



**THE CITY OF THE VILLAGE OF DOUGLAS  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, JULY 15, 2024 AT 7:00 PM  
86 W CENTER ST., DOUGLAS MI**

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**MINUTES**

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**1. CALL TO ORDER:** By Mayor North

**2. ROLL CALL:** By Clerk Kasper

PRESENT

Mayor Cathy North

Councilmember Neal Seabert

Councilmember John O'Malley

Mayor Pro-Tem Randy Walker

Councilmember Gregory Freeman

Councilmember Matt Balmer

City Manager Lisa Nocerini

City Clerk Laura Kasper

Planning and Zoning Administrator Sean Homyen

ABSENT

Councilmember Jerome Donovan

**3. PLEDGE OF ALLEGIANCE:** Led by Mayor North

**4. CONSENT CALENDAR**

A. Approve the Council Meeting Agenda for July 15, 2024

B. Approve the Council Regular Meeting Minutes for July 1, 2024

C. Approve invoices in the amount of \$42,534.74

D. Special Event - Rotary Club Venetian Fireworks

*Motion by Balmer, second by O'Malley, to approve the Consent Calendar of July 15, 2024 – Motion carried by unanimous roll call vote.*

**5. PUBLIC COMMUNICATION – VERBAL:** Charity Nosse stated concerns with the Westshore PUD Developer addressing outstanding items in the extended timeframe. Mark Johnson provided information on the delayed submission of the Douglas UCC event.

**6. PUBLIC COMMUNICATION – WRITTEN:** Debbie Larsen – Letter received into record.

**7. UNFINISHED BUSINESS:** No business to attend to.

**8. NEW BUSINESS**

- A. Allegan County Community Foundation (ACCF) Presentation (L. Nocerini) Sara Ruitter, corporate & donor engagement officer for the ACCF, provided background on the work the organization provides in Allegan County, and provided resource information for the City.
- B. Special Event - Douglas UCC Block Party (L. Nocerini) Due to the late submission of the event request, City services would be unable to accommodate the applicant's request, notably with scheduling staff support and closing the street. An alternate option of moving it to Beery Field was offered.

*Motion by Freeman, second by O'Malley, to deny the special event permit application for the August 4, 2024, Douglas UCC Block Party. – Motion carried by majority roll call vote. Voting Yea: Balmer, Freeman, North, O'Malley, Walker. Voting Nay: Seabert*

- C. Resolution 16-2024 Amending the Budget of the 2024/2025 General Appropriations Act (L. Nocerini) Monika Fontaine of Plante Moran provided background on items that required the budget amendments.

*Motion by Balmer, second by Walker, to adopt resolution 16-2024, outlining amendments to the City of the Village of Douglas 2024/2025 fiscal year budget. – Motion carried by unanimous roll call vote.*

- D. Resolution 17-2024 Westshore Extension (S. Homyen) The formal resolution with deadline was needed as the follow-up to Council approving the extension with conditions at the last meeting.

*Motion by Walker, second by Balmer, to adopt resolution 17-2024 approving the extension of the deadline to record easement agreements for Westshore PUD internal trailways to December 31, 2024. – Motion carried by unanimous roll call vote.*

- E. Resolution 18-2024 Social District Map Amendment (S. Homyen) Incorporating Beery Field into the Social District.

*Motion by Balmer, second by O'Malley, to adopt resolution 18-2024 amending the social district map and expand the common area per Public Act 124 of 2020. – Motion carried by unanimous roll call vote.*

- F. DPW Equipment Purchase - 2025 Western Star Plow Truck Chassis (R. Zoet) Item was included in the 2024/2025 approved budget.

*Motion by Freeman, second by Balmer, to approve the purchase of the Western Star Truck Chassis in the amount of \$130,932.00 and approve the upfitting in the amount of \$167,230.00. – Motion carried by unanimous roll call vote.*

- G. DPW Equipment Purchase - 2025 4-Ton Falcon Asphalt Transporter (R. Zoet) Item was included in the 2024/2025 approved budget.

*Motion by Freeman, second by O'Malley, to approve the purchase of the 4-Ton Falcon Asphalt Transporter in the amount of \$49,441.30. – Motion carried by unanimous roll call vote.*

- H. DPW Equipment Purchase - 2025 John Deere Attachments (R. Zoet) Item was included in the 2024/2025 approved budget.

*Motion by Balmer, second by Walker, to approve the purchase of the John Deere attachments in the amount of \$28,316.12. – Motion carried by unanimous roll call vote.*

## 9. REPORTS

- A. Commission/Committee/Boards
  - 1. Planning Commission – continued work on masterplan, tabled 319 Ferry Street item
  - 2. Kalamazoo Lake Sewer Water – water agreement nearing final draft
  - 3. Downtown Development Authority – meets next week
  - 4. Kalamazoo Lake Harbor Authority – no meeting
  - 5. Douglas Harbor Authority – no meeting
  - 6. Douglas Brownfield Authority – Taft Law is making progress, will meet as needed
  - 7. Fire Board – call volume is up, and Blue Star roundabout is open
  - 8. Community Recreation – no meeting
  - 9. Playground Committee – no meeting
- B. Administration Report – City Manager Nocerini provided a couple reminders - Douglas Marina house demo is on 8/5, boat launch permits must be paid for with actual currency, brush policy in place will have further revision. She thanked Ryan Kilpatrick for presenting, thanked community volunteers, staff, and Council.

**10. PUBLIC COMMUNICATION – VERBAL:** Jeff Kerr talked about his project that he would like to bring to the Council in August. Emily Jipp talked about her campaign and background.

**11. COUNCIL COMMENTS:** O’Malley and Freeman would like to move forward with Ryan Kilpatrick’s presented options. Freeman also was appreciative of the Police and DPWs work. Balmer thanked City staff and stated the importance of action with affordable housing. Walker reminded Council about the farmer’s market.

**12. MAYOR’S REPORT/COMMENTS:** Mayor North thanked Councilmember Freeman for his dedicated work with the water agreement.

**13. ADJOURNMENT**

*Motion by Walker, second by Balmer, to adjourn the meeting.*

Approved on this 5<sup>th</sup> day of August 2024

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Cathy North, Mayor

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Laura Kasper, City Clerk

**Certification of Minutes**

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on July 15, 2024, I further certify that the meeting was duly called and that a quorum was present.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Laura Kasper, City Clerk