



**THE CITY OF THE VILLAGE OF DOUGLAS
DOUGLAS HARBOR AUTHORITY
TUESDAY, SEPTEMBER 17, 2024 AT 4:30 PM
86 W CENTER ST., DOUGLAS MI**

AGENDA

To view remotely, online or by phone -

Join online by visiting: <https://us02web.zoom.us/j/87808710275>

Join by phone by dialing: +1 (312) 626-6799 | **Then enter "Meeting ID":** 878 0871 0275

1. CALL TO ORDER

2. ROLL CALL

A. Election of Officer - Vice-Chair

3. CONSENT CALENDAR

A. Approval of Agenda - September 17, 2024

B. Approval of Minutes - April 16, 2024

Motion to approve the Consent Calendar of September 17, 2024 – roll call vote

4. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES, AGENDA ITEMS ONLY)

5. PUBLIC COMMUNICATION - WRITTEN

6. UNFINISHED BUSINESS

7. NEW BUSINESS

A. Member Vacancy - Discussion Item

B. 2023-2024 Douglas Harbor Authority Annual Report (L. Nocerini, R. Zoet)

C. DHA Priorities 2024-2025 - Discussion Item

8. REPORTS

A. Authority / Administration

9. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES, ON GENERAL BUSINESS OF THE AUTHORITY)

10. AUTHORITY MEMBER COMMENTS

11. ADJOURNMENT

Motion to adjourn the meeting.

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Laura Kasper, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN



**THE CITY OF THE VILLAGE OF DOUGLAS
DOUGLAS HARBOR AUTHORITY
TUESDAY, APRIL 16, 2024 AT 4:30 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. CALL TO ORDER

2. ROLL CALL

PRESENT

Gregory Freeman

Jerome Donovan

Louise Pattison

Cathy North

Lisa Nocerini

Also Present

Laura Kasper

Jennifer Pearson

ABSENT

Mike Hurley

Robert Naumann

- A. Election of Officers -
Chairperson, Vice-Chairperson, Treasurer/Secretary-

Nomination of Freeman as Chair by Donovan, seconded by Pattison, motion to nominate carried by unanimous roll call vote.

Nomination of Naumann as Vice-Chair by North, seconded by Donovan, motion to nominate carried by unanimous roll call vote.

Nomination of Hurley as Treasurer/Secretary by Pattison, seconded by Donovan, motion to nominate carried by unanimous roll call vote.

3. CONSENT CALENDAR

- A. Approve Agenda - April 16, 2024
B. Approve Minutes - September 19, 2023

Motion by Pattison, seconded by Donovan, to approve the Consent Calendar of April 16, 2024. – Motion carried by unanimous roll call vote.

- 4. PUBLIC COMMUNICATION – VERBAL:** None
5. PUBLIC COMMUNICATION – WRITTEN: None

6. UNFINISHED BUSINESS: None**7. NEW BUSINESS**

- A. Removal of Structures at Douglas Marina - RFP Timeline (Discussion) - At the April 1, 2024, City Council meeting, discussion of the continuing deterioration of the Douglas Marina buildings and active health hazards they pose, along with the substantial financial investment required to address the multitude of issues, Council motioned for action. Councilmembers discussed if anything inside the facilities could be salvaged or saved for future restoration, including any items of historical significance. The City Administration is still researching the possibility of this
- B. Additional Finger Piers Project Delayed (Discussion) - Lisa Nocerini discussed putting the project on hold due to budget.
- C. Harbor Treatment Program Assessment Update - Jenny Pearson - Treatment dates tentatively scheduled for June 11 and July 16. Authorization letters have been mailed and when the treatment dates get closer a notice will be mailed to all residents within a 300ft reach of the waterfront.

Motion by Freeman, seconded by North, to request to City Council that an additional \$27,750 to be used as the second treatment in July. – Motion carried by unanimous roll call vote.

- D. Harbormaster Updates - Jerry Donovan – Wayfinding signage for the Douglas Marina will be investigated by the City Administration.

8. REPORTS

- A. Authority Members – no report
- B. Administration – no report

9. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES): Bud mentioned the need to better maintain the grounds at the marina.**10. AUTHORITY MEMBER COMMENTS:****11. ADJOURNMENT**

Motion by Pattison, seconded by Nocerini, to adjourn the meeting.

Douglas Harbor Authority
2023-2024 Annual Report
September 17, 2024

Topics....

- **Wade's Bayou**
 - Floating Dock Replacement
 - New Signage
 - Third Coast Paddling Contract Extension
- **Douglas Marina**
 - New Signage
 - Site Enhancement Grant Application
 - Sidewalk Safety, Electrical/AED Transfer
 - Marine Safety
- **Wildlife Management Efforts**
 - No Fishing Signage
- **Veteran's Walk Improvements**
- **Union Street Boat Launch**
- **Harbor Treatment**



Wade's Bayou – Floating Dock Replacement & New Signage

In August 2024, a new floating dock was successfully installed at Wade's Bayou, replacing the prior dock that had fallen into disrepair. This was made possible through a generous donation. The new dock has improved access and safety for our boaters and visitors. Great job Douglas Department of Public Works!



Wade's Bayou-Third Coast Paddling Contract Extension

The City of Douglas has extended its contract with Third Coast Paddling, located at Wade's Bayou, for an additional year. This partnership continues to benefit the community, as the city receives a percentage of Third Coast Paddling's sales, which is reinvested directly into park improvements and amenities. While we are still awaiting their 2024 sales figures, we are confident they had a successful summer season, and we look forward to using those funds to further enhance our parks and public spaces.



Douglas Marina-Building Demolition & Site Rehabilitation

In early August 2024, the two deteriorating buildings at the Douglas Marina were demolished. The demolition company confirmed that the structures were in extremely poor condition, with the roof of one building at risk of collapse. The area was leveled, and dirt and grass seed were added to restore the space, along with the addition of a new sign, creating an open, welcoming area for future public use. Additionally, a deteriorating sidewalk was removed for safety reasons. A new, more accessible sidewalk is planned for installation in the near future.



Douglas Marina-Sidewalk Safety, Electrical/AED Transfer

The entrance to Douglas Marina has been significantly improved, particularly at the most northern end. The entrance was widened near the electrical panel, making it more accessible and safer for visitors. Previously, people had to walk along a heavily sloped portion of the sidewalk, but with the recent improvements, this issue has been resolved, ensuring a much smoother and safer path into the marina.

Additionally, with the removal of the deteriorating house, the city had to find a new location for the AED defibrillator, which had been somewhat hidden by the structure. The AED has been relocated to a more accessible and visible spot, ensuring it can be quickly found in case of emergencies. This new placement is considered even better than before, further improving safety at the marina.



Douglas Marina-Marine Patrol Officer Launch

Looking ahead, we also plan to enhance the area where the Allegan County Marine Patrol Officer can launch a boat quickly during rescue operations. Making these improvements will aid in quicker and more efficient emergency response, ensuring that the marina remains a safe and secure space for all who visit.



Douglas Marina-Grant Application for Site Rehabilitation

The City Manager is in the process of applying for a \$250,000 grant from Consumer's Energy. The proposed use of funds includes adding a bathroom, a pavilion, a connecting sidewalk, and potentially paving the parking lot. These enhancements will contribute to the rehabilitation of the marina and ensure it continues to serve as a public space for picnics, small events, art shows, and other community gatherings. The City has received letters of support from the Douglas City Council, the Saugatuck-Douglas History Center, State Representative Joey Andrews, Matt Balmer, Business Owner.



Wildlife Management Efforts at Douglas Marina & Wade's Bayou & No Fishing Signage

To address the issue of wildlife feces near the dock area, ropes and wire were added outside of the dock perimeter. This deterrent appears to be effective, although wildlife has now shifted to the grassy areas. The Department of Public Works continues to explore additional options to manage these areas as well. Additionally, "No Fishing" signs were placed at the Douglas Marina slips due to an increase of complaints by those renting slips who were concerned about damage to their boats.



Veteran's Park Walk Improvements

Attention is now shifting to Veteran's Park Walk, where nautical ropes have been added as part of the improvements. A new sign will soon replace the deteriorating existing one, and we are considering adding plantings and a bench to enhance the area. Additionally, we are exploring the possibility of installing a fishing dock, pending approval from the state, as the area is a popular spot for local anglers.



Union Street Boat Launch Assessment

Due to wear from large boats, the Union Street Boat Launch has sustained stress-related damage. The estimated cost of repairing the launch is \$90,000. In light of these expenses, the City Council had the Union Street Boat Launch, the Union Street roadway leading to the launch, and Lake Drive appraised. The appraisal came back at \$255,000, and the city is considering the possibility of selling the property with the possible caveat that residents receive a launch discount.



Kalamazoo Lake Treatment of Weeds/Algae

With the support of the Douglas Harbor Authority, the city continues to treat Kalamazoo Lake annually using general fund dollars. These treatments help to manage invasive plant species and keep the lake navigable for boaters and other recreational users. Since the treatments began, conditions in the lake have shown improvement. The June 2025 treatment is in the existing fiscal year budget that city council passed, however, the July treatment would need to be budgeted in the FY2025-2026 budget which would take effect on July 1, 2025

