



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, SEPTEMBER 15, 2025 AT 6:00 PM
86 W CENTER ST., DOUGLAS MI**

AGENDA

View remotely, online or by phone -

Join online by visiting: <https://us02web.zoom.us/j/84208595003>

Join by phone by dialing: +1 (312) 626-6799 | **Then enter "Meeting ID":** 842 0859 5003

- 1. CALL TO ORDER:** By Mayor
- 2. ROLL CALL:** By Clerk
- 3. PLEDGE OF ALLEGIANCE:** Led by Mayor
- 4. CONSENT CALENDAR**
 - A.** Approve the Council Meeting Agenda for September 15, 2025
 - B.** Approve the Council Regular Meeting Minutes for September 2, 2025
 - C.** Approve Invoices in the Amount of \$217,866.50

Motion to approve the Consent Calendar of September 15, 2025 – roll call vote
- 5. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES, AGENDA ITEMS ONLY)**
- 6. PUBLIC COMMUNICATION - WRITTEN**
 - A.** Robert Karns Letter
- 7. UNFINISHED BUSINESS**
- 8. NEW BUSINESS**
 - A.** Warming Station Presentation/Discussion - Lisa Mize
 - B.** Saugatuck Township Wastewater Purchase Request (L. Nocerini)

Motion to approve the sale of 55,000 gallons per day (gpd) of unused wastewater treatment capacity to Saugatuck Township in the amount of \$252,340.00. - roll call vote

C. Prosecutorial Services Agreement (L. Nocerini)

Motion to approve the engagement of Orton, Tooman, Hale, McKnown & Kiel, P.C. to provide prosecutorial services for the City of the Village of Douglas effective October 1, 2025. - roll call vote

D. Wade's Bayou Concession (L. Nocerini)

*Motion to approve the last one (1) year extension to the existing contract with Third Coast Surf Shop, Inc. **[OR]** Approve authorizing the city administration to issue a request for proposals. - roll call vote*

E. Resolution 24-2025 - 148 S. Union Lot Split (S. Homyen)

Motion to adopt resolution 24-2025, approving the lot split for parcel #03-59-250-003-00, located at 148 S. Union Street. - roll call vote

9. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Playground Committee
10. Tri-Community Wildlife Committee

B. Administration Report

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES, ITEMS NOT ON AGENDA)

11. COUNCIL COMMENTS

12. MAYOR'S REPORT/COMMENTS

13. CLOSED SESSION

- A.** *Motion to enter into closed session per Sec: 15.268, sub-section 8 (a) of the Open Meetings Act, to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, if the named individual requests a closed hearing. - roll call vote*

Motion to exit from closed session and return to the regular meeting of City Council. - roll call vote

14. ADJOURNMENT

Motion to adjourn the meeting.

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Laura Kasper, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, SEPTEMBER 02, 2025 AT 6:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. **CALL TO ORDER:** By Mayor North
2. **ROLL CALL:** By Deputy Clerk Ramirez
PRESENT
Mayor Cathy North
Councilmember Neal Seabert
Mayor Pro-Tem Randy Walker
Councilmember Gregory Freeman
Councilmember Matt Balmer
Councilmember John O'Malley
Councilmember Jerome Donovan
Also Present City Manager Lisa Nocerini
Deputy City Clerk Alyssa Ramirez
3. **PLEDGE OF ALLEGIANCE:** Led by Mayor North
4. **CONSENT CALENDAR**
 - A. Approve the Council Meeting Agenda for September 2, 2025
 - B. Approve the Council Regular Meeting Minutes for August 18, 2025
 - C. Approve Invoices in the Amount of \$250,235.10
 - D. Reappointment - Demetrhea Terrien: Library Board
5. **PUBLIC COMMUNICATION – VERBAL:** Public Comments were received.
6. **PUBLIC COMMUNICATION – WRITTEN:**
 - A. Knights of Columbus Letter
7. **UNFINISHED BUSINESS:** None
8. **NEW BUSINESS**
 - A. Centre Collective - Site Condominium Extension (S. Homayen)

Motion by Balmer, seconded by O'Malley, to approve a one-year extension on the approval of the final site condominium development plan, based on the circumstances related to the platted roadway

vacation, for the 19-unit final site condominium plan for the Centre Collective residential development.
– Motion carried by unanimous roll call vote

9. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Playground Committee
10. Tri-Community Wildlife Committee

B. Administration Report – City Manager Nocerini reported updates.

10. PUBLIC COMMUNICATION – VERBAL: Public Comments were received.

11. COUNCIL COMMENTS: Councilmembers stated final comments.

12. MAYOR'S REPORT/COMMENTS: Mayor North provided final comments.

13. ADJOURNMENT

Motion by Seabert, seconded by Walker to adjourn the meeting at 6:38 p.m.

Submitted by Deputy City Clerk Alyssa Ramirez

Approved on this 15th day of September 2025

Signed: _____ Date: _____
 Cathy North, Mayor

Signed: _____ Date: _____
 Alyssa Ramirez, Deputy City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on September 2, 2025, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____
Alyssa Ramirez, Deputy City Clerk

09/11/2025

INVOICE REGISTER REPORT FOR CITY OF THE VILLAGE OF DOUGLAS

Inv Num	Vendor	Inv Date	Due Date	Inv Amt
Inv Ref#	Description	Entered By		
	GL Distribution			
89851993				
51910	ABSOPURE WATER COMPANY	08/29/2025	09/15/2025	66.00
	WATER-DPW			
101-463.000-740.000	SUPPLIES			66.00
89826043				
51964	ABSOPURE WATER COMPANY	08/04/2025	09/15/2025	43.50
	CITY HALL WATER			
101-265.000-740.000	SUPPLIES			43.50
89851985				
51965	ABSOPURE WATER COMPANY	08/29/2025	09/15/2025	52.20
	CITY HALL WATER			
101-265.000-740.000	SUPPLIES			52.20
DRAIN-581				
51968	ALLEGAN CO DRAIN COMMISSIONER	08/25/2025	09/15/2025	123,750.00
	WARNOCK DRAIN #581 PREPAYMENT			
101-463.000-979.011	CAPITAL OUTLAY-DRAINS			123,750.00
JUL-25				
51891	ALLEGAN COUNTY SHERIFF'S DEPT.	09/02/2025	09/15/2025	452.00
	DEBTS CREW-JULY 2025			
101-463.000-802.000	CONTRACTUAL			452.00
9-2025				
51900	ALYSSA RAMIREZ	09/02/2025	09/15/2025	192.25
	CLERK EDUCATION DAY			
101-215.000-718.000	TRAINING FUNDS			15.85
101-215.000-861.000	MILEAGE REIMBURSEMENT			176.40
DOUGLASCITY25-09				
51893	ASSESSING SOLUTIONS	09/01/2025	09/15/2025	3,333.33
	ASSESSOR			
101-257.000-703.000	WAGES			3,333.33
97335131				
51970	BAUMANN & DEGROOT	09/09/2025	09/15/2025	2,581.50
	DIAGNOSED AND REPLACED A BAD EVAPORATOR COIL AT CITY HALL			
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			2,581.50
4				
51889	ROBIN LYNN BELL	09/02/2025	09/15/2025	80.00
	CLEANING SERVICES FOR PD			
101-301.000-802.000	CONTRACTUAL			80.00
2572				
51972	BILLS TREE SERVICE	09/02/2025	09/15/2025	800.00
	REMOVAL OF DEAD PINE TREE-3080 MAY ST			
101-463.000-802.010	CONTRACTUAL FORESTRY			800.00
2571				
51973	BILLS TREE SERVICE	08/30/2025	09/15/2025	1,800.00
	REMOVAL OF STORM DAMAGED MAPLE TREE-181 UNION ST			
101-463.000-802.010	CONTRACTUAL FORESTRY			1,800.00

8119					
51975	BREWER'S CITY DOCK INC	08/29/2025	09/15/2025		3,003.43
	CONCRETE AND LIMESTONE				
	101-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			1,001.13
	203-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			1,001.15
	202-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			1,001.15
5475					
51903	BURNETT & KASTRAN	07/08/2025	09/15/2025		444.00
	POLICE ATTORNEY				
	101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTER			444.00
5476					
51904	BURNETT & KASTRAN	07/08/2025	09/15/2025		180.00
	P&Z ATTORNEY				
	101-701.000-801.000	CONTRACTUAL ATTORNEY			180.00
5478					
51905	BURNETT & KASTRAN	07/10/2025	09/15/2025		1,085.00
	P&Z ATTORNEY				
	101-701.000-801.000	CONTRACTUAL ATTORNEY			1,085.00
5483					
51906	BURNETT & KASTRAN	07/25/2025	09/15/2025		156.00
	ATTORNEY-POLICE				
	101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTER			156.00
5490					
51907	BURNETT & KASTRAN	07/31/2025	09/15/2025		792.00
	ATTORNEY-P&Z				
	101-701.000-801.000	CONTRACTUAL ATTORNEY			792.00
02-731400					
51979	CARLETON EQUIPMENT	09/03/2025	09/15/2025		300.00
	STUMPER RENTAL				
	202-463.000-802.000	CONTRACTUAL			150.00
	203-463.000-802.000	CONTRACTUAL			150.00
SEPT-2025					
51911	COMCAST	09/08/2025	09/15/2025		369.54
	DPW INTERNET & PHONES				
	101-463.000-851.000	TELEPHONE			369.54
17955					
51967	COMMERCIAL RECORD	08/28/2025	09/15/2025		147.00
	PUBLICATIONS-CLEANING RFP & LOTTERY SLIP				
	101-215.000-900.000	PRINTING & PUBLISHING			147.00
205547634831					
51916	CONSUMERS ENERGY	09/01/2025	09/15/2025		36.20
	25 MAIN ST				
	101-751.000-922.000	UTILITIES			36.20
205547634829					
51917	CONSUMERS ENERGY	09/01/2025	09/15/2025		398.43
	486 WATER ST				
	101-265.000-922.000	UTILITIES			398.43
205636593398					
51918	CONSUMERS ENERGY	09/01/2025	09/15/2025		325.64
	47 CENTER ST				

101-301.000-922.000	UTILITIES			325.64
205636593399				
51919	CONSUMERS ENERGY	09/01/2025	09/15/2025	366.34
86 CENTER ST -CITY HALL				
101-265.000-922.000	UTILITIES			366.34
206881942346				
51920	CONSUMERS ENERGY	09/01/2025	09/15/2025	803.82
503 W CENTER ST				
101-463.000-922.000	UTILITIES			803.82
205547634830				
51921	CONSUMERS ENERGY	09/01/2025	09/15/2025	143.36
37 S WASHINGTON ST-BEERY FIELD RR				
101-751.000-922.000	UTILITIES			143.36
206170464427				
51922	CONSUMERS ENERGY	09/01/2025	09/15/2025	13.28
TRAFFIC LIGHTS				
101-463.000-925.000	STREET LIGHTS			13.28
206170464438				
51923	CONSUMERS ENERGY	09/01/2025	09/15/2025	1,111.91
STREET LIGHTS				
101-463.000-925.000	STREET LIGHTS			1,111.91
203856906126				
51924	CONSUMERS ENERGY	09/01/2025	09/15/2025	1,116.30
49406 LED LIGHT RD				
101-463.000-925.000	STREET LIGHTS			1,116.30
207148145620				
51997	CONSUMERS ENERGY	09/10/2025	09/15/2025	75.98
50 LAKESHORE DR				
101-751.000-922.000	UTILITIES			75.98
205547650085				
51998	CONSUMERS ENERGY	09/10/2025	09/15/2025	44.86
26 BAYOU DRIVE				
101-751.000-922.000	UTILITIES			44.86
207148145619				
51999	CONSUMERS ENERGY	09/10/2025	09/15/2025	31.12
11 BLUE STAR HWY				
101-463.000-922.000	UTILITIES			31.12
207148145616				
52000	CONSUMERS ENERGY	09/10/2025	09/15/2025	30.76
251 CENTER ST SIGN				
101-463.000-922.000	UTILITIES			30.76
207148145618				
52001	CONSUMERS ENERGY	09/10/2025	09/15/2025	54.59
198 WASHINGTON ST				
101-463.000-922.000	UTILITIES			54.59
207148145617				
52002	CONSUMERS ENERGY	09/10/2025	09/15/2025	130.37
86 CENTER ST ROW				
101-463.000-922.000	UTILITIES			130.37
281770				

51885	CREXENDO BUSINESS SOLUTIONS	09/08/2025	09/15/2025	304.31
	PD PHONES			
	101-301.000-851.000 TELEPHONE			304.31
365010				
51888	CUNNINGHAM DALMAN, P.C.	08/28/2025	09/15/2025	1,893.00
	DRAFTING DEED RESTRICTION FOR CITY HALL			
	101-266.000-801.000 CONTRACTUAL ATTORNEY			1,893.00
10-998387				
51976	ECONO SIGNS, LLC	08/28/2025	09/15/2025	1,141.17
	SIGNS			
	203-463.000-746.000 TRAFFIC SIGNS & SERVICES			570.59
	202-463.000-746.000 TRAFFIC SIGNS & SERVICES			570.58
09/10/2025				
51969	EURICH JOEL F & WENDY J	09/10/2025	09/15/2025	50.00
	2025 Sum Tax Refund 59-210-054-00			
	703-000.000-275.000 DUE TO TAX PAYERS			50.00
MIHOL485511				
51981	FASTENAL COMPANY	08/29/2025	09/15/2025	68.22
	PAPERTOWEL ROLLS			
	101-751.000-740.000 SUPPLIES			68.22
203793				
51908	GRAPHIX EMBROIDERY INC	08/06/2025	09/15/2025	90.00
	UNIFORM-LORI WARSEN			
	101-301.000-750.000 UNIFORMS			90.00
203841				
51909	GRAPHIX EMBROIDERY INC	08/11/2025	09/15/2025	90.00
	UNIFORMS-LORI WARSEN			
	101-301.000-750.000 UNIFORMS			90.00
472671				
51983	HOLLAND P.T.	08/27/2025	09/15/2025	20.10
	PARTS			
	660-903.000-930.004 VEHICLE MAINTENANCE & REPAIRS			20.10
4				
51890	KIMBERLY S HOSSINK	09/02/2025	09/15/2025	80.00
	CLEANING SERVICES			
	101-301.000-802.000 CONTRACTUAL			80.00
279818				
51915	KERKSTRA RESTROOM SERVICE	09/01/2025	09/15/2025	190.00
	DOUGLAS BEACH			
	101-751.000-802.000 CONTRACTUAL			190.00
3491				
51977	LAKESHORE OUTDOORS LLC	09/08/2025	09/15/2025	540.00
	BRUSH DUMPING			
	101-463.000-802.000 CONTRACTUAL			540.00
225386				
51896	LAW ENFORCEMENT SYSTEMS, INC.	08/13/2025	09/15/2025	540.00
	CASE MANAGEMENT FILE ENVELOPES			
	101-301.000-740.000 SUPPLIES			540.00
61221				
51974	MENARDS-HOLLAND	08/28/2025	09/15/2025	106.38

SUPPLIES					
101-751.000-977.000	EQUIPMENT				42.98
101-265.000-740.000	SUPPLIES				4.88
101-463.000-740.000	SUPPLIES				19.98
101-463.000-802.007	LANDSCAPING SERVICES				38.54

0001746-INSTAL 2					
51901	MICHIGAN MUNICIPAL RISK MANAGEMENT	09/01/2025	09/15/2025		10,030.50
GENERAL FUND CONTRIBUTION-SECOND INSTALLMENT					
101-850.000-814.000	INSURANCE (LIABILITY/AUTO)				10,030.50

0001746-INSTAL 2					
51902	MICHIGAN MUNICIPAL RISK MANAGEMENT	09/01/2025	09/15/2025		2,125.00
RETENETION FUND CONTRIBUTION-SECOND INSTALLMENT					
101-850.000-814.000	INSURANCE (LIABILITY/AUTO)				2,125.00

551-661950					
51897	MICHIGAN STATE POLICE	08/20/2025	09/15/2025		140.00
DRY GAS					
101-000.000-230.000	DUE TO OTHER GOVERNMENTS				140.00

61194					
51887	NEW DAWN LINEN SERVICE	09/01/2025	09/15/2025		48.72
CITY HALL AND PD RUG CLEANING					
101-265.000-802.000	COMMERCIAL CLEANING				16.69
101-301.000-802.000	COMMERCIAL CLEANING				32.03

2509-896053					
51984	OVERISEL LUMBER CO.	09/09/2025	09/15/2025		38.32
BEACH BATHROOMS					
101-463.000-740.000	SUPPLIES				38.32

2509-896194					
51985	OVERISEL LUMBER CO.	09/09/2025	09/15/2025		4.99
BEACH BATHROOM					
101-751.000-740.000	SUPPLIES				4.99

2508-893086					
51986	OVERISEL LUMBER CO.	08/28/2025	09/15/2025		45.96
SUPPLIES					
101-265.000-740.000	SUPPLIES				45.96

2509-895201					
51987	OVERISEL LUMBER CO.	09/05/2025	09/15/2025		34.99
415 WILEY					
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL				34.99

2509-893812					
51988	OVERISEL LUMBER CO.	09/02/2025	09/15/2025		43.47
CITY HALL REPAIR					
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL				43.47

2509-894012					
51989	OVERISEL LUMBER CO.	09/02/2025	09/15/2025		13.06
BIKE RACK					
101-463.000-740.000	SUPPLIES				13.06

2509-896385					
51993	OVERISEL LUMBER CO.	09/10/2025	09/15/2025		17.98
TRUCK 10					
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS				17.98

10533631					
51884	PLANTE MORAN	09/05/2025	09/15/2025		14,870.50
	FINANCIAL CONSULTING				
101-253.000-802.009	CONTRACTUAL FINANCIAL CONSULT				14,870.50

10477591					
51892	PLANTE MORAN	06/19/2025	09/15/2025		6,689.75
	FINANCIAL CONSULTANT-JUNE 2025				
101-215.000-802.009	CONTRACTUAL FINANCIAL CONSULT				6,689.75

PAY APP #6					
52003	PLUMMER'S ENVIRONMENTAL SERVICES	09/10/2025	09/15/2025		9,456.00
	LEAD SERVICE LINE VERIFICATION - POTHOLING				
450-536.000-974.000	CONSTRUCTION				9,456.00

250802					
51982	PRECISION CONCRETE, INC	08/25/2025	09/15/2025		3,003.52
	SIDEWALK TRIP HAZARD REMOVAL				
101-751.000-930.006	UNIONS REPAIRS AND MAINT				741.80
202-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL				641.80
203-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL				1,619.92

0240-010074306					
51914	REPUBLIC SERVICES #240	08/31/2025	09/15/2025		703.11
	TRASH PICKUP				
101-463.000-802.003	CONTRACTUAL- REFUSE				622.09
101-301.000-802.000	CONTRACTUAL				81.02

60920324					
51894	ROSE PEST SOLUTIONS	08/27/2025	09/15/2025		168.00
	PEST CONTROL-CITY HALL				
101-265.000-802.000	CONTRACTUAL				168.00

60920347					
51895	ROSE PEST SOLUTIONS	08/27/2025	09/15/2025		55.00
	PEST CONTROL-POLICE STATON				
101-301.000-802.000	CONTRACTUAL				55.00

204233					
51971	RUSTY EDGES SHARPENING	09/02/2025	09/15/2025		48.50
	SHARPENING OF 5 CHAIN SAW BLADES				
101-463.000-740.000	SUPPLIES				48.50

25-0000781					
51963	SAUGATUCK TWP FIRE DISTRICT	09/05/2025	09/15/2025		550.00
	RENTAL HOME AND STR INSPECTIONS				
101-701.000-802.000	CONTRACTUAL				550.00

314431					
51978	SHARE CORPORATION	08/27/2025	09/15/2025		390.93
	TRAPS				
101-751.000-740.000	SUPPLIES				390.93

315908					
51991	SHARE CORPORATION	09/10/2025	09/15/2025		123.41
	EVER LITE				
101-751.000-740.000	SUPPLIES				123.41

315674					
51992	SHARE CORPORATION	09/08/2025	09/15/2025		164.78
	AROMA FOAMA				

101-751.000-740.000	SUPPLIES			164.78
107286226				
51912	SHELL FLEET PLUS DPW FUEL	09/08/2025	09/15/2025	1,880.33
660-903.000-860.000	GAS & OIL			1,880.33
107292893				
51913	SHELL FLEET PLUS POLICE FUEL	09/08/2025	09/15/2025	1,606.13
101-301.000-860.000	GAS & OIL			1,606.13
6041599440				
51898	STAPLES CONTRACT & COMMERICAL LLC COFFEE	09/01/2025	09/15/2025	79.52
101-265.000-740.000	SUPPLIES			79.52
6041599439				
51899	STAPLES CONTRACT & COMMERICAL LLC OFFICE SUPPLIES	09/01/2025	09/15/2025	51.09
101-265.000-740.000	SUPPLIES			51.09
SEPT 2025				
51886	T-MOBILE USA AED DEVICES	08/29/2025	09/15/2025	81.16
101-265.000-802.000	CONTRACTUAL			81.16
VC3-218036				
51966	VC3 INC ANNUAL BILLING FOR AUGUST 2025-JULY 2026	08/31/2025	09/15/2025	8,027.52
101-265.000-802.000	CONTRACTUAL			8,027.52
BYR-1047537				
51980	WOLF KUBOTA CHAIN, HEARING PROTECTORS	09/03/2025	09/15/2025	80.93
101-463.000-740.000	SUPPLIES			80.93
ION CREDIT CARD				
3187144789				
51957	ADOBE ACROBAT PRO 4 ACROBAT PRO, 2 CREATIVE CLOUD PRO	08/13/2025	09/15/2025	275.94
101-265.000-740.100	OFFICE SUPPLIES			275.94
48110963				
51961	ALLEGAN CO HEALTH DEPT VETERAN PARK	08/25/2025	09/15/2025	362.25
101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL			362.25
3116676-3998634				
51932	AMAZON MARKETPLACE CHAIRS AND CHAIR RACK	08/26/2025	09/15/2025	368.89
101-802.000-958.000	MISCELLANEOUS			368.89
0977822-0797068				
51933	AMAZON MARKETPLACE OSHA NOTICE SIGNS	08/12/2025	09/15/2025	80.67
101-751.000-740.000	SUPPLIES			80.67
3747501-6268227				
51934	AMAZON MARKETPLACE BANKERS BOXES	08/12/2025	09/15/2025	124.87
101-265.000-740.000	SUPPLIES			124.87

3450591-4269817					
51935	AMAZON MARKETPLACE	08/19/2025	09/15/2025		18.98
	CAP				
101-463.000-750.000	UNIFORMS				18.98
3380501-3680230					
51936	AMAZON MARKETPLACE	08/19/2025	09/15/2025		19.90
	CAPS				
101-463.000-750.000	UNIFORMS				19.90
5157450-0913006					
51937	AMAZON MARKETPLACE	08/19/2025	09/15/2025		26.98
	CAP				
101-463.000-750.000	UNIFORMS				26.98
0668324-9096256					
51938	AMAZON MARKETPLACE	08/19/2025	09/15/2025		79.88
	HATS				
101-463.000-750.000	UNIFORMS				79.88
3674379-0422640					
51939	AMAZON MARKETPLACE	08/19/2025	09/15/2025		38.08
	CAP, CANDY				
101-463.000-750.000	UNIFORMS				19.99
101-265.000-740.000	SUPPLIES				18.09
3873334-2003402					
51940	AMAZON MARKETPLACE	08/19/2025	09/15/2025		28.00
	HAT				
101-463.000-750.000	UNIFORMS				28.00
2824631-7079411					
51941	AMAZON MARKETPLACE	08/07/2025	09/15/2025		79.98
	ELECTION SECURITY CAMERA				
101-262.000-740.000	SUPPLIES				79.98
4045622-8590611					
51942	AMAZON MARKETPLACE	08/20/2025	09/15/2025		21.23
	MEMORY CARD FOR ELECTION CAMERA				
101-262.000-740.000	SUPPLIES				21.23
3276059-4901040					
51943	AMAZON MARKETPLACE	08/26/2025	09/15/2025		415.31
	SIGN HOLDERS, METAL WALL FILE, COFFEE STATION, FLOATING PICTURE FRAMES				
470-265.000-974.000	CONSTRUCTION				319.32
101-101.000-740.000	SUPPLIES				95.99
0526192-6325043					
51944	AMAZON MARKETPLACE	08/26/2025	09/15/2025		8.95
	CAP				
101-463.000-750.000	UNIFORMS				8.95
4023210-4117832					
51945	AMAZON MARKETPLACE	08/28/2025	09/15/2025		126.99
	DDA TOTE BAGS				
248-728.000-880.000	COMMUNITY PROMOTION				126.99
3521885-1001842					
51946	AMAZON MARKETPLACE	07/31/2025	09/15/2025		24.00
	COMPOST BAGS				
101-802.000-958.000	MISCELLANEOUS				24.00

3660168-0641869

51947	AMAZON MARKETPLACE	07/31/2025	09/15/2025	37.18
	HAND SOAP, CHECK SCANNER CLEANER			
101-265.000-740.000	SUPPLIES			37.18

5257010-2012226				
51948	AMAZON MARKETPLACE	08/01/2025	09/15/2025	5.69
	BATTERIES			
101-265.000-740.000	SUPPLIES			5.69

1985				
51929	BLADE BUDDY	08/25/2025	09/15/2025	171.99
	BLADES			
101-751.000-977.000	EQUIPMENT			171.99

019237				
51925	BLAINS FARM & FLEET	08/19/2025	09/15/2025	1,255.49
	TOOLS			
101-751.000-977.000	EQUIPMENT			1,255.49

019896				
51926	BLAINS FARM & FLEET	08/19/2025	09/15/2025	45.99
	SAW BLADE			
101-751.000-977.000	EQUIPMENT			45.99

W259945630				
51956	CABELAS.COM	08/20/2025	09/15/2025	211.95
	UNIFORMS			
101-463.000-750.000	UNIFORMS			211.95

0292600076				
51930	CARHARTT.COM	08/25/2025	09/15/2025	741.79
	DPW SHIRTS			
101-463.000-750.000	UNIFORMS			741.79

WEB210233622				
51960	DISPLAYS2GO	08/01/2025	09/15/2025	935.96
	PD DISPLAY CABINET			
101-301.000-740.000	SUPPLIES			935.96

4254				
51928	DOUGLAS SHELL	08/26/2025	09/15/2025	20.00
	TIRE REPAIR			
101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS			20.00

9625				
51952	DOUGLAS SHELL	08/25/2025	09/15/2025	106.00
	REPAIR FOR PD			
101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS			106.00

8-2025				
51927	ERIK'S MILITARY AND INDUSTRIAL SURP	08/19/2025	09/15/2025	146.97
	POLICE CAR SUPPLIES			
101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS			146.97

75768				
51958	LOWE'S	08/13/2025	09/15/2025	442.02
	3 MINIFRIDGE			
470-265.000-974.000	CONSTRUCTION			442.02

24705				
51951	MDFI TRAINING GROUP	08/25/2025	09/15/2025	525.00

DARK ANGEL MEDICAL D.A.R.T. FOR TONY BROWN				
101-301.000-718.000	TRAINING FUNDS			525.00
12427				
51959	MMTA	07/31/2025	09/15/2025	399.00
	2025 FALL CONFERENCE			
101-253.000-718.000	TRAINING FUNDS			399.00
16459				
51955	OAKLAND COMMUNITY COLLEGE	07/16/2025	09/15/2025	100.00
	ACTIVE VIOLENCE RESPONSE TRAINING FOR ANTHONY KNOWELS			
101-301.000-718.001	TRAINING FUNDS ACT 302			100.00
4811248				
51949	SOARING EAGLE CASINO AND RESORT	08/27/2025	09/15/2025	172.33
	HOTEL ROOM FOR ALYSSA RAMIREZ FOR MAMC EDUCATION DAY			
101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING			172.33
7662276229				
51994	STAPLES CONTRACT & COMMERICAL LLC	08/01/2025	09/15/2025	130.76
	OFFICE SUPPLIES			
101-301.000-740.000	SUPPLIES			130.76
7663218879				
51996	STAPLES CONTRACT & COMMERICAL LLC	08/15/2025	09/15/2025	49.08
	COFFEE, GLOVES			
101-301.000-740.000	SUPPLIES			49.08
IQE-NWHY-RFA7R				
51962	STATE OF MI	08/14/2025	09/15/2025	102.00
	EGLE/USACE JOINT PERMIT APPLICATION-UNION STREET BOAT RAMP			
101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL			102.00
350				
51950	US POSTAL SERVICE	08/27/2025	09/15/2025	7.30
	POSTAGE			
101-301.000-740.000	SUPPLIES			7.30
063				
51954	US POSTAL SERVICE	08/04/2025	09/15/2025	7.30
	POSTAGE FOR PD			
101-301.000-740.000	SUPPLIES			7.30
290				
51995	US POSTAL SERVICE	08/18/2025	09/15/2025	6.85
	POLICE POSTAGE			
101-301.000-740.000	SUPPLIES			6.85
8-2025				
51953	WOLFIES SANDWICHES	08/21/2025	09/15/2025	113.91
	LUNCH DURING TRAINING			
101-301.000-718.000	TRAINING FUNDS			113.91
INV318751682				
51931	ZOOM VIDEO COMMUNICATIONS, INC	08/24/2025	09/15/2025	33.98
	ZOOM MEETINGS			
101-101.000-958.000	MISCELLANEOUS			33.98
FOR CREDIT CARD				7,869.44
# of Invoices:	119	# Due: 119	Totals:	217,866.50
# of Credit Memos:	0	# Due: 0	Totals:	0.00
Net of Invoices and Credit Memos:				217,866.50

 --- TOTALS BY FUND ---

101 - GENERAL FUND	199,848.57
202 - MAJOR STREET FUND	2,363.53
203 - LOCAL STREETS FUND	3,341.66
248 - DOWNTOWN DEVELOPMENT AUTHORITY	126.99
450 - WATER SEWER FUND	9,456.00
470 - MUNICIPAL BUILDING FUND	761.34
660 - EQUIPMENT RENTAL FUND	1,918.41
703 - CURRENT TAX FUND	50.00

--- TOTALS BY DEPT/ACTIVITY ---

000.000 -	190.00
101.000 - LEGISLATIVE	129.97
215.000 - CLERK	7,201.33
253.000 - TREASURER	15,269.50
257.000 - ASSESSING	3,333.33
262.000 - ELECTION	101.21
265.000 - BUILDING & GROUNDS	13,218.36
266.000 - ATTORNEY	1,893.00
301.000 - POLICE	6,033.26
463.000 - GENERAL STREETS & ROW	139,793.85
536.000 - WATER SYSTEM	9,456.00
701.000 - PLANNING & ZONING	2,607.00
728.000 - DOWNTOWN DEVELOPMENT AUTHORITY	126.99
751.000 - PARKS & RECREATION	4,045.90
802.000 - COMMUNITY PROMOTIONS	392.89
850.000 - INSURANCE & BONDS	12,155.50
903.000 - EQUIP. REPAIRS & MAINTENANCE	1,918.41

From: [Robert Karns](#)
To: [Laura Kasper](#)
Subject: Hazardous Waste and Lack of Collection Point
Date: Monday, September 8, 2025 10:57:34 AM

I request that this communication be an action item for the next city council meeting. I am a Douglas resident.

September 8, 2025

On or around September 2nd I received a mailed flyer from Kalamazoo Lake Water and Sewer Authority (KLWSA) promoting responsible handling of hazardous waste in our community in order to preserve the quality of our drinking water via wellhead protection practices. At the moment I have approximately 1 1/2 gallons of stale, 2-cycle gasoline and mixed oil to dispose of. After searching for disposal sites I find none in our community with the exception of a possible once-per-year pickup. I called Douglas Public Works and was told they don't take it, and was offered no other options. Following that I called the Saugatuck Fire Department and had the same result, with no other options given. I telephoned the City Clerk at or around 10:30 am on Monday, the 8th of September, the phone was not answered. Finally, I called KLWSA and was told there is a collection point in Ottawa County on Quincy Street in north Holland: Ottawa County Environmental Sustainability Center.

When the quality of our drinking water is at stake it makes little sense that OUR community offers no reasonable options for disposal of hazardous waste, other than, perhaps, once annually. The best answer, then, is to make an approximate 40 mile round-trip to north Holland using up an approximate amount of automobile fuel as I wish to dispose of. It seems obvious few individuals would choose the 40-mile trip and the 60 minutes of their time rather than simply pouring the old gasoline and oil out on a dirt road, or in a field, nearby.

I propose our City Council members follow-up on the lack of a single collection point for hazardous waste in our community. I have read about public works departments as being the most logical collection point in cities across the country. If wellhead protection is a priority then dumping old fuel out on roads and in fields throughout the Douglas area should be dealt with in a more responsible manner.

Robert Karns
Douglas resident



MEMORANDUM

Regular City Council Meeting

September 15, 2025, at 6:00 P.M.

TO: Douglas City Council

From: Lisa Nocerini, City Council

Subject: Saugatuck Township Wastewater Purchase Request

Saugatuck Township has submitted a revised formal request to purchase additional wastewater treatment capacity from the City of the Village of Douglas. The Township has emphasized the value of its partnership with Douglas and our shared commitment to addressing regional infrastructure challenges collaboratively.

As Council may recall, the Township is nearing the limit of its allotted capacity at the regional Wastewater Treatment Plant (WWTP). While sewer infrastructure exists to convey wastewater, the Township lacks contractual treatment rights within the plant. At present, the WWTP is operating at approximately 47% of its design capacity, leaving significantly unused treatment space.

With the City of Saugatuck largely built out, future population growth and economic development are expected to occur primarily in Douglas and the Township. The Township is therefore seeking to purchase additional treatment capacity to meet its immediate needs while also delivering long-term financial and operational advantages for Douglas.

The Township respectfully requests to purchase 55,000 gallons per day (gpd) of unused Douglas capacity. Based on the jointly adopted regional valuation method, the Township is prepared to remit \$252,340.00 for this acquisition.

It should be noted that this request reflects a decrease from the Township's earlier request. Following a reevaluation of near-term development projects, the Township reduced its capacity request to reflect a more cautious, measured projection of its

needs. Douglas' engineering review confirms that while the request is scaled back, Douglas has sufficient capacity to meet this need and still protects its own long-term growth projections.

If approved, Douglas would retain 441,000 gpd of treatment rights—sufficient to meet our future growth forecasts—while supporting the Township's immediate capacity needs.

Douglas' engineering team has reviewed the Township's revised request and has confirmed that the transfer of capacity is feasible within the current WWTP operations.

Suggested Motion: Approve the sale of 55,000 gallons per day (gpd) of unused wastewater treatment capacity to Saugatuck Township in the amount of \$252,340.00.

September 10, 2025

Douglas City Council and City Manager
City of the Village of Douglas
86 W. Center Street
Douglas, MI 49406

Request to Purchase Wastewater-Treatment Capacity

Dear Mayor and Council Members,

Saugatuck Township greatly values our partnership with the City of the Village of Douglas and appreciates our joint commitment to solving regional challenges.

As the Council may be aware, the Township is rapidly approaching its allotted capacity in the regional Wastewater Treatment Plant (WWTP).

There is sewer infrastructure in the Township sufficient to carry wastewater to the WWTP, although the Township lacks necessary contractual capacity in the plant for treating wastewater. At present, the plant is operating at 47% of its design capacity, leaving substantial treatment space unused.

With the City of Saugatuck essentially built-out, future population growth and economic development will be divided chiefly between Douglas and the Township. Accordingly, the Township seeks to purchase additional treatment capacity to meet immediate capacity needs while delivering long-term financial and operational advantages to Douglas.

The Township respectfully requests to purchase **55,000 gallons per day (gpd)** of Douglas' unused treatment capacity. Consistent with the valuation method jointly adopted by our three communities, we are prepared to remit **\$252,340.00**.¹

Background and Capacity Rationale

The Township's immediate challenge is straightforward: projects already approved or pending will raise our flow to roughly 98,617 gpd within the next 18–24 months. Beyond committed capacity, we project a need for an additional 36,575 gpd for parcels previously reserved capacity that have yet to connect and parcels that will have sewer access upon an extension of the sewer system to serve a new residential development.

¹ Valuation of sewer capacity was calculated by adding the value of KLSWA capital assets (\$5,162,136) with sewer cash reserves (\$2,055,939), subtracting the outstanding debt (\$2,630,090) and dividing by the plant design capacity (1 mgd). Capacity is valued at \$45,879.85 per 10,000 gpd or \$252,340.00 for 55,000 gpd.

Per the existing Tri-Community Sewer Agreement, once a community exceeds 75% of its sewer allocation, a good faith effort must be made to secure additional sewer capacity from a municipality with unused excess capacity.

To stay ahead of that threshold, the Township secured a 14,000 gpd lease from the City of Saugatuck—raising our total capacity to 104,000 gpd—but leasing is a temporary measure.

Douglas currently owns 496,000 gpd of treatment rights, yet the WWTP is running at 47 percent utilization. Transferring 55,000 gpd to the Township would satisfy the Township’s immediate capacity needs and provide a modest buffer to accommodate existing properties with reserved capacity while the feasibility of a plant expansion is studied.

After the transfer, Douglas would retain 441,000 gpd, supporting its long-range growth forecasts. To support Douglas in evaluating this request, the Township commissioned an independent Wastewater Capacity Study, which is enclosed with this proposal for Council’s review.

Making Best Use of an Under-Utilized Plant

The WWTP can treat 1 million gpd and is currently operating at 47% of that capacity. Making unused capacity available to the Township has strong advantages for Douglas:

- **Add new user-equivalents.** Every new Township account broadens the revenue base and eases future rate pressure on Douglas residents.
- **Provide funding to establish sewer project fund.** The \$252,340.00 payment for acquisition can be used to establish a Douglas Sewer Capital Fund devoted to main replacements and long-term system planning, protecting the General Fund from utility costs.
- **Shift future liabilities fairly.** By increasing its ownership stake, the Township will assume a proportionally larger share of any major repair or expansion costs, thereby reducing Douglas’ fiscal exposure.
- **Preserve a unified, sewer-served growth pattern.** Granting capacity keeps development in the Township on public sewer; without it, new projects would default to community-septic systems, eroding KLSWA revenue and leaving Douglas residents to shoulder rising plant costs alone.

We believe this proposal puts existing infrastructure to work, lowers long-term costs for Douglas residents, and supports balanced regional growth. Thank you once again for your partnership and for considering this request. We strongly believe that we can solve even the most challenging of issues facing our communities with a collaborative, regional approach. I would be pleased to answer any questions or to meet with Council at its convenience.

Sincerely,

Daniel DeFranco

Daniel DeFranco
Township Manager



TO: Douglas City Council

FROM: Lisa Nocerini, City Manager
Steve Kent, Chief of Police

DATE: September 15, 2025

RE: Approval of Agreement for Prosecutorial Services

The City's current attorney handling prosecutorial services will retire effective September 30, 2025. In preparation for this transition, Chief Kent solicited interest from multiple firms to ensure continuity of service in this critical area.

Following this process, the law firm of Orton, Tooman, Hale, McKown & Kiel, P.C., through Attorney Michael J. Becker, has expressed strong interest in representing the City. The firm currently provides prosecutorial services to the City of Plainwell and has previously represented the Cities of Wayland and Otsego in similar capacities. Their experience in municipal law, courtroom procedure, and ordinance enforcement makes them well-suited to provide seamless support for the Douglas Police Department and the City. The firm has proposed an hourly rate of \$200.00 per hour, billed in one-tenth-hour increments.

Chief Steve Kent and I recommend that City Council approve entering into an agreement with Orton, Tooman, Hale, McKown & Kiel, P.C., with Attorney Michael J. Becker as Lead Prosecutor, effective upon the retirement of the City's current attorney at the end of September 2025.

Recommended Motion:

Approve the engagement of Orton, Tooman, Hale, McKown & Kiel, P.C. to provide prosecutorial services for the City of the Village of Douglas effective October 1, 2025.

ORTON, TOOMAN, HALE, MCKOWN & KIEL, P.C.

ATTORNEYS AT LAW

314 TROWBRIDGE STREET, POST OFFICE BOX 239

ALLEGAN, MICHIGAN 49010-0239

TELEPHONE (269) 673-2136 / FAX (269) 673-2898

E-MAIL mail@ortontooman.com

WEBSITE ortontooman.com

FOUNDED IN 1947

DAVID F. KIEL
MICHAEL J. BECKER
OF COUNSEL
LESTER J. TOOMAN
GREGORY D. HALE
STEPHEN B. MCKOWN

REX W. ORTON
(1914-1988)

August 28, 2025

Mr. Steven M. Kent
Douglas City Police Department
Via email

RE: City Prosecuting

Dear Mr. Kent:

Thank you for contacting our office. We would be interested in providing the services that are outlined in your letter. The timeline for a transition should not be a problem and can be worked out with Mr. Burnett for any of the lingering files post September.

Our office currently represents the City of Plainwell in a similar capacity and represented both the City of Wayland and the City of Otsego in the recent past. We are up to date on our yearly lien security awareness training and you will find attached our recent certificates.

Moving forward, our hourly rate for municipalities is \$200.00 per hour which is billed in one-tenth of an hour increments. We do not charge a monthly retainer of any kind on these matters but instead supply a detailed monthly invoice for costs and attorney fees.

If you are interested in moving forward, I would want to schedule a time to discuss file and offer expectations, as well as establish a contact for requesting and receiving reports.

Yours very truly,

A handwritten signature in black ink, appearing to be 'MJ Becker', written over a horizontal line.

Michael J. Becker

MJB/mb
Enc.

Criminal Justice Information Services Security and Privacy Training



This is to certify that

MICHAEL BECKER

has successfully completed the

Security and Privacy: General Role

08/04/2025

Certification Date



08/04/2026

Expiration Date

Criminal Justice Information Services Security and Privacy Training



This is to certify that

JANET LASKOVY

has successfully completed the

Security and Privacy: General Role

08/04/2025

Certification Date



08/04/2026

Expiration Date



MEMORANDUM

REGULAR CITY COUNCIL MEETING

September 15, 2025 at 6:00 PM

TO: City Council

FROM: Lisa Nocerini, City Manager

SUBJECT: Third Coast Surf Shop Contract Extension

The contract with Third Coast Surf Shop, Inc. who manages the kayak facility at Wade's Bayou Park, expires on December 31st, 2025, unless extended or terminated.

According to the existing contract, upon mutual consent of the City and the Contractor, the three (3) year contracted may be renewed for two (2) optional one (1) year extensions at the prices, terms and conditions of the initial contract.

The existing terms consist of the following:

- The contractor agrees to pay the City of Douglas 12 percent of gross operating profit from Wade's Bayou Park, with a minimum base amount of \$5000.00 to be paid, as rent per year. Payment is to be completed by check in three installments, before the last day of the months of July, August, and October, to the City during the three (3) year agreement period.

Revenue received from the gross operating profits:

FY2022 the city received \$5,015.00, even with a late start

FY2023 the city received \$6,811.50

FY2024 the city received \$6,525.27

FY2025 July and August only, the city received \$6,181.63

The City Administration is requesting the following direction from the City Council:

1. Approve the last one (1) year extension to the existing contract.
2. Authorize a request for proposals.

Motion (Option 1): Approve the last one (1) year extension to the existing contract with Third Coast Surf Shop, Inc.

Motion (Option 2): Approve authorizing the city administration to issue a request for proposals.



Wade's Bayou Kayak Concession Brief for City of Douglas

September 15, 2025

Status Report for 2025 Season:

- Third Coast commission paid to City of Douglas: \$6,181.63*
- Number of guests served: 2,797
1,537 advance online reservations,
496 "walk-up" reservations**

Status Report for 2022 to Date:

- Third Coast commission paid to City of Douglas: \$24,533*
- Total number of guests served: 6,822
4,902 advance online reservations,
1,914 "walk-up" reservations**

**The previous concessionaire paid the City of Douglas flat fee of \$500 per year.*

***Please note, the difference in the number of guests vs. number of reservations is because each reservation can include multiple guests.*

Partnership Benefits for the City of Douglas

- High-quality recreational amenity for local residents and visitors that complements the city's existing businesses and natural areas.
- Investing nearly \$19,000 annually in digital advertising that raises awareness of rentals at Wade's Bayou Park and our other locations, and in turn, helps new customers discover Douglas' unique dining, shopping, and lodging options.
- Creating new job opportunities at the rental site for local residents.
- Helping to contribute toward community goals through profit sharing.



2025 Special Events

- May 17-18: 2025 Grand Opening Weekend Promotion
- June 14-15: Father's Day Paddling Adventure
- July 26: Sponsorship of "Waddle" in First Annual Douglas Duck Dash with Douglas DDA
- August 24-28: National Dog Day Paddling Celebration
- September 20-21: Autumn Equinox on the Water Promotion



Rental Operations Overview

- **Safety First** – Every guest receives a properly fitted US Coast Guard-approved life jacket (required at all times on the water). Our team provides guests with a short overview of paddling basics, water safety, and guidelines on where to paddle. We monitor weather and water conditions closely and will delay or reschedule rentals if conditions are unsafe.
- **High-Quality Rental Equipment** – We offer the paddling industry's leading single (1-person) kayaks, double (2-person) kayaks, and stand-up paddleboards.
- **Online Reservation System** – Customers can view our rentals calendar, reserve and pay in advance, complete an online liability waiver, and receive notifications. Walk-up rentals are also welcome.
- **Exceptional Customer Service** – Our number one goal is provide the best possible customer experience. Staff members check customers in, prepare equipment, discuss safety info, and help them launch.

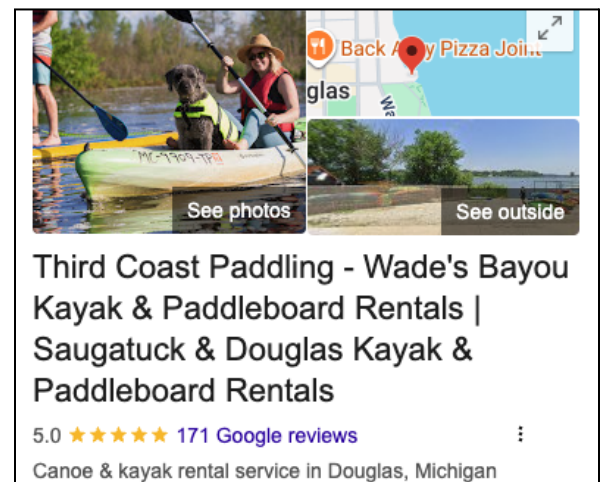
Customer Feedback

[Google Reviews average customer rating:](#)

[5.0 stars \(171 reviews\)](#)

Samples of recent customer reviews:

- *"Great staff! The guy in charge let us begin early and was very helpful and knowledgeable. The river had a lot of wildlife activity going on – deer drinking, fish jumping out of the water, swans swimming. Highly recommend them."*
- *"We had a great time kayaking. The reservation process was easy, and the staff were helpful and friendly. Beautiful bayou to kayak! We will definitely return."*
- *"We made reservations in advance, and when we arrived, the kayaks and paddles were all laid out for us and set to go. We enjoyed a couple of hours seeing the sites around the bayou."*
- *"Great experience at one of our favorite places to paddle. Staff are very helpful and friendly assisting kayakers to launch and exit water. Nice place to paddle in a somewhat protected cove area or you can venture further out. Saw dozens of swans, and a few herons. Highly recommend this company, and Douglas location."*



To: City of the Village of Douglas City Council
Date: September 10, 2025
From: Sean Homyen, Planning & Zoning Administrator
RE: 148 S. Union St – Land Split



The Village of Friendliness – Since 1870

Request. Mr. Peter C. Mark is requesting to split 148 S. Union St zoned R-3 Neighborhood Conservation District. The purpose of this memorandum is to review the land division request pursuant to Article 17, Land Division Regulations, of the City of the Village of Douglas Zoning Ordinance.

Background. The subject property, located at 148 S. Union Street, contains a 2 ½-story single-family residence constructed in 1867. The parcel is zoned R-3 Neighborhood Conservation District and is a part of the Findlay's Addition. The property owner has plans to sell the vacant parcel if approved.

Procedure. At the September 15, 2025, City Council meeting, Council will decide whether to approve, disapprove or approve with reasonable conditions to assure compliance with applicable ordinances and the protection of the public health, safety and general welfare, the requested land division within the time required by the Land Division Act. If disapproved, the reason for disapproval shall be stated in the motion.



Parcel Ariel View

Land Split Criteria. Section 17.03(3), Zoning Administrator Action, states that the Zoning Administrator shall recommend approval only for land split requests that fully comply with the listed standards. A written record of the Zoning Administrator's findings must be submitted to the City Council for consideration.

- a) The proposed lot as divided or as joined with an adjacent parcel constitutes a lot conforming with the requirements of the zoning district in which it is located.

Width: 73.96'

Required Width: 66'

Lot Area: 9767 SF

Required Lot Area: 7920 SF

Met, the proposed lot meet the minimum width, lot size.

b) The remaining property after the division has occurred constitutes a lot(s) conforming with the requirements of the zoning district in which it is located either in itself or when joined with adjacent property.

Width: 140.05'

Required Width: 66'

Lot Area: 16,616 SF

Required Lot Area: 7920 SF

Lot Coverage: 80 SF (Covered Porch) + 1138 SF (SFH) + 779 SF (Detached garage) + 182.04SF (Covered Porch) + 30.24 SF shed / 16616 SF = 13.3%

Required Lot Coverage: 35%

Met, the proposed lot meet the minimum width, lot size, lot coverage, and setbacks.

c) A parcel is not being divided into more divisions than permitted by the Land Division Act, P.A. 288 of 1967, as amended, and all the requirements of the Land Division Act are met (see especially Sections 108 and 109 of the Land Division Act).

Met.

d) The division does not involve an outlot intended for a future street access or is otherwise required to further subdivide adjacent property.

Met.

e) All lots resulting from the proposed division that are either occupied by a residential building or are intended for residential, commercial, industrial or other development building sites are to be at least the minimum width, area, square footage, and depth of lots in the district in which the land is located, unless the lots are not to be served by public sanitary sewer and public water service in which case they shall be of a size sufficient to receive a permit for a septic system from the County Health Department. Any lot created after the effective date of this Ordinance shall have a lot width-to-depth ratio not greater than 1 :3, unless along the Kalamazoo River.

Remainder Parcel

Width-to-Depth Ratio: 66' (depth) ÷ 140.1' (width) = 1 (width) : 0.47 (depth)

Required Ratio: Maximum 1:3

Resultant Parcel

Width-to-Depth Ratio: $165.01' \text{ (depth)} \div 140.05' \text{ (width)} = 1 \text{ (width)} : 1.18 \text{ (depth)}$

Required Ratio: Maximum 1:3

Met.

f) All newly created lots shall have a buildable area and access to a public or approved private road. The buildable area of a lot shall be a contiguous area of land sufficient in size to erect a principal structure meeting the requirements of this Ordinance, excluding land subject to flooding, poor drainage, slopes greater than twelve (12) percent, rock outcrops, protected sand dunes, regulated wetlands, and/or land encumbered by easements that together or individually would prevent the use of the land for a permitted purpose under existing local, county, state or federal regulations.

Met.

g) The creation of flag lots is not permitted.

Met.

RECOMMENDATION. The City Council will consider the request at its September 15th, 2025 meeting. At that time, Council should carefully review any public comments, new information submitted by the applicant, and the analysis provided in this report. Staff is recommending approval of the request to split the property. A resolution and a suggested motion are provided below.

SUGGESTED MOTION

I move to adopt Resolution 24-2025, approving the lot split for parcel #03-59-250-003-00, located at 148 S. Union Street.

Please feel free to reach out with any questions.



Exhibit A

Item 8E.

Land Division / Consolidation Permit Application

For Lot Splits, Line Adjustments, and Consolidations
Application Fee \$250



The Village of Friendliness—Since 1870

Submission of this Land Division / Consolidation Application for review shall be accompanied by the City of Douglas Zoning Review Application and may require Declaration of Lot Consolidation; to conform with the Michigan Land Division Act PA 288 of 1967, Village of Douglas Subdivision Ordinance No. 118, as well as, Article 17 of the City of Douglas Zoning Ordinance.

Property Information: ☒ Lot Split ☐ Line Adjustment ☐ Consolidation ☐ Other

Address or Location: 148 S. Union St

Parcel Number: 59-250-003-00 Property Size: 0.550

Legal Property Description: Please see attached Zoning District: R-3 NBHD CONSER

Size and Legal Dimensions of Proposed lot(s) to Be Created: Please see attached

If transfer of division rights are proposed in the land transfer, please provide the detailed information about the terms and availability of the proposed division.

Property Owner Information

Name: Peter C. Mark

Phone Number: [REDACTED] Email Address: [REDACTED]

Mailing Address / PO Box [REDACTED] City: Douglas State: MI Zip: 49506

Application Requirements

- ☐ Copy of Recorded Plat or Other Official Maps
- ☐ Affidavit Signed by Applicant with Purpose and Utilities Existing/Proposed
- ☒ Scaled Drawing Illustrating Proposed Land Division
- ☐ Proof That All Standards of the Land Division Act and the City Ordinance Has Been Met
- ☐ History and Specification of Any Previous Land Division

☒ **Yes, I have read the City of Douglas Zoning Ordinance Article 17 Land Division Regulations**

Item 8E.

I hereby grant permission for City Administration, members of the Douglas City Council, Planning Commission, and/or Board of Appeals to enter the above described property (or as described in the attached) for the purpose of gathering information related to this application/request/proposal.

I hereby attest that all due and payable taxes or installments of special assessments pertaining to the land proposed to be divided are paid in full.

[Redacted Signature]

Signature of Owner

12-15-2025
Date

FOR INTERNAL USE ONLY

CITY OF DOUGLAS ZONING REVIEW

Approved ☐ Conditional Approval ☐ Denied ☐ Permit Number _____

Rationale _____

Fee Paid ☐ Application Requirements Met ☐

Plans reviewed by Planning Commission on: _____ Approved on: _____ (Attach Minutes)

Plans reviewed by City Council on: _____ Approved on: _____ (Attach Minutes)

Signature of Planning & Zoning Administrator

Date

PLANNING

148 S UNION ST DOUGLAS, MI 49406 (Property Address)

Parcel Number: 59-250-003-00



Item 1 of 2

1 Image / 1 Sketch

Property Owner: MARK PETER C TRUST

Summary Information

> Residential Building Summary

- Year Built: 1867
- Full Baths: 3
- Sq. Feet: 2,845
- Bedrooms: 4
- Half Baths: 0
- Acres: 0.550

> Assessed Value: \$497,600 | Taxable Value: \$226,854

> Property Tax information found

Owner and Taxpayer Information

Owner

MARK PETER C TRUST
PO BOX 78
DOUGLAS, MI 49406

Taxpayer

SEE OWNER INFORMATION

General Information for Tax Year 2025

Property Class	401 RESIDENTIAL-IMPROVED	Unit	59 DOUGLAS CITY
School District	SAUGATUCK PUBLIC SCHOOLS	Assessed Value	\$497,600
MAP #	227 SOLAR EX CER	Taxable Value	\$226,854
ACTION	0	State Equalized Value	\$497,600
USER ALPHA 1	Not Available	Date of Last Name Change	09/23/2021
USER ALPHA 3	Not Available	Notes	Not Available
Historical District	Not Available	Census Block Group	Not Available
ADDRESS CHANGE	Not Available	Exemption	No Data to Display

Principal Residence Exemption Information

Homestead Date 06/19/2020

Principal Residence Exemption	June 1st	Final
2025	100.0000 %	100.0000 %

Previous Year Information

Year	MBOR Assessed	Final SEV	Final Taxable
2024	\$457,400	\$457,400	\$220,033
2023	\$381,400	\$381,400	\$209,556
2022	\$302,700	\$302,700	\$199,578

Land Information

Zoning Code	R-3 NBHD CONSER	Total Acres	0.550
Land Value	\$240,400	Land Improvements	\$31,275
Renaissance Zone	No	Renaissance Zone Expiration Date	No Data to Display
ECF Neighborhood	DOUGLAS CENTRAL EAST	Mortgage Code	No Data to Display
Lot Dimensions/Comments	IRREG	Neighborhood Enterprise Zone	No

Lot(s)	Frontage	Depth
Lot 1	Not Available	Not Available
Lot 2	Not Available	Not Available
Lot 3	Not Available	Not Available
Total Frontage: 0.00 ft		Average Depth: 0.00 ft

Legal Description

LOTS 3, 4, & 5 INC. FINLAY'S ADDITION ALSO COM AT CTR OF SEC TH S 982.11' TH CONT S 8' TH W 157.29' TH S 66.15' TH W 73.72' TH N 74.17' TH E 231.11' TO POB SEC 16 T3N R16W (09).

Date of Last Split/Combine	12/31/2008	Number of Splits Left	0
Date Form Filed	No Data to Display	Unallocated Div.s of Parent	0
Date Created	12/31/2008	Unallocated Div.s Transferred	0
Acreage of Parent	0.00	Rights Were Transferred	Not Available
Split Number	0	Courtesy Split	Not Available
Parent Parcel	No Data to Display		

Sale History

Sale Date	Sale Price	Instrument	Grantor	Grantee	Terms of Sale	Liber/Page
09/25/2008	\$0.00	WD	MARK PETER C	MARK PETER C TRUST	14-INTO/OUT OF TRUST	3265/768
07/03/2008	\$50,000.00	WD	ARNOLDI HELEN	MARK PETER C	03-ARM'S LENGTH	3252/535
05/23/2003	\$0.00	QC	MARK PETER & CARRIER DWAYNE	MARK PETER C	21-NOT USED/OTHER	2496/406
11/22/2002	\$0.00	QC	MARK PETER C	MARK PETER & CARRIER DWAYNE	21-NOT USED/OTHER	2357/806
12/14/2001	\$195,000.00	WD	BARNES JOHN & ANNA E	MARK PETER C	03-ARM'S LENGTH	2171/404

Building Information - 2845 sq ft 2.5 STORY (Residential)

General

Floor Area	2,845 sq ft	Estimated TCV	Not Available
Garage Area	768 sq ft	Basement Area	0 sq ft
Foundation Size	1,138 sq ft		
Year Built	1867	Year Remodeled	1949
Occupancy	Single Family	Class	B
Effective Age	31 yrs	Tri-Level	No
Percent Complete	100%	Heat	Forced Heat & Cool
AC w/Separate Ducts	No	Wood Stove Add-on	No
Basement Rooms	0	Water	Water Well
1st Floor Rooms	0	Sewer	Septic
2nd Floor Rooms	0	Style	2.5 STORY
Bedrooms	4		

Area Detail - Basic Building Areas

Height	Foundation	Exterior	Area	Heated
2.5 Story	Crawl Space	Siding	1,138 sq ft	2.5 Story

Basement Finish

Recreation	0 sq ft	Recreation % Good	0%
Living Area	0 sq ft	Living Area % Good	0%
Walk Out Doors	0	No Concrete Floor Area	0 sq ft

Plumbing Information

3 Fixture Bath 3

Built-In Information

Appliance Allow. 1

Fireplace Information

Interior 1 Story	1	Prefab 1 Story	2
-------------------------	---	-----------------------	---

Garage Information

Area	768 sq ft	Exterior	Siding
Foundation	42 Inch	Common Wall	Detached
Year Built	1985	Finished	No
Auto Doors	1	Mech Doors	1

Porch Information

CGEP (1 Story)	196 sq ft	Foundation	Standard
CCP (1 Story)	154 sq ft	Foundation	Standard

CGEP (1 Story)	80 sq ft	Foundation	Standard
-----------------------	----------	-------------------	----------

Item 8E.

Deck Information

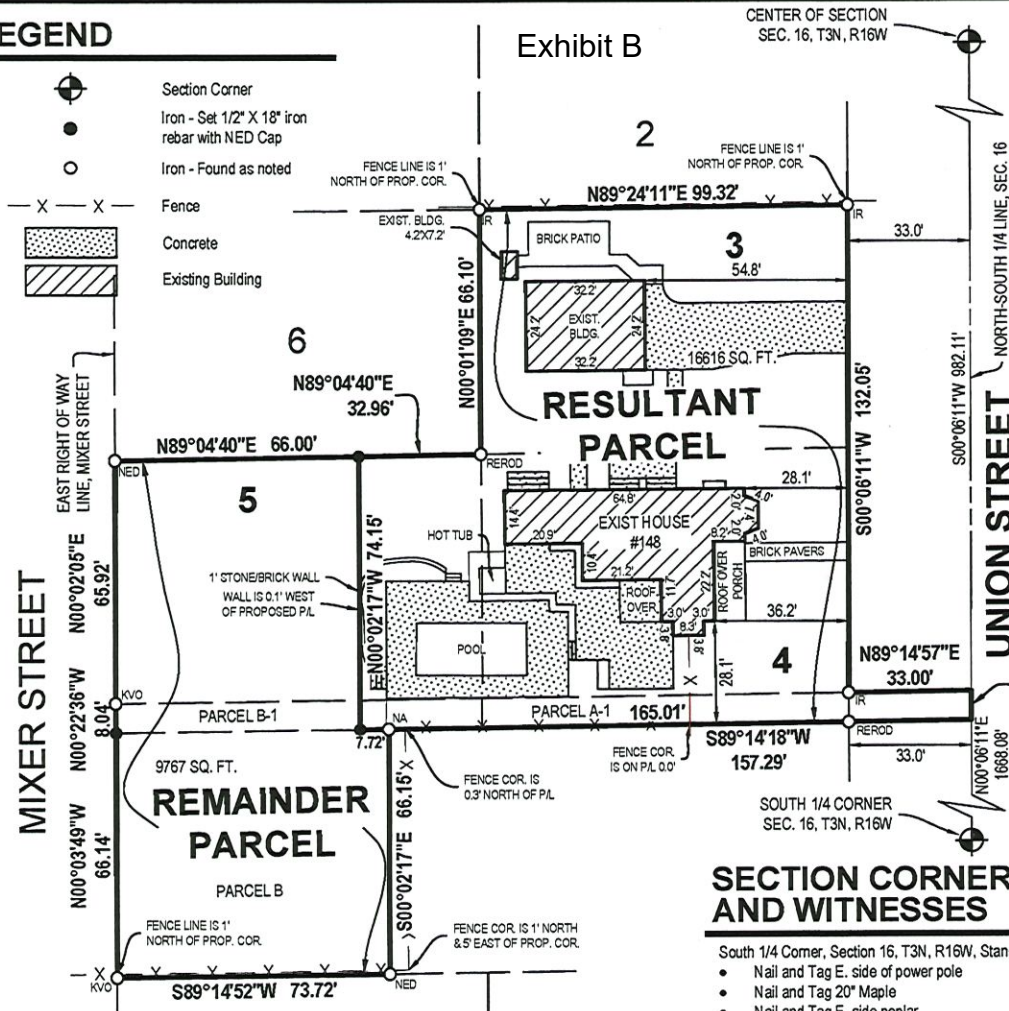
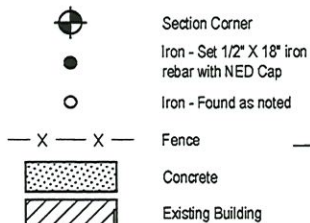
Treated Wood	154 sq ft
Treated Wood	80 sq ft

****Disclaimer:** BS&A Software provides BS&A Online as a way for municipalities to display information online and is not responsible for the content or accuracy of the data herein. This data is provided for reference only and WITHOUT WARRANTY of any kind, expressed or inferred. Please contact your local municipality if you believe there are errors in the data.

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04

LEGEND



SECTION CORNERS AND WITNESSES

- South 1/4 Corner, Section 16, T3N, R16W, Standard Allegan County Iron with Cap
- Nail and Tag E. side of power pole N60°W 44.93'
 - Nail and Tag 20" Maple S50°E 46.55'
 - Nail and Tag E. side poplar S35°E 31.83'

- Center, Section 16, T3N, R16W, Capped roerod in mon box
- Mag nail in W. side power pole S30°W 38.88'
 - Nag nail in E. side of power pole S25°E 44.10'
 - SW corner brick bld. (Post Office) N40°E 46.69'
 - SE corner stone foundation to bld. N40°W 61.25'

DESCRIPTION

Resultant

Part of the Southwest 1/4 of Section 16, Town 3 North, Range 16 West, City of Douglas, Allegan County, Michigan, and Part of Lots 3, 4, and 5, inclusive, Finlays addition to the Village of Douglas, according to the recorded plat thereof, as recorded in Liber 2 of Plats, page 17 described as: Commencing at the South 1/4 corner of said Section; thence N00°06'11"E 1668.08 feet along the North-South 1/4 line of said Section to the Point of Beginning; thence S89°14'18"W 165.01 feet along the South line of said plat; thence N00°02'17"W 74.15 feet; thence N89°04'40"E 32.96 feet along the North line of said Lot 5; thence N00°01'09"E 66.10 feet along the West line of said Lot 3; thence N89°24'11"E 99.32 feet along the North line of said Lot 3; thence S00°06'11"W 132.05 feet along the East line of said Lots 3 & 4; thence N89°14'57"E 33.00 feet; thence S00°06'11"W 8.00 feet along said North-South 1/4 line to the Point of Beginning. Contains 16616 square feet. Subject to easements, restrictions and rights-of-way of record.

Remainder

Part of the Southwest 1/4 of Section 16, Town 3 North, Range 16 West, City of Douglas, Allegan County, Michigan, and Part of Lot 5, Finlays addition to the Village of Douglas, according to the recorded plat thereof, as recorded in Liber 2 of Plats, page 17 described as: Commencing at the South 1/4 corner of said Section; thence N00°06'11"E 1668.08 feet along the North-South 1/4 line of said Section; thence S89°14'18"W 157.29 feet along the South line of said Plat to the Point of Beginning; thence S00°02'17"E 66.15 feet; thence S89°14'52"W 73.72 feet; thence N00°03'49"W 66.14 feet; thence N00°22'36"W 8.04 feet; thence N00°02'05"E 65.92 feet, the previous 3 calls being along the East Right of Way line of Mixer Street; thence N89°04'40"E 66.00 feet; thence S00°02'17"E 74.15 feet; thence N89°14'18"E 7.72 feet to the Point of Beginning. Contains 9767 square feet. Subject to easements, restrictions and rights-of-way of record.

This survey was made from the legal description shown above. The description should be compared with the Abstract of Title or Title Policy for accuracy, easements and exceptions.

SURVEYOR'S CERTIFICATE:

I certify that the requirements for 1970 PA 132, MCL 54.213 have been met. The relative positional precision of the corners identified for this survey and shown on the map are within the limits accepted by the practice of professional surveying.

By:

Scott A. Hendges

Scott A. Hendges Licensed Professional Surveyor No. 4001047953

Scott
A
Hendges

License No.
4001047953

SCALE: 1" = 40'

0'

20'

40'

NORTH

Peter Mark
1540 North Lakeshore Dr 6S
Chicago, IL 60610

148 S Union St

DRAWN BY: DS DATE: 6-10-2025
REV. BY: DS REV. DATE: 6/24/2025
REV.: BOUNDARY STAKED

PRJ #: 25200682DSC.1

1 OF 1

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Holland, MI 49423
Ann Arbor, Chicago, Columbus,
Grand Rapids, Indianapolis



COUNTY OF ALLEGAN

Sally L Brooks, Treasurer

Allegan County Building
113 Chestnut Street, Allegan, MI 49010
Phone: 269-673-0260
Email: treasurer@allegancounty.org

Land Division Tax Payment Certification Form

Date: 8-27-2025

Name: Peter Mark

Phone: [REDACTED]

Owner Address: 148 Union St.

Owner City, State, Zip: Douglas MI 49406

Property Address: _____

Property City, State, Zip: _____

Parcel ID Number: 59-250-003-00

59-250-003-00

Attach a legal description of the parcel to be divided.

TREASURER'S OFFICE

☐ CERTIFICATION DENIED

Date: _____

By: _____

The Allegan County Treasurer's Office has found delinquent taxes on the parcel listed above and cannot issue a certification of tax payment. Delinquent Taxes Owed: _____, as of today's date.

☒ CERTIFICATION APPROVED

Date: 8-28-25

By: Christina M. Andrews

DRAIN OFFICE

☐ CERTIFICATION DENIED

Date: _____

By: _____

The Allegan County Drain Office has found unpaid special assessments on the parcel listed above and cannot issue a certification of tax payment. Special Assessment Owed: 0, as of today's date.

☒ CERTIFICATION APPROVED

Date: 8-28-25

By: Heather Knight

Pursuant to House Bill 4055, MCL 560.109 (1) (i), effective 9/16/2019, the Allegan County Treasurer's Office certifies that all property taxes and special assessments due on the above parcel subject to the proposed division for the five years preceding the date of the application have been paid. *The current year tax is not available for examination by the County Treasurer. Contact your City, Village or Township Treasurer for current taxes and special assessments.* 2025 TAX YEAR WILL STILL BE BILLED AT THE ABOVE PARCEL NUMBER.

This form must be accompanied by an official receipt from Allegan County Treasurer for the \$5.00 fee.

S | June 29, 2022

AllPaid

allpaid

7820 Innovation Boulevard Suite 250
Indianapolis, IN 46278
24hr. Customer Service #: 888-604-7888

Foia, Misc Fees Payment Confirmation (

PLC: Allegan County Treasurer
7610 113 Chestnut Street
P. O. Box 259
Allegan, Michigan 49010
For: Foia, Misc Fees

Date: 08/28/2025 08:40 EDT**TRANSACTION INFORMATION**

Name: Peter Mark
Description Of Service: Tax Cert On Parcel Split
Full Address:

Transaction Reference #:**Transaction Date/Time:**

08/28/2025 08:40 EDT

BILLING INFORMATION

Name: Peter Mark
Address: 148 Union
City, State Zip: Douglas, Mi 49406

PAYMENT INFORMATION

Approval #:	
Payment Amount:	\$5.00
Service Fee:	\$1.50
Total Amount:	\$6.50

The service fee is not refundable.**ATTENTION CARDHOLDER****If you have questions about the processing of your payment, please call AllPaid at 888-604-7888.****Thank you for using AllPaid**



ALLEGAN COUNTY
113 CHESTNUT STREET
ALLEGAN, MI 49010-0259

Item 8E.

OFFICIAL RECEIPT

		Receipt Number	362489
Deposit number	Receipt date		08/28/2025
Payee name	Check number		
Receipt desc	Check date		
Description	Account	Amount	
TAX CERTIFICATIONS			
	R 101-253.000-615.010	5.00	
		Receipt amount	5.00
		Check amount	0.00
		Cash amount	0.00
		Credit amount	5.00
		Change tendered	0.00

Doc Group: **candress**

Signature

Jelly L Brooks

**CITY OF THE VILLAGE OF DOUGLAS COUNTY
OF ALLEGAN
STATE OF MICHIGAN**

RESOLUTION NO. 24-2025

**RESOLUTION APPROVING LOT SPLIT
PPN: 03-59-250-003-00, 148 S. Union St, Douglas Michigan**

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 15th day of September, 2025, at 6:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, Article 17 of the Zoning Ordinance of the City of the Village of Douglas (“Douglas”) regulates the division and combination of platted lots and unplatted land; and

WHEREAS, the City has received a Land Division Application (Exhibit “A”) from Peter C. Mark (“Applicant”) for the division of Parcel No. 03-59-250-003-00, located at 148 S. Union Street, Douglas, Michigan, and an official survey of the proposed division has been submitted and is attached hereto as Exhibit “B”; and

WHEREAS, the proposed land division shall not result in any lot with a width-to-depth ratio greater than 1:3, in accordance with Article 17; and

WHEREAS, the proposed division will result in two conforming lots that meet the dimensional requirements of the R-3 Residential Zoning District; and

WHEREAS, the newly created lot has direct access to a public street and is not classified as a flag lot; and

WHEREAS, approval of the land division is contingent upon final approval by the City Council; and

WHEREAS, both resulting lots may be developed with residential structures in accordance with Section 3.11, Table of Land Uses, and all other applicable provisions of the City of the Village of Douglas Zoning Ordinance.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Council of the City of Douglas approves the lot split of 148 S. Union St (PPN: 03-59-250-003-00) in Douglas, Michigan; for the creation of PPNs _____,
_____.
2. The split is effective upon approval by Council, and shall be recorded by the Applicant with copy provided to the City within 120 days of certification of this resolution; and
3. That any resolutions in conflict with this Resolution are deemed rescinded and revoked by the adoption of this Resolution.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 15th day of September, 2025.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Cathy North, Mayor

BY: _____
Laura Kasper , City Clerk

CERTIFICATION

I, Laura Kasper, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held September 15th 2025 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Laura Kasper, City Clerk

PERIOD ENDING 08/31/2025

Item 9B.

		2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE		YTD BALANCE
GL NUMBER	DESCRIPTION	AMENDED BUDGET	08/31/2025 NORM (ABNORM)	MONTH 08/31/25 INCR (DECR)	BALANCE NORM (ABNORM)	% BDGT USED	08/31/2024 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-402.000	CURRENT REAL PROPERTY TAX	3,372,920.00	590,967.87	180,865.66	2,781,952.13	17.52	538,014.44
101-000.000-414.000	ALLOWANCE FOR REFUNDS (BOR, MTT)	0.00	(71.73)	(71.73)	71.73	100.00	0.00
101-000.000-434.000	MOBILE HOME TAX	500.00	46.00	46.00	454.00	9.20	92.00
101-000.000-445.000	INTEREST & PENALTIES: DELQ TAX	5,000.00	0.00	0.00	5,000.00	0.00	0.00
101-000.000-447.000	TAX COLLECTION FEES	115,000.00	17,442.71	5,124.20	97,557.29	15.17	15,611.39
101-000.000-453.000	SPECIAL ASSESSMENT REVENUE	6,090.00	0.00	0.00	6,090.00	0.00	0.00
101-000.000-474.000	INTEREST ON SPECIAL ASSESSMENTS	900.00	0.00	0.00	900.00	0.00	0.00
101-000.000-476.000	BUSINESS LICENSE FEES	11,000.00	0.00	0.00	11,000.00	0.00	0.00
101-000.000-477.000	FRANCHISE FEES	17,000.00	0.00	3,523.73	17,000.00	0.00	0.00
101-000.000-528.000	OTHER FEDERAL GRANTS	0.00	760.00	0.00	(760.00)	100.00	0.00
101-000.000-543.001	LAW ENFORCEMENT TRAINING	1,000.00	0.00	0.00	1,000.00	0.00	0.00
101-000.000-543.100	STATE REVENUE: LIQUOR LICENSE	5,000.00	6,470.20	6,470.20	(1,470.20)	129.40	4,712.40
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	45,000.00	0.00	0.00	45,000.00	0.00	2,758.10
101-000.000-573.001	METRO ACT	7,000.00	500.00	500.00	6,500.00	7.14	0.00
101-000.000-574.000	STATE REVENUE: SALES TAX	158,180.00	(26,580.00)	0.00	184,760.00	(16.80)	(25,321.00)
101-000.000-603.000	POLICE ADMINISTRATION FEE	300.00	35.00	35.00	265.00	11.67	86.36
101-000.000-626.001	ROAD CUT FEES	1,500.00	1,275.00	550.00	225.00	85.00	500.00
101-000.000-627.000	BUILDING FEES	65,000.00	8,163.25	2,187.00	56,836.75	12.56	9,699.00
101-000.000-627.001	RENTAL INSPECTION FEE	25,000.00	2,200.00	1,475.00	22,800.00	8.80	1,400.00
101-000.000-628.000	PLANNING & ZONING FEES	14,000.00	8,231.45	6,185.00	5,768.55	58.80	2,650.00
101-000.000-651.000	LAUNCH FEES	7,250.00	5,017.80	2,200.03	2,232.20	69.21	5,748.44
101-000.000-657.000	ORDINANCE FINES - POLICE	9,500.00	4,264.23	2,050.63	5,235.77	44.89	2,797.35
101-000.000-665.000	INTEREST INCOME	80,000.00	2,787.71	0.00	77,212.29	3.48	30,862.45
101-000.000-667.000	RENT	45,000.00	0.00	0.00	45,000.00	0.00	2,400.00
101-000.000-674.000	DONATIONS	1,500.00	0.00	0.00	1,500.00	0.00	(20.00)
101-000.000-675.000	OTHER REVENUE	21,000.00	1,969.80	1,063.80	19,030.20	9.38	300.00
101-000.000-675.001	REIMBURSEMENTS LOCAL GOV	3,000.00	3,685.00	6,140.26	(685.00)	122.83	0.00
101-000.000-675.003	REIMBURSE FROM DDA FOR ADMIN	9,000.00	0.00	0.00	9,000.00	0.00	0.00
101-000.000-698.000	INSURANCE REIMBURSEMENTS	5,000.00	0.00	0.00	5,000.00	0.00	0.00
101-000.000-699.213	TRANSFER IN SCHULTZ PARK LAUNCH	6,000.00	1,000.00	500.00	5,000.00	16.67	0.00
Total Dept 000.000		4,037,640.00	628,164.29	218,844.78	3,409,475.71	15.56	592,290.93
TOTAL REVENUES		4,037,640.00	628,164.29	218,844.78	3,409,475.71	15.56	592,290.93
Expenditures							
Dept 101.000 - LEGISLATIVE							
101-101.000-703.000	WAGES	9,000.00	0.00	0.00	9,000.00	0.00	0.00
101-101.000-718.000	TRAINING FUNDS	4,500.00	1,300.00	1,300.00	3,200.00	28.89	0.00
101-101.000-718.002	MISC TRAVEL EXPENSES-TRAINING	4,000.00	0.00	0.00	4,000.00	0.00	0.00
101-101.000-722.000	WORKERS COMPENSATION	160.00	39.22	0.00	120.78	24.51	8.23
101-101.000-740.000	SUPPLIES	400.00	0.00	0.00	400.00	0.00	0.00
101-101.000-851.000	TELEPHONE	0.00	0.00	0.00	0.00	0.00	44.86
101-101.000-900.000	PRINTING & PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00	0.00
101-101.000-908.000	DUES/FEES/PUBLICATIONS	1,050.00	1,152.00	110.00	(102.00)	109.71	1,011.00
101-101.000-958.000	MISCELLANEOUS	1,000.00	33.98	33.98	966.02	3.40	88.90
Total Dept 101.000 - LEGISLATIVE		21,110.00	2,525.20	1,443.98	18,584.80	11.96	1,152.99
Dept 172.000 - MANAGER							
101-172.000-702.000	SALARIES	138,850.00	16,743.56	10,170.03	122,106.44	12.06	17,500.00
101-172.000-719.000	INSURANCE BENEFITS	16,000.00	2,186.53	1,131.01	13,813.47	13.67	1,900.00
101-172.000-720.000	PAYROLL TAXES	9,790.00	1,269.87	771.45	8,520.13	12.97	1,334.76

PERIOD ENDING 08/31/2025

Item 9B.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	08/31/2025 NORM (ABNORM)	MONTH 08/31/25 INCR (DECR)	BALANCE NORM (ABNORM)		08/31/2024 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
101-172.000-721.000	MERS BENEFITS	16,000.00	1,152.29	368.47	14,847.71	7.20	2,082.00
101-172.000-721.001	457 CONTRIBUTION	11,800.00	1,496.55	911.16	10,303.45	12.68	1,533.65
101-172.000-722.000	WORKERS COMPENSATION	2,500.00	619.85	0.00	1,880.15	24.79	45.71
101-172.000-740.000	SUPPLIES	500.00	500.00	500.00	0.00	100.00	46.49
101-172.000-813.000	MEETINGS	500.00	500.00	500.00	0.00	100.00	0.00
101-172.000-851.000	TELEPHONE	650.00	44.51	44.51	605.49	6.85	44.86
101-172.000-900.000	PRINTING & PUBLISHING	100.00	0.00	0.00	100.00	0.00	0.00
Total Dept 172.000 - MANAGER		196,690.00	24,513.16	14,396.63	172,176.84	12.46	24,627.49
Dept 215.000 - CLERK							
101-215.000-702.000	SALARIES	127,260.00	15,238.60	9,663.45	112,021.40	11.97	24,716.82
101-215.000-718.000	TRAINING FUNDS	2,500.00	50.00	50.00	2,450.00	2.00	50.00
101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING	750.00	0.00	0.00	750.00	0.00	15.25
101-215.000-719.000	INSURANCE BENEFITS	31,000.00	3,419.63	2,257.69	27,580.37	11.03	2,892.49
101-215.000-720.000	PAYROLL TAXES	9,580.00	1,283.39	817.80	8,296.61	13.40	2,111.56
101-215.000-721.000	MERS BENEFITS	19,400.00	2,926.42	1,827.02	16,473.58	15.08	4,253.46
101-215.000-722.000	WORKERS COMPENSATION	2,175.00	543.20	0.00	1,631.80	24.97	76.57
101-215.000-740.000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	459.65
101-215.000-802.000	CONTRACTUAL	0.00	1,007.47	805.73	(1,007.47)	100.00	5,986.35
101-215.000-802.009	CONTRACTUAL FINANCIAL CONSULT	0.00	0.00	0.00	0.00	0.00	12,401.25
101-215.000-851.000	TELEPHONE	700.00	104.51	74.51	595.49	14.93	104.86
101-215.000-861.000	MILEAGE REIMBURSEMENT	500.00	49.00	49.00	451.00	9.80	17.42
101-215.000-900.000	PRINTING & PUBLISHING	1,000.00	0.00	0.00	1,000.00	0.00	63.00
101-215.000-901.000	POSTAGE	1,000.00	600.00	0.00	400.00	60.00	568.52
101-215.000-908.000	DUES/FEES/PUBLICATIONS	1,100.00	0.00	0.00	1,100.00	0.00	0.00
Total Dept 215.000 - CLERK		196,965.00	25,222.22	15,545.20	171,742.78	12.81	53,717.20
Dept 223.000 - AUDITOR							
101-223.000-802.000	CONTRACTUAL	10,100.00	0.00	0.00	10,100.00	0.00	0.00
Total Dept 223.000 - AUDITOR		10,100.00	0.00	0.00	10,100.00	0.00	0.00
Dept 253.000 - TREASURER							
101-253.000-702.000	SALARIES	76,250.00	9,633.48	5,865.38	66,616.52	12.63	0.00
101-253.000-718.000	TRAINING FUNDS	2,500.00	0.00	0.00	2,500.00	0.00	0.00
101-253.000-718.002	MISC TRAVEL EXPENSES-TRAINING	750.00	0.00	0.00	750.00	0.00	0.00
101-253.000-719.000	INSURANCE BENEFITS	2,500.00	1,653.14	1,183.27	846.86	66.13	0.00
101-253.000-720.000	PAYROLL TAXES	6,150.00	835.63	525.20	5,314.37	13.59	0.00
101-253.000-721.000	MERS BENEFITS	14,800.00	2,666.43	1,675.84	12,133.57	18.02	0.00
101-253.000-722.000	WORKERS COMPENSATION	1,350.00	0.00	0.00	1,350.00	0.00	0.00
101-253.000-802.000	CONTRACTUAL	2,500.00	0.00	0.00	2,500.00	0.00	0.00
101-253.000-802.009	CONTRACTUAL FINANCIAL CONSULT	70,000.00	3,010.25	3,010.25	66,989.75	4.30	0.00
101-253.000-851.000	TELEPHONE	480.00	80.00	40.00	400.00	16.67	0.00
101-253.000-861.000	MILEAGE REIMBURSEMENT	250.00	0.00	0.00	250.00	0.00	0.00
101-253.000-900.000	PRINTING & PUBLISHING	2,500.00	680.00	0.00	1,820.00	27.20	0.00
101-253.000-901.000	POSTAGE	2,500.00	45.05	0.00	2,454.95	1.80	0.00
101-253.000-908.000	DUES/FEES/PUBLICATIONS	500.00	0.00	0.00	500.00	0.00	0.00
Total Dept 253.000 - TREASURER		183,030.00	18,603.98	12,299.94	164,426.02	10.16	48

PERIOD ENDING 08/31/2025

Item 9B.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT	YTD BALANCE
		AMENDED BUDGET	08/31/2025	MONTH 08/31/25	BALANCE	USED	08/31/2024
			NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)		NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
Dept 257.000 - ASSESSING							
101-257.000-703.000	WAGES	40,000.00	6,856.39	3,333.33	33,143.61	17.14	7,618.04
101-257.000-718.002	MISC TRAVEL EXPENSES-TRAINING	100.00	0.00	0.00	100.00	0.00	0.00
101-257.000-720.000	PAYROLL TAXES	0.00	14.52	0.00	(14.52)	100.00	582.78
101-257.000-722.000	WORKERS COMPENSATION	0.00	336.61	0.00	(336.61)	100.00	38.86
101-257.000-740.000	SUPPLIES	250.00	0.00	0.00	250.00	0.00	0.00
101-257.000-802.000	CONTRACTUAL	2,350.00	553.00	293.00	1,797.00	23.53	260.00
101-257.000-807.000	BOARD OF REVIEW	750.00	0.00	0.00	750.00	0.00	0.00
101-257.000-813.000	MEETINGS	100.00	0.00	0.00	100.00	0.00	0.00
101-257.000-900.000	PRINTING & PUBLISHING	900.00	0.00	0.00	900.00	0.00	0.00
101-257.000-901.000	POSTAGE	800.00	0.00	0.00	800.00	0.00	0.00
101-257.000-979.000	CAPITAL OUTLAY	2,400.00	602.50	602.50	1,797.50	25.10	0.00
Total Dept 257.000 - ASSESSING		47,650.00	8,363.02	4,228.83	39,286.98	17.55	8,499.68
Dept 262.000 - ELECTION							
101-262.000-703.000	WAGES	7,000.00	0.00	0.00	7,000.00	0.00	3,847.50
101-262.000-718.000	TRAINING FUNDS	500.00	0.00	0.00	500.00	0.00	0.00
101-262.000-718.002	MISC TRAVEL EXPENSES-TRAINING	250.00	0.00	0.00	250.00	0.00	0.00
101-262.000-720.000	PAYROLL TAXES	350.00	0.00	0.00	350.00	0.00	0.00
101-262.000-740.000	SUPPLIES	4,500.00	0.00	0.00	4,500.00	0.00	355.10
101-262.000-900.000	PRINTING & PUBLISHING	500.00	0.00	0.00	500.00	0.00	12.50
101-262.000-901.000	POSTAGE	4,500.00	0.00	0.00	4,500.00	0.00	0.00
101-262.000-930.000	REPAIRS & MAINTENANCE: GENERAL	650.00	0.00	0.00	650.00	0.00	0.00
Total Dept 262.000 - ELECTION		18,250.00	0.00	0.00	18,250.00	0.00	4,215.10
Dept 265.000 - BUILDING & GROUNDS							
101-265.000-703.000	WAGES	60,255.00	10,263.31	6,320.84	49,991.69	17.03	5,991.23
101-265.000-705.000	WAGES - SEASONAL	5,000.00	327.25	227.63	4,672.75	6.55	1,078.48
101-265.000-719.000	INSURANCE BENEFITS	23,400.00	4,367.95	2,246.86	19,032.05	18.67	2,113.69
101-265.000-720.000	PAYROLL TAXES	4,900.00	801.93	496.46	4,098.07	16.37	571.23
101-265.000-721.000	MERS BENEFITS	6,800.00	1,391.77	888.19	5,408.23	20.47	780.43
101-265.000-722.000	WORKERS COMPENSATION	1,050.00	262.56	0.00	787.44	25.01	112.00
101-265.000-740.000	SUPPLIES	15,500.00	2,305.24	1,897.45	13,194.76	14.87	732.89
101-265.000-740.100	OFFICE SUPPLIES	4,000.00	275.94	275.94	3,724.06	6.90	0.00
101-265.000-802.000	CONTRACTUAL	45,500.00	6,756.38	3,604.32	38,743.62	14.85	3,799.41
101-265.000-806.006	WEBSITE	6,000.00	0.00	0.00	6,000.00	0.00	0.00
101-265.000-851.000	TELEPHONE	5,100.00	823.89	411.87	4,276.11	16.15	823.42
101-265.000-922.000	UTILITIES	22,200.00	2,920.04	2,920.04	19,279.96	13.15	2,146.73
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL	25,000.00	36.42	36.42	24,963.58	0.15	385.99
101-265.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	40,000.00	13,821.72	6,396.67	26,178.28	34.55	2,891.17
101-265.000-942.000	LEASE- COPIER	150.00	0.00	0.00	150.00	0.00	113.75
101-265.000-979.000	CAPITAL OUTLAY	3,500.00	3,500.00	3,500.00	0.00	100.00	14,830.81
Total Dept 265.000 - BUILDING & GROUNDS		268,355.00	47,854.40	29,222.69	220,500.60	17.83	36,371.23
Dept 266.000 - ATTORNEY							
101-266.000-801.000	CONTRACTUAL ATTORNEY	85,000.00	2,089.00	114.00	82,911.00	2.46	461.00
Total Dept 266.000 - ATTORNEY		85,000.00	2,089.00	114.00	82,911.00	2.46	4

PERIOD ENDING 08/31/2025

Item 9B.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT	YTD BALANCE
		AMENDED BUDGET	08/31/2025	MONTH 08/31/25	BALANCE		08/31/2024
Fund 101 - GENERAL FUND							
Expenditures							
Dept 301.000 - POLICE							
101-301.000-702.000	SALARIES	105,746.00	12,558.20	7,778.46	93,187.80	11.88	11,655.66
101-301.000-703.000	WAGES	349,810.00	45,025.57	27,498.24	304,784.43	12.87	36,572.56
101-301.000-704.000	WAGES - PARTTIME	14,500.00	4,254.67	2,698.60	10,245.33	29.34	2,690.00
101-301.000-706.000	WAGES - OVERTIME	31,000.00	1,768.42	663.11	29,231.58	5.70	2,736.81
101-301.000-707.000	SICK PAYOUT	5,400.00	0.00	0.00	5,400.00	0.00	0.00
101-301.000-708.000	SPECIAL EVENTS WAGES	4,000.00	1,446.06	561.88	2,553.94	36.15	1,123.94
101-301.000-709.000	WAGES - OFFICE	51,500.00	7,381.15	4,309.76	44,118.85	14.33	7,629.73
101-301.000-718.000	TRAINING FUNDS	3,000.00	0.00	0.00	3,000.00	0.00	0.00
101-301.000-718.001	TRAINING FUNDS ACT 302	2,000.00	0.00	0.00	2,000.00	0.00	0.00
101-301.000-718.002	MISC TRAVEL EXPENSES-TRAINING	500.00	0.00	0.00	500.00	0.00	0.00
101-301.000-719.000	INSURANCE BENEFITS	149,710.00	24,661.25	13,734.38	125,048.75	16.47	17,834.83
101-301.000-720.000	PAYROLL TAXES	43,000.00	5,733.50	3,474.61	37,266.50	13.33	4,852.98
101-301.000-721.000	MERS BENEFITS	80,000.00	12,602.29	7,546.22	67,397.71	15.75	9,367.04
101-301.000-722.000	WORKERS COMPENSATION	8,450.00	2,107.95	0.00	6,342.05	24.95	1,371.45
101-301.000-740.000	SUPPLIES	3,000.00	402.95	402.95	2,597.05	13.43	346.79
101-301.000-750.000	UNIFORMS	9,750.00	531.58	531.58	9,218.42	5.45	663.36
101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTER	17,000.00	0.00	0.00	17,000.00	0.00	1,968.00
101-301.000-802.000	CONTRACTUAL	4,500.00	991.91	745.24	3,508.09	22.04	525.02
101-301.000-851.000	TELEPHONE	10,000.00	1,159.26	578.87	8,840.74	11.59	1,047.15
101-301.000-860.000	GAS & OIL	17,000.00	2,966.80	1,532.53	14,033.20	17.45	3,300.61
101-301.000-908.000	DUES/FEES/PUBLICATIONS	250.00	0.00	0.00	250.00	0.00	0.00
101-301.000-922.000	UTILITIES	6,750.00	616.84	616.84	6,133.16	9.14	477.37
101-301.000-930.000	REPAIRS & MAINTENANCE: GENERAL	1,000.00	255.00	255.00	745.00	25.50	0.00
101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS	25,000.00	468.73	468.73	24,531.27	1.87	224.05
101-301.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	25,000.00	4,166.66	2,083.33	20,833.34	16.67	0.00
101-301.000-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	1,570.00
101-301.000-979.000	CAPITAL OUTLAY	12,000.00	0.00	0.00	12,000.00	0.00	0.00
Total Dept 301.000 - POLICE		979,866.00	129,098.79	75,480.33	850,767.21	13.18	105,957.35
Dept 463.000 - GENERAL STREETS & ROW							
101-463.000-703.000	WAGES	136,800.00	10,232.05	6,192.80	126,567.95	7.48	8,554.83
101-463.000-705.000	WAGES - SEASONAL	5,000.00	539.58	493.00	4,460.42	10.79	2,170.48
101-463.000-708.000	SPECIAL EVENTS WAGES	8,000.00	17.51	17.51	7,982.49	0.22	55.72
101-463.000-718.000	TRAINING FUNDS	4,200.00	0.00	0.00	4,200.00	0.00	0.00
101-463.000-718.002	MISC TRAVEL EXPENSES-TRAINING	1,250.00	0.00	0.00	1,250.00	0.00	0.00
101-463.000-719.000	INSURANCE BENEFITS	38,000.00	4,534.82	2,520.29	33,465.18	11.93	3,090.95
101-463.000-720.000	PAYROLL TAXES	8,500.00	821.30	514.31	7,678.70	9.66	881.43
101-463.000-721.000	MERS BENEFITS	14,300.00	1,396.05	829.97	12,903.95	9.76	1,058.42
101-463.000-722.000	WORKERS COMPENSATION	1,325.00	331.17	0.00	993.83	24.99	660.58
101-463.000-740.000	SUPPLIES	12,500.00	2,200.16	2,018.16	10,299.84	17.60	784.77
101-463.000-740.003	BANNERS	1,000.00	0.00	0.00	1,000.00	0.00	0.00
101-463.000-740.004	BENCHES	1,000.00	0.00	0.00	1,000.00	0.00	0.00
101-463.000-750.000	UNIFORMS	6,000.00	762.80	115.23	5,237.20	12.71	502.96
101-463.000-802.000	CONTRACTUAL	26,500.00	2,988.00	2,113.00	23,512.00	11.28	2,010.00
101-463.000-802.003	CONTRACTUAL- REFUSE	6,000.00	1,346.27	629.42	4,653.73	22.44	1,068.71
101-463.000-802.007	LANDSCAPING SERVICES	4,000.00	0.00	0.00	4,000.00	0.00	0.00
101-463.000-802.010	CONTRACTUAL FORESTRY	27,500.00	1,200.00	0.00	26,300.00	4.36	1,800.00
101-463.000-806.000	CONTRACTUAL ENGINEERING	15,000.00	0.00	0.00	15,000.00	0.00	2,704.70
101-463.000-851.000	TELEPHONE	9,200.00	1,579.06	1,149.62	7,620.94	17.16	810.25
101-463.000-900.000	PRINTING & PUBLISHING	500.00	0.00	0.00	500.00	0.00	0.00
101-463.000-908.000	DUES/FEES/PUBLICATIONS	2,000.00	0.00	0.00	2,000.00	0.00	0.00
101-463.000-922.000	UTILITIES	6,000.00	1,309.19	1,102.56	4,690.81	21.82	600.00
101-463.000-925.000	STREET LIGHTS	25,000.00	2,230.65	2,230.65	22,769.35	8.92	2,500.00

User: CONSULTANT

DB: Douglas

PERIOD ENDING 08/31/2025

Item 9B.

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 08/31/2024 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
101-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	7,500.00	4,257.49	4,197.99	3,242.51	56.77	0.00
101-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	75,000.00	4,687.11	2,516.13	70,312.89	6.25	4,291.56
101-463.000-979.000	CAPITAL OUTLAY	297,500.00	2,883.00	2,883.00	294,617.00	0.97	370.20
101-463.000-979.011	CAPITAL OUTLAY-DRAINS	28,785.00	0.00	0.00	28,785.00	0.00	0.00
Total Dept 463.000 - GENERAL STREETS & ROW		768,360.00	43,316.21	29,523.64	725,043.79	5.64	34,065.26
Dept 701.000 - PLANNING & ZONING							
101-701.000-702.000	SALARIES	83,750.00	10,624.51	6,444.52	73,125.49	12.69	11,367.18
101-701.000-703.000	WAGES	6,000.00	0.00	0.00	6,000.00	0.00	1,922.63
101-701.000-718.000	TRAINING FUNDS	5,500.00	0.00	0.00	5,500.00	0.00	0.00
101-701.000-718.002	MISC TRAVEL EXPENSES-TRAINING	1,250.00	0.00	0.00	1,250.00	0.00	0.00
101-701.000-719.000	INSURANCE BENEFITS	23,000.00	2,084.00	1,012.50	20,916.00	9.06	2,036.36
101-701.000-720.000	PAYROLL TAXES	9,250.00	801.76	486.43	8,448.24	8.67	1,055.17
101-701.000-721.000	MERS BENEFITS	17,300.00	2,361.40	1,435.39	14,938.60	13.65	2,042.22
101-701.000-722.000	WORKERS COMPENSATION	1,790.00	446.59	1,790.00	1,343.41	24.95	54.86
101-701.000-740.000	SUPPLIES	2,000.00	0.00	0.00	2,000.00	0.00	447.99
101-701.000-801.000	CONTRACTUAL ATTORNEY	75,000.00	0.00	0.00	75,000.00	0.00	8,235.00
101-701.000-801.006	CONTRACTUAL ATTORNEY CODE ENFORCEMENT	15,000.00	0.00	0.00	15,000.00	0.00	0.00
101-701.000-802.000	CONTRACTUAL	20,000.00	1,000.00	200.00	19,000.00	5.00	1,775.00
101-701.000-803.000	CONTRACTUAL CONSULTANT	40,195.00	1,950.00	1,950.00	38,245.00	4.85	0.00
101-701.000-804.000	CONTRACTUAL BUILDING INSPECTIO	65,000.00	5,378.62	0.00	59,621.38	8.27	6,596.10
101-701.000-806.000	CONTRACTUAL ENGINEERING	40,000.00	4,483.40	4,483.40	35,516.60	11.21	5,437.50
101-701.000-806.006	WEBSITE	1,000.00	0.00	0.00	1,000.00	0.00	0.00
101-701.000-851.000	TELEPHONE	1,250.00	86.09	86.09	1,163.91	6.89	74.86
101-701.000-861.000	MILEAGE REIMBURSEMENT	1,350.00	0.00	0.00	1,350.00	0.00	113.90
101-701.000-900.000	PRINTING & PUBLISHING	2,000.00	299.29	299.29	1,700.71	14.96	0.00
101-701.000-901.000	POSTAGE	650.00	0.00	0.00	650.00	0.00	0.00
101-701.000-908.000	DUES/FEES/PUBLICATIONS	750.00	0.00	0.00	750.00	0.00	0.00
Total Dept 701.000 - PLANNING & ZONING		412,035.00	29,515.66	16,397.62	382,519.34	7.16	41,158.77
Dept 751.000 - PARKS & RECREATION							
101-751.000-703.000	WAGES	45,000.00	12,036.05	6,842.30	32,963.95	26.75	12,259.03
101-751.000-705.000	WAGES - SEASONAL	9,800.00	2,553.57	1,190.00	7,246.43	26.06	3,765.50
101-751.000-719.000	INSURANCE BENEFITS	18,000.00	4,041.55	2,013.65	13,958.45	22.45	4,320.22
101-751.000-720.000	PAYROLL TAXES	5,250.00	1,156.09	631.31	4,093.91	22.02	1,321.04
101-751.000-721.000	MERS BENEFITS	7,300.00	1,632.58	904.36	5,667.42	22.36	1,564.90
101-751.000-722.000	WORKERS COMPENSATION	930.00	232.25	0.00	697.75	24.97	145.14
101-751.000-740.000	SUPPLIES	13,000.00	2,759.38	1,756.72	10,240.62	21.23	2,658.82
101-751.000-802.000	CONTRACTUAL	18,000.00	2,013.89	1,173.89	15,986.11	11.19	1,248.49
101-751.000-802.007	LANDSCAPING SERVICES	3,750.00	1,522.00	0.00	2,228.00	40.59	761.00
101-751.000-809.000	SAUGATUCK TWP CEMETERY MAINT	9,000.00	0.00	0.00	9,000.00	0.00	0.00
101-751.000-922.000	UTILITIES	19,000.00	3,259.91	3,127.71	15,740.09	17.16	2,277.52
101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL	23,500.00	232.68	163.00	23,267.32	0.99	3,883.89
101-751.000-930.006	UNIONS REPAIRS AND MAINT	2,000.00	485.81	73.98	1,514.19	24.29	0.00
101-751.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	40,000.00	19,742.92	10,360.24	20,257.08	49.36	7,610.09
101-751.000-977.000	EQUIPMENT	5,000.00	3,338.65	875.70	1,661.35	66.77	686.95
101-751.000-979.000	CAPITAL OUTLAY	110,000.00	0.00	0.00	110,000.00	0.00	8,258.79
Total Dept 751.000 - PARKS & RECREATION		329,530.00	55,007.33	29,112.86	274,522.67	16.69	50,7
Dept 802.000 - COMMUNITY PROMOTIONS							

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	08/31/2025 NORM (ABNORM)	MONTH 08/31/25 INCR (DECR)	BALANCE NORM (ABNORM)		08/31/2024 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
101-802.000-802.000	CONTRACTUAL	6,500.00	0.00	0.00	6,500.00	0.00	0.00
101-802.000-958.000	MISCELLANEOUS	22,500.00	0.00	0.00	22,500.00	0.00	0.00
Total Dept 802.000 - COMMUNITY PROMOTIONS		29,000.00	0.00	0.00	29,000.00	0.00	0.00
Dept 850.000 - INSURANCE & BONDS							
101-850.000-814.000	INSURANCE (LIABILITY/AUTO)	65,000.00	57,386.00	0.00	7,614.00	88.29	27,363.50
Total Dept 850.000 - INSURANCE & BONDS		65,000.00	57,386.00	0.00	7,614.00	88.29	27,363.50
Dept 966.000 - TRANSFERS OUT							
101-966.000-995.202	TRANSFER OUT MAJOR ST	40,520.00	6,753.34	3,376.67	33,766.66	16.67	0.00
101-966.000-995.203	TRANSFER OUT LOCAL ST	200,000.00	33,333.34	16,666.67	166,666.66	16.67	0.00
101-966.000-995.243	TRANSFER OUT BROWNFIELD	60,000.00	10,000.00	5,000.00	50,000.00	16.67	0.00
101-966.000-995.450	TRANSFER OUT WATER/SEWER FUND	50,000.00	8,333.34	4,166.67	41,666.66	16.67	0.00
101-966.000-995.594	TRANSFER OUT DOUGLAS MARINA	15,000.00	2,500.00	1,250.00	12,500.00	16.67	0.00
Total Dept 966.000 - TRANSFERS OUT		365,520.00	60,920.02	30,460.01	304,599.98	16.67	0.00
TOTAL EXPENDITURES		3,976,461.00	504,414.99	258,225.73	3,472,046.01	12.69	388,350.95
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		4,037,640.00	628,164.29	218,844.78	3,409,475.71	15.56	592,290.93
TOTAL EXPENDITURES		3,976,461.00	504,414.99	258,225.73	3,472,046.01	12.69	388,350.95
NET OF REVENUES & EXPENDITURES		61,179.00	123,749.30	(39,380.95)	(62,570.30)	202.27	203,939.98

PERIOD ENDING 08/31/2025

Item 9B.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	08/31/2025 NORM (ABNORM)	MONTH 08/31/25 INCR (DECR)	BALANCE NORM (ABNORM)		08/31/2024 NORM (ABNORM)
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000.000							
202-000.000-546.000	STATE GRANT: ACT 51	197,500.00	15,317.63	16,403.03	182,182.37	7.76	0.00
202-000.000-546.001	SNOW REMOVAL	40,000.00	0.00	0.00	40,000.00	0.00	0.00
202-000.000-581.000	GRANTS: HWYS & STREETS(CO.)	90,000.00	0.00	0.00	90,000.00	0.00	0.00
202-000.000-665.000	INTEREST INCOME	5,500.00	62.08	0.00	5,437.92	1.13	2,516.80
202-000.000-699.101	TRANSFER IN - GENERAL FUND	40,520.00	6,753.34	3,376.67	33,766.66	16.67	0.00
Total Dept 000.000		373,520.00	22,133.05	19,779.70	351,386.95	5.93	2,516.80
TOTAL REVENUES		373,520.00	22,133.05	19,779.70	351,386.95	5.93	2,516.80
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
202-463.000-703.000	WAGES	77,500.00	10,451.45	6,529.62	67,048.55	13.49	14,440.29
202-463.000-719.000	INSURANCE BENEFITS	23,730.00	3,229.17	1,546.22	20,500.83	13.61	3,626.99
202-463.000-720.000	PAYROLL TAXES	7,250.00	786.75	491.20	6,463.25	10.85	1,102.65
202-463.000-721.000	MERS BENEFITS	9,400.00	1,571.81	950.67	7,828.19	16.72	1,797.53
202-463.000-722.000	WORKERS COMPENSATION	1,350.00	337.70	0.00	1,012.30	25.01	576.01
202-463.000-740.000	SUPPLIES	3,500.00	1,055.84	115.96	2,444.16	30.17	390.08
202-463.000-746.000	TRAFFIC SIGNS & SERVICES	9,615.00	726.40	726.40	8,888.60	7.55	93.06
202-463.000-802.000	CONTRACTUAL	35,000.00	0.00	0.00	35,000.00	0.00	1,155.00
202-463.000-806.000	CONTRACTUAL ENGINEERING	13,500.00	1,170.88	1,170.88	12,329.12	8.67	900.00
202-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	20,000.00	2,395.13	255.53	17,604.87	11.98	1,010.99
202-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	60,000.00	17,036.26	7,408.56	42,963.74	28.39	10,938.74
202-463.000-979.000	CAPITAL OUTLAY	100,000.00	86,306.55	0.00	13,693.45	86.31	0.00
Total Dept 463.000 - GENERAL STREETS & ROW		360,845.00	125,067.94	19,195.04	235,777.06	34.66	36,031.34
Dept 464.000 - GENERAL STREETS WINTER & ROW							
202-464.000-703.000	WAGES	30,260.00	537.46	378.16	29,722.54	1.78	0.00
202-464.000-719.000	INSURANCE BENEFITS	10,000.00	131.26	95.19	9,868.74	1.31	0.00
202-464.000-720.000	PAYROLL TAXES	2,830.00	40.32	28.37	2,789.68	1.42	0.00
202-464.000-721.000	MERS BENEFITS	3,700.00	61.35	43.21	3,638.65	1.66	0.00
202-464.000-722.000	WORKERS COMPENSATION	575.00	143.62	0.00	431.38	24.98	221.72
202-464.000-740.001	SNOW AND ICE REMOVAL SUPPLIES	17,000.00	79.20	79.20	16,920.80	0.47	0.00
202-464.000-802.002	CONTRACTUAL-SIDEWALK PLOWING	35,000.00	0.00	0.00	35,000.00	0.00	0.00
202-464.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	60,000.00	0.00	0.00	60,000.00	0.00	0.00
Total Dept 464.000 - GENERAL STREETS WINTER & ROW		159,365.00	993.21	624.13	158,371.79	0.62	221.72
TOTAL EXPENDITURES		520,210.00	126,061.15	19,819.17	394,148.85	24.23	36,253.06
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		373,520.00	22,133.05	19,779.70	351,386.95	5.93	2,516.80
TOTAL EXPENDITURES		520,210.00	126,061.15	19,819.17	394,148.85	24.23	36,253.06
NET OF REVENUES & EXPENDITURES		(146,690.00)	(103,928.10)	(39.47)	(42,761.90)	70.85	(33,736.26)

PERIOD ENDING 08/31/2025

Item 9B.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	08/31/2025 NORM (ABNORM)	MONTH 08/31/25 INCR (DECR)	BALANCE NORM (ABNORM)		08/31/2024 NORM (ABNORM)
Fund 203 - LOCAL STREETS FUND							
Revenues							
Dept 000.000							
203-000.000-546.000	STATE GRANT: ACT 51	83,250.00	6,462.40	6,920.58	76,787.60	7.76	0.00
203-000.000-546.001	SNOW REMOVAL	18,000.00	0.00	0.00	18,000.00	0.00	0.00
203-000.000-581.000	GRANTS: HWYS & STREETS(CO.)	141,100.00	0.00	0.00	141,100.00	0.00	0.00
203-000.000-665.000	INTEREST INCOME	4,000.00	136.94	0.00	3,863.06	3.42	2,147.20
203-000.000-699.101	TRANSFER IN - GENERAL FUND	200,000.00	33,333.34	16,666.67	166,666.66	16.67	0.00
Total Dept 000.000		446,350.00	39,932.68	23,587.25	406,417.32	8.95	2,147.20
TOTAL REVENUES		446,350.00	39,932.68	23,587.25	406,417.32	8.95	2,147.20
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
203-463.000-703.000	WAGES	77,500.00	9,884.12	6,457.93	67,615.88	12.75	9,927.75
203-463.000-719.000	INSURANCE BENEFITS	25,000.00	2,888.61	1,432.97	22,111.39	11.55	2,575.28
203-463.000-720.000	PAYROLL TAXES	7,250.00	743.48	485.73	6,506.52	10.25	753.21
203-463.000-721.000	MERS BENEFITS	9,900.00	1,390.01	901.90	8,509.99	14.04	1,275.18
203-463.000-722.000	WORKERS COMPENSATION	1,350.00	337.70	0.00	1,012.30	25.01	552.01
203-463.000-740.000	SUPPLIES	3,500.00	939.88	0.00	2,560.12	26.85	362.00
203-463.000-746.000	TRAFFIC SIGNS & SERVICES	9,615.00	726.39	726.39	8,888.61	7.55	93.05
203-463.000-802.000	CONTRACTUAL	35,000.00	0.00	0.00	35,000.00	0.00	0.00
203-463.000-806.000	CONTRACTUAL ENGINEERING	14,000.00	719.37	719.37	13,280.63	5.14	0.00
203-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	76,941.00	17,406.83	17,096.83	59,534.17	22.62	1,011.00
203-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	58,000.00	17,271.82	8,485.74	40,728.18	29.78	7,050.89
203-463.000-979.000	CAPITAL OUTLAY	50,000.00	22,727.50	0.00	27,272.50	45.46	0.00
Total Dept 463.000 - GENERAL STREETS & ROW		368,056.00	75,035.71	36,306.86	293,020.29	20.39	23,600.37
Dept 464.000 - GENERAL STREETS WINTER & ROW							
203-464.000-703.000	WAGES	24,000.00	462.83	349.03	23,537.17	1.93	613.76
203-464.000-719.000	INSURANCE BENEFITS	7,830.00	106.65	80.86	7,723.35	1.36	157.12
203-464.000-720.000	PAYROLL TAXES	2,250.00	34.79	26.26	2,215.21	1.55	46.57
203-464.000-721.000	MERS BENEFITS	2,600.00	52.88	39.88	2,547.12	2.03	108.20
203-464.000-722.000	WORKERS COMPENSATION	425.00	104.58	0.00	320.42	24.61	158.86
203-464.000-740.000	SUPPLIES	300.00	0.00	0.00	300.00	0.00	0.00
203-464.000-740.001	SNOW AND ICE REMOVAL SUPPLIES	18,000.00	79.20	79.20	17,920.80	0.44	0.00
203-464.000-802.002	CONTRACTUAL-SIDEWALK PLOWING	30,000.00	0.00	0.00	30,000.00	0.00	0.00
203-464.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	52,000.00	71.46	71.46	51,928.54	0.14	0.00
Total Dept 464.000 - GENERAL STREETS WINTER & ROW		137,405.00	912.39	646.69	136,492.61	0.66	1,084.51
TOTAL EXPENDITURES		505,461.00	75,948.10	36,953.55	429,512.90	15.03	24,684.88
Fund 203 - LOCAL STREETS FUND:							
TOTAL REVENUES		446,350.00	39,932.68	23,587.25	406,417.32	8.95	2,147.20
TOTAL EXPENDITURES		505,461.00	75,948.10	36,953.55	429,512.90	15.03	24,684.88
NET OF REVENUES & EXPENDITURES		(59,111.00)	(36,015.42)	(13,366.30)	(23,095.58)	60.93	(22,537.68)

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	08/31/2025 NORM (ABNORM)	MONTH 08/31/25 INCR (DECR)	BALANCE NORM (ABNORM)		08/31/2024 NORM (ABNORM)
Fund 213 - SCHULTZ PARK LAUNCH RAMP							
Revenues							
Dept 000.000							
213-000.000-651.000	LAUNCH FEES	30,000.00	11,760.16	5,616.31	18,239.84	39.20	11,491.44
213-000.000-665.000	INTEREST INCOME	3,500.00	107.03	0.00	3,392.97	3.06	1,463.91
Total Dept 000.000		33,500.00	11,867.19	5,616.31	21,632.81	35.42	12,955.35
TOTAL REVENUES		33,500.00	11,867.19	5,616.31	21,632.81	35.42	12,955.35
Expenditures							
Dept 753.000 - LAUNCH RAMPS							
213-753.000-922.000	UTILITIES	800.00	60.58	60.58	739.42	7.57	51.35
213-753.000-930.000	REPAIRS & MAINTENANCE: GENERAL	2,000.00	2,695.45	712.80	(695.45)	134.77	33.81
213-753.000-958.000	MISCELLANEOUS	2,000.00	230.00	115.00	1,770.00	11.50	1,023.50
Total Dept 753.000 - LAUNCH RAMPS		4,800.00	2,986.03	888.38	1,813.97	62.21	1,108.66
Dept 966.000 - TRANSFERS OUT							
213-966.000-995.101	TRANSFER OUT GF	6,000.00	1,000.00	500.00	5,000.00	16.67	0.00
213-966.000-995.594	TRANSFER OUT DOUGLAS MARINA	64,750.00	10,791.66	5,395.83	53,958.34	16.67	0.00
Total Dept 966.000 - TRANSFERS OUT		70,750.00	11,791.66	5,895.83	58,958.34	16.67	0.00
TOTAL EXPENDITURES		75,550.00	14,777.69	6,784.21	60,772.31	19.56	1,108.66
Fund 213 - SCHULTZ PARK LAUNCH RAMP:							
TOTAL REVENUES		33,500.00	11,867.19	5,616.31	21,632.81	35.42	12,955.35
TOTAL EXPENDITURES		75,550.00	14,777.69	6,784.21	60,772.31	19.56	1,108.66
NET OF REVENUES & EXPENDITURES		(42,050.00)	(2,910.50)	(1,167.90)	(39,139.50)	6.92	11,846.69

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	08/31/2025 NORM (ABNORM)	MONTH 08/31/25 INCR (DECR)	BALANCE NORM (ABNORM)		08/31/2024 NORM (ABNORM)
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND							
Revenues							
Dept 000.000							
243-000.000-528.000	OTHER FEDERAL GRANTS	465,289.00	1,157.50	0.00	464,131.50	0.25	0.00
243-000.000-665.000	INTEREST INCOME	2,500.00	155.63	0.00	2,344.37	6.23	1,129.29
243-000.000-699.101	TRANSFER IN - GENERAL FUND	60,000.00	10,000.00	5,000.00	50,000.00	16.67	0.00
Total Dept 000.000		527,789.00	11,313.13	5,000.00	516,475.87	2.14	1,129.29
TOTAL REVENUES		527,789.00	11,313.13	5,000.00	516,475.87	2.14	1,129.29
Expenditures							
Dept 000.000							
243-000.000-802.243	BLIGHT REMOVAL	465,289.00	0.00	0.00	465,289.00	0.00	2,247.50
Total Dept 000.000		465,289.00	0.00	0.00	465,289.00	0.00	2,247.50
TOTAL EXPENDITURES		465,289.00	0.00	0.00	465,289.00	0.00	2,247.50
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:							
TOTAL REVENUES		527,789.00	11,313.13	5,000.00	516,475.87	2.14	1,129.29
TOTAL EXPENDITURES		465,289.00	0.00	0.00	465,289.00	0.00	2,247.50
NET OF REVENUES & EXPENDITURES		62,500.00	11,313.13	5,000.00	51,186.87	18.10	(1,118.21)

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS
PERIOD ENDING 08/31/2025

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT	YTD BALANCE
		AMENDED BUDGET	08/31/2025	MONTH 08/31/25	BALANCE		08/31/2024
			NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED	NORM (ABNORM)
Fund 245 - TRI-COMMUNITY HARBOR AUTHORITY							
Revenues							
Dept 000.000							
245-000.000-665.000	INTEREST INCOME	100.00	4.76	0.00	95.24	4.76	43.89
Total Dept 000.000		100.00	4.76	0.00	95.24	4.76	43.89
TOTAL REVENUES		100.00	4.76	0.00	95.24	4.76	43.89
Fund 245 - TRI-COMMUNITY HARBOR AUTHORITY:							
TOTAL REVENUES		100.00	4.76	0.00	95.24	4.76	43.89
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		100.00	4.76	0.00	95.24	4.76	43.89

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	08/31/2025 NORM (ABNORM)	MONTH 08/31/25 INCR (DECR)	BALANCE NORM (ABNORM)		08/31/2024 NORM (ABNORM)
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
248-000.000-417.000	TAX INCREMENT RECAPTURE	64,512.00	11,654.34	837.40	52,857.66	18.07	13,272.12
248-000.000-665.000	INTEREST INCOME	2,000.00	97.95	0.00	1,902.05	4.90	764.52
248-000.000-675.000	OTHER REVENUE	1,000.00	0.00	0.00	1,000.00	0.00	98.00
248-000.000-675.002	EV CHARGING REVENUE	0.00	725.67	405.68	(725.67)	100.00	0.00
Total Dept 000.000		67,512.00	12,477.96	1,243.08	55,034.04	18.48	14,134.64
TOTAL REVENUES		67,512.00	12,477.96	1,243.08	55,034.04	18.48	14,134.64
Expenditures							
Dept 728.000 - DOWNTOWN DEVELOPMENT AUTHORITY							
248-728.000-703.001	DDA ADMINISTRATION	9,000.00	1,500.00	750.00	7,500.00	16.67	0.00
248-728.000-718.000	TRAINING FUNDS	6,500.00	3,000.00	3,000.00	3,500.00	46.15	0.00
248-728.000-802.100	BUSINESS INCENTIVE PROGRAM	0.00	0.00	0.00	0.00	0.00	284.16
248-728.000-880.000	COMMUNITY PROMOTION	29,900.00	970.00	470.00	28,930.00	3.24	0.00
248-728.000-880.100	MARKETING	4,500.00	0.00	0.00	4,500.00	0.00	0.00
248-728.000-979.000	CAPITAL OUTLAY	20,200.00	0.00	0.00	20,200.00	0.00	198.90
Total Dept 728.000 - DOWNTOWN DEVELOPMENT AUTHORITY		70,100.00	5,470.00	4,220.00	64,630.00	7.80	483.06
TOTAL EXPENDITURES		70,100.00	5,470.00	4,220.00	64,630.00	7.80	483.06
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		67,512.00	12,477.96	1,243.08	55,034.04	18.48	14,134.64
TOTAL EXPENDITURES		70,100.00	5,470.00	4,220.00	64,630.00	7.80	483.06
NET OF REVENUES & EXPENDITURES		(2,588.00)	7,007.96	(2,976.92)	(9,595.96)	270.79	13,651.58

REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS
PERIOD ENDING 08/31/2025

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	08/31/2025 NORM (ABNORM)	MONTH 08/31/25 INCR (DECR)	BALANCE NORM (ABNORM)		08/31/2024 NORM (ABNORM)
Fund 403 - BLUE STAR CORRIDOR IMPROVEMENT FUND							
Revenues							
Dept 000.000							
403-000.000-439.000	MRE TAX	115,000.00	5,000.00	0.00	110,000.00	4.35	0.00
403-000.000-665.000	INTEREST INCOME	5,000.00	383.66	0.00	4,616.34	7.67	2,364.02
Total Dept 000.000		120,000.00	5,383.66	0.00	114,616.34	4.49	2,364.02
TOTAL REVENUES		120,000.00	5,383.66	0.00	114,616.34	4.49	2,364.02
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
403-463.000-979.000	CAPITAL OUTLAY	11,500.00	0.00	0.00	11,500.00	0.00	0.00
Total Dept 463.000 - GENERAL STREETS & ROW		11,500.00	0.00	0.00	11,500.00	0.00	0.00
TOTAL EXPENDITURES		11,500.00	0.00	0.00	11,500.00	0.00	0.00
Fund 403 - BLUE STAR CORRIDOR IMPROVEMENT FUND:							
TOTAL REVENUES		120,000.00	5,383.66	0.00	114,616.34	4.49	2,364.02
TOTAL EXPENDITURES		11,500.00	0.00	0.00	11,500.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		108,500.00	5,383.66	0.00	103,116.34	4.96	2,364.02

PERIOD ENDING 08/31/2025

Item 9B.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	08/31/2025 NORM (ABNORM)	MONTH 08/31/25 INCR (DECR)	BALANCE NORM (ABNORM)		08/31/2024 NORM (ABNORM)
Fund 450 - WATER SEWER FUND							
Revenues							
Dept 000.000							
450-000.000-569.000	STATE GRANT: OTHER	1,040,000.00	0.00	0.00	1,040,000.00	0.00	0.00
450-000.000-602.000	CONNECTION FEES, WATER	25,000.00	2,200.00	2,200.00	22,800.00	8.80	4,200.00
450-000.000-602.001	CONNECTION FEES, SEWER	25,000.00	2,300.00	2,300.00	22,700.00	9.20	3,700.00
450-000.000-604.000	CAPITAL CHARGE	200,000.00	71,948.23	0.00	128,051.77	35.97	0.00
450-000.000-665.000	INTEREST INCOME	6,000.00	244.44	0.00	5,755.56	4.07	2,044.32
450-000.000-675.000	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00	5,955.00
450-000.000-679.001	REIMBURSE FROM STATE	0.00	0.00	29,699.75	0.00	0.00	0.00
450-000.000-699.101	TRANSFER IN - GENERAL FUND	50,000.00	8,333.34	4,166.67	41,666.66	16.67	0.00
Total Dept 000.000		1,346,000.00	85,026.01	38,366.42	1,260,973.99	6.32	15,899.32
TOTAL REVENUES		1,346,000.00	85,026.01	38,366.42	1,260,973.99	6.32	15,899.32
Expenditures							
Dept 000.000							
450-000.000-974.000	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	120.00
Total Dept 000.000		0.00	0.00	0.00	0.00	0.00	120.00
Dept 536.000 - WATER SYSTEM							
450-536.000-703.000	WAGES	0.00	2,392.79	804.37	(2,392.79)	100.00	1,883.09
450-536.000-719.000	INSURANCE BENEFITS	0.00	636.58	283.20	(636.58)	100.00	622.05
450-536.000-720.000	PAYROLL TAXES	0.00	179.66	60.39	(179.66)	100.00	142.39
450-536.000-721.000	MERS BENEFITS	0.00	272.84	91.75	(272.84)	100.00	205.01
450-536.000-806.000	CONTRACTUAL ENGINEERING	1,055,000.00	0.00	0.00	1,055,000.00	0.00	1,883.00
450-536.000-930.000	REPAIRS & MAINTENANCE: GENERAL	15,000.00	0.00	0.00	15,000.00	0.00	0.00
450-536.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	3,000.00	2,904.22	942.30	95.78	96.81	1,175.93
450-536.000-974.000	CONSTRUCTION	207,500.00	13,254.00	13,254.00	194,246.00	6.39	13,684.82
Total Dept 536.000 - WATER SYSTEM		1,280,500.00	19,640.09	15,436.01	1,260,859.91	1.53	19,596.29
Dept 537.000 - SEWER SYSTEM							
450-537.000-806.000	CONTRACTUAL ENGINEERING	20,000.00	0.00	0.00	20,000.00	0.00	0.00
450-537.000-974.000	CONSTRUCTION	86,500.00	0.00	0.00	86,500.00	0.00	0.00
Total Dept 537.000 - SEWER SYSTEM		106,500.00	0.00	0.00	106,500.00	0.00	0.00
TOTAL EXPENDITURES		1,387,000.00	19,640.09	15,436.01	1,367,359.91	1.42	19,716.29
Fund 450 - WATER SEWER FUND:							
TOTAL REVENUES		1,346,000.00	85,026.01	38,366.42	1,260,973.99	6.32	15,899.32
TOTAL EXPENDITURES		1,387,000.00	19,640.09	15,436.01	1,367,359.91	1.42	19,716.29
NET OF REVENUES & EXPENDITURES		(41,000.00)	65,385.92	22,930.41	(106,385.92)	159.48	(3,816.97)

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	08/31/2025 NORM (ABNORM)	MONTH 08/31/25 INCR (DECR)	BALANCE NORM (ABNORM)		08/31/2024 NORM (ABNORM)
Fund 470 - MUNICIPAL BUILDING FUND							
Revenues							
Dept 000.000							
470-000.000-665.000	INTEREST INCOME	45,000.00	7,837.40	0.00	37,162.60	17.42	0.00
470-000.000-691.000	SALE OF CAPITAL ASSETS	1,900,000.00	0.00	0.00	1,900,000.00	0.00	0.00
Total Dept 000.000		1,945,000.00	7,837.40	0.00	1,937,162.60	0.40	0.00
TOTAL REVENUES		1,945,000.00	7,837.40	0.00	1,937,162.60	0.40	0.00
Expenditures							
Dept 265.000 - BUILDING & GROUNDS							
470-265.000-974.000	CONSTRUCTION	2,437,000.00	294,218.04	292,829.48	2,142,781.96	12.07	0.00
Total Dept 265.000 - BUILDING & GROUNDS		2,437,000.00	294,218.04	292,829.48	2,142,781.96	12.07	0.00
Dept 906.000 - DEBT SERVICE							
470-906.000-991.000	PRINCIPAL	98,000.00	0.00	0.00	98,000.00	0.00	0.00
470-906.000-993.000	INTEREST	175,159.00	0.00	0.00	175,159.00	0.00	0.00
Total Dept 906.000 - DEBT SERVICE		273,159.00	0.00	0.00	273,159.00	0.00	0.00
TOTAL EXPENDITURES		2,710,159.00	294,218.04	292,829.48	2,415,940.96	10.86	0.00
Fund 470 - MUNICIPAL BUILDING FUND:							
TOTAL REVENUES		1,945,000.00	7,837.40	0.00	1,937,162.60	0.40	0.00
TOTAL EXPENDITURES		2,710,159.00	294,218.04	292,829.48	2,415,940.96	10.86	0.00
NET OF REVENUES & EXPENDITURES		(765,159.00)	(286,380.64)	(292,829.48)	(478,778.36)	37.43	0.00

09/08/2025 10:58 AM		REVENUE AND EXPENDITURE REPORT FOR CITY OF THE VILLAGE OF DOUGLAS					Page: 16/17	
User: CONSULTANT		PERIOD ENDING 08/31/2025					Item 9B.	
DB: Douglas								
GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/25 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 08/31/2024 NORM (ABNORM)	
Fund 594 - DOUGLAS MARINA								
Revenues								
Dept 000.000								
594-000.000-654.000	SEASONAL SLIP FEES	32,500.00	0.00	0.00	32,500.00	0.00	0.00	
594-000.000-654.001	TRANSIENT SLIP	0.00	175.00	25.00	(175.00)	100.00	0.00	
594-000.000-665.000	INTEREST INCOME	1,700.00	209.22	0.00	1,490.78	12.31	665.55	
594-000.000-667.001	WADE'S BAYOU PARK RENTAL	7,000.00	6,181.63	4,268.12	818.37	88.31	6,452.95	
594-000.000-699.101	TRANSFER IN - GENERAL FUND	15,000.00	2,500.00	1,250.00	12,500.00	16.67	0.00	
594-000.000-699.213	TRANSFER IN SCHULTZ PARK LAUNCH	64,750.00	10,791.66	5,395.83	53,958.34	16.67	0.00	
Total Dept 000.000		120,950.00	19,857.51	10,938.95	101,092.49	16.42	7,118.50	
TOTAL REVENUES		120,950.00	19,857.51	10,938.95	101,092.49	16.42	7,118.50	
Expenditures								
Dept 597.000 - DOUGLAS MARINA								
594-597.000-802.000	CONTRACTUAL	3,500.00	380.00	190.00	3,120.00	10.86	190.00	
594-597.000-820.000	MARINA OPERATIONS	10,000.00	0.00	0.00	10,000.00	0.00	3,210.67	
594-597.000-922.000	UTILITIES	5,000.00	140.83	140.83	4,859.17	2.82	167.59	
594-597.000-979.000	CAPITAL OUTLAY	25,000.00	0.00	0.00	25,000.00	0.00	881.27	
Total Dept 597.000 - DOUGLAS MARINA		43,500.00	520.83	330.83	42,979.17	1.20	4,449.53	
Dept 597.001 - WADES BAYOU								
594-597.001-930.000	REPAIRS & MAINTENANCE: GENERAL	6,000.00	380.00	190.00	5,620.00	6.33	675.91	
594-597.001-974.000	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	881.27	
Total Dept 597.001 - WADES BAYOU		6,000.00	380.00	190.00	5,620.00	6.33	1,557.18	
Dept 597.002 - DOUGLAS HARBOR AUTHORITY								
594-597.002-740.000	SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00	0.00	
594-597.002-802.000	CONTRACTUAL	76,000.00	28,577.50	28,577.50	47,422.50	37.60	32,660.00	
Total Dept 597.002 - DOUGLAS HARBOR AUTHORITY		81,000.00	28,577.50	28,577.50	52,422.50	35.28	32,660.00	
TOTAL EXPENDITURES		130,500.00	29,478.33	29,098.33	101,021.67	22.59	38,666.71	
Fund 594 - DOUGLAS MARINA:								
TOTAL REVENUES		120,950.00	19,857.51	10,938.95	101,092.49	16.42	7,118.50	
TOTAL EXPENDITURES		130,500.00	29,478.33	29,098.33	101,021.67	22.59	38,666.71	
NET OF REVENUES & EXPENDITURES		(9,550.00)	(9,620.82)	(18,159.38)	70.82	100.74	(31,548.21)	

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	08/31/2025 NORM (ABNORM)	MONTH 08/31/25 INCR (DECR)	BALANCE NORM (ABNORM)		08/31/2024 NORM (ABNORM)
Fund 660 - EQUIPMENT RENTAL FUND							
Revenues							
Dept 000.000							
660-000.000-665.000	INTEREST INCOME	11,000.00	696.17	0.00	10,303.83	6.33	5,199.00
660-000.000-673.000	SALE OF EQUIPMENT	0.00	0.00	0.00	0.00	0.00	1,625.00
660-000.000-676.000	EQUIPMENT CHARGES - NON DPW	25,000.00	4,166.66	2,083.33	20,833.34	16.67	0.00
660-000.000-676.001	EQUIPMENT CHARGES -DPW	372,000.00	75,535.51	36,181.10	296,464.49	20.31	33,958.38
Total Dept 000.000		408,000.00	80,398.34	38,264.43	327,601.66	19.71	40,782.38
TOTAL REVENUES		408,000.00	80,398.34	38,264.43	327,601.66	19.71	40,782.38
Expenditures							
Dept 902.000 - DPW EQUIPMENT PURCHASES							
660-902.000-979.000	CAPITAL OUTLAY	170,000.00	0.00	0.00	170,000.00	0.00	28,269.60
Total Dept 902.000 - DPW EQUIPMENT PURCHASES		170,000.00	0.00	0.00	170,000.00	0.00	28,269.60
Dept 903.000 - EQUIP. REPAIRS & MAINTENANCE							
660-903.000-860.000	GAS & OIL	30,000.00	4,151.40	2,095.15	25,848.60	13.84	4,190.30
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS	75,000.00	11,355.42	4,904.20	63,644.58	15.14	2,505.68
Total Dept 903.000 - EQUIP. REPAIRS & MAINTENANCE		105,000.00	15,506.82	6,999.35	89,493.18	14.77	6,695.98
TOTAL EXPENDITURES		275,000.00	15,506.82	6,999.35	259,493.18	5.64	34,965.58
Fund 660 - EQUIPMENT RENTAL FUND:							
TOTAL REVENUES		408,000.00	80,398.34	38,264.43	327,601.66	19.71	40,782.38
TOTAL EXPENDITURES		275,000.00	15,506.82	6,999.35	259,493.18	5.64	34,965.58
NET OF REVENUES & EXPENDITURES		133,000.00	64,891.52	31,265.08	68,108.48	48.79	5,816.80
TOTAL REVENUES - ALL FUNDS		9,426,361.00	924,395.98	361,640.92	8,501,965.02	9.81	691,382.32
TOTAL EXPENDITURES - ALL FUNDS		10,127,230.00	1,085,515.21	670,365.83	9,041,714.79	10.72	546,476.69
NET OF REVENUES & EXPENDITURES		(700,869.00)	(161,119.23)	(308,724.91)	(539,749.77)	22.99	144,905.63

City of the Village of Douglas
Cash & Investments Summary
8/31/2025

Memo:

	Identifier	Matures	Rate	Market Value	Totals	Cost	Annual Interest	Month Interest
Cash								
Huntington Bank - Common Checking				2,797,616.41				
Huntington Bank - Tax & Trust				889,402.05	3,687,018.46	3,687,018.46	0.00	0.00
D.A. Davidson		1.50%		471,683.10	471,683.10	471,683.10	7,075.25	589.60
Michigan Class - Capital Improvement Bond		4.35%		1,026,198.77	1,026,198.77	3,323,000.00	144,610.31	12,050.86
Total Cash & Equivalents					<u>5,184,900.33</u>	<u>7,731,701.56</u>	<u>164,560.56</u>	<u>13,713.38</u>
Bonds								
D.A. Davidson:								
Fedl Home loan Mtg Corp	3134GWUC8	12/30/2025	0.50%	197,548.00		199,900.00	999.50	83.29
Fed Home Loan Bank Bond Step	3130AKSV9	1/28/2026	0.75%	246,650.00		250,000.00	1,875.00	156.25
Fedl Farm Credit Bank Bond	3133ELEN0	12/18/2029	2.25%	<u>147,924.34</u>		<u>157,976.30</u>	<u>3,554.47</u>	<u>296.21</u>
					592,122.34	607,876.30	6,428.97	535.75
MBS:								
Fed Home Loan Bank Bond Step	3130amfn7	5/26/2026	0.75%	147,885.00		150,000.00	1,125.00	93.75
Pinckney mich commnity schools	722205NW7	5/1/2028	1.84%	<u>95,192.00</u>		<u>100,983.00</u>	<u>1,859.10</u>	<u>154.92</u>
					243,077.00	<u>250,983.00</u>	<u>2,984.10</u>	<u>248.67</u>
Michigan Class		4.35%		<u>974,053.16</u>	<u>974,053.16</u>	<u>974,053.16</u>	<u>42,388.85</u>	<u>3,532.40</u>
Total Investments					<u>1,809,252.50</u>	<u>1,832,912.46</u>	<u>51,801.91</u>	<u>4,316.83</u>
Total Cash & Investments					<u>6,994,152.83</u>	<u>9,564,614.02</u>	<u>216,362.47</u>	<u>18,030.21</u>

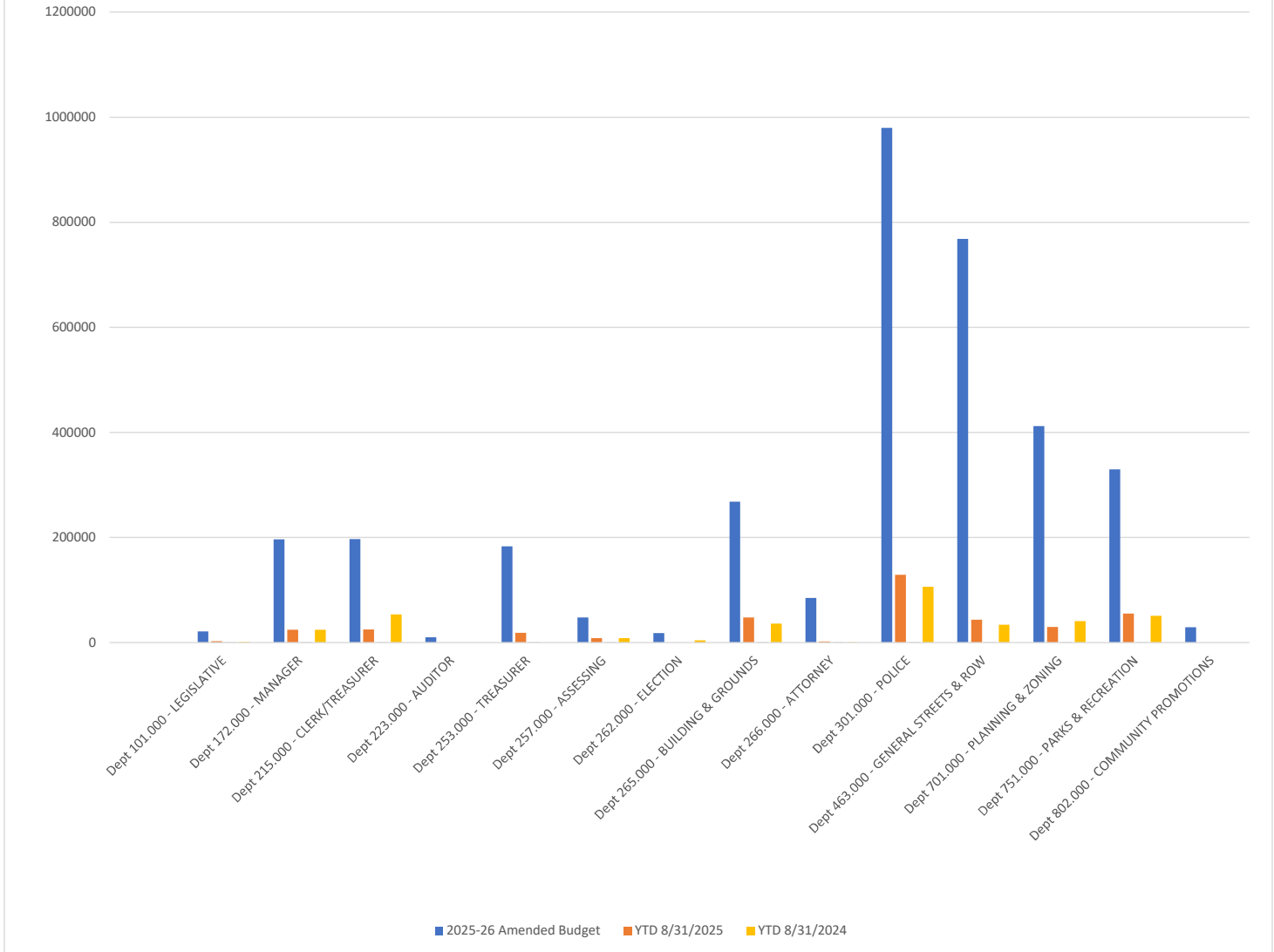
	Cash & Investments 8/31/2025
101 - General Fund	2,153,138.28
202 - Major Street	109,565.95
203 - Local Streets	96,444.61
213 - Schultz Park Launch Ramp	107,033.49
243 - Brownfield Redevelopment Authority	145,236.83
244 - Harbor Authority	4,490.81
248 - DDA	90,242.59
403 - Blue Star Corridor Improvement Fund	364,228.48
450 - Water & Sewer Fund	276,446.43
470 - Municipal Building Fund	1,823,482.39
594 - Douglas Marina	153,513.33
660 - Equipment Rental Fund	699,595.98
701 - Trust and Agency	0.00
703 - Current Tax Receiving	<u>949,212.50</u>
	<u>6,972,631.67</u>

Prior Month 6,752,373.17
Prior Year 5,285,567.24

Petty Cash 275.05
6,972,906.72
0.00

City of the Village of Douglas
General Fund Expenditures
August 31, 2025

Item 9B.



Department	2025-26 Amended Budget	YTD 8/31/2025	% Budget Used	YTD 8/31/2024
Dept 101.000 - LEGISLATIVE	21,110.00	2,525.20	11.96	1,152.99
Dept 172.000 - MANAGER	196,690.00	24,513.16	12.46	24,627.49
Dept 215.000 - CLERK/TREASURER	196,965.00	25,222.22	12.81	53,717.20
Dept 223.000 - AUDITOR	10,100.00	0.00	0.00	0.00
Dept 253.000 - TREASURER	183,030.00	18,603.98	10.16	0.00
Dept 257.000 - ASSESSING	47,650.00	8,363.02	17.55	8,499.68
Dept 262.000 - ELECTION	18,250.00	0.00	0.00	4,215.10
Dept 265.000 - BUILDING & GROUNDS	268,355.00	47,854.40	17.83	36,371.23
Dept 266.000 - ATTORNEY	85,000.00	2,089.00	2.46	461.00
Dept 301.000 - POLICE	979,866.00	129,098.79	13.18	105,957.35
Dept 463.000 - GENERAL STREETS & ROW	768,360.00	43,316.21	5.64	34,065.26
Dept 701.000 - PLANNING & ZONING	412,035.00	29,515.66	7.16	41,158.77
Dept 751.000 - PARKS & RECREATION	329,530.00	55,007.33	16.69	50,761.38
Dept 802.000 - COMMUNITY PROMOTIONS	29,000.00	0.00	0.00	0.00
Dept 850.000 - INSURANCE & BONDS	65,000.00	57,386.00	88.29	27,363.50
Dept 966.000 - TRANSFERS OUT	365,520.00	60,920.02	16.67	0.00
TOTALS	3,976,461.00	504,414.99	12.69	388,350.95