



**THE CITY OF THE VILLAGE OF DOUGLAS  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, OCTOBER 17, 2022 AT 7:00 PM  
86 W CENTER ST., DOUGLAS MI**

---

**MINUTES**

---

To attend and participate in this remote meeting of the City of the Village of Douglas City Council, please consider joining online or by phone.

Join online by visiting: <https://us02web.zoom.us/j/89332897637>

Join by phone by dialing: +1 (312) 626-6799 | Then enter "Meeting ID": 8933 289 7637

**1. CALL TO ORDER**

**2. ROLL CALL**

PRESENT

Aaron Miller  
Cathy North  
Jerome Donovan  
Mike Van Loon  
Neal Seabert  
Robert Naumann

ABSENT

Phil Toepper

**3. PLEDGE OF ALLEGIANCE**

**4. CONSENT CALENDAR**

Motion made by North, Seconded by Miller, to approve the Consent Calendar with amended October 3, 2023 meeting minutes.

Voting Yea: Miller, North, Donovan, Van Loon, Seabert, Naumann

Motion carried.

A. Approve the October 17, 2022 Meeting Agenda

- B. Approve the October 3, 2022 Meeting Minutes
- C. Approve Invoices in the amount of \$68,818.90
- D. Resignations/Appointments/Proclamations

Motion to Approve the October 17, 2022 Consent Calendar - roll call vote

**5. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)**

Kathy Sarkisian addressed her property with the Pods on it. The vehicle has been removed. She would like additional time to take care of the Pods.

Tim Kettlehut was present to speak on the AED proposal he submitted.

Dean Kapinga addressed the County survey and Scott Corbin with Emergency Management. Also reported was the recent announcement from Consumers Power regarding the consideration to remove the Calkin Dam.

**6. PUBLIC COMMUNICATION - WRITTEN**

- A. Wild Hearts of Saugatuck

Request how Council would like to proceed

Council does not feel action should be taken without the City's legal review. No action taken.

**7. UNFINISHED BUSINESS**

**8. NEW BUSINESS**

- A. Automatic External Defibrillator - Chief Janik [Informational Item]

Chief Janik, Saugatuck Township Fire, gives his support for an AED installation at Schultz Park. He was approached by the Pickleball Club who would like to see one near the courts. No Council action taken.

- B. 3077 May Ave. Storage Pods - Kathy Sarkisian

City Planner Anderson updated Council on the current situation with 3077 May Ave. Storage Pods. The Pods, a vehicle, and junk have been there for some time now. Two violation letters have been sent to the occupant. The Ordinances need updates to address "junk" "Pods/Outdoor Storage" and what is temporary.

Council discussed the need for Ordinance updates pertaining to trash and Pods, also to better define "temporary". City Planner Anderson stated if Pods are not removed after the time Council designated a Civil Infraction would be given to the home owner.

Motion to grant a 30 day extension on the trash clearing, the smaller Pod must be removed by December 31, 2023, and the large Pod must be removed by January 31, 2023.

Motion made by Van Loon, Seconded by Miller.

Voting Yea: Miller, North, Donovan, Van Loon, Seabert, Naumann

C. Resolution 35-2022 Amendment #1 - Saugatuck Douglas History Center Letter of Agreement

Motion to approve Resolution 35-2022 and approve Amendment #1 to the Letter of Agreement for historic markers to be installed at the proposed locations. - roll call vote

Motion made by Seabert, Seconded by Naumann to approve Resolution 35-2022 Amendment #1 - Saugatuck Douglas History Center Letter of Agreement.

Voting Yea: Miller, North, Donovan, Van Loon, Seabert, Naumann

Motion carried.

D. Resolution 36-2022 1st Root Beer Barrel Agreement Amendment

Motion to approve Resolution 36-2022 1st Amendment to Contract for the Root Beer Barrel and extend the contract for one (1) year at \$5,000. - roll call vote

Motion to approve Resolution 36-2022 1st Root Beer Agreement Amendment.

Motion made by Van Loon, Seconded by Seabert. Voting Yea: Miller, North, Donovan, Van Loon, Seabert, Naumann

E. Purchase of 2022 Truck Bed Replacement on Current 2016 Plow Truck

Motion to approve the purchase of the 2022 truck bed replacement for \$69,820.00 from Versalift Midwest of Shelby Township, MI. - roll call vote

Motion to approve the purchase of the 2022 truck bed replacement for \$69,820.00 from Versalift Midwest of Shelby Township, MI.

Motion made by Seabert, Seconded by Miller.

Voting Yea: Miller, North, Donovan, Van Loon, Seabert, Naumann

F. Refuse Collection and Disposal Services Recommendation

Motion to award Republic Services of Jenison Refuse Collection and Disposal Services for the City of Douglas. - roll call vote

Motion to award Republic Services of Jenison Refuse Collection and Disposal Services for the City of Douglas which would include weekly trash service, bi-weekly recycling, yearly hazardous waste collection, and a residents option of yard waste.

Motion made by Donovan, Seconded by Miller.

Voting Yea: Miller, North, Donovan, Van Loon, Seabert, Naumann

## **9. REPORTS**

### **A. Commission/Committee/Boards**

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Recycle Committee
10. Tri-Community Bike Trail Group
11. Playground Committee

Planning Commission will have it's next meeting on October 19th.

Kalamazoo Lake Sewer Water has sent in the required monthly EGLE reports. Monthly monitoring and maintenance of Lift Stations and Well Structures performed. Sanitary Survey 2020 open items are the separate sewer and water agreements that KLSWA are working on.

Kalamazoo Lake Harbor Authority next meeting on October 18th

Douglas Harbor Authority next meeting on October 18th

Fire Board the State formed a 3-year strategic plan to reduce fire fatalities across our State.

Inspections found 40 plus % of homes did not have fire detectors.

### **B. Manager Staff Reports**

City Manager LaBombard addressed the Master list of project before Council, many of these have been done.

## **10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES)**

## **11. COUNCIL COMMENTS**

Van Loon appreciates the staff written reports. and heard Octoberfest went well.

North agreed with his remarks and also asked about the flags on the bridge.

Naumann also agreed the Octoberfest went well.

Seabert addressed the great turnout for the Candidate Forum. Thanked the Department of Public Works, Police, and Fire Dept for all of their assistance.

## **12. MAYOR'S REPORT/COMMENTS**

Nice job on the Octoberfest, a lot of fun for everyone. Department of Public Works and Police were in the paper for a job well done on the parades.

## **13. ADJOURNMENT**

Motion to adjourn the October 17, 2022 City Council meeting - voice vote

Motion made by North, Seconded by Seabert.

**Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Pamela Aalderink, City Clerk, at (269) 857-1438, or [clerk@douglasmi.gov](mailto:clerk@douglasmi.gov) to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN**