



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, AUGUST 19, 2024 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. CALL TO ORDER: By Mayor North

2. ROLL CALL: By Clerk Kasper

PRESENT

Mayor Cathy North

Councilmember Jerome Donovan

Councilmember Neal Seabert

Councilmember John O'Malley

Mayor Pro-Tem Randy Walker

Councilmember Gregory Freeman

Also Present City Manager Lisa Nocerini

City Clerk Laura Kasper

Planning and Zoning Administrator Sean Homyen

ABSENT

Councilmember Matt Balmer

3. PLEDGE OF ALLEGIANCE: Led by Mayor North

4. MOMENT OF SILENCE - DEAN KAPENGA

5. CONSENT CALENDAR

A. Approve the Council Meeting Agenda for August 19, 2024

B. Approve the Council Workshop Meeting Minutes for August 5, 2024

C. Approve the Council Regular Meeting Minutes for August 5, 2024

D. Approve invoices in the amount of \$89,269.91

E. Resignation Letter - Rob Naumann

F. Special Event - Mt. Baldhead Challenge

G. Special Event - Adult Halloween Parade

Motion by Freeman, second by O'Malley, to approve the Consent Calendar of August 19, 2024. – Motion carried by unanimous roll call vote.

6. FERRY STREET CULVERT PRESENTATION - PREIN & NEWHOF: Lucas Timmer with Prein and Newhof gave a presentation outlining the state of the Ferry Street culvert and road closure and addressed questions from Councilmembers.

7. PUBLIC COMMUNICATION – VERBAL: Jerri Walsh - concerns with snow and ice removal and brush pickup. Paul – had detour concerns. Michelle – concerns with brush definition and pickup. Mary – thanked police for assisting with the traffic detour and asked about culvert options. Jim – mentioned a medical incident in Saugatuck City. Fire Chief Chris Mantels – complimented the City for taking quick action on the culvert. Representative Joey Andrews – provided an update that his office is working to gain access to funds for the City culvert project.

8. PUBLIC COMMUNICATION - WRITTEN

- A. Aleshia Balmer – Letter received into record
- B. Randy Walker – Letter received into record
- C. Dawn and Frank Holub – Letter received into record
- D. Centre Collective Support – Letters received into record

9. UNFINISHED BUSINESS: None to attend to

10. NEW BUSINESS

- A. Centre Collective - Resolution 19-2024 - Vacation of Pleasant Street Platted Right of Way - Planning and Zoning Administrator Homyen provided background to the item.

Motion by O'Malley, second by Donovan, to approve with conditions the request made by KRE West Centre, LLC, adopting resolution 19-2024, which outlines the background, requirements, and conditions associated with the approval for the vacation of the Pleasant Street Right of Way. – Motion carried by unanimous roll call vote.

- B. Centre Collective - Resolution 20-2024 - Final Site Condo Approval - Planning and Zoning Administrator Homyen provided background to the item.

Motion by O'Malley, second by Donovan, to approve with conditions the site plan and 19-unit site condominium development which meets the requirements of Section 16.24 of the City of the Village of Douglas Zoning Ordinance, submitted by KRE West Centre, LLC, per the plan set provided by Callen Engineering, dated January 8, 2024 and based on the findings in the memorandum dated August 12, 2024 and the Williams & Works memorandum dated February 1, 2024, subject to the conditions outlined in resolution 20-2024. – Motion carried by unanimous roll call vote.

- C. Ordinance 06-2024 Michigan Gas Utilities Franchise Renewal - Second Reading - Public Hearing

Motion by Seabert, second by O'Malley, to open the public hearing for ordinance 06-2024. – Motion carried by unanimous roll call vote.

- 1. Administration Comments – City Manager Nocerini discussed how the item has been reviewed by the City Attorney and the procedure for renewing an ordinance to grant the Michigan Gas Utilities Corporation the right to use public areas for the establishment and operation of gas-related infrastructure.
- 2. Public Comments – no comments received
- 3. Council Comments – Seabert asked how long it is for, and Nocerini referenced that the ordinance states 30-years.

Motion by Seabert, second by Freeman, to close the public hearing for ordinance 06-2024. – Motion carried by unanimous roll call vote.

Motion by Walker, second by O'Malley, to adopt ordinance 06-2024, approving the Michigan Gas Utilities Franchise renewal. – Motion carried by unanimous roll call vote.

- D. Ordinance No. 07-2024 - Chapter 54 Amendments (Brush, Garbage & Refuse) - First Reading (No Council Action Required) - Planning and Zoning Administrator Homyen provided background to the item.
- E. Ordinance No. 08-2024 - Streets & Sidewalks Amendment - First Reading (No Council Action Required) - Planning and Zoning Administrator Homyen provided background to the item.

11. REPORTS

- A. Commission/Committee/Boards
 - 1. Planning Commission – meeting this week for continued work on Master Plan
 - 2. Kalamazoo Lake Sewer Water – audit report reviewed and water agreement sub-committee reviews
 - 3. Downtown Development Authority – meets next week
 - 4. Kalamazoo Lake Harbor Authority – no meeting
 - 5. Douglas Harbor Authority – no meeting, will meet in September
 - 6. Douglas Brownfield Authority – no meeting
 - 7. Fire Board – calls up 20% from last year, hydrant pressure issues now a cause for flow-ring quotes
 - 8. Community Recreation – no meeting
 - 9. Playground Committee – no meeting
- B. Administration Report – City Manager Nocerini - thanked DPW, Police Department, and the other public safety agencies who responded to the incident last Thursday, additionally thanked Consumer's Energy for their quick work getting the power restored. Provided an update on efforts to form a Tri-Community Wildlife Committee. Also noted the improvements in the parks, newly installed floating docks at Wade's Bayou, and the gardens that volunteers are maintaining. Additional thanks were given to DPW Director Zoet, the Troop 29 Leaders, and the individuals doing such a great job on the Beery Field dugouts project: Myles Broadwater, Sam Young, Alex Carlotto, Jack Parkison, Frankie Bullinger, Tommy Bullinger, Joey Bullinger.

- 12. PUBLIC COMMUNICATION – VERBAL:** Amber – mentioned safety concerns on Chestnut Lane. Mary – culvert questions. Patty Hanson – thanked Police and DPW for extra patrols and mentioned serving on the deer committee. Michelle – mentioned concerns with the additional traffic on Chestnut Lane.
- 13. COUNCIL COMMENTS:** Freeman thanked staff and DPW. Seabert thanked everyone for helping last week, was glad to hear about the deer committee, and reevaluation of the proposed ordinances. Donovan requested that updated documents be submitted for the Halloween event and acknowledged the efforts of Chief Kent and Corporal Warsen during the harbor rescue. Walker reminded the public that Councilmembers are non-partisan and work hard to improve the community and mentioned the need to address the poor cell service in the area.
- 14. MAYOR'S REPORT/COMMENTS:** Mayor North stated that many days and hours were spent with engineers and research of every option to address the culvert issue, advised Councilmembers to provide City Administration with their thoughts on the proposed ordinances, and Council will be presenting good Samaritan awards at their September meeting to honor the quick actions of the individuals who assisted with the harbor rescue.

15. ADJOURNMENT

Motion by Freeman, second by Walker, to adjourn the meeting.

Approved on this 3rd day of September 2024

Signed: _____ Date: _____

Cathy North, Mayor

Signed: _____ Date: _____

Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on August 19, 2024, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____

Laura Kasper, City Clerk