



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, FEBRUARY 21, 2023 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. CALL TO ORDER: By Mayor

2. ROLL CALL: By Clerk

PRESENT

Mayor Pro-Tem Cathy North
Mayor Jerome Donovan
Councilmember Neal Seabert
Councilmember John O'Malley
Councilmember Randy Walker

ABSENT

Councilmember Robert Naumann
Councilmember Gregory Freeman

3. PLEDGE OF ALLEGIANCE: Led by Mayor

4. CONSENT CALENDAR

- A. Approval of the February 21, 2023 Meeting Agenda
- B. Approval of the February 06, 2023 Meeting Minutes
- C. Approval of Invoices in the amount of \$67,300.00

Motion to approve the February 21, 2023 Consent Calendar. - roll call vote

Motion made by Councilmember Seabert, Seconded by Councilmember O'Malley.
Motion carried by unanimous vote of those members present.

5. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)

Dave Barker, Forrest Gate developer request City Council approve a meeting between the City Manager and himself for the purpose of discussing property that would be used as a public road. The benefit would be additional Act 51 funding for the City. Council directed City Manager LaBombard to work with Mr. Barker on the road to the west of Northern Lights.

6. PUBLIC COMMUNICATION - WRITTEN

- A. Lebenart Gallery: Douglas entrance signs
- B. Chuck Gutafson: Water Street Safety

7. UNFINISHED BUSINESS: No unfinished business to attend to.

8. NEW BUSINESS

- A. Annual Easter & Candy Hunt Parade

Motion to approve the request by Jessica Potter to hold the annual Douglas Easter Parade and Egg/Candy hunt at Beery Field.- roll call vote

Motion made by Councilmember Seabert, Seconded by Mayor Pro-Tem North.
Motion carried by unanimous roll call vote of those members present.

- B. 200 Blue Star Fence – Fence Consultants of West Michigan

Motion to consider purchasing the fence panels located at 200 Blue Star Highway from Fence Consultants of West Michigan located in Grand Rapids, Michigan for \$14,458.40. - roll call vote

The city established a budget of \$20,000 for fencing on 200 Blue Star Hwy. The monthly rent for the fencing is \$744 per month. The city owes \$7,440 for ten months of rental including the month of February. Fence Consultants indicate the material could be sold to the city for \$14,458.40, which if purchased would be a savings for the city of \$4,885.60

Motion by Seabert, with support from O'Malley, to purchase the fence panels located at 200 Blue Star Hwy from Fence Consultants of West Michigan located in Grand Rapids, Michigan for \$14,458.40 plus the \$7,440 balance which would be \$21,898.40
Motion carried by unanimous roll call vote of those members present.

- C. Budget Amendment Fiscal Year 22-23 Resolution 06-2023

Motion to adopt Resolution 06-2023 which outlines the amendments to the City of Douglas annual budget for fiscal year 2022-2023. - roll call vote

Motion by Seabert, with support from Walker, to approve Resolution 06-2023 approving the Budget Amendment For Fiscal Year 22-23. Motion carried by unanimous roll call vote of those members present.

- D. Resolution 07-2023 Saugatuck Brewing Company Off-Premises Tasting License

Motion to approve Resolution 07-2023 recommending this application be considered for approval by the Michigan Liquor Control Commission and any termination of small winemaker license will be contingent upon the approval/issuance of the off-premises tasting room permit so as to allow continued use of the small winemaker license until that transition occurs. - roll call vote

Attorney Brenan Gorman explained to Council what an off premises tasting license was.

Motion by North, with support from Seabert, to approve Resolution 07-2023 requesting the Michigan Liquor Control Commission consider the approval of an off premise license for the Saugatuck Brewing

Company and that any termination of the small winemaker license will be contingent upon the approval/issuance of the off-premise tasting room permit so as to allow continued use of the small winemaker license until that transition occurs.

Motion carried by unanimous roll call vote of those members present.

E. Deer Survey Results - Discussion Item

A few members of council were surprised there were not more returned surveys. Others stated that more education for residents was needed, perhaps more flyers or placing the information in the manager's report. The information obtained by the survey will be used in the upcoming budgeting process.

9. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation

Planning - Seabert invited all present to come to the next Planning meeting or at least join by zoom. This will give them an idea of what the Planning Commission is tasked with. Forrest Gate will be returning to Planning on March 9th. Center Collective will be coming to council shortly.

Fireboard - The Audit went very well, the Fire Department is financially sound. Other discussion at the meeting was cost recovery, the department may have to look into a collection agency to recoup some of the money not recovered.

B. Staff Written Reports

1. City Manager

City Manager LaBombard stated he will be meeting with Representative Huizinga along with the City of Saugatuck and Township Managers to discuss the river channel. They are looking for some assistance from the Army Corp of Engineers. The funds applied for to do a bridge over Tannery Creek were not received. The Department of Public Works has been applying salt to the road ahead of the bad ice storm headed this way.

City Mayor Donovan requested Chief Kent answer some questions regarding the local agreement and back up procedures for out of jurisdiction. LaBombard inquired if council would be open to a sub-committee to discuss the Police and out of jurisdiction responses. The City Manager, Chief Kent, Mayor Donovan, and Councilmember Walker will serve on the committee.

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES)

11. COUNCIL COMMENTS

O'Malley believed the comments received from the Water St workshop were great. North and Seabert agreed.

Walker addressed the sign at Blue Star and Center, inviting anyone who would like to submit a new design to do so.
It was suggested that DDA do a contest for the sign.

12. MAYOR’S REPORT/COMMENTS

13. ADJOURNMENT

Motion by Seabert, with support from Walker, to adjourn. Meeting adjourned at 8:45 pm

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Pamela Aalderink, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN

Approved this 6th day of March 2023

Signed: _____ Date: _____
Jerome Donovan, Mayor

Signed: _____ Date: _____
Pamela Aalderink, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on 6th day of March 2023, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____
Pamela Aalderink, City Clerk