



**THE CITY OF THE VILLAGE OF DOUGLAS  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, FEBRUARY 03, 2025 AT 6:00 PM  
86 W CENTER ST., DOUGLAS MI**

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**MINUTES**

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1. **CALL TO ORDER:** By Mayor North
2. **ROLL CALL:** By Clerk Kasper  
PRESENT  
Mayor Cathy North  
Councilmember Jerome Donovan  
Councilmember Neal Seabert  
Councilmember John O'Malley  
Mayor Pro-Tem Randy Walker  
Councilmember Gregory Freeman  
Councilmember Matt Balmer  
Also Present City Manager Lisa Nocerini  
City Clerk Laura Kasper
3. **PLEDGE OF ALLEGIANCE:** Led by Mayor North
4. **CONSENT CALENDAR**
  - A. Approve the Council Meeting Agenda for February 3, 2025
  - B. Approve the Council Regular Meeting Minutes for January 21, 2025
  - C. Approve Invoices in the Amount of \$67,754.19
  - D. Appointments/Reappointments -  
Appointments - BOR Alternate: Jeffrey Hanlin

*Motion by Freeman, second by O'Malley, to approve the Consent Calendar of February 3, 2025. – Motion carried by unanimous roll call vote.*

5. **PUBLIC COMMUNICATION – VERBAL:** None
6. **PUBLIC COMMUNICATION – WRITTEN:** None
7. **UNFINISHED BUSINESS:** None
8. **NEW BUSINESS**

- A. Ordinance No. 01-2025 - Surplus Real Property - 86 W. Center Street - Second Reading - Public Hearing (L. Nocerini)

*Motion by Seabert, second by Balmer, to open the public hearing for Ordinance No. 01-2025. – Motion carried by unanimous roll call vote.*

1. Administration Comments – Council has directed the City Manager to sell public property owned by the City of Douglas located at 86 W Center Street. Per the requirements of Ordinance 09-2024, an ordinance to *Establish Procedures for Transfer of Surplus Real Property for the City of the Village of Douglas*, the sale of surplus real property shall be done by passing an ordinance, which will then take effect twenty-days after publication of adoption.
2. Public Comments - None
3. Council Comments - None

*Motion by Seabert, second by Freeman, to close to public hearing for Ordinance No. 01-2025. - Motion carried by unanimous roll call vote.*

*Motion by Balmer, second by O'Malley, to adopt Ordinance No. 01-2025, declaring 86 W. Center Street as surplus property. - Motion carried by unanimous roll call vote.*

- B. Ordinance No. 02-2025 - Surplus Real Property - 47 W. Center Street - Second Reading - Public Hearing (L. Nocerini)

*Motion by Seabert, second by Balmer, to open the public hearing for Ordinance No. 02-2025. - Motion carried by unanimous roll call vote.*

1. Administration Comments - Council has directed the City Manager to sell public property owned by the City of Douglas located at 47 W Center Street. Per the requirements of Ordinance 09-2024, an ordinance to *Establish Procedures for Transfer of Surplus Real Property for the City of the Village of Douglas*, the sale of surplus real property shall be done by passing an ordinance, which will then take effect twenty-days after publication of adoption.
2. Public Comments - None
3. Council Comments - None

*Motion by Freeman, second by O'Malley, to close the public hearing for Ordinance No. 02-2025. - Motion carried by unanimous roll call vote.*

*Motion by O'Malley, second by Walker, to adopt Ordinance No. 02-2025, declaring 47 W. Center Street as surplus property. - Motion carried by unanimous roll call vote.*

## **9. REPORTS**

- A. Commission/Committee/Boards

1. Planning Commission – meeting February 20<sup>th</sup> for Master Plan
2. Kalamazoo Lake Sewer Water – new rates were published in the paper
3. Downtown Development Authority – upcoming tailgate party event
4. Kalamazoo Lake Harbor Authority – no meeting
5. Douglas Harbor Authority – no meeting
6. Douglas Brownfield Authority – no meeting
7. Fire Board – no meeting
8. Community Recreation – no meeting
9. Playground Committee – no meeting
10. Tri-Community Wildlife Committee – meets Wednesday, Fire Department will present, and deer survey results will be discussed

- B. Administration Report – City Manager Nocerini comments: Code Enforcement continues work on the short-term rentals with compliance issues, possible contractual changes with the charging station at Beery; may need Council to advise and grants are not available due to the current federal funding freeze.

- 10. PUBLIC COMMUNICATION – VERBAL:** Demetrhea Terrien mentioned the potential concern for neighboring communities if Michigan is a target of the recent deportation activities.
- 11. COUNCIL COMMENTS:** Seabert asked if any City projects involve Federal grants (L. Nocerini, yes, 200 Blue Star). Freeman provided positive feedback on Code Enforcements’ work monitoring compliance with the short-term rentals.
- 12. MAYOR’S REPORT/COMMENTS:** Mayor North mentioned that several short-term rentals are waiting to be scheduled for inspections due to the Fire Department now being backlogged with rental inspections.
- 13. CLOSED SESSION**

*Motion by Balmer, second by Seabert, to enter into closed session per Sect: 8 (h) of the Open Meetings Act, to consider material exempt from discussion or disclosure by State and Federal Statue. - Motion carried by unanimous roll call vote.*

*Motion by Seabert, second by Balmer, to exit from closed session and enter back into the regular session of the City Council meeting agenda. - Motion carried by unanimous voice vote.*

**14. ADJOURNMENT**

*Motion by Seabert, second by Balmer, to adjourn the meeting.*

Approved on this 18<sup>th</sup> day of February 2025

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Randy Walker, Mayor Pro-Tem

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Laura Kasper, City Clerk

**Certification of Minutes**

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on February 3, 2025, I further certify that the meeting was duly called and that a quorum was present.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Laura Kasper, City Clerk