THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, SEPTEMBER 02, 2025 AT 6:00 PM
86 W CENTER ST., DOUGLAS MI

AGENDA

View remotely, online or by phone -
Join online by visiting: https://us02web.zoom.us/j/82800337853
Join by phone by dialing: +1 (312) 626-6799 **| Then enter "Meeting ID":** 828 0033 7853

1. **CALL TO ORDER:** By Mayor

2. **ROLL CALL:** By Clerk

3. **PLEDGE OF ALLEGIANCE:** Led by Mayor

4. **CONSENT CALENDAR**

   A. Approve the Council Meeting Agenda for September 2, 2025

   B. Approve the Council Regular Meeting Minutes for August 18, 2025

   C. Approve Invoices in the Amount of $250,235.10

   D. Reappointment - Demetrhea Terrien: Library Board

   Motion to approve the Consent Calendar of September 2, 2025 – roll call vote

5. **PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES, AGENDA ITEMS ONLY)**

6. **PUBLIC COMMUNICATION - WRITTEN**

   A. Knights of Columbus Letter

7. **UNFINISHED BUSINESS**

8. **NEW BUSINESS**

   A. Centre Collective - Site Condominium Extension (S. Homyen)

   Motion to [approve / deny] a one-year extension on the approval of the final site condominium development plan, based on the circumstances related to the platted roadway vacation, for the 19-unit final site condominium plan for the Centre Collective residential development. - roll call vote

9. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Playground Committee
10. Tri-Community Wildlife Committee

B. Administration Report

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES, ITEMS NOT ON AGENDA)

11. COUNCIL COMMENTS

12. MAYOR'S REPORT/COMMENTS

13. ADJOURNMENT

Motion to adjourn the meeting.

Please Note – The City of the Village of Douglas (the "City") is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Laura Kasper, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN

THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, AUGUST 18, 2025 AT 6:00 PM
86 W CENTER ST., DOUGLAS MI

MINUTES

1. **CALL TO ORDER:** By Mayor North

2. **ROLL CALL:** By Clerk Kasper
PRESENT
Mayor Cathy North
Councilmember Neal Seabert
Mayor Pro-Tem Randy Walker
Councilmember Gregory Freeman
Councilmember Matt Balmer
Also Present City Manager Lisa Nocerini
City Clerk Laura Kasper

ABSENT
Councilmember Jerome Donovan
Councilmember John O'Malley

3. **PLEDGE OF ALLEGIANCE:** Led by Mayor North

4. **CONSENT CALENDAR**
A. Approve the Council Meeting Agenda for August 18, 2025
B. Approve the Council Meeting Minutes for August 4, 2025
C. Approve Invoices in the Amount of $93,976.35
D. Special Events - 2026 Douglas Farmers Market, Mt Baldhead Challenge

Motion by Balmer, second by Walker, to approve the Consent Calendar of August 18, 2025. – Motion carried by unanimous roll call vote.

5. **PUBLIC COMMUNICATION – VERBAL:** Public comments were received.
6. **PUBLIC COMMUNICATION – WRITTEN:** Received
7. **UNFINISHED BUSINESS:** None

8. **NEW BUSINESS**
A. Memorandum of Understanding (MOU) - Mosaic Development - (L. Nocerini)

Motion by Balmer, second by Seabert, to approve the non-binding Memorandum of Understanding between the City of the Village of Douglas and Mosaic Development and authorize the Mayor and City

Clerk to execute the MOU on behalf of the City. – Motion carried by unanimous roll call vote.

B. Restrictive Covenant Agreement - 86 W. Center Street (L. Nocerini)

Motion by Walker, second by Seabert, to approve the Restrictive Covenant Agreement to accompany the sale of 86 W. Center Street, Douglas, Michigan 49406, (Tax Parcel Number 03-59-551-001-00) and authorize the Mayor and City Clerk to execute the agreement on behalf of the City. – Motion carried by unanimous roll call vote.

9. REPORTS

A. Commission/Committee/Boards
1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Playground Committee
10. Tri-Community Wildlife Committee

B. Administration Report – City Manager Nocerini provided updates.

10. PUBLIC COMMUNICATION – VERBAL: Public comments were received.
11. COUNCIL COMMENTS: Councilmembers stated final comments.
12. MAYOR'S REPORT/COMMENTS: Mayor North provided final comments.

13. ADJOURNMENT

Motion by Walker, second by Balmer, to adjourn the meeting.

Approved on this 2nd day of September 2025

Signed: _____________________________________ Date: _______
Cathy North, Mayor

Signed: ______________________________________Date: _______
Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on August 18, 2025, I further certify that the meeting was duly called and that a quorum was present.

Signed: ________________________________ Date: _______
Laura Kasper, City Clerk

08/27/2025 INVOICE REGISTER REPORT FOR CITY OF THE VILLAGE OF DOUGLAS

Inv Num Inv Ref#	Vendor Description GL Distribution		Inv Date Entered By	Due Date	Inv Amt
2025-DOUGLAS-2					
51854	ADVANCED PAVEMENT MARKING LLC		08/18/2025	09/02/2025	5,203.04
	2025 PAVEMENT MARKING SERVICES				
	203-463.000-802.000	CONTRACTUAL			2,601.52
	202-463.000-802.000	CONTRACTUAL			2,601.52
SS2-73901					
51846	ALTA EQUIPMENT CO.		08/20/2025	09/02/2025	4,646.79
	AC & 2 SPEED ISSUE				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			4,646.79
2565					
51851	BILLS TREE SERVICE		08/15/2025	09/02/2025	800.00
	150 S WASHINGTON AVE				
	101-463.000-802.010	CONTRACTUAL FORESTRY			800.00
2990					
51804	BOAT LIFTS UNLIMITED LTD		08/14/2025	09/02/2025	1,955.00
	BUOYS				
	594-597.002-802.000	CONTRACTUAL			1,955.00
PAY APP 7					
51872	CARBON SIX CONSTRUCTION INC		08/27/2025	09/02/2025	156,736.10
	415 WILEY RD - PAY APPLICATION #7				
	470-265.000-974.000	CONSTRUCTION			156,736.10
340322					
51814	CIVICPLUS LLC		08/29/2025	09/02/2025	4,792.57
	MUNICODE CODIFICATION MEETINGS HUB AND ANNUAL FEE				
	101-265.000-802.000	CONTRACTUAL			4,792.57
SEP2025PD					
51776	COMCAST		08/19/2025	09/02/2025	236.20
	POLICE DEPARTMENT INTERNET				
	101-301.000-851.000	TELEPHONE			236.20
P25-86 CENTER ST					
51798	COMCAST		08/13/2025	09/02/2025	412.30
	CITY HALL PHONES & INTERNET				
	101-265.000-851.000	TELEPHONE			412.30
SEP-25DPW					
51803	COMCAST		08/05/2025	09/02/2025	369.54
	DPW PHONES & INTERNET				
	101-463.000-851.000	TELEPHONE			369.54
203322924316					
51793	CONSUMERS ENERGY		08/14/2025	09/02/2025	60.40
	251 CENTER ST SIGN				
	101-463.000-922.000	UTILITIES			60.40
203411940157					
51794	CONSUMERS ENERGY		08/18/2025	09/02/2025	216.59
	37 S WASHINGTON ST -EV CHARGING STATION				
	101-751.000-922.000	UTILITIES			216.59

601014074298					
51795	CONSUMERS ENERGY		08/18/2025	09/02/2025	60.40
	251 CENTER ST SIGN				
	101-463.000-922.000	UTILITIES			60.40
206526182834					
51796	CONSUMERS ENERGY		08/18/2025	09/02/2025	407.66
	2993 BLUE STAR HWY #102				
	101-265.000-922.000	UTILITIES			407.66
206526182835					
51797	CONSUMERS ENERGY		08/18/2025	09/02/2025	516.21
	2993 BLUE STAR HWY #101				
	101-265.000-922.000	UTILITIES			516.21
201810102578					
51826	CONSUMERS ENERGY		08/25/2025	09/02/2025	58.15
	201 S WASHINGTON ST				
	594-597.000-922.000	UTILITIES			58.15
203767880778					
51827	CONSUMERS ENERGY		08/25/2025	09/02/2025	180.33
	2993 BLUE STAR HWY #100				
	101-265.000-922.000	UTILITIES			180.33
203767880779					
51828	CONSUMERS ENERGY		08/25/2025	09/02/2025	272.50
	2993 BLUE STAR HWY #108				
	101-265.000-922.000	UTILITIES			272.50
202611030802					
51829	CONSUMERS ENERGY		08/25/2025	09/02/2025	52.33
	250 WILEY RD				
	213-753.000-922.000	UTILITIES			52.33
205458643317					
51830	CONSUMERS ENERGY		08/25/2025	09/02/2025	37.38
	147 CENTER ST				
	101-751.000-922.000	UTILITIES			37.38
10-997869					
51849	ECONO SIGNS, LLC		08/05/2025	09/02/2025	1,670.88
	SIGNS				
	202-463.000-746.000	TRAFFIC SIGNS & SERVICES			835.44
	203-463.000-746.000	TRAFFIC SIGNS & SERVICES			835.44
10-997909					
51850	ECONO SIGNS, LLC		08/06/2025	09/02/2025	768.06
	SIGNS				
	202-463.000-746.000	TRAFFIC SIGNS & SERVICES			384.03
	203-463.000-746.000	TRAFFIC SIGNS & SERVICES			384.03
10-998133					
51873	ECONO SIGNS, LLC		08/15/2025	09/02/2025	657.33
	SIGNS				
	202-463.000-746.000	TRAFFIC SIGNS & SERVICES			328.67
	203-463.000-746.000	TRAFFIC SIGNS & SERVICES			328.66
S106403016.002					
51852	ETNA SUPPLY CO.		08/11/2025	09/02/2025	290.00
	STRAW COCONUT BLANKET				

	101-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			290.00
203263					
51825	GRAPHIX EMBROIDERY INC		08/22/2025	09/02/2025	287.20
	UNIFORM FOR MARK GILES				
	101-301.000-750.000	UNIFORMS			287.20
001					
51823	BRENT HARRIS SCULPTURE		08/23/2025	09/02/2025	300.00
	SCULPTURE CLEANING/RESTORATION				
	101-802.000-958.000	MISCELLANEOUS			300.00
BESC - 25 - 002					
51841	JOHNSON PHYLLIS L		08/26/2025	09/02/2025	1,285.00
	BD Bond Refund				
	101-000.000-283.000	BESC - 25 - 002 - PREZ25-001			1,285.00
SEP25-26BAYOU					
51777	KALAMAZOO LAKE SEWER & WATER		08/15/2025	09/02/2025	482.60
	26 BAYOUR DR IRRIGATION				
	101-751.000-922.000	UTILITIES			482.60
25-2995BSSTE106					
51778	KALAMAZOO LAKE SEWER & WATER		08/15/2025	09/02/2025	82.38
	2995 BLUE STAR HWY UNIT 106				
	101-265.000-922.000	UTILITIES			82.38
25-2995BS STE102					
51779	KALAMAZOO LAKE SEWER & WATER		08/15/2025	09/02/2025	207.89
	2995 BLUE STAR HWY STE 102				
	101-265.000-922.000	UTILITIES			207.89
25-2995BS STE101					
51780	KALAMAZOO LAKE SEWER & WATER		08/15/2025	09/02/2025	207.66
	2995 BLUE STAR STE 101				
	101-265.000-922.000	UTILITIES			207.66
EP25-455 CENTER					
51781	KALAMAZOO LAKE SEWER & WATER		08/15/2025	09/02/2025	169.37
	455 CENTER ST				
	101-751.000-922.000	UTILITIES			169.37
P25-147 CNTR IRRI					
51782	KALAMAZOO LAKE SEWER & WATER		08/15/2025	09/02/2025	101.37
	147 CENTER ST IRRIGATION				
	101-751.000-802.000	CONTRACTUAL			101.37
SEP25-47 CNTR PD					
51783	KALAMAZOO LAKE SEWER & WATER		08/15/2025	09/02/2025	211.50
	47 CENTER ST POLICE STATION				
	101-301.000-922.000	UTILITIES			211.50
SEP25-86 CENTER					
51784	KALAMAZOO LAKE SEWER & WATER		08/15/2025	09/02/2025	91.76
	86 CENTER ST				
	101-265.000-922.000	UTILITIES			91.76
25-50 LAKESHORE					
51785	KALAMAZOO LAKE SEWER & WATER		08/15/2025	09/02/2025	184.77
	50 LAKESHORE DR BATHROOM				
	101-751.000-922.000	UTILITIES			184.77
EP25-25 MAIN IRRI					

51786	KALAMAZOO LAKE SEWER & WATER		08/15/2025	09/02/2025	823.52
	25 MAIN IRRIGATION				
	101-751.000-922.000	UTILITIES			823.52
ʾ5-25 MAIN DRK FT					
51787	KALAMAZOO LAKE SEWER & WATER		08/15/2025	09/02/2025	30.43
	25 MAIN DRINKING FOUNTAIN				
	101-751.000-922.000	UTILITIES			30.43
-3100SCHULTZ PK					
51788	KALAMAZOO LAKE SEWER & WATER		08/15/2025	09/02/2025	1,228.15
	3100 SCHULTZ PARK DR				
	101-751.000-922.000	UTILITIES			1,228.15
201WASHINGTON					
51789	KALAMAZOO LAKE SEWER & WATER		08/15/2025	09/02/2025	87.47
	201 WASHINGTON ST				
	594-597.000-922.000	UTILITIES			87.47
ʾ5-37 WASHINTON					
51790	KALAMAZOO LAKE SEWER & WATER		08/15/2025	09/02/2025	270.21
	37 WASHINGTON BATHROOM				
	101-751.000-922.000	UTILITIES			270.21
ʾ25-486 WATER ST					
51791	KALAMAZOO LAKE SEWER & WATER		08/15/2025	09/02/2025	91.92
	486 WATER ST NEW BARN				
	101-265.000-922.000	UTILITIES			91.92
8-22-25					
51842	LAURA KASPER		08/22/2025	09/02/2025	40.60
	ELECTION EQUIPMENT MAINTENANCE UPDATES				
	101-262.000-718.002	MISC TRAVEL EXPENSES-TRAINING			40.60
277245					
51813	KERKSTRA RESTROOM SERVICE		08/04/2025	09/02/2025	190.00
	DOUGLAS BEACH PARK				
	101-751.000-802.000	CONTRACTUAL			190.00
278588					
51834	KERKSTRA RESTROOM SERVICE		08/18/2025	09/02/2025	115.00
	DOG PARK				
	101-751.000-802.000	CONTRACTUAL			115.00
278589					
51835	KERKSTRA RESTROOM SERVICE		08/18/2025	09/02/2025	190.00
	DOUGLAS MARINA PARK				
	594-597.000-802.000	CONTRACTUAL			190.00
278591					
51836	KERKSTRA RESTROOM SERVICE		08/18/2025	09/02/2025	305.00
	SCHULTZ PARK PLAYGROUND				
	101-751.000-802.000	CONTRACTUAL			305.00
278593					
51837	KERKSTRA RESTROOM SERVICE		08/18/2025	09/02/2025	115.00
	VETERAN MEMORIAL PARK				
	101-751.000-802.000	CONTRACTUAL			115.00
278594					
51838	KERKSTRA RESTROOM SERVICE		08/18/2025	09/02/2025	190.00
	WADES BAYOU				

	594-597.001-930.000	REPAIRS & MAINTENANCE: GENERAL			190.00
278590					
51839	KERKSTRA RESTROOM SERVICE		08/18/2025	09/02/2025	115.00
	SCHULTZ PARK BOAT LAUNCH				
	213-753.000-958.000	MISCELLANEOUS			115.00
278592					
51840	KERKSTRA RESTROOM SERVICE		08/18/2025	09/02/2025	115.00
	UNION ST BOAT LAUNCH				
	101-751.000-802.000	CONTRACTUAL			115.00
49081521					
51807	MCCLOUD SERVICES		08/20/2025	09/02/2025	56.94
	PEST CONTROL-DPW GARAGE				
	101-265.000-802.000	CONTRACTUAL			56.94
49081514					
51808	MCCLOUD SERVICES		08/20/2025	09/02/2025	56.94
	PEST CONTROL-415 WILEY				
	101-265.000-802.000	CONTRACTUAL			56.94
100087565					
51863	JULIAN A. MCDERMOTT		08/19/2025	09/02/2025	725.03
	SOLAR LIGHT				
	594-597.001-930.000	REPAIRS & MAINTENANCE: GENERAL			725.03
61028					
51844	MENARDS-HOLLAND		08/25/2025	09/02/2025	153.52
	SUPPLIES				
	202-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			87.56
	101-463.000-740.000	SUPPLIES			59.98
	101-265.000-740.000	SUPPLIES			5.98
60245					
51845	MENARDS-HOLLAND		08/13/2025	09/02/2025	69.99
	CITY HALL				
	101-265.000-740.000	SUPPLIES			69.99
8-27-25					
51870	MICHAEL BURMEISTER		08/27/2025	09/02/2025	1,200.00
	REIMBURSEMENT FOR ART IN DOUGLAS				
	248-728.000-880.000	COMMUNITY PROMOTION			1,200.00
5598650046					
51818	MICHIGAN GAS UTILITIES		08/20/2025	09/02/2025	38.58
	415 WILEY APT 108				
	101-265.000-922.000	UTILITIES			38.58
5599225874					
51819	MICHIGAN GAS UTILITIES		08/21/2025	09/02/2025	38.58
	415 WILEY STE 101				
	101-265.000-922.000	UTILITIES			38.58
5599222431					
51820	MICHIGAN GAS UTILITIES		08/21/2025	09/02/2025	47.57
	86 CENTER				
	101-265.000-922.000	UTILITIES			47.57
5600834954					
51821	MICHIGAN GAS UTILITIES		08/21/2025	09/02/2025	38.58
	47 WEST CENTER ST				

	101-301.000-922.000	UTILITIES			38.58
5600237115					
51822	MICHIGAN GAS UTILITIES		08/21/2025	09/02/2025	38.58
	415 WILEY APT 102				
	101-265.000-922.000	UTILITIES			38.58
5602381474					
51866	MICHIGAN GAS UTILITIES		08/25/2025	09/02/2025	43.65
	486 WATER				
	101-265.000-922.000	UTILITIES			43.65
4243					
51805	MICHIGAN TWP. SERVICES ALLEGAN		08/08/2025	09/02/2025	1,608.30
	PERMIT FEES JULY 2025				
	101-701.000-804.000	CONTRACTUAL BUILDING INSPECTIO			1,608.30
5988207					
51816	MML WORKERS' COMP FUND		08/12/2025	09/02/2025	5,843.00
	WORKERS' COMP POLICY-INSTALLMENT #2				
	101-101.000-722.000	WORKERS COMPENSATION			39.22
	101-172.000-722.000	WORKERS COMPENSATION			619.85
	101-215.000-722.000	WORKERS COMPENSATION			543.20
	101-257.000-722.000	WORKERS COMPENSATION			336.61
	101-265.000-722.000	WORKERS COMPENSATION			262.56
	101-301.000-722.000	WORKERS COMPENSATION			2,107.95
	101-463.000-722.000	WORKERS COMPENSATION			331.17
	101-701.000-722.000	WORKERS COMPENSATION			446.59
	101-751.000-722.000	WORKERS COMPENSATION			232.25
	202-463.000-722.000	WORKERS COMPENSATION			337.70
	202-464.000-722.000	WORKERS COMPENSATION			143.62
	203-463.000-722.000	WORKERS COMPENSATION			337.70
	203-464.000-722.000	WORKERS COMPENSATION			104.58
60550					
51799	NEW DAWN LINEN SERVICE		08/18/2025	09/02/2025	48.72
	POLICE & CITY HALL RUG CLEANING				
	101-265.000-802.000	COMMERCIAL CLEANING			16.69
	101-301.000-802.000	COMMERCIAL CLEANING			32.03
16027					
51848	NEWCOMER PLOW AND HITCH LLC		08/25/2025	09/02/2025	29.19
	HITCH PIN				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			29.19
74747					
51847	NICK UNEMA PLUMBING & HEATING INC		08/13/2025	09/02/2025	7,200.00
	415 WILEY RD PLUMBING				
	470-265.000-974.000	CONSTRUCTION			7,200.00
2508-891686					
51857	OVERISEL LUMBER CO.		08/25/2025	09/02/2025	58.53
	BIKE RACK PAD				
	101-463.000-740.000	SUPPLIES			58.53
2508-889664					
51858	OVERISEL LUMBER CO.		08/18/2025	09/02/2025	19.98
	MARINA				
	101-751.000-740.000	SUPPLIES			19.98

2508-890895					
51859	OVERISEL LUMBER CO.		08/21/2025	09/02/2025	20.99
	CITY HALL CAMERA				
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			20.99
2508-891279					
51860	OVERISEL LUMBER CO.		08/22/2025	09/02/2025	85.35
	BEACH LIFE RING				
	101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL			85.35
2508-888794					
51861	OVERISEL LUMBER CO.		08/14/2025	09/02/2025	1.88
	SAFETY				
	101-751.000-740.000	SUPPLIES			1.88
2508-889860					
51862	OVERISEL LUMBER CO.		08/19/2025	09/02/2025	45.48
	415 WINDOWS				
	101-265.000-740.000	SUPPLIES			45.48
2508-892156					
51875	OVERISEL LUMBER CO.		08/26/2025	09/02/2025	15.68
	CITY HALL				
	101-265.000-740.000	SUPPLIES			15.68
10957966					
51833	PLUNKETT COONEY		08/20/2025	09/02/2025	2,092.50
	GENERAL CONSULTING AND CC & WESTSHORE ESCROWS				
	101-000.000-283.000	ESCROW			1,057.50
	101-266.000-801.000	CONTRACTUAL ATTORNEY			877.50
	101-701.000-801.000	CONTRACTUAL ATTORNEY			157.50
10957964					
51868	PLUNKETT COONEY		08/20/2025	09/02/2025	390.00
	DDA OPINION				
	248-728.000-718.000	TRAINING FUNDS			390.00
10507790					
51876	PM GROUP BENEFIT		08/27/2025	09/02/2025	833.00
	BENEFIT PLAN CONSULTING				
	101-265.000-802.000	CONTRACTUAL			833.00
62592					
51867	PRAISE SIGN COMPANY LLC		08/27/2025	09/02/2025	8,500.00
	SIGN				
	248-728.000-979.000	CAPITAL OUTLAY			8,500.00
62591					
51871	PRAISE SIGN COMPANY LLC		08/27/2025	09/02/2025	11,437.76
	SIGNS				
	470-265.000-974.000	CONSTRUCTION			11,437.76
90531					
51802	PREIN & NEWHOF		08/06/2025	09/02/2025	101.00
	CENTER COLLECTIVE				
	101-000.000-283.000	ESCROW			101.00
90589					
51817	PREIN & NEWHOF		08/06/2025	09/02/2025	2,689.90
	GENERAL CONSULTING				
	101-463.000-806.000	CONTRACTUAL ENGINEERING			1,556.30

	470-265.000-974.000	CONSTRUCTION			93.00
	101-701.000-806.000	CONTRACTUAL ENGINEERING			1,040.60
0002278715					
51864	PURITY CYLINDER GASES INC		08/13/2025	09/02/2025	423.90
	PLASMA CUTTING GUIDE				
	101-751.000-977.000	EQUIPMENT			423.90
AUGUST-2025					
51815	SAUGATUCK DOUGLAS CVB		08/29/2025	09/02/2025	300.00
	BEATS ON BEERY				
	248-728.000-880.000	COMMUNITY PROMOTION			300.00
25-0000773					
51806	SAUGATUCK TWP FIRE DISTRICT		08/12/2025	09/02/2025	400.00
	RENTAL HOME INSPECTIONS				
	101-701.000-802.000	CONTRACTUAL			400.00
25-0000777					
51869	SAUGATUCK TWP FIRE DISTRICT		08/21/2025	09/02/2025	375.00
	RENTAL HOME INSPECTIONS				
	101-701.000-802.000	CONTRACTUAL			375.00
25-0000776					
51874	SAUGATUCK TWP FIRE DISTRICT		08/21/2025	09/02/2025	1,261.96
	AED PADS				
	101-265.000-740.000	SUPPLIES			630.98
	101-751.000-740.000	SUPPLIES			630.98
S17771					
51853	SCOTT'S LANDSCAPE MANAGMENT INC		08/22/2025	09/02/2025	1,440.00
	CRUSHED ASPHALT				
	101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL			1,440.00
15781					
51856	TERRY'S PRECAST PRODUCTS, INC		08/22/2025	09/02/2025	600.00
	PARKING BUMPERS				
	101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL			600.00
INV00794552					
51865	USA BLUE BOOK		08/12/2025	09/02/2025	390.91
	LIFE RING CABINET				
	101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL			390.91
VC3-215806					
51809	VC3 INC		08/20/2025	09/02/2025	3,600.00
	INSTALLATION OF COMPUTERS AT CITY HALL, DPW AND PD				
	470-265.000-974.000	CONSTRUCTION			3,500.00
	101-172.000-900.000	PRINTING & PUBLISHING			100.00
VC3-216824					
51810	VC3 INC		08/19/2025	09/02/2025	107.12
	CLOUD PROTECTION				
	101-265.000-802.000	CONTRACTUAL			107.12
VC3-216823					
51811	VC3 INC		08/19/2025	09/02/2025	46.20
	PD EXCHANGE PLAN				
	101-265.000-802.000	CONTRACTUAL			46.20
VC3-216822					
51812	VC3 INC		08/19/2025	09/02/2025	272.55

	EXCHANGE PLAN/NCE ANNUAL COMMITTMENT				
	101-265.000-802.000	CONTRACTUAL			272.55
6120900683					
51792	VERIZON WIRELESS		08/12/2025	09/02/2025	693.73
	CITY PHONES				
	101-215.000-851.000	TELEPHONE			44.51
	101-301.000-851.000	TELEPHONE			302.78
	101-463.000-851.000	TELEPHONE			215.84
	101-701.000-851.000	TELEPHONE			86.09
	101-172.000-851.000	TELEPHONE			44.51
100754					
51800	WILLIAMS AND WORKS		06/28/2025	09/02/2025	275.00
	ZONING ORDINANCE CONTRACT				
	101-701.000-803.000	CONTRACTUAL CONSULTANT			275.00
100746					
51801	WILLIAMS AND WORKS		06/28/2025	09/02/2025	3,992.04
	ESCROWS & GENERAL ZONING SUPPORT				
	101-000.000-283.000	ESCROW			2,777.50
	101-701.000-803.000	CONTRACTUAL CONSULTANT			1,214.54
100925					
51831	WILLIAMS AND WORKS		07/26/2025	09/02/2025	2,915.00
	ZONING ORDINANCE UPDATE PROJECT				
	101-701.000-803.000	CONTRACTUAL CONSULTANT			2,915.00
100917					
51832	WILLIAMS AND WORKS		07/26/2025	09/02/2025	825.00
	CC, WS, GENERAL				
	101-701.000-806.000	CONTRACTUAL ENGINEERING			522.50
	101-000.000-283.000	ESCROW			302.50
BYR-18284					
51855	WOLF KUBOTA		08/18/2025	09/02/2025	400.00
	SCHULTZ PARK				
	101-751.000-802.000	CONTRACTUAL			400.00
8-22-25					
51824	RICKY ZOET		08/22/2025	09/02/2025	228.94
	UNIFORM REIMBURSEMENT				
	101-463.000-750.000	UNIFORMS			228.94
8-26-25					
51843	RICKY ZOET		08/26/2025	09/02/2025	239.97
	VISION REIMBURSEMENT				
	101-463.000-719.000	INSURANCE BENEFITS			239.97

# of Invoices: 101 # Due: 101 Totals: 250,235.10
# of Credit Memos: 0 # Due: 0 Totals: 0.00
Net of Invoices and Credit Memos: 250,235.10

--- TOTALS BY FUND ---

101 - GENERAL FUND	43,518.81
202 - MAJOR STREET FUND	4,718.54
203 - LOCAL STREETS FUND	4,591.93

213 - SCHULTZ PARK LAUNCH RAMP	167.33
248 - DOWNTOWN DEVELOPMENT AUTHORITY	10,390.00
470 - MUNICIPAL BUILDING FUND	178,966.86
594 - DOUGLAS MARINA	3,205.65
660 - EQUIPMENT RENTAL FUND	4,675.98

--- TOTALS BY DEPT/ACTIVITY ---

000.000 -	5,523.50
101.000 - LEGISLATIVE	39.22
172.000 - MANAGER	764.36
215.000 - CLERK	587.71
257.000 - ASSESSING	336.61
262.000 - ELECTION	40.60
265.000 - BUILDING & GROUNDS	188,878.10
266.000 - ATTORNEY	877.50
301.000 - POLICE	3,216.24
463.000 - GENERAL STREETS & ROW	13,333.34
464.000 - GENERAL STREETS WINTER & ROW	248.20
597.000 - DOUGLAS MARINA	335.62
597.001 - WADES BAYOU	915.03
597.002 - DOUGLAS HARBOR AUTHORITY	1,955.00
701.000 - PLANNING & ZONING	9,041.12
728.000 - DOWNTOWN DEVELOPMENT AUTHORITY	10,390.00
751.000 - PARKS & RECREATION	8,609.64
753.000 - LAUNCH RAMPS	167.33
802.000 - COMMUNITY PROMOTIONS	300.00
903.000 - EQUIP. REPAIRS & MAINTENANCE	4,675.98

Knights of Columbus

August 15, 2025

City of the Village of Douglas
86 West Center St.
Douglas, MI 49406

re: Knights of Columbus Annual Tootsie Roll Drive

Mayor Cathy North and Members of the Council

Once again the Knights of Columbus is planning for its annual fund-raising event known as the Tootsie Roll Drive. We wish to thank you for your support over the years in allowing this event to take place in Douglas. This year the Drive will take place Friday and Saturday October 17th and 18th. We look forward to your continuing support. We will be working with local merchants to solicit donations to assist those persons in our area with emotional and physical disabilities.

Organizations that will receive our support from donations received during the Drive include ARC, Special Olympics and Camp Sunshine. All of those working on the Drive are volunteers. We do not sell Tootsie Rolls, but merely offer a small Tootsie Roll as an expression of our gratitude to those who wish to donate. As always we will be positioned in or near the entrance at the merchant location and will not create an obstruction to pedestrian traffic.

On behalf of our local K of C Council thank you for your support, and if you have any questions or concerns please contact me at 616-403-8278.

Tom Pantelleria
Grand Knight, St. Peter Council K of C

Tom Pantelleria

To: City of the Village of Douglas City Council

Date: August 28, 2025

From: Sean Homyen, Planning & Zoning Administrator

RE: **Centre Collective – Site Condominium Extension Request**

The Village of Friendliness – Since 1870

The City Council may recall that on August 19, 2024, it approved the final site condominium and site plan for the Centre Collective, a 19-unit residential subdivision. Over the course of the last year, the applicant has been working toward fulfilling the conditions of approval required to be satisfied prior to the commencement of construction.

The Zoning Ordinance specifies time limitations on site condominium developments. Section 16.24(13)(a) requires the following:

a) Each condominium development permitted pursuant to this Section shall be under construction within one year after the date of approval of the final condominium development plan by the City Council If this requirement is not met, the City Council may, in its discretion, grant an extension not exceeding one year, provided that the applicant submits reasonable evidence to the effect that unforeseen difficulties or special circumstances have been encountered, causing delay in the commencement of the condominium development.

The one-year time limitation to commence construction was on August 19, 2025. The applicant did not receive the green light from the City Engineer to begin work on the installation of infrastructure until Monday, August 25. Because the Zoning Ordinance does not seem to afford any flexibility to simply allow the applicant to commence construction after the one-year time limitation, staff's recommendation to the applicant is to request the extension that Council may grant pursuant to Section 16.24(13(a).

At the September 2, 2025, meeting, the City Council is being asked to grant a one-year extension of the final site condominium approval. In staff's view, the timeline for this development has been complicated somewhat by the additional steps that were necessary to take involving the vacation of the platted Pleasant Street right-of-way, which is not typical to other condominium projects the Council has approved in the past.

The City Council may wish to take platted roadway vacation, and the narrative provided by the applicant, into consideration in its decision to grant a one-year extension on the approval of the Centre Collective final site condominium development plan.

A suggested motion is below:
"I move to [approve / deny] a one-year extension on the approval of the final site condominium development plan, based on the circumstances related to the platted roadway vacation, for the 19-unit final site condominium plan for the Centre Collective residential development"

From: Jeffrey Kerr <jeff@kerr-realestate.com>
Sent: Wednesday, August 27, 2025 4:39 PM
To: Sean Homyen <pzadmin@DouglasMI.gov>
Cc: sean@kerr-realestate.com
Subject: Re: Centre Collective - Site Plan Extension

Sean,

This is our formal response to be included the 9/2 City Council Meeting agenda. We need the extension to accommodate the delays we have encountered in gaining final approvals including the approvals of the Pleasant St. Right of Way, not to mention a myriad of other issues that I think you are well aware of.

Thank you..

Jeffrey A Kerr | MANAGING MEMBER
KERR REAL ESTATE
P: (269) 420-5156
A: PO Box 574, Douglas, MI 49406