



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, AUGUST 05, 2024 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

AGENDA

View remotely, online or by phone -

Join online by visiting: <https://us02web.zoom.us/j/86349887571>

Join by phone by dialing: +1 (312) 626-6799 | **Then enter "Meeting ID":** 863 4988 7571

1. **CALL TO ORDER:** By Mayor
2. **ROLL CALL:** By Clerk
3. **PLEDGE OF ALLEGIANCE:** Led by Mayor
4. **DR. TRAVIS RECOGNITION**
5. **CONSENT CALENDAR**
 - A. Approve the Council Meeting Agenda for August 5, 2024
 - B. Approve the Council Workshop Meeting Minutes for July 15, 2024
 - C. Approve the Council Regular Meeting Minutes for July 15, 2024
 - D. Approve the Council Special Meeting Minutes for July 25, 2024
 - E. Approve Invoices in the amount of \$158,389.99
 - F. Special Event - DES PTO Walkathon

Motion to approve the Consent Calendar of August 5, 2024 – roll call vote
6. **PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES, AGENDA ITEMS ONLY)**
7. **PUBLIC COMMUNICATION - WRITTEN**
 - A. John Thomas Letter
8. **UNFINISHED BUSINESS**
9. **NEW BUSINESS**

A. Carbon Six Construction - Cost Estimate Direction (L. Nocerini)

Motion to approve the City Administration to authorize Carbon Six Construction to move forward with providing a comprehensive cost estimate for the build-out project at 415 Wiley Road to the City of Douglas. - roll call vote

B. Third Coast Surf Shop, Inc. Contract (L. Nocerini)

(Option 1) Motion to approve an extension to the existing contract with Third Coast Surf Shop, Inc., for two optional one-year extensions. - roll call vote

(Option 2) Motion to approve authorizing the City Administration to issue a request for proposals. - roll call vote

C. Ord. 06-2024 Michigan Gas Utilities Franchise Renewal - First Reading (No Council Action Required) (L. Nocerini)

D. Floating Docks Donation (L. Nocerini)

Motion to approve the donation of the floating dock system with the exchange of the marina slip for three free seasons, and the engagement of Camp & Cruise to carry out the necessary work with a budget amendment of \$6,800. - roll call vote

10. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Playground Committee

B. Administration Report

11. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES, ITEMS NOT ON AGENDA)

12. COUNCIL COMMENTS

13. MAYOR’S REPORT/COMMENTS

14. ADJOURNMENT

Motion to adjourn the meeting.

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require

certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Laura Kasper, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN



**THE CITY OF THE VILLAGE OF DOUGLAS
WORKSHOP MEETING OF THE CITY
COUNCIL**

**MONDAY, JULY 15, 2024 AT 5:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. CALL TO ORDER: By Mayor Pro-Tem Walker

2. ROLL CALL: By Clerk Kasper

PRESENT

Mayor Cathy North – Arrived late

Councilmember Neal Seabert

Councilmember John O'Malley

Mayor Pro-Tem Randy Walker

Councilmember Gregory Freeman

Councilmember Matt Balmer

City Manager Lisa Nocerini

City Clerk Laura Kasper

Planning and Zoning Administrator Sean Homyen

ABSENT

Councilmember Jerome Donovan

3. WORKSHOP

A. Flywheel Companies - Ryan Kilpatrick led a presentation and discussion regarding options for affordable, attainable, and workforce housing for the City of Douglas and addressed questions from Councilmembers.

4. PUBLIC COMMUNICATION – VERBAL: Paul Buszka, Planning Commission Chair, mentioned looking at model zoning ordinances from other communities who utilized attainable housing. Louise Pattison, Planning Commissioner, questioned about assessing city utilities and services for the impact of additional residents. John Kavchek, real-estate developer, mentioned the difficulty of building multifamily properties in Douglas.

5. COUNCIL COMMENTS: Walker was excited about starting this process. Balmer thanked everyone for coming and mentioned that this was a great opportunity for an important city property. O'Malley and Freeman agreed with Balmer.

6. MAYOR COMMENTS: Mayor North thanked everyone for coming and was excited about the options.

7. ADJOURNMENT

Motion to adjourn the meeting.

Approved on this 5th day of August 2024

Signed: _____ Date: _____

Cathy North, Mayor

Signed: _____ Date: _____

Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a workshop meeting of the City Council of the City of the Village of Douglas held on July 15, 2024, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____

Laura Kasper, City Clerk



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JULY 15, 2024 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. CALL TO ORDER: By Mayor North

2. ROLL CALL: By Clerk Kasper

PRESENT

Mayor Cathy North

Councilmember Neal Seabert

Councilmember John O'Malley

Mayor Pro-Tem Randy Walker

Councilmember Gregory Freeman

Councilmember Matt Balmer

City Manager Lisa Nocerini

City Clerk Laura Kasper

Planning and Zoning Administrator Sean Homyen

ABSENT

Councilmember Jerome Donovan

3. PLEDGE OF ALLEGIANCE: Led by Mayor North

4. CONSENT CALENDAR

A. Approve the Council Meeting Agenda for July 15, 2024

B. Approve the Council Regular Meeting Minutes for July 1, 2024

C. Approve invoices in the amount of \$42,534.74

D. Special Event - Rotary Club Venetian Fireworks

Motion by Balmer, second by O'Malley, to approve the Consent Calendar of July 15, 2024 – Motion carried by unanimous roll call vote.

5. PUBLIC COMMUNICATION – VERBAL: Charity Nosse stated concerns with the Westshore PUD Developer addressing outstanding items in the extended timeframe. Mark Johnson provided information on the delayed submission of the Douglas UCC event.

6. PUBLIC COMMUNICATION – WRITTEN: Debbie Larsen – Letter received into record.

7. UNFINISHED BUSINESS: No business to attend to.

8. NEW BUSINESS

- A. Allegan County Community Foundation (ACCF) Presentation (L. Nocerini) Sara Ruitter, corporate & donor engagement officer for the ACCF, provided background on the work the organization provides in Allegan County, and provided resource information for the City.
- B. Special Event - Douglas UCC Block Party (L. Nocerini) Due to the late submission of the event request, City services would be unable to accommodate the applicant's request, notably with scheduling staff support and closing the street. An alternate option of moving it to Beery Field was offered.

Motion by Freeman, second by O'Malley, to deny the special event permit application for the August 4, 2024, Douglas UCC Block Party. – Motion carried by majority roll call vote. Voting Yea: Balmer, Freeman, North, O'Malley, Walker. Voting Nay: Seabert

- C. Resolution 16-2024 Amending the Budget of the 2024/2025 General Appropriations Act (L. Nocerini) Monika Fontaine of Plante Moran provided background on items that required the budget amendments.

Motion by Balmer, second by Walker, to adopt resolution 16-2024, outlining amendments to the City of the Village of Douglas 2024/2025 fiscal year budget. – Motion carried by unanimous roll call vote.

- D. Resolution 17-2024 Westshore Extension (S. Homyen) The formal resolution with deadline was needed as the follow-up to Council approving the extension with conditions at the last meeting.

Motion by Walker, second by Balmer, to adopt resolution 17-2024 approving the extension of the deadline to record easement agreements for Westshore PUD internal trailways to December 31, 2024. – Motion carried by unanimous roll call vote.

- E. Resolution 18-2024 Social District Map Amendment (S. Homyen) Incorporating Beery Field into the Social District.

Motion by Balmer, second by O'Malley, to adopt resolution 18-2024 amending the social district map and expand the common area per Public Act 124 of 2020. – Motion carried by unanimous roll call vote.

- F. DPW Equipment Purchase - 2025 Western Star Plow Truck Chassis (R. Zoet) Item was included in the 2024/2025 approved budget.

Motion by Freeman, second by Balmer, to approve the purchase of the Western Star Truck Chassis in the amount of \$130,932.00 and approve the upfitting in the amount of \$167,230.00. – Motion carried by unanimous roll call vote.

- G. DPW Equipment Purchase - 2025 4-Ton Falcon Asphalt Transporter (R. Zoet) Item was included in the 2024/2025 approved budget.

Motion by Freeman, second by O'Malley, to approve the purchase of the 4-Ton Falcon Asphalt Transporter in the amount of \$49,441.30. – Motion carried by unanimous roll call vote.

- H. DPW Equipment Purchase - 2025 John Deere Attachments (R. Zoet) Item was included in the 2024/2025 approved budget.

Motion by Balmer, second by Walker, to approve the purchase of the John Deere attachments in the amount of \$28,316.12. – Motion carried by unanimous roll call vote.

9. REPORTS

- A. Commission/Committee/Boards
 - 1. Planning Commission – continued work on masterplan, tabled 319 Ferry Street item
 - 2. Kalamazoo Lake Sewer Water – water agreement nearing final draft
 - 3. Downtown Development Authority – meets next week
 - 4. Kalamazoo Lake Harbor Authority – no meeting
 - 5. Douglas Harbor Authority – no meeting
 - 6. Douglas Brownfield Authority – Taft Law is making progress, will meet as needed
 - 7. Fire Board – call volume is up, and Blue Star roundabout is open
 - 8. Community Recreation – no meeting
 - 9. Playground Committee – no meeting
- B. Administration Report – City Manager Nocerini provided a couple reminders - Douglas Marina house demo is on 8/5, boat launch permits must be paid for with actual currency, brush policy in place will have further revision. She thanked Ryan Kilpatrick for presenting, thanked community volunteers, staff, and Council.

10. PUBLIC COMMUNICATION – VERBAL: Jeff Kerr talked about his project that he would like to bring to the Council in August. Emily Jipp talked about her campaign and background.

11. COUNCIL COMMENTS: O’Malley and Freeman would like to move forward with Ryan Kilpatrick’s presented options. Freeman also was appreciative of the Police and DPWs work. Balmer thanked City staff and stated the importance of action with affordable housing. Walker reminded Council about the farmer’s market.

12. MAYOR’S REPORT/COMMENTS: Mayor North thanked Councilmember Freeman for his dedicated work with the water agreement.

13. ADJOURNMENT

Motion by Walker, second by Balmer, to adjourn the meeting.

Approved on this 5th day of August 2024

Signed: _____ Date: _____
Cathy North, Mayor

Signed: _____ Date: _____
Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on July 15, 2024, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____

Laura Kasper, City Clerk



**THE CITY OF THE VILLAGE OF DOUGLAS
SPECIAL MEETING OF THE CITY COUNCIL
THURSDAY, JULY 25, 2024 AT 4:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. CALL TO ORDER: By Mayor North

2. ROLL CALL: By Clerk Kasper

PRESENT

Mayor Cathy North

Councilmember Jerome Donovan

Councilmember Neal Seabert

Councilmember John O'Malley

Mayor Pro-Tem Randy Walker

Councilmember Gregory Freeman

Also Present City Manager Lisa Nocerini

City Clerk Laura Kasper

Planning and Zoning Administrator Sean Homyen

ABSENT

Councilmember Matt Balmer

3. NEW BUSINESS

A. Emergency Closure of Ferry Street - The City of Douglas discovered a sinkhole forming near the existing culvert underneath the low area of Ferry Street between Westshore Street and Campbell Road. Due to the concerns of this sinkhole, the age and material of this culvert, and the concerns of any additional failures occurring in this area, the City has requested to shutdown Ferry Street between Westshore Street and Campbell Road beginning Friday morning, August 2, 2024. Additionally, the schedule for the closure may change, and adjustments might be made as the situation develops. City Engineers with Prien and Newhof, along with DPW, police and fire discussed the situation with Councilmembers, outlining the need for immediate Council action.

4. PUBLIC COMMUNICATION – VERBAL: Kerry Cunnion, Chair of the Visitors Bureau and owner of the Rosemont Inn mentioned taking extra consideration for additional signage with detouring traffic. Joy McClendon suggested the addition of a 3-way stop at Mcvay and Campbell Road.

5. COUNCIL COMMENTS:

Motion by Walker, second by Freeman, to approve the emergency closure of Ferry Street effective August 2nd or when deemed most appropriate by City consultants and engineers. – Motion carried by unanimous roll call vote.

6. **MAYOR’S REPORT/COMMENTS:** Mayor North recognized the quick action taken by City Manager Nocentini and the surrounding communities, along with the DPW and Fire Department.

7. **ADJOURNMENT**

Motion by Walker, second by O’Malley, to adjourn the meeting.

Approved on this 5th day of August 2024

Signed: _____ Date: _____

Cathy North, Mayor

Signed: _____ Date: _____

Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a special meeting of the City Council of the City of the Village of Douglas held on July 24, 2024, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____

Laura Kasper, City Clerk

08/01/2024

INVOICE REGISTER REPORT FOR CITY OF THE VILLAGE OF DOUGLAS
 EXP CHECK RUN DATES 08/05/2024 - 08/05/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Inv Num	Vendor	Inv Date	Due Date	Inv Amt
GL Distribution				
89360444				
48887	ABSOPURE WATER COMPANY	07/08/2024	08/05/2024	43.50
	101-463.000-740.000 SUPPLIES			43.50
89360436				
48889	ABSOPURE WATER COMPANY	07/08/2024	08/05/2024	41.25
	101-301.000-740.000 SUPPLIES			41.25
1007				
48843	ALLEGAN CO EQUALIZATION DEPT	07/05/2024	08/05/2024	379.00
	101-701.000-740.000 SUPPLIES			379.00
JUN-24				
48866	ALLEGAN COUNTY SHERIFF'S DEPT.	07/16/2024	08/05/2024	185.00
	101-463.000-802.000 CONTRACTUAL			185.00
07152024				
48815	ANTHONY D BROWN	07/15/2024	08/05/2024	249.00
	101-301.000-719.000 INSURANCE BENEFITS			249.00
327364				
48842	APEX SOFTWARE	06/27/2024	08/05/2024	260.00
	101-257.000-802.000 CONTRACTUAL			260.00
25644				
48808	AQUATIC DOCTORS	07/16/2024	08/05/2024	32,660.00
	594-597.002-802.000 CONTRACTUAL			32,660.00
155115				
48868	B S & A SOFTWARE	08/01/2024	08/05/2024	284.00
	101-215.000-802.000 CONTRACTUAL			284.00
2024.1				
48838	BAUMANN & DEGROOT	07/26/2024	08/05/2024	318.00
	101-265.000-802.000 CONTRACTUAL			318.00
2024.2				
48839	BAUMANN & DEGROOT	07/26/2024	08/05/2024	956.00
	101-265.000-802.000 CONTRACTUAL			956.00
2024.3				
48840	BAUMANN & DEGROOT	07/26/2024	08/05/2024	518.00
	101-265.000-802.000 CONTRACTUAL			518.00
2024-4				
48841	BAUMANN & DEGROOT	07/26/2024	08/05/2024	658.00
	101-265.000-802.000 CONTRACTUAL			658.00
57036496				
48934	BAUMANN & DEGROOT	07/23/2024	08/05/2024	129.00
	101-265.000-930.000 REPAIRS & MAINTENANCE: GENERAL			129.00
2445				
48911	BILLS TREE SERVICE	07/23/2024	08/05/2024	1,800.00
	101-463.000-802.000 CONTRACTUAL			1,800.00
2446				

48932	BILLS TREE SERVICE	07/24/2024	08/05/2024	1,800.00
	101-463.000-802.010 CONTRACTUAL FORESTRY			1,800.00

02-741668				
48912	CARLETON EQUIPMENT	07/24/2024	08/05/2024	3,916.25
	101-751.000-977.000 EQUIPMENT			3,916.25

BESC - 24 - 004				
48984	CATHY NORTH	08/01/2024	08/05/2024	50.00
	101-000.000-255.000 BESC - 24 - 004 - PTS24-004			50.00

30941				
48807	CHIPS GROUNDCOVER, LLC	07/03/2024	08/05/2024	198.90
	248-728.000-979.000 CAPITAL OUTLAY			198.90

305937				
48837	CIVICPLUS LLC	08/01/2024	08/05/2024	4,564.35
	101-215.000-802.000 CONTRACTUAL			4,564.35

8-2024				
48847	COMCAST	07/15/2024	08/05/2024	225.01
	101-301.000-851.000 TELEPHONE			225.01

AUG 2024				
48848	COMCAST	07/13/2024	08/05/2024	411.71
	101-265.000-851.000 TELEPHONE			411.71

202343465859				
48894	CONSUMERS ENERGY	07/24/2024	08/05/2024	268.46
	101-301.000-922.000 UTILITIES			268.46

201898497715				
48895	CONSUMERS ENERGY	07/24/2024	08/05/2024	32.80
	101-751.000-922.000 UTILITIES			32.80

202343465860				
48896	CONSUMERS ENERGY	07/24/2024	08/05/2024	247.23
	101-265.000-922.000 UTILITIES			247.23

206970309132				
48897	CONSUMERS ENERGY	07/24/2024	08/05/2024	473.32
	101-463.000-922.000 UTILITIES			473.32

201898497713				
48898	CONSUMERS ENERGY	07/24/2024	08/05/2024	248.27
	101-265.000-922.000 UTILITIES			248.27

201898497714				
48899	CONSUMERS ENERGY	07/24/2024	08/05/2024	531.19
	101-751.000-922.000 UTILITIES			531.19

204924168224				
48900	CONSUMERS ENERGY	07/24/2024	08/05/2024	82.27
	101-265.000-922.000 UTILITIES			82.27

204924168225				
48901	CONSUMERS ENERGY	07/24/2024	08/05/2024	36.03
	101-265.000-922.000 UTILITIES			36.03

204212261946				
48902	CONSUMERS ENERGY	07/24/2024	08/05/2024	39.45
	594-597.000-922.000 UTILITIES			39.45

201631506069				
48903	CONSUMERS ENERGY	07/24/2024	08/05/2024	156.07
	101-265.000-922.000 UTILITIES			156.07

201631506070	48904	CONSUMERS ENERGY	07/24/2024	08/05/2024	352.26
	101-265.000-922.000	UTILITIES			352.26
201720512172	48905	CONSUMERS ENERGY	07/24/2024	08/05/2024	45.39
	594-597.000-922.000	UTILITIES			45.39
202521430708	48906	CONSUMERS ENERGY	07/24/2024	08/05/2024	51.35
	213-753.000-922.000	UTILITIES			51.35
203767287835	48907	CONSUMERS ENERGY	07/24/2024	08/05/2024	38.11
	101-751.000-922.000	UTILITIES			38.11
7-24	48888	COURT MENDERS LLC	07/13/2024	08/05/2024	3,150.00
	101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL			3,150.00
185049	48850	CREXENDO BUSINESS SOLUTIONS	07/08/2024	08/05/2024	303.64
	101-301.000-851.000	TELEPHONE			303.64
14956	48853	D & L TRUCK AND TRAILER, LLC	07/19/2024	08/05/2024	544.10
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			544.10
14948	48862	D & L TRUCK AND TRAILER, LLC	07/17/2024	08/05/2024	854.78
	660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			854.78
JUNE2024	48893	DAVE LAAKSO	06/01/2024	08/05/2024	100.00
	248-728.000-880.000	COMMUNITY PROMOTION			100.00
07172024	48814	DAWN RAZA	07/17/2024	08/05/2024	32.67
	101-215.000-861.000	MILEAGE REIMBURSEMENT			17.42
	101-215.000-718.002	MISC TRAVEL EXPENSES-TRAINING			15.25
9143	48827	DOUGLAS SHELL	07/16/2024	08/05/2024	99.05
	101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS			99.05
07302024	48810	TREVOR DYER	07/30/2024	08/05/2024	17.11
	101-301.000-750.000	UNIFORMS			17.11
MIHOL471528	48915	FASTENAL COMPANY	07/25/2024	08/05/2024	460.58
	101-751.000-740.000	SUPPLIES			460.58
MIHOL470884	48916	FASTENAL COMPANY	07/09/2024	08/05/2024	769.80
	101-751.000-740.000	SUPPLIES			769.80
MIHOL470120	48920	FASTENAL COMPANY	06/13/2024	08/05/2024	67.39
	101-463.000-740.000	SUPPLIES			67.39
MIHOL471060	48921	FASTENAL COMPANY	07/12/2024	08/05/2024	460.58
	101-751.000-740.000	SUPPLIES			460.58
MIHOL470872					

48922	FASTENAL COMPANY	07/03/2024	08/05/2024	60.90
101-463.000-740.000	SUPPLIES			60.90

MIHOL470733				
48923	FASTENAL COMPANY	06/28/2024	08/05/2024	44.46
101-463.000-740.000	SUPPLIES			44.46

028307346				
48812	GALLS	06/22/2024	08/05/2024	36.71
101-301.000-750.000	UNIFORMS			36.71

028226629				
48952	GALLS	06/13/2024	08/05/2024	(123.20)
101-301.000-750.000	UNIFORMS			(123.20)

458105				
48872	HOLLAND P.T.	07/22/2024	08/05/2024	296.79
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			296.79

458393				
48929	HOLLAND P.T.	07/29/2024	08/05/2024	201.67
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			201.67

458165				
48935	HOLLAND P.T.	07/23/2024	08/05/2024	99.34
660-903.000-930.004	VEHICLE MAINTENANCE & REPAIRS			99.34

06212024				
48813	KYLE HOOKER	06/21/2024	08/05/2024	91.35
101-463.000-750.000	UNIFORMS			91.35

JUNE2024				
48892	JOHN THOMAS	06/01/2024	08/05/2024	735.00
248-728.000-880.000	COMMUNITY PROMOTION			735.00

2995BLUEJUNE24				
48871	KALAMAZOO LAKE SEWER & WATER	07/15/2024	08/05/2024	553.14
101-265.000-922.000	UTILITIES			553.14

5BLUE106JUNE24				
48873	KALAMAZOO LAKE SEWER & WATER	07/15/2024	08/05/2024	66.05
101-265.000-922.000	UTILITIES			66.05

995BLUE2JUNE24				
48874	KALAMAZOO LAKE SEWER & WATER	07/15/2024	08/05/2024	370.36
101-265.000-922.000	UTILITIES			370.36

201WASHJUNE24				
48875	KALAMAZOO LAKE SEWER & WATER	07/15/2024	08/05/2024	68.65
594-597.000-922.000	UTILITIES			68.65

37WASHJUNE24				
48876	KALAMAZOO LAKE SEWER & WATER	07/15/2024	08/05/2024	220.64
101-751.000-922.000	UTILITIES			220.64

486WATERJUNE24				
48877	KALAMAZOO LAKE SEWER & WATER	07/15/2024	08/05/2024	76.02
101-265.000-922.000	UTILITIES			76.02

25MAINJUNE24				
48878	KALAMAZOO LAKE SEWER & WATER	07/15/2024	08/05/2024	397.89
101-751.000-922.000	UTILITIES			397.89

25MAINFJUNE24				
48879	KALAMAZOO LAKE SEWER & WATER	07/15/2024	08/05/2024	23.06
101-751.000-922.000	UTILITIES			23.06

50LAKEJUNE24					
48880	KALAMAZOO LAKE SEWER & WATER	07/15/2024	08/05/2024		130.72
	101-751.000-922.000 UTILITIES				130.72

3100SCHJUNE24					
48881	KALAMAZOO LAKE SEWER & WATER	07/15/2024	08/05/2024		381.80
	101-751.000-922.000 UTILITIES				381.80

55CENTERJUNE24					
48882	KALAMAZOO LAKE SEWER & WATER	07/15/2024	08/05/2024		102.46
	101-751.000-922.000 UTILITIES				102.46

47CENTERJUNE24					
48883	KALAMAZOO LAKE SEWER & WATER	07/15/2024	08/05/2024		169.52
	101-301.000-922.000 UTILITIES				169.52

36CENTERJUNE24					
48884	KALAMAZOO LAKE SEWER & WATER	07/15/2024	08/05/2024		79.42
	101-265.000-922.000 UTILITIES				79.42

47CENTERJUNE24					
48885	KALAMAZOO LAKE SEWER & WATER	07/15/2024	08/05/2024		78.31
	101-751.000-922.000 UTILITIES				78.31

26BAYOUJUNE24					
48886	KALAMAZOO LAKE SEWER & WATER	07/15/2024	08/05/2024		237.63
	101-751.000-922.000 UTILITIES				237.63

29326					
48919	KEPPEL'S LOCK & SAFE CO.	07/12/2024	08/05/2024		486.50
	101-265.000-802.000 CONTRACTUAL				486.50

250051					
48829	KERKSTRA RESTROOM SERVICE	07/08/2024	08/05/2024		190.00
	101-751.000-802.000 CONTRACTUAL				190.00

250919					
48830	KERKSTRA RESTROOM SERVICE	07/19/2024	08/05/2024		190.00
	594-597.000-802.000 CONTRACTUAL				190.00

250921					
48831	KERKSTRA RESTROOM SERVICE	07/19/2024	08/05/2024		305.00
	101-751.000-802.000 CONTRACTUAL				305.00

250922					
48832	KERKSTRA RESTROOM SERVICE	07/19/2024	08/05/2024		115.00
	101-751.000-802.000 CONTRACTUAL				115.00

250923					
48833	KERKSTRA RESTROOM SERVICE	07/19/2024	08/05/2024		115.00
	101-751.000-802.000 CONTRACTUAL				115.00

250918					
48834	KERKSTRA RESTROOM SERVICE	07/19/2024	08/05/2024		115.00
	101-751.000-802.000 CONTRACTUAL				115.00

250920					
48835	KERKSTRA RESTROOM SERVICE	07/19/2024	08/05/2024		115.00
	213-753.000-958.000 MISCELLANEOUS				115.00

250924					
48836	KERKSTRA RESTROOM SERVICE	07/19/2024	08/05/2024		190.00
	594-597.001-930.000 REPAIRS & MAINTENANCE: GENERAL				190.00

702493					
48864	LAMB INDUSTRIAL SUPPLY	07/15/2024	08/05/2024		25.46

101-751.000-977.000	EQUIPMENT			25.46
44179620				
48927	LINDE GAS & EQUIPMENT	07/23/2024	08/05/2024	11.04
660-903.000-860.000	GAS & OIL			11.04
43738608				
48928	LINDE GAS & EQUIPMENT	06/28/2024	08/05/2024	158.46
101-751.000-977.000	EQUIPMENT			158.46
49062942				
48930	MCCLOUD SERVICES	07/16/2024	08/05/2024	54.00
101-265.000-802.000	CONTRACTUAL			54.00
68266				
48819	MCNALLY ELEVATOR COMPANY, INC.	07/01/2024	08/05/2024	426.45
101-265.000-802.000	CONTRACTUAL			426.45
72265				
48918	MENARDS - SOUTH HAVEN	07/23/2024	08/05/2024	17.82
213-753.000-930.000	REPAIRS & MAINTENANCE: GENERAL			17.82
37319				
48909	MENARDS-HOLLAND	07/29/2024	08/05/2024	46.48
594-597.000-820.000	MARINA OPERATIONS			46.48
37423				
48910	MENARDS-HOLLAND	07/30/2024	08/05/2024	287.26
101-463.000-740.000	SUPPLIES			31.96
101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL			255.30
36812				
48917	MENARDS-HOLLAND	07/21/2024	08/05/2024	93.14
101-265.000-740.000	SUPPLIES			3.59
101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL			27.98
101-751.000-977.000	EQUIPMENT			61.57
JUNE2024				
48891	MICHAEL BURMEISTER	06/01/2024	08/05/2024	194.46
248-728.000-880.000	COMMUNITY PROMOTION			194.46
Q5017				
48950	MICHIGAN CRITICAL POWER	06/26/2024	08/05/2024	5,640.50
101-265.000-979.000	CAPITAL OUTLAY			5,640.50
5110469101				
48854	MICHIGAN GAS UTILITIES	07/23/2024	08/05/2024	47.16
101-265.000-922.000	UTILITIES			47.16
5111824664				
48856	MICHIGAN GAS UTILITIES	07/23/2024	08/05/2024	14.10
594-597.000-922.000	UTILITIES			14.10
5110091609				
48858	MICHIGAN GAS UTILITIES	07/22/2024	08/05/2024	40.66
101-265.000-922.000	UTILITIES			40.66
5114989980				
48860	MICHIGAN GAS UTILITIES	07/25/2024	08/05/2024	39.67
101-265.000-922.000	UTILITIES			39.67
5111038515				
48861	MICHIGAN GAS UTILITIES	07/23/2024	08/05/2024	39.39
101-301.000-922.000	UTILITIES			39.39
4089				

48818	MICHIGAN TWP. SERVICES ALLEGAN	07/01/2024	08/05/2024	2,133.00
	101-701.000-804.000 CONTRACTUAL BUILDING INSPECTIO			2,133.00

69093				
48869	MICHIGAN WOOD FIBERS	07/02/2024	08/05/2024	160.00
	101-751.000-930.000 REPAIRS & MAINTENANCE: GENERAL			160.00

INV82990				
48851	MUNCIPAL SUPPLY CO	07/19/2024	08/05/2024	53.00
	101-265.000-740.000 SUPPLIES			53.00

INV82989				
48852	MUNCIPAL SUPPLY CO	07/19/2024	08/05/2024	724.00
	202-463.000-740.000 SUPPLIES			362.00
	203-463.000-740.000 SUPPLIES			362.00

42345				
48816	NEW DAWN LINEN SERVICE	07/22/2024	08/05/2024	45.52
	101-265.000-802.000 COMMERCIAL CLEANING			15.93
	101-301.000-802.000 COMMERCIAL CLEANING			29.59

72342				
48804	NICK UNEMA PLUMBING & HEATING INC	07/19/2024	08/05/2024	6,907.32
	450-536.000-974.000 CONSTRUCTION			6,907.32

72283				
48825	NICK UNEMA PLUMBING & HEATING INC	07/15/2024	08/05/2024	6,050.00
	450-536.000-974.000 CONSTRUCTION			6,050.00

72364				
48913	NICK UNEMA PLUMBING & HEATING INC	07/29/2024	08/05/2024	855.00
	202-463.000-802.000 CONTRACTUAL			855.00

07172024				
48826	CATHY NORTH	07/31/2024	08/05/2024	0.00
	101-000.000-255.000 CUSTOMER DEPOSITS AND INTEREST PAYABLE			50.00

887668				
48820	NYE UNIFORM COMPANY	06/24/2024	08/05/2024	23.44
	101-301.000-750.000 UNIFORMS			23.44

887668A				
48821	NYE UNIFORM COMPANY	06/24/2024	08/05/2024	213.93
	101-301.000-750.000 UNIFORMS			213.93

886268				
48822	NYE UNIFORM COMPANY	06/06/2024	08/05/2024	323.22
	101-301.000-750.000 UNIFORMS			323.22

881896				
48823	NYE UNIFORM COMPANY	05/03/2024	08/05/2024	97.52
	101-301.000-750.000 UNIFORMS			97.52

2407-776471				
48824	OVERISEL LUMBER CO.	07/06/2024	08/05/2024	97.98
	101-301.000-740.000 SUPPLIES			97.98

2407-783245				
48855	OVERISEL LUMBER CO.	07/29/2024	08/05/2024	19.98
	101-265.000-740.000 SUPPLIES			19.98

2407-783369				
48857	OVERISEL LUMBER CO.	07/29/2024	08/05/2024	92.64
	594-597.000-820.000 MARINA OPERATIONS			92.64

2407-783349				

48859	OVERISEL LUMBER CO.	07/29/2024	08/05/2024	22.98
	101-265.000-740.000	SUPPLIES		6.99
	101-751.000-977.000	EQUIPMENT		15.99

2407-783223				
48938	OVERISEL LUMBER CO.	07/29/2024	08/05/2024	9.99
	101-265.000-740.000	SUPPLIES		9.99

2407-782870				
48939	OVERISEL LUMBER CO.	07/26/2024	08/05/2024	11.55
	594-597.000-820.000	MARINA OPERATIONS		11.55

2407-783755				
48940	OVERISEL LUMBER CO.	07/30/2024	08/05/2024	121.26
	101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL		121.26

2407-780072				
48942	OVERISEL LUMBER CO.	07/18/2024	08/05/2024	33.36
	101-265.000-740.000	SUPPLIES		33.36

2407-782268				
48943	OVERISEL LUMBER CO.	07/25/2024	08/05/2024	31.99
	101-751.000-977.000	EQUIPMENT		31.99

2407-781321				
48944	OVERISEL LUMBER CO.	07/23/2024	08/05/2024	15.99
	213-753.000-930.000	REPAIRS & MAINTENANCE: GENERAL		15.99

2407-782414				
48945	OVERISEL LUMBER CO.	07/25/2024	08/05/2024	17.96
	594-597.000-820.000	MARINA OPERATIONS		17.96

2407-781400				
48946	OVERISEL LUMBER CO.	07/23/2024	08/05/2024	37.19
	101-751.000-740.000	SUPPLIES		9.20
	101-751.000-977.000	EQUIPMENT		27.99

2407-779335				
48947	OVERISEL LUMBER CO.	07/16/2024	08/05/2024	18.99
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL		18.99

2407-779558				
48948	OVERISEL LUMBER CO.	07/17/2024	08/05/2024	17.94
	101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL		17.94

7-24				
48890	PITNEY BOWES INC	07/16/2024	08/05/2024	401.00
	101-215.000-901.000	POSTAGE		401.00

10925018				
48844	PLUNKETT COONEY	07/23/2024	08/05/2024	7,560.00
	101-701.000-801.000	CONTRACTUAL ATTORNEY		7,537.50
	101-266.000-801.000	CONTRACTUAL ATTORNEY		22.50

10924406				
48845	PLUNKETT COONEY	07/16/2024	08/05/2024	7,852.50
	101-701.000-801.000	CONTRACTUAL ATTORNEY		6,525.00
	101-266.000-801.000	CONTRACTUAL ATTORNEY		1,327.50

10924276				
48846	PLUNKETT COONEY	07/14/2024	08/05/2024	2,995.00
	101-701.000-801.000	CONTRACTUAL ATTORNEY		682.50
	101-266.000-801.000	CONTRACTUAL ATTORNEY		2,312.50

82781				

48802	PREIN & NEWHOF	07/09/2024	08/05/2024	5,380.80
	450-536.000-806.000	CONTRACTUAL ENGINEERING		758.10
	101-463.000-979.000	CAPITAL OUTLAY		328.00
	101-701.000-806.000	CONTRACTUAL ENGINEERING		4,294.70

82797				
48803	PREIN & NEWHOF	07/09/2024	08/05/2024	194.00
	450-536.000-806.000	CONTRACTUAL ENGINEERING		194.00

82742				
48926	PREIN & NEWHOF	07/09/2024	08/05/2024	194.00
	101-701.000-806.000	CONTRACTUAL ENGINEERING		194.00

82790				
48933	PREIN & NEWHOF	07/09/2024	08/05/2024	5,019.00
	450-536.000-974.000	CONSTRUCTION		5,019.00

24-00143				
48951	RAYS SERVICE CENTER LLC	07/23/2024	08/05/2024	125.00
	101-301.000-930.004	VEHICLE MAINTENANCE & REPAIRS		125.00

06212024				
48809	GREG SALINAS	06/21/2024	08/05/2024	123.71
	101-463.000-750.000	UNIFORMS		123.71

2400000542				
48941	SAUGATUCK TOWNSHIP	06/27/2024	08/05/2024	82.00
	101-701.000-803.000	CONTRACTUAL CONSULTANT		82.00

24-000675				
48828	SAUGATUCK TWP FIRE DISTRICT	07/10/2024	08/05/2024	625.00
	101-701.000-802.000	CONTRACTUAL		625.00

14462				
48870	SCOTT'S LANDSCAPE MANAGMENT INC	07/11/2024	08/05/2024	920.00
	203-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL		460.00
	202-463.000-930.000	REPAIRS & MAINTENANCE: GENERAL		460.00

276100				
48914	SHARE CORPORATION	07/29/2024	08/05/2024	631.20
	101-751.000-740.000	SUPPLIES		631.20

C20580				
48949	THE MACHINE LAB, INC	07/01/2024	08/05/2024	8,578.35
	660-902.000-979.000	CAPITAL OUTLAY		8,578.35

07302024				
48805	TIM ERLANDSON CONSTRUCTION LLC	07/30/2024	08/05/2024	5,615.00
	101-751.000-979.000	CAPITAL OUTLAY		5,615.00

07302024A				
48806	TIM ERLANDSON CONSTRUCTION LLC	07/30/2024	08/05/2024	1,880.00
	594-597.000-820.000	MARINA OPERATIONS		1,880.00

JULY2024				
48908	MICHAEL TORREZ	08/01/2024	08/05/2024	113.90
	101-701.000-861.000	MILEAGE REIMBURSEMENT		113.90

180927711				
48931	ULINE	07/24/2024	08/05/2024	398.27
	101-463.000-740.000	SUPPLIES		398.27

INV9687VC3				
48817	VC3 INC	07/18/2024	08/05/2024	2,610.00
	101-265.000-979.000	CAPITAL OUTLAY		2,610.00

INV9418VC3					
48849 VC3 INC		07/10/2024	08/05/2024		4,935.00
101-265.000-979.000	CAPITAL OUTLAY				4,935.00
157477					
48863 VC3 INC		07/08/2024	08/05/2024		44.00
101-301.000-802.000	CONTRACTUAL				44.00
157478					
48865 VC3 INC		07/08/2024	08/05/2024		100.00
101-215.000-802.000	CONTRACTUAL				100.00
157476					
48867 VC3 INC		07/08/2024	08/05/2024		243.00
101-215.000-802.000	CONTRACTUAL				243.00
742311028-00001					
48924 VERIZON WIRELESS		07/24/2024	08/05/2024		134.80
101-463.000-851.000	TELEPHONE				134.80
9968924735					
48925 VERIZON WIRELESS		07/12/2024	08/05/2024		444.81
101-215.000-851.000	TELEPHONE				44.86
101-301.000-851.000	TELEPHONE				44.86
101-463.000-851.000	TELEPHONE				220.51
101-701.000-851.000	TELEPHONE				44.86
101-101.000-851.000	TELEPHONE				44.86
101-172.000-851.000	TELEPHONE				44.86
6-2024					
48936 WILLIAMS AND WORKS		07/22/2024	08/05/2024		761.25
101-701.000-803.000	CONTRACTUAL CONSULTANT				761.25
JUN-2024					
48937 WILLIAMS AND WORKS		07/22/2024	08/05/2024		3,101.98
101-701.000-803.000	CONTRACTUAL CONSULTANT				3,101.98
07112024					
48811 RICKY ZOET		07/11/2024	08/05/2024		95.39
101-463.000-750.000	UNIFORMS				95.39
MEMBER SERVICE					
2817916503					
48977 ADOBE ACROBAT PRO		07/13/2024	08/05/2024		299.93
101-172.000-740.000	SUPPLIES				46.49
101-215.000-740.000	SUPPLIES				137.97
101-701.000-740.000	SUPPLIES				68.99
101-463.000-740.000	SUPPLIES				46.48
2229672-9741812					
48801 AMAZON MARKETPLACE		06/24/2024	08/05/2024		52.08
101-215.000-740.000	SUPPLIES				39.99
101-265.000-930.000	REPAIRS & MAINTENANCE: GENERAL				12.09
3563830-5133810					
48964 AMAZON MARKETPLACE		06/14/2024	08/05/2024		17.19
101-215.000-740.000	SUPPLIES				17.19
3803102-3349808					
48971 AMAZON MARKETPLACE		06/28/2024	08/05/2024		13.26
101-215.000-740.000	SUPPLIES				13.26
0003104-8786668					

48972	AMAZON MARKETPLACE	06/28/2024	08/05/2024	118.44
	101-215.000-740.000 SUPPLIES			118.44

3471203-8581045				
48974	AMAZON MARKETPLACE	07/02/2024	08/05/2024	44.87
	101-215.000-740.000 SUPPLIES			26.88
	101-265.000-930.000 REPAIRS & MAINTENANCE: GENERAL			17.99

3588479-6190638				
48975	AMAZON MARKETPLACE	07/11/2024	08/05/2024	33.80
	101-215.000-740.000 SUPPLIES			33.80

3563830-5133811				
48986	AMAZON MARKETPLACE	07/03/2024	08/05/2024	39.99
	101-215.000-740.000 SUPPLIES			39.99

3491865-7702614				
48987	AMAZON MARKETPLACE	07/11/2024	08/05/2024	40.02
	101-215.000-740.000 SUPPLIES			40.02

071524				
48979	BACK ALLEY PIZZA	07/15/2024	08/05/2024	58.92
	101-101.000-958.000 MISCELLANEOUS			58.92

2000136793				
48983	ENVELOPES.COM	07/17/2024	08/05/2024	908.50
	213-753.000-958.000 MISCELLANEOUS			908.50

900470				
48966	GRAND TRAVERSE RESORT AND SPA	06/18/2024	08/05/2024	19.84
	101-215.000-718.002 MISC TRAVEL EXPENSES-TRAINING			19.84

GM3SER5N				
48969	GRAND TRAVERSE RESORT AND SPA	06/18/2024	08/05/2024	587.10
	101-215.000-718.000 TRAINING FUNDS			587.10

MAMC024				
48967	GRAND TRAVERSE RESORT AND SPA	06/16/2024	08/05/2024	279.80
	101-215.000-718.000 TRAINING FUNDS			279.80

6463				
48968	GRAND TRAVERSE RESORT AND SPA	06/19/2024	08/05/2024	21.94
	101-215.000-718.002 MISC TRAVEL EXPENSES-TRAINING			21.94

5JUL2024				
48981	LAKE VISTA SUPER VALU	07/05/2024	08/05/2024	15.67
	101-301.000-740.000 SUPPLIES			15.67

30281132				
48958	MENARDS-HOLLAND	06/18/2024	08/05/2024	1,500.00
	101-751.000-930.000 REPAIRS & MAINTENANCE: GENERAL			1,500.00

55344				
48962	MENARDS-HOLLAND	06/21/2024	08/05/2024	171.52
	594-597.000-820.000 MARINA OPERATIONS			171.52

AUG 2024				
48978	MICHIGAN ASSOC OF MUNICIPAL CLERKS	07/15/2024	08/05/2024	50.00
	101-215.000-718.000 TRAINING FUNDS			50.00

714754				
48955	MUTT MITT	06/19/2024	08/05/2024	654.91
	101-265.000-740.000 SUPPLIES			327.45
	101-751.000-740.000 SUPPLIES			327.46

425969				

48956	RIGHT ROPE	06/19/2024	08/05/2024	1,355.86
	101-751.000-930.000	REPAIRS & MAINTENANCE: GENERAL		1,355.86

257553				
48965	STICKER GENIUS	07/01/2024	08/05/2024	(17.05)
	248-728.000-802.100	BUSINESS INCENTIVE PROGRAM		(17.05)

257553				
48973	STICKER GENIUS	07/01/2024	08/05/2024	301.21
	248-728.000-802.100	BUSINESS INCENTIVE PROGRAM		301.21

4930455-1-56092				
48980	US POSTAL SERVICE	06/21/2024	08/05/2024	4.03
	101-301.000-740.000	SUPPLIES		4.03

4930455-1-56557				
48982	US POSTAL SERVICE	07/15/2024	08/05/2024	5.80
	101-301.000-740.000	SUPPLIES		5.80

VP_9HG8H2DT				
48976	VISTAPRINT	07/12/2024	08/05/2024	22.56
	101-215.000-740.000	SUPPLIES		22.56

INV262145725A				
48970	ZOOM VIDEO COMMUNICATIONS, INC	06/24/2024	08/05/2024	29.98
	101-101.000-958.000	MISCELLANEOUS		29.98

MEMBER SERVICE				6,630.17

# of Invoices:	177	# Due: 176	Totals:	158,530.24
# of Credit Memos:	2	# Due: 2	Totals:	(140.25)
Net of Invoices and Credit Memos:				158,389.99

--- TOTALS BY FUND ---

101 - GENERAL FUND	88,327.58
202 - MAJOR STREET FUND	1,677.00
203 - LOCAL STREETS FUND	822.00
213 - SCHULTZ PARK LAUNCH RAMP	1,108.66
248 - DOWNTOWN DEVELOPMENT AUTHORITY	1,512.52
450 - WATER SEWER FUND	18,928.42
594 - DOUGLAS MARINA	35,427.74
660 - EQUIPMENT RENTAL FUND	10,586.07

--- TOTALS BY DEPT/ACTIVITY ---

000.000 -	50.00
101.000 - LEGISLATIVE	133.76
172.000 - MANAGER	91.35
215.000 - CLERK/TREASURER	7,118.66
257.000 - ASSESSING	260.00
265.000 - BUILDING & GROUNDS	20,075.07
266.000 - ATTORNEY	3,662.50
301.000 - POLICE	2,350.98
463.000 - GENERAL STREETS & ROW	8,444.04
536.000 - WATER SYSTEM	18,928.42

597.000 - DOUGLAS MARINA	2,577.74
597.001 - WADES BAYOU	190.00
597.002 - DOUGLAS HARBOR AUTHORITY	32,660.00
701.000 - PLANNING & ZONING	26,543.68
728.000 - DOWNTOWN DEVELOPMENT AUTHORITY	1,512.52
751.000 - PARKS & RECREATION	22,096.54
753.000 - LAUNCH RAMPS	1,108.66
902.000 - DPW EQUIPMENT PURCHASES	8,578.35
903.000 - EQUIP. REPAIRS & MAINTENANCE	2,007.72



CITY OF THE VILLAGE OF DOUGLAS
86 West Center Street, P.O. Box 757
Douglas, MI 49406
(269) 857-1438 phone / (269) 857-4751 fax
www.douglasmi.gov
info@douglasmi.gov
Payable Online At: tlnyurl.com/PayltOnline

CITY COUNCIL ACTION: Approved Denied
POLICE DEPARTMENT: Approved Denied
DEPT. PUBLIC WORKS: Approved Denied
Fee: \$50 - Non Profit School
Received by:
Council - 8/5/24

APPLICATION FOR SPECIAL EVENT PERMIT

The City of Douglas offers two types of permits for events within the City. A Special Event is described as a large gathering of people that covers a broader range of the City, such as, the entire park(s), right-of-ways, trails, street closures, sidewalks, etc. These events also require significant coordination and requests of City resources, such as, Douglas Police Department, Department of Public Works, and Saugatuck Township Fire Department. Special Event Permits will require approval from City Council and need to be filled out in its entirety and returned to the City Clerk's office a minimum of 60 days prior to the scheduled event. A Park Reservation permit is described as a small gathering confined to a small area of a park and does not require significant City coordination or resources. Park Reservation permits require only City administration approval. Park reservation fee is \$50.

APPLICANT/ORGANIZATION INFORMATION

Applicant/Organization: Douglas Elementary PTO PH:
Contact Name: Lindsay Henry PH:
Street Address/P.O. Box:
City/St C
E-mail
CONTACT PERSON ON DAY OF EVENT: Lindsay Henry PH:

EVENT INFORMATION

Name of Event: DES Walkathon Evening Event
Event Date(s): 10/18 Anticipated Number of Attendees: 300
Purpose of Event: DES walkathon fundraising event

Location of Event: Beery Field

Event Start & End Hours: 5:30 pm - 7:00 pm
Estimated Date/Time for Set-Up: 3pm arrival for set up
Estimated Date/Time for Clean-Up: 8pm departure after clean up
Estimated Number of Volunteers: 20

EVENT DETAILS

MUSIC:

Will Music be provided during this event? Yes No

If yes, type of music proposed: Live Amplification Recorded Loudspeakers

Time music will begin: 5:00 end: 7:00

FOOD VENDORS/CONCESSIONS: (Contact Allegan County Health Department)

Will Food Vendors/Concessions be available at your event? Yes No

If yes, Provide Copy of Health Department Food Service License

ALCOHOL:

Will alcohol be served at your event? Yes No

If yes, Provide Copy of Liquor Liability Insurance (Listing the City as additional insured)

Provide Copy of Michigan Liquor Control License

Please describe measures to be taken to prohibit the sale of alcohol to minors: _____

NOTE: *It shall be unlawful for any person within the City to consume intoxicating liquor of any kind in any street, alley, park, public building, or other land owned by the City, unless the consumption is authorized under a valid permit issued by the City or its authorized agent. (1995 Code, 42-166) (Ord.43, passed 6-5-1961)*

EVENT SIGNAGE:

City approval is required for any temporary signage in the public right-of-way, across a street, or on City property. Which of the following signs are requested for this event?

Temporary Signs: Number requested: _____ Maximum size is 2'x2'
(Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

Banner Signage: Maximum size is 14'x4'
(Cannot be displayed more than 15 days prior to first day of event and must be removed 24 hours after end of event.)

Signage at Event Site: Location(s): 5-10
Description of signs: Signs denoting instructions for the event
(Signs at event site cannot be displayed prior to the day of the event and must be removed at the end of the event.)

Please see the City Clerk to obtain the correct application based on the event signage requested.

FIREWORKS:

Will fireworks be a part of your event? Yes No

If yes, Provide Copy of Liability Insurance (Listing the City as additional insured)

Council Resolution will be Required – see attached sample

TENTS/CANOPIES/MISC:

Will tents/canopies be installed? Yes No

If yes, Notify the Director of the Douglas Department of Public Works @ 269-857-2763 to discuss placement locations (Irrigation systems are located at Beery Field and Schultz Park)

Fill out the Special Event Requirements for Tent Structures form and/or call the Saugatuck Township Fire Department with questions at (269) 857-3000.

Booths – Quantity _____

Tents – Quantity 6-8

Awnings – Quantity _____

Tables – Quantity _____

Portable Toilets – Quantity _____

will likely have sandbags not stakes

The City of Douglas does not have tents, tables, or chairs available for rental.

MARKETING:

How do you plan to market your event? (Example: Saugatuck/Douglas Area Convention & Visitors Bureau, Local Businesses, etc.) Facebook, in school promotion

REQUIRED AUTHORIZING PERSONNEL SIGNATURES:

If your event requires City services, please seek proper authorization. Applicable fees may apply depending upon the assistance required by the City.

DEPARTMENT OF PUBLIC WORKS:

Will this event require the use of any of the following municipal equipment?

Trash Receptacles – Quantity 4

Barricades – Quantity _____

Traffic Cones – Quantity _____

No Parking Signs – Quantity _____

Fencing – Quantity _____

Electric

Water

Restroom Cleaning

Approved Denied

Approved with Conditions I notice that there is no parade.

Authorized Personnel Signature Richy L. Zoet Date: 8/1/24

DOUGLAS POLICE DEPARTMENT:

Will this event require additional officers & equipment? Yes No

If yes, please describe & include times: _____

Street Closure: (Use attached map to outline proposed closure)

Street closure date/time: _____ Street re-open date/time: _____

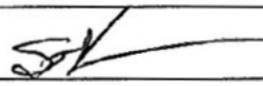
Parade Type: Pedestrian Vehicle

Parade Route: (Use attached map to outline route)

Parade start time: _____ Parade finish time: _____

Approved Denied

Approved with Conditions _____

Authorized Personnel Signature  Date: 08/01/2024

APPLICANT/ORGANIZATION CHECK LIST

- Completed Application
- Event Map (include detailed event layout for food vendors/concessions, booths, portable restrooms, road closures, barricades, music, event signage, etc.)
- Certificate of Insurance (listing the City of Douglas as additional insured – see sample provided)
- Fireworks Resolution – 60 days in advance (if applicable)
- Michigan Liquor Control Commission Special Event License (if applicable)
- Health Department Food Service License (if applicable)
- Requirements for Tent Structures (if applicable)
- Department of Public Works Authorized Personnel Signature (if applicable)
- Police Department Authorized Personnel Signature (if applicable)

If document(s) are missing, please explain: _____

The Applicant/Organization understand and agrees to the following:

1. Provide a certificate of insurance with all coverage deemed necessary for the event, naming the City of Douglas as an additional insured on all applicable policies. The certificate shall be submitted to the City Clerk’s Office no later than 1 (one) week following notice of the event approval.
2. Comply with all local and applicable State Laws and City policies. Applicant/Organization acknowledges that the special events permit does not relieve the Applicant/Organization from meeting any requirements of law or those of other public bodies or agencies applicable to the event.
3. Applicant/Organization further understands the approval of the event may include additional requirements and/or limitations based on the City’s review of this application. The Applicant/Organization understands that it may be necessary to meet with City staff during the review of this application and that City Council approval is necessary before the event may be held.
4. Applicant/Organization understands that he/she is responsible for contacting the Michigan Liquor Control Commission and/or Allegan County Health Department to secure all permits required for this event.
5. Applicant/Organization also agrees to clean-up and leave/restore the area in the condition it was found. The City is not responsible for equipment or personal items left on public property.
6. Prohibit its organization and guests from engaging in profane or inappropriate language or actions.
7. Abide by City of Douglas Ordinance Chapter 95.01 regarding Noise Nuisances.

8. A breach of any of these understandings and agreements may result in the denial of Application or revocation of an approval of the City.

HOLD HARMLESS/INDEMNITY

1. Upon approval of Event Permit, Applicant/Organization agrees to fully defend, indemnify and hold harmless the City, its City Council, its officers, employees, agents, volunteers, and Contactors from any and all claims, demands, losses, obligations, costs, expenses, verdicts, and settlements (including but not limited to attorney fees and interest) resulting from:

- A. Acts or omissions by the Applicant/Organization, its agents, employees, servants and Contractors in furtherance of the event, including, but not limited to, acts or omissions alleged to be in the nature of gross negligence or willful misconduct. The Applicant/Organization agrees to reimburse the City for reasonable attorney fees and court costs incurred in the defense of any actions, suits, claims, or demands arising from the operations of the Applicant/Organization due to the above referenced acts or omissions.
- B. Violations of state or federal law by Applicant/Organization, its agents, employees, servants, and Contractors whether administrative or judicial, arising from the nature and extent of this Application. Permit and/or event.
- C. Other acts of Applicant/Organization or attendees causing personal injury or property damages in connection with this event, unless resulting from the sole negligence of the City, its officers, employees, or agents.

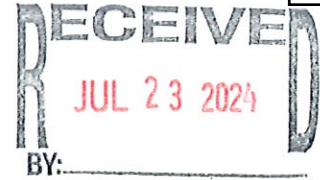
2. The Applicant/Organization agrees that it is its responsibility and not the responsibility of the City to safeguard the property and materials used in the event and the property and materials of the attendees. Further the Applicant/Organization agrees to hold the City harmless for any loss of such property and materials.

3. The Applicant/Organization shall not discriminate against any employee, or applicant for employment because of religion, race, color, national origin, age, sex, height, weight, handicap, ancestry, place of birth, sexual preference or marital status. The Applicant/Organization further covenants that it will comply with the Civil Rights Act of 1973, as amended; and the Michigan Civil Rights Act of 1976 (78.Stat. 252 and 1976 PA 453) and will require a similar covenant on the part of any consultant or sub-Contractor involved in the hosting of this event.

As the Applicant or duly authorized agent of the Organization, I hereby apply for approval of this special event and affirm the above understandings. The information provided on this application is true and complete to the best of my knowledge.

Printed Name of Applicant: Lindsay Henry Date: 7/25/24

Signature of Applicant:  Date: 7/25/24



John Thomas
23 Center Street
Douglas, MI 49406

- ✓ Douglas Downtown Development Authority Board
- ✓ Douglas City Council
- ✓ Saugatuck Douglas Area Convention and Visitors Bureau Board

As a longtime brick and mortar retailer on Center Street in downtown Douglas, I am writing to express my concern and opposition to the "Retail" Market disguised as a "Farmers" Market in Beery Field. More specifically, I would have no problem with a legitimate Farmers Market in Beery Field, but I strongly object to a Trojan horse called a Farmers Market, but which is in fact a Retail Market with "some" farmers.

When the concept of the Farmers Market was announced in a Commercial Record article, the promoters said they would operate on a standard 80-20 "rule," which included "food" in the "Farm" category.

First of all, whose "rule" are they referring to? Secondly, if that is common in most Farmers Markets, why would our DDA, Council, and CVB agree to such a plan when the "food" coming into the market would compete directly with brick and mortar businesses in our downtown who sell the same things (i.e., coffees, teas, cupcakes, other pastries, and sandwiches)? Furthermore, why would they also back a plan that involves bringing 20% of the vendors into town to sell "other things" (i.e., art, candles, soaps, etc.) in competition with other brick and mortar businesses?

At the market on July 23, for example, I only counted 6 booths selling what I would describe as true farm grown products (including cheese and honey). ALL of the others (with one exception - the knife sharpener) were selling things in competition with downtown merchants.

SO, I ask these questions: 1. Is this really what people envisioned? 2. Now that we see what is really happening, is this going to be allowed to continue as is, or is someone going to insist that this become a legitimate Farmers Market? 3. Is anyone other than me paying attention or are people just turning a blind eye? 4. Where is the loyalty here? Is it to the itinerant vendors, or our full time merchants?

I would be the first to acknowledge that the people who backed this endeavor had the best of intentions. However, this market, like similar markets throughout the country, are NOT Farmers Markets. They almost always hide behind the title, and they almost always end up just like this one. Worse yet, once they are ensconced, they are almost impossible to change.

Right now, there are only a dozen or so booths. But as the Commercial Record article described, the plan is for 15 to 25 booths along this same model.

I argue that this can't be allowed to happen! It simply isn't fair to our brick and mortar businesses.

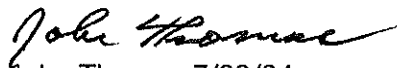
I know that there are people who will argue that the Farmers Market "draws people to Douglas" but I argue two things. 1. You can't tell me that a single person drove all the way to Douglas Saugatuck from Chicago, Detroit, Indianapolis, etc. because they heard we have a Farmers Market on Tuesdays. No, they drove here because of all of the brick and mortar businesses that have made this an important destination for decades. 2. If people believe this

will help our brick and mortar businesses, then make it a real FARMERS Market and not a retail market that competes with our brick and mortar businesses - not even for one day during our incredibly short selling season.

My solution to this situation is to have a Farmers Market that ONLY sells farm grown products - not including teas and coffees grown elsewhere or baked goods just because they are made from things "grown on somebody's farm somewhere."

Finally, for those of you who are reading this and dismissing my perspective because this doesn't pose any potential financial risk to you personally, I hope you will still understand the importance of this to those of us who pay tens of thousands of dollars a year to have access to customers on this street, as compared to the itinerant merchants now competing with us by renting a table for a few bucks every Tuesday during peak season.

Respectfully,



John Thomas 7/23/24

Douglas Merchant for 26 years



The Village of Friendliness – Since 1870

To: The City of the Village of Douglas City Council

From: Lisa Nocerini, City Manager

RE: Direct the City Administration to authorize Carbon Six Construction to provide a comprehensive cost estimate for the 415 Wiley Road build-out project

Date: August 5th, 2024

I am seeking the council's support for the city administration to authorize Carbon Six Construction to move forward with providing a comprehensive cost estimate for the build-out of the 415 Wiley Road space. This space is designated to become the new City Hall, Police Department, and Department of Public Works (DPW) offices.

The transformation of the 415 Wiley Road space into key municipal facilities is a crucial step in enhancing our city's operational efficiency and public service capabilities. This project will provide modern, centralized offices for our city administration, police department, and DPW, enhancing improved coordination and accessibility.

To advance this important initiative, we request the City Council's support to authorize Carbon Six Construction to prepare a detailed cost proposal for the project including a comprehensive breakdown of all anticipated expenses, covering construction, materials, labor, permits, and other related costs.

The successful development of the 415 Wiley Road space is vital for our city's growth and effectiveness. By authorizing Carbon Six Construction to provide a total cost estimate, we can take a significant step toward realizing this vision. Your support is crucial in facilitating this process.

Suggested Motion: Direct the City Administration to authorize Carbon Six Construction to move forward with providing a comprehensive cost estimate for the build-out project at 415 Wiley Road to the City of Douglas.



The Village of Friendliness – Since 1870

To: The City of the Village of Douglas City Council

From: Lisa Nocerini, City Manager

RE: Third Coast Surf Shop, Inc. Contract

Date: August 5th, 2024

The contract with Third Coast Surf Shop, Inc. who manages the kayak facility at Wade's Bayou Park, expires on December 31st, 2024, unless extended or terminated.

According to the existing contract, upon mutual consent of the City and the Contractor, the three (3) year contracted may be renewed for two (2) optional one (1) year extensions at the prices, terms and conditions of the initial contract.

The existing terms consist of the following:

- The contractor agrees to pay the City of Douglas 12 percent of gross operating profit from Wade's Bayou Park, with a minimum base amount of \$5000.00 to be paid, as rent per year. Payment is to be completed by check in three installments, before the last day of the months of July, August, and October, to the City during the three (3) year agreement period.

In FY2022, the city received \$5015.00, even with a late start, and in FY2023, the city received \$6811.50, from the gross operating profits.

The City Administration is requesting the following direction from the City Council:

1. Approve an extension to the existing contract.
2. Authorize a request for proposals.

Motion (Option 1): Approve an extension to the existing contract with Third Coast Surf Shop, Inc., for two optional one-year extensions.

Motion (Option 2): Approve authorizing the city administration to issue a request for proposals.



The Village of Friendliness – Since 1870

To: The City of the Village of Douglas City Council

From: Lisa Nocerini, City Manager

RE: First Reading: Ordinance to grant the Michigan Gas Utilities Corporation the right to use public areas for the establishment and operation of gas-related infrastructure

Date: August 5th, 2024

This ordinance will allow the Michigan Gas Utilities Corporation to utilize highways, streets, alleys, and other public places within the City of Douglas, for the purpose of constructing, maintaining, and operating a gas distribution system. The purpose of this requested ordinance is to achieve the following:

- Constructing, maintaining, and operating a gas distribution system within the City's corporate limits.
- Establishing, constructing, maintaining, extending, and operating necessary facilities such as plants, stations, mains, pipes, conduits, valves, drips, and other related equipment.
- Supplying and distributing gas for heating and other purposes to the city and its inhabitants.
- Entering upon and using public lands to lay, maintain, operate, repair, and extend infrastructure required for gas distribution.

This ordinance aims to facilitate the efficient and safe distribution of gas within the City of Douglas, supporting both residential and commercial needs. The proposed franchise is subject to the terms and conditions outlined in the ordinance, ensuring compliance with local regulations and safety standards.

Your support in approving this ordinance will enhance the infrastructure and utility services available to our community. The agreement has been thoroughly reviewed by the city attorney.

ORDINANCE NO.06-2024**FRANCHISE****MICHIGAN GAS UTILITIES CORPORATION**

AN ORDINANCE GRANTING TO MICHIGAN GAS UTILITIES CORPORATION, A DELAWARE CORPORATION, ITS SUCCESSORS AND ASSIGNS, THE RIGHT, POWER, AUTHORITY AND PERMISSION TO USE THE HIGHWAYS, STREETS, ALLEYS AND OTHER PUBLIC PLACES OF THE CITY OF DOUGLAS, COUNTY OF ALLEGAN, STATE OF MICHIGAN, FOR THE PURPOSE OF LAYING AND MAINTAINING GAS PIPES, MAINS, CONDUITS, VALVES, DRIPS AND ALL NECESSARY APPURTENANCES IN, UNDER AND ALONG THE HIGHWAYS, STREETS, ALLEYS AND OTHER PUBLIC PLACES, OF SAID CITY, AND THE RIGHT, POWER AND PERMISSION TO CONDUCT AND OPERATE A GENERAL GAS BUSINESS AND DISTRIBUTION SYSTEM IN SAID CITY OF DOUGLAS, COUNTY OF ALLEGAN, STATE OF MICHIGAN FOR A PERIOD OF THIRTY (30) YEARS.

THE CITY COUNCIL OF THE CITY OF DOUGLAS, COUNTY OF ALLEGAN, STATE OF MICHIGAN HEREBY ORDAINS:

Section 1. Granting of Franchise to Use Highways, Streets, Alleys and Public Places. The City of Douglas, County of Allegan, State of Michigan, (hereinafter called "City"), hereby grants to Michigan Gas Utilities Corporation, a Delaware corporation (hereinafter called "Grantee"), its successors and assigns, a franchise to use the highways, streets, alleys and other public places of the City of Douglas, County of Allegan, State of Michigan, for the purpose of constructing, maintaining and operating a gas distribution system in said City with full right, power and authority to establish, construct, maintain, extend and operate a plant, stations, mains, pipes, conduits, valves, drips

and all other appurtenances, apparatus and appliances within the corporate limits of the City of Douglas, County of Allegan, State of Michigan, for the purpose of supplying and distributing to said City and its inhabitants gas for heating and other purposes and, for such purposes, to enter upon and use the highways, streets, alleys, and public lands of said City and lay, maintain, operate, repair and extend therein, through and thereunder such mains, pipes, conduits, valves, drips, apparatus, appliances and other appurtenances as may be necessary and proper for the distribution of gas throughout and beyond said City and for the purpose of conducting and operating a gas business in said City subject to the terms and conditions hereinafter provided.

Section 2. Consideration. In consideration of the rights, power and authority hereby granted, Grantee shall faithfully perform all things required by the terms of contained herein.

Section 3. Successors and Assigns. The words "Michigan Gas Utilities Corporation" and "the Grantee", wherever used herein, are intended and shall be held and construed to mean and include both Michigan Gas Utilities Corporation and its successors and assigns, whether so expressed or not.

Section 4. Compliance with Laws. Grantee shall comply with all applicable laws, statutes, ordinances, rules and regulations regarding its gas distribution system, whether federal, state or local, now in force or which hereafter may be promulgated.

Section 5. Non-Disturbance of Public Travel; Restoration; Construction Maintenance. In laying its pipes, mains and other appurtenances and repairing and maintaining the same, Grantee shall

interfere as little as possible with public travel. After opening any portion of the highways, streets, alleys or other public place, Grantee shall within a reasonable time restore the same as nearly as possible to the same condition as prevailed before opening. While any portion of the highways, streets, alleys or other public place is open, Grantee shall maintain reasonable barriers and lights at night and other warnings to the users of said highways, streets, alleys or other public place.

Section 6. Hold Harmless. Grantee shall at all times hold City harmless from any loss, damage and expense of any kind on account of the laying, constructing, maintenance, and use of said mains, pipes, conduits and other appurtenances. However, Grantee need not save City harmless from claims, losses and expenses arising out of the negligence of the City, its employees, contractors or agents. Notwithstanding any provision of this Ordinance, nothing in this Ordinance shall abrogate the rights, privileges, immunities or authorities of the City provided under law.

Section 7. Rates Established by Michigan Public Service Commission. The rates to be charged by Grantee and all rules of service shall be those which are established from time to time by the Michigan Public Service Commission or such other body which shall succeed to the jurisdiction, rights, powers and authority of said Commission.

Section 8. Term: Effective Date. The rights granted in this franchise shall continue in full force and effect for a period of thirty (30) years from the effective date thereof. The effective date of this franchise shall be the latter of the date of the acceptance of the

franchise by Grantee, which acceptance shall be filed by the Grantee, in writing, within sixty (60) days after the enactment of this ordinance or the day following the date of publication of the ordinance.

Section 9. Franchise Revocable; Irrevocability Upon Approval of Electors. The franchise herein granted shall be revocable at the will of the governing body of this City, PROVIDED, however, that the same shall become irrevocable if and when confirmed by a majority of the electors voting upon the question at the next general election or at any special election called for that purpose. Such special election shall be held at the request of said Grantee.

Section 10. Expenses of Election Paid by Grantee. In the event of a special election, the expenses thereof shall be deposited with the Clerk of this City by the Grantee.

Section 11. Assignment of Franchise. Grantee shall not assign this Franchise to any other person, firm or corporation without the prior written approval of the City Council. The City shall not unreasonably withhold its consent to an assignment if the Assignee is financially able to carry out the Grantee's obligations under this Franchise. The assignment of this Franchise to a subsidiary, division, or affiliated corporation of Grantee or its parent corporation shall not be considered an assignment requiring the consent of the City Council. Grantee shall reimburse the City for reasonable actual costs incurred in the review of a request by Grantee for approval.

Section 12. Severability. The various parts, section and clauses of this Ordinance are hereby declared severable. If any part, sentence, paragraph, section or clause is adjudged invalid or unconstitutional by

a court or administrative agency of competent jurisdiction, the remainder of the Ordinance shall not be affected.

Section 13. Repeal of Prior Ordinance. Franchise Ordinance 29-A adopted by City on March 28, 1994, and all amendments thereto, are hereby repealed. The repeal of the above Ordinance and its amendments does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired or liability, penalty, forfeiture, or punishment incurred prior to the time enforced, prosecuted, or inflicted.

Section 14. Publication. The City Clerk is hereby directed to cause a true copy of this ordinance to be published in *The Commercial Record*, a newspaper circulating within the City within thirty (30) days hereof.

Section 15. Recording of Ordinance. Within one (1) week after the publication of this ordinance, the City Clerk shall record the ordinance in the Book of Ordinances kept by the Clerk for such purpose. Such record shall include the date of passage hereof, the names of the members voting hereon and how each member voted. An attested copy of the Ordinance shall also be filed with the Allegan County Clerk within one (1) week after the publication.

Presented by: _____

Seconded by: _____

Voting in Favor: _____

Voting Against: _____

I hereby attest that the foregoing Ordinance was adopted by the City Council of the City of Douglas, County of Allegan, State of Michigan at a regular meeting held on the ____ day of _____, 20____.

Dated: _____

Douglas City Clerk

I further certify that the foregoing Ordinance was published and filed as follows:

Published in: _____

Date of Publication: _____

Date of Filing with the Allegan County Clerk: _____

Ordinance No.: _____ Date recorded in the City Book of Ordinances: _____

Dated: _____

Douglas City Clerk



The Village of Friendliness – Since 1870

To: The City of the Village of Douglas City Council

From: Lisa Nocerini, City Manager

RE: Donation of Floating Docks/Douglas Marina Slip/Contracted Services

Date: August 5th, 2024

The city has received a donation offer for a floating docking system with kayak launch valued at over \$7,000. In exchange for this donation, the donor was wishing to have the use of their marina slip at Douglas Marina for the 2025 season free of charge, as well as 2026 and 2027 (a value of \$6,000). This is an excellent opportunity to improve our amenities without significant financial expenditure.

The floating docks will be transported across Kalamazoo Lake and installed at Wade's Bayou to replace the existing low profile rowing dock, which is currently in a state of disrepair. To ensure the successful execution of this project, we also seek your approval to engage Camp & Cruise who will be responsible for the transportation and installation of the docks at a cost of \$6,800. A total of five (5) quotes were sought with only one received before the agenda deadline.

The benefits of this approval include:

- **Cost-Effective Improvement:** Acquiring these floating docks through a donation allows us to upgrade our facilities with minimal impact on the city budget.
- **Enhanced Amenities:** New docks will provide safer and more reliable access for rowers and other water enthusiasts, boosting the attractiveness of Wade's Bayou as a recreational destination.
- **Community Engagement:** The donor's contribution and our efforts to improve local infrastructure demonstrate a commitment to advancing community collaboration and enhancing public spaces.

Funding – The revenue amount for Wades Bayou for 2022 and 2023 from Third Coast Surf Shop and kayak slip rentals totaled \$16,236.50. The expenditures for 2022 and 2023 totaled \$8,381.42. This leaves \$7,855.08 remaining. With a budget amendment

we could use \$6,800 from Wades Bayou account 594-597.001-930.000 Repairs and Maintenance: General.

Sample Motion – Motion for approval of this donation, the exchange of the marina slip for three free seasons, and the engagement of Camp & Cruise to carry out the necessary work with a budget amendment of \$6,800.

