



**THE CITY OF THE VILLAGE OF DOUGLAS  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, MARCH 18, 2024 AT 7:00 PM  
86 W CENTER ST., DOUGLAS MI**

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**MINUTES**

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**1. CALL TO ORDER:** By Mayor North

**2. ROLL CALL:** By Clerk Kasper

**PRESENT**

Mayor Cathy North

Councilmember Jerome Donovan

Councilmember Neal Seabert

Councilmember John O'Malley

Councilmember Gregory Freeman

Also Present City Manager Lisa Nocerini

City Clerk Laura Kasper

**ABSENT**

Mayor Pro-Tem Randy Walker

**3. PLEDGE OF ALLEGIANCE:** Led by Mayor North

**4. CONSENT CALENDAR**

A. Approve the Council Meeting Agenda for March 18, 2024

B. Approve the Council Meeting Minutes for March 4, 2024

C. Approve Invoices in the amount of \$78,016.61 – *amended invoices to approve the amount of \$37,500.00, payment of ABM Final Payment not approved.*

D. Appointments/Reappointments - Dave Laakso/DDA Reappointment

*Motion by Seabert, second by O'Malley, to approve the Consent Calendar of March 18, 2024, as amended. – Motion carried by roll call vote.*

**5. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES, AGENDA ITEMS ONLY):** No communication received.

**6. PUBLIC COMMUNICATION – WRITTEN:** No communication received.

**7. UNFINISHED BUSINESS:** No business to attend to.

**8. NEW BUSINESS**

A. Special Event – Oktoberfest - In kind services would involve barricades, extra trash cans, and extra officers on duty when needed. Services of such have met with applicant and signed for approval.

*Motion by O'Malley, second by Freeman, to approve the special event permit application from Community Pride and provide in-kind support for the Oktoberfest events on October 12th, 13th, and possibly the 14th. – Motion carried by unanimous roll call vote.*

## **9. REPORTS**

### **A. Commission/Committee/Boards**

1. Planning Commission – rezoning request of three plats was denied for Council to approve
2. Kalamazoo Lake Sewer Water – election of officers was held, Greg Freeman nominated Secretary/Treasurer, hydrant flushing occurring, and wellhead protection project discussions
3. Downtown Development Authority – approved the gateway sign
4. Kalamazoo Lake Harbor Authority – meets next week
5. Douglas Harbor Authority – will meet in April
6. Douglas Brownfield Authority – no meeting
7. Fire Board – approval of traffic management apparatus approved with received donations, complements to Douglas DPW for maintaining the 170 hydrants in the City, and escape planning with Douglas Elementary School
8. Community Recreation – no meeting
9. Playground Committee – met to discuss topics

- ### **B. Administration Report**
- City Manager Nocerini discussed upcoming Earth Day clean-up planning with DDA and possible tree planting involving Douglas Elementary School. Director of Public Works, Rick Zoet detailed the description of the updated 2024 leaf and brush policy and added the relation to weather factors. Hydrant maintenance was discussed further regarding resident awareness.

- 10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES, ITEMS NOT ON AGENDA):** Saugatuck Township Treasurer Jon Helmrich and Supervisor Abby Bigford discussed the Tri-Community efforts and introduced themselves to the Douglas community. Laura Peterson addressed fee schedule processes.

- 11. COUNCIL COMMENTS:** Seabert attended the MML CapCon with involved discussion of housing. Freeman thanked the Police and DPW for the detailed budget discussions and acknowledged the importance of serving on the KLSWA board. Donovan listened to the prior meeting workshop remotely and had questions regarding the budget discussion with Police matters being held in a closed session.

- 12. MAYOR'S REPORT/COMMENTS:** Mayor North acknowledged the detailed work that the DPW and Police presented for the budget workshop and stated reminder of the open Council seat.

## **13. ADJOURNMENT**

*Motion by Seabert, second By Freeman, to adjourn the meeting.*

Approved on this 1st day of April 2024

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Cathy North, Mayor

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Laura Kasper, City Clerk

**Certification of Minutes**

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on March 18, 2024, I further certify that the meeting was duly called and that a quorum was present.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Laura Kasper, City Clerk