



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, NOVEMBER 07, 2022, AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

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- 1. CALL TO ORDER** - Mayor Donovan called the meeting to order at 7:00 p.m.
- 2. ROLL CALL – PRESENT:** Aaron Miller, Cathy North, Jerome Donovan, Mike Van Loon, Neal Seabert, Phil Toepper, Robert Naumann. Also present: City Manager LaBombard, Chief Kent, City Clerk Aalderink
- 3. PLEDGE OF ALLEGIANCE** – Led by Mayor Donovan
- 4. CONSENT CALENDAR**
 - A. Approve the November 7, 2022, Agenda
 - B. Approve the October 17, 2022, meeting minutes
 - C. Approval of Invoices for November 7, 2022
 - D. Aaron Miller - Resignation from Fire Board

Motion to approve the Consent Calendar for November 7, 2022 - roll call

Motion by Naumann, Second by Toepper

Voting Yea: Miller, North, Donovan, Van Loon, Seabert, Toepper, Naumann

Motion carried

5. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)

Patty Hanson, 655 Campbell Rd - Request for resolution of support for Wild Heart from the city.

6. PUBLIC COMMUNICATION - WRITTEN

- A. Interurban Transit Authority Members - No action required

- B. Lauren Hodson - Proposed Sand Dune Mining and Marina

Acknowledged by the Mayor.

7. UNFINISHED BUSINESS

There was no unfinished business.

8. NEW BUSINESS

- A. 2021 Road and Drainage Improvements - Change Order #1

Motion to approve Michigan Paving and Materials Company's Change Order #1 resulting in a cost reduction of \$73,374.73 for the 2021 Road and Drainage Improvement Project. - roll call

Motion by Seabert, support by Toepper

Voting Yea: Miller, North, Donovan, Van Loon, Seabert, Toepper, Naumann

Motion carried

- B. State High Water Grant Application - Resolution 37-2022

Motion to approve Resolution 37-2022 approving the Submission of the State High Water Infrastructure Grant Application for the Michigan Department of Environment, Great Lakes, and Energy Water Resources Division and amend the budget for a 20 percent match of \$18,800. - roll call

A planning grant that would assist with connecting Point Pleasant and Wade Bayou, along the waterway. Prien and Newhof would do the application.

Motion by Seabert, supported by Toepper

Voting Yea: Miller, North, Donovan, Van Loon, Seabert, Toepper, Naumann

Motion carried

- C. Downtown Development Authority Budget Amendment - Resolution 39-2022

Motion to approve Resolution 39-2022 and amend the budget for the Downtown Development Authority's revenue and expenditure funds to purchase holiday lighting and decorations for the 2022 holiday season. - roll call

The Downtown Development Authority received a grant from the Convention and Visitor Bureau in the amount of \$8,000 for holiday lighting.

Motion by Naumann, supported by North

Voting Yea: Miller, North, Donovan, Van Loon, Seabert, Toepper, Naumann

Motion carried

- D. Douglas Park Project - GT Wave Purchase and Budget Amendment - Resolution 40-2022

Motion to approve Resolution 40-2022 for the purchase of the ST Wave play structure from Sinclair Recreation, LLC of Holland, MI, and amend the budget for the General Fund - Parks & Recreation & Cemetery account in 101-751-979 in the amount of \$84,022.88 - roll call

Motion by North, supported by Van Loon

Voting Yea: Miller, North, Donovan, Van Loon, Seabert, Toepper, Naumann

Motion carried

E. Purchase of 2023 AWD Ford Police Utility Vehicle - Resolution 41-2022

Motion to approve Resolution 41-2022 to purchase a 2023 AWD Dark Blue Ford Police Utility Vehicle for \$42,815 from Signature Ford of Owasso, Michigan and to approve the cost of equipment purchases and installation of equipment for the patrol vehicle for \$11,500 by Mark's Body Shop of Grand Rapids, Michigan and approve the amending of the budget for 660-301-979 by \$4,315 to \$54,315 -roll call

Motion by Seabert, supported by Toepper

Voting Yea: Miller, North, Donovan, Van Loon, Seabert, Toepper, Naumann

Motion carried

F. Charge Deals Municipality Partnership Agreement

Motion to enter into an agreement with Charge Deals to advertise local businesses for a period not to exceed one year. - roll call

Mr. Coon has developed a QR code for the charging station, while cars are charging the owner can download local business coupons from the QR code and shop. He has approached the DDA to see if they would be interested in a pilot run,

Motion by Seabert, supported by Toepper

Voting Yea: Miller, North, Donovan, Van Loon, Seabert, Toepper, Naumann

Motion carried

G. Westshore PUD - Extension of Deadlines for Easements

Motion to approve the extension of the deadline to allow the developer of the Westshore PUD/Condominium Project, BDR, to record the open space easements as a condition of future PUD amendment/condominium approval. If the future phase of the condo project is not approved within one year (November 7, 2023), the developer shall record the open space easement agreements to reflect the existing open space in accordance with the as-built conditions. - roll call

Trisha Anderson, Planner was present to address the Westshore PUD extension deadline for easements. Also in attendance by zoom were members of the West Shore Association and Jeanne Lewer.

Anderson stated the goal this evening is to get this project where it needed to be to move forward. Resolution 13-2022 was approved for just the renewal, and brought light to other issues. This evening you are looking at the extension.

Motion by North, supported by Naumann

Voting Yea: Miller, North, Donovan, Van Loon, Seabert, Naumann

Voting Nay: Toepper

Motion carried 6-1

9. REPORTS

A. Commission/Committee/Boards

1. Planning Commission – Seabert reported the Planning Commission reviewed the Third Coast Surf Shop Kayak Rental shed and fencing, approving the placement until the end of 2023. Other discussion was held on preservation of some smaller cottage homes, and the Master Plan update. Finally new dates for the meetings were determined for the months of November and December. Seabert also reported on his recently attended MML Conference.

B. Staff Written Reports

1. City Manager gave update during agenda item 8A.

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES)

No comments received

11. COUNCIL COMMENTS

Naumann thanked Miller and Van Loon for their service on council.

Seabert also extended a thank you. Thank you to the Council for allowing him to attend the Conference, he was introduced to the concept of pattern-built homes.

Miller appreciated the opportunity to serve.

North thanked Miller and Van Loon and gave a special shout out to Lieutenant Giles for 30 years of service.

Van Loon stated he was reluctantly leaving but had fun, giving a nod to the manager and staff.

Toepper thanked outgoing members and wished everyone luck on the election.

12. MAYOR’S REPORT/COMMENTS

Congratulations to Lieutenant Giles. Phenomenal job on the Halloween Parade.

13. ADJOURNMENT

Seabert moved to adjourn, Mayor adjourned the meeting by gavel.

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