



**THE CITY OF THE VILLAGE OF DOUGLAS  
SPECIAL MEETING OF THE CITY COUNCIL  
MONDAY, JULY 31, 2023 AT 4:00 PM  
86 W CENTER ST., DOUGLAS MI**

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**MINUTES**

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**1. CALL TO ORDER - By Mayor**

**2. ROLL CALL - By Clerk**

PRESENT

Mayor Pro-Tem Cathy North

Mayor Jerome Donovan

Councilmember Robert Naumann

Councilmember John O'Malley

Councilmember Randy Walker

Councilmember Gregory Freeman

Also Present City Manager LaBombard

ABSENT

Councilmember Neal Seabert

**3. PLEDGE OF ALLEGIANCE - Led by Mayor**

**4. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES): None**

**5. PUBLIC COMMUNICATION – WRITTEN: None**

**6. NEW BUSINESS**

A. City Manager, Rich LaBombard Resignation – Resignation letter presented in the agenda packet.

B. Resolution No. 28-2023 - To accept the City Manager Resignation – City Manager, Rich LaBombard, thanked Council for his time with the City. Councilmembers thanked Mr. LaBombard and acknowledged the great work he has done for the City.

Motion by Freeman, seconded by Naumann, to adopt Resolution No. 28-2023, accepting the resignation of City Manager, Rich LaBombard, with an effective date of August 25th, 2023 honoring all terms of his contract. – Motion carried by unanimous roll call vote.

C. Naming Interim City Manager – Councilmembers discussed the review of the City Manager job description and posting of through the use of the City website and various municipal listings, and preparation of a special meeting for interviewing potential applicants for the Interim City Manager.

Per City Charter Section 7.3 City Manager-Appointment; Compensation. (a) The council shall appoint a city manager within ninety (90) days after any vacancy exists in such position or they may appoint an acting manager during the period of a vacancy in the office, or the city manager, with the consent and approval of the council, may designate an administrative officer or employee of the city to act as city manager if he or she is temporarily absent from the city, or unable to perform the duties of his or her office.

- 7. **PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES):** None
- 8. **COUNCIL COMMENTS:** None
- 9. **MAYOR’S REPORT/COMMENTS:** Mayor Donovan thanked City Manager, Rich LaBombard, and complimented him for all the work he has done for the City.
- 10. **ADJOURNMENT:**

Motion by Freeman, seconded by O’Malley to adjourn.

Approved on this 7th day of August, 2023

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Jerome Donovan, Mayor

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Laura Kasper, Interim City Clerk

**Certification of Minutes**

I hereby certify that the attached is a true and correct copy of the minutes of a special meeting of the City Council of the City of the Village of Douglas held on July, 31, 2023, I further certify that the meeting was duly called and that a quorum was present.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Laura Kasper, Interim City Clerk