



**THE CITY OF THE VILLAGE OF DOUGLAS
PLANNING COMMISSION
THURSDAY, OCTOBER 10, 2024 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. **CALL TO ORDER** - Chair called to order at 7:00pm

2. **ROLL CALL**

PRESENT Chair Paul Buszka
Vice-Chair Louise Pattison
Secretary Kelli Heneghan Commissioner
John O'Malley Commissioner
Neal Seabert Commissioner
Matt Balmer Commissioner
Patty Hanson Commissioner
Laura Peterson Commissioner
Thomas Hickey Commissioner

A. Approval of Agenda - October 10, 2024 (additions/changes/deletions)

B. Approval of Minutes - September 12, 2024 *regular meeting* (additions/changes/deletions)

*Motion by Hickey, seconded by Heneghan to approve the agenda and regular meeting minutes. –
Motion carried by unanimously.*

3. **PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)** - None

4. **PUBLIC COMMUNICATION – WRITTEN** - None

5. **NEW BUSINESS**

6. **UNFINISHED BUSINESS**

A. **Master Plan** - Master Plan Draft Review and Approval for the Distribution of the Master Plan Draft
(Roll Call Vote)

The Commissioners discussed their concerns about the draft being incomplete and felt that the draft is not ready to be sent out to the other agencies as it would be a bad reflection of the City.

Motion by Balmer, seconded by Hickey move to approve the distribution of the draft master plan update, in accordance with the requirements of the Michigan Planning Enabling Act (Act 33 of 2008, as

amended), to the notice group and the public, and to allow comments and questions for a period of 42 days.

Yes: Seabert, Hickey, Balmer, Buszka

No: Peterson, Pattison, O'Malley, Heneghan, Hanson

7. REPORTS

- A. Planning and Zoning Administrator Report – Planning & Zoning Administrator Sean Homyen informed the Commissioners that he received a resubmittal for 319 Ferry St, provided a update with Safe Harbor. He then discussed with the Commissioners the timeline of receiving a complete draft
- B. Planning Commissioner Remarks – Commissioners asked if it would be possible to host a special meeting to get on track for in meeting the deadline. The Commissioners had concerns that the draft that was provided was not prepared properly.

8. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES) - None

9. ADJOURNMENT

Motion by O'Malley, seconded by Hickey to adjourn the meeting.