



**THE CITY OF THE VILLAGE OF DOUGLAS  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, JANUARY 05, 2026 AT 6:00 PM  
415 WEST WILEY RD, SUITE 103, DOUGLAS, MI  
49406**

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**MINUTES**

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**1. CALL TO ORDER:** By Mayor North

**2. ROLL CALL:** By Clerk Kasper

PRESENT

Mayor Cathy North

Councilmember Neal Seabert

Councilmember John O'Malley

Mayor Pro-Tem Randy Walker

Councilmember Gregory Freeman

Councilmember Jeff West

Also Present City Manager Lisa Nocerini

City Clerk Laura Kasper

Planning & Zoning Administrator Sean Homyen

ABSENT

Councilmember Matt Balmer

**3. PLEDGE OF ALLEGIANCE:** Led by Mayor North

**4. CONSENT CALENDAR**

- A. Approve the Council Meeting Agenda for January 5, 2026
- B. Approve the Council Regular Meeting Minutes for December 15, 2025
- C. Approve Invoices in the Amount of \$128,574.01
- D. Special Event - Douglas Dutchers 2026 Games
- E. Appointments - Sue Guevara: KLHA

*Motion by Seabert, second by O'Malley, to approve the Consent Calendar of January 5, 2026 – Motion carried by unanimous roll call vote.*

**5. PUBLIC COMMUNICATION – VERBAL:** None

**6. PUBLIC COMMUNICATION – WRITTEN:** None

**7. UNFINISHED BUSINESS:** None

**8. NEW BUSINESS**

- A. Siegfried Crandall FY 2024/2025 Audit Presentation

- B. Resolution 01-2026 - Wildwood PUD Amendment (S. Homyen)

*Motion by Walker, second by Freeman, to adopt resolution 01-2026, to amend the Wildwood Lane PUD*

*to permit installation of a monument sign under Section 27.12 of the City of the Village of Douglas Zoning Ordinance, based on the findings and recommendations in the staff report dated January 5, 2026, subject to the following conditions:*

1. *The proposed sign shall comply with all applicable provisions of Article 22 (Signs), except as modified under Section 27.04(5) through this amendment.*
2. *The Wildwood Lane Association shall remain responsible for maintenance and repair of the sign, landscaping around it, and any related illumination, as indicated in the amended Master Deed.*
3. *Any proposed illumination shall be downcast, shielded, and reviewed by staff prior to installation to ensure compliance with Article 22.*
4. *Prior to issuance of a Sign permit, the Association shall record an amendment to the Master Deed incorporating the approved sign location and design and provide a recorded copy to the City.*
5. *The applicant shall obtain a Sign Permit and any applicable electrical permit prior to installation.*  
– Motion carried by unanimous roll call vote.

**9. REPORTS**

- A. Commission/Committee/Boards
  - 1. Planning Commission
  - 2. Kalamazoo Lake Sewer Water
  - 3. Downtown Development Authority
  - 4. Kalamazoo Lake Harbor Authority
  - 5. Douglas Harbor Authority
  - 6. Douglas Brownfield Authority
  - 7. Fire Board
  - 8. Community Recreation
  - 9. Tri-Community Wildlife Committee
- B. Administration Report - City Manager Nocerini provided updates.

**10. PUBLIC COMMUNICATION – VERBAL:** Public comments were received.

**11. COUNCIL COMMENTS:** Councilmembers made final comments.

**12. MAYOR’S REPORT/COMMENTS:** Mayor North provided final comments.

**13. ADJOURNMENT**

*Motion by Seabert, second by West, to adjourn the meeting.*

Approved on this 20<sup>th</sup> day of January 2026

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Cathy North, Mayor

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Laura Kasper, City Clerk

**Certification of Minutes**

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on January 5, 2026, I further certify that the meeting was duly called and that a quorum was present.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Laura Kasper, City Clerk