



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, NOVEMBER 06, 2023 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

AGENDA

To view remotely, please consider joining online or by phone.

Join online by visiting: <https://us02web.zoom.us/j/87677648610>

Join by phone by dialing: +1 (312) 626-6799 | **Then enter "Meeting ID":** 876 7764 8610

1. **CALL TO ORDER:** By Mayor
2. **ROLL CALL:** By Clerk
3. **PLEDGE OF ALLEGIANCE:** Led by Mayor
4. **CONSENT CALENDAR**
 - A. Approve the Council Meeting Agenda for November 6, 2023
 - [B.](#) Approve the October 16, 2023 Council Regular Meeting Minutes
 - [C.](#) Approve invoices in the amount of \$77,316.60
 - D. Appointments - Reappoint Pattison to Douglas Harbor AuthorityMotion to approve the Consent Calendar of November 6, 2023 – roll call vote
5. **PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)**
6. **PUBLIC COMMUNICATION - WRITTEN**
 - [A.](#) Mike Widdes - Letter
7. **UNFINISHED BUSINESS**
8. **NEW BUSINESS**
 - [A.](#) Friends of the Blue Star Trail Presentation
 - [B.](#) Douglas Saugatuck Pickleball Club Presentation

C. Pickleball Club Agreement

Motion to approve the renewal of the agreement regarding use of pickleball courts at Schultz Park between the Douglas Saugatuck Pickleball Club and the City of the Village of Douglas. - roll call vote

9. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Playground Committee

B. Administrator Reports

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES)

11. COUNCIL COMMENTS

12. MAYOR’S REPORT/COMMENTS

13. ADJOURNMENT

Motion to adjourn the meeting.

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Laura Kasper, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, OCTOBER 16, 2023 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. CALL TO ORDER: By Mayor

2. ROLL CALL: By Clerk

PRESENT

Mayor Pro-Tem Cathy North

Mayor Jerome Donovan

Councilmember Neal Seabert

Councilmember Robert Naumann

Councilmember John O'Malley

Councilmember Randy Walker

Councilmember Gregory Freeman

Also Present City Manager, Lisa Nocerini

City Clerk, Laura Kasper

3. PLEDGE OF ALLEGIANCE: Led by Mayor

4. CONSENT CALENDAR

A. Approve the Agenda for October 16, 2023

B. Approve the October 2, 2023 City Council Regular Meeting Minutes

C. Approve the invoices in the amount of \$90,237.63

Motion by Seabert, seconded by Freeman, to approve the Consent Calendar of October 16, 2023. – Motion carried by unanimous roll call vote.

5. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES): Allegan County update on budget, Veteran assistance services, upcoming November 4th community action meeting involving discussions about topic ideas including lower income housing and affordable housing, and Wishbone meetings with partnerships to assist.

6. PUBLIC COMMUNICATION – WRITTEN: No communication

7. UNFINISHED BUSINESS: No business

8. NEW BUSINESS:

A. West Michigan Wildlife Management Proposal - Artom Rank from West Michigan Wildlife Management was available to answer questions from Council regarding the controlled harvesting of

deer and provided an estimate in the agenda packet. This estimate includes equipment, labor, licensing fees, donation fees and the delivery of each harvest to programs such as Sportsman Against Hunger. The harvesting would take place on City property only and follow all state guidelines. The harvesting would take place during the current 2023 Michigan Deer Hunting Bow Season. Police Chief, Steve Kent and City Manager, Lisa Nocerini also addressed questions from Council. Discussions led in favor of approval for the 2023 season, with the results to be taken into consideration for further development and implementation for future 2024 City wildlife management plans.

Motion by Seabert, seconded by O'Malley, to approve the harvesting services and the proposed funding estimate of \$3,000 provided by West Michigan Wildlife Management. – Motion carried by unanimous roll call vote.

- B. Halloween Parade Food Truck Location Request - On August 21, 2023, Hystopolis Productions, a 501c3 non-profit organization, submitted a special event application that was approved by Council for the 25th annual Adult Douglas Halloween Parade to be held on Saturday, October 28. On October 12, 2023, the City received an application for a food truck for this event. The event organizer requested allowance of food trucks to be located adjacent to the Historical Society.

Motion by Naumann, seconded by Freeman, to approve a variance for up to two approved food trucks to be located at Mixer Street for the Halloween Parade event. – Motion carried by unanimous roll call vote.

- C. City Council Bylaws and Attendance - Discussion Item – City Manager, Nocerini, discussed the item which was requested by Council. She detailed the process of making City Charter amendments, which require a Special Election. City Clerk, Kasper, mentioned that Council could discuss amendments of their laws after the election during their organizational meeting, with the City Attorney present for discussion and review.

9. REPORTS

- A. Commission/Committee/Boards
1. Planning Commission – No meeting
 2. Kalamazoo Lake Sewer Water – Dan Urquhart – spoke about maintenance issues, rates, and municipality discussions. Council reminded the requirement of appointed boards to report to Council.
 3. Downtown Development Authority – Meeting next week
 4. Kalamazoo Lake Harbor Authority – No meeting, looking at committee goals for effectiveness
 5. Douglas Harbor Authority – No meeting due to lack of quorum
 6. Douglas Brownfield Authority – Met last week to discuss progress and timeline with 200 Blue Star.
 7. Fire Board – Met prior and discussed strain of extra coverage and meetings for special events and is looking into ways to coordinate or collaborate with the event meetings.
 8. Community Recreation – No meeting
 9. Playground Committee – Met with City to discuss a Priority Health grant, and the Wave at Schultz was installed.
- B. Administration Reports – City Manager, Nocerini mentioned upcoming interviews for the Planning and Zoning position, meeting ABM to discuss the 415 Wiley building, looking into trail connectivity, reached out to state reps for funding request for water service line replacement costs, and upcoming meeting with Ox-Bow house to discuss property.

10. **PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES):** County Clerk, Bob Genetski, mentioned property fraud alert, upcoming November election, Circuit Court records now available online, election training, free services for veterans, Allegan County annual report, and the importance and recognition of local Clerks jobs and the changing of laws they are facing. He presented Council and Public with a guide of

information on each item mentioned.

Erin Wilkinson joined remotely and mentioned that she will update all with final setup information for the Halloween Parade event.

Dan Urquhart, mentioned the bike path under the Blue Star Bridge is just not marked.

Demetrhea Terrin, thanked Council and Staff for adding the new Code Enforcement Officer position.

11. COUNCIL COMMENTS: Walker thanked DPW and Police for help with the Pride Oktoberfest event which was a success, and a tree has been picked out for the DDA tree lighting event. She also mentioned that Community Pride is providing a thank you lunch to City staff for all their hard work. O'Malley thanked everyone for their help with the Oktoberfest event. North and Freeman thanked City Manager Nocerini for the detailed reports and recognized the Oktoberfest event. Seabert will update Councilmembers next meeting on the MML conference he is attending this week. Naumann mentioned the great turnout of the Oktoberfest event.

12. MAYOR'S REPORT/COMMENTS: Mayor Donovan thanked City staff for their help with the Oktoberfest event.

13. ADJOURNMENT:

Motion by Naumann, seconded by Freeman, to adjourn the meeting.

Approved on this 6th day of November, 2023

Signed: _____ Date: _____
Jerome Donovan, Mayor

Signed: _____ Date: _____
Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on October 16, 2023, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____
Laura Kasper, City Clerk

11/02/2023

INVOICE REGISTER REPORT FOR CITY OF THE VILLAGE OF DOUGLAS
 EXP CHECK RUN DATES 11/06/2023 - 11/06/2023
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt
89049398				
47045	ABSOPURE WATER COMPANY DPW WATER 101-463.000-740.000 SUPPLIES	10/27/2023	11/06/2023	36.25 36.25
SEP-23				
46983	ALLEGAN COUNTY SHERIFF'S DEPT. DEBT CREW 101-463.000-802.000 CONTRACTUAL	10/16/2023	11/06/2023	228.00 228.00
150128				
46987	B S & A SOFTWARE ANNUAL SUPPORT GL/TAX/AP SOFTWARE 101-215.000-802.000 CONTRACTUAL	11/01/2023	11/06/2023	1,847.00 1,847.00
BT2532622				
46989	BAKER TILLY US LLP DWAM GRANT WATER FINANCIAL PLAN 450-536.000-974.000 CONSTRUCTION	10/20/2023	11/06/2023	10,500.00 10,500.00
75655				
46976	BARBER FORD INC. CAR 1 REPAIRS 101-301.000-930.004 VEHICLE MAINTENANCE & REPAIRS	09/29/2023	11/06/2023	359.97 359.97
10-25-23				
47020	BILLY BROWN DPW UNIFORM REIMBURSEMENT 101-463.000-750.000 UNIFORMS	10/25/2023	11/06/2023	220.14 220.14
12577489				
46990	CERTASITE DPW GARAGE TEST/RECHARGE FIRE EXTINGUISHERS 101-265.000-802.000 CONTRACTUAL	10/20/2023	11/06/2023	135.72 135.72
10-13-23				
46971	COMCAST CITY HALL 101-265.000-851.000 TELEPHONE	10/13/2023	11/06/2023	405.26 405.26
10-15-23				
46972	COMCAST POLICE OFFICE 101-301.000-851.000 TELEPHONE	10/15/2023	11/06/2023	97.86 97.86
10-27-23				
47037	COMMUNITY PRIDE REFUND SIGN DEPOSIT 101-000.000-255.000 CUSTOMER DEPOSITS AND INTEREST PAYABLE	10/27/2023	11/06/2023	50.00 50.00
10-21-23				
46992	CONSTANT CONTACT MONTHLY BILLING 101-215.000-802.000 CONTRACTUAL	10/21/2023	11/06/2023	45.00 45.00

10-31-23					
47048	CONSTANT CONTACT	10/31/2023	11/06/2023		378.00
	ANNUAL CONSTANT CONTACT				
	101-215.000-802.000	CONTRACTUAL			378.00
204122858480					
47000	CONSUMERS ENERGY	10/23/2023	11/06/2023		30.05
	415 WILEY UNIT 108				
	101-265.000-922.000	UTILITIES			30.05
201453125936					
47001	CONSUMERS ENERGY	10/20/2023	11/06/2023		36.50
	PRIDE GARDEN				
	101-751.000-922.000	UTILITIES			36.50
205368686327					
47002	CONSUMERS ENERGY	10/20/2023	11/06/2023		65.41
	250 WILEY SCHULTZ PARK RAMP				
	213-753.000-922.000	UTILITIES			65.41
204122858479					
47003	CONSUMERS ENERGY	10/23/2023	11/06/2023		113.94
	415 WILEY #100				
	101-265.000-922.000	UTILITIES			113.94
206347350656					
47034	CONSUMERS ENERGY	10/24/2023	11/06/2023		37.03
	201 WASHINGTON - POINT PLEASANT DOCKS				
	594-597.000-922.000	UTILITIES			37.03
206347350657					
47035	CONSUMERS ENERGY	10/24/2023	11/06/2023		50.16
	177 WASHINGTON - POINT PLEASANT				
	594-597.000-922.000	UTILITIES			50.16
206969952647					
47053	CONSUMERS ENERGY	10/27/2023	11/06/2023		379.02
	37 WASHINGTON - BEERY FIELD RESTROOMS				
	101-751.000-922.000	UTILITIES			379.02
206969952646					
47054	CONSUMERS ENERGY	10/27/2023	11/06/2023		210.13
	DPW				
	101-265.000-922.000	UTILITIES			210.13
202076087130					
47055	CONSUMERS ENERGY	10/27/2023	11/06/2023		158.76
	POLICE				
	101-301.000-922.000	UTILITIES			158.76
204211857627					
47056	CONSUMERS ENERGY	10/27/2023	11/06/2023		133.75
	503 W CENTER - CENTER ST LIGHTS				
	101-463.000-922.000	UTILITIES			133.75
202076087131					
47057	CONSUMERS ENERGY	10/27/2023	11/06/2023		129.84
	86 W CENTER				
	101-265.000-922.000	UTILITIES			129.84
206969952648					
47058	CONSUMERS ENERGY	10/27/2023	11/06/2023		37.65
	25 MAIN ST BEERY FIELD BALL FIELD				
	101-751.000-922.000	UTILITIES			37.65

10-27-23					
47076	COURTYARD BY MARRIOTT	10/27/2023	11/06/2023		(319.68)
	DPW TRAINING LODGING REFUND				
	101-463.000-718.002	MISC TRAVEL EXPENSES-TRAINING			(319.68)

14406					
47073	D & L TRUCK AND TRAILER, LLC	10/30/2023	11/06/2023		1,059.90
	DOT REQUIRED INSPECTION				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			1,059.90

10-985009					
47005	ECONO SIGNS, LLC	09/05/2023	11/06/2023		685.75
	HI-VIS SIGNS				
	202-463.000-746.000	TRAFFIC SIGNS & SERVICES			342.88
	203-463.000-746.000	TRAFFIC SIGNS & SERVICES			342.87

10-984541					
47006	ECONO SIGNS, LLC	08/14/2023	11/06/2023		1,622.40
	TRAFFIC SIGNS				
	202-463.000-746.000	TRAFFIC SIGNS & SERVICES			811.20
	203-463.000-746.000	TRAFFIC SIGNS & SERVICES			811.20

23-3832					
47065	ELECTION SOURCE	10/30/2023	11/06/2023		33.92
	ELECTION SUPPLIES				
	101-262.000-740.000	SUPPLIES			33.92

MIHOL461423					
47007	FASTENAL COMPANY	10/18/2023	11/06/2023		563.10
	PARKS SUPPLIES				
	101-751.000-740.000	SUPPLIES			563.10

57402					
46993	FENCE CONSULTANTS	10/20/2023	11/06/2023		3,540.00
	GREEN FENCE SCREENS				
	243-000.000-802.243	BLIGHT REMOVAL			3,540.00

10-24-23					
47049	SEAN HOMYEN	10/24/2023	11/06/2023		78.60
	TRAINING MILEAGE				
	101-215.000-901.000	POSTAGE			78.60

8-31-23					
46980	IHLE AUTO PARTS	09/30/2023	11/06/2023		24.74
	REPLACEMENT PARTS				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			24.74

284722					
47004	IHLE AUTO PARTS	10/19/2023	11/06/2023		120.98
	MOWERS MAINT				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			120.98

284982					
47066	IHLE AUTO PARTS	10/27/2023	11/06/2023		(16.06)
	RETURN				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			(16.06)

284946					
47067	IHLE AUTO PARTS	10/26/2023	11/06/2023		31.71
	UTV BELT REPLACEMENT				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			31.71

284928					
47068	IHLE AUTO PARTS	10/26/2023	11/06/2023		75.63

	LOADER WIPER				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			75.63

486	WATER	SEPT23			
46957	KALAMAZOO LAKE SEWER & WATER		10/15/2023	11/06/2023	54.52
	486 WATER NEW BARN				
	101-265.000-922.000	UTILITIES			54.52

37	WASH	SEPT23			
46958	KALAMAZOO LAKE SEWER & WATER		10/15/2023	11/06/2023	157.42
	37 WASHINGTON BATHROOMS				
	101-751.000-922.000	UTILITIES			157.42

201	WASH	SEPT23			
46959	KALAMAZOO LAKE SEWER & WATER		10/15/2023	11/06/2023	52.62
	201 WASHINGTON				
	594-597.000-922.000	UTILITIES			52.62

3100	SCHLTZ	SEPT23			
46960	KALAMAZOO LAKE SEWER & WATER		10/15/2023	11/06/2023	265.62
	3100 SCHULTZ PARK DR				
	101-751.000-922.000	UTILITIES			265.62

25	MAIN	SEPT23			
46961	KALAMAZOO LAKE SEWER & WATER		10/15/2023	11/06/2023	7.71
	25 MAIN DRINKING FOUNTAIN				
	101-751.000-922.000	UTILITIES			7.71

25	MAIN	IRRSEPT23			
46962	KALAMAZOO LAKE SEWER & WATER		10/15/2023	11/06/2023	36.50
	25 MAIN ST IRRIGATION				
	101-751.000-922.000	UTILITIES			36.50

50	LKSHR	SEPT23			
46963	KALAMAZOO LAKE SEWER & WATER		10/15/2023	11/06/2023	80.20
	50 LAKESHORE DR BATHROOMS				
	101-751.000-922.000	UTILITIES			80.20

147	CENTER	SEPT23			
46964	KALAMAZOO LAKE SEWER & WATER		10/15/2023	11/06/2023	64.32
	147 CENTER -PRIDE GARDEN				
	101-751.000-922.000	UTILITIES			64.32

86	CENTER	SEPT23			
46965	KALAMAZOO LAKE SEWER & WATER		10/15/2023	11/06/2023	58.44
	86 W CENTER				
	101-265.000-922.000	UTILITIES			58.44

47	CENTER	SEPT23			
46966	KALAMAZOO LAKE SEWER & WATER		10/15/2023	11/06/2023	176.38
	47 CENTER				
	101-301.000-922.000	UTILITIES			176.38

RB	SEPT23				
46967	KALAMAZOO LAKE SEWER & WATER		10/15/2023	11/06/2023	40.54
	ROOT BEER BARREL				
	101-751.000-922.000	UTILITIES			40.54

26	BAYOU	SEPT23			
46968	KALAMAZOO LAKE SEWER & WATER		10/15/2023	11/06/2023	240.96
	26 BAYOU DR IRRIGATION				
	101-751.000-922.000	UTILITIES			240.96

415	WILEY	SEPT23			
46969	KALAMAZOO LAKE SEWER & WATER		10/15/2023	11/06/2023	8.06

	415 WILEY BUILDING				
	101-265.000-922.000	UTILITIES			8.06
229410					
46995	KENT COMMUNICATIONS		10/19/2023	11/06/2023	671.80
	WINTER TAX BILL POSTAGE				
	101-215.000-901.000	POSTAGE			671.80
235416					
47046	KERKSTRA RESTROOM SERVICE		10/30/2023	11/06/2023	180.00
	DOUGLAS BEACH				
	101-751.000-802.000	CONTRACTUAL			180.00
2432					
47009	LAKESHORE OUTDOORS LLC		10/19/2023	11/06/2023	117.00
	SEPTEMBER BRUSH REMOVAL				
	101-463.000-802.000	CONTRACTUAL			117.00
10-8-23					
46981	MACMEDIA		10/08/2023	11/06/2023	105.00
	ART IN DOUGLAS				
	248-728.000-880.000	COMMUNITY PROMOTION			105.00
10-25-23					
47021	MICHAEL TORREZ		10/25/2023	11/06/2023	42.40
	DOUGLAS POLOS FOR CODE ENFORCER				
	101-701.000-740.000	SUPPLIES			42.40
4774225171					
46978	MICHIGAN GAS UTILITIES		10/17/2023	11/06/2023	16.65
	415 WILEY				
	101-265.000-922.000	UTILITIES			16.65
4775829587					
46996	MICHIGAN GAS UTILITIES		10/19/2023	11/06/2023	54.66
	86 CENTER				
	101-265.000-922.000	UTILITIES			54.66
4777435597					
46997	MICHIGAN GAS UTILITIES		10/19/2023	11/06/2023	77.42
	486 WATER				
	101-265.000-922.000	UTILITIES			77.42
4775871045					
46998	MICHIGAN GAS UTILITIES		10/19/2023	11/06/2023	67.97
	47 CENTER				
	101-301.000-922.000	UTILITIES			67.97
4777085271					
46999	MICHIGAN GAS UTILITIES		10/19/2023	11/06/2023	21.82
	201 WASHINGTON ST POINT PLEASANT				
	594-597.000-922.000	UTILITIES			21.82
1898712					
46984	MILLER JOHNSON		10/11/2023	11/06/2023	1,122.00
	LABOR & EMPLOYMENT MATTERS				
	101-266.000-801.000	CONTRACTUAL ATTORNEY			1,122.00
1873516					
46991	MILLER JOHNSON		07/01/2023	11/06/2023	99.00
	LABOR & EMPLOYMENT MATTERS				
	101-266.000-801.000	CONTRACTUAL ATTORNEY			99.00
INV81559					
47069	MUNICIPAL SUPPLY CO.		10/26/2023	11/06/2023	500.00

	PPE				
	101-463.000-740.000	SUPPLIES			500.00
29859					
46982	NEW DAWN LINEN SERVICE		10/16/2023	11/06/2023	42.78
	COMMERCIAL CLEANING				
	101-265.000-802.000	COMMERCIAL CLEANING			15.01
	101-301.000-802.000	COMMERCIAL CLEANING			27.77
30470					
47050	NEW DAWN LINEN SERVICE		10/30/2023	11/06/2023	42.78
	COMMERCIAL CLEANING				
	101-265.000-802.000	COMMERCIAL CLEANING			15.01
	101-301.000-802.000	COMMERCIAL CLEANING			27.77
9987					
47008	NEWCOMER SERVICE & REPAIR		10/19/2023	11/06/2023	367.53
	HITCH FOR LEAF VAC				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			367.53
9949					
47011	NEWCOMER SERVICE & REPAIR		10/16/2023	11/06/2023	40.50
	ANTI-THEFT MEASURES				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			40.50
10-20-23					
47060	CATHY NORTH		10/20/2023	11/06/2023	325.66
	MML MILEAGE AND MEALS				
	101-101.000-718.002	MISC TRAVEL EXPENSES-TRAINING			47.28
	101-101.000-861.000	MILEAGE REIMBURSEMENT			278.38
10-31-23					
47064	CATHY NORTH		10/31/2023	11/06/2023	132.40
	REIMBURSE CITY MANAGER WELCOME				
	101-101.000-740.000	SUPPLIES			132.40
337313528001					
47018	ODP BUSINESS SOLUTIONS		10/12/2023	11/06/2023	76.95
	CITY HALL SUPPLIES				
	101-215.000-740.000	SUPPLIES			76.95
2310-708214					
47012	OVERISEL LUMBER CO.		10/12/2023	11/06/2023	18.99
	BATTERIES				
	101-265.000-740.000	SUPPLIES			18.99
2310-712004					
47070	OVERISEL LUMBER CO.		10/26/2023	11/06/2023	9.45
	INTERIOR KEYS				
	101-265.000-740.000	SUPPLIES			9.45
2310-712826					
47072	OVERISEL LUMBER CO.		10/30/2023	11/06/2023	5.98
	NO TRESSPASSING SIGNS				
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL			5.98
2310-712220					
47074	OVERISEL LUMBER CO.		10/27/2023	11/06/2023	23.15
	BUOY MOVING AND MISC SUPPLIES				
	101-463.000-740.000	SUPPLIES			15.16
	594-597.002-740.000	SUPPLIES			7.99
5068383484					
47077	RICOH U.S.A, INC.		11/01/2023	11/06/2023	72.75

	POLICE COPIES				
	101-301.000-802.000	CONTRACTUAL			72.75
10-16-23					
46973	RUG BUG PRODUCTIONS LLC		10/16/2023	11/06/2023	400.00
	ART IN DOUGLAS REIMBURSEMENT				
	248-728.000-880.000	COMMUNITY PROMOTION			400.00
721702					
47043	S.A. MORMAN & CO		10/30/2023	11/06/2023	1,495.00
	DOUGLAS PARK RESTROOM EMERGENCY ACCESS INSTALL				
	101-751.000-979.000	CAPITAL OUTLAY			1,495.00
10-30-23					
47044	GREG SALINAS		10/30/2023	11/06/2023	262.22
	VISION REIMBURSE				
	101-463.000-719.000	INSURANCE BENEFITS			262.22
10-16-23					
46974	CITY OF SAUGATUCK		10/16/2023	11/06/2023	782.47
	HOUSEHOLD HAZARDOUS WASTE				
	101-802.000-958.000	MISCELLANEOUS			782.47
23-627					
47052	SAUGATUCK TWP FIRE DISTRICT		10/27/2023	11/06/2023	650.00
	RENTAL HOME INSPECTIONS				
	101-701.000-802.000	CONTRACTUAL			650.00
10-20-23					
47061	NEAL SEABERT		10/20/2023	11/06/2023	278.38
	MML MILEAGE				
	101-101.000-718.002	MISC TRAVEL EXPENSES-TRAINING			278.38
MO23153					
46988	SINCLAIR RECREATION		10/23/2023	11/06/2023	22,250.00
	INSTALLATION OF GT WAVE				
	101-751.000-979.000	CAPITAL OUTLAY			22,250.00
MG23646					
46994	SINCLAIR RECREATION		10/19/2023	11/06/2023	2,925.00
	WOOD CHIPS GT WAVE-DONATION FUNDED				
	101-751.000-979.000	CAPITAL OUTLAY			2,925.00
77757					
47038	SIRUS, INC		09/15/2023	11/06/2023	636.00
	POLICE PHONE SYSTEM INSTALLATION				
	101-301.000-979.000	CAPITAL OUTLAY			636.00
77758					
47039	SIRUS, INC		09/15/2023	11/06/2023	500.00
	POLICE PHONE SYSTEM INSTALLATION				
	101-301.000-979.000	CAPITAL OUTLAY			500.00
76573					
47051	SPECTRUM PRINTERS, INC		10/26/2023	11/06/2023	45.00
	VOTE TEST DECKS				
	101-262.000-740.000	SUPPLIES			45.00
6149510					
46977	TAFT STETTINIUS & HOLLISTER LLP		10/13/2023	11/06/2023	4,084.50
	ENVIRONMENTAL RESPONSE RECOVERY				
	243-000.000-802.243	BLIGHT REMOVAL			4,084.50
912529					
47059	TELE-RAD INC.		10/19/2023	11/06/2023	38.49

	POLICE UNIFORM REIMBURSE - SCHIPPER				
	101-301.000-750.000	UNIFORMS			38.49
169732343					
47010	ULINE		10/16/2023	11/06/2023	338.87
	SUPPLIES				
	101-265.000-740.000	SUPPLIES			63.62
	101-751.000-740.000	SUPPLIES			140.62
	101-463.000-740.000	SUPPLIES			134.63
INV0040VC3					
47040	VC3 INC		10/30/2023	11/06/2023	442.00
	APC SMART UPS FOR SERVER				
	101-215.000-802.000	CONTRACTUAL			442.00
126865					
47041	VC3 INC		10/30/2023	11/06/2023	40.00
	MONTHLY POLICE EMAIL LICENSES				
	101-301.000-802.000	CONTRACTUAL			40.00
126866					
47042	VC3 INC		10/30/2023	11/06/2023	246.50
	MONTHLY OFFICE/CITY EMAIL LICENSES				
	101-215.000-802.000	CONTRACTUAL			246.50
9946736169					
46979	VERIZON WIRELESS		10/12/2023	11/06/2023	448.50
	CITY ISSUED PHONES				
	101-215.000-851.000	TELEPHONE			43.79
	101-301.000-851.000	TELEPHONE			43.79
	101-463.000-851.000	TELEPHONE			229.55
	101-101.000-851.000	TELEPHONE			43.79
	101-701.000-851.000	TELEPHONE			43.79
	101-172.000-851.000	TELEPHONE			43.79
9947700828					
47036	VERIZON WIRELESS		10/24/2023	11/06/2023	134.80
	DPW IPADS				
	101-463.000-851.000	TELEPHONE			134.80
1665					
47047	WEST MICHIGAN LIFT AND DOCK LLC		10/30/2023	11/06/2023	1,700.00
	REMOVE BUOYS				
	594-597.002-802.000	CONTRACTUAL			1,700.00
97290					
47022	WILLIAMS AND WORKS		10/19/2023	11/06/2023	176.76
	DDA DEVELOPMENT PLAN				
	248-728.000-802.001	CONTRACTUAL-PLANNING STUDY			176.76
97326					
47023	WILLIAMS AND WORKS		10/23/2023	11/06/2023	7,335.85
	PLANNING CONSULTING SERVICES				
	101-701.000-803.000	CONTRACTUAL CONSULTANT			7,335.85
97327					
47024	WILLIAMS AND WORKS		10/20/2023	11/06/2023	1,500.00
	TRAINING WORKSHOP				
	101-701.000-718.000	TRAINING FUNDS			1,500.00
97331					
47025	WILLIAMS AND WORKS		10/23/2023	11/06/2023	50.00
	MASTER PLAN UPDATE				

101-701.000-803.000		CONTRACTUAL CONSULTANT			50.00
Purchase Card Vendor: 10071 CARDMEMBER SERVICE					
2577366627					
46970	ADOBE ACROBAT PRO		10/15/2023	11/06/2023	265.94
	ADOBE SUBS				
	101-172.000-740.000	SUPPLIES			45.24
	101-215.000-740.000	SUPPLIES			132.97
	101-701.000-740.000	SUPPLIES			66.49
	101-463.000-740.000	SUPPLIES			21.24
114-3895733-2647437					
46985	AMAZON MARKETPLACE		10/11/2023	11/06/2023	43.85
	SUPPLIES				
	101-265.000-740.000	SUPPLIES			43.85
114-1732837-7780269					
47013	AMAZON MARKETPLACE		10/12/2023	11/06/2023	26.27
	POLICE SUPPLIES				
	101-301.000-740.000	SUPPLIES			26.27
114-5217638-1705812					
47014	AMAZON MARKETPLACE		10/12/2023	11/06/2023	14.35
	POLICE SUPPLIES				
	101-301.000-740.000	SUPPLIES			14.35
114-2277705-1133851					
47015	AMAZON MARKETPLACE		10/18/2023	11/06/2023	27.99
	CITY HALL SUPPLIES				
	101-265.000-740.000	SUPPLIES			27.99
114-4572972-0307438					
47016	AMAZON MARKETPLACE		10/18/2023	11/06/2023	95.00
	POLICE SUPPLIES				
	101-301.000-740.000	SUPPLIES			95.00
113-7207441-6207429					
47017	AMAZON MARKETPLACE		10/18/2023	11/06/2023	41.97
	DPW SUPPLIES, OFFICE SUPPLIES				
	101-463.000-740.000	SUPPLIES			29.98
	101-215.000-740.000	SUPPLIES			11.99
250847					
47075	APWA MICHIGAN		10/27/2023	11/06/2023	114.00
	MEMBERSHIP				
	101-463.000-908.000	DUES/FEES/PUBLICATIONS			114.00
76621					
46986	BARBER FORD INC.		10/16/2023	11/06/2023	156.84
	OIL/SERVICE WORK ON DPW TRUCK				
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			156.84
10-31-23					
47063	DOLLAR GENERAL		10/31/2023	11/06/2023	35.25
	COMMUNITY OUTREACH				
	101-301.000-740.000	SUPPLIES			35.25
10-26-23					
47071	EBAY		10/26/2023	11/06/2023	48.48
	KEYS FOR TRAFFIC SIGNAL CONTROL BOX				
	101-463.000-740.000	SUPPLIES			48.48
10-20-23					
47026	GRAND TRAVERSE RESORT AND SPA		10/20/2023	11/06/2023	867.23

MML CONFERENCE LODGING					
101-101.000-718.002	MISC TRAVEL EXPENSES-TRAINING				867.23

55					
46975	HOLLAND RESTORE	10/16/2023	11/06/2023		119.25
	3 OFFICERS DESKS				
101-301.000-740.000	SUPPLIES				119.25

10-30-23					
47062	US POSTAL SERVICE	10/30/2023	11/06/2023		5.50
	POSTAGE				
101-301.000-740.000	SUPPLIES				5.50

INV224509281					
47019	ZOOM VIDEO COMMUNICATIONS, INC	10/24/2023	11/06/2023		29.98
	ZOOM				
101-101.000-958.000	MISCELLANEOUS				29.98

Total Purchase Card Vendor: 10071 CARDMEMBER SERVICE					1,891.90

# of Invoices:	112	# Due: 111	Totals:		77,652.34
# of Credit Memos:	2	# Due: 2	Totals:		(335.74)
Net of Invoices and Credit Memos:					77,316.60

--- TOTALS BY FUND ---

101 - GENERAL FUND	52,405.39
202 - MAJOR STREET FUND	1,154.08
203 - LOCAL STREETS FUND	1,154.07
213 - SCHULTZ PARK LAUNCH RAMP	65.41
243 - BROWNFIELD REDEVELOPMENT AUTHORITY FUND	7,624.50
248 - DOWNTOWN DEVELOPMENT AUTHORITY	681.76
450 - WATER SEWER FUND	10,500.00
594 - DOUGLAS MARINA	1,869.62
660 - EQUIPMENT RENTAL FUND	1,861.77

--- TOTALS BY DEPT/ACTIVITY ---

000.000 -	7,674.50
101.000 - LEGISLATIVE	1,677.44
172.000 - MANAGER	89.03
215.000 - CLERK/TREASURER	3,974.60
262.000 - ELECTION	78.92
265.000 - BUILDING & GROUNDS	1,494.59
266.000 - ATTORNEY	1,221.00
301.000 - POLICE	2,543.13
463.000 - GENERAL STREETS & ROW	4,213.67
536.000 - WATER SYSTEM	10,500.00
597.000 - POINT PLEASANT	161.63
597.002 - DOUGLAS HARBOR AUTHORITY	1,707.99
701.000 - PLANNING & ZONING	9,688.53
728.000 - DOWNTOWN DEVELOPMENT AUTHORITY	681.76
751.000 - PARKS & RECREATION	28,900.16
753.000 - LAUNCH RAMPS	65.41
802.000 - COMMUNITY PROMOTIONS	782.47

903.000 - EQUIP. REPAIRS & MAINTENANCE

1,861.77

From: [Mike W](#)
To: [City of Douglas](#)
Cc: [Holly Robertson](#)
Subject: 2023 Deer Harvest Plan
Date: Friday, October 20, 2023 9:49:35 AM

To Whom it May Concern,

My wife (copied) and I were not present for the city council meeting where the deer harvest was discussed, we did however respond to the email for further clarification as it instructed. I was informed that the deer harvest was to be contracted by a certified company to handle in line with the DNR. Upon further review I found that the company West Michigan Wildlife Management, which I was referred to, doesn't actually appear to be an accredited entity, or even an entity at all. My understanding is that the people tapped to handle this are actually Douglas residents and DNR licensed hunters like the rest of us. That being said, I was also able to ascertain that the city, with use of the Douglas residents tax dollars, was actually paying \$200 per deer harvested (total of 15). \$3,000 paid for the sport of hunting deer in a confined area. I believe the email that was sent on 10/19/23 was not very clear and has left us and likely many others scratching their heads.

To spend money on something that experienced licensed hunters, such as my wife and I, and likely many others in the community, would gladly do and contribute to for free doesn't seem like money well spent. I was spoken to as if this was a licensed contracted company doing the work when in reality they are simply Douglas residents, just like us. I would like the city council to know that my wife and I are willing to handle this task for free as needed.

Furthermore, I think the owners at 99 Wiley Rd should spend more time cleaning up their yard and less time hunting.

Kindly

Mike Widdes

CC: Holly Widdes

179 Wiley Rd.
Douglas Mi

--

Michael R. Widdes
847-975-6987



MEMORANDUM
REGULAR CITY COUNCIL MEETING
Monday, November 6th, 2023

TO: The City of the Village of Douglas City Council

FROM: Lisa Nocerini, City Manager

SUBJECT: Friends of the Blue Star Trail Presentation

Friends of the Blue Star Trail have been working to create a 20-mile paved, non-motorized recreational trail with the goal to connect communities from Saugatuck, Saugatuck Township, and Douglas, to South Haven.

I have been participating in calls and zoom meetings with members of the committee, who are making some great strides. This evening's presentation will provide an excellent opportunity for the council to hear about the progress that has been made and next steps. A map has been provided to you as an attachment to this memo which will be a key point in the discussion.

KEY:

 EXISTING BLUE STAR TRAIL:

A Connecting Saugatuck City to Saugatuck Township and the Beeline Trail to Holland

B Old Allegan Rd. to North St.

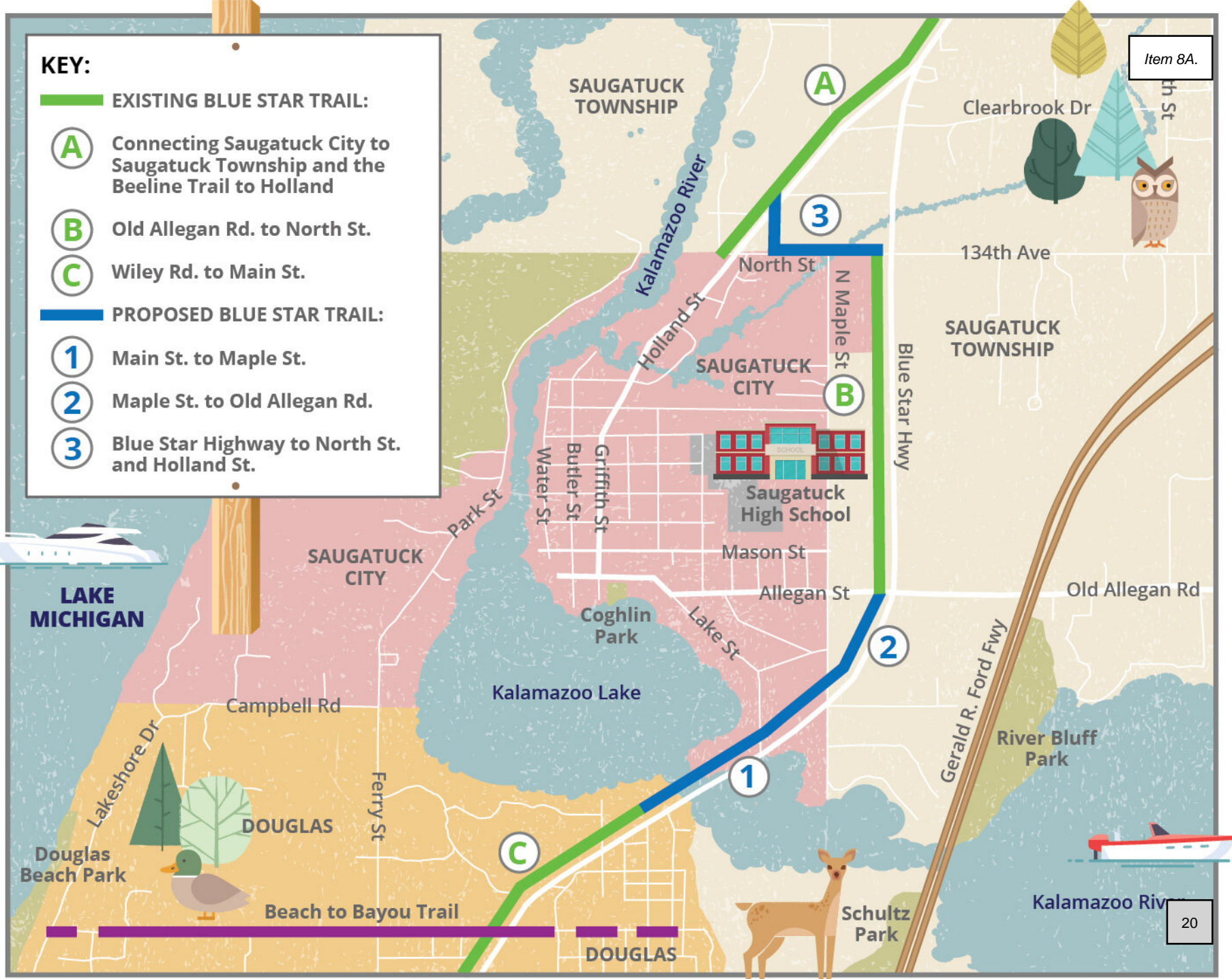
C Wiley Rd. to Main St.

 PROPOSED BLUE STAR TRAIL:

1 Main St. to Maple St.

2 Maple St. to Old Allegan Rd.

3 Blue Star Highway to North St. and Holland St.



Item 8A.



MEMORANDUM
REGULAR CITY COUNCIL MEETING
Monday, November 6th, 2023

TO: The City of the Village of Douglas City Council

FROM: Lisa Nocerini, City Manager

SUBJECT: The Saugatuck Douglas Pickleball Club Presentation

The Saugatuck Douglas Pickleball Club entered into an agreement with the City of the Village of Douglas on January 19th, 2021, allowing the organization to use all but one (1) court for its members from the hours of 8:30 a.m. until 12:30 p.m., Monday through Friday, and Tuesday evening from 6:00 p.m. -dusk.

I had an opportunity to meet with Bob Kubasiak and Sue Guevara in September and invited them to attend a future city council meeting to discuss the organization and the benefits they would like to highlight that they bring to the community. This presentation will also provide an excellent opportunity for the council to gain insight into the club's operations, growth, and their membership statistics.

Both the Pickleball Club and council know that there have been some matters of concern as it pertains to the usage and sharing of the courts during high peak times. We discussed perhaps adjusting the court usage agreement, but the club feels that they need as many courts as possible to meet the demands of their members.



MEMORANDUM
REGULAR CITY COUNCIL MEETING
Monday, November 6th, 2023

TO: The City of the Village of Douglas City Council

FROM: Lisa Nocerini, City Manager

SUBJECT: The Saugatuck Douglas Pickleball Club/City of the Village of Douglas Agreement Renewal Request

The City Council must

The Council is also going to be asked to consider renewing the existing agreement under New Business at this meeting. A copy of the existing agreement is in your packet under the New Business section.

AGREEMENT REGARDING USE OF PICKLEBALL COURTS AT SCHULTZ PARK

The City of the Village of Douglas, hereinafter known as "City", and The Douglas Saugatuck Pickleball Club, a domestic nonprofit corporation of Douglas, MI, hereinafter known as "DSPC or Club", hereby enter into the following agreement regarding the use of eight (8) pickleball courts owned by the City, located at Schultz Park, 3100 Wiley Rd., Douglas, MI 49406.

Whereas, the generosity of local Douglas citizens Stephen Lewis and Walt Lawrence, and founding members of the DSPC, was instrumental in the construction of the courts, which began in 2015, along with the City's donation and support and for other good and valuable consideration received; and

Whereas, DSPC and the City would like to facilitate the ongoing use and maintenance of the courts and public property, encourage recreation and public health, and to promote the game of pickleball for these purposes.

Therefore, the parties agree to the following:

Courts. The property to be used by DSPC pursuant to this Agreement shall be the area consisting of the eight (8) pickleball courts and the adjacent parking lot located at and known as Schultz Park, 3100 Wiley Rd., Douglas, MI 49406, hereinafter known as "Courts".

Use. DSPC is allowed the exclusive use of all but one (1) of the Courts for its members from the hours of 8:30 am – 12:30 pm, Monday through Friday, and Tuesday evening from 6:00 PM – dusk, beginning each year from such date when the City installs the pickleball nets until such date when the City removes the nets for winter storage. One (1) court shall be available for use by any non-DSPC members of the public during the times set forth above. If DSPC desires additional hours of use, DSPC will submit a request to the City Manager or his designee for review and approval forty-eight (48) hours in advance.

Supervision. DSPC shall be responsible for the proper supervision of all activities and events involving its members and guests during the times set forth above. The City shall not be responsible for any supervision of activities or events of DSPC.

City Responsibilities. City shall be responsible for:

1. Reasonable, regular repairs and maintenance of the Courts (e.g., crack filling, sealing, painting, net/windscreen installation, and net/windscreen removal) as deemed necessary by the City, except for damages caused by the intentional/negligent acts of DSPC and/or any of its members and/or guests, which shall be the responsibility of DSPC.
2. Maintaining existing utilities in Schultz Park adjacent to the Courts (including electrical service and portable restrooms).
3. Garbage service (e.g., maintenance and emptying of receptacles and dumpsters)
4. Prompt notification to DSPC in writing of any complaints involving the Courts or DSPC or its members during the times designated for Club play.
5. Acting reasonably and in good faith with DSPC to promote the game of pickleball, the Club, and public use of the Courts.

DSPC Responsibilities. DSPC shall be responsible for:

1. Any modification and/or alteration to the Courts, other than repairs or maintenance except as outlined above. Any modification and/or alteration shall be approved in advance by the City.
2. Leaving the Courts reasonably clean and in good condition after each use, in a manner that will reflect favorably on the DSPC and the City.
3. Prompt notification to the City in writing of any complaint involving the condition or maintenance of the Courts or adjacent areas, any damage to public property, and any complaint of DSPC, its members or its guests by any member of the public.
4. Using reasonable efforts to cause its members and guests to obey all applicable laws, ordinances, and City rules while using the Courts during designated Club play.
5. Prohibiting its members and guests from engaging in profane or inappropriate language or actions while using the Courts during designated Club play. Alcohol is not permitted on the Courts or other public property except where designated by the City.
6. Acting reasonably and in good faith with the City to promote the game of pickleball, the Club, and public use of the Courts.
7. Providing to the City annually (in March) a list of future maintenance needs for the City to consider. Funding of such maintenance items shall be determined by City Council.

The DSPC has no responsibility for acts or omissions on the Courts outside of times dedicated for Club play unless the acts or omissions are authorized, directed, or encouraged by DSPC.

Liabilities. Neither the City nor DSPC assumes any current or subsequent debt or liability of the other, whether incurred prior to or after the effective date of this Agreement, except as set forth below.

Indemnity / Hold Harmless. DSPC shall fully defend, indemnify, and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and contractors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) by any of its members, guests, or another third party alleged to have resulted in whole or in part from:

1. The violation of any provision of this Agreement by DSPC.
2. The negligence of DSPC, its members and/or guests; and/or
3. A violation of city, state, or federal law, whether administrative or judicial, by DSPC.

Insurance. DSPC agrees to maintain at all times during the terms of this Agreement, at its own expense, the following insurance per Ordinance 37.12 entitled "Documents Required for Purchase or Contract," Section (C):

Commercial General Liability Insurance with Personal Injury, Bodily Injury, and Property Damage coverage on an "Occurrence Basis" with limits of liability not less than \$1,000,000 (One Million Dollars) per occurrence combined single limit. The City shall be named as Additional Insured. Certificate of Liability Insurance evidencing such coverage shall be submitted to the City of Douglas, Clerk's Office at PO Box 757, Douglas, MI 49406 upon commencement of performance under this Agreement and at least fifteen (15) days prior to the expiration dates of the expiring policy. A current Certificate of Liability Insurance must be on file with the City for the duration of this Agreement.

Term. The term of this Agreement shall be for three (3) calendar years, beginning January 1, 2021, and will automatically renew for an additional three (3) year term unless the City or DSPC gives the other written notice of termination at least 45 days prior to the end of the original term.

Upon termination, City will have no responsibility to the Club to provide for a new facility for Club.

Miscellaneous.

This Agreement shall not be assigned by either party.

This Agreement contains all the agreements between the parties herein and may not be modified in any manner unless by agreement in writing signed by the parties hereto or their respective successors in interest.

If any provision of this Agreement is held by a court of competent jurisdiction to be illegal or in conflict with an applicable law, the validity of the remaining provisions of this Agreement shall not be affected thereby.

This Agreement may be signed in counterparts.

Any notice or communication regarding this Agreement should be directed as follows:

To the City:
City Manager, City of the Village of Douglas, 86 W. Center St., PO BOX 757, Douglas, MI 49406

To the DSPC:
President, The Douglas Saugatuck Pickleball Club, PO Box 1012, Douglas, MI 49406

Agreed to by:

Sara Culter Date: Jan. 19, 2021
President
The Douglas Saugatuck Pickleball Club

Pat Lion Date: 1/19/21
Pat Lion, Mayor

Pamela Aalderink Date: 1/25/21
Pamela Aalderink, City Clerk

Dispute Resolution, Termination. If either party believes that the other is in breach of this agreement, it shall notify the breaching party in a writing that describes the alleged breach. Within thirty (30) days from transmittal of such writing, the parties will meet in a good faith effort to resolve the dispute. If the parties do not resolve the dispute, the party asserting breach shall give the other party 30 more days to cure the alleged breach, failing which the complaining party may terminate this Agreement.

Upon termination, City will have no responsibility to the Club to provide for a new facility for Club.

Miscellaneous.

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To the DSPC:
President, The Douglas Saugatuck Pickleball Club, PO Box 1012, Douglas, MI 49406

Agreed to by:

President
The Douglas Saugatuck Pickleball Club
Date: _____

Pat Lion, Mayor
Date: _____

Pamela Aalderink, City Clerk
Date: _____

Full Page 3