



**THE CITY OF THE VILLAGE OF DOUGLAS  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, APRIL 07, 2025 AT 6:00 PM  
86 W CENTER ST., DOUGLAS MI**

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**MINUTES**

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1. **CALL TO ORDER:** By Mayor North
2. **ROLL CALL:** By Clerk Kasper  
PRESENT  
Mayor Cathy North  
Councilmember Jerome Donovan  
Councilmember Neal Seabert  
Councilmember John O'Malley  
Councilmember Gregory Freeman  
Councilmember Matt Balmer  
Also Present City Manager Lisa Nocerini  
City Clerk Laura Kasper  
Planning & Zoning Administrator Sean Homyen  
ABSENT- Mayor Pro-Tem Randy Walker
3. **PLEDGE OF ALLEGIANCE:** Led by Mayor North
4. **CONSENT CALENDAR**
  - A. Approve the Council Meeting Agenda for April 7, 2025
  - B. Approve the Council Regular Meeting Minutes for March 17, 2025
  - C. Approve Invoices in the Amount of \$371,464.82
  - D. Appointments - Jennifer Ludwick: KLSWA
  - E. Special Event - Town Crier Race

*Motion by Freeman, second by Balmer, to approve the Consent Calendar of April 7, 2025. – Motion carried by unanimous roll call vote.*

5. **PUBLIC COMMUNICATION – VERBAL:** Members of the public were present, comments received.
6. **PUBLIC COMMUNICATION – WRITTEN:** Letters received into the record.
7. **UNFINISHED BUSINESS:** None
8. **NEW BUSINESS**
  - A. SCA 2025 Presentation - Kristin Armstrong
  - B. Douglas Marina Renovations - Presentation (L. Nocerini)

- C. Strategic Planning Session 2 - DPW & PD - Discussion (L. Nocerini)
- D. FY24/25 Mill and Overlay Road Project Award (L. Nocerini)

*Motion by Balmer, second by O'Malley, to approve awarding Site Works Solution, Inc. the 24-25 mill and overlay road projects in the amount of \$113,421.45, \$40,342.15 in engineering and contingencies, and amend the budget by \$16,636.41. – Motion carried by unanimous roll call vote.*

- E. Resolution 08-2025 - 291 66th Street Property Sale (L. Nocerini)

*Motion by O'Malley, second by Seabert, to adopt resolution 08-2025, authorizing the sale of the city-owned property located at 291 66th Street, Douglas, Michigan, to Jeffrey Roberts. – Motion carried by unanimous roll call vote.*

- F. Resolution 09-2025 - Consumers Energy Lighting (S. Homyen)

*Motion by Balmer, second by Seabert, to adopt resolution 09-2025, authorizing the Consumers Energy change in standard lighting. – Motion carried by unanimous roll call vote.*

- G. Resolution 10-2025 - Tri-Community Wildlife Committee Controlled Hunts (L. Nocerini)

*Motion by Freeman, second by Balmer, to adopt resolution 10-2025, approving the Tri-Community Wildlife Committees recommending of controlled hunts to manage the growing deer population. – Motion carried by unanimous roll call vote.*

- H. Ordinance No. 04-2025 - CivicPlus Recodification Project Adoption - First Reading - No Action Required (L. Kasper)
- I. Ordinance No. 05-2025 - 453 W Center Rezone - First Reading - No Action Required (S. Homyen)
- J. Council Training Workshop - May 1, 2025 at 5:00pm (L. Nocerini)

*Motion by Balmer, second by Freeman, to approve scheduling the Council training workshop for May 1, 2025, at 5:00 PM. – Motion carried by unanimous roll call vote.*

## **9. REPORTS**

- A. Commission/Committee/Boards
  - 1. Planning Commission – no meeting
  - 2. Kalamazoo Lake Sewer Water – no meeting
  - 3. Downtown Development Authority – upcoming Easter and Derby Day events
  - 4. Kalamazoo Lake Harbor Authority – meets in June
  - 5. Douglas Harbor Authority – meets April 15
  - 6. Douglas Brownfield Authority – no meeting
  - 7. Fire Board – budget approval in May
  - 8. Community Recreation – no meeting
  - 9. Playground Committee – no meeting
  - 10. Tri-Community Wildlife Committee – sub-committee working on controlled hunts
- B. Administration Report - City Manager Nocerini provided updates on several matters.

## **10. PUBLIC COMMUNICATION – VERBAL: No comments received.**

## **11. COUNCIL COMMENTS: Councilmembers made final comments.**

**12. MAYOR'S REPORT/COMMENTS:** Mayor North stated final comments.

**13. ADJOURNMENT**

*Motion by Seabert, second by Balmer, to adjourn the meeting.*

Approved on this 21<sup>st</sup> day of April 2025

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Cathy North, Mayor

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Laura Kasper, City Clerk

**Certification of Minutes**

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on April 7, 2025, I further certify that the meeting was duly called and that a quorum was present.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Laura Kasper, City Clerk