



**THE CITY OF THE VILLAGE OF DOUGLAS  
REGULAR MEETING OF THE CITY COUNCIL  
TUESDAY, JANUARY 21, 2025 AT 6:00 PM  
86 W CENTER ST., DOUGLAS MI**

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**MINUTES**

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1. **CALL TO ORDER:** By Mayor North

2. **ROLL CALL:** By Clerk Kasper

PRESENT

Mayor Cathy North

Councilmember Jerome Donovan

Councilmember Neal Seabert

Mayor Pro-Tem Randy Walker

Councilmember Gregory Freeman

Councilmember Matt Balmer

Also Present City Manager Lisa Nocerini

City Clerk Laura Kasper

ABSENT

Councilmember John O'Malley

3. **PLEDGE OF ALLEGIANCE:** Led by Mayor North

4. **CONSENT CALENDAR**

A. Approve the Council Meeting Agenda for January 21, 2025

B. Approve the Council Regular Meeting Minutes for January 6, 2025

C. Approve Invoices in the Amount of \$70,505.83

D. Appointments/Reappointments

Reappointments - Brownfield: Matt Balmer, Suzanne Dixon, Robert Sapita

Appointments - Brownfield: Lee Utke. BOR: Sue Nelson

~~E. Special Events~~

~~Erin Go Bark People & Pet Parade, Douglas Easter Parade, Community Pride 2025, Douglas Farmers Market 2025, Beats on Beery – Item pulled and moved to New Business 8. D.~~

*Motion by Balmer, second by Freeman, to approve the Consent Calendar of January 21, 2025, as amended.  
– Motion carried by unanimous roll call vote.*

5. **PUBLIC COMMUNICATION – VERBAL:** None

6. **PUBLIC COMMUNICATION – WRITTEN:** None

7. **UNFINISHED BUSINESS:** None

8. **NEW BUSINESS**

- A. Ordinance No. 01-2025 - Surplus Real Property - 86 W. Center Street - First Reading (No Action Required)
- B. Ordinance No. 02-2025 - Surplus Real Property - 47 W. Center Street - First Reading (No Action Required)
- C. Special Event Policy

*Motion by Balmer, second by Walker, to approve the Special Event Policy as presented with the effective date of February 1, 2025. – Motion carried by unanimous roll call vote.*

- D. Special Events - Erin Go Bark People & Pet Parade, Douglas Easter Parade, Community Pride 2025, Douglas Farmers Market 2025, Beats on Beery

*Motion by Balmer, second by Seabert, to approve the Erin Go Bark People & Pet Parade, Douglas Easter Parade, Community Pride 2025, Douglas Farmers Market 2025, and Beats on Beery Special Events, subject to all requirements met per staff review. – Motion carried by unanimous roll call vote.*

## 9. REPORTS

- A. Commission/Committee/Boards
  - 1. Planning Commission – no report
  - 2. Kalamazoo Lake Sewer Water – approved rate increases
  - 3. Downtown Development Authority – meets next week
  - 4. Kalamazoo Lake Harbor Authority – no meeting
  - 5. Douglas Harbor Authority – no meeting
  - 6. Douglas Brownfield Authority – no meeting
  - 7. Fire Board – met prior, calls up 17%
  - 8. Community Recreation – no meeting
  - 9. Playground Committee – no meeting
  - 10. Tri-Community Wildlife Committee – deer survey is still open
- B. Administration Report – City Manager Nocerini comments - Ferry Street pre-construction meeting last week, will update project timeline as project progresses. She also suggested that KLSWA consider holding public hearings for rate increases and budget discussions.

**10. PUBLIC COMMUNICATION – VERBAL:** Charity Nosse, Westshore trail concerns.

**11. COUNCIL COMMENTS:** Councilmembers provided positive feedback from the 415 Wiley groundbreaking ceremony, the great job DPW was doing to keep roads clear of snow with the storms and thanked the Douglas Police for their hard work keeping the community safe.

**12. MAYOR'S REPORT/COMMENTS:** Mayor North thanked Lisa and Jenny for their hard work on the new building and groundbreaking ceremony, and gave recognition to the DPW for their hard work clearing the continuing snow.

## 13. CLOSED SESSION

*Motion by Balmer, second by Seabert, to enter into closed session per Sect: 8 (d) of the Open Meetings Act, to consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained. – Motion carried by unanimous roll call vote.*

*Motion by Balmer, second by Seabert, to exit from closed session and enter back into the regular session of City Council. – Motion carried by unanimous voice vote.*

**14. ADJOURNMENT**

*Motion by Balmer, second by Seabert, to adjourn the meeting.*

Approved on this 3<sup>rd</sup> day of February 2025

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Cathy North, Mayor

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Laura Kasper, City Clerk

**Certification of Minutes**

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on January 21, 2025, I further certify that the meeting was duly called and that a quorum was present.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Laura Kasper, City Clerk