



**THE CITY OF THE VILLAGE OF DOUGLAS  
WORKSHOP MEETING OF THE CITY  
COUNCIL**

**MONDAY, APRIL 03, 2023 AT 5:30 PM  
86 W CENTER ST., DOUGLAS MI**

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**AGENDA**

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To attend and participate in this remote meeting of the City of the Village of Douglas City Council, please consider joining online or by phone.

Join online by visiting: <https://us02web.zoom.us/j/87011708329>

Join by phone by dialing: +1 (312) 626-6799 | Then enter "Meeting ID": 8701 170 8329

1. **CALL TO ORDER - By Mayor**
2. **ROLL CALL - By Clerk**
3. Strategic Planning Session #3 - Planning, Sidewalks, Streets, DDA, BSH Fund
  - A. Workshop #3 Planning & Zoning, Sidewalks, Streets, Downtown, Blue Star Highway
4. **ADJOURNMENT**

**Please Note – The City of the Village of Douglas (the "City") is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Pamela Aalderink, City Clerk, at (269) 857-1438, or [clerk@douglasmi.gov](mailto:clerk@douglasmi.gov) to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN**



# MEMORANDUM

## CITY COUNCIL STRATEGIC PLANNING WORKSHOP #3

April 3, 2023, at 5:30 PM

**TO: City Council**

**FROM: Rich LaBombard, City Manager**

**SUBJECT: FY 23-24 Strategic Planning Workshop #3 – Planning & Zoning, Sidewalks, Streets,  
Downtown, Blue Star Highway**

Annually, City Council participates in a strategic planning session to provide guidance for the upcoming fiscal year budget development and to also establish priorities for the next five years based on information obtained from asset management plans, master plans, development plans, the master project list, and general observation. For this communication, the following master plans were referenced:

- Our Douglas Vision Master Plan - which is our most comprehensive master plan
- Blue Star Corridor Plan
- Downtown Development & Tax Increment Financing (TIF) Plan
- Waterfront Master Plan
- Douglas Waterfront Public Marina Plan
- Recreation Master Plan
- Tri-Community Master Plan

The following asset management plans were referenced:

- Five Year Street Asset Management Plan
- Storm Water Asset Management Plan
- Sanitary Sewer Asset Management Plan
- DPW Equipment Asset Management Plan

And, the following facility development plans were referenced:

- Wades Bayou Marina Development Plan
- Point Pleasant Municipal Marina Development Plan

In addition:

- Regional objectives (i.e. Blue Star Trail, Kalamazoo River Water Trail, recycling, housing)
- State mandates (i.e. lead and galvanized water line replacement)

The City Council also takes the opportunity to review the established strategic goals. The City Council's strategic goal is to effectively use public policy and public resources at their disposal to leverage opportunities that will establish, implement, and support programs in the following four focus areas in order to grow and strengthen the Douglas community:

1. Promote, enhance, and expand on our Social, Cultural, Environmental, and Recreational values and traditions.
2. Promote Economic Development that complements our existing businesses while creating new sustainable opportunities within the community.
3. Housing that improves on the existing range of opportunities for workers, young families, visitors, and retirees aging in place.
4. Public Services and Infrastructure that deliver cost effective solutions at sustainable levels in keeping with the expectations and future needs of the community.

City Council's priorities are typically set based on available funding and/or grant funding opportunities, project timeline constraints, and sometimes the ability / willingness of adjacent governmental units to partner to accomplish broader / regional goals.

City Council should maintain focus on the projects that can be done well and be willing to admit that sometimes government may not be the best suited to solve every problem simply because it has been presented.

Finally, most of the goals and priorities established by City Council will in some way be interrelated to other goals, asset management plans, development plans, or master plans. Government typically moves at a slow and deliberate pace. Not because it doesn't know how to move faster, but there is usually a need, desire, or requirement to inform our citizens and incorporate public input as part of the process.

The information containing in this communication was developed to provide an overview of accomplishments in the current fiscal year (FY 22-23), what is proposed to be accomplished in the upcoming fiscal year (FY 23-24) based on information received from previous strategic planning sessions, and a section to provide additional input for future fiscal years (FY 24-27). As a reminder, the fiscal year begins on July 1 and ends on June 30.

This strategic planning session is intended to provide City Council information about projects and prepare them for the ranking of the project master list. The project master list will be used to guide the budget development process for the next fiscal year.

The City Manager will provide an overview of each topic and lead a discussion on the proposed projects and provide any additional detail needed by City Council. City Council will provide their input and the City Manager will add additional project items that will be entered into the project master list for ranking. The rankings will identify top priorities which will be used for the next fiscal year budget development.























## Right-of-Way & Sidewalks/Trails Projects

**Right-of Way:** In addition to the five-year asset management plan, improving and expanding non-motorized transportation routes within the City is listed on many of the master plans.

**Sidewalks/Trails:** Sidewalks and Trails provide alternative means of transportation for exercise, leisure, or recreation and provides a network of interconnected routes typically for pedestrian and non-motorized travel throughout the community.

### FY 21/22 Items

- Wiley Road Trail – Blue Star to Wiley Court
- Beach to Bayou Trail – Correction of non-compliant ADA slope issues
- Westshore Trail – Install trail along portion of Ferry Street
- Campbell Road widened shoulder for pedestrian use
- Union Street sidewalk from BSH south to Center

### FY 22/23 Items

- BSH fill in sidewalk gaps from Dunes Resort north to existing sidewalk (Dunes portion \$xx,xxx). Note: City will pay for drain improvements
- Wayfinding Signage – Install physical signage (\$42,000)

### FY 23/24 Items

**Note:** When a sidewalk or trail project is proposed that requires design engineering, the design engineering shall be budgeted in the first year with construction budgeted the following year.

- BSH fill in sidewalk gap from Chestnut St. to Union St./Lawn St.; Lawn St. from Union St./BSH to Main St.; relocation of Crossing at BSH and Main St. (\$260,000)
- BSH resurface west side asphalt sidewalk – Main to St. Peters (\$92,000)
- 319 S Union Street – Resident gets storm water flow from properties on the west side of road (\$5,000)
- Center/Ferry intersection storm water replacement (flagged by SAW-collapsed) (\$xx,xxx)
- Westshore/Hamilton storm water replacement (8" steel connected to 4" clay, collapsed) (\$xx,xxx)
- DPW storm water drainage improvements, ponding on Water St. (\$x,xxx)
- Mixer St./Fremont St. storm water drainage improvements, ponding at 99 Fremont (\$x,xxx)
- Banners (\$35,000)

### Additional Items for Consideration

Complete Wiley Road Trail Extension from Wiley Court east to Schultz Park

Passage over ravine on Wiley Rd. (bridge \$1,000,000 or boardwalk \$600,000)

Union St. from BSH north to Hamilton (Union Street Boat Launch) (\$90,000)

Complete Union St. sidewalk from South St. to Wiley (\$350,000)

Complete Ferry Street sidewalk from Artisan Row north to Campbell Rd. (\$420,000)

Water St. sidewalk to connect beach to bayou to Wiley

Tunnel at Union St. & BSH (starting at \$600,000)

Blue Star Trail Extension – Wiley to City Limits

Sidewalk – connection from West Centre Collective to Ferry

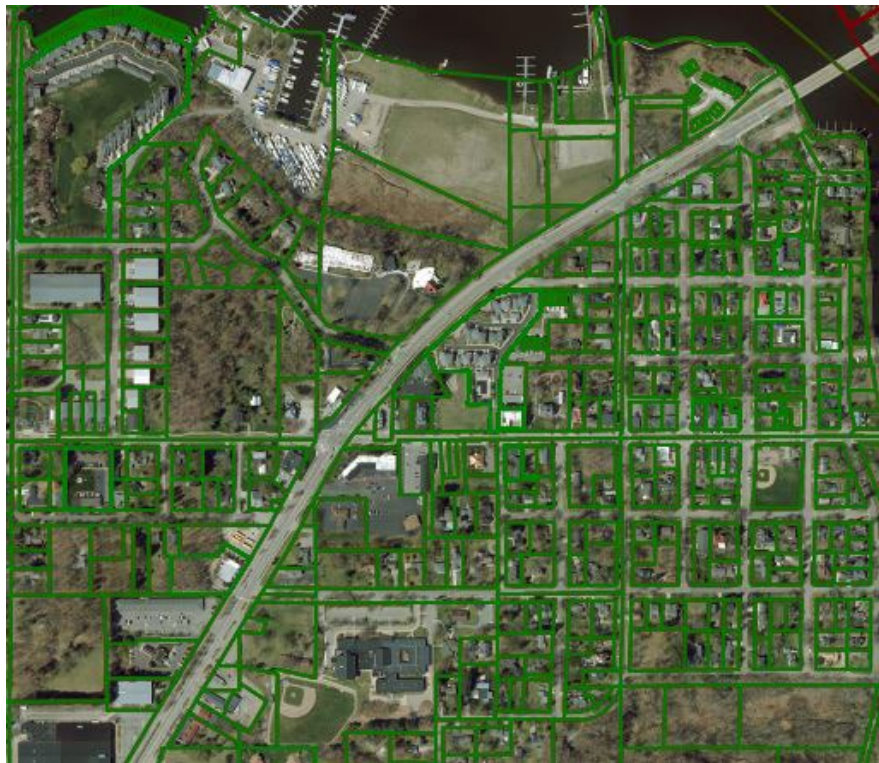
St. Peters Drive Sidewalk – Connection to BSH

Extend curb on Union by City Hall



## Blue Star Highway Business Corridor (City Limit to Bridge)

The corridor is a key throughfare that bisects the city and is the location of many businesses.



### FY 21/22 Items

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### FY 22/23 Items

- Wayfinding Signage along BSH (\$10,000)

### FY 23/24 Items

- Boulevards on S BSH (\$x,xxx)
- Wayfinding Signage – Install physical signage (\$xx,xxx)
- Decorative light pole painting on bridge (entire pole painted) (5 poles for Douglas) (\$5,000)
- Traffic Signal at BSH and Wiley (\$xx,xxx)

### Additional Items

Install trees in the parkway

Marihuana revenue for corridor improvements (fund balance \$216,000)

Blue Star Highway / Center St. intersection traffic study for round-about, dog legs, and pedestrian access\_(engineering the first year, construction the second year)

Roundabout at BSH and Wiley Rd.

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