



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JUNE 19, 2023 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

To attend and participate in this remote meeting of the City of the Village of Douglas City Council, please consider joining online or by phone.

Join online by visiting: <https://us02web.zoom.us/j/88074932901>

Join by phone by dialing: +1 (312) 626-6799 | **Then enter "Meeting ID":** 8807 493 2901

- 1. CALL TO ORDER:** By Mayor
- 2. ROLL CALL:** By City Clerk
- 3. PLEDGE OF ALLEGIANCE**
- 4. CONSENT CALENDAR**
 - A. Approve the Agenda for June 19, 2023
 - B. Approve the June 5, 2023 Workshop Minutes
 - C. Approve the June 5, 2023 City Council Meeting Minutes
 - D. Approve invoices in the amount of \$193,185.29

Motion made by Councilmember Seabert, Seconded by Councilmember OMalley.

Voting Yea: Mayor Pro-Tem North, Mayor Donovan, Councilmember Seabert, Councilmember OMalley, Councilmember Walker, Councilmember Freeman

5. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)

County Commissioner Kappinga presented a brief report from the county, they have hired Williams & Works to assist with the aquifer, Judge Kingas will be retiring, there are a higher than usual number of court cases in the county, solar fields are replacing farm fields which is worry some because Michigan is the third largest farm state.

6. PUBLIC COMMUNICATION – WRITTEN:

- A. Robert Karns Communication
- B. Michael Ger - Communication
- C. Mark Newman - Communication From Planning

7. UNFINISHED BUSINESS

8. NEW BUSINESS

A. Ordinance No. 03-2023 - Rezone PPN 03-59-350-017-20

Motion to amend Ordinance 03-2023, Request by Saugatuck Public Schools to rezone parcel # 59-350-017-20 from C-2, General Commercial to C-1, Village Center and R-5, Multiple Family Residential, removing paragraph four under the Preamble which pertains to lot splits. - roll call vote

Motion made by Councilmember Seabert, Seconded by Councilmember OMalley. Voting Yea: Mayor Pro-Tem North, Mayor Donovan, Councilmember Seabert, Councilmember OMalley, Councilmember Walker, Councilmember Freeman

B. Resolution No. 20-2023 - Approving Bus Garage Lot Split

Motion to adopt Resolution No. 20-2023, approving lot split parcel #03-59-016-088-00, Southwest corner of Fremont Street and Blue Star Highway parcel # 03-59-350-017-20, section 350. - roll call vote

Motion made by Councilmember Seabert, Seconded by Mayor Pro-Tem North. Voting Yea: Mayor Pro-Tem North, Mayor Donovan, Councilmember Seabert, Councilmember OMalley, Councilmember Walker, Councilmember Freeman

C. Resolution No. 21-2023 - Fiscal Year 2022-2023 Budget Amendment

Motion to adopt Resolution 21-2023, which outlines the amendments to the City of Douglas annual budget for fiscal year 2022-2023. - roll call vote

Motion made by Mayor Pro-Tem North, Seconded by Councilmember Freeman. Voting Yea: Mayor Pro-Tem North, Mayor Donovan, Councilmember Seabert, Councilmember OMalley, Councilmember Walker, Councilmember Freeman

D. Resolution No. 22-2023 - Award of Wayfinding Sign Project

Motion to adopt Resolution No. 22-2023, Awarding the Wayfinding Sign Fabrication and Installation to Praise Sign Company of Grandville, Michigan for the Blue Star Corridors portion of the Wayfinding Project in the amount of \$24,780. - roll call vote

Motion made by Councilmember Walker, Seconded by Mayor Pro-Tem North. Voting Yea: Mayor Pro-Tem North, Mayor Donovan, Councilmember Seabert, Councilmember OMalley, Councilmember Walker, Councilmember Freeman

E. Resolution No. 23-2023 - Environmental Consultant

Motion to adopt Resolution No. 23-2023, accepting the proposal from PM Environmental in the amount of \$55,000 for environmental consulting services related to the EPA Brownfield Cleanup grant activities. - roll call vote

Motion made by Councilmember Seabert, Seconded by Councilmember Walker. Voting Yea: Mayor Pro-Tem North, Mayor Donovan, Councilmember Seabert, Councilmember OMalley, Councilmember Walker, Councilmember Freeman

F. DPW Equipment Purchase

Motion to approve the trade in of the 2001 John Deere 4200 tractor and the two 2011 Holder C992 tractors and the purchase of two 2023 John Deere 3046Rs and attachments for \$114,470. - roll call vote

Motion made by Councilmember Freeman, Seconded by Councilmember Seabert.

Voting Yea: Mayor Pro-Tem North, Mayor Donovan, Councilmember Seabert, Councilmember OMalley, Councilmember Walker, Councilmember Freeman

G. Special Event Application - 4th of July

Motion to approve the Fourth of July special event application submitted by the City of Saugatuck. - roll call vote

Motion made by Councilmember Seabert, Seconded by Councilmember OMalley.

Voting Yea: Mayor Pro-Tem North, Mayor Donovan, Councilmember Seabert, Councilmember OMalley, Councilmember Walker, Councilmember Freeman

Council discussion on the need to include the city's in kind donations as well as monetary donations. Police, Dept. Public Work, machinery, barracades, all are donations to many events.

9. REPORTS

A. Commission/Committee/Boards

Planning's next meeting is June 15th, at the last meeting they reviewed the request by Lakeshore Resort to allow an access road from Lakeshore to Blue Star in case there is a washout.

Brownfield Authority met and sent the environmental quote to council. Demand letters went out to eleven (11) addresses.

Fire Board approved the budget, discussed local ambulance service, and responded to two (2) illegal fires which they are currently attempting cost recovery.

Playground Committee held a fundraiser at the Saugatuck Brewing Co. and raised a considerable amount of money, their next fundraiser will be August 22 at the Ivy House.

B. Staff Written Reports

1. City Manager: Manager reported he is currently working on a lost and found policy, working with the lead & copper rules, and has several other items on his desk.

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES)

11. COUNCIL COMMENTS

Walker questioned if there were any plans for posting the Clerk position? When and where will it be posted. Also Blue Star and Wiley are impossible to exit, to much traffic.

Freeman attended election inspector training and also commented on a round about.

Seabert questioned if the launch fee should be increased.

12. MAYOR’S REPORT/COMMENTS

Mayor Donovan commented on the increase launch fee enforcement, happy to see the launches being monitored.

13. CLOSED SESSION

Motion to enter closed session made by Councilmember Seabert, Seconded by Councilmember Freeman. Voting Yea: Mayor Pro-Tem North, Mayor Donovan, Councilmember Seabert, Councilmember OMalley, Councilmember Walker, Councilmember Freeman

Motion to enter back into the regular session of council. Motion made by Councilmember Seabert, Seconded by Councilmember OMalley. Voting Yea: Mayor Pro-Tem North, Mayor Donovan, Councilmember Seabert, Councilmember OMalley, Councilmember Walker, Councilmember Freeman

14. ADJOURNMENT

Motion to adjourn by Seabert, meeting closed by voice vote.

Approved this ____ day of _____, 2023

Signed: _____ Date:
Jerome Donovan, City Manager

Signed: _____ Date:
Pamela Aalderink, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on June 19, 2023, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____
Pamela Aalderink, City Clerk