



**THE CITY OF THE VILLAGE OF DOUGLAS  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, OCTOBER 06, 2025 AT 6:00 PM  
86 W CENTER ST., DOUGLAS MI**

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**MINUTES**

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1. **CALL TO ORDER:** By Mayor North
2. **ROLL CALL:** By Clerk Kasper  
PRESENT  
Mayor Cathy North  
Councilmember Jerome Donovan  
Councilmember Neal Seabert  
Councilmember John O'Malley  
Mayor Pro-Tem Randy Walker  
Councilmember Gregory Freeman  
Councilmember Matt Balmer  
Also Present City Manager Lisa Nocerini  
City Clerk Laura Kasper  
Planning & Zoning Administrator Sean Homyen
3. **PLEDGE OF ALLEGIANCE:** Led by Mayor North
4. **CONSENT CALENDAR**
  - A. Approve the Council Meeting Agenda for October 6, 2025
  - B. Approve the Council Regular Meeting Minutes for September 15, 2025
  - C. Approve Invoices in the Amount of \$422,243.13
  - D. Appointments - Jim Babcock: DDA, Cynthia Miller: DDA

*Motion by Seabert, second by Balmer, to approve the Consent Calendar of October 6, 2025 – Motion carried by unanimous roll call vote.*

5. **PUBLIC COMMUNICATION – VERBAL:** Public comments were received.
6. **PUBLIC COMMUNICATION - WRITTEN**
  - A. KRG Thank You Letter
7. **UNFINISHED BUSINESS:** None
8. **NEW BUSINESS**
  - A. Ordinance No. 07-2025 - International Fire Code, 2024 Edition Adoption - First Read, No Action (S. Homyen, Fire Chief Janik)

B. 14 Ferry Street - Illegal Sign (Discussion/Action) (S. Homyen)

*Motion by Balmer, second by O'Malley, to approve a six-month extension for the sign at 14 Ferry Street, and for the Planning and Zoning Administrator to discuss with the planning commission to see if there is interest in amending the ordinance to allow this type of sign in this residential district. - Motion carried by unanimous roll call vote.*

C. Cleaning Services Award (L. Nocerini)

*Motion by Walker, second by Seabert, to approve awarding the cleaning services contract to Cleaning Power LLC for 415 Wiley Road in the amount of \$495 per bi-weekly cleaning. – Motion carried by unanimous roll call vote.*

D. Resolution 24-2025 - Dutch Republic Revocable License Agreement (S. Homyen)

*Motion by O'Malley, second by Seabert, to adopt resolution 24-2025, approving the Revocable License Agreement with Dutch Republic, for the sign located within the Blue Star Highway right-of-way at 435 Blue Star Highway. – Motion carried by unanimous roll call vote.*

E. General Code Ordinance No. 132 Memorandum – Discussion Item

**9. REPORTS**

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Playground Committee
10. Tri-Community Wildlife Committee

B. Administration Report - City Manager Nocerini provided updates.

**10. PUBLIC COMMUNICATION – VERBAL:** Public comments were received.

**11. COUNCIL COMMENTS:** Councilmembers stated final comments.

**12. MAYOR'S REPORT/COMMENTS:** Mayor North provided final comments.

**13. CLOSED SESSION**

*Motion by Walker, second by Seabert, to enter closed session per section 8(1)(e) and (h) of the Open Meetings Act, to consider advice of counsel and material exempt from discussion or disclosure by state or federal statute rules, and regulations. – Motion carried by unanimous roll call vote.*

*Motion by Donovan, second by Seabert, to exit from closed session and enter back into regular session of the City Council. – Motion carried by unanimous roll call vote.*

**14. ADJOURNMENT**

*Motion by Seabert, second by Balmer, to adjourn the meeting.*

Approved on this 20<sup>th</sup> day of October 2025

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Cathy North, Mayor

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Laura Kasper, City Clerk

**Certification of Minutes**

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on October 6, 2025, I further certify that the meeting was duly called and that a quorum was present.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Laura Kasper, City Clerk