



**THE CITY OF THE VILLAGE OF DOUGLAS  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, MAY 19, 2025 AT 6:00 PM  
86 W CENTER ST., DOUGLAS MI**

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**MINUTES**

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1. **CALL TO ORDER:** By Mayor North
2. **ROLL CALL:** By Clerk Kasper  
PRESENT  
Mayor Cathy North  
Councilmember Jerome Donovan  
Councilmember Neal Seabert  
Councilmember John O'Malley  
Mayor Pro-Tem Randy Walker  
Councilmember Gregory Freeman  
Councilmember Matt Balmer  
Also Present City Manager Lisa Nocerini  
City Clerk Laura Kasper
3. **PLEDGE OF ALLEGIANCE:** Led by Mayor North
4. **DOUGLAS POLICE OFFICER OLIVIA SCHIPPER - MADD AWARD:** Presented by Chief Kent
5. **CONSENT CALENDAR**
  - A. Approve the Council Meeting Agenda for May 19, 2025 - *addition of item 9. F.*
  - B. Approve the Council Workshop Minutes for May 1, 2025
  - C. Approve the Council Regular Meeting Minutes for May 5, 2025
  - D. Approve Invoices in the amount of \$823,965.09
  - E. Appointment - Laura Peterson: ZBA

*Motion by Seabert, second by Walker to approve the Consent Calendar of May 19, 2025, as amended. – Motion carried by unanimous roll call vote.*
6. **PUBLIC COMMUNICATION – VERBAL:** Members of the public were present, comments received.
7. **PUBLIC COMMUNICATION – WRITTEN:** None
8. **UNFINISHED BUSINESS:** None
9. **NEW BUSINESS**
  - A. 415 Wiley Road Construction Update - CarbonSix (L. Nocerini)

- B. KRG Plan - Kelly Roche & Dan Callam - Presentation (L. Nocerini)
- C. Assessing Services RFQ Award (L. Nocerini)

*Motion by Seabert, second by O'Malley, to approve Anthony E. Meyaard with Assessing Solutions the contract for assessing services for the City of Douglas. – Motion carried by unanimous roll call vote.*

- D. STFD FY25-26 Budget

*Motion by Walker, second by O'Malley, to adopt resolution 12-2025, approving the Saugatuck Township Fire District annual budget for Fiscal Year 2025-2026. – Motion carried by unanimous roll call vote.*

- E. Budget Review Workshop

*Motion by Balmer, second by Donovan, to approve holding a workshop meeting on June 9, 2025, at 5:00 PM to review the FY25-26 budget. – Motion carried by unanimous roll call vote.*

- F. Resolution 13-2025 – Declaration of a State Emergency

*Motion by Donovan, second by Balmer, to adopt resolution 13-2025, supporting Allegan County's request to the State of Michigan for the declaration of a state of emergency. – Motion carried by unanimous roll call vote.*

## **10. REPORTS**

- A. Commission/Committee/Boards
  - 1. Planning Commission -
  - 2. Kalamazoo Lake Sewer Water
  - 3. Downtown Development Authority
  - 4. Kalamazoo Lake Harbor Authority
  - 5. Douglas Harbor Authority
  - 6. Douglas Brownfield Authority
  - 7. Fire Board
  - 8. Community Recreation
  - 9. Playground Committee
  - 10. Tri-Community Wildlife Committee

- B. Administration Report: City Manager Nocerini provided updates on several matters.

**11. PUBLIC COMMUNICATION – VERBAL:** Members of the public were present, comments received.

**12. COUNCIL COMMENTS:** Councilmembers made final comments.

**13. MAYOR'S REPORT/COMMENTS:** Mayor North stated final comments.

## **14. ADJOURNMENT**

*Motion by Seabert, second by O'Malley, to adjourn the meeting.*

Approved on this 2<sup>nd</sup> day of June 2025

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Cathy North, Mayor

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Laura Kasper, City Clerk

#### **Certification of Minutes**

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on May 19, 2025, I further certify that the meeting was duly called and that a quorum was present.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Laura Kasper, City Clerk