



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, MAY 15, 2023 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

AGENDA

To attend and participate in this remote meeting of the City of the Village of Douglas City Council, please consider joining online or by phone.

Join online by visiting:

<https://us02web.zoom.us/j/83488862131>

Join by phone by dialing: +1 (312) 626-6799 | Then enter "Meeting ID": 834 8886 2131

1. **CALL TO ORDER:** By Mayor
2. **ROLL CALL:** By Clerk
3. **PLEDGE OF ALLEGIANCE**
4. **CONSENT CALENDAR**
 - A. Approval of the May 15, 2023 Council Meeting Agenda
 - B. Approval of the May 1, 2023 Council Workshop Meeting Minutes
 - C. Approval of the May 1, 2023 Council Closed Session Minutes
 - D. Approval of the May 1, 2023 Council Meeting Minutes
 - E. Approval of Invoices in the amount of \$57,529.67
 - F. Appointments -
 1. Appoint Maggie Bandstra to DDA
 2. Reappoint Schumacher to Zoning Board of Appeals
 3. Reappoint Pullen to Zoning Board of Appeals

Motion to approve the Consent Calendar of May 15, 2023 – roll call vote

5. **PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)**
6. **PUBLIC COMMUNICATION - WRITTEN**

A. Letter from Residents - Main Street Traffic Concerns

7. UNFINISHED BUSINESS

8. NEW BUSINESS

A. Ordinance 03-2023 - Saugatuck Schools Bus Lot Ordinance To Amend - 1st Reading (No Council Action Required)

B. Resolution No.12-2023 - To Change the Name of Point Pleasant to Douglas Marina

Motion to adopt Resolution No. 12-2023, a resolution to rename Point Pleasant Marina located at 201 N. Washington Street to Douglas Marina. - roll call vote

C. Resolution No. 13-2023 - To Adopt The Saugatuck Township Fire District Budget for FY 23-24

Motion to adopt Resolution 13-2023, a resolution to approve the Saugatuck Township Fire District annual budget for Fiscal Year 23-24. - roll call vote

9. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation

B. Staff Written Reports

1. City Manager

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES)

11. COUNCIL COMMENTS

12. MAYOR’S REPORT/COMMENTS

13. CLOSED SESSION

Motion to enter into Closed Session per Act 267 of 1976, Sec. 15.268, sub-section 8 (d) to consider the purchase or lease of real property up to the time an option to purchase of lease that real property is obtained. - roll call vote

{ Zoom audience will be placed into a waiting room }

Motion to exit from Closed Session and return to the regular meeting of City Council.

14. WORKSHOP - BUDGET WORKSHOP - FULL BUDGET REVIEW

A. Budget Workshop

15. ADJOURNMENT

Motion to adjourn the meeting.

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Pamela Aalderink, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN



**THE CITY OF THE VILLAGE OF DOUGLAS
WORKSHOP MEETING OF THE CITY
COUNCIL**

**MONDAY, MAY 1, 2023, AT 6:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. Call to Order: By Mayor Donovan at 6:10 pm (due to technical issues)
2. Roll Call: Freeman, Seabert, North, O'Malley, Walker, Donovan
Absent/Excused: Naumann

Addition to the agenda: Downtown Development Authority – Item 3D

3. Business:

- A. Additional Officer

Chief Kent went over the need for an additional Officer to assist with coverage. Residents need 24/7 coverage and at this time the Department does not have the staffing. There is a shortage of available licensed officers, the hiring of another Officer would benefit the city, assisting him with the time required to do paperwork and other office duties. There is likely to be another retirement by the end of the year and he would like to bring on an officer prior to that. He is requesting a full-time position be added to the department staff.

The council asked what the savings would be, and due to the scarcity of officers would the department be able to find a full-time officer. What is the difference between a Corporal and a Sargent? Would this require an additional vehicle? Concern by one member was if the city was hiring another officer to cover Saugatuck. Chief Kent stated the policy will not change.

- B. Employee Wages

The proposed cost of living increase is 4.4%. MERS dropped the contribution rate down.

The council asked if there was also a merit increase for employees. Further discussion was held on union and non-union dues and if holiday hours were meant to bring non-union employees up to the equivalent of union workers?

C. Health Insurance

Public Act 152 limits the amount a public employer can contribute towards an employee's health care. The city received three quotes for health care for the next fiscal year. A brief discussion was held by the council on whether it was a good idea to have employee contribution.

D. Downtown Development Budget

City Manager LaBombard presented the DDA budget, which includes the new Wayfinding signage, Gateway entrance signs, and training/conference attendance.

4. Motion by Walker to adjourn. Motion carried.

Adopted this 15th day of May, 2023

Signature: _____ Date: _____
Jerome Donovan, Mayor

Signature: _____ Date: _____
Pamela Aalderink, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of the workshop meeting of the City Council of the City of the Village of Douglas held on May 15, 2023. I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____
Pamela Aalderink, City Clerk



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, MAY 01, 2023 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. CALL TO ORDER - Mayor

2. ROLL CALL - by Clerk

PRESENT

Mayor Pro-Tem Cathy North
Mayor Jerome Donovan
Councilmember Neal Seabert
Councilmember John O'Malley
Councilmember Randy Walker
Councilmember Gregory Freeman

ABSENT

Councilmember Robert Naumann

3. PLEDGE OF ALLEGIANCE - Led by Mayor

4. CONSENT CALENDAR

- A. Approval of the May 1, 2023 Council Meeting Agenda
- B. Approval of the April 17, 2023 Council Workshop Meeting Minutes
- C. Approval of the April 17, 2023, Council Meeting Minutes
- D. Approval of Invoices in the amount of \$100,227.81
- E. Appointments to the Recreation Ad Hoc Committee:
 - 1. Demetrhea Terrien
 - 2. Rob Joon
 - 3. Richard Donovan

Motion made by Councilmember Freeman, Seconded by Councilmember Seabert.

Voting Yea: Mayor Pro-Tem North, Mayor Donovan, Councilmember Seabert, Councilmember O'Malley, Councilmember Walker, Councilmember Freeman. Motion carried unanimously with those present.

5. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)- No communication received.

6. **PUBLIC COMMUNICATION - WRITTEN** - No communication received.
7. **UNFINISHED BUSINESS** - No unfinished business.
8. **NEW BUSINESS**

A. Ordinance 01-2023 Floodplain 2nd Reading

1. City Manager Comments
2. Public Comments
3. Council Comments

Motion to approve Ordinance 01-2023 Updates to the Floodplain Ordinance. Carried by unanimous roll call vote of those members present.

Open Public Hearing.

Motion made by Councilmember Seabert, Seconded by Councilmember Freeman.

Voting Yea: Mayor Pro-Tem North, Mayor Donovan, Councilmember Seabert, Councilmember O'Malley, Councilmember Walker, Councilmember Freeman. Motion carried by unanimous roll call vote of those members present.

Public Comments - None received

Council discussion - None received

Motion to close the Public Hearing.

Motion made by Councilmember Seabert, Seconded by Councilmember Freeman. Voting Yea: Mayor Pro-Tem North, Mayor Donovan, Councilmember Seabert, Councilmember O'Malley, Councilmember Walker, Councilmember Freeman. Motion carried by unanimous roll call vote of those members present.

Motion to adopt Ordinance 01-2023 an ordinance to designate an enforcing agency to discharge the responsibility of the City of the Village of Douglas located in Allegan County, and to designate regulated flood hazard areas under the provisions of the State Construction Code Act, Act No. 230 of the Public Acts of 1972, as amended. Voting Yea: Mayor Pro-Tem North, Mayor Donovan, Councilmember Seabert, Councilmember O'Malley, Councilmember Walker, Councilmember Freeman. Motion carried by unanimous roll call vote of those members present.

B. Res. 10-2023 Appointment of Planning Zoning Administrator

Motion made by Councilmember Seabert, Seconded by Councilmember Freeman.

Voting Yea: Mayor Pro-Tem North, Mayor Donovan, Councilmember Seabert, Councilmember O'Malley, Councilmember Walker, Councilmember Freeman. Motion carried by unanimous roll call vote of those members present.

Clerk administered the Oath of Office

C. Application for Memorial Day Parade

Application received from Rob Boyce / VFW / American Legion. A Memorial Day Parade will take place in Downtown Douglas on May 29th at 10:00 a.m.

Motion made by Councilmember Seabert, Seconded by Councilmember OMalley.

Voting Yea: Mayor Pro-Tem North, Mayor Donovan, Councilmember Seabert, Councilmember OMalley, Councilmember Walker, Councilmember Freeman.

Motion carried by unanimous roll call vote of those members present.

D. Pride Event Additional Law Enforcement Services Request

Motion made by Councilmember Walker, Seconded by Mayor Pro-Tem North.

Voting Yea: Mayor Pro-Tem North, Mayor Donovan, Councilmember Seabert, Councilmember OMalley, Councilmember Walker, Councilmember Freeman. Carried by unanimous roll call vote of those members present.

E. Rename Point Pleasant : Council Discussion

Mayor Donovan believes Douglas needs to make an attempt to brand itself. He is requesting the Point Pleasant Marina be renamed "Douglas Marina". He received full support from the council. This item will appear on the next agenda.

F. Water Street Workshop Follow Up - Discussion Item

Council reviewed Prein & Newhoff (Engineers) out take from the Water Street workshop. All options received will be placed into the ranking page for the budget process.

9. REPORTS

A. Commission/Committee/Boards

Planning Met on April 20th, they will resume their regular schedule now that a Planning Zoning Administrator has been hired. The Forrest Gate project was approved with 14 conditions. A review of the "DRAFT" Sign Ord. was completed.

Downtown Douglas Authority believes the Gateway image will be ready to present soon. They also donated \$4,100 to the Pride Event.

Kalamazoo Lake Harbor discussed the no wake zone, bridge lighting, channel dredging, and CVB brochure.

Douglas Harbor Authority discussed riparian rights, discussed the crane in the harbor all winter, and a squatter boat at the Point Pleasant Marina.

Brownfield had no meeting, however the burrito is waiting for the DEQ to release it.

The Chief of the Fire Dept. has requested a combined meeting for the Fire Dept. budget.

B. Manager Report

Saugatuck Township will take the lead on the Park & Recreation Plan. Council should expect to receive a letter regarding Food Trucks.

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES) - None received.

11. COUNCIL COMMENTS

Thank you to Seabert and Walker for their work on the Pride Event. Cap Con was great conference to attend.

12. MAYOR’S REPORT/COMMENTS

13. CLOSED SESSION

Motion to enter closed session

Motion made by Councilmember Freeman, Seconded by Councilmember Seabert.
Voting Yea: Mayor Pro-Tem North, Mayor Donovan, Councilmember Seabert, Councilmember OMalley, Councilmember Walker, Councilmember Freeman

Motion to enter back into regular session

Motion made by Councilmember Seabert, Seconded by Councilmember Walker.
Voting Yea: Mayor Pro-Tem North, Mayor Donovan, Councilmember Seabert, Councilmember OMalley, Councilmember Walker, Councilmember Freeman

14. ADJOURNMENT

Motion to adjourn by Walker, supported by Seabert, meeting adjourned at 9:05 pm.

Approved this 15th day of May, 2023

Signature: _____ Date: _____
Jerome Donovan, Mayor

Signature: _____ Date: _____
Pamela Aalderink, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on May 15, 2023. I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____
Pamela Aalderink, City Clerk

05/10/2023

INVOICE REGISTER REPORT FOR CITY OF THE VILLAGE OF DOUGLAS
 EXP CHECK RUN DATES 05/15/2023 - 05/15/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt
5-3-23				
45819	PAMELA AALDERINK VISION REIMBURSE 101-215.000-719.000	05/03/2023	05/15/2023	299.00 299.00
14694				
45859	AESTHETIC GARDENER LLC PLANTINGS ALONG BLUE STAR HIGHWAY 101-802.000-958.000	05/10/2023	05/15/2023	1,305.30 1,305.30
5-2-23				
45790	ALLEGAN CO TREASURER MOBILE HOME TAX 101-000.000-230.000	05/02/2023	05/15/2023	227.50 227.50
5-1-23				
45829	ALLEGAN CO TREASURER CHARGE BACKS 101-000.000-445.000	05/01/2023	05/15/2023	58.23 58.23
2324				
45847	BILLS TREE SERVICE REMOVE DEAD TREES AT 26 BAYOU ST AND 201 WASHINGTON 101-463.000-802.010	05/08/2023	05/15/2023	1,300.00 1,300.00
5090				
45828	BURNETT & KASTRAN PROFESSIONAL SERVICES POLICE 101-301.000-801.003	04/27/2023	05/15/2023	324.00 324.00
5-5-23				
45835	COMCAST 486 WATER 101-463.000-851.000	05/05/2023	05/15/2023	312.85 312.85
5-4-23				
45822	COMMUNITY PRIDE MI COMMUNITY PROMOTIONS REIMBURSEMENT 248-728.000-880.000	05/04/2023	05/15/2023	2,500.00 2,500.00
207147088448				
45803	CONSUMERS ENERGY 25 MAIN ST BEERY FIELD BALL FIELD 101-751.000-922.000	04/28/2023	05/15/2023	30.44 30.44
207147088447				
45804	CONSUMERS ENERGY 37 WASHINGTON - BEERY FIELD RESTROOMS 101-751.000-922.000	04/28/2023	05/15/2023	367.87 367.87
201096984984				
45805	CONSUMERS ENERGY POLICE 101-301.000-922.000	04/28/2023	05/15/2023	155.52 155.52

201096984985					
45806	CONSUMERS ENERGY	04/28/2023	05/15/2023		31.64
	86 W CENTER				
	101-265.000-922.000	UTILITIES			31.64
207147088446					
45807	CONSUMERS ENERGY	04/28/2023	05/15/2023		230.15
	DPW				
	101-265.000-922.000	UTILITIES			230.15
202431771600					
45808	CONSUMERS ENERGY	04/28/2023	05/15/2023		102.43
	503 W CENTER - CENTER ST LIGHTS				
	101-463.000-922.000	UTILITIES			102.43
206969713933					
45825	CONSUMERS ENERGY	05/03/2023	05/15/2023		1,463.08
	STREET LIGHTS				
	101-463.000-925.000	STREET LIGHTS			1,463.08
206169249367					
45826	CONSUMERS ENERGY	05/03/2023	05/15/2023		656.18
	49406 LED LIGHT RD				
	101-463.000-925.000	STREET LIGHTS			656.18
206969713927					
45827	CONSUMERS ENERGY	05/03/2023	05/15/2023		12.07
	TRAFFIC LIGHTS				
	101-463.000-925.000	STREET LIGHTS			12.07
1008					
45814	DANNY'S LANDSCAPING LLC	05/03/2023	05/15/2023		800.00
	IRRIGATION REPAIRS				
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			800.00
INV-53804					
45836	EXTREME GRAFFIX	04/19/2023	05/15/2023		752.49
	GRAPHIX PACKAGE POLICE EXPLORER				
	101-301.000-740.000	SUPPLIES			752.49
MIHOL455064					
45850	FASTENAL COMPANY	04/27/2023	05/15/2023		119.73
	EARPLUGS				
	101-463.000-740.000	SUPPLIES			119.73
118390					
45841	HOLLAND MEDI- CENTER	05/04/2023	05/15/2023		50.00
	DOT DRUG TESTING				
	101-463.000-802.000	CONTRACTUAL			50.00
278794					
45846	IHLE AUTO PARTS	04/28/2023	05/15/2023		103.65
	AIR FILTERS FOR GEHL 650				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			103.65
X201068017:01					
45832	K&R TRUCK REPAIRS	05/03/2023	05/15/2023		36.23
	TRUCK 5 REPAIRS				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			36.23
4-28-23					
45791	LAURA KASPER	04/28/2023	05/15/2023		178.92
	VISION REIMBURSE				
	101-215.000-719.000	INSURANCE BENEFITS			178.92

223134					
45861	KERKSTRA RESTROOM SERVICE SCHULTZ PARK STANDARD AND HANDICAP 101-751.000-802.000	CONTRACTUAL	05/10/2023	05/15/2023	285.00 285.00
223132					
45862	KERKSTRA RESTROOM SERVICE DOG PARK STANDARD 101-751.000-802.000	CONTRACTUAL	05/10/2023	05/15/2023	105.00 105.00
223133					
45863	KERKSTRA RESTROOM SERVICE DOUGLAS MARINA HANDICAP 594-597.000-820.000	MARINA OPERATIONS	05/10/2023	05/15/2023	180.00 180.00
223136					
45864	KERKSTRA RESTROOM SERVICE THE BARREL HANDICAP AND STANDARD 101-751.000-802.000	CONTRACTUAL	05/10/2023	05/15/2023	285.00 285.00
223138					
45865	KERKSTRA RESTROOM SERVICE VETERANS PARK STANDARD 101-751.000-802.000	CONTRACTUAL	05/10/2023	05/15/2023	105.00 105.00
223135					
45866	KERKSTRA RESTROOM SERVICE SCHULTZ PARK BOAT LAUNCH 213-753.000-958.000	MISCELLANEOUS	05/10/2023	05/15/2023	105.00 105.00
223139					
45867	KERKSTRA RESTROOM SERVICE WADES BAYOU 594-597.001-930.000	REPAIRS & MAINTENANCE: GENERAL	05/10/2023	05/15/2023	180.00 180.00
223137					
45868	KERKSTRA RESTROOM SERVICE UNION BOAT LAUNCH 101-751.000-802.000	CONTRACTUAL	05/10/2023	05/15/2023	105.00 105.00
2309					
45856	LAKESHORE OUTDOORS LLC LEAF AND BRUSH REMOVAL 101-463.000-802.000	CONTRACTUAL	05/08/2023	05/15/2023	390.00 390.00
35509490					
45834	LINDE GAS & EQUIPMENT HI-LO FUEL 660-903.000-860.000	GAS & OIL	04/22/2023	05/15/2023	41.49 41.49
108505					
45798	MARK'S BODY SHOP NEW CAR EQUIPMENT 660-301.000-979.000	CAPITAL OUTLAY	04/17/2023	05/15/2023	11,781.10 11,781.10
06971					
45845	MENARDS-HOLLAND REPAIR YARD/LAWN BY THE BEACH 101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL	05/04/2023	05/15/2023	199.96 199.96
5-8-23					
45843	MICHAEL STRAMPEL REFUND SLIP FEE 594-000.000-654.000	SEASONAL SLIP FEES	05/08/2023	05/15/2023	1,800.00 1,800.00

5-1-23					
45840	MICHIGAN MUNICIPAL LEAGUE	05/01/2023	05/15/2023		963.00
	MML MEMBERSHIP 7/1/23-6/30/24				
	101-101.000-908.000 DUES/FEES/PUBLICATIONS				963.00
W06026190-1					
45833	MORRISON INDUSTRIAL EQUIPMENT CO	05/02/2023	05/15/2023		191.08
	YEARLY HI-LO MAINTENANCE				
	660-903.000-930.004 VEHICLE MAINTENANCE & REPAIRS				191.08
W06026038-1					
45851	MORRISON INDUSTRIAL EQUIPMENT CO	04/28/2023	05/15/2023		1,254.75
	YEARLY SERVICE AND INSPECTION MAN LIFT MACHINE				
	660-903.000-930.004 VEHICLE MAINTENANCE & REPAIRS				1,254.75
22739					
45795	NEW DAWN LINEN SERVICE	05/01/2023	05/15/2023		42.78
	COMMERCIAL CLEANING				
	101-265.000-802.000 COMMERCIAL CLEANING				15.01
	101-301.000-802.000 COMMERCIAL CLEANING				27.77
2305-656577					
45831	OVERISEL LUMBER CO.	05/03/2023	05/15/2023		52.99
	TRUCK 8 BALL HITCH				
	660-903.000-930.004 VEHICLE MAINTENANCE & REPAIRS				52.99
2305-656176					
45837	OVERISEL LUMBER CO.	05/02/2023	05/15/2023		69.99
	SPACE HEATER				
	101-301.000-740.000 SUPPLIES				69.99
2304-655402					
45852	OVERISEL LUMBER CO.	04/28/2023	05/15/2023		7.99
	IMPROVEMENTS TO SIGN TRAILER TOOL BOX				
	660-903.000-930.004 VEHICLE MAINTENANCE & REPAIRS				7.99
2305-655752					
45853	OVERISEL LUMBER CO.	05/01/2023	05/15/2023		5.67
	KEYS				
	101-265.000-740.000 SUPPLIES				5.67
2304-655448					
45854	OVERISEL LUMBER CO.	04/28/2023	05/15/2023		5.67
	KEYS				
	101-265.000-740.000 SUPPLIES				5.67
10881303					
45817	PLUNKETT COONEY	05/03/2023	05/15/2023		2,625.00
	LEGAL SERVICES - GENERAL				
	101-701.000-801.000 CONTRACTUAL ATTORNEY				507.50
	101-266.000-801.000 CONTRACTUAL ATTORNEY				2,117.50
10882077					
45858	PLUNKETT COONEY	05/09/2023	05/15/2023		4,860.00
	LEGAL SERVICES - SPECIALTY				
	101-266.000-801.000 CONTRACTUAL ATTORNEY				1,957.50
	101-701.000-801.000 CONTRACTUAL ATTORNEY				2,902.50
103910					
45794	PM ENVIRONMENTAL, INC	05/02/2023	05/15/2023		4,913.75
	WORK PLAN TO DISPOSE OF DEMOLITION DEBRIS STOCKPILES				
	243-000.000-806.000 CONTRACTUAL ENGINEERING				4,913.75
156631					

45842	RAPID SHRED, LLC SHREDDING SERVICES	05/08/2023	05/15/2023	105.00
	101-265.000-802.000	CONTRACTUAL		55.00
	101-301.000-802.000	CONTRACTUAL		50.00

5-4-23				
45820	RAQUEL ROBELIN REFUND FOOD TRUCK LICENSE	05/04/2023	05/15/2023	50.00
	101-000.000-476.000	BUSINESS LICENSE FEES		50.00

0240-009196310				
45823	REPUBLIC SERVICES #240 REFUSE PICKUP	04/30/2023	05/15/2023	292.18
	101-463.000-802.003	CONTRACTUAL- REFUSE		292.18

5067275069				
45812	RICOH U.S.A, INC. QUARTERLY COPIES - POLICE	05/01/2023	05/15/2023	101.70
	101-301.000-802.000	CONTRACTUAL		101.70

60849789				
45809	ROSE PEST SOLUTIONS PEST CONTROL CITY HALL	04/26/2023	05/15/2023	157.00
	101-265.000-802.000	CONTRACTUAL		157.00

60849790				
45810	ROSE PEST SOLUTIONS PEST CONTROL DOUGLAS MARINA	04/26/2023	05/15/2023	157.00
	594-597.000-820.000	MARINA OPERATIONS		157.00

60849822				
45811	ROSE PEST SOLUTIONS PEST CONTROL POLICE	04/26/2023	05/15/2023	51.00
	101-301.000-802.000	CONTRACTUAL		51.00

23-591				
45793	SAUGATUCK TWP FIRE DISTRICT RENTAL HOME INSPECTIONS	04/27/2023	05/15/2023	125.00
	101-701.000-802.000	CONTRACTUAL		125.00

23-592				
45815	SAUGATUCK TWP FIRE DISTRICT RENTAL HOME INSPECTIONS	04/28/2023	05/15/2023	125.00
	101-701.000-802.000	CONTRACTUAL		125.00

BBOND - 23 - 001				
45860	SCHIPPERS CONSTRUCTION BD Bond Refund	05/10/2023	05/15/2023	5,000.00
	101-000.000-283.000	BBOND - 23 - 001		5,000.00

12821				
45830	SCOTT'S LANDSCAPE MANAGMENT INC STONE FOR DOG PARK ENTRANCE	05/03/2023	05/15/2023	89.00
	101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL		89.00

232749				
45849	SHARE CORPORATION FACE SHIELDS AND SUPPLIES	05/01/2023	05/15/2023	236.66
	101-265.000-740.000	SUPPLIES		75.24
	101-463.000-740.000	SUPPLIES		161.42

89114206				
45838	SHELL FLEET PLUS GAS - POLICE	05/07/2023	05/15/2023	1,224.95

	101-301.000-860.000	GAS & OIL			1,224.95
89106328					
45839	SHELL FLEET PLUS		05/07/2023	05/15/2023	1,450.42
	GAS - DPW				
	660-903.000-860.000	GAS & OIL			1,450.42
2767-5					
45844	SHERWIN WILLIAMS		05/08/2023	05/15/2023	902.96
	PAINT FOR RAINBOW CROSSWALK				
	202-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			902.96
1818-8					
45857	SHERWIN WILLIAMS		05/09/2023	05/15/2023	961.65
	PAINT FOR RAINBOW CROSS WALKS				
	202-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			961.65
12752					
45789	SISTERS IN INK		04/07/2023	05/15/2023	144.67
	ART IN DOUGLAS SIGN BOARDS FINAL PAYMENT				
	248-728.000-880.000	COMMUNITY PROMOTION			144.67
2824					
45824	SLANT		05/03/2023	05/15/2023	100.00
	WEBSITE WORK				
	101-215.000-806.006	WEBSITE			100.00
5-2-23					
45792	MATT SMITH		05/02/2023	05/15/2023	139.89
	TRAINING MILEAGE AND MEALS				
	101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING			14.13
	101-215.000-861.000	MILEAGE REIMBURSEMENT			125.76
5994828					
45816	TAFT STETTINIUS & HOLLISTER LLP		04/21/2023	05/15/2023	1,646.50
	ENVIROMENTAL RESPONSE RECOVERY				
	243-000.000-803.000	CONTRACTUAL CONSULTANT			1,646.50
163012396					
45855	ULINE		04/28/2023	05/15/2023	436.28
	TRAFFIC CONES				
	202-463.000-740.000	SUPPLIES			218.14
	203-463.000-740.000	SUPPLIES			218.14
108893					
45813	VC3 INC		05/01/2023	05/15/2023	80.00
	QUARTERLY OFFICE 365 EXCHANGE ONLINE				
	101-215.000-802.000	CONTRACTUAL			80.00
9933352292					
45821**	VERIZON WIRELESS		04/24/2023	05/15/2023	66.19
	DPW IPADS				
	101-463.000-851.000	TELEPHONE			106.74
	101-215.000-851.000	TELEPHONE			(40.55)
	Purchase Card Vendor: 10071 CARDMEMBER SERVICE				
38356048					
45748	ALLEGAN CO HEALTH DEPT		04/21/2023	05/15/2023	362.25
	3100 SCHULTZ PARK DRIVE ENVIROMENTAL PERMIT				
	101-751.000-802.000	CONTRACTUAL			362.25
112-7369998-3105801					
45714	AMAZON MARKETPLACE		04/11/2023	05/15/2023	131.96
	CITY HALL OFFICE SUPPLIES				

	101-215.000-740.000	SUPPLIES			131.96

112-2992679-9224204					
45797	AMAZON MARKETPLACE		05/01/2023	05/15/2023	43.23
	CITY HALL AND POLICE SUPPLIES				
	101-301.000-740.000	SUPPLIES			9.99
	101-215.000-740.000	SUPPLIES			33.24

64944					
45778	AUTUMN RIDGE STONE		04/24/2023	05/15/2023	120.82
	REPLACE LANDSCAPE STONES				
	101-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			120.82

4-28-23					
45796	COMFORT INN		04/28/2023	05/15/2023	504.00
	CONFERENCE LODGING				
	101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING			504.00

88990					
45722	COURTYARD BY MARRIOTT		04/18/2023	05/15/2023	170.13
	LODGING CAPCON WALKER				
	101-101.000-718.002	MISC TRAVEL EXPENSES-TRAINING			170.13

5-1-23					
45818	GORDON FOOD SERVICE		05/01/2023	05/15/2023	46.25
	WORKSHOP FOOD				
	101-101.000-958.000	MISCELLANEOUS			46.25

64944					
45848	MENARDS - SOUTH HAVEN		05/08/2023	05/15/2023	(10.00)
	RETURNS				
	101-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL			(10.00)

4-21					
45799	RADISSON HOTEL LANSING		04/21/2023	05/15/2023	154.81
	CONF LODGING				
	101-101.000-718.002	MISC TRAVEL EXPENSES-TRAINING			154.81

4-21-23					
45800	RADISSON HOTEL LANSING		04/21/2023	05/15/2023	154.81
	CONF LODGING				
	101-101.000-718.002	MISC TRAVEL EXPENSES-TRAINING			154.81

4-24-23					
45777	STAPLES		04/24/2023	05/15/2023	121.89
	PRINTER INK				
	101-265.000-740.000	SUPPLIES			121.89

4-27-23					
45801	VISTAPRINT		04/21/2023	05/15/2023	83.99
	BUSINESS CARDS				
	101-701.000-900.000	PRINTING & PUBLISHING			30.00
	101-463.000-900.000	PRINTING & PUBLISHING			53.99

INV199032912					
45802	ZOOM VIDEO COMMUNICATIONS, INC		04/24/2023	05/15/2023	29.98
	MONTHLY ZOOM				
	101-101.000-958.000	MISCELLANEOUS			29.98

Total Purchase Card Vendor: 10071 CARDMEMBER SERVICE					1,914.12

# of Invoices:	84	# Due:	84	Totals:	57,539.67
# of Credit Memos:	1	# Due:	1	Totals:	(10.00)
Net of Invoices and Credit Memos:					57,529.67

* 1 Net Invoices have Credits Totalling: (40.55)

--- TOTALS BY FUND ---

101 - GENERAL FUND	28,682.16
202 - MAJOR STREET FUND	2,082.75
203 - LOCAL STREETS FUND	218.14
213 - SCHULTZ PARK LAUNCH RAMP	105.00
243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND	6,560.25
248 - DOWNTOWN DEVELOPMENT AUTHORITY	2,644.67
594 - DOUGLAS MARINA	2,317.00
660 - EQUIPMENT RENTAL FUND	14,919.70

--- TOTALS BY DEPT/ACTIVITY ---

000.000 -	13,695.98
101.000 - LEGISLATIVE	1,518.98
215.000 - CLERK/TREASURER	1,426.46
265.000 - BUILDING & GROUNDS	1,497.27
266.000 - ATTORNEY	4,075.00
301.000 - POLICE	14,548.51
463.000 - GENERAL STREETS & ROW	7,432.38
597.000 - POINT PLEASANT	337.00
597.001 - WADES BAYOU	180.00
701.000 - PLANNING & ZONING	3,690.00
728.000 - DOWNTOWN DEVELOPMENT AUTHORITY	2,644.67
751.000 - PARKS & RECREATION	1,934.52
753.000 - LAUNCH RAMPS	105.00
802.000 - COMMUNITY PROMOTIONS	1,305.30
903.000 - EQUIP. REPAIRS & MAINTENANCE	3,138.60

May 1, 2023

Douglas City Council
86 W. Center Street
Douglas, MI 49406

Dear Council Members:

We are writing to share our concerns regarding pedestrian safety and speed of traffic on Main Street. As homeowners and taxpayers in a residential neighborhood of Douglas, we are respectfully requesting to discuss these issues at a city council meeting and work together to find solutions.

We appreciate the recent addition of a speed warning sign and have noted that cars appear to be slowing down when in view of it. We were also wondering if it might help to have one clocking vehicles going north as well. Traffic northbound appears to be heavier in the morning and traffic southbound appears to be later in the afternoon.

Here are a list of our concerns for further discussion:

:

1. There is no required stop on Main Street from Blue Star Highway to Center Street in either direction allowing motor vehicles to build speed either coming into town or leaving town.
2. In the last few months, we have witnessed three cars passing another car that was going the correct speed even though it is marked a no passing zone.
3. Pedestrians are required to cross the sidewalk at Main and Chestnut, since the sidewalk switches sides of the street, and motor vehicles do not slow down or stop. This includes residents, tourists, and children walking to and from school.
4. Motor vehicles often use Main Street to connect to Water Street, and the reverse, rather than staying on Wiley to Blue Star Highway. Many of these vehicles using this route are commercial vehicles. This creates an interrelated problem for residents of Water and Main streets as noted in the recent Water Street workshop with the council.

5. Main Street has historically been a major entrance to downtown Douglas, and signage encourages that; however, more residents have built or relocated to the Main Street area and this needs to be considered in the traffic flow study of the city.
6. There has been limited police visibility and enforcement on Main Street to deter local residents from speeding. Speed signs may help with local residents, but tourists may not attend to them or be familiar with them.
7. The noise level has increased dramatically due to the increase in traffic and the speed of motor vehicles on Main Street.

We know the city is studying traffic patterns on several main roads and we desire to be a part of this study. Some solutions could include:

1. Place stop signs on Chestnut Street and Wall Streets to make 4 way stops on Main Street
2. Increasing police enforcement, especially with tourist season approaching and the bridge reconstruction project at Exit 36 that might increase traffic through town and on Wiley, Main, and Water Streets
3. Increase public education that there are residents on Main Street
4. Prohibit trucks on Main and Water Street unless necessary for deliveries
5. Make the crosswalk at Chestnut and Main safer by placing a stop sign at Chestnut Street
6. Considering changing the parking sign on the northwest corner of Main and Chestnut to a speed limit sign and possibly adding a speed limit sign on the northeast corner of Main and Chestnut
7. Consider a warning or flashing sign for the pedestrian crossing in the summer (although a stop sign at Chestnut would help this crossing)

Thank you for considering our concerns and thank you for placing the speed warning sign. We look forward to discussing this with council members and addressing the solutions.

Sincerely,

Scott & Roseann Ingersoll
Michael Schmidt
Lisa & Tom Wiley

Jeffrey Bianchi
Ken & Virginia Brooks
Patrick Ziegler

Mark Lord
Jo Cooley
Gail & Laura Rutledge

williams&works

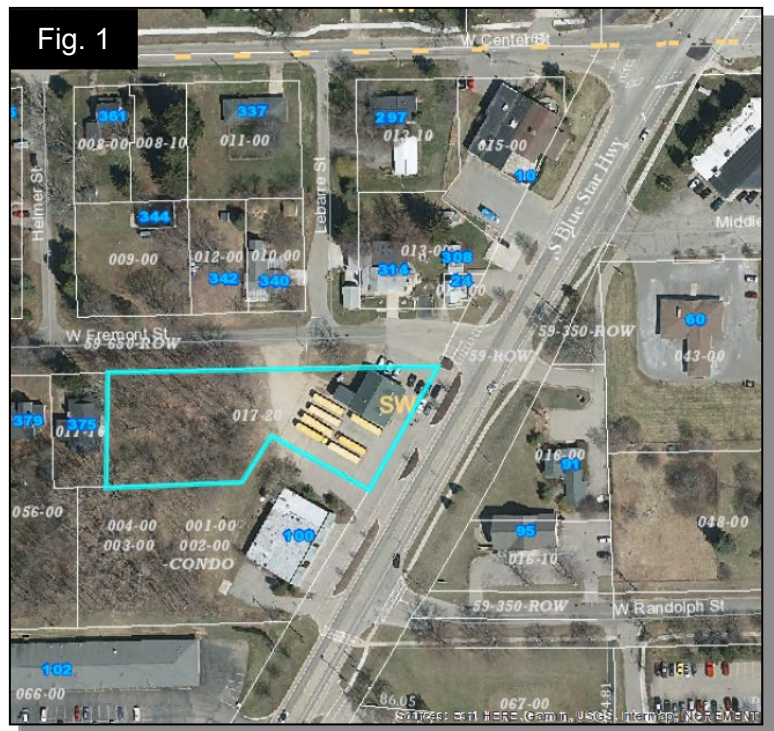
engineers | surveyors | planners

MEMORANDUM

To: City of The Village of Douglas City Council
Date: May 9, 2023
From: Tricia Anderson, AICP
 Andy Moore, AICP
RE: **Rezone Request from C-2, General Commercial to C-1, Village Center and R-5, Multiple Family Residential**

Mr. Tim Travis, Superintendent of Saugatuck Public Schools, has applied for the rezoning from C-2, General Commercial to C-1, Village Center and R-5, Multiple Family Residential and future land division of the parcel located at the southwest corner of Blue Star Highway and Fremont Street (PPN: 59-350-017-20). The purpose of this memorandum is to provide the City Council with our review comments and provide the written recommendation of the Planning Commission for the rezoning request pursuant to Article 28, Amendments, of the City of the Village of Douglas Zoning Ordinance.

Background. The subject parcel is owned by the Saugatuck Public School District and is currently zoned C-2, General Commercial. The property is currently used for school bus parking and storage on the eastern end of the parcel and the western end of the parcel is vacant and wooded. The applicant has expressed an interest in moving the bus lot to a more appropriate location sometime in the future and has also had discussions with a residential builder who is interested in purchasing the western end of the subject parcel and developing it with two single-family homes on two separate parcels. The survey demonstrating the proposed splits has been included in your packet.

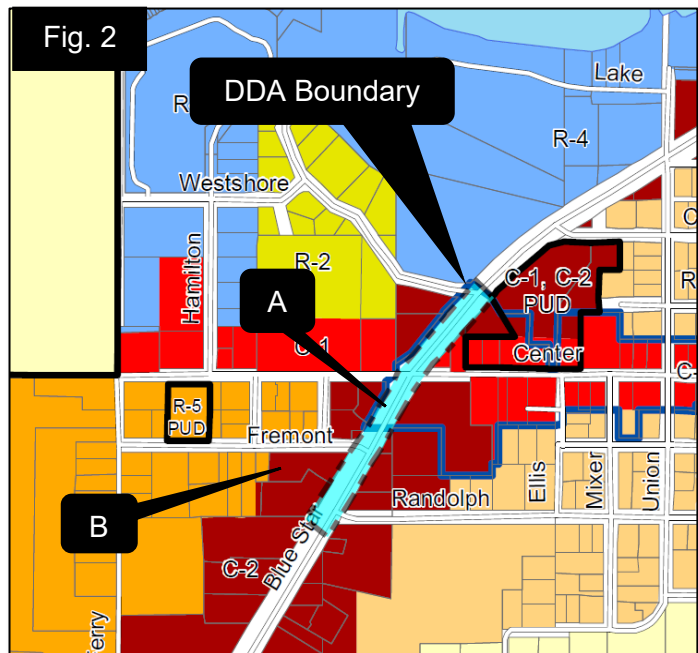


Planning Commission Recommendation: On April 20, 2023, the Planning Commission forwarded a favorable recommendation to the City Council for the approval of the rezoning request for the bus lot property in accordance with the survey provided by the applicant. As noted above, if the rezoning is approved, the applicant intends to split the property into 3 parcels total. The City Council will review the proposed splits concurrently with the second reading of the rezoning request. If the Council is inclined to offer a final approval for the rezoning at the second reading on June 5, 2023, the splits can be approved subject to the condition that they are not processed and sent to the County until after the zoning becomes effective (7 days following the publication of a summary of the rezoning in a newspaper of general circulation).

Review of Rezoning Request. Section 28.05 provides the required information that must be submitted by the petitioner. The Planning Commission provided their favorable recommendation to the City Council for the requested rezoning based on the consideration of the factors listed in Section 28.06, Planning Commission Recommendations. These factors are listed below, along with our remarks.

1. *In reviewing any application for an amendment to this Ordinance, the Planning Commission shall identify and evaluate all factors relevant to the application and shall report its findings in full along with its recommendations for disposition of the application, to the City Council within a reasonable period of time. The matters to be considered by the Planning Commission shall include, but shall not be limited to, the following:*
 - a. *What, if any, identifiable conditions related to the application have changed since the existing zoning district was established which justify the proposed amendment?*

Remarks: Blue Star Highway is a county road for the majority of its length. Areas near the interstate exits and entrances have historically been occupied by auto-centered uses, such as gas stations, automotive repair, fast-food establishments, hotels, etc. The zoning of the areas between the two interstate exits and entrances consists mostly of C-2, General Commercial. C-2 is a district that would allow more intense land uses (both by right and by special exception use), such as gas stations, car washes, office buildings, car and boat sales, etc. Conditions over time in the area near Blue Star Highway and Center



Street (including areas north to St. Peters St. and south to Randolph St., shown in Figure 2 as “A”) have proved to not be conducive to those auto-centered and more intense land uses. These areas are near Downtown Douglas, so the character has a downtown feel due largely to the close proximity to residential uses and the walkability of the area. Figure 2 provides the existing zoning of this area, with the subject parcel called out as “B”.

Additionally, when the zoning map was adopted and the Master Plan was updated in 2016, the community was not experiencing the same housing situation that it faces today. Because conditions have changed in terms of the need for housing in the City, a rezoning from C-2 to R-5 would be justifiable to create more opportunities for housing.

- b. *What are the precedents and the possible effects of such precedents which might result from the approval or denial of the petition?*

Remarks: The precedent that may be set by approving the requested zoning district is a demonstration that smaller-scale uses are more desirable along this stretch of Blue Star Highway compared to uses permitted in the C-2 zoning district. This area serves as an important transition area to residential neighborhoods, so smaller-scale commercial is much more compatible.

In terms of the R-5 zoning request on the west end of the subject parcel, it would not appear that any precedents would be set, other than the City’s desire to create more opportunities for housing.

- c. *What is the impact of the amendment on the ability of the City and other governmental agencies to provide adequate public services and facilities, and/or programs that might reasonably be required in the future if the proposed amendment is adopted?*

Remarks: The amendment is not anticipated to negatively impact the City’s ability to provide adequate public services to this parcel.

- d. *Does the petitioned district change adversely affect environmental conditions, or the rights of a neighboring property owner?*

Remarks: Single-family residential are proposed for the R-5 parcels. This area is wooded and trees would need to be cleared in order to accommodate the homes. The use for the proposed C-1 parcel has not yet been identified. When/if an interested party purchases that lot, a proposed development will be evaluated by Planning Commission for site plan review and related processes to ensure ordinance requirements are being met.

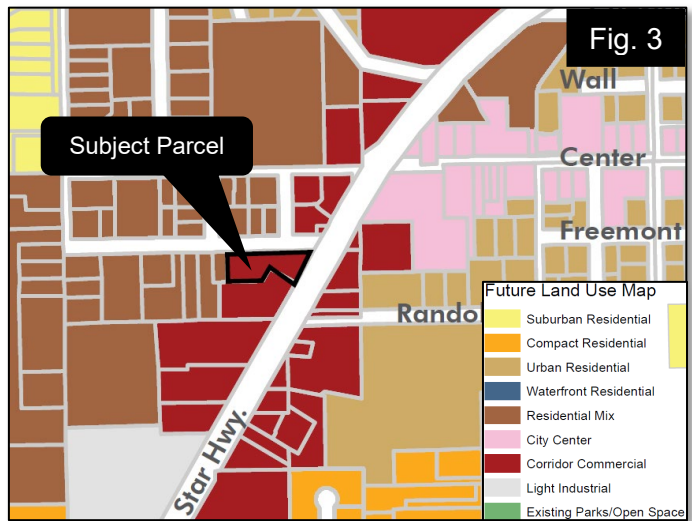
- e. *Is the class of uses permitted in the district appropriate for the location proposed to be rezoned?*

Remarks: Yes. The list of uses permitted by right and by special use permit are included in your packet for the R-5 and C-1 zoning districts. The C-1 zoning district allows for uses that are more compatible in scale and intensity to residential uses. Again, the area between St. Peters and Randolph are of a character that more closely resembles the downtown district than an auto-centric stretch of Blue Star Highway.

- f. *Does the petitioned district change generally comply with the Tri-Community Comprehensive Plan, or a subsequent document that guides land use and development decisions in the City of the Village of Douglas?*

Remarks:

- Proposed R-5 District: Yes. The Master Plan serves as a guide for decision-making surrounding land use. Goal #1 for housing and neighborhoods




relates to facilitating the development of a range of housing types to meet the needs of current and projected future populations. Adding additional opportunities for housing is one objective in meeting this goal. Goal #2 indicates that the City will diversify its housing stock to encourage more people to seek long-term, permanent residency within the city. One of the objectives in meeting this

goal would be to “facilitate infill housing through density standards and unit size allowances” The rezone of the west end of the subject parcel to R-5 opens up many housing options, each of which are compatible with the surrounding uses, which contain a mix of residential housing types.

- Proposed C-1 District: Yes. Again, with the Master Plan serving as a guide for land use decisions, a review of the zoning plan provides insight into compatible zoning districts for each future land use designation. The subject parcel has a future land use designation of Corridor Commercial, which is described as follows in Figure 4:

The zoning plan further indicates that the Corridor Commercial future land use designation would align with C-2 as a primary compatible zoning district OR C-1 as a potentially compatible zoning district. Potentially compatible zoning districts are likely to be a good fit in those areas that could be better served with land uses that are less intense. Although the Village Center district is primarily situated along Center Street, this shouldn't preclude the Planning Commission from approving a zoning district that more closely matches the desire of the Blue Star corridor in the stretch between St. Peters and Randolph.

	Corridor Commercial	Fig. 4
<p>Intent: To provide goods and services to meet the needs of the larger Tri-Community Area, typically located along Blue Star Highway. Parking areas should be placed behind new development when possible and buildings shall be built out to the street with limited setbacks to encourage the calming of traffic and pedestrian safety. Uses may include large-scale retail, eating and drinking establishments, personal service establishments, professional and support offices, and medical facilities.</p>		

g. What is the ability of the property in question to be put to a reasonable economic use in the zoning district in which it is presently located?

Remarks: The subject parcel could be developed and put to reasonable economic use in the current zoning district, however, the City has an opportunity to influence the size and scale of future development by approving the rezoning. The west end of the C-2 zoned subject parcel could be developed, as zoned, with a use that may not be as desirable in terms of compatibility with the surrounding residential to the north and west.

Additional Information. The following paragraphs were offered to the Planning Commission to take into additional consideration as they made their decision at the April 20, 2023 meeting.

As indicated earlier in this memorandum, the idea that C-1 should be limited to only Center Street should be carefully taken into consideration. Although the zoning map and future land use map appear to suggest that the City desires large scale commercial along the entire stretch of Blue Star Highway, we view the uniqueness of the short corridor between St. Peters and Randolph to be an area that should be developed similar to to the downtown area.

Many of the themes weaved into the Master Plan would be indicative of the unique, small-town character of Douglas, and that the desire is for that character to be preserved. The Master Plan also supports smaller scale development with walkability and connectivity to other corridors within the City. The Planning Commission may wish to consider some changes to the corridor shown in Figure 2 to better reflect the desire to keep commercial business on a smaller scale as it serves as somewhat of a transition to

the outlying stretches of Blue Star Highway. These areas are more appropriate for larger-scale commercial as it approaches entrances and exits to the interstate.

Recommendation. We are supportive of this request based on the findings noted in this memorandum and based on the Planning Commission’s favorable recommendation to the City Council to approve the rezone of parcel 59-350-017-20 located on the southwest corner of Fremont and Blue Star Highway, from C-2, General Commercial to C-1, Village Center and R-5, Multiple Family Residential. Procedurally, if the City Council finds reason to deny the rezoning as proposed, it may be sent back to the Planning Commission for further consideration.

An ordinance to amend the zoning ordinance and map has been prepared for your consideration, should the Council be inclined to offer approval for the rezoning request at the second reading.

As always, please feel free to contact us with any questions or comments.

NOTICE OF PUBLIC HEARING
City of the Village of Douglas
CITY COUNCIL

Item 8A.

The City Council of the City of the Village of Douglas will hold a Public Hearing on **Monday, June 5, 2023, at 7:00 pm**, to consider the following application:

APPLICANT	Boyd Redner III, O/B/O Saugatuck Public Schools (Tim Travis, Superintendent)
APPLICATION TYPE	Rezone request from C-2, General Commercial to C-1, Village Center and R-5, Multiple Family Residential
PROJECT ADDRESS	SW Corner of Fremont St. and Blue Star Hwy
PROJECT PARCEL NUMBER	59-350-017-20

This application is available at the City of the Village of Douglas offices for public examination and review during normal business hours. Interested persons may submit comments in writing before the public hearing, or appear in person at the public hearing to become part of the hearing record. The City of Douglas will provide necessary and reasonable aids and services for disabled persons upon 7 days prior notice to the City Offices at (269) 857- 1438.

First Reading: May 15, 2023
Public Hearing: June 5, 2023
Published: April 27, 2023

Pamela Aalderink, CMC
City of the Village of Douglas C

**CITY OF THE VILLAGE OF DOUGLAS
ALLEGAN COUNTY, MICHIGAN
ORDINANCE NO. 03-2023**

**AN ORDINANCE TO AMEND THE ZONING ORDINANCE AND MAP
TO REZONE THE SOUTHWEST CORNER OF FREMONT STREET AND BLUE
STAR HIGHWAY (PPN 03-59-350-017-20), SECTION 350, CITY OF THE VILLAGE OF
DOUGLAS, ALLEGAN COUNTY, MICHIGAN**

PREAMBLE

WHEREAS, the City of the Village of Douglas received on behalf of Tim Travis, Superintendent of Saugatuck Public Schools, (“Applicant”) an Application to Rezone PPN **03-59-350-017-20**, located at the southwest corner of Fremont Street and Blue Star Highway, from its current zoning in the C-2, General Commercial District to the R-5, Multiple Family District and C-1, Village Center District, located, in Douglas, Michigan;

WHEREAS, pursuant to Article 28 of the Douglas Zoning Ordinance, an Application to Rezone shall constitute a petition for an ordinance to amend the Official Zoning Map of the City of the Village of Douglas, requiring public hearing by the Planning Commission and Approval by City Council;

WHEREAS, pursuant to and in compliance with Act 110 of 2006 of the Public Acts of Michigan, being the Zoning Enabling Act as amended, the Planning Commission conducted a public hearing concerning the application and petition on, after proper publication of a notice first published on April 27, 2023 in the Commercial Record, a newspaper of general circulation in the City;

WHEREAS, proposed land divisions in accordance with Exhibit A have been provided for concurrent review by City Council alongside the rezone requests.

THE CITY OF THE VILLAGE OF DOUGLAS ORDAINS:

The City of the Village of Douglas Zoning Ordinance, adopted in 2009, is hereby amended as follows:

Section 1. Rezoning of the western 20,327 square feet of parcel **03-59-350-017-20**, proposed for two lots (“Parcel 1” and “Parcel 2”), legally described below from C-2, General Commercial District to R-5, Multiple Family Residential District, and the “Remainder” as legally described below, consisting of 21,729 square feet to C-1, Village Center District, in accordance with the survey depicted in Exhibit A.

“Parcel 1”

Part of Lots 1 and 2 of Block 5 of Helmer's Addition to the Village of Douglas, being part of Southwest 1/4 of Section 16, Town 3 North, Range 16 West, Village of Douglas, Allegan County, Michigan, described as: Commencing at the intersection of the South right-of-way line of Fremont Street and the West right-of-way line of Blue Star Highway; thence N87°57'41"W 306.09 feet along said South line of Fremont Street to the Point of Beginning; thence S03°28'38"W 131.36 feet parallel with the West line of the East 1/2 of said Lot 1; thence N87°56'50"W 77.36 feet along the South line of said Lots 1 and 2; thence N03°28'38"E 131.34 feet along said West line; thence S87°57'41"E 77.36 feet along said South line of Fremont Street to the Point of Beginning. Contains 10158 square feet. Subject to easements, restrictions and rights-of-way of record.

“Parcel 2”

Part of Lots 2 and 3 of Block 5 of Helmer's Addition to the Village of Douglas, being part of the Southwest 1/4 of Section 16, Town 3 North, Range 16 West, Village of Douglas, Allegan County, Michigan, described as: Commencing at the intersection of the South right-of-way line of Fremont Street and the West right-of-way line of Blue Star Highway; thence N87°57'41"W 228.73 feet along said South line of Fremont Street to the Point of Beginning; thence S03°28'38"W 131.38 feet parallel with the West line of the East 1/2 of Lot 1 of said Block 5; thence N87°56'50"W 77.36 feet along the South line of said Lots 2 and 3; thence N03°28'38"E 131.36 feet; thence S87°57'41"E 77.36 feet along said South line of Fremont Street to the Point of Beginning. Contains 10159 square feet. Subject to easements, restrictions and rights-of-way of record.

“Remainder”

Part of Vacated LeBarre Street and parts of Lots 1 and 2 of Block 4 of Helmer's Addition to the Village of Douglas and parts of Lots 3 and 4 of Block 5 of said Helmer's Addition, being part of the Southwest 1/4 of Section 16, Town 3 North, Range 16 West, Village of Douglas, Allegan County, Michigan, described as: Beginning at the intersection of the South right-of-way line of Fremont Street and the West right-of-way line of Blue Star Highway; thence S33°21'33"W 168.01 feet along said West line of Blue Star Highway; thence N56°39'33"W 129.96 feet; thence S33°20'40"W 64.75 feet; thence N03°28'38"E 131.38 feet parallel with the West line of the East half of lot 1 of said Block 5; thence S87°57'41"E 228.73 feet along said South line of Fremont Street to the Point of Beginning. Contains 21729 square feet. Subject to easements, restrictions and rights-of-way of record.

Section 2. Severability and Captions. This Ordinance and the various parts, sections, subsections, sentences, phrases and clauses thereof are hereby declared severable. If any part, section, subsection, sentence, phrase or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby. The captions included at the beginning of each Section are for convenience only and shall not be considered a part of this Ordinance.

Section 3. Repeal. Any existing ordinance or resolution that is inconsistent or conflicts with this Ordinance is hereby repealed to the extent of any such conflict or inconsistency.

Section 4. Effective Date. This Ordinance is ordered to take effect upon the expiration of 20 days

following publication of adoption in the Commercial Record, a newspaper having general circulation in the City, under the provisions of 2006 Public Act 110, except as may be extended under the provisions of such Act.

Ordinance Offered by: _____

Ordinance Supported by: _____

Ayes:

Nays:

Abstain:

Absent:

ORDINANCE DECLARED ADOPTED THIS _____ 2023.

Jerome Donovan, Mayor

Pamela Aalderink, CMC, City Clerk

Ordinance Adoption Date: _____ (to be published within 15 days of adoption)

Ordinance Effective Date: _____ (20 days after publication)

CERTIFICATION

I, Pamela Aalderink, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of an Ordinance adopted by the Douglas City Council at a regular meeting held on Monday, 15, 2023 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as requires by this Act.

CITY OF THE VILLAGE OF DOUGLAS

By: _____
Pamela Aalderink, City Clerk



MEMORANDUM

REGULAR CITY COUNCIL MEETING

May 15, 2023, at 7:00 PM

TO: City Council

FROM: Rich LaBombard, City Manager

**SUBJECT: Renaming of Point Pleasant Marina to Douglas Marina
Resolution 12-2023**

With the acquisition of Point Pleasant Marina and its conversion to public property, it became apparent that the name Point Pleasant wasn't synonymous with the City of Douglas as a public property that all residents can enjoy. At the May 1, 2023, City Council meeting, the Council discussed the merits of renaming Point Pleasant Marina located at 201 N. Washington Street. City Council expressed interest in making a connection with the marina and the Douglas brand through a name change. Furthermore, with efforts underway to provide wayfinding signage in the City to direct visitors to key locations, changing the name to Douglas Marina at this time was appropriate. And finally, the high-profile location of the marina at the north gateway to the City provides an opportunity to reinforce the Douglas brand as motorists cross Blue Star Bridge.

It is recommended the City Council consider resolution 12-2023 and rename Point Pleasant Marina located at 201 N. Washington Street as Douglas Marina.

CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN

RESOLUTION NO. 12-2023

A RESOLUTION TO RENAME POINT PLEASANT MARINA LOCATED AT 201 N. WASHINGTON STREET TO DOUGLAS MARINA.

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 15th day of May, 2023, at 7:00 p.m. with

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, With the acquisition of Point Pleasant Marina, located at 201 N. Washington Street by The City of the Village of Douglas, and its conversion to public property, the name Point Pleasant was not synonymous with the City of Douglas as a public property for residents.

WHEREAS, The City of the Village of Douglas City Council meeting on May 1st, 2023 the Council discussed the merits for renaming Point Pleasant Marina, with the interest to provide recognition and connection with the Marina and the Douglas brand, by changing the Name to Douglas Marina.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS: The City of the Village of Douglas City Council does hereby adopt Resolution 12-2023 a resolution to rename Point Pleasant Marina located at 201 N. Washington Street as Douglas Marina.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 15th day of May, 2023

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Jerome Donovan, Mayor

BY: _____
Pamela Aalderink, City Clerk

CERTIFICATION

Item 8B.

I, Pamela Aalderink, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held on Monday, May 15th, 2023 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Pamela Aalderink, City Clerk



MEMORANDUM
REGULAR CITY COUNCIL MEETING
May 15, 2023, at 7:00 PM

TO: City Council

FROM: Rich LaBombard, City Manager

**SUBJECT: Saugatuck Township Fire District Annual Budget
Resolution 13-2023**

Attached is the Fiscal Year 23-24 Saugatuck Township Fire District (STFD) budget for City Council's review and approval. The STFD has scheduled the required public hearing on May 15, 2023, at 5:00 pm. Each of the three (3) participating governmental units in the Fire District are required to approve the operating budget annually.

Included in the packet is a copy of the Fiscal Year 23-24 Proposed Budget. The Fire District Board is requesting the City of Saugatuck, Saugatuck Township, and the City of the Village of Douglas to review and approve this proposed budget during their next scheduled meeting. The Fire Board held a public hearing at Saugatuck Township Fire District, 3342 Blue Star Highway, Saugatuck, MI 49453 on May 15, 2023 at 5:00 pm.

No attorney review is required. There is no financial obligation required by the City of Douglas within the Fire District budget.

It is recommended the City Council consider approval of Resolution 13-2023, a resolution for the Douglas City Council to approve the Saugatuck Township Fire District annual budget for Fiscal Year 23-24.

CITY OF THE VILLAGE OF DOUGLAS
COUNTY OF ALLEGAN
STATE OF MICHIGAN

RESOLUTION NO. 13-2023

A RESOLUTION TO ADOPT THE SAUGATUCK TOWNSHIP FIRE DISTRICT (STFD)
BUDGET FOR FISCAL YEAR 2023-24

At a regular meeting of the City Council for the City of the Village of Douglas, Michigan, held at the City of the Village of Douglas City Hall, Douglas, Michigan, on the 15th day of May, 2023, at 7:00 p.m.

PRESENT:

ABSENT:

The following Resolution was offered by Councilperson _____ and supported by Councilperson _____.

RESOLUTION

WHEREAS, each of the three (3) governing units in the Fire District are required to approve the operating budget annually prior to the public hearing and adoption by the Saugatuck Township Fire District Administrative Board, and

WHEREAS, the Fire District Board is requesting the City of Saugatuck, Saugatuck Township, and the City of the Village of Douglas to review and approve this proposed budget during their board meeting,

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS: The Fire District Board has received a grant in the amount of \$66,662 and \$26,220 in collection of cost recovery fees for 2022. Totals of additional revenue from 2014 to 2023 are \$678,175 in grants, \$149,214 in the collection of cost recovery fees, and \$93,899 in donations. No attorney review is

required. There is no financial obligation required by the City of Douglas within the Fire District Budget.

Item 8C.

YEAS: Council Members:

NAYS: Council Members:

ABSTAIN: Council Members:

ABSENT: Council Members:

ADOPTED this 15th day of May, 2023

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Jerome Donovan, Mayor

BY: _____
Pamela Aalderink, City Clerk

CERTIFICATION

Item 8C.

I, Pamela Aalderink, the duly appointed Clerk of the City of the Village of Douglas, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Douglas City Council at a regular meeting held on Monday, May 15, 2023 in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

CITY OF THE VILLAGE OF DOUGLAS

BY: _____
Pamela Aalderink, City Clerk

Proposed Annual Budget



Fiscal Year 2023-2024



MISSION

THE MISSION OF THE
SAUGATUCK TOWNSHIP FIRE DISTRICT
IS TO MINIMIZE COMMUNITY RISKS AND
IMPROVE THE QUALITY OF LIFE
FOR ALL PERSONS WITHIN
SAUGATUCK TOWNSHIP FIRE DISTRICT.



From the Board...

The Saugatuck Township Fire District Board forwards for review the attached budget for the Fiscal Year 2023/2024 to the City of Saugatuck, Saugatuck Township, and the City of the Village of Douglas. The budget includes a millage of 2.50 mils, levied against the real property taxable value within the Fire District.

The Fire District is facing staffing challenges negatively affecting its ability to maintain current service levels. To ensure 24/7/365 staffing, with two full-time crew members on duty at all times, it will be necessary to hire three additional, full-time firefighter/EMS professionals. To fund this effort in the coming year, the STFD budget includes an additional .3 mils (from 2.2 to 2.5).

To continue to attract and retain candidates from areas outside the District’s service area (where housing costs are prohibitive for most), the Fire District staff, under the direction of the Fire Board, continues working with architects on plans to upgrade dormitory accommodations.

Strategic evaluation also continues regarding issues associated with the Emergency Medical Services transport country-wide staffing crisis. Our local Advanced Life Support (ALS) contracted ambulance services have been struggling with staffing for years and conditions have worsened. To address delayed ALS response, STFD is conducting exploratory research and planning on the feasibility of providing Basic Life Support (BLS) ambulance service to the area.

On the revenue side, it is important to note that the Fire District’s Grant and Cost Recovery Teams have successfully supplemented the taxpayer funding with \$99,572 in grant funds, and \$26,220 in collection of cost recovery fees for 2022 continuing a long tradition. Additional such revenue for the period 2014 to 2023 is \$678,175 in grants, \$149,164 in the collection of cost-recovery fees, and \$93,899 in donations.

In addition to aggressively pursuing additional non-tax revenue opportunities, the Fire District actively investigates opportunities for cost-containment by virtue of sharing resources (and the cost thereof) among area fire services. The recent acquisition by the STFD, in concert with two other departments of a drone and associated equipment for use in fire and life-saving rescue operations is one example. Currently, the STFD is in the early stages of applying similar cost-reduction/asset-sharing thinking to other critical equipment. One such future candidate is an aerial ladder/platform truck (needed to fight fires in multi-story buildings like condominium complexes) with an acquisition cost in excess of \$1 million.

Included in the packet is a copy of the Fiscal Year 2023-2024 budget adopted unanimously by the Fire Board.

The Fire Board will hold a public presentation and briefing on the budget at Saugatuck Township Fire District, 3342 Blue Star Highway, Saugatuck, MI 49453 on May 15, 2023, at 5:00 PM. The Council members of Saugatuck and Douglas as well as the Township trustees are strongly encouraged to attend. The joint meeting is designed for the local units of government as well as the public to become familiar with the hard work of the Fire District to continually improve efficiency and services. The Fire Board and Fire District personnel will be available to answer questions. We look forward to seeing you on May 15th, at 5:00pm.

The Fire District Board is requesting the City of Saugatuck, Saugatuck Township, and the City of the Village of Douglas to review and adopt this proposed budget during their first meeting following the May 15th joint meeting.



Saugatuck Township Fire District Board:

- Jane Verplank - Chairperson, City of Saugatuck Representative
- Eric Beckman - Vice Chair, Saugatuck Township Representative
- Dan Fox - Secretary, City of Saugatuck Representative
- Scott Phelps - Vice Secretary, At Large Member
- Tarue Pullen - City of the Village of Douglas Representative
- Cathy North - City of the Village of Douglas Representative
- Stacey Aldrich - Saugatuck Township Representative

Call Volume Trend 2004-2023

- Call Volume Trends:**
- 30% decrease in Fire Calls
 - 105% increase in Total Calls
 - 70% increase in Emergency Medical Service Calls
 - 357% increase in Other Calls

Year	Fire Calls	EMS Calls	Other Calls	Total Calls	Total Calls %
2004	37	388	74	499	—
2005	67	411	78	556	11.42
2006	44	408	75	527	(5.21)
2007	56	413	90	559	6.07
2008	34	402	122	558	(0.17)
2009	30	441	121	592	6.09
2010	38	465	108	611	3.20
2011	24	485	133	642	5.07
2012	54	521	158	733	14.17
2013	36	506	148	690	(5.86)
2014	31	565	149	745	7.97
2015	31	522	230	783	5.10
2016	32	560	283	875	11.75
2017	28	469	316	813	(7.08)
2018	30	501	376	907	11.56
2019	21	514	442	977	7.7
2020	33	533	296	862	(11.80)
2021	37	594	333	964	11.80
2022	26	659	338	1.023	6.10

Roster Profile

Jurisdiction and beyond

14, or 44% live in our jurisdiction, which includes the two cites and the township. 18, or 56% live outside our borders.

Currently we have 8 females and 24 males, 25% and 75% respectively. In 2011 the numbers were 5 and 29, 15% and 85% respectively. Back then, only 2 of the 5 females were trained as firefighters, whereas today 7 of the 8 are.

Having overnight facilities at the station is a must! Otherwise roughly half of our roster would not be able to respond within a reasonable time frame.

Total Roster	32	%
Roster jurisdiction	14	44%
Roster non-jurisdiction	18	56%
Firefighters/EMS jurisdiction	11	34%
Firefighters/EMS non-jurisdiction	11	34%
Firefighters jurisdiction	2	6%
Firefighters non-jurisdiction	5	16%
EMS only jurisdiction	2	6%
EMS only non-jurisdiction		0%
Academy jurisdiction	1	3%
Academy non-jurisdiction	2	6%
Roster proximity to station		
0.0-2.5 Miles	7	22%
2.6-5.0 Miles	10	31%
5.1-10.0 Miles	5	16%
10.1-20.0 Miles	5	16%
20.0-40.0 Miles	5	16%

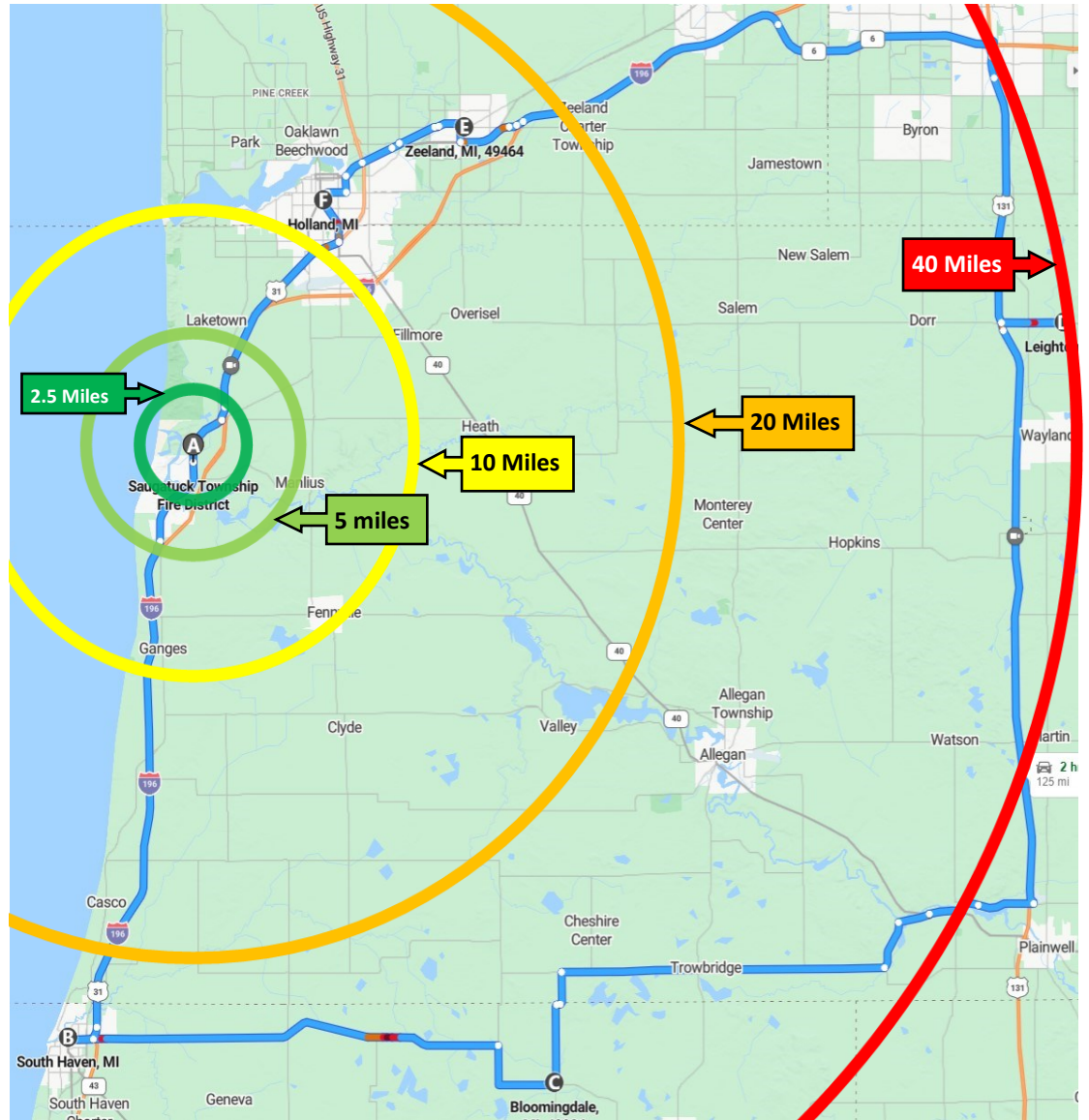
Personnel Proximity to Our Station

Where is our Personnel coming from?

A slight majority, 52%, live within 5 miles of the station. Focusing on this group, only 2 live in the cities of Saugatuck and Douglas, where the remaining 15 live in the Township or very nearby.

For the remaining 48%, their locations range from 5-40 miles away. On their duty nights and weekends, they respond from the station.

0.0-2.5 Miles	7	22%
2.6-5.0 Miles	10	31%
5.1-10.0 Miles	5	16%
10.1-20.0 Miles	5	16%
20.0-40.0 Miles	5	16%



2013-2023 Millage

2023 call volume is estimated from April 30 totals. 284, or 4.8% more calls than at the same time in 2022.

Since the last millage increase in 2018/19, annual calls for service have increased by 12.8%.


Year	Millage	Budget Amount	Difference in %	Number of Calls
2023/24	2.5000	\$ 2,140,000	26.7%	1,072
2022/23	2.2000	\$ 1,689,500	7.1%	1,023
2021/22	2.2000	\$ 1,577,500	5.6%	964
2020/21	2.2000	\$ 1,494,500	3.4%	862
2019/20	2.2000	\$ 1,446,000	18.6%	977
2018/19	2.0000	\$ 1,219,000	4.7%	907
2017/18	2.0000	\$ 1,164,730	23.8%	813
2016/17	2.0000	\$ 940,684	4.3%	875
2015/16	1.7000	\$ 901,754	19.5%	783
2014/15	1.5000	\$ 754,523	15.2%	745
2013/14	1.3000	\$ 655,030	-	690

Additional Revenue 2014-2023

Cost Recovery
Initiated in 2008, however not enforced before 2014.

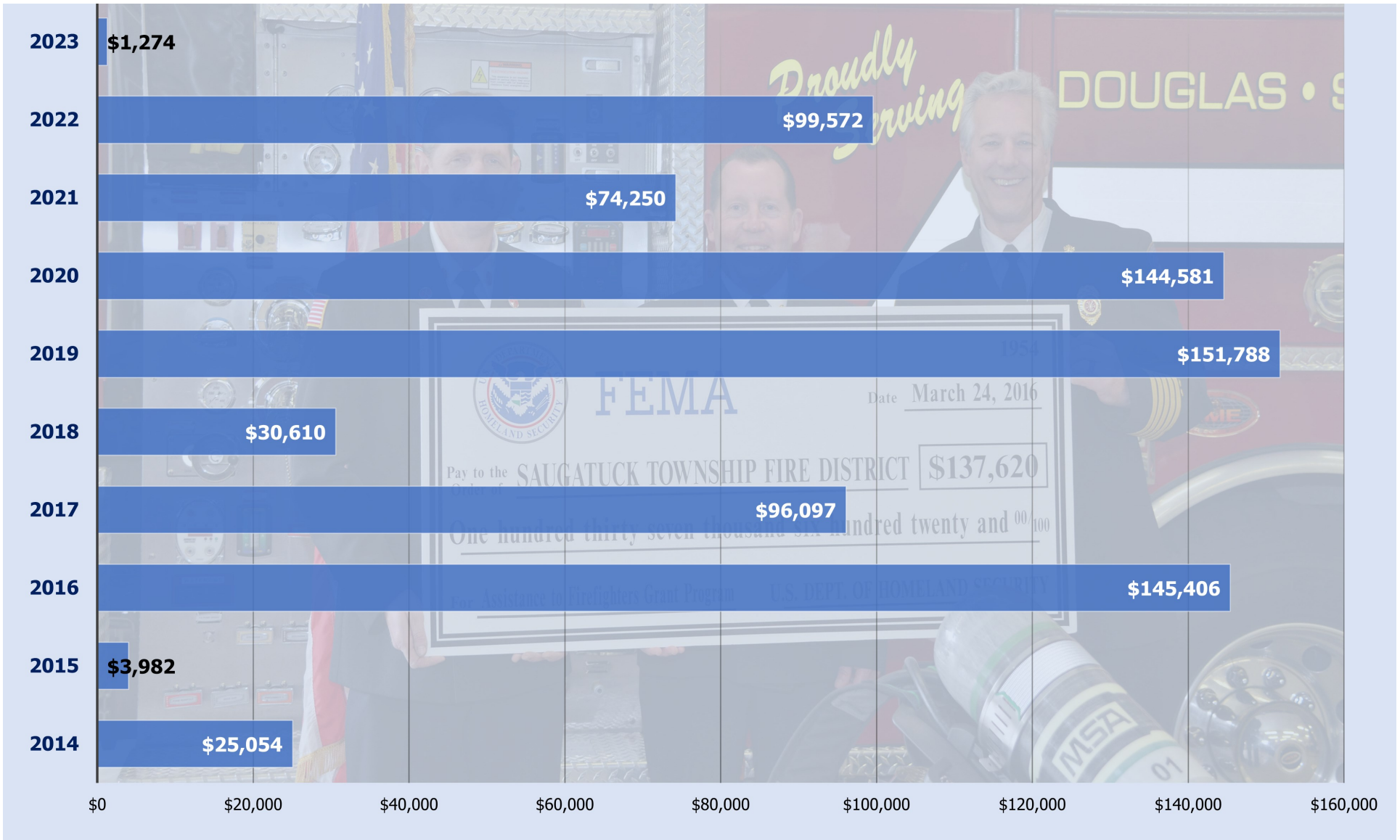
Grants:
FEMA, State and private businesses/insurance companies.

Donations:
Private donations to help offset cost i.e. Live Fire Training Facility and Emergency Medical Equipment and Services



Year	Cost Recovery Filed	Cost Recovery Collected	Grants Received	Donations Received	Totals Collected by Year
2014	\$ 14,843	\$ 12,032	\$ 2,490	\$ 22,564	\$ 37,086
2015	\$ 25,262	\$ 23,028	\$ 3,982	\$ -	\$ 27,010
2016	\$ 32,034	\$ 21,577	\$ 145,406	\$ -	\$ 166,983
2017	\$ 18,960	\$ 5,413	\$ 78,072	\$ 18,025	\$ 101,510
2018	\$ 16,872	\$ 10,412	\$ 13,600	\$ 17,010	\$ 41,022
2019	\$ 25,632	\$ 19,633	\$ 148,398	\$ 3,390	\$ 171,421
2020	\$ 17,223	\$ 11,726	\$ 144,581	\$ -	\$ 156,307
2021	\$ 26,669	\$ 6,105	\$ 73,710	\$ -	\$ 79,815
2022	\$ 44,312	\$ 26,220	\$ 66,662	\$ 32,910	\$ 125,792
2023	\$ 19,894	\$ 13,068	\$ 1,274	\$ -	\$ 14,342
Totals:	\$ 241,701	\$ 149,214	\$ 678,175	\$ 93,899	\$ 921,288

Grants and Donations 2014-2023



Overlapping Calls 2021-2023

What is an overlapping call?

Another emergency incident that requires fire department response that occurs within the time frame of a previous emergency incident.

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	Year change
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2023														
Runs	75	59	82	68									284	
Overlap	21	20	31	23									95	
Percent	28.0	33.9	37.8	33.8									33.5	
2022														
Runs	69	57	78	67	82	83	116	99	94	91	96	91	1,023	
Overlap	19	12	18	17	30	29	47	40	23	39	39	39	352	
Percent	27.5	21.1	23.1	25.4	36.6	34.9	40.5	40.4	24.5	42.9	40.6	42.9	34.4	28%
2021														
Runs	72	54	67	58	78	101	104	103	93	87	75	72	964	
Overlap	14	4	26	6	18	29	38	32	27	33	26	23	276	
Percent	19.4	7.4	38.8	10.3	23.1	28.7	36.5	31.1	29.0	37.9	34.7	31.9	28.6	41%

Estimated Revenues

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ACTIVITY	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 04/30/23	2022-23 AMENDED BUDGET	2023-24 REQUESTED BUDGET
Dept 000							
206-000-401.000	SAUGATUCK CITY	353,019.12	364,779.55	389,038.87	417,713.50	415,000.00	517,000.00
206-000-402.000	SAUGATUCK TOWNSHIP	715,779.24	746,971.40	779,960.89	799,471.47	840,000.00	1,072,000.00
206-000-403.000	DOUGLAS CITY	360,753.30	380,819.08	404,358.41	413,146.27	430,000.00	546,000.00
206-000-450.000	FIRE SERVICES	3,155.31	5,214.75	3,909.02	1,006.00	1,000.00	1,000.00
206-000-460.000	INSPECTION & PLAN REVIEW FEES	4,688.00	24,350.00	40,632.58	20,575.00	1,000.00	1,000.00
206-000-465.000	COST RECOVERY	11,098.24	9,871.75	11,360.95	31,227.58	1,000.00	1,000.00
206-000-528.000	OTHER FEDERAL GRANTS		109,856.99		26,928.05		
206-000-560.000	GRANTS & DONATIONS	127,447.33	4,892.90	49,703.10	23,726.90	1,000.00	1,000.00
206-000-665.000	INTEREST	7,623.25	495.26	954.85	3,954.78	500.00	1,000.00
206-000-685.000	SALES OF ASSETS	7,400.00	24,550.00	400.00			
206-000-686.000	FUND BALANCE TRANSFER IN					417,000.00	
Totals for dept 000 -		1,590,963.79	1,671,801.68	1,680,318.67	1,737,749.55	2,106,500.00	2,140,000.00
TOTAL ESTIMATED REVENUES		1,590,963.79	1,671,801.68	1,680,318.67	1,737,749.55	2,106,500.00	2,140,000.00

Appropriations

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/23	2022-23 PROJECTED ACTIVITY	2023-24 REQUESTED BUDGET
Dept 336 - FIRE FUND						
206-336-702.000	BOARD SALARY	3,250.00	5,000.00	2,050.00	4,000.00	5,000.00
206-336-704.000	CHIEF SALARY	91,871.81	106,100.00	89,118.09	106,100.00	118,000.00
206-336-705.000	OFFICER SALARIES	6,744.56	9,650.00	5,708.48	8,000.00	9,650.00
206-336-708.000	CAREER FIREFIGHTER	330,774.04	338,000.00	340,535.79	415,000.00	575,000.00
206-336-709.000	OPERATIONAL WAGES	115,895.57	125,000.00	76,750.52	100,000.00	100,000.00
206-336-709.500	PAID ON CALL STIPEND	93,911.48	85,000.00	71,401.14	95,000.00	95,000.00
206-336-710.000	FIRE CALLS	48,684.91	65,000.00	45,312.66	63,000.00	70,000.00
206-336-711.000	MEDICAL CALLS	33,412.45	32,000.00	24,633.05	32,000.00	32,000.00
206-336-712.000	TRAINING	45,519.48	48,000.00	17,858.17	30,000.00	48,000.00
206-336-713.000	SPECIAL EVENTS	10,392.31	12,000.00	8,901.49	12,000.00	12,000.00
206-336-720.000	PAYROLL TAXES	62,458.79	66,000.00	54,416.85	70,000.00	98,000.00
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	84,908.36	90,000.00	82,011.08	94,000.00	140,000.00
206-336-722.000	WORKER COMP INSURANCE	43,037.60	58,000.00	55,772.40	56,000.00	100,000.00
206-336-723.000	RETIREMENT	106,038.84	100,000.00	107,895.68	119,000.00	142,000.00
206-336-727.000	OPERATING SUPPLIES	17,794.00	22,500.00	21,107.88	22,500.00	25,000.00
206-336-728.000	GAS & OIL	16,337.64	20,000.00	14,542.92	20,000.00	20,000.00
206-336-730.000	PROFESSIONAL SERVICES	29,550.34	30,000.00	24,553.70	30,000.00	30,000.00
206-336-742.000	TESTING, REPAIR & REPLACEMENT	9,324.84	18,000.00	10,096.11	15,000.00	20,000.00
206-336-745.000	STATION TOOLS	2,918.19	3,000.00	285.73	2,500.00	3,250.00
206-336-746.000	FIRE FIGHTER TOOLS	9,296.03	10,000.00	3,914.06	8,500.00	13,000.00
206-336-751.000	PHONES	11,026.62	13,500.00	8,696.33	11,500.00	13,500.00
206-336-752.000	UTILITIES	14,966.40	20,000.00	11,878.06	15,000.00	20,000.00
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	72,522.84	45,000.00	29,107.00	55,000.00	55,000.00
206-336-761.000	BOAT MAINTENANCE	14,534.53	17,500.00	14,913.39	17,500.00	19,000.00
206-336-762.000	RADIO & PAGER R&R	5,686.81	8,500.00	1,214.32	5,000.00	10,000.00

Appropriations

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 AMENDED BUDGET	2022-23 ACTIVITY THRU 04/30/23	2022-23 PROJECTED ACTIVITY	2023-24 REQUESTED BUDGET
206-336-763.000	BUILDING REPAIR & MAINTENANCE	29,118.66	27,000.00	11,503.81	22,000.00	30,000.00
206-336-764.000	BUILDING SECURITY	1,515.21	2,000.00	0.00	1,000.00	2,000.00
206-336-767.000	DUES & SUBSCRIPTIONS	2,567.98	4,000.00	2,489.73	3,500.00	4,000.00
206-336-770.000	OFFICE EXPENSES	8,573.92	12,000.00	7,043.21	10,000.00	12,000.00
206-336-771.000	TECHNOLOGY	18,557.07	20,000.00	17,529.68	20,000.00	23,000.00
206-336-775.000	BUILDING INSPECTIONS	452.50	2,500.00	226.45	1,800.00	2,500.00
206-336-780.000	UNIFORMS	7,770.04	15,000.00	12,924.14	15,000.00	15,000.00
206-336-781.000	TURN OUT GEAR	34,307.79	30,000.00	4,121.29	30,000.00	40,000.00
206-336-785.000	EDUCATION	18,999.56	23,000.00	15,624.56	22,000.00	33,000.00
206-336-791.000	MEDICAL SUPPLY	11,122.66	16,000.00	3,606.97	10,000.00	20,000.00
206-336-795.000	COMMUNITY RISK REDUCTION	8,944.45	13,000.00	8,433.51	12,000.00	15,000.00
206-336-796.000	PHYSICALS	289.98	15,000.00	13,500.09	14,500.00	15,000.00
206-336-815.000	GENERAL INSURANCE	28,835.00	32,000.00	33,975.00	33,975.00	35,000.00
206-336-861.000	TAX CHARGE BACK	642.94	500.00	988.72	1,000.00	1,000.00
206-336-975.000	TRUCK PAYMENT	260,000.00	417,000.00	419,307.50	419,307.50	0.00
206-336-985.000	LONG TERM CAPITAL	66,771.78	29,750.00	58,679.44	65,000.00	83,100.00
206-336-986.000	CAPITAL FUND TRANSFER	0.00	100,000.00	0.00	0.00	36,000.00
Totals for dept 336 - FIRE FUND		1,779,327.98	2,106,500.00	1,732,629.00	2,087,682.50	2,140,000.00
TOTAL APPROPRIATIONS		1,779,327.98	2,106,500.00	1,732,629.00	2,087,682.50	2,140,000.00
NET OF REVENUES/APPROPRIATIONS - FUND 206		(99,009.31)	0.00	8,968.39	(269,117.66)	0.00
BEGINNING FUND BALANCE		1,001,996.75	902,987.44	902,987.44	902,987.44	633,869.78
ENDING FUND BALANCE		902,987.44	902,987.44	911,955.83	633,869.78	633,869.78





To: City Council

From: Rich LaBombard
City Manager

Date: May 15, 2023

Subject: Monthly Department Activity Report
May 2023

Assessor:

Audit – As I mentioned last month, we are being audited by the State for the third cycle of the new audit system. I have submitted all of the requested information and my appointment with the auditor is scheduled for May 30. I feel confident with my submission and will be interested to see how it has been received. I would imagine we will have results by the end of June. Stay tuned.

Land Tables – I continue to work on City lot land tables and so far, I am happy with how that project is going. I feel that the changes being made will be a positive factor in achieving better and more equitable assessments.

Preliminary Residential Sales Study - I have done a preliminary residential sales study for the upcoming 2024 assessments and looks like we will see another healthy increase for the upcoming year.

Continuing work on many projects:

- Reappraisal using aerial maps – ongoing
- Processing incoming Property Transfer Affidavits
- Processing deeds monthly
- Processing monthly building permits

City Manager:

MDOT Bridge Work – I learned this week that MDOT realigned the schedule for bridge work, and they will be starting work at exit 41 in June and expect to wrap up that project by the end of August. Exit 36 work will start after exit 41 is completed and they anticipate work there to continue until mid-November. The City has some upcoming road work projects that have been moved up in schedule to not create conflict with detoured traffic.

The detour route exit 41 is:



The detour route for exit 36 is:



Blue Star Drain and Sidewalk Project – Work is well underway for the drain and sidewalk project near the Dunes resort. The best news we received is that the water main located below the work will not have to be lowered to avoid a conflict with the new drainage structure. We anticipate that will shave a week off the project.

Planning and Zoning Administrator – The City staff welcomed Mr. Joe Blair as the new Planning and Zoning Administrator on Monday. Joe started his first day with introductions and a tour of the City. During his first week, Joe rotated between departments to learn about roles and responsibilities. He spent time with the City Manager, interim Planning and Zoning Administrator and the Chair of the Planning Commission. Thursday, he attended his first meeting of the Planning Commission.

DPW Supervisor – Congratulations to Greg Salinas on his promotion to DPW Supervisor to fill the role vacated by Ricky Zoet when he was promoted to Director of Public Works. Greg has been an employee of Douglas Department of Public Works for almost five years. Three internal candidates applied for the position. The city received no applications from the public.

Budget – The budget preparation is in the final stages and will be presented to City Council in the next budget workshop. The City is required to adopt the budget by June 30th of each year after a formal budget hearing.

Fire Board – The Saugatuck District Fire Board will be holding a joint meeting with all three municipalities on Monday, May 15th at 5:00 at the Fire Hall. This is a public meeting to discuss the fire budget.

Renaming Point Pleasant – Douglas Marina is the intended new name for Point Pleasant Marina after a City Council discussion on May 1. The renaming of the marina was to reinforce that the marina is a public marina owned by the City of Douglas. City Council plans to take official action through resolution for the renaming at the next City Council meeting on May 15th.

Branding - I spent some time this week reviewing the notes about the new Douglas logo in preparation for a newspaper article describing the development process of rebranding the City.

Beach Cleanup – Jars Cannabis gathered together a group of volunteers and cleaned up debris along Douglas Beach and Oval Beach the week of May 8th. The Jars community engagement coordinator reported they collected, “7 full bags of trash, 3 tires, a broken surfboard, 2 broken chairs and a ton of evasive mustard garlic!” Thank you volunteers!



Clerk:

Physical Home Addressing Within the City - The City Clerk’s office has been working for over a year to remedy the unexplained address issues which occurred following the redistricting process. There have been a number of residents who found their physical home addresses switched from the City of Douglas to the City of Fennville or Saugatuck. The Clerk has contacted the Board of Elections, the United States Post Office, State and Federal Representatives, and the County Clerk. We are no further along with the answer as to who or why these changes occurred. Our office made a request to meet with all agencies at one time to discuss these changes.

The Clerks office received a complaint recently from a resident who stated she has a physical City of Douglas address, was assigned a zip code which placed her in the City of Fennville, and the ramifications of this move have made her unable to get a free Post Office Box (because she has a Fennville zip code). Also affected was her ability to file taxes online, receive UPS deliveries, and so forth. As the City Clerk, I would like to personally thank this resident for sending my office this information, because without it I believe we would not be as far in the search for an answer.

If there are residents who are experiencing a comparable situation, the Clerk’s office would appreciate receiving a letter explaining how you have been affected.

TRAINING - The Clerk has been training the Deputy Clerk on issuing insurance claims, onboarding new employees, when and why the Title vi paperwork is filed with the State of Michigan, and of course diligently watching all election news that comes from the State.

Deputy Clerk:

Clerks Meeting - The West Michigan Regional Clerks Association (WMRCA) is holding a workshop event this week at the Ottawa County Building in West Olive. This Spring workshop will feature a guest speaker that will discuss de-escalation tactics and managing stress in the Clerks Department, which will be very useful during election time. There will also be a presentation from the Ottawa County Clerk, Justin Roebuck. This presentation will include discussion of important election updates and information regarding the Proposal 2 passage. This workshop event will be attended by Clerks from all around West Michigan. The City Clerk and I are looking forward to attending.

Training With The City Clerk - Continued training with the Clerk on meeting procedures, minutes, resolutions, and ordinances. The City Clerk has provided me with a variety of information and procedural outlines, which are especially useful. In addition, I have been studying Robert’s Rules of Order alongside the Open Meetings Act, and the By-Laws for each group. I have attended some of our City’s Board and Commission meetings and have conducted some as well. This has been helpful for me with understanding the entire meetings process. In addition to the meetings, the Clerk has been training me on the various responsibilities of our department.

Police Department:

	April	Fiscal Year	Y.T.D.
<u>Complaints Answered/Investigated:</u>	160	1,662	642
<u>Criminal Arrests/Filings:</u>			
Felony:	06	24	18
Misdemeanor:	05	34	15
<u>Warrant Arrests:</u>	01	08	04
<u>Traffic Enforcement:</u>			
OWI/OUID/Impaired Driving Arrests:	01	09	04
OWI High Blood Alcohol Content:	00	03	01
OWI 3 rd Offense:	00	01	00
Traffic Stops:	82	560	242
Civil Infraction:	16	404	37
<u>Community Contacts:</u>			
Personal Contacts:	959	10,648	4,176
Business Contacts:	212	2,141	788
Property Security Checks:	920	9,968	3,497
<u>Foot Patrol: (April)</u>			
1,627 Minutes (24 Hours & 7 Minutes.)			

Felony Cases: (April)

Assault, Resist, Obstruct an Officer. (x2)
 Assault with a Weapon.
 Domestic Violence.
 Aggravated Stalking.
 Operating While Intoxicated

Misdemeanor Charges: (April)

Larceny over \$200.
 Domestic Violence.
 Operate while Intoxicated.
 Driving on Suspended License.
 Improper Use of Registration Plates.

Activity Time on Follow Up Complaint Investigations: (April)

1,440 Minutes (24 Hrs. & 0 Minutes)
 Number of March Follow Up Investigations: 51

Investigation of Felony Cases:

Larceny of Tow Dolly Trailer (23-0496): Open.
 Larceny of Floating Dock (23-0536): Open.
 Larceny (22-1742): Open.
 Larceny (22-1793): Open.
 Fraudulent Checks (22-1496): Open.
 Stolen Watercraft (#21-1420): Open.
 Robbery-Armed Huntington ATM (#20-1827). Open.
 Fraud (22-0091). Open.
 Fraud (22-0133). Open.
 Fraud (22-1261): Open.

Out of Jurisdiction Responses: (April)

Saugatuck Township:

- 23-0527: Priority 1 medical/Patient not conscious.
- 23-0593: Request to back up Sheriff's Office on Alarm/Building Search.
- 23-0606: Back up Sheriff's Office on an OWI arrest.

Saugatuck City:

- 23-0489: Requested back up of Sheriff's Office on suspicious situation.

Ganges Township

- 23-0548: Closest LE to PI Crash/Turned over to Sheriff's Office.

Total Out of Jurisdiction Responses for April: 05

Total Complaints Handled within Douglas City for April: 155

Noteworthy Incidents: (April)

23-0484: On Saturday April 1st at 12:02pm Officer Reyes was dispatched to the 100 block of South Bluestar Highway for 2 suspects in a heated argument inside a business. One of the suspects left the

scene prior to Officer Reyes' arrival. Investigation showed that there had been no assault and no further action was needed.

23-0494: On Monday April 3rd at 1:38am Officer Brown was dispatched to an unwanted guest in a residence that was reported as out of control and possibly suicidal in the 300 block of South Bluestar. The caller was requesting officer's assistance inside the residence and the suspect was barricading the door of the residence. Officers were able to make entry into the residence and took the suspect into custody. The suspect was medically cleared and then lodged at the Allegan Jail for resisting and obstructing a police officer.

23-0508: On Wednesday April 5th at 5:15pm Officer Brown was called to respond to the 200 block of St. Peters Drive for a suspect that was stealing items from a boat in storage. The suspect was arrested for Larceny and lodged at the Allegan Jail.

23-0509: On Wednesday April 5th at 10:27pm Officer Brown was dispatched to Bluestar Highway near Main Street to investigate a single vehicle traffic crash. Upon investigation it was determined that the driver was intoxicated and upon being told that he was under arrest the suspect actively resisted and obstructed Officer Brown. Officer Brown worked to subdue the suspect and was verbally assisted by area residents who along with Officer Brown attempted to convince the suspect to comply. Officer Brown was eventually assisted by a Sheriff's Unit and a Unit from Ottawa County both responding from the Holland Area and the suspect was taken into custody. The suspect was lodged at the Allegan Jail for Resisting and Obstructing an Officer and Operating while Intoxicated.

23-0543: On Thursday April 13th at 12:31am Corporal Warsen was dispatched to a Domestic in Progress in the 100 block of West Center Street. After arrival and incident investigation the suspect was arrested for Domestic Violence and lodged at the Allegan Jail. An additional charge of Assault with a Weapon was authorized after review by the Allegan County Prosecutor's Office.

23-0565: On Saturday April 15th at 9:22pm Officer Brown conducted a traffic stop on Ferry Street near Fremont Street and after investigation a suspect was found to be Unlawfully in possession of a Concealed Pistol. Charges were authorized for Felony Concealed Weapon on the suspect.

23-0592: On Thursday April 20th at 3:35pm Officer Reyes was dispatched to the 200 block of St. Peters Drive for an employee who was making threats to supervisors and co-workers after becoming irate while on another jobsite. Officer Reyes stayed on scene to investigate and to allow all employees to leave for the day. Additionally I assisted on Friday April 21st as the business re-opened and the employee was terminated. I contacted the suspect and he was given a trespass notice for multiple properties. Corporal Warsen and Officer Reyes handled additional harassment complaints involving the suspect electronically contacting other individuals familiar with supervisors in the company. The incident reports have been forwarded to the Allegan County Prosecutor's Office for review.

23-0595: On Friday April 21st at 12:13am Officer Brown was investigating suspicious vehicle activity and pedestrian activity in the 00 block of Wilderness Ridge Drive which lead to three juvenile suspects being cited for Possession of Marijuana and then being turned over to their parents.

The Department also responded to the following types of calls during April:

Larceny Complaints, Malicious Destruction of Property Complaint, Fraud Complaints, Disorderly Person, Suspicious Person/Vehicle/Situation, Medical Emergencies, Trespassing Complaint, Harassment Complaints, Personal Protection Order Complaints, Peace Officer Complaints, Animal/Conservation Complaints, Property Damage Vehicle Crash Complaints, Welfare Checks, Motorist Assists, Business/Residential Alarms, Bank Alarm, Fire Alarm, Assist to STFD on a Fire Call, Open Door Complaints, Road Hazard Complaints, Parking Complaints, Lost/Found Property Complaints, and General Public Assists/Non-Criminal Complaints.

Events: (April)

Easter Parade Planning and Staffing.

Douglas Elementary School to instruct Safe Kids Classroom Training with STFD.

Planning meeting for Town Crier Race.

Staff Training: (April)

One Officer attended mandatory Intoxilyzer breath testing training.

One Officer attended mandatory Active Violence Training.

Planning and Zoning:

- Began organizing workspace to take inventory of plans and projects pending
- Toured the City to become more familiar with the Douglas area
- Received emails and in-person information regarding questions and began researching to respond to citizen inquiries
- Met with Planning Commission Chair for introductions
- Read through procedures for Planning Commission
- Reviewed the Planning Commission packed for Thursday, May 11
- Meet with Planning/Zoning Admin consultant, Tricia to identify current methods of interaction and prepare for a smooth transition

Project Management:

Planning and Zoning Assistance – Met with Joe Blair, the new Planning and Zoning Administrator, to review the processes, applications, current projects, and other onboarding topics. Assisted with a tour of the City to help familiarize Joe with the current projects and provide an overview of the City as a whole. Arranged and published the Planning Commission agenda packet.

EGLE Grant – This spring I was awarded a zero match Community Energy Management Grant from the Michigan Department of Environmental, Great Lakes, and Energy (EGLE). The contractors have started work at the Police Department with heating and cooling finishing up last week and lighting starting this week.

Permit Applications – Continue to improve and recreate outdated forms for Planning and Zoning needs. Update the fees according to the new schedule of fees and add an online payment link. Created a new rezoning application and I'm in the process of doing a major revamp of the planned unit development application with Williams & Works.

FY 22-23 & FY 23-24 – Scheduling of various capital improvement projects. Updated the master project list with rankings received by City Council. Scheduled a directors meeting to review those rankings.

Pyramid Sculpture – Discussed with MaryJo the dedication of the sculpture and installation. Once installed, the dedication will be scheduled for Memorial Day after the parade at approximately 10:30am.

Wayfinding – Worked extensively on the wayfinding request for proposal. Designs, locations, and content have been decided and the RFP has been noticed. Five vendors have requested proposals. Questions have been addressed and the proposals will be read in public on May 25 @ 2:00 pm.

DPW – Assist with ordering supplies, permit requirements, and updating list of various DPW items.

Road Work – Continue to address schedule changes due to the scheduled MDOT work on exit 36 overpass. Mill and overlay will start mid-May, as well as chip and fog seal projects.

333 Blue Star Highway – Continue to monitor the progress of the drain and sidewalk project along 333 Blue Star Highway.

Manage Point Pleasant Slip – Continue to manage the slips at Point Pleasant and make sure all slip holders have filed the appropriate paperwork. Submitted a tree removal application to remove one tree that is dead on the property. DPW will schedule the work.

Buoy Installation – Contacted the new owner of Boat Lifts Unlimited to discuss buoy installation and staging at Wades Bayou.

Spark Grant – Round 2 of the Spark Grant is open. I plan to review the open application and submit the Schultz Park playground project.

Water Service Line – With budget still left for lead water service line replacements, I have added 4-8 more residents to get their lead water service lines replaced. Some are in coordination with road projects, but most will require no road disruptions.

66th Street Request for Proposal – Drafting an RFP for the disposal of surplus real property. An ordinance will need to be adopted in conjunction with the RFP. The RFP is currently in review by the City Manager but will need attorney review as well.

Public Works Department:

Downtown – With the help of the DEBTS crew, leaves and old mulch in the bumps-outs were raked and then vacuumed up with our vac trailer. Weekly mowing of the grass bump-outs down Center Street has also begun.

Building and Grounds – Behind City Hall erosion control, made with field stone, was installed behind City Hall to prevent more dirt and mulch from washing over and through the retaining wall when heavy rains overwhelm the roof gutters. In front of City Hall, bricks were rearranged to complement the recently planted Magnolia tree and the old landscape edging was replaced with new. Weed prevention was applied and mulch shoveled and raked in place.

Street Sign Maintenance – A DPW staff member called for Miss Digs along both sides of Ferry Street from Blue Star Highway to Campbell Road and along both sides of Center Street from Blue Star Highway to Lakeshore Drive. Once utilities were marked, eight new speed limit signs were installed.

Budgeting – On April 17, during a budget workshop, the DPW team presented to City Council their final draft of equipment requests for the 23/24 FY budget.

Buoys - Buoys were prepped and set out/staged at Wades Bayou for a contractor to set in the water (date unknown at this time).

Schultz Boat Launch – Once the proper work permit arrived, the DPW crew installed a new culvert under the west drive that leads to the boat launch. The old steel culvert was broken and collapsing.

Pickle Ball Courts – Mulch was staged near the courts by the DPW crew and was then placed throughout by the pickleball club members.

Parks – At the dog park, one inch stone was bucketed over the fence in the entrance area, the DPW crew then raked the piles to the low/heavily traveled areas.

Brush – Leaves will continue to be picked up through May 16th on the east side of Blue Star Highway and until May 23rd on the west side of Blue Star Highway. Leaves will not be scheduled for pick up again until October. Brush continues on (see brush schedule for dates).

Beach Bathroom – DPW crews leveled and seeded grass on all sides of the new sidewalk that was installed this spring.

Equipment – The DPW plow truck was brought back to the dealer for recall work and has since been picked up.

Misc. – The DPW Director is continuing to work on employee reviews and will have them all completed by May 12th.

Treasurer:

Taxes – The 2022 tax year is now closed and complete after going through the settlement process with the County. The 2023 tax year is getting ready to begin. The City Assessor determines the value of the property as of December 31 (tax day) of each year. Since the adoption of Proposal A in 1994, properties have two values: the assessed value (AV) and the taxable value (TV). Taxes are calculated by multiplying the TV by the millage rate. Proposal A established the Principal Residence Exemption (PRE) that entitles homeowners who live in their home an exemption from paying the 18 mills of school operating millage. Proposal A was also designed to limit the growth in property taxes by the lower of Consumer Price Index (CPI) or 5% each year until ownership in the property was transferred.

The City issues tax bills in two installments in July and December. Tax bills for the summer tax collection are considered due and payable on July 1. 1% interest will be added on September 15th and at the start of each month thereafter on unpaid amounts. Tax bills for the winter tax collection are considered due and payable on December 1st. A 3% penalty will be added on unpaid amounts on February 15th. Unpaid summer and winter taxes can be paid to the City through February 28th. On March 1st, all unpaid taxes from the previous tax year are returned as delinquent to the Allegan County Treasurer who will continue to bill delinquent taxes including a collection fee and interest.

Budget – Budget budget budget. It's a flurry activity for the treasurer and the rest of City staff as we wrap up the final workshops and quotes. The pieces are starting to fall in place and the budget is starting to get solidified for presentation and public hearing on June 5th. If all goes according to plan the budget will be adopted on June 5th, but that is just the start of the process for the treasurer's office as it will have to be constantly monitored throughout the year.

Certification – At the end of April I attended the MMTA conference. We went over topics such as the tax collection, budgeting, investing, active shooter, first amendment auditors, and many others. This was my third year attending the three-year program. We had a graduation, and I earned my Michigan Certified Professional Treasurer (MiCPT) certification.

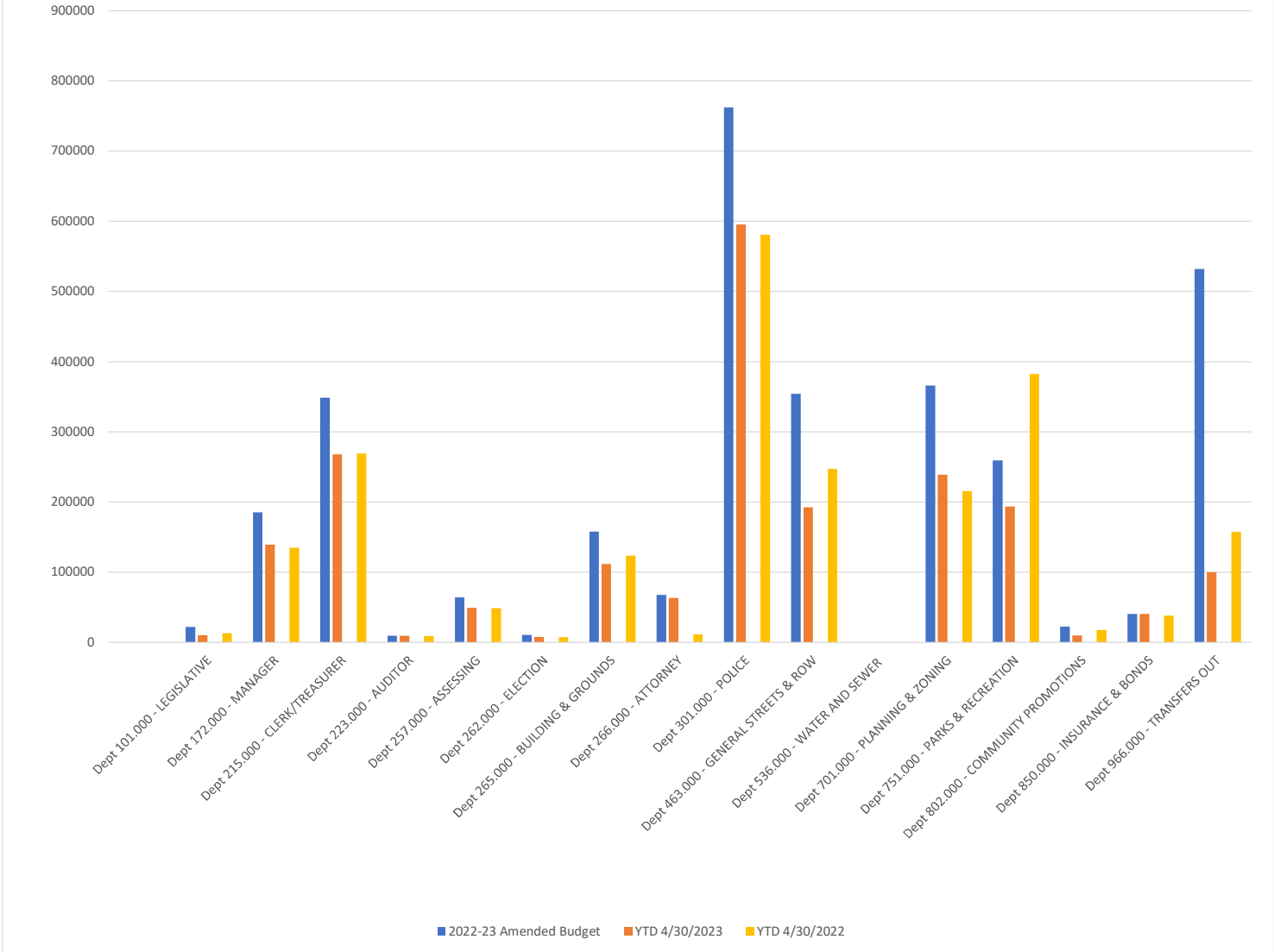
Cash Balances – The City’s cash balances remained consistent with last month. This was primarily related to the payment of standard bills being offset by receipt of the 2022 tax settlement.

City Revenues and Expenses – Revenues and expenditures were generally consistent with where we would expect for this point of the year.

**City of the Village of Douglas
Financial Holdings Summary
April 30, 2023**

	<u>Identifier</u>	<u>Matures</u>	<u>Rate</u>	<u>Market Value</u>
<u>Cash</u>				
Huntington Bank - Common Checking				106,194.24
Huntington Bank - Tax & Trust				35,630.00
D.A. Davidson			2.00%	916.75
<u>CD's</u>				
D.A. Davidson:				
American Expr Natl Bk	02589AA28	12/4/2023	3.55%	192,467.40
Morgan Stanley Bank	61690UCK4	12/13/2023	3.50%	243,901.62
Wells Fargo Bank	949763WAO	12/28/2023	3.50%	<u>99,090.00</u>
MBS:				
Michigan Legacy Credit Union	59452WADo	5/9/2023	5.00%	249,880.00
Fifth Third	316777XV8	6/30/2023	2.95%	249,077.50
Michigan Legacy Credit Union	59452WAE8	11/9/2023	3.45%	<u>82,375.01</u>
Citizens Bank	75524KQJ6	12/22/2023	5.15%	<u>200,300.00</u>
<u>Bonds</u>				
D.A. Davidson:				
Fedl Farm Credit Bank Bond	3133EMCQ3	10/13/2023	0.28%	244,510.00
Fedl Farm Credit Bank Bond	3133EJ5H8	1/16/2025	2.85%	146,076.00
Fedl Home loan Mtg Corp	3134GXKR4	7/15/2025	0.40%	275,448.00
Fedl Home loan Mtg Corp	3134GWUC8	12/30/2025	0.50%	181,372.00
Fed Home Loan Bank Bond Step	3130AKSV9	1/28/2026	0.75%	229,562.50
Fedl Farm Credit Bank Bond	3133ELEN0	12/18/2029	2.25%	<u>139,122.16</u>
MBS:				
Fed Home Loan Bank Bond Step	3130ATD38	9/28/2023	4.00%	298,560.00
Fed Home Loan Bank Bond Step	3130ASVW6	11/17/2023	3.50%	248,207.50
Fed Home Loan Bank Bond Step	3130amfn7	5/26/2026	0.75%	138,604.50
Pinckney mich commnity schools	722205NW7	5/1/2028	1.84%	<u>88,242.00</u>
<u>Other Investments</u>				
Michigan Class			5.02%	<u>1,434,177.05</u>
Total Cash & Investments				<u>4,883,714.23</u>
	Cash & Investments		Prior Month	4,882,257.21
	<u>April 30, 2023</u>		Prior Year	5,010,157.07
<u>Fund</u>				
101 - General Fund	3,355,110.82			
202 - Major Street	278,236.51			
203 - Local Streets	112,301.61			
204 - Road Millage	0.00			
213 - Schultz Park Launch Ramp	111,935.94			
243 - Brownfield Redevelopment Authority	1,181.98			
244 - Harbor Authority	5,152.21			
248 - DDA	106,460.28			
403 - Blue Star Corridor Improvement Fund	226,874.56			
450 - Water & Sewer Fund	59,177.97			
594 - Douglas Marina	56,840.28			
660 - Equipment Rental Fund	545,101.71			
701 - Trust and Agency	0.00			
703 - Current Tax Receiving	<u>25,340.36</u>			
	<u>4,883,714.23</u>			

City of the Village of Douglas
 General Fund Expenditures
 April 30, 2023



Department	2022-23 Amended Budget	YTD 4/30/2023	% Budget Used	YTD 4/30/2022
Dept 101.000 - LEGISLATIVE	22,366.00	10,188.64	45.55	12,922.40
Dept 172.000 - MANAGER	185,502.00	139,573.20	75.24	135,086.74
Dept 215.000 - CLERK/TREASURER	348,867.00	267,922.54	76.80	269,309.05
Dept 223.000 - AUDITOR	9,400.00	9,400.00	100.00	9,300.00
Dept 257.000 - ASSESSING	64,160.00	49,458.88	77.09	48,859.62
Dept 262.000 - ELECTION	10,978.00	8,030.96	73.16	7,717.99
Dept 265.000 - BUILDING & GROUNDS	157,710.00	111,967.14	71.00	123,430.38
Dept 266.000 - ATTORNEY	67,500.00	63,426.79	93.97	11,524.21
Dept 301.000 - POLICE	762,295.00	595,190.76	78.08	580,822.29
Dept 463.000 - GENERAL STREETS & ROW	354,270.00	192,418.22	54.31	247,092.40
Dept 536.000 - WATER AND SEWER	0.00	0.00	0.00	0.00
Dept 701.000 - PLANNING & ZONING	365,859.00	239,001.82	65.33	215,706.57
Dept 751.000 - PARKS & RECREATION	259,242.00	193,819.34	74.76	382,490.78
Dept 802.000 - COMMUNITY PROMOTIONS	22,500.00	9,721.12	43.20	18,016.46
Dept 850.000 - INSURANCE & BONDS	40,772.00	40,771.65	100.00	38,315.00
Dept 966.000 - TRANSFERS OUT	532,000.00	100,000.00	18.80	157,501.32
TOTALS	3,203,421.00	2,030,891.06	63.40%	2,258,095.21

Item 9B.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 04/30/2022 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-402.000	CURRENT REAL PROPERTY TAX	2,589,781.00	2,589,781.41	40,054.81	(0.41)	100.00	2,423,913.27
101-000.000-434.000	MOBILE HOME TAX	500.00	458.50	46.00	41.50	91.70	456.50
101-000.000-445.000	INTEREST & PENALTIES: DELQ TAX	5,000.00	6,956.50	4,807.96	(1,956.50)	139.13	7,372.01
101-000.000-447.000	TAX COLLECTION FEES	100,539.00	100,505.67	2,459.86	33.33	99.97	93,177.82
101-000.000-453.000	SPECIAL ASSESSMENT REVENUE	16,898.00	16,897.98	0.00	0.02	100.00	93,132.30
101-000.000-474.000	INTEREST ON SPECIAL ASSESSMENTS	1,308.00	1,307.68	0.00	0.32	99.98	1,475.28
101-000.000-476.000	BUSINESS LICENSE FEES	11,000.00	7,460.00	510.00	3,540.00	67.82	1,235.00
101-000.000-477.000	FRANCHISE FEES	16,000.00	9,054.18	0.00	6,945.82	56.59	8,566.82
101-000.000-528.000	OTHER FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	3,952.65
101-000.000-543.001	LAW ENFORCEMENT TRAINING	1,000.00	1,060.30	810.30	(60.30)	106.03	277.68
101-000.000-543.100	STATE REVENUE: LIQUOR LICENSE	8,167.00	8,166.95	0.00	0.05	100.00	7,912.85
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	45,000.00	29,716.30	0.00	15,283.70	66.04	30,618.35
101-000.000-573.001	METRO ACT	7,000.00	0.00	0.00	7,000.00	0.00	0.00
101-000.000-574.000	STATE REVENUE: SALES TAX	156,069.00	104,661.00	22,981.00	51,408.00	67.06	110,649.00
101-000.000-581.000	COUNTY ROAD MILLAGE CNTRB	175,000.00	182,609.68	182,530.79	(7,609.68)	104.35	177,578.34
101-000.000-603.000	POLICE ADMINISTRATION FEE	2,000.00	499.69	5.50	1,500.31	24.98	1,013.10
101-000.000-626.001	ROAD CUT FEES	3,000.00	2,700.00	100.00	300.00	90.00	1,500.00
101-000.000-627.000	BUILDING FEES	65,000.00	47,463.50	6,637.00	17,536.50	73.02	43,584.00
101-000.000-627.001	RENTAL INSPECTION FEE	10,500.00	12,850.00	1,500.00	(2,350.00)	122.38	10,390.00
101-000.000-628.000	PLANNING & ZONING FEES	39,500.00	41,620.00	400.00	(2,120.00)	105.37	11,176.70
101-000.000-651.000	LAUNCH FEES	7,250.00	6,664.00	505.00	586.00	91.92	3,928.25
101-000.000-657.000	ORDINANCE FINES - POLICE	3,500.00	2,497.49	20.00	1,002.51	71.36	3,459.82
101-000.000-657.001	ORDINANCE FINES - CIVIC	500.00	0.00	0.00	500.00	0.00	100.00
101-000.000-665.000	INTEREST INCOME	0.00	74,673.16	13,114.67	(74,673.16)	100.00	(111,265.83)
101-000.000-667.000	RENT	14,000.00	12,000.00	1,200.00	2,000.00	85.71	2,400.00
101-000.000-667.001	WADE'S BAYOU PARK RENTAL	0.00	0.00	0.00	0.00	0.00	2,850.00
101-000.000-674.000	DONATIONS	50,000.00	45,941.10	(10.00)	4,058.90	91.88	81,551.60
101-000.000-675.000	OTHER REVENUE	9,064.00	28,284.82	18,204.03	(19,220.82)	312.06	13,115.99
101-000.000-675.001	REIMBURSEMENTS LOCAL GOV	7,200.00	3,720.75	0.00	3,479.25	51.68	5,940.98
101-000.000-679.001	REIMBURSE FROM STATE	0.00	1,459.57	1,459.57	(1,459.57)	100.00	0.00
101-000.000-698.000	INSURANCE REIMBURSEMENTS	7,090.00	8,839.95	1,750.00	(1,749.95)	124.68	12,357.49
101-000.000-699.213	TRANSFER IN SCHULTZ PARK LAUNCH	4,500.00	4,500.00	0.00	0.00	100.00	4,500.00
Total Dept 000.000		3,356,366.00	3,352,350.18	299,086.49	4,015.82	99.88	3,046,919.97
TOTAL REVENUES		3,356,366.00	3,352,350.18	299,086.49	4,015.82	99.88	3,046,919.97
Expenditures							
Dept 101.000 - LEGISLATIVE							
101-101.000-703.000	WAGES	9,000.00	5,575.00	1,775.00	3,425.00	61.94	5,800.00
101-101.000-718.000	TRAINING FUNDS	4,500.00	1,665.00	0.00	2,835.00	37.00	2,127.00
101-101.000-718.002	MISC TRAVEL EXPENSES-TRAINING	4,000.00	0.00	0.00	4,000.00	0.00	1,046.89
101-101.000-722.000	WORKERS COMPENSATION	32.00	31.25	0.00	0.75	97.66	40.27
101-101.000-740.000	SUPPLIES	400.00	0.00	0.00	400.00	0.00	937.03
101-101.000-812.000	RECORDING CLERK	200.00	0.00	0.00	200.00	0.00	0.00
101-101.000-851.000	TELEPHONE	540.00	393.66	0.00	146.34	72.90	3.55
101-101.000-861.000	MILEAGE REIMBURSEMENT	644.00	187.50	0.00	456.50	29.11	756.83
101-101.000-900.000	PRINTING & PUBLISHING	1,000.00	294.00	238.00	706.00	29.40	595.00
101-101.000-908.000	DUES/FEES/PUBLICATIONS	1,050.00	1,012.00	0.00	38.00	96.38	973.00
101-101.000-958.000	MISCELLANEOUS	1,000.00	1,030.23	476.42	(30.23)	103.02	642.83
Total Dept 101.000 - LEGISLATIVE		22,366.00	10,188.64	2,489.42	12,177.36	45.55	12,9

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 04/30/2022 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
Dept 172.000 - MANAGER							
101-172.000-702.000	SALARIES	108,445.00	85,771.89	8,349.11	22,673.11	79.09	83,735.80
101-172.000-718.000	TRAINING FUNDS	1,500.00	1,240.00	0.00	260.00	82.67	449.00
101-172.000-718.002	MISC TRAVEL EXPENSES-TRAINING	1,000.00	48.95	0.00	951.05	4.90	195.00
101-172.000-719.000	INSURANCE BENEFITS	15,395.00	13,208.40	1,575.84	2,186.60	85.80	12,978.83
101-172.000-720.000	PAYROLL TAXES	8,605.00	7,089.31	672.57	1,515.69	82.39	7,002.65
101-172.000-721.000	MERS BENEFITS	18,420.00	14,993.06	1,455.02	3,426.94	81.40	13,751.96
101-172.000-721.001	457 CONTRIBUTION	13,500.00	10,297.02	1,000.00	3,202.98	76.27	10,359.11
101-172.000-722.000	WORKERS COMPENSATION	185.00	182.10	0.00	2.90	98.43	220.99
101-172.000-740.000	SUPPLIES	534.00	357.63	0.00	176.37	66.97	669.89
101-172.000-802.000	CONTRACTUAL	10,000.00	0.00	0.00	10,000.00	0.00	0.00
101-172.000-813.000	MEETINGS	750.00	127.69	0.00	622.31	17.03	88.15
101-172.000-851.000	TELEPHONE	1,290.00	1,000.00	100.00	290.00	77.52	1,075.02
101-172.000-861.000	MILEAGE REIMBURSEMENT	4,200.00	3,587.00	350.00	613.00	85.40	3,500.00
101-172.000-900.000	PRINTING & PUBLISHING	100.00	0.00	0.00	100.00	0.00	0.00
101-172.000-908.000	DUES/FEES/PUBLICATIONS	1,090.00	1,182.55	0.00	(92.55)	108.49	1,060.34
101-172.000-977.005	COMPUTER HARDWARE/SOFTWARE	488.00	487.60	0.00	0.40	99.92	0.00
Total Dept 172.000 - MANAGER		185,502.00	139,573.20	13,502.54	45,928.80	75.24	135,086.74
Dept 215.000 - CLERK/TREASURER							
101-215.000-702.000	SALARIES	179,243.00	135,073.96	13,953.46	44,169.04	75.36	150,834.17
101-215.000-718.000	TRAINING FUNDS	2,500.00	2,057.00	330.00	443.00	82.28	2,316.00
101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING	1,500.00	987.43	613.04	512.57	65.83	1,004.64
101-215.000-719.000	INSURANCE BENEFITS	54,275.00	42,910.17	4,982.33	11,364.83	79.06	50,418.28
101-215.000-720.000	PAYROLL TAXES	14,915.00	11,017.36	1,067.98	3,897.64	73.87	12,247.21
101-215.000-721.000	MERS BENEFITS	36,575.00	27,796.52	2,782.91	8,778.48	76.00	29,303.20
101-215.000-722.000	WORKERS COMPENSATION	327.00	326.42	0.00	0.58	99.82	308.10
101-215.000-740.000	SUPPLIES	2,500.00	2,605.13	168.98	(105.13)	104.21	2,144.44
101-215.000-802.000	CONTRACTUAL	32,000.00	27,447.73	183.73	4,552.27	85.77	11,196.65
101-215.000-806.006	WEBSITE	3,600.00	1,340.00	0.00	2,260.00	37.22	3,542.50
101-215.000-851.000	TELEPHONE	570.00	492.00	98.34	78.00	86.32	429.42
101-215.000-861.000	MILEAGE REIMBURSEMENT	250.00	300.49	156.79	(50.49)	120.20	152.11
101-215.000-900.000	PRINTING & PUBLISHING	4,500.00	1,430.00	0.00	3,070.00	31.78	2,608.00
101-215.000-901.000	POSTAGE	3,500.00	2,632.84	2.61	867.16	75.22	1,387.38
101-215.000-908.000	DUES/FEES/PUBLICATIONS	1,500.00	1,493.49	0.00	6.51	99.57	1,416.95
101-215.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	8,157.00	8,157.00	0.00	0.00	100.00	0.00
101-215.000-977.005	COMPUTER HARDWARE/SOFTWARE	2,955.00	1,855.00	0.00	1,100.00	62.77	0.00
Total Dept 215.000 - CLERK/TREASURER		348,867.00	267,922.54	24,340.17	80,944.46	76.80	269,309.05
Dept 223.000 - AUDITOR							
101-223.000-802.000	CONTRACTUAL	9,400.00	9,400.00	0.00	0.00	100.00	9,300.00
Total Dept 223.000 - AUDITOR		9,400.00	9,400.00	0.00	0.00	100.00	9,300.00
Dept 257.000 - ASSESSING							
101-257.000-703.000	WAGES	52,740.00	41,754.84	4,056.68	10,985.16	79.17	39,987.43
101-257.000-718.000	TRAINING FUNDS	350.00	250.00	0.00	100.00	71.43	113.00
101-257.000-718.002	MISC TRAVEL EXPENSES-TRAINING	550.00	529.19	0.00	20.81	96.22	0.00
101-257.000-720.000	PAYROLL TAXES	4,285.00	3,346.26	310.34	938.74	78.09	3,211.00
101-257.000-722.000	WORKERS COMPENSATION	150.00	149.46	0.00	0.54	99.64	111.00
101-257.000-740.000	SUPPLIES	250.00	0.00	0.00	250.00	0.00	411.00

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	04/30/2023 NORM (ABNORM)	MONTH 04/30/23 INCR (DECR)	BALANCE NORM (ABNORM)		04/30/2022 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
101-257.000-802.000	CONTRACTUAL	1,000.00	915.00	0.00	85.00	91.50	865.00
101-257.000-806.006	WEBSITE	1,350.00	150.00	150.00	1,200.00	11.11	1,302.50
101-257.000-807.000	BOARD OF REVIEW	750.00	550.00	450.00	200.00	73.33	550.00
101-257.000-813.000	MEETINGS	100.00	0.00	0.00	100.00	0.00	0.00
101-257.000-861.000	MILEAGE REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00	0.00
101-257.000-900.000	PRINTING & PUBLISHING	900.00	769.00	0.00	131.00	85.44	744.00
101-257.000-901.000	POSTAGE	685.00	677.35	0.00	7.65	98.88	611.02
101-257.000-908.000	DUES/FEES/PUBLICATIONS	450.00	272.38	0.00	177.62	60.53	175.00
101-257.000-977.005	COMPUTER HARDWARE/SOFTWARE	100.00	95.40	0.00	4.60	95.40	1,072.03
Total Dept 257.000 - ASSESSING		64,160.00	49,458.88	4,967.02	14,701.12	77.09	48,859.62
Dept 262.000 - ELECTION							
101-262.000-703.000	WAGES	3,325.00	3,325.00	0.00	0.00	100.00	1,900.00
101-262.000-740.000	SUPPLIES	985.00	463.27	0.00	521.73	47.03	747.05
101-262.000-900.000	PRINTING & PUBLISHING	850.00	839.00	0.00	11.00	98.71	130.26
101-262.000-901.000	POSTAGE	2,000.00	585.69	0.00	1,414.31	29.28	1,021.44
101-262.000-930.000	REPAIRS & MAINTENANCE: GENERAL	615.00	615.00	0.00	0.00	100.00	0.00
101-262.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	2,203.00	2,203.00	0.00	0.00	100.00	2,203.00
101-262.000-958.000	MISCELLANEOUS	1,000.00	0.00	0.00	1,000.00	0.00	1,716.24
Total Dept 262.000 - ELECTION		10,978.00	8,030.96	0.00	2,947.04	73.16	7,717.99
Dept 265.000 - BUILDING & GROUNDS							
101-265.000-703.000	WAGES	27,390.00	28,044.71	4,428.01	(654.71)	102.39	21,533.41
101-265.000-705.000	WAGES - SEASONAL	9,917.00	1,875.09	0.00	8,041.91	18.91	4,923.21
101-265.000-719.000	INSURANCE BENEFITS	6,630.00	5,459.16	1,165.12	1,170.84	82.34	6,374.89
101-265.000-720.000	PAYROLL TAXES	3,225.00	2,451.77	338.74	773.23	76.02	2,269.79
101-265.000-721.000	MERS BENEFITS	3,560.00	3,189.47	633.02	370.53	89.59	2,060.73
101-265.000-722.000	WORKERS COMPENSATION	541.00	539.96	0.00	1.04	99.81	474.86
101-265.000-740.000	SUPPLIES	16,289.00	8,137.13	229.12	8,151.87	49.95	7,898.05
101-265.000-802.000	CONTRACTUAL	26,000.00	13,981.38	1,354.56	12,018.62	53.77	18,521.01
101-265.000-851.000	TELEPHONE	4,800.00	3,593.21	0.00	1,206.79	74.86	3,821.14
101-265.000-922.000	UTILITIES	14,000.00	11,234.53	1,643.71	2,765.47	80.25	13,247.12
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL	20,000.00	9,130.42	452.72	10,869.58	45.65	20,603.53
101-265.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	1,770.48	1,770.48	(1,770.48)	100.00	19,855.46
101-265.000-979.000	CAPITAL OUTLAY	25,358.00	25,357.50	0.00	0.50	100.00	1,847.18
Total Dept 265.000 - BUILDING & GROUNDS		157,710.00	114,764.81	12,015.48	42,945.19	72.77	123,430.38
Dept 266.000 - ATTORNEY							
101-266.000-801.000	CONTRACTUAL ATTORNEY	67,500.00	63,426.79	7,634.25	4,073.21	93.97	11,524.21
Total Dept 266.000 - ATTORNEY		67,500.00	63,426.79	7,634.25	4,073.21	93.97	11,524.21
Dept 301.000 - POLICE							
101-301.000-702.000	SALARIES	81,950.00	63,802.44	6,303.82	18,147.56	77.86	62,496.12
101-301.000-703.000	WAGES	216,424.00	172,016.69	15,410.44	44,407.31	79.48	160,020.16
101-301.000-704.000	WAGES - PARTTIME	44,015.00	32,803.36	2,960.00	11,211.64	74.53	36,660.71
101-301.000-706.000	WAGES - OVERTIME	32,600.00	29,015.90	1,474.50	3,584.10	89.01	22,900.00
101-301.000-707.000	SICK PAYOUT	9,972.00	9,971.52	0.00	0.48	100.00	14,300.00
101-301.000-708.000	SPECIAL EVENTS WAGES	7,714.00	4,010.98	154.02	3,703.02	52.00	0.00

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDGT	YTD BALANCE
		AMENDED BUDGET	04/30/2023	MONTH 04/30/23	BALANCE		04/30/2022
			NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED	NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-709.000	WAGES - OFFICE	40,970.00	25,661.47	1,890.40	15,308.53	62.63	32,713.05
101-301.000-718.000	TRAINING FUNDS	500.00	395.00	395.00	105.00	79.00	0.00
101-301.000-718.001	TRAINING FUNDS ACT 302	1,000.00	372.50	0.00	627.50	37.25	194.38
101-301.000-718.002	MISC TRAVEL EXPENSES-TRAINING	430.00	214.56	0.00	215.44	49.90	0.00
101-301.000-719.000	INSURANCE BENEFITS	120,770.00	94,119.90	8,687.73	26,650.10	77.93	102,572.26
101-301.000-720.000	PAYROLL TAXES	35,005.00	27,499.90	2,192.35	7,505.10	78.56	26,739.63
101-301.000-721.000	MERS BENEFITS	55,070.00	43,655.88	3,735.76	11,414.12	79.27	36,865.32
101-301.000-722.000	WORKERS COMPENSATION	4,237.00	4,234.42	0.00	2.58	99.94	4,485.68
101-301.000-740.000	SUPPLIES	2,000.00	1,159.27	78.10	840.73	57.96	1,636.83
101-301.000-750.000	UNIFORMS	3,400.00	3,131.58	243.50	268.42	92.11	1,351.80
101-301.000-801.000	CONTRACTUAL ATTORNEY	0.00	0.00	0.00	0.00	0.00	1,655.26
101-301.000-801.003	CONTRACTUAL ATTORNEY PROSECUTER	5,000.00	2,472.00	0.00	2,528.00	49.44	3,108.00
101-301.000-802.000	CONTRACTUAL	4,812.00	2,987.41	99.54	1,824.59	62.08	4,394.73
101-301.000-814.000	INSURANCE (LIABILITY/AUTO)	13,498.00	13,498.35	0.00	(0.35)	100.00	13,656.00
101-301.000-851.000	TELEPHONE	5,525.00	4,436.67	399.48	1,088.33	80.30	3,864.40
101-301.000-860.000	GAS & OIL	17,446.00	12,290.54	1,347.19	5,155.46	70.45	10,497.63
101-301.000-900.000	PRINTING & PUBLISHING	125.00	0.00	0.00	125.00	0.00	46.51
101-301.000-908.000	DUES/FEES/PUBLICATIONS	250.00	211.90	0.00	38.10	84.76	67.95
101-301.000-922.000	UTILITIES	6,850.00	5,304.20	638.19	1,545.80	77.43	4,918.95
101-301.000-930.000	REPAIRS & MAINTENANCE: GENERAL	4,000.00	939.10	0.00	3,060.90	23.48	4,754.81
101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS	11,960.00	8,976.17	105.15	2,983.83	75.05	11,972.35
101-301.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	20,000.00	16,666.70	1,666.67	3,333.30	83.33	13,916.30
101-301.000-942.000	LEASE- COPIER	460.00	460.36	0.00	(0.36)	100.08	2,031.00
101-301.000-977.000	EQUIPMENT	2,018.00	2,187.99	0.00	(169.99)	108.42	495.24
101-301.000-979.000	CAPITAL OUTLAY	14,294.00	12,694.00	0.00	1,600.00	88.81	2,370.00
Total Dept 301.000 - POLICE		762,295.00	595,190.76	47,781.84	167,104.24	78.08	580,822.29
Dept 463.000 - GENERAL STREETS & ROW							
101-463.000-703.000	WAGES	94,807.00	35,702.76	2,977.75	59,104.24	37.66	42,006.13
101-463.000-705.000	WAGES - SEASONAL	9,917.00	1,895.51	0.00	8,021.49	19.11	3,714.50
101-463.000-708.000	SPECIAL EVENTS WAGES	10,138.00	5,296.76	228.17	4,841.24	52.25	0.00
101-463.000-719.000	INSURANCE BENEFITS	27,900.00	13,738.19	954.59	14,161.81	49.24	17,972.82
101-463.000-720.000	PAYROLL TAXES	9,505.00	3,424.02	244.69	6,080.98	36.02	3,686.45
101-463.000-721.000	MERS BENEFITS	13,277.00	4,558.45	443.44	8,718.55	34.33	4,161.71
101-463.000-722.000	WORKERS COMPENSATION	2,796.00	2,793.72	0.00	2.28	99.92	2,854.82
101-463.000-740.000	SUPPLIES	17,500.00	4,980.50	444.33	12,519.50	28.46	2,775.29
101-463.000-740.002	EXTERIOR SUPPLIES	360.00	179.00	0.00	181.00	49.72	1,096.22
101-463.000-740.003	BANNERS	2,390.00	490.04	0.00	1,899.96	20.50	0.00
101-463.000-740.004	BENCHES	1,000.00	0.00	0.00	1,000.00	0.00	0.00
101-463.000-750.000	UNIFORMS	5,000.00	2,626.49	0.00	2,373.51	52.53	4,465.89
101-463.000-802.000	CONTRACTUAL	29,868.00	17,115.60	592.00	12,752.40	57.30	24,193.32
101-463.000-802.003	CONTRACTUAL- REFUSE	6,100.00	3,366.24	200.35	2,733.76	55.18	5,146.23
101-463.000-802.007	LANDSCAPING SERVICES	2,800.00	1,810.07	0.00	989.93	64.65	4,122.50
101-463.000-802.010	CONTRACTUAL FORESTRY	25,000.00	17,261.98	0.00	7,738.02	69.05	9,853.10
101-463.000-806.000	CONTRACTUAL ENGINEERING	9,528.00	6,668.55	0.00	2,859.45	69.99	1,027.90
101-463.000-851.000	TELEPHONE	9,400.00	8,104.62	477.59	1,295.38	86.22	6,485.76
101-463.000-900.000	PRINTING & PUBLISHING	200.00	381.00	0.00	(181.00)	190.50	0.00
101-463.000-908.000	DUES/FEES/PUBLICATIONS	1,904.00	951.90	0.00	952.10	49.99	467.95
101-463.000-922.000	UTILITIES	5,838.00	4,054.23	341.21	1,783.77	69.45	5,588.17
101-463.000-925.000	STREET LIGHTS	23,222.00	18,112.50	2,127.52	5,109.50	78.00	18,590.12
101-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	10,000.00	6,529.70	0.00	3,470.30	65.30	4,233.35
101-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	1,133.63	1,133.63	(1,133.63)	100.00	38,300.00
101-463.000-979.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	10,000.00
101-463.000-979.011	CAPITAL OUTLAY-DRAINS	35,820.00	35,819.90	0.00	0.10	100.00	36,200.00

PERIOD ENDING 04/30/2023

Item 9B.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 04/30/2022 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 463.000 - GENERAL STREETS & ROW		354,270.00	196,995.36	10,165.27	157,274.64	55.61	247,092.40
Dept 701.000 - PLANNING & ZONING							
101-701.000-702.000	SALARIES	78,600.00	49,573.81	1,983.81	29,026.19	63.07	53,379.30
101-701.000-703.000	WAGES	5,400.00	2,250.00	1,000.00	3,150.00	41.67	2,200.00
101-701.000-718.000	TRAINING FUNDS	3,000.00	158.46	0.00	2,841.54	5.28	160.00
101-701.000-718.002	MISC TRAVEL EXPENSES-TRAINING	600.00	904.47	706.51	(304.47)	150.75	0.00
101-701.000-719.000	INSURANCE BENEFITS	17,950.00	11,386.48	1,003.17	6,563.52	63.43	10,332.54
101-701.000-720.000	PAYROLL TAXES	8,550.00	3,856.71	150.62	4,693.29	45.11	4,336.19
101-701.000-721.000	MERS BENEFITS	12,025.00	3,921.33	201.40	8,103.67	32.61	11,179.25
101-701.000-722.000	WORKERS COMPENSATION	186.00	184.21	0.00	1.79	99.04	143.41
101-701.000-740.000	SUPPLIES	2,000.00	1,128.92	0.00	871.08	56.45	1,384.14
101-701.000-801.000	CONTRACTUAL ATTORNEY	29,308.00	23,439.00	3,977.50	5,869.00	79.97	39,667.50
101-701.000-802.000	CONTRACTUAL	7,550.00	4,230.00	500.00	3,320.00	56.03	5,228.80
101-701.000-803.000	CONTRACTUAL CONSULTANT	66,000.00	56,775.10	105.00	9,224.90	86.02	14,522.67
101-701.000-804.000	CONTRACTUAL BUILDING INSPECTIO	65,000.00	41,161.75	8,032.50	23,838.25	63.33	38,166.60
101-701.000-806.000	CONTRACTUAL ENGINEERING	57,978.00	32,633.50	0.00	25,344.50	56.29	23,868.70
101-701.000-812.000	RECORDING CLERK	200.00	0.00	0.00	200.00	0.00	0.00
101-701.000-851.000	TELEPHONE	570.00	149.58	0.00	420.42	26.24	493.22
101-701.000-861.000	MILEAGE REIMBURSEMENT	250.00	0.00	0.00	250.00	0.00	0.00
101-701.000-900.000	PRINTING & PUBLISHING	5,000.00	1,976.50	364.00	3,023.50	39.53	3,476.19
101-701.000-901.000	POSTAGE	0.00	0.00	0.00	0.00	0.00	59.25
101-701.000-908.000	DUES/FEES/PUBLICATIONS	450.00	30.00	0.00	420.00	6.67	427.00
101-701.000-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	3,406.81
101-701.000-977.005	COMPUTER HARDWARE/SOFTWARE	5,242.00	5,242.00	0.00	0.00	100.00	3,275.00
Total Dept 701.000 - PLANNING & ZONING		365,859.00	239,001.82	18,024.51	126,857.18	65.33	215,706.57
Dept 751.000 - PARKS & RECREATION							
101-751.000-703.000	WAGES	41,900.00	25,524.23	2,023.73	16,375.77	60.92	36,519.92
101-751.000-705.000	WAGES - SEASONAL	9,917.00	2,279.70	0.00	7,637.30	22.99	3,548.74
101-751.000-719.000	INSURANCE BENEFITS	10,145.00	7,684.79	423.77	2,460.21	75.75	12,689.73
101-751.000-720.000	PAYROLL TAXES	4,396.00	2,213.02	154.81	2,182.98	50.34	3,201.24
101-751.000-721.000	MERS BENEFITS	5,445.00	2,775.76	282.17	2,669.24	50.98	3,397.47
101-751.000-722.000	WORKERS COMPENSATION	776.00	775.99	0.00	0.01	100.00	271.21
101-751.000-740.000	SUPPLIES	12,000.00	8,979.77	1,705.09	3,020.23	74.83	4,325.03
101-751.000-802.000	CONTRACTUAL	15,500.00	11,016.50	1,317.50	4,483.50	71.07	12,939.02
101-751.000-802.007	LANDSCAPING SERVICES	3,662.00	1,831.30	0.00	1,830.70	50.01	2,461.21
101-751.000-809.000	SAUGATUCK TWP CEMETERY MAINT	7,950.00	0.00	0.00	7,950.00	0.00	7,805.33
101-751.000-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	315.00
101-751.000-922.000	UTILITIES	13,500.00	10,897.29	1,207.77	2,602.71	80.72	10,392.92
101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL	5,364.00	2,821.62	139.81	2,542.38	52.60	7,989.12
101-751.000-930.006	UNIONS REPAIRS AND MAINT	1,246.00	622.92	0.00	623.08	49.99	4,362.43
101-751.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	2,039.72	2,039.72	(2,039.72)	100.00	46,914.77
101-751.000-958.000	MISCELLANEOUS	2,853.00	2,853.43	0.00	(0.43)	100.02	1,995.00
101-751.000-977.000	EQUIPMENT	7,000.00	5,418.98	237.35	1,581.02	77.41	13,807.53
101-751.000-979.000	CAPITAL OUTLAY	117,588.00	108,537.18	88,972.88	9,050.82	92.30	209,555.11
Total Dept 751.000 - PARKS & RECREATION		259,242.00	196,272.20	98,504.60	62,969.80	75.71	382,490.78
Dept 802.000 - COMMUNITY PROMOTIONS							
101-802.000-958.000	MISCELLANEOUS	22,500.00	9,721.12	29.90	12,778.88	43.20	18,0

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Item 9B.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	04/30/2023 NORM (ABNORM)	MONTH 04/30/23 INCR (DECR)	BALANCE NORM (ABNORM)		04/30/2022 NORM (ABNORM)
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 802.000 - COMMUNITY PROMOTIONS		22,500.00	9,721.12	29.90	12,778.88	43.20	18,016.46
Dept 850.000 - INSURANCE & BONDS							
101-850.000-814.000	INSURANCE (LIABILITY/AUTO)	40,772.00	40,771.65	0.00	0.35	100.00	0.00
101-850.000-958.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	38,315.00
Total Dept 850.000 - INSURANCE & BONDS		40,772.00	40,771.65	0.00	0.35	100.00	38,315.00
Dept 966.000 - TRANSFERS OUT							
101-966.000-995.202	TRANSFER OUT MAJOR ST	110,000.00	0.00	0.00	110,000.00	0.00	0.00
101-966.000-995.203	TRANSFER OUT LOCAL ST	75,000.00	75,000.00	0.00	0.00	100.00	0.00
101-966.000-995.243	TRANSFER OUT BROWNFIELD	75,000.00	25,000.00	0.00	50,000.00	33.33	55,000.00
101-966.000-995.245	TRANSFER OUT TRI-COMMUNITY HARBOR AUTH	7,000.00	0.00	0.00	7,000.00	0.00	0.00
101-966.000-995.403	TRANSFER OUT BLUE STAR CORRIDOR IMP	0.00	0.00	0.00	0.00	0.00	28,001.32
101-966.000-995.450	TRANSFER OUT WATER/SEWER FUND	250,000.00	0.00	0.00	250,000.00	0.00	0.00
101-966.000-995.594	TRANSFER OUT DOUGLAS MARINA	15,000.00	0.00	0.00	15,000.00	0.00	74,500.00
Total Dept 966.000 - TRANSFERS OUT		532,000.00	100,000.00	0.00	432,000.00	18.80	157,501.32
TOTAL EXPENDITURES		3,203,421.00	2,040,718.73	239,455.00	1,162,702.27	63.70	2,258,095.21
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		3,356,366.00	3,352,350.18	299,086.49	4,015.82	99.88	3,046,919.97
TOTAL EXPENDITURES		3,203,421.00	2,040,718.73	239,455.00	1,162,702.27	63.70	2,258,095.21
NET OF REVENUES & EXPENDITURES		152,945.00	1,311,631.45	59,631.49	(1,158,686.45)	857.58	788,824.76

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Item 9B.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 04/30/2022 NORM (ABNORM)
Fund 202 - MAJOR STREET FUND							
Revenues							
Dept 000.000							
202-000.000-546.000	STATE GRANT: ACT 51	186,862.00	124,630.04	16,201.04	62,231.96	66.70	119,958.59
202-000.000-546.001	SNOW REMOVAL	30,000.00	66,271.16	0.00	(36,271.16)	220.90	40,557.49
202-000.000-699.101	TRANSFER IN - GENERAL FUND	110,000.00	0.00	0.00	110,000.00	0.00	0.00
202-000.000-699.204	TRANSFER IN- ROAD MIL.	125,399.00	125,398.58	0.00	0.42	100.00	177,500.00
202-000.000-699.211	TRANSFER IN TRAIL FUND	0.00	0.00	0.00	0.00	0.00	22,057.10
Total Dept 000.000		452,261.00	316,299.78	16,201.04	135,961.22	69.94	360,073.18
TOTAL REVENUES		452,261.00	316,299.78	16,201.04	135,961.22	69.94	360,073.18
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
202-463.000-703.000	WAGES	62,150.00	56,654.91	4,970.89	5,495.09	91.16	50,115.32
202-463.000-719.000	INSURANCE BENEFITS	15,050.00	15,994.35	1,010.19	(944.35)	106.27	12,977.41
202-463.000-720.000	PAYROLL TAXES	5,030.00	4,440.05	380.28	589.95	88.27	3,921.09
202-463.000-721.000	MERS BENEFITS	8,075.00	7,663.48	674.76	411.52	94.90	7,320.63
202-463.000-722.000	WORKERS COMPENSATION	1,657.00	1,656.17	0.00	0.83	99.95	2,603.58
202-463.000-740.000	SUPPLIES	2,500.00	41.49	0.00	2,458.51	1.66	153.52
202-463.000-746.000	TRAFFIC SIGNS & SERVICES	4,000.00	2,188.99	1,797.54	1,811.01	54.72	2,490.69
202-463.000-802.000	CONTRACTUAL	41,383.00	8,911.44	712.50	32,471.56	21.53	11,713.12
202-463.000-806.000	CONTRACTUAL ENGINEERING	20,000.00	11,849.80	0.00	8,150.20	59.25	65,557.23
202-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	50,000.00	3,190.04	261.27	46,809.96	6.38	8,918.80
202-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	4,089.68	4,089.68	(4,089.68)	100.00	49,269.58
202-463.000-979.000	CAPITAL OUTLAY	108,000.00	4,236.95	0.00	103,763.05	3.92	260,284.56
Total Dept 463.000 - GENERAL STREETS & ROW		317,845.00	120,917.35	13,897.11	196,927.65	38.04	475,325.53
Dept 464.000 - GENERAL STREETS WINTER & ROW							
202-464.000-703.000	WAGES	28,750.00	21,901.31	555.56	6,848.69	76.18	34,405.90
202-464.000-719.000	INSURANCE BENEFITS	6,960.00	1,940.93	110.24	5,019.07	27.89	7,721.93
202-464.000-720.000	PAYROLL TAXES	2,330.00	1,826.32	42.51	503.68	78.38	3,168.76
202-464.000-721.000	MERS BENEFITS	3,735.00	2,405.31	60.04	1,329.69	64.40	4,246.86
202-464.000-722.000	WORKERS COMPENSATION	766.00	766.07	0.00	(0.07)	100.01	1,054.89
202-464.000-740.001	SNOW AND ICE REMOVAL SUPPLIES	12,000.00	12,122.66	0.00	(122.66)	101.02	15,359.13
202-464.000-802.002	CONTRACTUAL-SIDEWALK PLOWING	40,000.00	21,427.57	427.08	18,572.43	53.57	43,352.54
202-464.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	799.88	799.88	(799.88)	100.00	51,010.62
Total Dept 464.000 - GENERAL STREETS WINTER & ROW		94,541.00	63,190.05	1,995.31	31,350.95	66.84	160,320.63
TOTAL EXPENDITURES		412,386.00	184,107.40	15,892.42	228,278.60	44.64	635,646.16
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		452,261.00	316,299.78	16,201.04	135,961.22	69.94	360,073.18
TOTAL EXPENDITURES		412,386.00	184,107.40	15,892.42	228,278.60	44.64	635,646.16
NET OF REVENUES & EXPENDITURES		39,875.00	132,192.38	308.62	(92,317.38)	331.52	(275,572.98)

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Item 9B.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	04/30/2023 NORM (ABNORM)	MONTH 04/30/23 INCR (DECR)	BALANCE NORM (ABNORM)		04/30/2022 NORM (ABNORM)
Fund 203 - LOCAL STREETS FUND							
Revenues							
Dept 000.000							
203-000.000-546.000	STATE GRANT: ACT 51	78,594.00	52,419.50	6,814.17	26,174.50	66.70	50,684.28
203-000.000-546.001	SNOW REMOVAL	13,000.00	39,318.73	0.00	(26,318.73)	302.45	20,573.63
203-000.000-699.203	TRANSFER IN-LOCAL ST	75,000.00	75,000.00	0.00	0.00	100.00	0.00
203-000.000-699.204	TRANSFER IN- ROAD MIL.	245,398.00	245,398.00	0.00	0.00	100.00	97,500.00
Total Dept 000.000		411,992.00	412,136.23	6,814.17	(144.23)	100.04	168,757.91
TOTAL REVENUES		411,992.00	412,136.23	6,814.17	(144.23)	100.04	168,757.91
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
203-463.000-703.000	WAGES	61,700.00	63,682.25	6,190.04	(1,982.25)	103.21	51,816.29
203-463.000-719.000	INSURANCE BENEFITS	14,940.00	15,837.91	1,491.64	(897.91)	106.01	12,745.99
203-463.000-720.000	PAYROLL TAXES	4,995.00	5,009.53	473.51	(14.53)	100.29	4,045.98
203-463.000-721.000	MERS BENEFITS	8,015.00	8,390.59	799.08	(375.59)	104.69	7,465.58
203-463.000-722.000	WORKERS COMPENSATION	1,645.00	1,644.10	0.00	0.90	99.95	2,448.90
203-463.000-740.000	SUPPLIES	750.00	28.50	0.00	721.50	3.80	153.52
203-463.000-746.000	TRAFFIC SIGNS & SERVICES	5,000.00	2,188.99	1,797.55	2,811.01	43.78	2,949.18
203-463.000-802.000	CONTRACTUAL	30,000.00	3,026.32	0.00	26,973.68	10.09	10,859.91
203-463.000-806.000	CONTRACTUAL ENGINEERING	30,000.00	30,248.30	0.00	(248.30)	100.83	54,423.60
203-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL	19,850.00	12,733.65	247.27	7,116.35	64.15	6,329.09
203-463.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	5,583.29	5,583.29	(5,583.29)	100.00	45,461.87
203-463.000-979.000	CAPITAL OUTLAY	286,125.00	215,418.14	0.00	70,706.86	75.29	160,368.83
Total Dept 463.000 - GENERAL STREETS & ROW		463,020.00	363,791.57	16,582.38	99,228.43	78.57	359,068.74
Dept 464.000 - GENERAL STREETS WINTER & ROW							
203-464.000-703.000	WAGES	20,085.00	18,215.40	563.58	1,869.60	90.69	26,189.64
203-464.000-719.000	INSURANCE BENEFITS	4,862.00	1,500.88	117.98	3,361.12	30.87	6,076.54
203-464.000-720.000	PAYROLL TAXES	1,625.00	1,548.46	43.13	76.54	95.29	2,435.86
203-464.000-721.000	MERS BENEFITS	2,610.00	2,014.49	59.76	595.51	77.18	3,443.92
203-464.000-722.000	WORKERS COMPENSATION	536.00	535.13	0.00	0.87	99.84	864.68
203-464.000-740.000	SUPPLIES	300.00	0.00	0.00	300.00	0.00	39.78
203-464.000-740.001	SNOW AND ICE REMOVAL SUPPLIES	10,000.00	11,783.69	0.00	(1,783.69)	117.84	14,047.07
203-464.000-802.002	CONTRACTUAL-SIDEWALK PLOWING	15,000.00	21,427.53	427.07	(6,427.53)	142.85	14,770.31
203-464.000-941.001	EQUIPMENT RENT-EQUIPMENT FUND	0.00	774.17	774.17	(774.17)	100.00	37,556.20
Total Dept 464.000 - GENERAL STREETS WINTER & ROW		55,018.00	57,799.75	1,985.69	(2,781.75)	105.06	105,424.00
TOTAL EXPENDITURES		518,038.00	421,591.32	18,568.07	96,446.68	81.38	464,492.74
Fund 203 - LOCAL STREETS FUND:							
TOTAL REVENUES		411,992.00	412,136.23	6,814.17	(144.23)	100.04	168,757.91
TOTAL EXPENDITURES		518,038.00	421,591.32	18,568.07	96,446.68	81.38	464,492.74
NET OF REVENUES & EXPENDITURES		(106,046.00)	(9,455.09)	(11,753.90)	(96,590.91)	8.92	(295,734.83)

Item 9B.

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 04/30/2022 NORM (ABNORM)
Fund 204 - ROAD MILLAGE							
Expenditures							
Dept 966.000 - TRANSFERS OUT							
204-966.000-995.202	TRANSFER OUT MAJOR ST	125,399.00	125,398.58	0.00	0.42	100.00	177,500.00
204-966.000-995.203	TRANSFER OUT LOCAL ST	245,398.00	245,398.00	0.00	0.00	100.00	97,500.00
Total Dept 966.000 - TRANSFERS OUT		370,797.00	370,796.58	0.00	0.42	100.00	275,000.00
TOTAL EXPENDITURES		370,797.00	370,796.58	0.00	0.42	100.00	275,000.00
Fund 204 - ROAD MILLAGE:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		370,797.00	370,796.58	0.00	0.42	100.00	275,000.00
NET OF REVENUES & EXPENDITURES		(370,797.00)	(370,796.58)	0.00	(0.42)	100.00	(275,000.00)

Item 9B.

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GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 04/30/2022 NORM (ABNORM)
Fund 211 - TRAIL FUND							
Expenditures							
Dept 751.000 - PARKS & RECREATION							
211-751.000-995.202	TRANSFER OUT MAJOR ST	0.00	0.00	0.00	0.00	0.00	22,057.10
Total Dept 751.000 - PARKS & RECREATION		0.00	0.00	0.00	0.00	0.00	22,057.10
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	22,057.10
Fund 211 - TRAIL FUND:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	22,057.10
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	(22,057.10)

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 04/30/2022 NORM (ABNORM)
Fund 213 - SCHULTZ PARK LAUNCH RAMP							
Revenues							
Dept 000.000							
213-000.000-651.000	LAUNCH FEES	25,100.00	18,756.87	1,623.00	6,343.13	74.73	18,266.45
Total Dept 000.000		25,100.00	18,756.87	1,623.00	6,343.13	74.73	18,266.45
TOTAL REVENUES		25,100.00	18,756.87	1,623.00	6,343.13	74.73	18,266.45
Expenditures							
Dept 753.000 - LAUNCH RAMPS							
213-753.000-922.000	UTILITIES	800.00	462.38	52.62	337.62	57.80	550.27
213-753.000-930.000	REPAIRS & MAINTENANCE: GENERAL	1,573.00	1,922.45	285.00	(349.45)	122.22	0.00
213-753.000-958.000	MISCELLANEOUS	1,876.00	1,680.51	105.00	195.49	89.58	1,232.28
Total Dept 753.000 - LAUNCH RAMPS		4,249.00	4,065.34	442.62	183.66	95.68	1,782.55
Dept 966.000 - TRANSFERS OUT							
213-966.000-995.101	TRANSFER OUT GF	4,500.00	4,500.00	0.00	0.00	100.00	4,500.00
Total Dept 966.000 - TRANSFERS OUT		4,500.00	4,500.00	0.00	0.00	100.00	4,500.00
TOTAL EXPENDITURES		8,749.00	8,565.34	442.62	183.66	97.90	6,282.55
Fund 213 - SCHULTZ PARK LAUNCH RAMP:							
TOTAL REVENUES		25,100.00	18,756.87	1,623.00	6,343.13	74.73	18,266.45
TOTAL EXPENDITURES		8,749.00	8,565.34	442.62	183.66	97.90	6,282.55
NET OF REVENUES & EXPENDITURES		16,351.00	10,191.53	1,180.38	6,159.47	62.33	11,983.90

PERIOD ENDING 04/30/2023

Item 9B.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 04/30/2022 NORM (ABNORM)
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND							
Revenues							
Dept 000.000							
243-000.000-528.000	OTHER FEDERAL GRANTS	25,000.00	0.00	0.00	25,000.00	0.00	0.00
243-000.000-699.101	TRANSFER IN - GENERAL FUND	75,000.00	25,000.00	0.00	50,000.00	33.33	55,000.00
Total Dept 000.000		100,000.00	25,000.00	0.00	75,000.00	25.00	55,000.00
TOTAL REVENUES		100,000.00	25,000.00	0.00	75,000.00	25.00	55,000.00
Expenditures							
Dept 000.000							
243-000.000-740.000	SUPPLIES	0.00	21,898.40	0.00	(21,898.40)	100.00	5,610.13
243-000.000-802.243	BLIGHT REMOVAL	80,000.00	6,582.50	0.00	73,417.50	8.23	97,905.25
243-000.000-803.000	CONTRACTUAL CONSULTANT	3,000.00	2,381.25	456.25	618.75	79.38	4,852.50
243-000.000-806.000	CONTRACTUAL ENGINEERING	0.00	1,781.25	0.00	(1,781.25)	100.00	24,463.75
Total Dept 000.000		83,000.00	32,643.40	456.25	50,356.60	39.33	132,831.63
TOTAL EXPENDITURES		83,000.00	32,643.40	456.25	50,356.60	39.33	132,831.63
Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND:							
TOTAL REVENUES		100,000.00	25,000.00	0.00	75,000.00	25.00	55,000.00
TOTAL EXPENDITURES		83,000.00	32,643.40	456.25	50,356.60	39.33	132,831.63
NET OF REVENUES & EXPENDITURES		17,000.00	(7,643.40)	(456.25)	24,643.40	44.96	(77,831.63)

PERIOD ENDING 04/30/2023

Item 9B.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 04/30/2022 NORM (ABNORM)
Fund 245 - TRI-COMMUNITY HARBOR AUTHORITY							
Revenues							
Dept 000.000							
245-000.000-626.002	SAUGATUCK CONTRIBUTION	7,000.00	0.00	0.00	7,000.00	0.00	0.00
245-000.000-699.245	TRANSFER IN TRI-HARBOR AUTHORITY	7,000.00	0.00	0.00	7,000.00	0.00	0.00
Total Dept 000.000		14,000.00	0.00	0.00	14,000.00	0.00	0.00
TOTAL REVENUES		14,000.00	0.00	0.00	14,000.00	0.00	0.00
Expenditures							
Dept 754.000 - HARBOR							
245-754.000-812.000	RECORDING CLERK	1,000.00	100.00	0.00	900.00	10.00	500.00
245-754.000-900.000	PRINTING & PUBLISHING	0.00	56.00	0.00	(56.00)	100.00	0.00
245-754.000-979.000	CAPITAL OUTLAY	14,000.00	0.00	0.00	14,000.00	0.00	0.00
Total Dept 754.000 - HARBOR		15,000.00	156.00	0.00	14,844.00	1.04	500.00
TOTAL EXPENDITURES		15,000.00	156.00	0.00	14,844.00	1.04	500.00
Fund 245 - TRI-COMMUNITY HARBOR AUTHORITY:							
TOTAL REVENUES		14,000.00	0.00	0.00	14,000.00	0.00	0.00
TOTAL EXPENDITURES		15,000.00	156.00	0.00	14,844.00	1.04	500.00
NET OF REVENUES & EXPENDITURES		(1,000.00)	(156.00)	0.00	(844.00)	15.60	(500.00)

PERIOD ENDING 04/30/2023

Item 9B.

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	04/30/2023 NORM (ABNORM)	MONTH 04/30/23 INCR (DECR)	BALANCE NORM (ABNORM)		04/30/2022 NORM (ABNORM)
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
248-000.000-417.000	TAX INCREMENT RECAPTURE	40,424.00	40,424.00	0.00	0.00	100.00	33,816.32
248-000.000-674.000	DONATIONS	1,000.00	1,000.00	0.00	0.00	100.00	0.00
248-000.000-675.000	OTHER REVENUE	8,000.00	8,000.00	0.00	0.00	100.00	0.00
Total Dept 000.000		49,424.00	49,424.00	0.00	0.00	100.00	33,816.32
TOTAL REVENUES		49,424.00	49,424.00	0.00	0.00	100.00	33,816.32
Expenditures							
Dept 728.000 - DOWNTOWN DEVELOPMENT AUTHORITY							
248-728.000-703.001	DDA ADMINISTRATION	7,800.00	6,500.00	650.00	1,300.00	83.33	6,500.00
248-728.000-718.000	TRAINING FUNDS	0.00	0.00	0.00	0.00	0.00	83.10
248-728.000-802.001	CONTRACTUAL-PLANNING STUDY	5,851.00	6,101.00	0.00	(250.00)	104.27	7,478.60
248-728.000-802.100	BUSINESS INCENTIVE PROGRAM	5,000.00	0.00	0.00	5,000.00	0.00	5,000.00
248-728.000-806.000	CONTRACTUAL ENGINEERING	9,800.00	3,011.50	0.00	6,788.50	30.73	0.00
248-728.000-806.006	WEBSITE	550.00	0.00	0.00	550.00	0.00	0.00
248-728.000-880.000	COMMUNITY PROMOTION	18,000.00	10,761.24	144.67	7,238.76	59.78	8,092.58
248-728.000-908.000	DUES/FEES/PUBLICATIONS	450.00	125.00	0.00	325.00	27.78	176.50
248-728.000-979.000	CAPITAL OUTLAY	34,000.00	0.00	0.00	34,000.00	0.00	54,591.93
Total Dept 728.000 - DOWNTOWN DEVELOPMENT AUTHORITY		81,451.00	26,498.74	794.67	54,952.26	32.53	81,922.71
TOTAL EXPENDITURES		81,451.00	26,498.74	794.67	54,952.26	32.53	81,922.71
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		49,424.00	49,424.00	0.00	0.00	100.00	33,816.32
TOTAL EXPENDITURES		81,451.00	26,498.74	794.67	54,952.26	32.53	81,922.71
NET OF REVENUES & EXPENDITURES		(32,027.00)	22,925.26	(794.67)	(54,952.26)	71.58	(48,106.39)

PERIOD ENDING 04/30/2023

Item 9B.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 04/30/2022 NORM (ABNORM)
Fund 403 - BLUE STAR CORRIDOR IMPROVEMENT FUND							
Revenues							
Dept 000.000							
403-000.000-439.000	MRE TAX	112,000.00	104,254.97	0.00	7,745.03	93.08	112,906.88
403-000.000-699.101	TRANSFER IN - GENERAL FUND	0.00	0.00	0.00	0.00	0.00	28,001.32
Total Dept 000.000		112,000.00	104,254.97	0.00	7,745.03	93.08	140,908.20
TOTAL REVENUES		112,000.00	104,254.97	0.00	7,745.03	93.08	140,908.20
Expenditures							
Dept 463.000 - GENERAL STREETS & ROW							
403-463.000-806.000	CONTRACTUAL ENGINEERING	14,175.00	18,288.61	0.00	(4,113.61)	129.02	0.00
403-463.000-979.000	CAPITAL OUTLAY	115,827.00	0.00	0.00	115,827.00	0.00	0.00
Total Dept 463.000 - GENERAL STREETS & ROW		130,002.00	18,288.61	0.00	111,713.39	14.07	0.00
TOTAL EXPENDITURES		130,002.00	18,288.61	0.00	111,713.39	14.07	0.00
Fund 403 - BLUE STAR CORRIDOR IMPROVEMENT FUND:							
TOTAL REVENUES		112,000.00	104,254.97	0.00	7,745.03	93.08	140,908.20
TOTAL EXPENDITURES		130,002.00	18,288.61	0.00	111,713.39	14.07	0.00
NET OF REVENUES & EXPENDITURES		(18,002.00)	85,966.36	0.00	(103,968.36)	477.54	140,908.20

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	YTD BALANCE
		AMENDED BUDGET	04/30/2023 NORM (ABNORM)	MONTH 04/30/23 INCR (DECR)	BALANCE NORM (ABNORM)		04/30/2022 NORM (ABNORM)
Fund 450 - WATER SEWER FUND							
Revenues							
Dept 000.000							
450-000.000-602.000	CONNECTION FEES, WATER	30,000.00	25,548.00	0.00	4,452.00	85.16	20,000.00
450-000.000-602.001	CONNECTION FEES, SEWER	40,000.00	26,000.00	0.00	14,000.00	65.00	25,000.00
450-000.000-679.001	REIMBURSE FROM STATE	349,500.00	19,812.71	0.00	329,687.29	5.67	0.00
450-000.000-699.101	TRANSFER IN - GENERAL FUND	250,000.00	0.00	0.00	250,000.00	0.00	0.00
Total Dept 000.000		669,500.00	71,360.71	0.00	598,139.29	10.66	45,000.00
TOTAL REVENUES		669,500.00	71,360.71	0.00	598,139.29	10.66	45,000.00
Expenditures							
Dept 000.000							
450-000.000-703.000	WAGES	0.00	223.47	0.00	(223.47)	100.00	0.00
450-000.000-720.000	PAYROLL TAXES	0.00	19.10	0.00	(19.10)	100.00	0.00
450-000.000-721.000	MERS BENEFITS	0.00	31.05	0.00	(31.05)	100.00	0.00
450-000.000-721.001	457 CONTRIBUTION	0.00	14.72	0.00	(14.72)	100.00	0.00
450-000.000-806.000	CONTRACTUAL ENGINEERING	88,800.00	35,263.85	0.00	53,536.15	39.71	50,304.15
450-000.000-974.000	CONSTRUCTION	540,000.00	13,142.41	0.00	526,857.59	2.43	128,703.88
Total Dept 000.000		628,800.00	48,694.60	0.00	580,105.40	7.74	179,008.03
TOTAL EXPENDITURES		628,800.00	48,694.60	0.00	580,105.40	7.74	179,008.03
Fund 450 - WATER SEWER FUND:							
TOTAL REVENUES		669,500.00	71,360.71	0.00	598,139.29	10.66	45,000.00
TOTAL EXPENDITURES		628,800.00	48,694.60	0.00	580,105.40	7.74	179,008.03
NET OF REVENUES & EXPENDITURES		40,700.00	22,666.11	0.00	18,033.89	55.69	(134,008.03)

PERIOD ENDING 04/30/2023

Item 9B.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 04/30/2022 NORM (ABNORM)
Fund 594 - DOUGLAS MARINA							
Revenues							
Dept 000.000							
594-000.000-654.000	SEASONAL SLIP FEES	25,200.00	23,775.00	9,750.00	1,425.00	94.35	26,163.13
594-000.000-667.001	WADE'S BAYOU PARK RENTAL	4,500.00	6,975.00	175.00	(2,475.00)	155.00	150.00
594-000.000-674.000	DONATIONS	0.00	0.00	0.00	0.00	0.00	600.00
594-000.000-699.101	TRANSFER IN - GENERAL FUND	15,000.00	0.00	0.00	15,000.00	0.00	74,500.00
Total Dept 000.000		44,700.00	30,750.00	9,925.00	13,950.00	68.79	101,413.13
TOTAL REVENUES		44,700.00	30,750.00	9,925.00	13,950.00	68.79	101,413.13
Expenditures							
Dept 597.000 - POINT PLEASANT							
594-597.000-802.000	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	30.00
594-597.000-820.000	MARINA OPERATIONS	30,000.00	6,436.17	328.00	23,563.83	21.45	19,030.43
594-597.000-922.000	UTILITIES	5,000.00	2,303.33	320.55	2,696.67	46.07	3,348.85
594-597.000-979.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	52,830.46
Total Dept 597.000 - POINT PLEASANT		35,000.00	8,739.50	648.55	26,260.50	24.97	75,239.74
Dept 597.001 - WADES BAYOU							
594-597.001-930.000	REPAIRS & MAINTENANCE: GENERAL	6,000.00	5,482.42	180.00	517.58	91.37	37,514.34
594-597.001-974.000	CONSTRUCTION	18,145.00	18,145.00	0.00	0.00	100.00	0.00
Total Dept 597.001 - WADES BAYOU		24,145.00	23,627.42	180.00	517.58	97.86	37,514.34
Dept 597.002 - DOUGLAS HARBOR AUTHORITY							
594-597.002-740.000	SUPPLIES	4,000.00	250.07	0.00	3,749.93	6.25	0.00
594-597.002-802.000	CONTRACTUAL	78,500.00	38,907.50	2,475.00	39,592.50	49.56	6,540.00
594-597.002-812.000	RECORDING CLERK	600.00	100.00	0.00	500.00	16.67	600.00
Total Dept 597.002 - DOUGLAS HARBOR AUTHORITY		83,100.00	39,257.57	2,475.00	43,842.43	47.24	7,140.00
TOTAL EXPENDITURES		142,245.00	71,624.49	3,303.55	70,620.51	50.35	119,894.08
Fund 594 - DOUGLAS MARINA:							
TOTAL REVENUES		44,700.00	30,750.00	9,925.00	13,950.00	68.79	101,413.13
TOTAL EXPENDITURES		142,245.00	71,624.49	3,303.55	70,620.51	50.35	119,894.08
NET OF REVENUES & EXPENDITURES		(97,545.00)	(40,874.49)	6,621.45	(56,670.51)	41.90	(18,480.95)

PERIOD ENDING 04/30/2023

Item 9B.

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	YTD BALANCE 04/30/2022 NORM (ABNORM)
Fund 660 - EQUIPMENT RENTAL FUND							
Revenues							
Dept 000.000							
660-000.000-673.000	SALE OF EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0.00	0.00
660-000.000-676.000	EQUIPMENT CHARGES - NON DPW	23,843.00	27,026.70	1,666.67	(3,183.70)	113.35	18,903.00
660-000.000-676.001	EQUIPMENT CHARGES -DPW	0.00	16,190.85	16,190.85	(16,190.85)	100.00	285,609.47
Total Dept 000.000		28,843.00	43,217.55	17,857.52	(14,374.55)	149.84	304,512.47
TOTAL REVENUES		28,843.00	43,217.55	17,857.52	(14,374.55)	149.84	304,512.47
Expenditures							
Dept 265.000 - BUILDING & GROUNDS							
660-265.000-979.000	CAPITAL OUTLAY	8,157.00	8,157.00	0.00	0.00	100.00	0.00
Total Dept 265.000 - BUILDING & GROUNDS		8,157.00	8,157.00	0.00	0.00	100.00	0.00
Dept 301.000 - POLICE							
660-301.000-979.000	CAPITAL OUTLAY	54,315.00	42,815.00	0.00	11,500.00	78.83	0.00
Total Dept 301.000 - POLICE		54,315.00	42,815.00	0.00	11,500.00	78.83	0.00
Dept 902.000 - DPW EQUIPMENT PURCHASES							
660-902.000-979.000	CAPITAL OUTLAY	452,321.00	316,926.00	0.00	135,395.00	70.07	140,296.72
Total Dept 902.000 - DPW EQUIPMENT PURCHASES		452,321.00	316,926.00	0.00	135,395.00	70.07	140,296.72
Dept 903.000 - EQUIP. REPAIRS & MAINTENANCE							
660-903.000-860.000	GAS & OIL	29,414.00	19,089.15	961.97	10,324.85	64.90	17,347.00
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS	55,000.00	50,316.77	8,771.30	4,683.23	91.49	23,598.18
Total Dept 903.000 - EQUIP. REPAIRS & MAINTENANCE		84,414.00	69,405.92	9,733.27	15,008.08	82.22	40,945.18
TOTAL EXPENDITURES		599,207.00	437,303.92	9,733.27	161,903.08	72.98	181,241.90
Fund 660 - EQUIPMENT RENTAL FUND:							
TOTAL REVENUES		28,843.00	43,217.55	17,857.52	(14,374.55)	149.84	304,512.47
TOTAL EXPENDITURES		599,207.00	437,303.92	9,733.27	161,903.08	72.98	181,241.90
NET OF REVENUES & EXPENDITURES		(570,364.00)	(394,086.37)	8,124.25	(176,277.63)	69.09	123,270.57
TOTAL REVENUES - ALL FUNDS							
TOTAL REVENUES - ALL FUNDS		5,264,186.00	4,423,550.29	351,507.22	840,635.71	84.03	4,274,667.63
TOTAL EXPENDITURES - ALL FUNDS							
TOTAL EXPENDITURES - ALL FUNDS		6,193,096.00	3,660,989.13	288,645.85	2,532,106.87	59.11	4,356,972.11
NET OF REVENUES & EXPENDITURES		(928,910.00)	762,561.16	62,861.37	(1,691,471.16)	82.09	(82,304.48)

Fund Balance

		FY 18-19	FY 19-20	FY 20-21	FY 21-22	Projected 22-23	Projected 23-24	Nature of Service / Notes
General Fund	101-000	\$1,952,006	\$2,187,698	\$1,662,650	\$1,609,051	\$2,280,447	\$2,570,298	
Major Streets	202-000	231,746	339,524	317,320	139,591	168,472	98,957	
Local Streets	203-000	483,062	602,074	377,199	113,765	149,915	76,880	
Road Millage Fund	204-000	935,230	809,145	645,797	370,797	-	-	
Trail Fund	211-000	20,611	21,807	22,057	-	-	-	
Schultz Park	213-000	55,679	78,320	76,167	101,744	115,725	112,775	
Brownfield	243-000	-	-	78,868	8,825	39,079	39,079	
Harbor Authority	245-000	7,211	6,694	6,108	5,308	5,126	4,126	
DDA	248-000	121,654	141,571	155,108	83,140	61,055	41,197	
Blue Star Corridor Improvement	403-000	-	-	-	140,908	106,234	179,234	
Water / Sewer	450-000	499,831	469,050	294,314	36,512	163,578	40,906	
Douglas Marina	594-000	(1,179)	10	54,046	97,715	25,833	12,483	
Equipment	660-000	655,156	873,222	1,024,375	1,270,272	691,172	642,066	
Total - Fund Balance		\$4,961,007	\$5,529,115	\$4,714,009	\$3,977,628	\$3,806,636	\$3,818,001	

Fiscal Year 22-23 Fund Balance

Totals

All Funds

		Revenues Projected 22-23	Expenditures Projected 22-23	Over/(Under)	Beginning Fund Balance 22-23	Projected ending Fund Balance 22-23
General Fund	101-000	\$3,493,835.00	\$2,822,439.00	\$671,396.00	\$1,609,051.00	\$2,280,447.00
Major Streets	202-000	352,915.00	\$324,034.00	28,881.00	139,591.00	168,472.00
Local Streets	203-000	559,412.00	\$523,262.00	36,150.00	113,765.00	149,915.00
Road Millage Fund	204-000	-	\$370,797.00	(370,797.00)	370,797.00	-
Schultz Park	213-000	23,343.00	\$9,362.00	13,981.00	101,744.00	115,725.00
Brownfield	243-000	75,000.00	\$44,746.00	30,254.00	8,825.00	39,079.00
Harbor Authority	245-000	-	\$182.00	(182.00)	5,308.00	5,126.00
DDA	248-000	49,424.00	\$71,509.00	(22,085.00)	83,140.00	61,055.00
Blue Star Corridor Improvement	403-000	104,255.00	\$138,929.00	(34,674.00)	140,908.00	106,234.00
Water / Sewer	450-000	203,725.00	\$76,659.00	127,066.00	36,512.00	163,578.00
Douglas Marina	594-000	44,125.00	\$116,007.00	(71,882.00)	97,715.00	25,833.00
Equipment	660-000	23,843.00	\$602,943.00	(579,100.00)	1,270,272.00	691,172.00
Total		\$4,929,877.00	\$5,100,869.00	(\$170,992.00)	\$3,977,628.00	\$3,806,636.00

Fiscal Year 23-24 Fund Balance

Totals

All Funds

		Revenues Proposed 23-24	Expenditures Proposed 23-24	Over/(Under)	Projected Beginning Fund Balance 23-24	Projected Ending Fund Balance 23-24
General Fund	101-000	\$3,584,474.00	\$3,294,623.00	289,851.00	\$2,280,447.00	\$2,570,298.00
Major Streets	202-000	340,100.00	409,615.00	(69,515.00)	168,472.00	98,957.00
Local Streets	203-000	272,950.00	345,985.00	(73,035.00)	149,915.00	76,880.00
Schultz Park	213-000	25,100.00	28,050.00	(2,950.00)	115,725.00	112,775.00
Brownfield	243-000	150,000.00	150,000.00	-	39,079.00	39,079.00
Harbor Authority	245-000	14,000.00	15,000.00	(1,000.00)	5,126.00	4,126.00
DDA	248-000	49,942.00	69,800.00	(19,858.00)	61,055.00	41,197.00
Blue Star Corridor Improvement	403-000	103,000.00	30,000.00	73,000.00	106,234.00	179,234.00
Water / Sewer	450-000	444,687.00	567,359.00	(122,672.00)	163,578.00	40,906.00
Douglas Marina	594-000	105,400.00	118,750.00	(13,350.00)	25,833.00	12,483.00
Equipment	660-000	202,894.00	\$252,000.00	(49,106.00)	691,172.00	642,066.00
Total		\$5,292,547.00	\$5,281,182.00	\$11,365.00	\$3,806,636.00	\$3,818,001.00

Revenue / Appropriation
Totals
All Funds

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Nature of Service / Notes
General Fund	101-000	\$2,865,315.00	\$3,027,294.00	\$3,244,752.00	\$3,200,334.00	\$3,356,366.00	\$3,372,957.00	\$3,493,835.00	\$3,584,474.00	
Major Streets	202-000	328,428.00	401,011.00	419,066.00	692,013.00	452,261.00	331,513.00	\$352,915.00	340,100.00	
Local Streets	203-000	220,096.00	316,475.00	309,332.00	484,807.00	411,992.00	418,535.00	\$559,412.00	272,950.00	
Road Millage Fund	204-000	-	38,916.00	1,651.00	-	-	-	\$0.00	-	Not currently being levied
Trail Fund	211-000	700.00	1,196.00	250.00	-	-	-	\$0.00	-	
Schultz Park	213-000	20,592.00	32,354.00	31,717.00	32,296.00	25,100.00	20,425.00	\$23,343.00	25,100.00	
Brownfield	243-000	-	23,219.00	100,180.00	65,000.00	75,000.00	25,000.00	\$75,000.00	150,000.00	
Harbor Authority	245-000	-	310.00	14.00	-	14,000.00	-	\$0.00	14,000.00	
DDA	248-000	70,475.00	47,624.00	34,450.00	33,816.00	49,424.00	49,424.00	\$49,424.00	49,942.00	
Blue Star Corridor Improvement	403-000	-	-	-	140,908.00	112,000.00	104,255.00	\$104,255.00	103,000.00	
Blue Star Bridge	410-000	-	-	-	-	-	-	\$0.00	-	
Water / Sewer	450-000	80,976.00	68,749.00	74,934.00	49,075.00	669,500.00	71,361.00	\$203,725.00	444,687.00	
Douglas Marina	594-000	140,703.00	145,977.00	1,067,162.00	220,663.00	44,700.00	29,125.00	\$44,125.00	105,400.00	
Equipment	660-000	272,610.00	334,015.00	312,040.00	390,505.00	28,843.00	28,693.00	\$23,843.00	202,894.00	
Total - All Revenues		\$3,999,895.00	\$4,437,140.00	\$5,595,548.00	\$5,309,417.00	\$5,239,186.00	\$4,451,288.00	\$4,929,877.00	\$5,292,547.00	
Transfers In		420,223.00	611,287.00	1,100,662.00	1,010,289.00	907,297.00		775,297.00	571,500.00	
Equipment Rent		256,361.00	307,832.00	310,304.00	390,505.00	23,843.00		23,843.00	202,894.00	
Property taxes		2,184,578.00	2,327,115.00	2,455,329.00	2,698,544.00	2,799,450.00		2,800,140.00	3,088,812.00	taxes, dda capture, PPT reimburse, admin fee
State/Federal		463,398.00	542,332.00	1,172,914.00	750,050.00	941,192.00		653,294.00	932,141.00	gas tax, sales tax, marijuana tax
County/Local		158,699.00	167,852.00	178,064.00	186,784.00	189,200.00		186,331.00	190,750.00	county road millage
Other		<u>516,636.00</u>	<u>480,722.00</u>	<u>378,275.00</u>	<u>273,245.00</u>	<u>378,204.00</u>		<u>490,972.00</u>	<u>306,450.00</u>	
		3,999,895.00	4,437,140.00	5,595,548.00	5,309,417.00	5,239,186.00		4,929,877.00	5,292,547.00	

Expenditures
Totals
All Funds

	Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24
General Fund	2,985,814.00	2,780,197.00	3,769,797.00	3,252,090.00	3,203,421.00	2,022,681.00	2,822,439.00	3,294,623.00
Major Streets	231,407.00	293,232.00	441,273.00	869,742.00	412,386.00	192,504.00	324,034.00	409,615.00
Local Streets	131,572.00	197,465.00	534,204.00	748,241.00	518,038.00	419,461.00	523,262.00	345,985.00
Road Millage	-	165,000.00	165,000.00	275,000.00	370,797.00	370,797.00	370,797.00	-
Trail Fund	-	-	-	22,057.00	-	-	-	-
Schults Park Launch	21,688.00	9,714.00	33,871.00	6,718.00	8,749.00	8,721.00	9,362.00	28,050.00
Brownfield Redevelopment	-	23,219.00	21,222.00	135,043.00	83,000.00	39,986.00	44,746.00	150,000.00
Harbor Authority	400.00	828.00	600.00	800.00	15,000.00	156.00	182.00	15,000.00
DDA	33,674.00	27,706.00	20,912.00	105,785.00	81,451.00	29,649.00	71,509.00	69,800.00
Blue Star Corridor Improvement	-	-	-	-	130,002.00	18,289.00	138,929.00	30,000.00
Water & Sewer Fund	127,068.00	99,529.00	249,671.00	306,877.00	628,800.00	63,426.00	76,659.00	567,359.00
Douglas Marina	141,882.00	144,790.00	1,013,127.00	176,995.00	142,245.00	72,382.00	116,007.00	118,750.00
Equipment Fund	95,733.00	116,692.00	112,703.00	276,197.00	599,207.00	492,811.00	602,943.00	252,000.00
Total - All Expenditures	<u>\$3,769,238.00</u>	<u>\$3,858,372.00</u>	<u>\$6,362,380.00</u>	<u>\$6,175,545.00</u>	<u>\$6,193,096.00</u>	<u>\$3,730,863.00</u>	<u>\$5,100,869.00</u>	<u>\$5,281,182.00</u>
Transfers out	420,223.00	611,287.00	1,100,662.00	1,010,289.00	907,297.00		770,797.00	571,500.00
Equipment Rent	256,361.00	307,832.00	310,304.00	390,505.00	30,360.00		30,360.00	202,894.00
Wages & Fringes	1,519,610.00	1,466,808.00	1,611,573.00	1,736,688.00	1,838,553.00		1,701,351.00	1,857,906.00
Capital Items	433,636.00	362,863.00	2,233,254.00	1,610,857.00	1,841,753.00		1,275,008.00	1,026,579.00
liability/auto Insurance/contractual items	668,373.00	702,216.00	641,646.00	803,865.00	917,735.00		834,198.00	877,500.00
Other	<u>\$471,035.00</u>	<u>\$407,366.00</u>	<u>\$464,941.00</u>	<u>\$623,341.00</u>	<u>657,398.00</u>		<u>492,650.00</u>	<u>744,803.00</u>
	3,769,238.00	3,858,372.00	6,362,380.00	6,175,545.00	6,193,096.00		5,104,364.00	5,281,182.00



MEMORANDUM
CITY COUNCIL WORKSHOP
May 1, 2023 at 5:30 PM

TO: Rich LaBombard, City Manager

FROM: Matt Smith, Treasurer

DATE: May 1, 2023

SUBJECT: Employee Wages

The fiscal year 2023-2024 budget includes 18 full-time employees, 1 part-time assessor, a pool of part-time police officers and 2 seasonal public works employees. The budget this year includes a request for an additional police officer to improve coverage for the City, while decreasing overtime costs and reliance on the part-time police officer pool.

In preparation for the next fiscal year, a wage study was completed to ensure that wage levels were appropriate. Inflation numbers (CPI) have been monitored closely. As a result of this work the proposed budget includes a 4.4 percent cost of living increase for non-union employees and, 3 percent negotiated increase for union employees based on the union contract. Other items to note for the proposed budget include a roughly 2.25 percent decrease in MERS contribution rates, health insurance premiums increased 7.2 percent for the current plan, dental insurance premiums remained steady. Some positions turned over in the last fiscal year and their replacements, due to experience or better aligning to the wages study resulted, in lower costs to the City. Overall wages and benefits are budgeted to go up 3.22 percent this year.

Fiscal Year	CPI	Douglas COL	Salary Example	Expenses Example	Change
2017-2018	2.9%		\$1,000.00	\$1,000.00	100%
2018-2019	1.6	2.0%	1,020.00	1,016.48	100.35
2019-2020	0.6	2.5	1,045.50	1,023.05	102.19
2020-2021	5.4	2.5	1,071.64	1,078.89	99.39
2021-2022	9.1	2.5	1,098.43	1,175.89	93.41
2022-2023	6.5*	5.0	1,153.35	1,251.79	92.14
2023-2024		4.4	1,204.10	1,251.79	96.19

* Used Calendar 2022 inflation to estimate fiscal year inflation

2023-2024 Projected Budget:

Department	702/703 Wages Est	704 Wages Est	705.000 Seasonal	706.000 Overtime	707.000 Sick Payout	709.000 Office Total	Total Wages	719.000 Insurance	720.000 Payroll Tax	721.000 Retirement	721.001 457 Cont	721.*** Retirement	Total Wages & Fringes
101-172	113,212.25						\$113,212.25	\$16,986.63	\$8,850.74	\$18,394.21	\$15,000.00	\$33,394.21	172,443.83
101-215	189,376.54			476.06			\$189,852.60	41,819.67	14,943.30	30,564.97		30,564.97	277,180.54
101-257	55,057.37						\$55,057.37		4,363.89				59,421.26
101-265	40,523.19		8,000.00	1,591.44			\$50,114.63	8,338.84	3,331.20	5,154.02		5,154.02	66,938.69
101-301	343,394.73	6,000.00		26,499.18	10,271.04	46,427.10	\$432,592.05	120,061.64	34,157.30	51,439.35		51,439.35	638,250.34
101-463	67,391.16		8,001.00	2,121.92			\$77,514.08	17,693.52	5,501.67	8,313.61		8,313.61	109,022.88
101-701	93,536.56						\$93,536.56	19,553.70	7,383.53	14,662.81		14,662.81	135,136.60
101-751	33,769.31		8,001.00	1,326.20			\$43,096.51	6,949.03	3,232.01	4,295.02		4,295.02	57,572.57
202-463	77,669.41		0.00	3,050.26			\$80,719.67	15,982.77	6,384.82	9,878.54		9,878.54	112,965.80
202-464	27,015.45			1,060.95			\$28,076.40	5,559.22	2,220.81	3,436.02		3,436.02	39,292.45
203-463	84,423.27		0.00	3,315.49			\$87,738.76	17,372.58	6,940.02	10,737.55		10,737.55	122,788.91
203-464	20,261.58			795.72			\$21,057.30	4,169.42	1,665.60	2,577.01		2,577.01	29,469.33
Totals 2023-2024	\$1,145,630.82	\$6,000.00	\$24,002.00	\$40,237.22	\$10,271.04	\$46,427.10	\$1,272,568.18	\$274,487.02	\$98,974.89	\$159,453.11	\$15,000.00	\$174,453.11	\$1,820,483.20
Fiscal Year 2022-2023													
101-172	108,440.85						\$108,440.85	\$15,311.61	\$8,485.73	\$18,415.12	\$13,500.00	\$31,915.12	164,153.31
101-215	181,395.15			456.00			\$181,851.15	56,187.96	14,367.61	36,224.26		36,224.26	288,630.98
101-257	52,736.94						\$52,736.94		4,186.38				56,923.32
101-265	38,372.05		5,568.00	1,008.61			\$44,948.66	9,400.37	3,122.05	5,077.85		5,077.85	62,548.93
101-301	284,399.70	42,000.00		27,701.35	9,971.52	44,470.40	\$408,542.97	109,859.32	32,469.54	53,073.01		53,073.01	603,944.84
101-463	63,959.96		5,381.00	1,344.82			\$70,685.78	18,554.29	5,179.74	8,079.61		8,079.61	102,499.42
101-701	93,594.40						\$93,594.40	18,370.02	7,387.97	18,020.31		18,020.31	137,372.70
101-751	31,976.72		5,746.00	840.51			\$38,563.23	7,833.63	2,601.72	4,231.54		4,231.54	53,230.12
202-463	73,546.46			1,933.17			\$75,479.63	18,017.34	5,983.95	9,732.54		9,732.54	109,213.46
202-464	25,581.38			672.41			\$26,253.79	6,266.90	2,081.37	3,385.23		3,385.23	37,987.29
203-463	79,941.80			2,101.28			\$82,043.08	19,584.06	6,504.30	10,578.84		10,578.84	118,710.28
203-464	19,186.03			504.31			\$19,690.34	4,700.17	1,561.03	2,538.92		2,538.92	28,490.46
Totals 2022-2023	\$ 1,053,131.44	\$ 42,000.00	\$ 16,695.00	\$ 36,562.46	\$ 9,971.52	\$ 44,470.40	\$ 1,202,830.82	\$ 284,085.67	\$ 93,931.39	\$ 169,357.23	\$ 13,500.00	\$ 182,857.23	\$ 1,763,705.11
Change	\$92,499.38	-\$36,000.00	\$7,307.00	\$3,674.76	\$299.52	\$1,956.70	\$69,737.36	-\$9,598.65	\$5,043.50	-\$9,904.12	\$1,500.00	-\$8,404.12	\$56,778.09 3.22%



MEMORANDUM
CITY COUNCIL WORKSHOP
May 1, 2023 at 5:30 PM

TO: Rich LaBombard, City Manager

FROM: Matt Smith, Treasurer

DATE: May 1, 2023

SUBJECT: Employee Health Insurance

As an employer of 18 full-time employees, the City of the Village of Douglas currently provides employees with health and dental benefits through Lighthouse Group. They provided 17 proposed health options for consideration. The Options were from Priority health, Blue Care Network, and Priority Health – West MI Partners. Additionally, we received quotes from MESSA and the West Michigan Health Insurance Pool.

As the City considers healthcare coverage for its employees it needs to balance the financial benefits and constraints to the City, the benefit needs of the employees, and regulatory requirements such as Public Act 152.

In 2011 the State Legislature passed Public Act 152 which limits the amount a public employer can contribute towards employee health care. The Act limits local units of government to three options: 1) paying for 80 percent of employee health insurance, 2) a hard cap-based amount, or 3) to exempt itself (opt-out) from these requirements and determine on its own the appropriate amount to contribute. Annually the City must select one of these options. The option selected is valid for one year. The City has historically elected the opt-out option.

Going over these options, option 1 is straightforward. The City would pay no more than 80 percent of an employee’s premium. With option 2, the State sets a dollar amount threshold based on the type of plan. For plans beginning in 2023 the annual premium limits are \$7,399.47 for single coverage, \$15,474.60 for individual plus one coverage, and \$20,180.43 for family coverage. Finally, option 3 allows the City to make its own determination on what is appropriate.

The hard cap number for the City is subject to change based on new hires, employee departures, marriages, divorces, new dependents, and/or dependents coming off the plan. In June 2021 when Council approved the health insurance plan, the City was projected to be \$2,000 over the hard cap. At the end of the fiscal year the City ended up \$3,200 over the cap. At the beginning of the current fiscal year in June 2022, initial projections were \$4,800 over the cap. With one month’s premium to finish out the updated projection is \$200 under the cap. For fiscal year 2023-2024 following the recommended plan and taking into account pending retirement and employee changes the City is projected to be \$410 under the hard cap.

Based on review of the options, and considering the plan that best meets the financial and benefit needs of the City and its employees, renewing the current plan is being recommended. Renewing the City's current Delta Dental plan will not result in any change in premiums.

City Council has expressed interest in shifting some of the costs for healthcare coverage to the employee. The attached table represents the current plan and two alternative options:

	Current Plan Renewal	West Michigan Partners	West Michigan Health Insurance Pool
Deductible (Single/Family)	\$475/950	\$200/ 400 tier 1 \$600/1,200 tier 2	\$475/950
Out of Pocket Maximum (single/Family)	\$2,000/4,000	\$3,500/7,000	\$2,000/4,000
PCP Visit copay	\$15	\$10/30 (tier1/2)	\$15
Specialist copay	\$40	\$30/90 (tier1/2)	\$40
Urgent care copay	\$75	\$75/150 (tier1/2)	\$75
Emergency room/ ambulance	\$250 after deductible	\$250 after deductible	\$250 after deductible
Lab copay	\$20	\$10/30 (tier1/2)	\$20
Xray Copay	\$45	\$40/120 (tier1/2)	\$45
Prescriptions tier 1a/b	\$5/15	\$5/15	\$5/15
Prescriptions tier 2	\$40	\$40	\$40
Prescriptions tier 3	20% (max \$200)	20% (max \$200)	20% (max \$200)
Prescriptions tier 3	20% (max \$300)	20% (max \$300)	20% (max \$300)
Amount below the hard cap	\$410	\$23,164	12,853 over the hard cap
Premium increase	7.2%	(1.9)%	
Annual Premiums	\$252,605	\$229,441	265,458

West Michigan Health partners offers a less expensive alternative to the City overall and a decreased deductible depending on the tier used; however, it does require a fairly dramatic increase in out-of-pocket expenses to the employee. For that reason, it's not an attractive option for employees earning a lower wage. The tier system is for preferred network providers for tier 1 versus non-preferred providers for tier 2. Based on the last year, 80 percent of the visits were to tier 1 participating hospitals

The next table represents scenarios that can be considered for cost cutting / cost sharing options.

<u>Options</u>	<u>Approx Savings</u>	<u>Total Premium</u>	<u>Over(Under) Hard Cap</u>
No Vision reimburse	\$ 5,400		
No Dental coverage	16,600		
No Life/Short term Disability	6,800		
Renewal of current plans	-	252,605	(410)
health insurance H.S.A. Only - current plan *	7,798	244,807	(7,798)
health insurance H.S.A. Only - option 9 **	15,479	237,126	(15,480)
All employees \$20/month	4,320.00		(4,730)
All employees \$50/month	10,800.00		(11,210)
All employees \$80/month	17,280.00		(17,690)
All employees \$100/month	2,160.00		(2,570)
All employees 2.5% of premium - renewal	6,305.00		(6,715)
All employees 5% of premium - renewal	12,610.00		(13,020)
All employees 10% of premium - renewal	25,220.00		(25,630)
\$20/ Dependent / month	6,000.00		(6,410)
\$50/ Dependent / month	15,000.00		(15,410)
\$80/ Dependent / month	24,000.00		(24,410)
\$100/ Dependent / month	30,000.00		(30,410)

* Assumes has contribution \$500 less than deductible for single or family and average of single/family contribution for 1+1

** Assumes has contribution \$500 less than tier 1 deductible for single or family and average of single/family contribution for 1+1

City of the Village of Douglas
Renew Current Plans
FY 23-24

Item 14A.

Org	Opt out Full Premium Health	80% employer	20% employee	hard cap		
				employer	employee	
Employee 1	14,302.44	\$11,441.95	2,860.49	7,737.30	6,565.14	1+1
Employee 2	2,912.94	\$2,330.35	582.59	3,699.74	(786.80)	single
Employee 3	15,105.78	\$12,084.62	3,021.16	10,090.22	5,015.57	family
Employee 4	2,912.94	\$2,330.35	582.59	3,699.74	(786.80)	single
Employee 5	15,565.92	\$12,452.74	3,113.18	20,180.43	(4,614.51)	family
Employee 6	24,760.60	\$19,808.48	4,952.12	20,180.43	4,580.17	family
Employee 7	13,110.60	\$10,488.48	2,622.12	15,474.60	(2,364.00)	1+1
Employee 8	4,881.84	\$3,905.47	976.37	7,399.47	(2,517.63)	single
Employee 9	9,854.40	\$7,883.52	1,970.88	15,474.60	(5,620.20)	1+1
Employee 10	15,527.76	\$12,422.21	3,105.55	20,180.43	(4,652.67)	family
Employee 11	19,551.48	\$15,641.18	3,910.30	20,180.43	(628.95)	family
Employee 12	11,842.44	\$9,473.95	2,368.49	15,474.60	(3,632.16)	1+1
Employee 13	20,924.52	\$16,739.62	4,184.90	15,474.60	5,449.92	1+1
Employee 14	9,306.12	\$7,444.90	1,861.22	7,399.47	1,906.65	single
Employee 15	23,990.04	\$19,192.03	4,798.01	20,180.43	3,809.61	family
Employee 16	19,572.88	\$15,658.30	3,914.58	20,180.43	(607.55)	family
Employee 17	11,122.56	\$8,898.05	2,224.51	7,399.47	3,723.09	single
Employee 18	5,825.88	\$4,660.70	1,165.18	7,399.47	(1,573.59)	single
Employee 19	5,825.88	\$4,660.70	1,165.18	7,399.47	(1,573.59)	single
Employee 20	5,298.12	\$4,238.50	1,059.62	7,399.47	(2,101.35)	single
Totals	<u>\$252,195.14</u>	<u>\$201,756.11</u>	<u>\$50,439.03</u>	<u>\$252,604.79</u>	<u>-\$409.65</u>	

employees 18.00
dependents 25.00

Plus 2 for potential retirement

Hard Cap Numbers
Plan starting in
2023

Employee premium 140,842.34
Dependent premium 111,352.80

family	20,180.43
1+1	15,474.60
single	7,399.47

Revenue / Appropriation

General Fund

101-000

		Actual	Actual	Actual	Actual	Budget	YTD	Projected	Proposed	Budget	Nature of Service / Notes
		18-19	19-20	20-21	21-22	22-23	22-23	22-23	23-24	Change	
CURRENT REAL PROPERTY TAX	402	\$2,031,812	\$2,162,382	\$2,280,307	\$2,423,913	\$2,589,781	\$2,589,781	\$2,589,781	\$2,870,000	11%	assume no millage change
MOBILE HOME TAX	434	524	494	543	549	500	504	576	500	0%	
MRE TAX	439	-	-	28,001					-	0%	Moved to fund 403
INTEREST & PENALTIES: DELQ TAX	445	8,419	10,295	6,625	7,372	5,000	6,898	6,898	5,000	0%	
TAX COLLECTION FEES	447	79,789	81,231	85,227	93,178	100,539	100,506	100,539	111,733	11%	assume no millage changes
SPECIAL ASSESSMENT REVENUE	453	-	-	-	93,132	16,898	16,898	16,898	5,555	-67%	3rd installment on water main special assessments
INTEREST ON SPECIAL ASSESSMENTS	474	-	-	-	1,475	1,308	1,308	1,308	1,082	-17%	3rd installment on water main special assessments
BUSINESS LICENSE FEES	476	2,005	1,140	11,535	11,325	11,000	7,500	11,786	11,000	0%	Marijuana licenses and other business licenses
FRANCHISE FEES	477	14,670	15,023	16,255	16,932	16,000	13,159	26,318	17,000	6%	Quarterly franchise fees from Comcast
OTHER FEDERAL GRANTS	528	-	-	5,943	3,953	-	-	-	-	0%	Covid Grants
LAW ENFORCEMENT TRAINING	543.001	994	537	500	528	1,000	1,060	1,060	1,000	0%	
STATE REVENUE: LIQUOR LICENSE	543.100	6,338	6,867	17,829	7,913	8,167	8,167	8,167	7,000	-14%	State disbursement typically in Aug or Sept
LOCAL COMMUNITY STABILIZATION SHARE	573	41,592	45,243	51,324	45,109	45,000	29,716	43,716	45,000	0%	personal property tax reimbursements (oct, may)
METRO ACT	573.001	6,676	7,377	7,675	8,274	7,000	-	7,000	7,000	0%	Annual Payment in May
STATE REVENUE: SALES TAX	574	111,511	110,659	125,762	162,971	156,069	104,661	156,069	157,404	1%	Current State Estimate
COUNTY ROAD MILLAGE CNTRB	581	158,699	160,539	166,861	180,686	175,000	182,610	182,610	180,000	3%	County Grant (majority received in April)
POLICE ADMINISTRATION FEE	603	-	155	1,944	1,033	2,000	500	571	1,000	-50%	Police reports/FOIA requests
ROAD CUT FEES	626.001	100	400	300	2,000	3,000	2,700	3,086	3,000	0%	
BUILDING FEES	627	86,616	69,304	85,209	66,379	65,000	47,464	54,245	65,000	0%	Building, electric, Plumbing permits
RENTAL INSPECTION FEE	627.001	12,170	3,935	8,500	15,090	10,500	12,950	14,800	10,500	0%	Short Term Rentals
PLANNING & ZONING FEES	628	19,625	18,877	11,935	16,152	39,500	52,122	59,568	39,500	0%	
LAUNCH FEES	651	6,644	4,567	6,602	8,034	7,250	7,138	8,158	7,250	0%	boat launch fees
ORDINANCE FINES - POLICE	657	5,687	3,529	3,410	4,563	3,500	2,595	2,966	3,500	0%	ordinance fines recieved from county
ORDINANCE FINES - CIVIC	657.001	-	-	-	100	500	-	-	-	-100%	
INTEREST INCOME	665	124,203	100,567	5,159	(106,012)	-	78,013	89,158	-	0%	
RENT	667	-	-	-	4,800	14,000	13,200	14,400	14,400	3%	
DONATIONS	674	200	17,494	79,628	93,434	50,000	45,931	45,931	-	-100%	primarily douglas park proj
OTHER REVENUE	675	39,296	3,922	11,352	14,496	9,064	29,055	29,705	7,800	-14%	Primarily DDA reimburse for use of staff
REIMBURSEMENTS LOCAL GOV	675.001	-	7,313	11,203	6,098	7,200	3,721	3,721	3,750	-48%	state election reimbursement, school property tax reimbursement
REIMBURSE FROM STATE	679.001	84,967	170,969	22,561		-	1,460	1,460	-	-100%	22-23 election grant
INSURANCE REIMBURSEMENTS	698	5,189	17,875	-	12,357	7,090	8,840	8,840	5,000	-29%	
TRANSFER IN SCHULTZ PARK LAUNCH	699.213	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	0%	
Total		\$2,865,315	\$3,027,294	\$3,244,752	\$3,200,334	\$3,356,366	\$3,372,957	\$3,493,835	\$3,584,474	7%	

Expenditures

General Fund - Legislative
101-101

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
WAGES	703	\$8,000	\$8,675	\$8,700	\$7,625	\$9,000	\$5,575	\$7,825	\$9,000	0%	\$1800 year Mayor / \$1200 year for Council x 6
TRAINING FUNDS	718	3,300	2,979	4,143	2,127	4,500	1,665	1,665	4,500	0%	MML convention Economic Delopers Assoc, etc
MISC TRAVEL EXPENSES-TRAINING	718.002	2,926	5,561	-	1,047	4,000	587	587	4,000	0%	Per diem, hotel
WORKERS COMPENSATION	722	38	43	29	40	32	31	31	36	13%	MML Worker's Comp Fund
SUPPLIES	740	65	198	393	937	400	-	-	400	0%	Supplies for City Council, Chambers
RECORDING CLERK	812	200	-	200	-	200	-	-	200	0%	Fee to cover Clerk's absence from meetings
TELEPHONE	851	-	-	-	135	540	437	540	540	0%	Mayor Telephone
MILEAGE REIMBURSEMENT	861	334	703	-	757	644	578	578	650	1%	Mileage reimbursement
PRINTING & PUBLISHING	900	500	76	189	595	1,000	294	371	1,000	0%	Business cards, public notices
DUES/FEES/PUBLICATIONS	908	945	961	460	973	1,050	1,975	1,975	1,050	0%	Membership dues/fees/publications
MISCELLANEOUS	958	3,034	847	740	1,271	1,000	1,176	1,485	1,000	0%	Workshops, receptions and events
Total		<u>\$19,365</u>	<u>\$20,211</u>	<u>\$14,854</u>	<u>\$15,507</u>	<u>\$22,366</u>	<u>\$12,318</u>	<u>\$15,057</u>	<u>\$22,376</u>	0%	

FY 23-24 Notes	Priority								Est. Cost	Notes
									Unapproved Approved	

Expenditures

General Fund - Manager
101-172

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
SALARIES	702	\$89,928	\$91,665	\$101,462	\$105,166	\$108,445	\$89,943	\$108,768	\$113,300	4%	City Manager 100%, Executive Asst 25%
TRAINING FUNDS	718	920	1,389	26	449	1,500	1,240	1,240	1,500	0%	MPSI, MME Conference, MERS Conference
MISC TRAVEL EXPENSES-TRAINING	718.002	1,098	1,283	-	195	1,000	49	49	1,000	0%	Per diem, hotel
INSURANCE BENEFITS	719	28,001	8,138	12,396	14,300	15,395	13,846	15,105	17,000	10%	Health, dental, life, vision
PAYROLL TAXES	720	7,476	7,782	8,515	8,710	8,605	7,426	8,980	9,000	5%	FICA, Medicare, SUI
MERS BENEFITS	721	9,960	10,193	14,754	17,316	18,420	15,721	19,011	18,500	0%	Retirement DC and DB
457 CONTRIBUTION	721.001	16,600	16,985	15,967	13,047	13,500	10,797	13,057	15,000	11%	Retirement manager 457
WORKERS COMPENSATION	722	153	164	114	221	185	182	182	200	8%	MML Worker's Comp Fund
SUPPLIES	740	290	821	481	744	534	403	509	500	-6%	Office supplies
MEETINGS	813	61	268	98	108	750	128	162	500	-33%	Meetings / meal expenses
TELEPHONE	851	1,200	1,200	1,238	1,283	1,290	1,050	1,290	1,290	0%	Contractual item (\$100 x 12) & cell stipend
MILEAGE REIMBURSEMENT	861	4,800	4,200	4,200	4,200	4,200	3,762	4,200	4,200	0%	Contractual item (\$350 x 12)
PRINTING & PUBLISHING	900	918	113	19	-	100	-	-	100	0%	Business cards, mailings
DUES/FEES/PUBLICATIONS	908	135	955	1,012	1,060	1,090	1,183	1,183	1,200	10%	ICMA Dues, MME, and WMME Dues
COMPUTER HARDWARE/SOFTWARE	977.005	-	-	-	-	488	488	488	-	-100%	see below
Total		<u>\$170,168</u>	<u>\$145,156</u>	<u>\$160,282</u>	<u>\$166,799</u>	<u>\$185,502</u>	<u>\$146,218</u>	<u>\$174,224</u>	<u>\$183,290</u>	-1%	
FY 23-24 Notes	Priority									Est. Cost	Notes:
										Unapproved	Approved

Expenditures

General Fund - Clerk / Treasurer
101-215

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
SALARIES	702	\$179,649	\$147,280	\$167,004	\$190,462	\$179,243	\$142,371	\$172,170	\$190,000	6%	Clerk-100%, Treasurer-100%, Deputy Clerk-100%
TRAINING FUNDS	718	1,668	1,016	1,286	2,066	2,500	2,057	2,598	2,500	0%	Clerk Institute, Treasurer Training, BSA Training, Notary certification,etc
MISC TRAVEL EXPENSES-TRAINING	718.002	1,569	166	485	1,332	1,500	1,506	1,902	1,500	0%	Per diem for training
INSURANCE BENEFITS	719	71,994	63,524	54,349	54,915	54,275	45,731	55,303	41,900	-23%	Health, dental, life, vision
PAYROLL TAXES	720	13,697	15,250	14,072	15,278	14,915	11,576	13,999	15,000	1%	FICA, Medicare, SUI
MERS BENEFITS	721	27,028	19,724	27,320	36,969	36,575	29,221	35,337	30,750	-16%	Retirement
WORKERS COMPENSATION	722	306	324	190	308	327	326	326	335	2%	MML workers comp fund
SUPPLIES	740	4,769	4,583	4,257	2,544	2,500	3,101	3,917	4,000	60%	Paper, pencils, envelopes, laminating, file folders, post it, message pads, paper clips, tape, etc.
CONTRACTUAL	802	14,256	15,725	11,366	12,110	32,000	27,528	30,966	26,000	-19%	Bank charges, Software service & support, Phone system support, postage machine, Municode
WEBSITE	806.006	3,224	3,765	2,826	3,978	3,600	2,377	3,003	3,500	-3%	Contractual website support, hosting, e-mail exchange, BS&A technical support, web site
TELEPHONE	851	1,119	1,950	493	576	570	515	651	1,080	89%	City Issued cell phone/phone stipend
MILEAGE REIMBURSEMENT	861	579	118	242	394	250	426	538	500	100%	
PRINTING & PUBLISHING	900	5,046	7,915	2,915	3,267	4,500	1,430	1,806	4,500	0%	Public notices, news paper ads
POSTAGE	901	3,049	2,618	3,883	2,506	3,500	2,834	3,580	3,500	0%	Postage meter refill, express mailings
DUES/FEES/PUBLICATIONS	908	748	913	1,310	1,417	1,500	1,493	1,493	1,600	7%	Clerk / Treasurer Dues / Fees / Publications
EQUIPMENT RENT-EQUIPMENT FUND	941.001	-	-	-	-	8,157	8,157	8,157	-	-100%	reimburse equipment fund for copier
COMPUTER HARDWARE/SOFTWARE	977.005	4,708	5,772	22,570	-	2,955	1,855	1,855	-	-100%	see below
Total	908	\$333,409	\$314,881	\$323,486	\$328,122	\$348,867	\$282,504	\$337,601	\$326,665	-6%	
FY 23-24 Notes	Priority										Notes:
								Unapproved	Approved		
									11,000.00		IT Services(802)
								4,200			Social media Archives (806.006)
								7,500			Website(806.006)
								15,300			Document Scanning

3.8
3.3
3.1
3.1

Expenditures

General Fund - Auditor
101-223

		Actual 14-15	Actual 15-16	Actual 16-17	Actual 17-18	Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
CONTRACTUAL	802	\$ 11,900	\$ 15,300	\$ 13,700	\$ 8,900	\$ 9,000	\$ 9,100	\$ 9,200	\$ 9,300	\$ 9,400	\$ 9,400	\$ 9,400	\$ 7,500	-20%	Sigfried Crandall Contract (increase \$100 / year)
Total		\$ 11,900	\$ 15,300	\$ 13,700	\$ 8,900	\$ 9,000	\$ 9,100	\$ 9,200	\$ 9,300	\$ 9,400	\$ 9,400	\$ 9,400	\$ 7,500	-20%	
FY 23-24 Notes	Priority												Est. Cost		Notes:
													Unapproved	Approved	
													\$		

Expenditures

**General Fund - Assessing
101-257**

	Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
WAGES	703	\$0	\$0	\$28,849	\$50,438	\$52,740	\$43,783	\$52,740	\$55,100	4% Assessor wages
TRAINING FUNDS	718	-	265	103	113	350	250	250	350	0% Assessor's Conference / MMAAO
MISC TRAVEL EXPENSES-TRAINING	718.002	-	596	-	-	550	529	529	550	0% Per diem for training
PAYROLL TAXES	720	-	-	2,578	4,087	4,285	3,501	4,234	4,400	3% FICA, Medicare, SUI
WORKERS COMPENSATION	722	-	-	-	112	150	149	149	170	13% MML Worker's Comp Fund
SUPPLIES	740	518	81	129	41	250	-	-	1,400	460% Mapping, ink, aerial photos
CONTRACTUAL	802	826	837	845	865	1,000	915	915	1,000	0% Contractual services for assessing
CONTRACTUAL CONSULTANT	803	49,416	50,400	30,450					-	0% Zeisemer Contract
WEBSITE	806.006	814	-	1,261	1,403	1,350	1,087	1,087	1,350	0% Annual service and support for BS&A Assessing module
BOARD OF REVIEW	807	1,324	709	700	750	750	550	580	750	0% Payment for BOR members
MEETINGS	813	-	20	-	-	100	-	-	100	0% Meetings / meal expenses
TELEPHONE	851								180	100% Phone stipend
MILEAGE REIMBURSEMENT	861	-	410	-	-	500	-	-	500	0% Reimbursement for mileage to / from conferences
PRINTING & PUBLISHING	900	1,388	490	826	744	900	769	769	900	0% Annual assessment printing and publishing
POSTAGE	901	-	554	545	611	685	677	677	685	0% Annual assessment mailings
DUES/FEES/PUBLICATIONS	908	-	435	252	175	450	272	272	450	0% Assessor certification, assessor dues, MMAAO
COMPUTER HARDWARE/SOFTWARE	977.005	-	-	-	1,072	100	95	95	-	-100% See Below
Total		<u>\$54,286</u>	<u>\$54,797</u>	<u>\$66,538</u>	<u>\$60,411</u>	<u>\$64,160</u>	<u>\$52,577</u>	<u>\$62,297</u>	<u>\$67,885</u>	6%

FY 23-24 Notes	Priority							Est. Cost	Notes:
								Unapproved	Approved

Expenditures

General Fund - Election
101-262

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
WAGES	703	\$3,709	\$2,060	\$3,340	\$1,900	\$3,325	\$3,325	\$3,325	\$3,325	0%	Election inspector pay (\$125 per inspector X 2-3 elections)
SUPPLIES	740	1,470	480	1,970	844	985	463	463	2,250	386%	Envelopes, secrecy sleeves, election day food, shields, Ballots, demo kits, tabulator cleaner, training
PRINTING & PUBLISHING	900	194	158	973	473	850	839	839	850	1%	Election inspector advert, election notice
POSTAGE	901	26	-	8	1,885	2,000	586	586	2,000	241%	absentee ballots
Repairs & Maintenance - General	930	-	-	-	-	615	615	615	653	6%	yearly maintenance of voting machines
EQUIPMENT RENT-EQUIPMENT FUND	941.001	-	-	-	2,203	2,203	2,203	2,203	7,594	245%	tabulator/Voter assist equip
MISCELLANEOUS	958	<u>2,314</u>	<u>1,502</u>	<u>1,644</u>	<u>2,154</u>	<u>1,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	-100%	moved to supplies
Total		<u>\$7,713</u>	<u>\$4,200</u>	<u>\$7,935</u>	<u>\$9,459</u>	<u>\$10,978</u>	<u>\$8,031</u>	<u>\$8,031</u>	<u>\$16,672</u>	108%	

FY 23-24 Notes	Priority								Est. Cost:	Notes
									Unapproved	Approved

Expenditures
General Fund - Building & Grounds
101-265

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
WAGES	703	\$31,769	\$25,294	\$25,492	\$24,149	\$27,390	\$29,436	\$35,597	\$42,200	54%	DPW Maintenance wages
WAGES - SEASONAL	705	\$0	\$0	\$644	\$5,250	\$9,917	\$1,875	\$2,267	\$8,000	-19%	
INSURANCE BENEFITS	719	\$9,545	\$5,222	\$5,536	\$6,739	\$6,630	\$5,914	\$7,152	\$8,400	27%	Health, dental, life, vision
PAYROLL TAXES	720	\$2,874	\$2,095	\$2,215	\$2,503	\$3,225	\$2,558	\$3,093	\$3,400	5%	FICA, Medicare, SUI
MERS BENEFITS	721	\$3,483	\$2,110	\$2,987	\$2,340	\$3,560	\$3,332	\$4,029	\$5,200	46%	Retirement
WORKERS COMPENSATION	722	\$382	\$404	\$282	\$475	\$541	\$540	\$540	\$490	-9%	MML workers comp fund
SUPPLIES	740	\$9,216	\$8,096	\$17,588	\$9,526	\$16,289	\$8,466	\$10,694	\$15,000	-8%	Toilet paper, hand soap, paper towels, trash bags, paper plates/cups, etc
CONTRACTUAL	802	\$17,336	\$33,910	\$28,055	\$23,690	\$26,000	\$14,645	\$18,499	\$35,000	35%	Elevator inspection, HVAC repairs, carpet cleaning, trash service, window washing, cleaning service, equipment rental
TELEPHONE	851	\$2,604	\$1,902	\$5,063	\$4,612	\$4,800	\$3,992	\$4,800	\$4,900	2%	Comcast internet service for VOIP telephone
UTILITIES	922	\$13,333	\$12,224	\$17,722	\$15,871	\$14,000	\$12,028	\$15,193	\$15,000	7%	Gas, electric, water, sewer
REPAIRS & MAINTENANCE: GENERAL	930	\$11,182	\$7,900	\$9,426	\$21,727	\$20,000	\$10,047	\$12,691	\$20,000	0%	Painting, mulch, light bulbs, misc. repairs, off street parking lot maintenance (paint, patch, etc.)
EQUIPMENT RENT-EQUIPMENT FUND	941.001	\$35,027	\$20,328	\$23,099	\$21,677	\$0	\$0	\$0	\$7,400	100%	DPW Equipment Rent(suspend fy 22-23)
CAPITAL OUTLAY	979	\$99,773	\$68,738	\$33,880		\$25,358	\$25,358	\$25,358	\$10,400	-59%	See Notes
Total		\$238,416	\$188,582	\$171,989	\$138,559	\$157,710	\$118,191	\$139,913	\$175,390	11%	

FY 23-24 Notes	Priority	Est. Cost		Notes:	
		Unapproved	Approved		
			\$1,700	AED replacement City Hall	4
			\$1,700	AED replacement DPW	4
			\$1,000	Lighting Replacement parking lot behind EPC	4
			\$6,000	Replace staff Computers	4
			\$10,000	PR Firm (802)	3.5
			\$2,750	Wayfinding Signage parking lot behind epc	3
			\$5,000	Chamber Room Technology improvements	2.7
			\$13,000	Paint remaining 2 exterior walls City Hall	2.6
			\$2,000,000	Consolidate DPW to one site	2.6
			\$1,500	Portable generator hook up - City Hall	2.5
			\$5,000	repair back deck, stairs, handrail - City Hall	2.5
			\$1,700	Powerwash 2 sides of old library(930)	2.3
			\$50,000	repair siding replace 14 windows City Hall	2.1
			\$13,000	Replace 3 furnaces City Hall	2.1
			\$3,000	landscape improvements City Hall	2.1
			\$23,000	City Hall Generator	2.1
			\$5,000	Upgrade City Hall Chambers	2.1
			\$15,000	Heating and Cooling improvements DPW	2.1
			\$12,000	Insulate DPW	2.1
			\$11,000	Generator DPW	2
			\$10,000	Replace Windows DPW	2
				Foundation repair dpw	1.9
			\$2,750	Facility Sign city Hall	1.8
			\$15,000	Storage in basement and attic - City Hall	1.8
			\$4,500	Flagpole City hall	1.6
			\$250,000	Renovate upstairs and current kitchen	1.3
			\$2,750	Facility Sign DPW	1.3
			\$4,000,000	Upgrade City Hall	1

Expenditures

**General Fund - Attorney
101-266**

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
CONTRACTUAL ATTORNEY	801	<u>\$ 94,513</u>	<u>\$ 25,416</u>	<u>\$ 6,747</u>	<u>\$ 14,718</u>	<u>\$ 67,500</u>	<u>\$ 67,502</u>	<u>\$ 85,266</u>	<u>\$ 85,000</u>	26%	Employment, legal, ordinance and contractual advice for council, manager and general govt.
Total		<u>\$94,513</u>	<u>\$25,416</u>	<u>\$6,747</u>	<u>\$14,718</u>	<u>\$67,500</u>	<u>\$67,502</u>	<u>\$85,266</u>	<u>\$85,000</u>	26%	
FY 23-24 Notes	Priority								Est. Cost		Notes:
									Unapproved	Approved	
									\$		

Expenditures
General Fund - Police
101-301

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
SALARIES	702	\$69,412	\$71,920	\$76,894	\$78,822	\$81,950	\$66,954	\$80,968	\$85,600	4%	Chief - 100%
WAGES	703	177,067	189,277	211,746	201,999	216,424	179,584	217,171	257,900	19%	Full Time Officers(regular rate hours)
WAGES - PARTTIME	704	40,561	25,362	42,779	46,497	44,015	33,203	40,152	6,000	-86%	Part Time Officers
WAGES - OVERTIME	706	13,148	13,282	5,591	29,057	32,600	29,870	36,122	26,500	-19%	Overtime Wages/Worked Holiday pay
SICK PAYOUT	707	35,338	40,728	27,497	14,338	9,972	9,972	9,972	10,300	3%	Contractual Payout of Sick Leave
SPECIAL EVENTS WAGES	708				343	7,714	4,011	5,067	-	-100%	Special events pay
WAGES - OFFICE	709	36,094	39,381	41,625	35,714	40,970	27,372	33,101	46,500	13%	Administrative Professional - 100%
TRAINING FUNDS	718	-	-	60	-	500	395	499	500	0%	Matching Law Enforcement Distribution
TRAINING FUNDS ACT 302	718.001	1,431	175	175	282	1,000	656	829	1,000	0%	WMJ Training Consort, range training, ammunition
MISC TRAVEL EXPENSES-TRAINING	718.002	21	-	-	-	430	215	272	430	0%	Per diem for training
INSURANCE BENEFITS	719	99,927	93,988	107,066	111,111	120,770	98,464	119,073	120,100	-1%	Health, dental, life, vision
PAYROLL TAXES	720	30,987	30,991	32,893	33,292	35,005	28,571	34,551	34,200	-2%	FICA, Medicare, SUI
MERS BENEFITS	721	41,611	32,288	35,216	45,545	55,070	45,627	55,177	51,500	-6%	Retirement
WORKERS COMPENSATION	722	3,821	4,111	2,828	4,486	4,237	4,234	4,237	5,185	22%	MML workers comp fund
SUPPLIES	740	2,587	1,795	988	1,874	2,000	2,015	2,545	2,000	0%	Paper, pencils, envelopes, laminating, file folders, post it, message pads, paper clips, tape, etc
UNIFORMS	750	788	2,073	1,818	2,182	3,400	3,246	4,100	4,500	32%	Police uniform reimbursement/part time uniforms
CONTRACTUAL ATTORNEY	801	4,738	1,410	-	7,953	-	-	-	-	0%	Labor attorney, union negotiations
CONTRACTUAL ATTORNEY PROSECUTER	801.003	-	2,310	3,384	4,847	5,000	2,796	3,532	5,000	0%	Prosecution
CONTRACTUAL	802	4,076	10,312	6,617	5,721	4,812	3,486	4,403	5,300	10%	Cleaning service, fire extinguisher, software maintenance, towing service, shredding service
INSURANCE (LIABILITY/AUTO)	814	18,982	11,697	11,078	13,656	13,498	13,498	13,498	14,000	4%	Auto/Liability insurance
TELEPHONE	851	3,060	3,601	4,398	4,776	5,525	4,879	5,459	5,700	3%	VOIP telephone, internet service, cell phones
GAS & OIL	860	11,229	9,965	9,868	15,112	17,446	13,515	17,072	17,500	0%	Motor fuels for police equipment
PRINTING & PUBLISHING	900	-	-	880	47	125	-	-	125	0%	
DUES/FEES/PUBLICATIONS	908	115	115	192	183	250	212	268	250	0%	Police Dues / Fees / Publications
UTILITIES	922	6,211	5,847	6,032	6,586	6,850	5,675	7,168	6,900	1%	Gas, electric, water, sewer - Police Department
REPAIRS & MAINTENANCE: GENERAL	930	-	1,788	336	4,882	4,000	939	1,186	4,000	0%	Painting, mulch, light bulbs, misc. repairs
VEHICLE MAINTENANCE & REPAIRS	930.004	7,012	7,903	4,328	12,575	11,960	11,507	14,535	12,000	0%	Vehicle repairs, oil change, car wash, etc.
EQUIPMENT RENT-EQUIPMENT FUND	941.001	-	16,667	16,700	16,700	20,000	18,333	20,000	20,000	0%	for future replacement of patrol cars
LEASE- COPIER	942	2,303	2,437	2,437	2,437	460	460	460	-	-100%	Copier lease
EQUIPMENT	977	-	108	3,041	495	2,018	2,188	2,764	4,000	98%	ballistic vests
CAPITAL OUTLAY	979	-	-	3,300	2,370	14,294	12,694	14,294	6,800	-52%	See Below
Total		\$611,115	\$626,404	\$659,767	\$703,882	\$762,295	\$624,571	\$748,475	\$753,790	-1%	

FY 23-24 Notes	Priority						Unapproved	Approved	Notes:
								6,800.00	AED replacement x4
								88,000.00	Additional full time officer(703/706)
							14,000		3 Solar powered Speed boards
							12,000		Facility Generator
							13,500		Pave parking lot
							4,500		Flag pole
							2,750		Facility Sign

4
3.4
2.6
2.1
1.9
1.5
1.3

Expenditures
General Fund - General Streets & ROW
101-463

		Actual	Actual	Actual	Actual	Budget	YTD	Projected	Proposed	Budget	Nature of Service / Notes
		18-19	19-20	20-21	21-22	22-23	22-23	22-23	23-24	Change	
WAGES	703	\$101,592	\$92,412	\$78,390	\$51,718	\$94,807	\$40,219	\$48,637	\$69,600	-27%	DPW Staff Wages+ 25% executive assistant
WAGES - SEASONAL	705	-	-	1,666	9,044	9,917	1,896	2,395	8,000	-19%	Seasonal Staff
SPECIAL EVENTS WAGES	708	-	-	-	-	10,138	5,297	6,691	-	-100%	
TRAINING FUNDS	718	-	-	210	-	-	500	632	2,500	100%	MPSI and other misc trainings
MISC TRAVEL EXPENSES-TRAINING	718.002	-	-	-	-	-	-	-	1,250	100%	Per diem for training
INSURANCE BENEFITS	719	41,984	24,086	30,039	19,241	27,900	14,690	17,765	17,800	-36%	Health, dental, life, vision
PAYROLL TAXES	720	8,548	8,171	6,487	4,964	9,505	3,770	4,559	5,550	-42%	FICA, Medicare, SUI
MERS BENEFITS	721	11,058	9,543	9,131	5,187	13,277	5,304	6,414	8,400	-37%	Retirement
WORKERS COMPENSATION	722	1,910	3,132	1,834	2,855	2,796	2,794	2,796	2,890	3%	MML workers comp fund
SUPPLIES	740	26,032	35,029	12,926	5,735	17,500	5,594	7,066	15,000	-14%	Paint, tarps, safety vests, fasteners, chains, blades, sand, concrete, Trash bags, mutt mitts
EXTERIOR SUPPLIES	740.002	702	440	181	1,096	360	179	226	-	-100%	moved into supplies
BANNERS	740.003	22,485	3,359	-	-	2,390	490	619	1,000	-58%	Pole Banners, maintenance and replacements
BENCHES	740.004	-	-	1,193	-	1,000	-	-	1,000	0%	Parts for bench repairs
UNIFORMS	750	3,806	2,949	2,853	4,816	5,000	2,626	3,317	4,500	-10%	DPW uniform reimbursement, boots, safety vests
CONTRACTUAL	802	15,635	15,730	25,584	25,960	29,868	17,556	22,176	32,000	7%	County debt crew, DOT physicals, drug testing, equipment rental, leaf and brush
CONTRACTUAL - REFUSE	802.003	2,751	533	4,396	6,096	6,100	3,658	4,621	5,000	-18%	Republic dumpsters, spring cleanup
LANDSCAPING SERVICES	802.007	6,720	1,453	2,066	6,014	2,800	1,810	2,286	4,000	43%	Sprinkler repair and maintenance, fertilizer and weed kill applications
CONTRACTUAL FORESTRY	802.01	3,700	13,450	12,150	25,068	25,000	18,812	23,763	27,500	10%	Contractual tree trimming and removal, right of way tree replacement
CONTRACTUAL ENGINEERING	806	14,700	3,813	7,755	2,811	9,528	13,111	16,561	32,500	241%	Engineering for storm utilities and streets, road projects, right of way improvements
TELEPHONE	851	4,208	7,630	8,331	8,311	9,400	8,743	11,044	9,600	2%	VOIP telephone, internet service, cell phones, Ipads
PRINTING & PUBLISHING	900	421	65	56	116	200	435	549	500	150%	Advertisement
DUES/FEES/PUBLICATIONS	908	350	375	607	468	1,904	952	1,203	2,000	5%	CDL, MIDeal, APWA, labor posters
UTILITIES	922	7,087	7,021	5,097	6,935	5,838	4,157	5,251	6,000	3%	electric - DPW building, city signs, etc
STREET LIGHTS	925	24,874	26,433	25,068	24,504	23,222	20,185	25,497	25,000	8%	Unmetered street lights, traffic lights
REPAIRS & MAINTENANCE: GENERAL	930	-	4,638	4,730	4,256	10,000	8,241	10,410	10,000	0%	Miscellaneous street & ROW repairs, on street parking, crushed concrete, cold patch
EQUIPMENT RENT-EQUIPMENT FUND	941.001	76,537	79,771	50,610	48,354	-	-	-	21,300	100%	DPW Equipment Rent(suspend fy 22-23)
CAPITAL OUTLAY	979	-	18,309	30,719	10,082	-	-	-	61,800	100%	see below
CAPITAL OUTLAY-DRAINS	979.011	44,445	37,701	36,056	36,243	35,820	35,820	35,820	35,820	0%	County Drainage assessment
Total		\$426,033	\$397,791	\$358,135	\$309,874	\$354,270	\$216,839	\$260,298	\$410,510	16%	

FY 23-24 Notes	Priority							Est. Cost	Notes:	
								Unapproved		
								Approved		
								13,500.00	Center/Ferry Storm water replacement	4
								35,300.00	Westshore/Hamilton Storm water replacement	4
								5,000.00	319 Union St storm water flow improvements	3.8
								8,000.00	Costshare with DDA Way Finding	3.4
								10,000	Wayinding	2.9
								8,750	Banners Spring (740.003)	2.8
								8,750	Banners Summer (740.003)	2.8
								8,750	Banners Fall (740.003)	2.8
								8,750	Banners Winter (740.003)	2.8
								27,000	Mixer/Fremont Storm Water drainage improvements	2.8
								22,250	Alley paving north of wall south of chestnut spring to m	2.4
								52,000	DPW Storm drainage improvements	2.3
								22,250	Alley paving north of wall south of chestnut main to Wa	2.3
								22,250	Alley paving north of center south of wall Union to Spr	2.3
								22,250	Alley paving north of center south of wall Spring to Mai	2.3

Expenditures

General Fund - Planning & Zoning
101-701

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
SALARIES	702	\$62,194	\$52,530	\$64,849	\$67,478	\$78,600	\$50,558	\$56,558	\$93,600	19%	Planning & Zoning Administrator-100%, executive asst 50%
WAGES	703	2,350	22,892	4,300	3,450	5,400	2,250	3,450	5,400	0%	Boards(50 per meeting 12 meetings a year, 7 members)+1,200 for ZBA/special meetings
TRAINING FUNDS	718	600	525	1,848	160	3,000	158	200	5,500	83%	Board and staff trainings
MISC TRAVEL EXPENSES-TRAINING	718.002	322	296	-	-	600	904	1,142	1,250	108%	Per diem for training
INSURANCE BENEFITS	719	17,765	15,136	9,683	11,140	17,950	11,888	14,488	19,600	9%	Health, dental, life, vision
PAYROLL TAXES	720	4,948	5,978	5,283	5,414	8,550	3,932	4,532	7,400	-13%	FICA, Medicare, SUI
MERS BENEFITS	721	10,418	7,414	11,796	14,118	12,025	4,022	4,522	14,700	22%	Retirement
WORKERS COMPENSATION	722	115	122	120	143	186	184	186	240	29%	MML workers comp fund
SUPPLIES	740	783	1,439	1,306	1,608	2,000	1,195	1,509	2,000	0%	Adobe, paper, pens, books, ink, etc
CONTRACTUAL ATTORNEY	801	13,574	19,122	25,651	43,763	29,308	26,849	33,915	29,000	-1%	planning and zoning legal reviews
CONTRACTUAL	802	5,766	2,567	8,172	10,984	7,550	4,855	6,133	9,500	26%	Rental inspections/bsa annual support
CONTRACTUAL CONSULTANT	803	41,644	53	-	16,192	66,000	65,650	82,926	62,500	-5%	Contractual planning-master plan, rec plan, zoning map
CONTRACTUAL BUILDING INSPECTIO	804	75,542	61,923	74,047	58,545	65,000	41,162	51,994	65,000	0%	Michigan Township Services building permit fees and inspections
CONTRACTUAL ENGINEERING	806	135,481	206,424	23,846	29,974	57,978	37,229	47,026	100,000	72%	Prein & Newhof/Williams and Works help
WEBSITE	806.006	-	-	-	-	-	937	1,184	1,000	100%	BS&A online, web site
RECORDING CLERK	812	700	1,000	600	-	200	-	-	200	0%	To cover Clerk's absence from meetings (\$100/meeting)
TELEPHONE	851	-	107	658	640	570	150	189	720	26%	City Issued cell phone/phone stipend
MILEAGE REIMBURSEMENT	861	283	27	-	-	250	-	-	250	0%	Per diem for training and travel
PRINTING & PUBLISHING	900	655	2,692	5,239	8,641	5,000	2,007	2,535	5,000	0%	Public notices
POSTAGE	901	28	16	257	69	-	-	-	250	100%	required mailings
DUES/FEES/PUBLICATIONS	908	120	25	477	427	450	30	30	450	0%	American and michigan planning associations
EQUIPMENT	977	6,700	109	37	3,407	-	-	-	-	0%	See Below
COMPUTER HARDWARE/SOFTWARE	977.005	-	4,374	169	5,480	5,242	5,242	5,242	-	-100%	See Below
Total		\$379,988	\$404,771	\$238,338	\$281,633	\$365,859	\$259,202	\$317,761	\$423,560	16%	

FY 23-24 Notes	Priority							Est. Cost	Notes	
								Unapproved	Approved	
								25,000	Zoning Ordinance and Map Update(803)	4
								30,000	master plan update(803)	4
								7,500	parks and rec master plan update(803)	4
								3,000	BS&A training(718)	4
									Deer nuisance	2.8

Expenditures
General Fund - Parks & Recreation & Cemetery
101-751

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
WAGES	703	\$28,798	\$21,256	\$45,222	\$47,638	\$41,900	\$26,338	\$31,851	\$35,100	-16%	DPW Staff
WAGES - SEASONAL	705	-	-	2,197	3,768	9,917	2,280	2,880	8,000	-19%	seasonal staff
INSURANCE BENEFITS	719	7,392	7,875	6,716	14,494	10,145	7,848	9,491	7,000	-31%	Health, dental, life, vision
PAYROLL TAXES	720	2,365	1,728	3,711	4,074	4,396	2,275	2,751	3,300	-25%	FICA, Medicare, SUI
MERS BENEFITS	721	2,715	2,024	4,771	4,441	5,445	2,894	3,500	4,300	-21%	Retirement
WORKERS COMPENSATION	722	458	437	307	271	776	776	776	635	-18%	MML workers comp fund
SUPPLIES	740	20,281	7,650	13,732	9,038	12,000	9,000	11,368	13,000	8%	Park Supplies, bags, gloves, cleaning supplies, mulch, blades, anti-freeze, toilet parts, toilet tissue, bleach, soap, goose stopper, fence parts
CONTRACTUAL	802	17,400	14,258	18,553	16,422	15,500	12,439	15,712	15,500	0%	Porta Johns, irrigation repair, signage, bricks
LANDSCAPING SERVICES	802.007	-	11,381	4,407	2,461	3,662	1,831	2,313	3,750	2%	Fertilizer and weed control
SAUGATUCK TWP CEMETERY MAINT	809	7,354	310	-	15,755	7,950	-	7,950	7,950	0%	Cemetery payment
UTILITIES	922	12,561	11,345	8,317	14,122	13,500	11,323	14,303	15,000	11%	Restroom utilities, electric, water, sewer (Beery & Beach), Schultz Park water, Barrel electric
REPAIRS & MAINTENANCE: GENERAL	930	1,769	4,500	11,400	9,572	5,364	3,111	3,930	5,500	3%	Crushed asphalt, concrete, soil, sand
UNIONS REPAIRS AND MAINT	930.006	740	-	5,261	4,401	1,246	623	787	2,000	61%	Boat ramp repairs
EQUIPMENT RENT-EQUIPMENT FUND	941.001	34,385	26,101	47,984	62,392	-	-	-	28,000	100%	DPW Equipment Rent(suspend fy 22-23)
MISCELLANEOUS	958	-	-	4,949	1,995	2,853	2,853	3,604	2,000	-30%	
EQUIPMENT	977	-	-	3,738	15,083	7,000	5,579	7,047	7,000	0%	Hand tools, power tools, blowers, mowers
CAPITAL OUTLAY	979	26,987	-	275,773	220,432	117,588	108,537	117,588	31,450	-73%	See Below
Total		\$163,205	\$111,134	\$457,272	\$446,674	\$259,242	\$197,707	\$235,851	\$189,485	-27%	

FY 23-24 Notes	Priority	Unapproved	Approved	Est. Cost	Notes:	
				3,400	AED and cabinet - beery field	4
				8,000	Timed Locks on restrooms douglas beach	4
				3,400	AED and cabinet - douglas beach	4
				3,400	AED and cabinet - schultz park	4
				4,500	replace bathroom doors beery field	3.6
				2,750	wayfinding signage - douglas beach	3.5
				1,000	crack repairs pickleball ct	3.4
				5,000	launch condition assessment and CIP	3.4
				1,500	bluff plantings - douglas beach	3.3
				1,500	trees - schultz park	3.3
				8,000	Timed Locks on restrooms beery field	3.1
				2,750	wayfinding signage - root beer barrel	3.1
				10,000	Wayfinding Signage - Beery Field	2.9
				13,000	pickleball ct resurface	2.9
				2,750	wayfinding signage - union st boat launch	2.9
				9,000	shade/pavilion at dog park	2.6
				2,750	wayfinding signage - veterans park	2.6
				10,000	wayfinding signage - schultz park	2.5
				30,000	beery field electrical improvements	2.4
				15,000	kiosk - union st boat launch	2.3
				1,500	landscaping/trees - veterans park	2.3
				4,000	gate for events beery field	2.1
				15,000	sidewalk to boardwalk union st boat launch	2
				16,000	3 flagpoles beery field	1.5
				3,500	gate at west end of pickleball cts	1.5
				5,000	irrigation of root beer barrel grounds	1.3
				4,500	flagpole veterans park	1.3

Expenditures

General Fund - Community Promotions
101-802

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
MISCELLANEOUS	958	\$3,894	\$9,074	\$30,838	\$20,105	\$22,500	\$11,976	\$15,128	\$22,500	0%	Contributions from GF to support community events (art-a-loan, seasonal decorations, lighting, flags, seasonal plantings, tri community hazardous waste pickup)
Total		\$3,894	\$9,074	\$30,838	\$20,105	\$22,500	\$11,976	\$15,128	\$22,500	0%	

FY 23-24 Notes	Priority								Est. Cost	Notes:
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									4,000	Branding	3.8
									1,500	Seasonal Décor & Lighting	3.3
								5,000		Public Art - Sculptures	3
								5,000		Public Art - Art under the bridge	2.1
									1,500	Spring Flowers	
									4,000	Hazardous waste cleanup	
									4,000	fireworks	
									7,500	misc	

[Expenditures](#)

**General Fund - Insurance & Bonds
101-850**

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
INSURANCE (LIABILITY/AUTO)	814	\$18,982	\$26,893	\$28,762	\$38,315	\$40,772	\$40,772	\$40,772	\$43,000	5%	Property and Liability Insurance
Total		\$18,982	\$26,893	\$28,762	\$38,315	\$40,772	\$40,772	\$40,772	\$43,000	5%	
FY 23-24 Notes	Priority								Est. Cost		Notes:
									39,600		Property and Liability
									3,400		Cyber Insurance

4
3.9

Expenditures

General Fund - Transfers Out
101-966

	Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes	
TRANSFER OUT MAJOR ST	995.202	\$132,500	\$132,500	\$132,500	\$133,637	\$110,000	\$0	\$110,000	\$110,000	0%	Contribution from GF to Major Streets
TRANSFER OUT LOCAL ST	995.203	137,500	137,500	137,500	292,094	75,000	75,000	75,000	175,000	133%	Contribution from GF to Local Streets
TRANSFER OUT BROWNFIELD	995.243	-	23,219	100,000	65,000	75,000	25,000	75,000	150,000	100%	Contribution from GF to BRA
TRANSFER OUT TRI-COMMUNITY HARBOR AUTH	995.245	-	-	-	-	7,000	-	-	7,000	0%	Contribution from GF to the Harbor Authority
TRANSFER OUT WATER/SEWER	995.450	-	-	-	-	250,000	-	125,000	50,000	-80%	Cover costs not covered by connection fees
TRANSFER OUT DOUGLAS MARINA	995.594	140,703	145,851	376,250	190,000	15,000	-	15,000	75,000	400%	Cover costs not covered by slip fees
Total		<u>\$410,703</u>	<u>\$441,787</u>	<u>\$746,250</u>	<u>\$708,732</u>	<u>\$532,000</u>	<u>\$100,000</u>	<u>\$400,000</u>	<u>\$567,000</u>	7%	
FY 23-24 Notes	Priority								Est. Cost		Notes:
									Unapproved	Approved	
									\$		

Revenue / Appropriation
Major Street Fund
202-000

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
TRANSFER IN - GENERAL FUND	699.101	\$132,500	\$132,500	\$132,500	\$133,637	\$110,000	\$0	\$110,000	\$110,000	0%	
TRANSFER IN- ROAD MIL.	699.204	-	82,500	82,500	177,500	125,399	125,399	-	-	-100%	
OTHER FEDERAL GRANTS	528	-	-	-	141,344	-	-	-	-	0%	ARPA
STATE GRANT: ACT 51	546	140,037	146,318	160,962	176,918	186,862	139,843	176,644	190,100	2%	current state projections
SNOW REMOVAL	546.001	24,670	27,499	42,298	40,557	30,000	66,271	66,271	40,000	33%	
INTEREST INCOME	665	<u>7,772</u>	<u>12,194</u>	<u>806</u>	-	-	-	-	-	0%	
Total		<u>\$328,428</u>	<u>\$401,011</u>	<u>\$419,066</u>	<u>\$692,013</u>	<u>\$452,261</u>	<u>\$331,513</u>	<u>\$352,915</u>	<u>\$340,100</u>	-25%	

Expenditures

Major Street - General Streets & ROW
202-463

		Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
WAGES	703	\$67,349	\$54,327	\$72,942	\$62,150	\$58,579	\$70,840	\$80,800	30%	DPW wages
INSURANCE BENEFITS	719	18,360	13,022	14,499	15,050	16,462	19,908	16,000	6%	Health, dental, life, vision
PAYROLL TAXES	720	5,678	4,604	5,667	5,030	4,587	5,547	6,400	27%	FICA, Medicare, SUI
MERS BENEFITS	721	6,607	5,826	10,328	8,075	7,896	9,549	9,900	23%	Retirement
WORKERS COMPENSATION	722	1,708	1,125	2,604	1,657	1,656	1,656	2,520	52%	MML workers comp fund
SUPPLIES	740	683	946	905	2,500	260	328	1,500	-40%	Barricades, cones, stencils
TRAFFIC SIGNS & SERVICES	746	10,864	2,726	4,328	4,000	3,269	4,129	7,500	88%	Traffic signage, reflector tape, posts
CONTRACTUAL	802	-	9,710	46,425	41,383	8,911	11,256	34,000	-18%	Pavement marking, equipment rental , catch basin cleaning
CONTRACTUAL ENGINEERING	806	9,769	86,613	71,030	20,000	14,490	18,303	13,500	-33%	BS bridge inspection, P&N services
REPAIRS & MAINTENANCE: GENERAL	930	15,349	8,363	14,098	50,000	8,973	11,334	40,000	-20%	Cold patch, traffic paint, HMA, gravel, soil
EQUIPMENT RENT-EQUIPMENT FUND	941.001	41,534	63,391	78,722	-	-	-	48,000	100%	DPW Equipment Rent(suspend fy 22-23)
CAPITAL OUTLAY	979	-	85,705	385,918	108,000	4,237	108,000	38,525	-64%	See Project List below
Total		\$177,901	\$336,358	\$707,466	\$317,845	\$129,320	\$260,850	\$298,645	-6%	

FY 23-24 Notes	Priority						Est. Cost	Notes:		
							Unapproved	Approved		
								\$7,500	Traffic signs(746)	4
								\$25,000	storm sewer jetting and cleaning(802)	4
								\$5,000	pavement markings (802)	4
								\$3,500	5 year road plan (806)	4
								\$4,250	crack seal	3.9
								18,500.00	Water St improved signage	3.8
								\$15,775	maintenance cover adjustments	3.4
								\$146,000	mill and overlay wiley rd west city line to bsh	3
								\$184,500	mill and overlay wiley rd bsh to Wiley ct	3
								24,000	Water st flashign signs/radar speed signs	1.9
								143,000	Water St sidewalk phase 1	1.6
								155,000	Water St sidewalk phase 2	1.5
								576,000	Water St sidewalk phase 3	1.4

Expenditures

Major Street - Winter & ROW
202-464

	Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
WAGES	703	\$10,996	\$17,724	\$27,458	\$35,579	\$28,750	\$22,489	\$22,489	\$28,100	-2% DPW wages
INSURANCE BENEFITS	719	4,869	4,814	6,562	7,860	6,960	2,042	2,042	5,600	-20% Health, dental, life, vision
PAYROLL TAXES	720	1,039	1,495	2,345	3,259	2,330	1,871	1,871	2,300	-1% FICA, Medicare, SUI
MERS BENEFITS	721	1,204	1,523	2,970	4,399	3,735	2,465	2,465	3,500	-6% Retirement
WORKERS COMPENSATION	722	602	447	560	1,055	766	766	766	970	27% MML workers comp fund
SNOW AND ICE REMOVAL SUPPLIES	740.001	12,711	11,722	6,587	15,444	12,000	12,123	12,123	15,000	25% Bulk salt, plow blades
CONTRACTUAL-SIDEWALK PLOWING	802.002	20,606	35,298	35,861	43,353	40,000	21,428	21,428	40,000	0% Contract awarded to Scott's Landscape
EQUIPMENT RENT-EQUIPMENT FUND	941.001	33,411	42,308	22,572	51,327	-	-	-	15,500	100% DPW Equipment Rent(suspend fy 22-23)
Total		<u>\$85,438</u>	<u>\$115,331</u>	<u>\$104,915</u>	<u>\$162,276</u>	<u>\$94,541</u>	<u>\$63,184</u>	<u>\$63,184</u>	<u>\$110,970</u>	17%
FY 23-24 Notes	Priority								Est. Cost	Notes:
									Unapproved	Approved

Revenue / Appropriation
Local Street Fund
203-000

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
TRANSFER IN - GENERAL FUND	699.203	\$137,500	\$137,500	\$137,500	\$292,094	\$75,000	\$75,000	\$75,000	\$175,000	133%	
TRANSFER IN- ROAD MIL.	699.204	-	82,500	82,500	97,500	245,398	245,398	370,797	-	-100%	
STATE GRANT: ACT 51	546	59,639	62,282	68,512	74,639	78,594	58,818	74,296	79,950	2%	Current State Projections
SNOW REMOVAL	546.001	6,111	10,361	19,721	20,574	13,000	39,319	39,319	18,000	38%	
INTEREST INCOME	665	16,846	23,832	1,099	-	-	-	-	-	0%	
Total		<u>\$220,096</u>	<u>\$316,475</u>	<u>\$309,332</u>	<u>\$484,807</u>	<u>\$411,992</u>	<u>\$418,535</u>	<u>\$559,412</u>	<u>\$272,950</u>	-34%	

Expenditures

Local Street - General Streets & ROW
203-463

	Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
WAGES	703	\$31,895	\$58,231	\$66,651	\$73,059	\$61,700	\$65,284	\$78,948	\$87,800	42% DPW Wages
INSURANCE BENEFITS	719	10,301	14,159	18,237	14,374	14,940	16,317	19,732	17,400	16% Health, dental, life, vision
PAYROLL TAXES	720	2,800	4,904	5,612	5,671	4,995	5,132	6,206	7,000	40% FICA, Medicare, SUI
MERS BENEFITS	721	3,545	5,770	7,670	10,324	8,015	8,554	10,344	10,800	35% Retirement
WORKERS COMPENSATION	722	1,764	1,535	1,074	2,449	1,645	1,644	1,645	2,415	47% MML workers comp fund
SUPPLIES	740	1,340	240	914	378	750	247	312	750	0% Barricades, cones, stencils
TRAFFIC SIGNS & SERVICES	746	-	900	1,597	4,858	5,000	3,269	4,129	7,500	50% Traffic signage, reflector tape, posts
CONTRACTUAL	802	758	-	4,580	39,326	30,000	3,026	3,822	30,000	0% Pavement marking, equipment rental, catch basin cleaning
CONTRACTUAL ENGINEERING	806	-	-	33,590	70,797	30,000	30,698	38,776	14,000	-53% Engineering services, pavement markings
REPAIRS & MAINTENANCE: GENERAL	930	10,707	6,150	5,809	10,225	19,850	12,734	16,085	22,000	11% Traffic paint, cold patch, HMA, gravel, soil, dust control
EQUIPMENT RENT-EQUIPMENT FUND	941.001	20,365	39,345	64,015	71,574	-	-	-	42,300	100% DPW Equipment Rent(suspend fy 22-23)
CAPITAL OUTLAY	979	-	-	260,796	339,081	286,125	215,418	286,125	23,025	-92% see below
Total		\$83,475	\$131,234	\$470,545	\$642,116	\$463,020	\$362,323	\$466,124	\$264,990	-43%

FY 23-24 Notes	Priority							Unapproved	Approved	Est. Cost	Notes:	
										7,500	traffic signs (746)	4
										25,000	storm sewer jetting and cleaning(802)	4
										5,000	pavement marking(802)	4
										5,000	dust control(930)	4
										6,500	5 year road plan (806)	4
										4,250	crack seal	3.9
										3,000	costshare with DDA sidewalk improvements	3.6
										15,775	Maintenance Cover adjustments	3.4
										19,377	mill and overlay campbell rd shorewood to mcvea	3.3
										96,500	mill and overlay schultz park dr wiley to riverview	3
										135,636	mill and overlay ferry center to just past 200 bsh	2.6

Expenditures

Local Streets - Winter & ROW
203-464

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
WAGES	703	\$5,601	\$8,414	\$17,714	\$26,677	\$20,085	\$18,294	\$18,294	\$21,100	5%	DPW wages
INSURANCE BENEFITS	719	1,818	2,492	4,814	6,101	4,862	1,521	1,521	4,200	-14%	Health, dental, life, vision
PAYROLL TAXES	720	494	708	1,505	2,473	1,625	1,554	1,554	1,700	5%	FICA, Medicare, SUI
MERS BENEFITS	721	626	926	1,784	3,511	2,610	2,022	2,022	2,700	3%	Retirement
WORKERS COMPENSATION	722	432	268	281	865	536	535	535	695	30%	MML workers comp fund
SUPPLIES	740	-	-	-	40	300	-	-	300	0%	
SNOW AND ICE REMOVAL SUPPLIES	740.001	10,526	11,094	5,360	14,132	10,000	11,784	11,784	12,500	25%	Bulk salt, plow blades
CONTRACTUAL-SIDEWALK PLOWING	802.002	-	-	10,000	14,770	15,000	21,428	21,428	25,000	67%	Safe route to school plowing
EQUIPMENT RENT-EQUIPMENT FUND	941.001	<u>28,600</u>	<u>41,778</u>	<u>21,933</u>	<u>37,556</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,800</u>	100%	DPW Equipment Rent(suspend fy 22-23)
Total		<u>\$48,097</u>	<u>\$66,231</u>	<u>\$63,659</u>	<u>\$106,125</u>	<u>\$55,018</u>	<u>\$57,138</u>	<u>\$57,138</u>	<u>\$80,995</u>	47%	
FY 23-24 Notes	Priority								Est. Cost		Notes:
									Unapproved	Approved	

Revenue / Appropriation
Schultz Park Launch
213-000

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
LAUNCH FEES	651	\$18,421	\$29,346	\$31,538	\$32,296	\$25,100	\$20,425	\$23,343	\$25,100	0%	
INTEREST INCOME	665	<u>2,171</u>	<u>3,008</u>	<u>179</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>		
Total		<u>\$20,592</u>	<u>\$32,354</u>	<u>\$31,717</u>	<u>\$32,296</u>	<u>\$25,100</u>	<u>\$20,425</u>	<u>\$23,343</u>	<u>\$25,100</u>	0%	

Expenditures

Schultz Park Launch Ramp
213-753

	Actual 14-15	Actual 15-16	Actual 16-17	Actual 17-18	Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes	
UTILITIES	922	\$166	\$53	\$131	\$384	\$366	\$422	\$528	\$711	\$800	\$513	\$648	\$800	0%	Electric
REPAIRS & MAINTENANCE: GENI	930	113	-	27	1,323	10,839	3,137	1,973	-	1,573	1,922	2,428	2,000	27%	Misc. aquatic weed treatment, wood chips, ramp repairs,
MISCELLANEOUS	958	633	758	891	490	1,120	955	2,398	1,507	1,876	1,786	1,786	2,000	7%	Porta pot rental, permit printing, envelopes
CAPITAL OUTLAY	979	-	-	-	-	-	-	24,472	-	-	-	-	18,750	100%	See Below
Total		\$4,004	\$1,539	\$2,409	\$10,306	\$17,188	\$5,214	\$29,371	\$2,218	\$4,249	\$4,221	\$4,862	\$23,550	454%	

FY 23-24 Notes	Priority											Unapproved	Approved	Est. Cost	Notes:
														18,750	contribution to playground equipment
												3,000			shoreline rip rap
												15,000			Kiosk

3.3
2.9
2.8

[Expenditures](#)

**Schultz Park - Transfers Out
213-966**

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
TRANSFER OUT GF	995.101	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	\$4,500	0%	Transfer to admin for staffing
Total		<u>\$4,500</u>	<u>\$4,500</u>	<u>\$4,500</u>	<u>\$4,500</u>	<u>\$4,500</u>	<u>\$4,500</u>	<u>\$4,500</u>	<u>\$4,500</u>	0%	
FY 23-24 Notes	Priority								Est. Cost		Notes:
									\$		

[Revenue / Appropriation](#)

**Brownfield Redevelopment Authority Fund
243-000**

	Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
OTHER FEDERAL GRANTS	528	\$ -	\$ -	\$ 90	\$ -	\$ -	\$ -	\$ -	0%	
INTEREST INCOME	665	\$ -	\$ -	\$ 90	\$ -	\$ -	\$ -	\$ -	0%	
TRANSFER IN - GENERAL FUND	699.101	\$ -	\$ 23,219	\$ 100,000	\$ 65,000	\$ 75,000	\$ 25,000	\$ 75,000	\$ 150,000	100%
Total		<u>\$0</u>	<u>\$23,219</u>	<u>\$100,180</u>	<u>\$65,000</u>	<u>\$75,000</u>	<u>\$25,000</u>	<u>\$75,000</u>	<u>\$150,000</u>	100%

Expenditures

**Brownfield Redevelopment Authority Fund
243-000**

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
SUPPLIES	740	\$0	\$0	\$63	\$5,610	\$0	\$21,898	\$21,898	\$0	0%	
BLIGHT REMOVAL	802.243	-	-	-	99,550	80,000	6,583	8,315	150,000	88%	Building Demo/Grant related expenses
CONTRACTUAL CONSULTANT	803	-	18,981	5,025	4,853	3,000	4,810	6,076	-	-100%	City Attorney
CONTRACTUAL ENGINEERING	806	-	3,838	16,134	25,030	-	6,695	8,457	-	0%	City Engineer / City Enviro Consultant
RECORDING CLERK	812	-	400	-	-				-	0%	Recording clerk fees
Total		<u>\$0</u>	<u>\$23,219</u>	<u>\$21,222</u>	<u>\$135,043</u>	<u>\$83,000</u>	<u>\$39,986</u>	<u>\$44,746</u>	<u>\$150,000</u>	81%	
FY 23-24 Notes	Priority								Est. Cost		Notes:
									Unapproved	Approved	
									150,000		EPA Grant and engineering

Revenue / Appropriation
Tri-Harbor Authority
245-000

	Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
SAUGATUCK CONTRIBUTION	626.002	\$0	\$0	\$0	\$0	\$7,000	\$0	\$0	\$7,000	0%
INTEREST INCOME	665	-	310	14	-	-	-	-	-	0%
TRANSFER IN TRI-HARBOR AUTHORITY	699.245	-	-	-	-	7,000	-	-	7,000	0%
Total		<u>\$0</u>	<u>\$310</u>	<u>\$14</u>	<u>\$0</u>	<u>\$14,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$14,000</u>	0%

Expenditures
Harbor Authority
245-754

	Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
RECORDING CLERK	812	400.00	600.00	600.00	800.00	1,000.00	100.00	126.00	1,000.00	0%
PRINTING & PUBLISHING	900				-	-	56.00	56.00	-	
CAPITAL OUTLAY	979	-	-	-	-	14,000.00	-	-	14,000.00	0% see below
Total		<u>\$400.00</u>	<u>\$828.00</u>	<u>\$600.00</u>	<u>\$800.00</u>	<u>\$15,000.00</u>	<u>\$156.00</u>	<u>\$182.00</u>	<u>\$15,000.00</u>	0%
FY 23-24 Notes	Priority								Est. Cost	Notes:
									Unapproved	Approved
									14,000.00	Bridge Navigation Lighting

4

[Revenue / Appropriation](#)

**DDA Fund
248-000**

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
TAX INCREMENT RECAPTURE	417	\$22,442.00	\$27,470.00	\$31,303.00	\$33,816.00	\$40,424.00	\$40,424.00	\$40,424.00	\$49,942.00	24%	assume no millage change
INTEREST INCOME	665	4,136.00	5,968.00	342.00	\$0.00	-	-	-	-	0%	
DONATIONS	674	27,124.00	8,469.00	705.00		1,000.00	1,000.00	1,000.00	-	-100%	
OTHER REVENUE	675	-	3,000.00	2,100.00		8,000.00	8,000.00	8,000.00	-	-100%	SD CVB Grant
Total		<u>\$70,475.00</u>	<u>\$47,624.00</u>	<u>\$34,450.00</u>	<u>\$33,816.00</u>	<u>\$49,424.00</u>	<u>\$49,424.00</u>	<u>\$49,424.00</u>	<u>\$49,942.00</u>	1%	

Expenditures

Downtown Development Authority
248-728

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
DDA ADMINISTRATION	703.001	\$3,345.00	\$3,790.00	\$7,800.00	\$7,800.00	\$7,800.00	\$7,150.00	\$7,800.00	\$7,800.00	0%	Use of City personnel
TRAINING FUNDS	718	-	-	500.00	83.00	-	-	-	1,000.00	100%	
CONTRACTUAL	802	-	-	-	-	-	-	-	3,000.00	100%	Grant writer
CONTRACTUAL-PLANNING STUD	802.001	6,689.00	13,931.00	-	10,997.00	5,851.00	6,101.00	6,101.00	-	0%	Audit TIF plan
BUSINESS INCENTIVE PROGRAM	802.100	-	-	-	5,000.00	5,000.00	-	5,000.00	-	-100%	
CONTRACTUAL ENGINEERING	806	-	-	-	3,703.00	9,800.00	3,012.00	3,805.00	-	-100%	
WEBSITE	806.006	99.00	319.00	-	100.00	550.00	-	-	-	-100%	
COMMUNITY PROMOTION	880	18,471.00	9,242.00	7,376.00	8,468.00	18,000.00	13,261.00	14,645.00	16,000.00	-11%	community events (marketing, merchant promotions, art on center, holiday lights/trees, flags/banners, decorations, socials, Halloween parade, scary berry, winterfest, and seasonal plantings)
DUES/FEES/PUBLICATIONS	908	50.00	424.00	324.00	177.00	450.00	125.00	158.00	-	-100%	
CAPITAL OUTLAY	979	-	-	-	69,457.00	34,000.00	-	34,000.00	42,000.00	24%	SEE BELOW
Total		\$28,654.00	\$27,706.00	\$16,000.00	\$105,785.00	\$81,451.00	\$29,649.00	\$71,509.00	\$69,800.00	-14%	

FY 23-24 Notes	Priority								Est. Cost	Notes:
									Unapproved	Approved
									16,000.00	Wayfinding
									20,000.00	Gateway
									6,000.00	sidewalk improvements

4
4
4

[Revenue / Appropriation](#)

**Blue Star Corridor Improvement Fund
403-000**

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
MRE TAX	439	\$0.00	\$0.00	\$0.00	\$112,907.00	\$112,000.00	\$104,255.00	\$104,255.00	\$103,000.00	-8%	
Total		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$140,908.00</u>	<u>\$112,000.00</u>	<u>\$104,255.00</u>	<u>\$104,255.00</u>	<u>\$103,000.00</u>	-8%	
FY 23-24 Notes	Priority										

Expenditures

Blue Star Corridor Improvement Fund
403-463

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
CONTRACTUAL ENGINEERING	806	\$0.00	\$0.00	\$0.00	\$0.00	\$14,175.00	\$18,289.00	\$23,102.00	\$0.00	-100%	
CAPITAL OUTLAY	979	-	-	-	\$0.00	115,827.00	-	115,827.00	30,000.00	-74%	
Total		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$130,002.00</u>	<u>\$18,289.00</u>	<u>\$138,929.00</u>	<u>\$30,000.00</u>	-77%	

FY 23-24 Notes	Priority	Est. Cost		Notes:	
		Unapproved	Approved		
			30,000.00	welcome sign	3.6
			10,000	wayfinding	3.3
			10,000	Cost share with DDA gateway sign	3.1
			5,000	decorative light pole painting	2.9
			400,000	traffic signal at wiley and bsh	2
			1,000,000	roundabout at wiley and bsh	1.4

Revenue / Appropriation
Water & Sewer Fund
450-000

		Actual	Actual	Actual	Actual	Budget	YTD	Projected	Proposed	Budget	Nature of Service / Notes
		18-19	19-20	20-21	21-22	22-23	22-23	22-23	23-24	Change	
CONNECTION FEES, WATER	602	\$32,000.00	\$20,575.00	\$39,500.00	\$22,000.00	\$30,000.00	\$25,548.00	\$29,198.00	\$30,000.00	0%	
CONNECTION FEES, SEWER	602.001	45,000.00	25,000.00	34,500.00	27,075.00	40,000.00	26,000.00	29,714.00	35,000.00	-13%	
INTEREST INCOME	665	3,976.00	23,174.00	934.00	-	-	-	-	-	0%	
REIMBURSE FROM STATE	679.001					349,500.00	19,813.00	19,813.00	329,687.00	-6%	Remaining DWAM Grant
TRANSFER IN - GENERAL FUND	699	\$0.00	\$0.00	\$0.00	\$0.00	250,000.00	-	125,000.00	50,000.00	-80%	
Total		\$80,976.00	\$68,749.00	\$74,934.00	\$49,075.00	\$669,500.00	\$71,361.00	\$203,725.00	\$444,687.00	-34%	
FY 23-24 Notes	Priority										

Expenditures
Water & Sewer Fund
450-000

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
WAGES	703					\$0.00	\$223.00	\$282.00	\$0.00	0%	DWAM Labor
PAYROLL TAXES	720					\$0.00	\$19.00	\$24.00	\$0.00	0%	DWAM Labor
MERS BENEFITS	721					\$0.00	\$31.00	\$39.00	\$0.00	0%	DWAM Labor
457 CONTRIBUTION	721.001					\$0.00	\$15.00	\$19.00	\$0.00	0%	DWAM Labor
CONTRACTUAL ENGINEERING	806	\$24,141.00	\$42,151.00	\$69,671.00	\$70,041.00	\$88,800.00	\$50,284.00	\$63,517.00	\$20,000.00	-77%	City Engineer
CONSTRUCTION	974	102,027.00	57,378.00	-	236,836.00	540,000.00	13,142.00	13,142.00	547,359.00	1%	See Notes:
TRANSFER OUT GF	995.101	-	-	180,000.00				-	-	0%	
Total		\$127,068.00	\$99,529.00	\$249,671.00	\$306,877.00	\$628,800.00	\$63,426.00	\$76,659.00	\$567,359.00	-10%	

FY 23-24 Notes	Priority							Unapproved	Approved	Est. Cost	Notes:	
									100,000.00		Lead Water Service 5% replacement	4
									319,859.00		DWAM Grant - lead service inventory - remaining grant	4
									50,000.00		Water Asset Management Plan	4
									7,500.00		Municipal utility standards	3.7
									70,000.00		Design/Engineering/Construction water drainage Garandana	3.6
								700,000.00			Freemont Watermain Water Connections	2.3
								975,000.00			Abadon Water Main behind Pines Motel, Shell Gas	1.8
											Storm Drain video inspection	
											Storm Sewer Easements	
											Garandana easement	
											Main/Washington Gerber Water Main engineering	

Revenue / Appropriation
Douglas Marina
594-000

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
STATE GRANT: OTHER	569	\$0.00	\$0.00	\$673,560.00					\$0.00	0%	
SEASONAL SLIP FEES	654	\$0.00	\$0.00	\$17,278.00	\$26,163.00	\$25,200.00	\$21,975.00	\$21,975.00	\$23,400.00	-7%	13 slips *1800/season
INTEREST INCOME	665	-	126.00	74.00	-	-	-	-	-	0%	
WADE'S BAYOU PARK RENTAL	667.001	-	-	-	3,900.00	4,500.00	7,150.00	7,150.00	7,000.00	56%	kayak storage rental/Wades bayou vendor contract
DONATIONS	674	-	-	-	600.00	-	-	-	-	0%	
TRANSFER IN - GENERAL FUND	699.101	<u>140,703.00</u>	<u>145,851.00</u>	<u>376,250.00</u>	<u>190,000.00</u>	<u>15,000.00</u>	<u>-</u>	<u>15,000.00</u>	<u>75,000.00</u>	400%	
Total		<u>\$140,703.00</u>	<u>\$145,977.00</u>	<u>\$1,067,162.00</u>	<u>\$220,663.00</u>	<u>\$44,700.00</u>	<u>\$29,125.00</u>	<u>\$44,125.00</u>	<u>\$105,400.00</u>	136%	

Expenditures
Douglas Marina
594-597

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
CONTRACTUAL ATTORNEY	801	\$0.00	\$6,340.00	\$9,879.00	\$0.00				\$0.00	0%	City Attorney
CONTRACTUAL	802	24,811.00	4,501.00	575.00	30.00	-	-	-	3,500.00	100%	Restrooms, pest control
CONTRACTUAL ENGINEERING	806	1,991.00	-	-					-	0%	City Engineer
MARINA OPERATIONS	820	-	-	-	22,267.00	30,000.00	6,773.00	8,555.00	15,000.00	-50%	Operations
UTILITIES	922	-	-	997.00	4,163.00	5,000.00	2,437.00	3,078.00	5,000.00	0%	Marina Utilities
CAPITAL OUTLAY	979	-	23,360.00	900,848.00	60,529.00	-	-	-	6,150.00	100%	Capital project
Total		\$26,802.00	\$34,201.00	\$912,299.00	\$86,989.00	\$35,000.00	\$9,210.00	\$11,633.00	\$29,650.00	-15%	
FY 23-24 Notes	Priority								Est. Cost		Notes:
									Unapproved	Approved	
										3,400.00	AED and cabinet 4
										2,750.00	Wayfinding signage 3.3
									328,000.00		Finger Piers 2.8
									150,000.00		Parking 2.5
									200,000.00		Demo work 2.3
									400,000.00		building - pavilion and restrooms 2
									700,000.00		engineering and misc 2
									200,000.00		site hardscape 1.9
									1,400,000.00		Marina- docks, boardwalk, electric, plumbing 1.8
									450,000.00	-	site amenities 1.5

Expenditures

Wades Bayou
594-597.001

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
REPAIRS & MAINTENANCE: GEN	930	\$830.00	\$38,492.00	\$70,836.00	\$77,675.00	\$6,000.00	\$5,769.00	\$7,287.00	\$6,000.00	0%	Winterize and launch ADA ramp, porta pot rental
CONSTRUCTION	974	<u>110,315.00</u>	<u>70,152.00</u>	<u>15,320.00</u>	<u>-</u>	<u>18,145.00</u>	<u>18,145.00</u>	<u>18,145.00</u>	<u>-</u>	-100%	See Below
Total		<u>\$111,145.00</u>	<u>\$108,644.00</u>	<u>\$86,156.00</u>	<u>\$77,675.00</u>	<u>\$24,145.00</u>	<u>\$23,914.00</u>	<u>\$25,432.00</u>	<u>\$6,000.00</u>	-75%	

FY 23-24 Notes	Priority								Est. Cost	Notes:	
									Unapproved	Approved	
								250.00		Trees	3.3
								10,000.00		Wayfinding Signage	2.9
								9,000.00		remaining irrigation work	2
								150,000.00		Pave parking lot	1.8
								38,000.00		sidewalk loop	1.8

Expenditures

Douglas Harbor Authority
594-597.002

	Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes	
SUPPLIES	740	\$735.00	\$0.00	\$6,117.00	\$4,241.00	\$4,000.00	\$250.00	\$316.00	\$4,000.00	0%	Buoy Repair, chain, anchors
CONTRACTUAL	802	2,500.00	1,645.00	8,055.00	7,290.00	78,500.00	38,908.00	78,500.00	78,500.00	0%	Install and removal of buoys, storage of buoys
RECORDING CLERK	812	700.00	300.00	500.00	800.00	600.00	100.00	126.00	600.00	0%	Recording clerk fees
Total		<u>\$3,935.00</u>	<u>\$1,945.00</u>	<u>\$14,672.00</u>	<u>\$12,331.00</u>	<u>\$83,100.00</u>	<u>\$39,258.00</u>	<u>\$78,942.00</u>	<u>\$83,100.00</u>	0%	
FY 23-24 Notes	Priority								Est. Cost.		Notes:
									Unapproved	Approved	
									-	72,000.00	Treat Harbor for invasive species(802)

3.8

Revenue / Appropriation
Equipment Rental Fund
660-000

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
INTEREST INCOME	665	\$16,249.00	\$26,183.00	\$1,736.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	
SALE OF EQUIPMENT	673	-	-	-	-	5,000.00	-	-	-	-100%	
Reimbursement: DPW Equip Rental	676.001	256,361.00	291,165.00	293,604.00	371,602.00	-	-	-	175,300.00	100%	
Equip Reimbursement - Non-DPW	676	-	16,667.00	16,700.00	18,903.00	23,843.00	28,693.00	23,843.00	27,594.00	16%	
Total		\$272,610.00	\$334,015.00	\$312,040.00	\$390,505.00	\$28,843.00	\$28,693.00	\$23,843.00	\$202,894.00	603%	
FY 23-24 Notes	Priority										

[Expenditures](#)

**Equipment - Election Equipment
660-262**

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
CAPITAL OUTLAY	979	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00	100%	
Total		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12,000.00	100%	
FY 23-24 Notes	Priority								Est. Cost		Notes:
									Unapproved	Approved	
										6,000.00	Tabulator
										6,000.00	ICX Touch Screen

4
4

Expenditures

Equipment - DPW Equipment
660-902

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
CAPITAL OUTLAY	979	<u>38,681.00</u>	<u>70,010.00</u>	<u>47,214.00</u>	<u>224,372.00</u>	<u>452,321.00</u>	<u>355,862.00</u>	<u>446,469.00</u>	<u>137,500.00</u>	-70%	see below
Total		<u>\$38,681.00</u>	<u>\$70,010.00</u>	<u>\$47,214.00</u>	<u>\$224,372.00</u>	<u>\$452,321.00</u>	<u>\$355,862.00</u>	<u>\$446,469.00</u>	<u>\$137,500.00</u>	-70%	

FY 23-24 Notes	Priority								Est. Cost	Notes:		
									Unapproved	Approved		
										115,000.00	two tractors with 2 blades, two mowers, and two brine	4
										22,500.00	GIS Equipment with 2 laptops	3.6
									12,000.00		Hand tool replacement	3.3
									14,000.00		Edge grader blade	3.3
									11,000.00		Gravel conveyer	2.8

Expenditures

Equipment Rental Fund
660-903

		Actual 18-19	Actual 19-20	Actual 20-21	Actual 21-22	Budget 22-23	YTD 22-23	Projected 22-23	Proposed 23-24	Budget Change	Nature of Service / Notes
GAS & OIL	860	\$17,034.00	\$14,351.00	\$12,802.00	\$25,193.00	\$29,414.00	\$20,581.00	\$25,997.00	\$32,500.00	10%	Shell fleet gas/oil DPW
VEHICLE MAINTENANCE & REPA	930.004	40,018.00	32,331.00	52,687.00	26,632.00	55,000.00	53,615.00	67,724.00	70,000.00	27%	DPW Equipment maintenance and repair
Total		\$57,052.00	\$46,682.00	\$65,489.00	\$51,825.00	\$84,414.00	\$74,196.00	\$93,721.00	\$102,500.00	21%	

FY 23-24 Notes	Priority								Est. Cost	Notes:
									Unapproved	Approved
									\$	

MASTER PROJECT LIST

Item 14A.

Department Activity	Working Title / Item	Est. Budget Amount	Proposed Budget Year	Average	Seabert	Donovan	North	Naumann	Walker	O'Malley	Freeman	Purpose of Project / Project Notes
FY 23-24												
START WORKSHOP #1 INFO HERE												
Underground Utilities WS1	Abandon water main behind Pines Motel, Shell Gas Station	\$975,000	23-24	1.8	3.0	1.0	2.0	1.0	2.0	1.0	3.0	Abandon water main behind Pines Motel, Shell Gas Station (no easement & connects Mambo Pizza, Pines Motel, Kirby, and Shell Gas Station (will also replace leaking valve at BSH & Center St. intersection) (\$195,000 is Engineering)
Underground Utilities WS1	Lead water service 5% replacement	\$100,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Per the Michigan State lead and copper rule the City is required to replace 5% of the lead service lines in the City each year
Underground Utilities WS1	Garandana Storm Sewer Engineering, and Construction	\$70,000	23-24	3.6	4.0	4.0	4.0	3.0	2.0	4.0	4.0	This project would involve relaying about 50 feet of storm sewer and adding a structure to get the depth needed as the 12 inch storm sewer will only have 1-1.5 feet of cover in places. (\$18,500 is Engineering and easements)
Fremont Utilities WS1	Fremont Watermain Water Connections	\$700,000+	23-24	2.3	3.0	1.0	2.0	1.0	2.0	3.0	3.0	Resolve illicit water connections on W. Fremont between Ferry and BSH from various sources. An illicit water connection has a service that crosses private property without recorded easements or a service that serves multiple residents off one tap.
START WORKSHOP #2 INFO HERE												
Douglas Harbor Area WS2	Invasive Species Annual Treatment	\$72,000	23-24	3.8	3.0	4.0	4.0	4.0	3.0	4.0	4.0	For summer 2024 treatment
17 Acres (6825 W. Wiley Rd.) WS2	17 Acres (6825 W. Wiley Rd.) WS2											
	Rezone of annexed land	Not a CIP	23-24	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Amend the zoning map
City Hall WS2	City Hall WS2											
	Repair siding and replace 14 windows	\$50,000	23-24	2.1	4.0	1.0	1.0	3.0	2.0	2.0	2.0	As quoted by vendor
	Paint 2 remaining exterior walls and stairs	\$13,000	23-24	2.6	4.0	2.0	3.0	4.0	2.0	2.0	2.0	West and north face of building
	Replace three furnaces	\$13,000	23-24	2.1	4.0	2.0	1.0	2.0	2.0	2.0	2.0	Recommendation of HVAC contractor after multiple furnace repairs
	Facility sign	\$2,750	23-24	1.8	2.0	2.0	1.0	1.0	2.0	2.0	2.0	Facility sign approximately 3'x2'5"
	Landscape improvements	\$3,000	23-24	2.1	1.0	3.0	2.0	3.0	2.0	2.0	2.0	Bushes and mulch to beautify the building
	Storage in basement and attic	\$15,000±	23-24	1.8	2.0	1.0	1.0	2.0	3.0	1.0	2.0	Partition walls, doors, and storage area for important documents and better organization - estimate
	Facility generator	\$23,000	23-24	2.1	4.0	2.0	1.0	2.0	2.0	2.0	2.0	To maintain servers and phone system during power outage
	Portable generator hook up option	\$1,500	23-24	2.5	4.0	4.0	3.0	2.0	2.0	1.0	2.0	To connect portable generator in event of power outage
	AED replacement	\$1,700	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Defibrillators
	Flagpole	\$4,500	23-24	1.6	2.0	1.0	1.0	3.0	1.0	1.0	3.0	
	Upgrade City Hall to incorporate Police Department	\$4,000,000	23-24	1.0	0.0	1.0	1.0	1.0	1.0	2.0	1.0	Renovations to incorporate additional staff
	Update chamber dias and chairs	\$5,000	23-24	2.1	1.0	4.0	1.0	2.0	3.0	2.0	3.0	
Renovate upstairs for office, kitchen, conference room area and renovate current kitchen into office space	Est. \$250,000+	23-24	1.3	1.0	1.0	1.0	1.0	2.0	2.0	1.0	Create office in existing kitchen. Create breakroom, conference room, and storage on second floor.	
Repair back deck, stairs, and handrail	Est. \$5,000+	23-24	2.5	4.0	2.0	4.0	2.0	1.0	3.0	2.0		

MASTER PROJECT LIST

Item 14A.

Department Activity	Working Title / Item	Est. Budget Amount	Proposed Budget Year	Average	Seabert	Donovan	North	Naumann	Walker	O'Malley	Freeman	Purpose of Project / Project Notes
DPW WS2	DPW WS2											
	Heating and Cooling Improvements	\$15,000	23-24	2.1	3.0	1.0	1.0	2.0	2.0	2.0	4.0	New furnace and AC with HEPA filter/dehumidifier for mold issues
	Facility generator	\$11,000	23-24	2.0	4.0	1.0	1.0	2.0	2.0	2.0	2.0	To ensure continuity of services during power outage
	Facility Sign	\$2,750	23-24	1.3	1.0	1.0	1.0	1.0	2.0	1.0	2.0	Facility sign approximately 3'x2'5"
	AED	\$1,700	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Defibrillator
	Insulate Building	\$12,000	23-24	2.1	2.0	1.0	1.0	3.0	2.0	2.0	4.0	No insulation in garage ceiling
	Foundation Repairs	\$xx,xxx	23-24	1.9	2.0	1.0	1.0	2.0	2.0	2.0	3.0	Foundation issues identified during facility study
	Replace Windows	\$10,000	23-24	2.0	2.0	1.0	1.0	3.0	2.0	2.0	3.0	
	Consolidate DPW to one site	\$2,000,000	23-24	2.5	3.0	4.0	4.0	1.0	2.0	2.0	1.0	DPW currently operates on two sites. The Water Street location is too small for the City's needs.
	Police Department WS2	Police Department WS2										
Purchase Patrol Vehicle year 1 of 3 budget		\$20,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Every third year Douglas purchases a patrol vehicle. \$20,000 is budgeted per year.
Speed Boards		\$3,500 each x 4	23-24	2.6	2.0	2.0	2.0	4.0	3.0	2.0	4.0	Permanent solar powered speed boards for Main St., Ferry St., Center St., and Wiley Rd.
Facility Sign		\$2,750	23-24	1.3	1.0	1.0	1.0	1.0	2.0	1.0	2.0	Facility sign approximately 3'x2'5"
Facility Generator		\$12,000	23-24	2.1	4.0	1.0	1.0	2.0	3.0	2.0	2.0	To ensure continuity of services during power outage
AED replacement		\$6,800	23-24	Required	Required	Required	Required	Required	Required	Required	Required	4 total - one is for the building and three for patrol cars
Flagpole		\$4,500	23-24	1.5	2.0	1.0	1.0	2.0	1.0	1.0	3.0	
Pave Parking Lot		\$13,500	23-24	1.9	3.0	1.0	1.0	2.0	2.0	2.0	2.0	
Public Parking Lot Behind EPC WS2	Public Parking Lot Behind EPC WS2											
	Lighting Replacement	\$1,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	
	Wayfinding Signage	\$2,750	23-24	3.0	3.0	3.0	3.0	3.0	4.0	2.0	3.0	To identify City owned lot
Beery Field WS2	Beery Field WS2											
	Timed Locks on Restrooms	\$8,000	23-24	3.1	4.0	3.0	3.0	3.0	3.0	2.0	4.0	Facility will unlock and lock at predetermined times
	Wayfinding Signage	\$10,000	23-24	2.9	3.0	1.0	3.0	4.0	4.0	2.0	3.0	Prominent park sign - approximately 6'x4'
	Replacement of both bathroom doors	\$4,500	23-24	3.6	4.0	4.0	4.0	4.0	2.0	3.0	4.0	Steel doors are rusted - recommend replacing
	AED and cabinet	\$3,400	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Requires an exterior cabinet
	New Electrical Improvements	\$30,000	23-24	2.4	2.0	2.0	3.0	2.0	4.0	2.0	2.0	Improve electric in Beery Field for larger scale events
	Flagpoles	\$16,000	23-24	1.5	2.0	1.0	1.0	2.0	1.0	1.0	3.0	Replace mariner style with one large and two small. Highest pole and high winds - safety issue to routinely replace pulley.

MASTER PROJECT LIST

Item 14A.

Department Activity	Working Title / Item	Est. Budget Amount	Proposed Budget Year	Average	Seabert	Donovan	North	Naumann	Walker	O'Malley	Freeman	Purpose of Project / Project Notes
	Gate for events	\$4,000	23-24	2.1	3.0	1.0	1.0	3.0	3.0	1.0	2.0	Per request of event organization
	Douglas Beach WS2											
	Wayfinding Signage	\$2,750	23-24	3.5	2.0	4.0	4.0	4.0	4.0	2.0	4.0	Use facility style sign due to park size - approximately 3'x2'5"
	AED and cabinet	\$3,400	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Defibrillator Requires an exterior cabinet
	Timed Locks on Restrooms	\$8,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Was ordered in FY 22-23, 40 week back order
	Bluff Plantings	\$1,500	23-24	3.3	3.0	4.0	4.0	4.0	2.0	2.0	3.0	Additional plantings to protect bluff from erosion
	Point Pleasant Municipal Marina WS2											
	Wayfinding Signage	\$2,750	23-24	3.3	2.0	4.0	4.0	4.0	3.0	2.0	3.0	Using a facility sign due to property space - approximately 3'x2'5"
	Engineering and Misc.	\$700,000	23-24	2.0	3.0	1.0	2.0	1.0	3.0	2.0	2.0	Step 1 - Engineering and development
	Demo Work - Marina, house, sidewalks, trees	\$200,000	23-24	2.3	3.0	1.0	2.0	1.0	3.0	3.0	2.0	Step 2 - Demo work - should run concurrent with bathroom construction
	Building - Pavilion and restrooms	\$400,000	23-24	2.0	2.0	1.0	2.0	1.0	3.0	2.0	3.0	Step 3 - Buildings
	Parking - Catch basins, curbs, gutters, asphalt, storm sewer, striping	\$150,000	23-24	2.5	3.0	1.0	2.0	3.0	3.0	2.0	3.0	
	Marina - Plumbing, electric, boardwalk, dockage	\$1,400,000	23-24	1.8	2.0	1.0	1.0	1.0	3.0	3.0	2.0	
	Site Hardscape - Sidewalks, plaza	\$200,000	23-24	1.9	2.0	1.0	1.0	2.0	3.0	2.0	2.0	
	Site Amenities - Signs, lights, furniture, play elements, landscaping, trees	\$450,000	23-24	1.5	1.0	1.0	1.0	1.0	3.0	2.0	2.0	
	AED and cabinet	\$3,400	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Defibrillator Requires an exterior cabinet
	Dock Expansion / Finger Piers	\$328,000	23-24	2.8	2.0	4.0	4.0	2.0	3.0	2.0	3.0	Estimate for dock plans proposed, approximately 36 slips
	Finger piers on east dock only and repairs of dock 10A	\$50,000	23-24									Estimate for 4 finger piers on east dock and repair of slip 10A
	Root Beer Barrel WS2											
	Wayfinding Signage	\$2,750	23-24	3.1	2.0	4.0	3.0	4.0	4.0	1.0	3.0	Use facility style sign due to property size - approximately 3'x2'5"
	Irrigation of Grounds	\$5,000	23-24	1.3	2.0	1.0	1.0	1.0	1.0	2.0		
	Schultz Park WS2											
	Technology kiosk for daily launch permitting	\$15,000	23-24	2.8	3.0	2.0	1.0	2.0	4.0	3.0	4.0	Note: Will need Wi-Fi and electric
	Pickleball courts resurfaced	\$13,000	23-24	2.9	4.0	1.0	3.0	4.0	3.0	2.0	3.0	Requested by club for multiple years
	Gate at west end of pickleball courts	\$3,500	23-24	1.5	1.0	2.0	1.0	2.0	1.0	1.0	3.0	Requested by club
	Pickleball yearly crack repairs	\$1,000	23-24	3.4	2.0	4.0	4.0	4.0	3.0	3.0	3.0	Routine maintenance
	Wayfinding Signage	\$10,000	23-24	2.5	2.0	1.0	4.0	2.0	4.0	2.0	3.0	Prominent park sign - approximately 6'x4'

MASTER PROJECT LIST

Item 14A.

Department Activity	Working Title / Item	Est. Budget Amount	Proposed Budget Year	Average	Seabert	Donovan	North	Naumann	Walker	O'Malley	Freeman	Purpose of Project / Project Notes
Schnitz Park WS2	Shoreline rip rap	\$3,000	23-24	2.9	3.0	4.0	4.0	3.0	3.0	1.0	2.0	Shore protection to reduce erosion
	AED and cabinet	\$3,400	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Defibrillator Requires an exterior cabinet
	Trees	\$1,500	23-24	3.3	3.0	4.0	4.0	4.0	3.0	2.0	2.0	Plant additional trees for shade, sound barrier, and shoreline protection
	Contribution to playground equipment	\$18,750	23-24	3.3	3.0	4.0	3.0	4.0	2.0	3.0	4.0	This contribution will cover the installation of the purchased GT Wave piece stored at DPW
	Spark Grant - Round 2	Not a CIP	23-24	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Douglas Parks Project would like to go for grant again when it reopens
	Shade/pavilion at dog park	\$9,000	23-24	2.6	2.0	4.0	1.0	3.0	2.0	3.0	3.0	
Union Street Boat Launch WS2	Union Street Boat Launch WS2											
	Technology kiosk for daily launch permitting	\$15,000	23-24	2.3	2.0	2.0	1.0	1.0	3.0	3.0	4.0	Note: Will need Wi-Fi and electric
	Launch condition assessment and CIP plan	\$5,000	23-24	3.4	4.0	4.0	3.0	4.0	3.0	1.0	4.0	A routine inspection of the launch site to determine operability and future capital needs
	Wayfinding Signage	\$2,750	23-24	2.9	2.0	4.0	4.0	3.0	3.0	2.0		Use facility style sign due to property size - approximately 3'x2'5"
	Concrete sidewalk to boardwalk restored	\$15,000	23-24	2.0	2.0	1.0	1.0	3.0	3.0	2.0		Install sidewalk in easement to connect to Swingbridge boardwalk
Veterans Park WS2	Veterans Park WS2											
	Wayfinding Signage	\$2,750	23-24	2.6	2.0	3.0	3.0	4.0	1.0	2.0	3.0	Use facility style sign due to park size - approximately 3'x2'5"
	Landscaping/trees	\$1,500	23-24	2.3	2.0	3.0	3.0	4.0	1.0	1.0	2.0	
	Flagpole	\$4,500	23-24	1.3	1.0	1.0	1.0	1.0	1.0	1.0	3.0	
200 Blue Star Highway WS2	200 Blue Star Highway WS2											
	Grant Match & Engineering Oversight	\$150,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	
Wade's Bayou Park WS2	Wade's Bayou Park WS2											
	Trees	\$250 each	23-24	3.3	3.0	4.0	3.0	4.0	3.0	3.0	3.0	
	Wayfinding	\$10,000	23-24	2.9	2.0	1.0	3.0	4.0	4.0	3.0	3.0	Prominent park sign - approximately 6'x4'
	Pave Parking Lot	\$150,000	23-24	1.8	3.0	1.0	2.0	1.0	1.0	2.0	3.0	
	Remaining irrigation	\$9,000	23-24	2.0	2.0	2.0	3.0	2.0	1.0	2.0	2.0	
	Sidewalk loop on south end	\$38,000	23-24	1.8	2.0	1.0	2.0	1.0	2.0	2.0	2.0	Sidewalk extension to engage more waterfront area
START WORKSHOP #3 INFO HERE												
Arbor WS3	Arbor WS3											
	Tree City USA candidate		23-24	2.6	2.0	3.0	3.0	2.0	3.0	2.0	3.0	Requires tracking and reporting new installation of trees, tree removals, and tree maintenance activities
Contractual Services WS3	Contractual Services WS3											
	Auditor		23-24	Required	Required	Required	Required	Required	Required	Required	Required	Auditor three year agreement expires in 2023

MASTER PROJECT LIST

Item 14A.

Department Activity	Working Title / Item	Est. Budget Amount	Proposed Budget Year	Average	Seabert	Donovan	North	Naumann	Walker	O'Malley	Freeman	Purpose of Project / Project Notes	
Contractual Services WS3	City Engineer		23-24	3.3	2.0	4.0	4.0	3.0	4.0	3.0	3.0		
	City Attorney		23-24	3.4	3.0	4.0	4.0	3.0	4.0	3.0	3.0		
	Sewer Agreement		23-24	Required	Required	Required	Required	Required	Required	Required	Required	Requires review and negotiation with constituent communities and City Attorney	
	Water Agreement		23-24	Required	Required	Required	Required	Required	Required	Required	Required	Requires review and negotiation with constituent communities and City Attorney	
	Document Scanning	\$15,300	23-24	3.1	3.0	3.0	2.0	4.0	4.0	3.0	3.0	Select a firm to digitize and organize docs, plans, and records to gain efficiency with locating documents	
	Social Media Archives	\$4,200 annually	23-24	3.3	4.0	1.0	2.0	4.0	4.0	3.0	4.0	For City Hall and Police Department to comply with freedom of information act	
	IT Services	\$11,000	23-24	3.8	4.0	3.0	4.0	4.0	4.0	3.0	4.0	Seek vendor that is responsive to City's needs	
	Root Beer Barrel RFP		23-24	Required	Required	Required	Required	Required	Required	Required	Required	Required	Required for fall 2023
	Snow Removal RFP		23-24	Required	Required	Required	Required	Required	Required	Required	Required	Required	Current agreement to maintain downtown sidewalks, parking lots, and safe routes to school ends in 2023
	Cyber insurance	\$3,400 annually	23-24	3.9	4.0	4.0	4.0	4.0	4.0	3.0	4.0	Required to protect City information from malicious threats	
	Public Relations Firm	\$10,000	23-24	3.5	4.0	2.0	4.0	3.0	3.0	4.0	4.0		
	Parks & Rec Plan	\$7,500	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Required	Renew plan with tri-community and school
	Community Promotions WS3	Community Promotions WS3											
Branding		\$4,000	23-24	3.8	3.0	4.0	3.0	4.0	4.0	4.0	4.0	Douglas flag, wayfinding, gateway sign, swag, logo, coffee mugs, etc. to promote Douglas brand	
MDOT Regional Signage			23-24	3.1	3.0	3.0	2.0	3.0	4.0	4.0	3.0	Participate in coordinated effort to promote region on MDOT interstate	
Seasonal décor and lighting		\$1,500	23-24	3.3	2.0	3.0	2.0	3.0	4.0	4.0	4.0	8 fresh cut Fraser Firs and swag for City Hall doors	
Public Art - Sculptures		\$5,000	23-24	3.0	3.0	2.0	3.0	3.0	3.0	3.0	4.0	Promote art influence in community	
Public Art - Art installation under BSH bridge		\$5,000	23-24	2.1	4.0	1.0	1.0	3.0	2.0	2.0	2.0	Promote art influence in community	
Ordinances WS3	Ordinances WS3												
	Golf Cart (CURV - amend to prohibit)		23-24	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP		
	Fire Suppression		23-24	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Connection and fees	
	Temporary Storage Pods		23-24	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP		
	Municipal utility standards, specification, and details	\$7,500	23-24	3.7	4.0	4.0	4.0	4.0	3.0	3.0		Need defined clear standards to ensure consistency with utility and service line installation - requires engineering	
Planning & Zoning / Economic Development WS3	Planning & Zoning / Economic Development WS3												
	Zoning ordinance and map update	\$25,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Current zoning map not updated since 2014	
	Redevelopment ready community	Not a CIP	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Develop standards for developers working in Douglas and create a simple outlined process for permitting	
	Our Douglas Vision Master Plan update	\$12,000-\$30,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Current Master Plan expires in 2025	

MASTER PROJECT LIST

Item 14A.

Department Activity	Working Title / Item	Est. Budget Amount	Proposed Budget Year	Average	Seabert	Donovan	North	Naumann	Walker	O'Malley	Freeman	Purpose of Project / Project Notes
	Deer Nuisance		23-24	2.8	2.0	3.0	3.0	3.0	3.0	2.0	3.0	
	Parks and recreation master plan	\$7,500	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Approved to proceed in 22-23. Will require coordination with Saugatuck Township and school
	Policies and Resolutions WS3											
	Rebate policy		23-24	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Policy for how rebates are managed and accounted for
	Funds from scrap policy		23-24	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Policy for how scrap funds are managed and accounted for
	Annual inventory		23-24	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Inventory of assets valued over \$1,000. Done in conjunction with insurance review.
	Standard operating procedures for various items		23-24	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Develop SOP for processes to ensure consistency and succession planning
	Staffing WS3											
	Annual evaluations		23-24	Required	Required	Required	Required	Required	Required	Required	Required	Completed annually, April-May
	Staff training development	Spread Across Various Funds	23-24	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Not a CIP	Seek opportunities for staff to receive continuing education, information, and opportunity to interact with peers
	BS&A Training	\$3,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Continue with BS&A building department module training
	Summer Seasonal for DPW	\$24,000	23-24	3.7	3.0	4.0	4.0	4.0	4.0	3.0	4.0	Two employees / 20 weeks / 35 hours per week / \$17 per hour
	Full time police officer position	\$88,000	23-24	3.4	4.0	2.0	2.0	4.0	3.0	4.0	4.0	Small pool of part time personnel, reduction of overtime
	Technology WS3											
	Replace staff computers	\$6,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	1/4, every year with 4 year life cycle - routine replacement of technology
	Chamber room technology upgrades	\$5,000	23-24	2.7	3.0	1.0		2.0	4.0	3.0	3.0	microphones and speakers
	Revamp municipal website	\$7,500	23-24	3.1	3.0	3.0	3.0	2.0	4.0	3.0	4.0	Better functionality and ADA compliance
	Right-of-Way & Sidewalks / Trails Project WS3											
	319 S Union Street	\$5,000	23-24	3.8	4.0	4.0	4.0	4.0	3.0	3.0	4.0	Resident gets storm water flow from properties on the west side of road. Proposed solution is to pave ROW portion of west side drive approaches.
	Center/Ferry intersection storm water replacement	\$13,500	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Flagged by SAW - collapsed
	Westshore/Hamilton storm water replacement	\$35,300	23-24	Required	Required	Required	Required	Required	Required	Required	Required	8" steel connected to 4" clay - collapsed
	DPW storm drainage improvements	\$52,000	23-24	2.3	2.0	2.0	2.0	2.0	2.0	3.0	3.0	Water comes from DPW crosses Water St. and ponds
	Mixer/Fremont storm water drainage improvements	\$27,000	23-24	2.8	3.0	2.0	2.0	3.0	3.0	3.0	3.0	Ponding at 99 Fremont
	Wayfinding Signage	\$10,000	23-24	2.9	2.0	3.0	3.0	2.0	4.0	3.0	3.0	Uniform, branded signage for Douglas Community. Road signs, trails, map kiosk, placemaking signage
	Banners	\$8,750 per season	23-24	2.8	3.0	3.0	2.0	2.0	2.0	3.0	4.0	
	Alley Paving Project / North of Wall St. and south of Chestnut St. - Spring St. to Main St.	\$22,250	23-24	2.4	3.0	3.0	2.0	2.0	2.0	3.0	2.0	Gravel alley poor drainage
	Alley Paving Project / North of Wall St. and south of Chestnut St. - Main St. to Washington St.	\$22,250	23-24	2.3	3.0	2.0	2.0	2.0	2.0	3.0	2.0	Gravel alley poor drainage

MASTER PROJECT LIST

Item 14A.

Department Activity	Working Title / Item	Est. Budget Amount	Proposed Budget Year	Average	Seabert	Donovan	North	Naumann	Walker	O'Malley	Freeman	Purpose of Project / Project Notes
	Alley Paving Project / North of Center St. and south of Wall St. - Union St. to Spring St.	\$22,250	23-24	2.3	3.0	2.0	2.0	2.0	2.0	3.0	2.0	Paved and in poor condition
	Alley Paving Project / North of Center St. and south of Wall St. - Spring St. to Main St.	\$22,250	23-24	2.3	3.0	2.0	2.0	2.0	2.0	3.0	2.0	Paved and in ok condition
	Street Projects WS3											
	Replace traffic signage	\$15,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Major and local - routine replacement to keep up with signage standards
	Storm Sewer Jetting and Cleaning	\$50,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Routine program to maintain open system for storm events, major and local, includes video inspection - estimate
	Pavement markings	\$10,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Major and local - Routine program to maintain activity, 50% completed every year
	Dust Control for gravel streets and parking lots	\$5,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Routine maintenance activity to control dust
	Mill and Overlay at S Ferry - Center to just past 200 BSH	\$135,636	23-24	2.6	3.0	1.0	4.0	1.0	3.0	3.0	3.0	Per 5 year road asset management plan
	Mill and Overlay at Schultz Park Drive - E Wiley to Riverview	\$96,500	23-24	3.0	3.0	2.0	4.0	3.0	3.0	3.0	3.0	Per 5 year road asset management plan
	Mill and Overlay at Wiley Road - West City line to BSH	\$146,000	23-24	3.0	3.0	2.0	4.0	3.0	3.0	3.0	3.0	Per 5 year road asset management plan
	Mill and Overlay at Wiley Road - BSH to Wiley Court	\$184,500	23-24	3.0	3.0	3.0	4.0	2.0	3.0	3.0	3.0	Per 5 year road asset management plan
	Mill and Overlay at Campbell Rd - Shorewood/Lakeshore Dr. to McVea Dr	\$19,377	23-24	3.3	3.0	4.0	4.0	3.0	3.0	3.0	3.0	Per 5 year road asset management plan
	Crack Seal	\$8,500	23-24	3.9	4.0	4.0	3.0	4.0	4.0	4.0	4.0	BSH – Center to Bridge, W Chestnut – BSH to N Main, E Chestnut – N Main to N Washington, N Water – E Wall to E Chestnut, Center – BSH to Washington, BSH – 129th to Wiley, per 5 year road asset management plan
	Maintenance Cover Adjustments	\$2,050x14, \$2850x1 = \$31,550	23-24	3.4	3.0	4.0	3.0	4.0	3.0	3.0	4.0	Maintenance covers need to either be raised or lowered and in some cases fixed. Plows can hit them if too high and vehicle rims can be damaged if too low.
	5-Year Road Asset Management Plan	\$10,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Funded - 35% Major, 65% Local
	Water Street Road Improvements											
	Improved Signage	\$18,500	23-24	3.8	4.0	4.0	4.0	4.0	3.0	3.0	4.0	Various methods for advanced signing at both corners
	LED Flashing Signs and/or Radar Speed Signs	\$13,200 - 24,000	23-24	1.9	1.0	1.0	1.0	4.0	3.0	2.0	2.0	Additional warning and visibility options
	Sidewalk Along Water Street Phase 1	\$143,000	23-24	1.6	2.0	1.0	1.0	1.0	1.0	3.0	3.0	West/South side of road - 850', Wiley Road to first corner
	Sidewalk Along Water Street Phase 2	\$155,000	23-24	1.5	1.0	1.0	1.0	1.0	1.0	3.0	3.0	West/South side of road - 850', Second corner to pump station
	Sidewalk Along Water Street Phase 3	\$576,000	23-24	1.4	1.0	1.0	1.0	1.0	1.0	2.0	3.0	West/South side of road - 450', Pump station to South Street
	Blue Star Highway Business Corridor Improvements (City Limit to Bridge) WS3											
	Decorative light pole painting on bridge	\$5,000	23-24	2.9	3.0	3.0	3.0	3.0	3.0	2.0	3.0	Entire pole painted - 5 poles for Douglas, 5 poles for Saugatuck
	Bridge Navigation Lighting	\$14,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Ongoing project for FY 22-23
	Wayfinding	\$10,000	23-24	3.3	3.0	4.0	4.0	3.0	4.0	2.0	3.0	Additional wayfinding signage
	Welcome Signage	\$30,000	23-24	3.6	3.0	4.0	4.0	3.0	4.0	3.0	4.0	Estimated

MASTER PROJECT LIST

Item 14A. ³

Department Activity	Working Title / Item	Est. Budget Amount	Proposed Budget Year	Average	Seabert	Donovan	North	Naumann	Walker	O'Malley	Freeman	Purpose of Project / Project Notes
	Traffic Signal at BSH and Wiley	\$400,000+	23-24	2.0	3.0	1.0	1.0	1.0	2.0	3.0	4.0	
	Roundabout at BSH and Wiley	\$750,000 - \$1 mill	23-24	1.4	4.0	1.0	1.0	1.0	1.0	1.0	1.0	
START WORKSHOP #4 INFO HERE												
Election Equipment WS4 (Dedicated fund for this activity)	Required Election Equipment	\$12,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Early voting equipment - tabulator, touch screen, printer
	DPW Equipment WS4											
	Two tractors with two blades, two mowers, and two brine sprayers	\$115,000	23-24	4.0	4.0	4.0	4.0	4.0	4.0	4.0	4.0	Trade in of two 2010 holders and one 2001 tractor
	GIS Equipment with 2 laptops	\$22,500	23-24	3.6	3.0	4.0	4.0	4.0	3.0	3.0	4.0	Equipment for data collection and management of GIS information
DPW Equipment WS4 (Dedicated Fund for Equipment Replacement)	Hand tool replacement	\$12,000	23-24	3.3	3.0	3.0	4.0	4.0	4.0	2.0	3.0	Trade in saving of \$2,000
	Gravel Conveyor	\$11,000	23-24	3.3	3.0	2.0	2.0	4.0	4.0	2.0	3.0	For road edge maintenance to preserve life of pavement
	Edge grader blade	\$14,000	23-24	2.8	4.0	3.0	2.0	4.0	4.0	2.0	3.0	For road edge maintenance to preserve life of pavement
START DDA INFO HERE												
	Downtown Development Authority (DDA)											
	Wayfinding	\$16,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	\$6,000 from budget, \$10,000 from fund balance Additional wayfinding signage and kiosk
	Wayfinding Additional Funds - Request for Cost Share from City Council	\$8,000	23-24	3.4	3.0	3.0	3.0	4.0	4.0	4.0	3.0	
	Gateway	\$20,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	\$10,000 from budget, \$10,000 from fund balance Gateway sign at Blue Star Highway and Center Street
	Gateway Additional Funds - Request for Cost Share from City Council	\$10,000	23-24	3.1	0.0	2.0		4.0	4.0	4.0	4.0	
	Sidewalk Improvements	\$6,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Downtown sidewalk repairs in various locations
Downtown Development Authority (DDA)	Sidewalk Additional Funds - Request for Cost Share from City Council	\$3,000	23-24	3.6	2.0	4.0	4.0	4.0	4.0	4.0	3.0	
	Holiday Lighting	\$6,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	Seasonal lighting contract year 2 of 3
	Training and Conferences	\$1,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	
	Grant Writer / Intern	\$3,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	
	Community Promotions	\$10,000	23-24	Required	Required	Required	Required	Required	Required	Required	Required	
	Staff	\$7,800	23-24	Required	Required	Required	Required	Required	Required	Required	Required	