000	TELEPHONE	570.00	262.56	43.68	307.44	46.06	302.07
101-215.000-861.000	MILEAGE REIMBURSEMENT	250.00	32.48	0.00	217.52	12.99	0.00
101-215.000-900.000	PRINTING & PUBLISHING	4,500.00	1,430.00	0.00	3,070.00	31.78	1,215.00
101-215.000-901.000	POSTAGE	3,500.00	2,630.23	0.00	869.77	75.15	2,027.33
101-215.000-908.000	DUES/FEES/PUBLICATIONS	1,500.00	1,463.49	15.00	36.51	97.57	1,296.95
101-215.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	1,640.00	1,640.00	0.00	0.00	100.00	0.00
101-215.000-977.005	COMPUTER HARDWARE/SOFTWARE	3,790.00	1,855.00	0.00	1,935.00	48.94	0.00
Total Dept 215.000 - CLERK/TREASURER		349,752.00	184,196.64	28,097.40	165,555.36	52.66	187,231.36
Dept 223.000 - AUDITOR							
101-223.000-802.000	CONTRACTUAL	9,400.00	9,400.00	0.00	0.00	100.00	9,300.00
Total Dept 223.000 - AUDITOR		9,400.00	9,400.00	0.00	0.00	100.00	9,300.00
Dept 257.000 - ASSESSING							
101-257.000-703.000	WAGES	52,740.00	29,584.80	4,056.68	23,155.20	56.10	28,396.87
101-257.000-718.000	TRAINING FUNDS	400.00	250.00	0.00	150.00	62.50	0.00
101-257.000-718.002	MISC TRAVEL EXPENSES-TRAINING	500.00	529.19	0.00	(29.19)	105.84	0.00
101-257.000-720.000	PAYROLL TAXES	4,285.00	2,344.37	391.46	1,940.63	54.71	2,265.08
101-257.000-722.000	WORKERS COMPENSATION	172.00	114.79	0.00	57.21	66.74	74.11
101-257.000-740.000	SUPPLIES	250.00	0.00	0.00	250.00	0.00	0.00
101-257.000-802.000	CONTRACTUAL	1,000.00	235.00	0.00	765.00	23.50	2,000.00
101-257.000-806.006	WEBSITE	1,350.00	0.00	0.00	1,350.00	0.00	0.00

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DB: Douglas

PERIOD ENDING 01/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED	YTD BALANCE
		AMENDED	BUDGET	01/31/2023	MONTH	01/31/23	NORM	(ABNORM)		01/31/2022
				NORM (ABNORM)	INCR	(DECR)				NORM (ABNORM)
Fund 101 - GENERAL FUND										
Expenditures										
101-257.000-807.000	BOARD OF REVIEW	700.00		0.00	0.00		700.00		0.00	150.00
101-257.000-813.000	MEETINGS	100.00		0.00	0.00		100.00		0.00	0.00
101-257.000-861.000	MILEAGE REIMBURSEMENT	500.00		0.00	0.00		500.00		0.00	0.00
101-257.000-900.000	PRINTING & PUBLISHING	900.00		0.00	0.00		900.00		0.00	0.00
101-257.000-901.000	POSTAGE	650.00		682.50	682.50		(32.50)		105.00	0.00
101-257.000-908.000	DUES/FEES/PUBLICATIONS	450.00		272.38	272.38		177.62		60.53	175.00
101-257.000-977.005	COMPUTER HARDWARE/SOFTWARE	0.00		95.40	0.00		(95.40)		100.00	1,072.03
Total Dept 257.000 - ASSESSING		63,997.00		34,108.43	5,403.02		29,888.57		53.30	32,409.09
Dept 262.000 - ELECTION										
101-262.000-703.000	WAGES	3,000.00		3,325.00	0.00		(325.00)		110.83	1,900.00
101-262.000-740.000	SUPPLIES	1,000.00		446.55	0.00		553.45		44.66	340.02
101-262.000-900.000	PRINTING & PUBLISHING	500.00		839.00	0.00		(339.00)		167.80	130.26
101-262.000-901.000	POSTAGE	2,000.00		585.69	0.00		1,414.31		29.28	0.00
101-262.000-930.000	REPAIRS & MAINTENANCE: GENERAL	625.00		615.00	615.00		10.00		98.40	0.00
101-262.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	2,203.00		2,203.00	0.00		0.00		100.00	2,203.00
101-262.000-958.000	MISCELLANEOUS	1,000.00		0.00	0.00		1,000.00		0.00	992.84
Total Dept 262.000 - ELECTION		10,328.00		8,014.24	615.00		2,313.76		77.60	5,566.12
Dept 265.000 - BUILDING & GROUNDS										
101-265.000-703.000	WAGES	27,390.00		17,190.22	3,995.62		10,199.78		62.76	15,527.37
101-265.000-705.000	WAGES - SEASONAL	9,917.00		1,875.09	0.00		8,041.91		18.91	4,923.21
101-265.000-719.000	INSURANCE BENEFITS	6,630.00		2,833.13	202.00		3,796.87		42.73	4,757.41
101-265.000-720.000	PAYROLL TAXES	3,225.00		1,579.94	382.12		1,645.06		48.99	1,735.68
101-265.000-721.000	MERS BENEFITS	3,560.00		1,787.04	408.76		1,772.96		50.20	1,510.66
101-265.000-722.000	WORKERS COMPENSATION	625.00		414.71	0.00		210.29		66.35	368.61
101-265.000-740.000	SUPPLIES	12,000.00		7,266.48	486.16		4,733.52		60.55	4,079.11
101-265.000-802.000	CONTRACTUAL	26,000.00		11,710.79	3,177.28		14,289.21		45.04	14,216.45
101-265.000-851.000	TELEPHONE	4,800.00		2,394.69	0.00		2,405.31		49.89	2,237.49
101-265.000-922.000	UTILITIES	14,000.00		5,684.74	1,646.95		8,315.26		40.61	7,040.82
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL	20,000.00		6,175.19	97.66		13,824.81		30.88	10,145.79
101-265.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00		2,242.13	2,242.13		(2,242.13)		100.00	14,597.71
101-265.000-979.000	CAPITAL OUTLAY	29,563.00		25,357.50	0.00		4,205.50		85.77	1,847.18
Total Dept 265.000 - BUILDING & GROUNDS		157,710.00		86,511.65	12,638.68		71,198.35		54.85	82,987.49
Dept 266.000 - ATTORNEY										
101-266.000-801.000	CONTRACTUAL ATTORNEY	17,500.00		45,533.65	1,347.50		(28,033.65)		260.19	9,064.21
Total Dept 266.000 - ATTORNEY		17,500.00		45,533.65	1,347.50		(28,033.65)		260.19	9,064.21
Dept 301.000 - POLICE										
101-301.000-702.000	SALARIES	81,950.00		44,890.98	6,303.82		37,059.02		54.78	44,485.20
101-301.000-703.000	WAGES	221,515.00		125,597.22	14,493.00		95,917.78		56.70	113,697.52
101-301.000-704.000	WAGES - PARTTIME	44,015.00		23,238.36	2,600.00		20,776.64		52.80	27,674.16
101-301.000-706.000	WAGES - OVERTIME	23,100.00		25,003.35	6,660.50		(1,903.35)		108.24	17,738.61
101-301.000-707.000	SICK PAYOUT	15,055.00		9,971.52	0.00		5,083.48		66.23	14,337.96
101-301.000-708.000	SPECIAL EVENTS WAGES	0.00		3,856.96	0.00		(3,856.96)		100.00	0.00
101-301.000-709.000	WAGES - OFFICE	44,470.00		22,204.87	4,167.81		22,265.13		49.93	24,000.00
101-301.000-718.000	TRAINING FUNDS	1,000.00		0.00	0.00		1,000.00		0.00	0.00

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PERIOD ENDING 01/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	01/31/2023 NORM (ABNORM)	MONTH 01/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		01/31/2022 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-718.001	TRAINING FUNDS ACT 302	1,000.00	372.50	285.00	627.50	37.25	194.38
101-301.000-718.002	MISC TRAVEL EXPENSES-TRAINING	50.00	214.56	0.00	(164.56)	429.12	0.00
101-301.000-719.000	INSURANCE BENEFITS	120,770.00	67,094.74	5,062.62	53,675.26	55.56	68,706.86
101-301.000-720.000	PAYROLL TAXES	35,005.00	20,993.43	3,300.22	14,011.57	59.97	19,483.56
101-301.000-721.000	MERS BENEFITS	55,070.00	32,720.16	4,457.43	22,349.84	59.42	26,876.47
101-301.000-722.000	WORKERS COMPENSATION	4,885.00	3,252.19	0.00	1,632.81	66.58	3,627.22
101-301.000-740.000	SUPPLIES	2,000.00	773.82	86.82	1,226.18	38.69	1,051.23
101-301.000-750.000	UNIFORMS	3,400.00	2,651.48	0.00	748.52	77.98	787.49
101-301.000-801.000	CONTRACTUAL ATTORNEY	1,000.00	0.00	0.00	1,000.00	0.00	0.00
101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTER	5,000.00	2,232.00	408.00	2,768.00	44.64	2,076.00
101-301.000-802.000	CONTRACTUAL	7,100.00	1,799.45	77.77	5,300.55	25.34	3,473.49
101-301.000-814.000	INSURANCE (LIABILITY/AUTO)	14,000.00	13,498.35	0.00	501.65	96.42	13,656.00
101-301.000-851.000	TELEPHONE	5,525.00	3,107.13	432.26	2,417.87	56.24	2,537.08
101-301.000-860.000	GAS & OIL	14,000.00	8,722.86	1,125.41	5,277.14	62.31	6,801.09
101-301.000-900.000	PRINTING & PUBLISHING	250.00	0.00	0.00	250.00	0.00	18.35
101-301.000-908.000	DUES/FEES/PUBLICATIONS	250.00	151.90	0.00	98.10	60.76	67.95
101-301.000-922.000	UTILITIES	6,850.00	3,085.70	743.92	3,764.30	45.05	2,823.60
101-301.000-930.000	REPAIRS & MAINTENANCE: GENERAL	5,000.00	912.13	0.00	4,087.87	18.24	4,389.81
101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS	7,500.00	5,891.16	2,546.75	1,608.84	78.55	3,572.30
101-301.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	20,000.00	11,666.69	1,666.67	8,333.31	58.33	9,741.41
101-301.000-942.000	LEASE- COPIER	610.00	460.36	(352.04)	149.64	75.47	1,421.70
101-301.000-977.000	EQUIPMENT	1,000.00	2,018.00	0.00	(1,018.00)	201.80	136.03
101-301.000-979.000	CAPITAL OUTLAY	11,600.00	12,694.00	0.00	(1,094.00)	109.43	0.00
Total Dept 301.000 - POLICE		752,970.00	449,075.87	54,065.96	303,894.13	59.64	413,442.63
Dept 463.000 - GENERAL STREETS & ROW							
101-463.000-703.000	WAGES	104,945.00	27,082.31	3,015.79	77,862.69	25.81	35,762.60
101-463.000-705.000	WAGES - SEASONAL	9,917.00	1,895.51	0.00	8,021.49	19.11	3,714.50
101-463.000-708.000	SPECIAL EVENTS WAGES	0.00	5,068.59	0.00	(5,068.59)	100.00	0.00
101-463.000-719.000	INSURANCE BENEFITS	27,900.00	10,334.24	1,226.85	17,565.76	37.04	13,237.36
101-463.000-720.000	PAYROLL TAXES	9,505.00	2,711.61	291.16	6,793.39	28.53	3,161.53
101-463.000-721.000	MERS BENEFITS	13,277.00	3,448.58	307.76	9,828.42	25.97	3,585.66
101-463.000-722.000	WORKERS COMPENSATION	3,225.00	2,145.68	0.00	1,079.32	66.53	2,261.05
101-463.000-740.000	SUPPLIES	17,500.00	4,259.07	529.91	13,240.93	24.34	1,742.21
101-463.000-740.002	EXTERIOR SUPPLIES	250.00	179.00	0.00	71.00	71.60	0.00
101-463.000-740.003	BANNERS	2,500.00	0.00	0.00	2,500.00	0.00	0.00
101-463.000-740.004	BENCHES	1,000.00	0.00	0.00	1,000.00	0.00	0.00
101-463.000-750.000	UNIFORMS	5,000.00	1,999.97	209.91	3,000.03	40.00	3,990.68
101-463.000-802.000	CONTRACTUAL	26,300.00	14,033.60	871.69	12,266.40	53.36	25,510.57
101-463.000-802.003	CONTRACTUAL- REFUSE	6,100.00	2,765.19	155.00	3,334.81	45.33	3,721.23
101-463.000-802.007	LANDSCAPING SERVICES	2,800.00	1,810.07	0.00	989.93	64.65	2,051.25
101-463.000-802.010	CONTRACTUAL FORESTRY	25,000.00	17,261.98	0.00	7,738.02	69.05	8,975.00
101-463.000-806.000	CONTRACTUAL ENGINEERING	5,500.00	4,763.80	0.00	736.20	86.61	965.90
101-463.000-851.000	TELEPHONE	8,200.00	5,709.24	411.35	2,490.76	69.62	4,581.64
101-463.000-900.000	PRINTING & PUBLISHING	100.00	0.00	0.00	100.00	0.00	0.00
101-463.000-908.000	DUES/FEES/PUBLICATIONS	500.00	811.90	0.00	(311.90)	162.38	467.95
101-463.000-922.000	UTILITIES	7,500.00	2,872.32	451.59	4,627.68	38.30	4,268.32
101-463.000-925.000	STREET LIGHTS	25,000.00	11,610.86	1,929.48	13,389.14	46.44	12,844.32
101-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	7,500.00	6,529.70	0.00	970.30	87.06	4,233.35
101-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	220.88	220.88	(220.88)	100.00	33,488.59
101-463.000-979.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	13,655.31
101-463.000-979.011	CAPITAL OUTLAY-DRAINS	36,500.00	35,819.90	0.00	680.10	98.14	

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Item 9B.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT	YTD BALANCE
		AMENDED BUDGET	01/31/2023	MONTH 01/31/23	BALANCE	USED	01/31/2022
			NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)		NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 463.000 - GENERAL STREETS & ROW		346,019.00	163,334.00	9,621.37	182,685.00	47.20	182,219.02
Dept 701.000 - PLANNING & ZONING							
101-701.000-702.000	SALARIES	103,600.00	43,640.82	1,971.53	59,959.18	42.12	37,911.57
101-701.000-703.000	WAGES	5,400.00	1,250.00	700.00	4,150.00	23.15	1,900.00
101-701.000-718.000	TRAINING FUNDS	3,000.00	158.46	158.46	2,841.54	5.28	120.00
101-701.000-718.002	MISC TRAVEL EXPENSES-TRAINING	600.00	0.00	0.00	600.00	0.00	0.00
101-701.000-719.000	INSURANCE BENEFITS	17,950.00	8,226.99	935.42	9,723.01	45.83	7,163.89
101-701.000-720.000	PAYROLL TAXES	8,550.00	3,369.97	189.10	5,180.03	39.41	2,991.77
101-701.000-721.000	MERS BENEFITS	18,025.00	3,319.00	200.14	14,706.00	18.41	7,940.92
101-701.000-722.000	WORKERS COMPENSATION	215.00	141.48	0.00	73.52	65.80	114.59
101-701.000-740.000	SUPPLIES	2,000.00	929.45	0.00	1,070.55	46.47	908.99
101-701.000-801.000	CONTRACTUAL ATTORNEY	25,000.00	11,279.00	945.00	13,721.00	45.12	34,247.50
101-701.000-802.000	CONTRACTUAL	7,550.00	1,900.00	700.00	5,650.00	25.17	2,469.80
101-701.000-803.000	CONTRACTUAL CONSULTANT	35,000.00	32,038.10	0.00	2,961.90	91.54	1,922.50
101-701.000-804.000	CONTRACTUAL BUILDING INSPECTIO	65,000.00	26,608.95	2,544.30	38,391.05	40.94	25,748.60
101-701.000-806.000	CONTRACTUAL ENGINEERING	30,000.00	24,307.50	0.00	5,692.50	81.03	11,241.60
101-701.000-812.000	RECORDING CLERK	200.00	0.00	0.00	200.00	0.00	0.00
101-701.000-851.000	TELEPHONE	570.00	149.58	0.00	420.42	26.24	363.63
101-701.000-861.000	MILEAGE REIMBURSEMENT	250.00	0.00	0.00	250.00	0.00	0.00
101-701.000-900.000	PRINTING & PUBLISHING	5,000.00	420.00	0.00	4,580.00	8.40	2,488.00
101-701.000-901.000	POSTAGE	200.00	0.00	0.00	200.00	0.00	19.25
101-701.000-908.000	DUES/FEES/PUBLICATIONS	450.00	30.00	0.00	420.00	6.67	0.00
101-701.000-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	3,406.81
101-701.000-977.005	COMPUTER HARDWARE/SOFTWARE	0.00	5,242.00	0.00	(5,242.00)	100.00	0.00
Total Dept 701.000 - PLANNING & ZONING		328,560.00	163,011.30	8,343.95	165,548.70	49.61	140,959.42
Dept 751.000 - PARKS & RECREATION							
101-751.000-703.000	WAGES	41,900.00	21,482.06	921.62	20,417.94	51.27	27,791.47
101-751.000-705.000	WAGES - SEASONAL	9,917.00	2,279.70	0.00	7,637.30	22.99	3,548.74
101-751.000-719.000	INSURANCE BENEFITS	10,145.00	6,706.52	244.77	3,438.48	66.11	11,578.32
101-751.000-720.000	PAYROLL TAXES	4,396.00	1,893.01	91.11	2,502.99	43.06	2,527.73
101-751.000-721.000	MERS BENEFITS	5,445.00	2,243.14	94.28	3,201.86	41.20	2,599.39
101-751.000-722.000	WORKERS COMPENSATION	895.00	595.99	0.00	299.01	66.59	216.71
101-751.000-740.000	SUPPLIES	10,000.00	6,662.66	180.26	3,337.34	66.63	3,994.19
101-751.000-802.000	CONTRACTUAL	12,000.00	9,349.00	175.00	2,651.00	77.91	11,739.02
101-751.000-802.007	LANDSCAPING SERVICES	7,500.00	1,831.30	0.00	5,668.70	24.42	2,461.21
101-751.000-809.000	SAUGATUCK TWP CEMETERY MAINT	7,950.00	0.00	0.00	7,950.00	0.00	7,805.33
101-751.000-900.000	PRINTING & PUBLISHING	500.00	0.00	0.00	500.00	0.00	315.00
101-751.000-922.000	UTILITIES	11,000.00	7,315.92	965.69	3,684.08	66.51	6,924.43
101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL	7,500.00	2,681.81	0.00	4,818.19	35.76	6,651.87
101-751.000-930.006	UNIONS REPAIRS AND MAINT	750.00	622.92	0.00	127.08	83.06	15.80
101-751.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	416.48	416.48	(416.48)	100.00	33,180.95
101-751.000-958.000	MISCELLANEOUS	0.00	2,853.43	0.00	(2,853.43)	100.00	1,995.00
101-751.000-977.000	EQUIPMENT	5,000.00	4,576.42	216.89	423.58	91.53	6,160.99
101-751.000-979.000	CAPITAL OUTLAY	113,563.00	19,564.30	9,032.37	93,998.70	17.23	203,304.11
Total Dept 751.000 - PARKS & RECREATION		248,461.00	91,074.66	12,338.47	157,386.34	36.66	332,810.26
Dept 802.000 - COMMUNITY PROMOTIONS							
101-802.000-958.000	MISCELLANEOUS	25,000.00	9,286.42	881.75	15,713.58	37.15	9,9

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Item 9B.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	01/31/2023 NORM (ABNORM)	MONTH 01/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		01/31/2022 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 802.000 - COMMUNITY PROMOTIONS		25,000.00	9,286.42	881.75	15,713.58	37.15	9,991.72
Dept 850.000 - INSURANCE & BONDS							
101-850.000-814.000	INSURANCE (LIABILITY/AUTO)	40,000.00	40,771.65	0.00	(771.65)	101.93	0.00
101-850.000-958.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	38,315.00
Total Dept 850.000 - INSURANCE & BONDS		40,000.00	40,771.65	0.00	(771.65)	101.93	38,315.00
Dept 966.000 - TRANSFERS OUT							
101-966.000-995.202	TRANSFER OUT MAJOR ST	110,000.00	0.00	0.00	110,000.00	0.00	0.00
101-966.000-995.203	TRANSFER OUT LOCAL ST	75,000.00	75,000.00	75,000.00	0.00	100.00	0.00
101-966.000-995.243	TRANSFER OUT BROWNFIELD	75,000.00	25,000.00	25,000.00	50,000.00	33.33	0.00
101-966.000-995.245	TRANSFER OUT TRI-COMMUNITY HARBOR AUTH	7,000.00	0.00	0.00	7,000.00	0.00	0.00
101-966.000-995.450	TRANSFER OUT WATER/SEWER FUND	250,000.00	0.00	0.00	250,000.00	0.00	0.00
101-966.000-995.594	TRANSFER OUT DOUGLAS MARINA	15,000.00	0.00	0.00	15,000.00	0.00	74,500.00
Total Dept 966.000 - TRANSFERS OUT		532,000.00	100,000.00	100,000.00	432,000.00	18.80	74,500.00
TOTAL EXPENDITURES		3,089,578.00	1,489,085.86	248,797.36	1,600,492.14	48.20	1,625,415.13
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		3,311,823.00	2,935,765.10	70,656.73	376,057.90	88.64	2,657,821.53
TOTAL EXPENDITURES		3,089,578.00	1,489,085.86	248,797.36	1,600,492.14	48.20	1,625,415.13
NET OF REVENUES & EXPENDITURES		222,245.00	1,446,679.24	(178,140.63)	(1,224,434.24)	650.94	1,032,406.40

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Item 9B.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	01/31/2023 NORM (ABNORM)	MONTH 01/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		01/31/2022 NORM (ABNORM)
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000.000							
202-000.000-546.000	STATE GRANT: ACT 51	183,860.00	74,197.09	13,356.70	109,662.91	40.36	71,461.90
202-000.000-546.001	SNOW REMOVAL	30,000.00	0.00	0.00	30,000.00	0.00	0.00
202-000.000-699.101	TRANSFER IN - GENERAL FUND	110,000.00	0.00	0.00	110,000.00	0.00	0.00
202-000.000-699.204	TRANSFER IN- ROAD MIL.	185,399.00	185,398.58	0.00	0.42	100.00	177,500.00
202-000.000-699.211	TRANSFER IN TRAIL FUND	0.00	0.00	0.00	0.00	0.00	22,007.00
Total Dept 000.000		509,259.00	259,595.67	13,356.70	249,663.33	50.98	270,968.90
TOTAL REVENUES		509,259.00	259,595.67	13,356.70	249,663.33	50.98	270,968.90
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
202-463.000-703.000	WAGES	62,150.00	45,837.14	4,080.31	16,312.86	73.75	40,858.12
202-463.000-719.000	INSURANCE BENEFITS	15,050.00	13,387.54	947.70	1,662.46	88.95	10,659.47
202-463.000-720.000	PAYROLL TAXES	5,030.00	3,586.55	392.16	1,443.45	71.30	3,175.72
202-463.000-721.000	MERS BENEFITS	8,075.00	6,288.49	417.44	1,786.51	77.88	6,089.18
202-463.000-722.000	WORKERS COMPENSATION	1,910.00	1,272.00	0.00	638.00	66.60	2,174.61
202-463.000-740.000	SUPPLIES	2,500.00	41.49	28.50	2,458.51	1.66	138.17
202-463.000-746.000	TRAFFIC SIGNS & SERVICES	4,000.00	381.67	(9.77)	3,618.33	9.54	2,522.69
202-463.000-802.000	CONTRACTUAL	34,000.00	8,198.94	0.00	25,801.06	24.11	6,918.65
202-463.000-806.000	CONTRACTUAL ENGINEERING	20,000.00	5,753.05	0.00	14,246.95	28.77	52,589.50
202-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	50,000.00	2,928.77	377.06	47,071.23	5.86	6,628.61
202-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	3,216.30	3,216.30	(3,216.30)	100.00	37,949.08
202-463.000-979.000	CAPITAL OUTLAY	106,536.00	4,236.95	3,976.45	102,299.05	3.98	236,301.60
Total Dept 463.000 - GENERAL STREETS & ROW		309,251.00	95,128.89	13,426.15	214,122.11	30.76	406,005.40
Dept 464.000 - GENERAL STREETS WINTER & ROW							
202-464.000-703.000	WAGES	28,750.00	12,286.14	3,335.84	16,463.86	42.73	15,971.04
202-464.000-719.000	INSURANCE BENEFITS	6,960.00	307.16	281.46	6,652.84	4.41	692.29
202-464.000-720.000	PAYROLL TAXES	2,330.00	1,013.00	328.19	1,317.00	43.48	1,461.47
202-464.000-721.000	MERS BENEFITS	3,735.00	1,288.04	341.25	2,446.96	34.49	1,777.44
202-464.000-722.000	WORKERS COMPENSATION	885.00	588.37	0.00	296.63	66.48	818.55
202-464.000-740.001	SNOW AND ICE REMOVAL SUPPLIES	12,000.00	6,123.86	1,452.93	5,876.14	51.03	7,832.61
202-464.000-802.002	CONTRACTUAL-SIDEWALK PLOWING	40,000.00	9,836.50	7,274.05	30,163.50	24.59	0.00
202-464.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	4,740.26	4,740.26	(4,740.26)	100.00	21,692.14
Total Dept 464.000 - GENERAL STREETS WINTER & ROW		94,660.00	36,183.33	17,753.98	58,476.67	38.22	50,245.54
TOTAL EXPENDITURES		403,911.00	131,312.22	31,180.13	272,598.78	32.51	456,250.94
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		509,259.00	259,595.67	13,356.70	249,663.33	50.98	270,968.90
TOTAL EXPENDITURES		403,911.00	131,312.22	31,180.13	272,598.78	32.51	456,250.94
NET OF REVENUES & EXPENDITURES		105,348.00	128,283.45	(17,823.43)	(22,935.45)	121.77	(185,282.04)

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Item 9B.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	01/31/2023 NORM (ABNORM)	MONTH 01/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		01/31/2022 NORM (ABNORM)
Fund 203 - LOCAL STREETS FUND							
Revenues							
Dept 000.000							
203-000.000-546.000	STATE GRANT: ACT 51	77,330.00	31,207.36	5,617.84	46,122.64	40.36	30,287.24
203-000.000-546.001	SNOW REMOVAL	13,000.00	0.00	0.00	13,000.00	0.00	0.00
203-000.000-699.203	TRANSFER IN-LOCAL ST	75,000.00	75,000.00	75,000.00	0.00	100.00	0.00
203-000.000-699.204	TRANSFER IN- ROAD MIL.	185,398.00	185,398.00	0.00	0.00	100.00	97,500.00
Total Dept 000.000		350,728.00	291,605.36	80,617.84	59,122.64	83.14	127,787.24
TOTAL REVENUES		350,728.00	291,605.36	80,617.84	59,122.64	83.14	127,787.24
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
203-463.000-703.000	WAGES	61,700.00	50,910.20	4,867.82	10,789.80	82.51	41,266.49
203-463.000-719.000	INSURANCE BENEFITS	14,940.00	12,470.48	127.26	2,469.52	83.47	9,924.01
203-463.000-720.000	PAYROLL TAXES	4,995.00	3,987.73	465.57	1,007.27	79.83	3,201.67
203-463.000-721.000	MERS BENEFITS	8,015.00	6,816.82	497.97	1,198.18	85.05	6,116.26
203-463.000-722.000	WORKERS COMPENSATION	1,900.00	1,262.73	0.00	637.27	66.46	1,969.57
203-463.000-740.000	SUPPLIES	750.00	28.50	28.50	721.50	3.80	138.17
203-463.000-746.000	TRAFFIC SIGNS & SERVICES	5,000.00	381.67	(9.78)	4,618.33	7.63	2,981.18
203-463.000-802.000	CONTRACTUAL	30,000.00	3,026.32	0.00	26,973.68	10.09	7,848.66
203-463.000-806.000	CONTRACTUAL ENGINEERING	15,000.00	18,850.55	0.00	(3,850.55)	125.67	18,756.30
203-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	14,850.00	12,486.38	377.05	2,363.62	84.08	4,776.96
203-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	2,109.73	2,109.73	(2,109.73)	100.00	32,239.96
203-463.000-979.000	CAPITAL OUTLAY	72,600.00	215,418.14	92,539.50	(142,818.14)	296.72	160,368.83
Total Dept 463.000 - GENERAL STREETS & ROW		229,750.00	327,749.25	101,003.62	(97,999.25)	142.65	289,588.06
Dept 464.000 - GENERAL STREETS WINTER & ROW							
203-464.000-703.000	WAGES	20,085.00	8,651.07	2,563.03	11,433.93	43.07	8,790.42
203-464.000-719.000	INSURANCE BENEFITS	4,862.00	221.51	202.98	4,640.49	4.56	401.79
203-464.000-720.000	PAYROLL TAXES	1,625.00	718.15	252.34	906.85	44.19	814.59
203-464.000-721.000	MERS BENEFITS	2,610.00	905.69	262.14	1,704.31	34.70	1,070.08
203-464.000-722.000	WORKERS COMPENSATION	620.00	411.00	0.00	209.00	66.29	628.34
203-464.000-740.000	SUPPLIES	300.00	0.00	0.00	300.00	0.00	39.78
203-464.000-740.001	SNOW AND ICE REMOVAL SUPPLIES	10,000.00	5,784.87	1,452.95	4,215.13	57.85	6,520.55
203-464.000-802.002	CONTRACTUAL-SIDEWALK PLOWING	15,000.00	9,836.50	7,274.05	5,163.50	65.58	0.00
203-464.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	3,477.92	3,477.92	(3,477.92)	100.00	8,778.25
Total Dept 464.000 - GENERAL STREETS WINTER & ROW		55,102.00	30,006.71	15,485.41	25,095.29	54.46	27,043.80
TOTAL EXPENDITURES		284,852.00	357,755.96	116,489.03	(72,903.96)	125.59	316,631.86
Fund 203 - LOCAL STREETS FUND:							
TOTAL REVENUES		350,728.00	291,605.36	80,617.84	59,122.64	83.14	127,787.24
TOTAL EXPENDITURES		284,852.00	357,755.96	116,489.03	(72,903.96)	125.59	316,631.86
NET OF REVENUES & EXPENDITURES		65,876.00	(66,150.60)	(35,871.19)	132,026.60	100.42	(188,844.62)

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS
PERIOD ENDING 01/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED	YTD BALANCE
		AMENDED BUDGET	01/31/2023	MONTH 01/31/23	NORM	(ABNORM)		01/31/2022
			NORM (ABNORM)	INCR (DECR)				NORM (ABNORM)
Fund 204 - ROAD MILLAGE								
Expenditures								
Dept 966.000 - TRANSFERS OUT								
204-966.000-995.202	TRANSFER OUT MAJOR ST	185,399.00	185,398.58	0.00	0.42		100.00	177,500.00
204-966.000-995.203	TRANSFER OUT LOCAL ST	185,398.00	185,398.00	0.00	0.00		100.00	97,500.00
Total Dept 966.000 - TRANSFERS OUT		370,797.00	370,796.58	0.00	0.42		100.00	275,000.00
TOTAL EXPENDITURES		370,797.00	370,796.58	0.00	0.42		100.00	275,000.00
Fund 204 - ROAD MILLAGE:								
TOTAL REVENUES		0.00	0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES		370,797.00	370,796.58	0.00	0.42		100.00	275,000.00
NET OF REVENUES & EXPENDITURES		(370,797.00)	(370,796.58)	0.00	(0.42)		100.00	(275,000.00)

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS
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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT	YTD BALANCE
		AMENDED BUDGET	01/31/2023	MONTH 01/31/23	BALANCE		01/31/2022
Fund 211 - TRAIL FUND							
Expenditures							
Dept 751.000 - PARKS & RECREATION							
211-751.000-995.202	TRANSFER OUT MAJOR ST	0.00	0.00	0.00	0.00	0.00	22,007.00
Total Dept 751.000 - PARKS & RECREATION		0.00	0.00	0.00	0.00	0.00	22,007.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	22,007.00
Fund 211 - TRAIL FUND:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	22,007.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	(22,007.00)

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Item 9B.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	01/31/2023 NORM (ABNORM)	MONTH 01/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		01/31/2022 NORM (ABNORM)
Fund 213 - SCHULTZ PARK LAUNCH RAMP							
Revenues							
Dept 000.000							
213-000.000-651.000	LAUNCH FEES	25,100.00	16,083.87	75.00	9,016.13	64.08	15,684.45
Total Dept 000.000		25,100.00	16,083.87	75.00	9,016.13	64.08	15,684.45
TOTAL REVENUES		25,100.00	16,083.87	75.00	9,016.13	64.08	15,684.45
Expenditures							
Dept 753.000 - LAUNCH RAMPS							
213-753.000-922.000	UTILITIES	800.00	304.30	44.06	495.70	38.04	396.78
213-753.000-930.000	REPAIRS & MAINTENANCE: GENERAL	1,000.00	643.04	0.00	356.96	64.30	0.00
213-753.000-958.000	MISCELLANEOUS	1,500.00	1,575.51	0.00	(75.51)	105.03	51.28
Total Dept 753.000 - LAUNCH RAMPS		3,300.00	2,522.85	44.06	777.15	76.45	448.06
Dept 966.000 - TRANSFERS OUT							
213-966.000-995.101	TRANSFER OUT GF	4,500.00	4,500.00	0.00	0.00	100.00	4,500.00
Total Dept 966.000 - TRANSFERS OUT		4,500.00	4,500.00	0.00	0.00	100.00	4,500.00
TOTAL EXPENDITURES		7,800.00	7,022.85	44.06	777.15	90.04	4,948.06
Fund 213 - SCHULTZ PARK LAUNCH RAMP:							
TOTAL REVENUES		25,100.00	16,083.87	75.00	9,016.13	64.08	15,684.45
TOTAL EXPENDITURES		7,800.00	7,022.85	44.06	777.15	90.04	4,948.06
NET OF REVENUES & EXPENDITURES		17,300.00	9,061.02	30.94	8,238.98	52.38	10,736.39

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Item 9B.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE		YTD BALANCE
		AMENDED BUDGET	01/31/2023	MONTH 01/31/23	BALANCE	% BDGT	01/31/2022
			NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED	NORM (ABNORM)
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND							
Revenues							
Dept 000.000							
243-000.000-528.000	OTHER FEDERAL GRANTS	25,000.00	0.00	0.00	25,000.00	0.00	0.00
243-000.000-699.101	TRANSFER IN - GENERAL FUND	75,000.00	25,000.00	25,000.00	50,000.00	33.33	0.00
Total Dept 000.000		100,000.00	25,000.00	25,000.00	75,000.00	25.00	0.00
TOTAL REVENUES		100,000.00	25,000.00	25,000.00	75,000.00	25.00	0.00
Expenditures							
Dept 000.000							
243-000.000-802.243	BLIGHT REMOVAL	80,000.00	6,582.50	0.00	73,417.50	8.23	48,625.25
243-000.000-803.000	CONTRACTUAL CONSULTANT	3,000.00	587.50	0.00	2,412.50	19.58	4,852.50
243-000.000-806.000	CONTRACTUAL ENGINEERING	0.00	1,781.25	1,048.75	(1,781.25)	100.00	23,330.00
Total Dept 000.000		83,000.00	8,951.25	1,048.75	74,048.75	10.78	76,807.75
TOTAL EXPENDITURES		83,000.00	8,951.25	1,048.75	74,048.75	10.78	76,807.75
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:							
TOTAL REVENUES		100,000.00	25,000.00	25,000.00	75,000.00	25.00	0.00
TOTAL EXPENDITURES		83,000.00	8,951.25	1,048.75	74,048.75	10.78	76,807.75
NET OF REVENUES & EXPENDITURES		17,000.00	16,048.75	23,951.25	951.25	94.40	(76,807.75)

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Item 9B.

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GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	01/31/2023 NORM (ABNORM)	MONTH 01/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		01/31/2022 NORM (ABNORM)
Fund 245 - TRI-COMMUNITY HARBOR AUTHORITY							
Revenues							
Dept 000.000							
245-000.000-626.002	SAUGATUCK CONTRIBUTION	7,000.00	0.00	0.00	7,000.00	0.00	0.00
245-000.000-699.245	TRANSFER IN TRI-HARBOR AUTHORITY	7,000.00	0.00	0.00	7,000.00	0.00	0.00
Total Dept 000.000		14,000.00	0.00	0.00	14,000.00	0.00	0.00
TOTAL REVENUES		14,000.00	0.00	0.00	14,000.00	0.00	0.00
Expenditures							
Dept 754.000 - HARBOR							
245-754.000-812.000	RECORDING CLERK	1,000.00	100.00	0.00	900.00	10.00	500.00
245-754.000-900.000	PRINTING & PUBLISHING	0.00	56.00	0.00	(56.00)	100.00	0.00
245-754.000-979.000	CAPITAL OUTLAY	14,000.00	0.00	0.00	14,000.00	0.00	0.00
Total Dept 754.000 - HARBOR		15,000.00	156.00	0.00	14,844.00	1.04	500.00
TOTAL EXPENDITURES		15,000.00	156.00	0.00	14,844.00	1.04	500.00
Fund 245 - TRI-COMMUNITY HARBOR AUTHORITY:							
TOTAL REVENUES		14,000.00	0.00	0.00	14,000.00	0.00	0.00
TOTAL EXPENDITURES		15,000.00	156.00	0.00	14,844.00	1.04	500.00
NET OF REVENUES & EXPENDITURES		(1,000.00)	(156.00)	0.00	(844.00)	15.60	(500.00)

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Item 9B.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	01/31/2023 NORM (ABNORM)	MONTH 01/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		01/31/2022 NORM (ABNORM)
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
248-000.000-417.000	TAX INCREMENT RECAPTURE	39,188.00	40,423.98	4,422.02	(1,235.98)	103.15	33,916.32
248-000.000-675.000	OTHER REVENUE	8,000.00	8,000.00	0.00	0.00	100.00	0.00
Total Dept 000.000		47,188.00	48,423.98	4,422.02	(1,235.98)	102.62	33,916.32
TOTAL REVENUES		47,188.00	48,423.98	4,422.02	(1,235.98)	102.62	33,916.32
Expenditures							
Dept 728.000 - DOWNTOWN DEVELOPMENT AUTHORITY							
248-728.000-703.001	DDA ADMINISTRATION	7,800.00	4,550.00	650.00	3,250.00	58.33	4,550.00
248-728.000-718.000	TRAINING FUNDS	0.00	0.00	0.00	0.00	0.00	83.10
248-728.000-802.001	CONTRACTUAL-PLANNING STUDY	0.00	5,851.00	5,851.00	(5,851.00)	100.00	4,472.04
248-728.000-802.100	BUSINESS INCENTIVE PROGRAM	5,000.00	0.00	0.00	5,000.00	0.00	0.00
248-728.000-806.000	CONTRACTUAL ENGINEERING	9,800.00	(2,735.45)	(5,851.00)	12,535.45	(27.91)	0.00
248-728.000-806.006	WEBSITE	550.00	0.00	0.00	550.00	0.00	0.00
248-728.000-880.000	COMMUNITY PROMOTION	18,000.00	9,703.44	0.00	8,296.56	53.91	1,519.30
248-728.000-908.000	DUES/FEES/PUBLICATIONS	450.00	0.00	0.00	450.00	0.00	0.00
248-728.000-979.000	CAPITAL OUTLAY	34,000.00	0.00	0.00	34,000.00	0.00	24,517.93
Total Dept 728.000 - DOWNTOWN DEVELOPMENT AUTHORITY		75,600.00	17,368.99	650.00	58,231.01	22.97	35,142.37
TOTAL EXPENDITURES		75,600.00	17,368.99	650.00	58,231.01	22.97	35,142.37
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		47,188.00	48,423.98	4,422.02	(1,235.98)	102.62	33,916.32
TOTAL EXPENDITURES		75,600.00	17,368.99	650.00	58,231.01	22.97	35,142.37
NET OF REVENUES & EXPENDITURES		(28,412.00)	31,054.99	3,772.02	(59,466.99)	109.30	(1,226.05)

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REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS

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Item 9B.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE		YTD BALANCE
		AMENDED BUDGET	01/31/2023	MONTH 01/31/23	BALANCE	% BDGT	01/31/2022
			NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED	NORM (ABNORM)
Fund 403 - BLUE STAR CORRIDOR IMPROVEMENT FUND							
Revenues							
Dept 000.000							
403-000.000-439.000	MRE TAX	112,000.00	552.91	0.00	111,447.09	0.49	0.00
Total Dept 000.000		112,000.00	552.91	0.00	111,447.09	0.49	0.00
TOTAL REVENUES		112,000.00	552.91	0.00	111,447.09	0.49	0.00
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
403-463.000-806.000	CONTRACTUAL ENGINEERING	14,175.00	0.00	0.00	14,175.00	0.00	0.00
403-463.000-979.000	CAPITAL OUTLAY	104,500.00	7,310.50	0.00	97,189.50	7.00	0.00
Total Dept 463.000 - GENERAL STREETS & ROW		118,675.00	7,310.50	0.00	111,364.50	6.16	0.00
TOTAL EXPENDITURES		118,675.00	7,310.50	0.00	111,364.50	6.16	0.00
Fund 403 - BLUE STAR CORRIDOR IMPROVEMENT FUND:							
TOTAL REVENUES		112,000.00	552.91	0.00	111,447.09	0.49	0.00
TOTAL EXPENDITURES		118,675.00	7,310.50	0.00	111,364.50	6.16	0.00
NET OF REVENUES & EXPENDITURES		(6,675.00)	(6,757.59)	0.00	82.59	101.24	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS

PERIOD ENDING 01/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE		YTD BALANCE
		AMENDED BUDGET	01/31/2023 NORM (ABNORM)	MONTH 01/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED	01/31/2022 NORM (ABNORM)
Fund 450 - WATER SEWER FUND							
Revenues							
Dept 000.000							
450-000.000-602.000	CONNECTION FEES, WATER	30,000.00	25,548.00	2,000.00	4,452.00	85.16	20,000.00
450-000.000-602.001	CONNECTION FEES, SEWER	40,000.00	26,000.00	0.00	14,000.00	65.00	25,000.00
450-000.000-679.001	REIMBURSE FROM STATE	349,500.00	0.00	0.00	349,500.00	0.00	0.00
450-000.000-699.101	TRANSFER IN - GENERAL FUND	250,000.00	0.00	0.00	250,000.00	0.00	0.00
Total Dept 000.000		669,500.00	51,548.00	2,000.00	617,952.00	7.70	45,000.00
TOTAL REVENUES		669,500.00	51,548.00	2,000.00	617,952.00	7.70	45,000.00
Expenditures							
Dept 000.000							
450-000.000-703.000	WAGES	0.00	117.58	117.58	(117.58)	100.00	0.00
450-000.000-720.000	PAYROLL TAXES	0.00	10.83	10.83	(10.83)	100.00	0.00
450-000.000-721.000	MERS BENEFITS	0.00	15.31	15.31	(15.31)	100.00	0.00
450-000.000-721.001	457 CONTRIBUTION	0.00	5.89	5.89	(5.89)	100.00	0.00
450-000.000-806.000	CONTRACTUAL ENGINEERING	88,800.00	12,136.00	0.00	76,664.00	13.67	35,525.60
450-000.000-974.000	CONSTRUCTION	540,000.00	12,065.28	2,875.00	527,934.72	2.23	78,108.67
Total Dept 000.000		628,800.00	24,350.89	3,024.61	604,449.11	3.87	113,634.27
TOTAL EXPENDITURES		628,800.00	24,350.89	3,024.61	604,449.11	3.87	113,634.27
Fund 450 - WATER SEWER FUND:							
TOTAL REVENUES		669,500.00	51,548.00	2,000.00	617,952.00	7.70	45,000.00
TOTAL EXPENDITURES		628,800.00	24,350.89	3,024.61	604,449.11	3.87	113,634.27
NET OF REVENUES & EXPENDITURES		40,700.00	27,197.11	(1,024.61)	13,502.89	66.82	(68,634.27)

PERIOD ENDING 01/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	01/31/2023 NORM (ABNORM)	MONTH 01/31/23 INCR (DECR)	BALANCE NORM (ABNORM)		01/31/2022 NORM (ABNORM)
Fund 594 - DOUGLAS MARINA							
Revenues							
Dept 000.000							
594-000.000-654.000	SEASONAL SLIP FEES	25,200.00	7,775.00	0.00	17,425.00	30.85	8,563.13
594-000.000-667.001	WADE'S BAYOU PARK RENTAL	4,500.00	6,100.00	700.00	(1,600.00)	135.56	0.00
594-000.000-699.101	TRANSFER IN - GENERAL FUND	15,000.00	0.00	0.00	15,000.00	0.00	74,500.00
Total Dept 000.000		44,700.00	13,875.00	700.00	30,825.00	31.04	83,063.13
TOTAL REVENUES		44,700.00	13,875.00	700.00	30,825.00	31.04	83,063.13
Expenditures							
Dept 597.000 - POINT PLEASANT							
594-597.000-802.000	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	30.00
594-597.000-820.000	MARINA OPERATIONS	30,000.00	5,812.17	1,031.63	24,187.83	19.37	17,650.91
594-597.000-922.000	UTILITIES	5,000.00	1,256.03	234.31	3,743.97	25.12	2,204.60
594-597.000-979.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	21,557.77
Total Dept 597.000 - POINT PLEASANT		35,000.00	7,068.20	1,265.94	27,931.80	20.19	41,443.28
Dept 597.001 - WADES BAYOU							
594-597.001-930.000	REPAIRS & MAINTENANCE: GENERAL	6,000.00	5,302.42	0.00	697.58	88.37	36,209.34
594-597.001-974.000	CONSTRUCTION	18,250.00	18,145.00	0.00	105.00	99.42	0.00
Total Dept 597.001 - WADES BAYOU		24,250.00	23,447.42	0.00	802.58	96.69	36,209.34
Dept 597.002 - DOUGLAS HARBOR AUTHORITY							
594-597.002-740.000	SUPPLIES	4,000.00	0.00	0.00	4,000.00	0.00	0.00
594-597.002-802.000	CONTRACTUAL	78,500.00	36,432.50	0.00	42,067.50	46.41	5,415.00
594-597.002-812.000	RECORDING CLERK	1,000.00	100.00	0.00	900.00	10.00	500.00
Total Dept 597.002 - DOUGLAS HARBOR AUTHORITY		83,500.00	36,532.50	0.00	46,967.50	43.75	5,915.00
TOTAL EXPENDITURES		142,750.00	67,048.12	1,265.94	75,701.88	46.97	83,567.62
Fund 594 - DOUGLAS MARINA:							
TOTAL REVENUES		44,700.00	13,875.00	700.00	30,825.00	31.04	83,063.13
TOTAL EXPENDITURES		142,750.00	67,048.12	1,265.94	75,701.88	46.97	83,567.62
NET OF REVENUES & EXPENDITURES		(98,050.00)	(53,173.12)	(565.94)	(44,876.88)	54.23	(504.49)

PERIOD ENDING 01/31/2023

Item 9B.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 01/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 01/31/2022 NORM (ABNORM)
Fund 660 - EQUIPMENT RENTAL FUND							
Revenues							
Dept 000.000							
660-000.000-673.000	SALE OF EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00	0.00
660-000.000-676.000	EQUIPMENT CHARGES - NON DPW	23,843.00	15,509.69	1,666.67	8,333.31	65.05	0.00
660-000.000-676.001	EQUIPMENT CHARGES -DPW	0.00	16,423.70	16,423.70	(16,423.70)	100.00	193,871.09
Total Dept 000.000		28,843.00	31,933.39	18,090.37	(3,090.39)	110.71	193,871.09
TOTAL REVENUES		28,843.00	31,933.39	18,090.37	(3,090.39)	110.71	193,871.09
Expenditures							
Dept 265.000 - BUILDING & GROUNDS							
660-265.000-979.000	CAPITAL OUTLAY	8,200.00	8,157.00	0.00	43.00	99.48	0.00
Total Dept 265.000 - BUILDING & GROUNDS		8,200.00	8,157.00	0.00	43.00	99.48	0.00
Dept 301.000 - POLICE							
660-301.000-979.000	CAPITAL OUTLAY	54,315.00	42,815.00	42,815.00	11,500.00	78.83	0.00
Total Dept 301.000 - POLICE		54,315.00	42,815.00	42,815.00	11,500.00	78.83	0.00
Dept 902.000 - DPW EQUIPMENT PURCHASES							
660-902.000-979.000	CAPITAL OUTLAY	358,671.00	253,132.00	89,453.00	105,539.00	70.57	34,730.02
Total Dept 902.000 - DPW EQUIPMENT PURCHASES		358,671.00	253,132.00	89,453.00	105,539.00	70.57	34,730.02
Dept 903.000 - EQUIP. REPAIRS & MAINTENANCE							
660-903.000-860.000	GAS & OIL	25,000.00	14,547.70	3,464.90	10,452.30	58.19	8,816.73
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS	40,000.00	35,887.59	4,191.96	4,112.41	89.72	16,401.45
Total Dept 903.000 - EQUIP. REPAIRS & MAINTENANCE		65,000.00	50,435.29	7,656.86	14,564.71	77.59	25,218.18
TOTAL EXPENDITURES		486,186.00	354,539.29	139,924.86	131,646.71	72.92	59,948.20
Fund 660 - EQUIPMENT RENTAL FUND:							
TOTAL REVENUES		28,843.00	31,933.39	18,090.37	(3,090.39)	110.71	193,871.09
TOTAL EXPENDITURES		486,186.00	354,539.29	139,924.86	131,646.71	72.92	59,948.20
NET OF REVENUES & EXPENDITURES		(457,343.00)	(322,605.90)	(121,834.49)	(134,737.10)	70.54	133,922.89
TOTAL REVENUES - ALL FUNDS							
TOTAL REVENUES - ALL FUNDS		5,213,141.00	3,674,383.28	214,918.66	1,538,757.72	70.48	3,428,112.66
TOTAL EXPENDITURES - ALL FUNDS		5,706,949.00	2,835,698.51	542,424.74	2,871,250.49	49.69	3,069,853.20
NET OF REVENUES & EXPENDITURES		(493,808.00)	838,684.77	(327,506.08)	(1,332,492.77)	169.84	358,259.46