



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, NOVEMBER 20, 2023 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

MINUTES

1. CALL TO ORDER: By Councilmember Seabert

2. ROLL CALL: By Clerk Kasper

PRESENT

Cathy North

Jerome Donovan

Neal Seabert

John O'Malley

Randy Walker

Gregory Freeman

Also Present – City Manager Nocerini

Clerk Kasper

ABSENT

Fran Ray

3. PLEDGE OF ALLEGIANCE: Led by Seabert

4. ELECTION OF OFFICERS

A. Election of Mayor – Cathy North, by unanimous ballot vote.

B. Election of Mayor Pro-Tem – Randy Walker, by majority ballot vote
Voting Walker – Freeman, Walker, O'Malley, North,
Voting O'Malley – Donovan, Seabert

5. CONSENT CALENDAR

A. Approve the Council Meeting Agenda for November 20, 2023

B. Approve the November 6, 2023 Council Regular Meeting Minutes

C. Approve invoices in the amount of \$181,787.12

Motion by Seabert, Second by Freeman, to approve the Consent Calendar of November 20, 2023 – Motion carried by unanimous roll call vote.

6. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES): Dick Waskin - feels the RPF process was unfair with Mick. Bruce Stewart – stated concerns with traffic safety at the Root Beer Barrel and revenue sharing

causing price increases. Scott Havermil – stated that the barrel is the only affordable lunch place in the area for families and wondered about any Councilmember benefiting. Trudy Engelbrecht – owner of Sisters in Ink and Mick is a large part of their revenue, and this happened before with rolling river which affected many people. Patsy Ramsay – would like Council to consider the Facebook comments when voting and should reconsider bidding process. Timothy Smith – would like Council to reconsider the BDR Westshore easement extension. Dan Urquhart – felt that the barrel and kayak do not make the City money, but are there to market the City.

7. PUBLIC COMMUNICATION - WRITTEN

- A. Written Communication - Nicki Galas – recorded in packet
- B. Written Communication – Helen DeGetano – recorded in packet

8. UNFINISHED BUSINESS: None

9. NEW BUSINESS

- A. Root Beer Barrel RFP - Award of Management Contract – City Manager, Nocerini discussed the process of how a Request for Proposal works. The RFP was issued on September 21st, 2023, for the management of the Root Beer Barrel for three (3) years with two (2) optional one (1) year extensions available for the RFP that meets the requirements and is determined to be most advantageous to the community. Four (4) sealed proposals were received by the deadline of October 19th, 2023, and were reviewed by the City Council Building Committee. Two (2) of the proposals met all the requirements of the RFP and were interviewed in person by the Building Committee. The committee has selected 505 Water St Café, LLC as their recommendation for the Root Beer Barrel Management contract, subject to City Council approval. Letters and emails were sent on Monday, November 13, 2023, to the applicants who were not chosen, thanking them for their submissions. Todd Martinson, Douglas resident and the owner of 505 Water St Café, LLC was present and answered questions from the Councilmembers.

Motion by Donovan, second by Seabert, to approve the award of the Root Beer Barrel Management Contract to 505 Water St Café, LLC, as recommended by the City Building Committee. – Motion carried by unanimous roll call vote.

- B. Special Event - DES PTO Color Run

Motion by Freeman, second by Seabert, to approve the special event request for the Douglas Elementary School PTO Color Run, to be held at Schultz Park on May 10, 2024. – Motion carried by unanimous roll call vote.

- C. Resolution 33-2023 - Appoint City Manger as Street Administrator

Motion by Seabert, second by Freeman, to adopt Resolution 33-2023, appointing the City Manager as Street Administrator. – Motion carried by unanimous roll call vote.

- D. Westshore PUD Easements – Under the advisement of the City Attorney’s office, the City Council is being asked to approve City execution of Westshore open space easements; extend to December 1, 2023, the deadline for recordation of Westshore PUD open space easements; and acknowledge that BDR may request future Westshore PUD amendments/condominium site plan approvals notwithstanding BDR not having recorded Westshore PUD open space easements by November 7, 2023. David Keast joined remotely and answered Councilmember questions.

Motion by Seabert, second by Donovan, to extend the deadline of the Westshore easement agreement to December 1, 2023. Motion carried by unanimous roll call vote.

10. REPORTS

A. Commission/Committee/Boards

1. Planning Commission – Next meeting is the second Thursday in December.
2. Kalamazoo Lake Sewer Water – Dan Urquhart gave updates on maintenance and various repairs involving the electrical outage.
3. Downtown Development Authority – Upcoming tree lighting event on the 25th.
4. Kalamazoo Lake Harbor Authority – No meeting
5. Douglas Harbor Authority – No meeting
6. Douglas Brownfield Authority – Workshop prior with Council on 200 Blue Star progress and concepts.
7. Fire Board – Met prior, will update at the next Council meeting.
8. Community Recreation – No meeting
9. Playground Committee – No meeting

- B. Administration Reports – City Manager Nocerini discussed the leaf pickup complaints. She stated that there will be significant changes to the 2024 schedule, but as of now must adhere to the schedule and approved budget that was set prior to her time, and contractors that work with the City are done. Director of Public Works, Rick Zoet addressed the Council and discussed the process of the set schedule and the relation to their equipment and adjusting the cleanup processes.

- 11. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES):** Dana White – spoke about Code Enforcement talking to him about his leaves. Mr. White stated that he doesn't plan on picking them up either, but the City should. Laura Petersen – stated looking forward to the lessons learned from confusion with the leaf pickup. Thomas Krakowski – stated that the leaf pickup needs to be extended. Rene Miller – Congratulated Mayor North and spoke to the collective voice of neighbors to echo support of the barrel but has concerns with Ferry Street and Blue Star traffic.

- 12. COUNCIL COMMENTS:** Donovan congratulated Mayor North. Freeman congratulated Mayor North. Seabert thanked City Manager Nocerini for her work cleaning up the burrito and had concerns about the amount of out of jurisdiction calls for the police. Walker thanked the DPW for all their hard work, and thanked Donovan for his leadership. She also stated that some of the language being used on social media was awful and nobody in our community deserves that. O'Malley agreed with Walker. He mentioned that he has lived here for over 30 years and is on Council to work with the community and get things done.

- 13. MAYOR'S REPORT/COMMENTS:** Mayor North thanked Rick Zoet for speaking, thanked the DDA for helping with the Wayfinding signs, welcomed Todd Martinson to the barrel, thanked Donovan for his past leadership and wished everyone a happy Thanksgiving.

14. ADJOURNMENT:

Motion by Seabert, second by Freeman, to adjourn the meeting.

Approved on this 4th day of December 2023

Signed: _____ Date: _____

Cathy North, Mayor

Signed: _____ Date: _____

Laura Kasper, City Clerk

Certification of Minutes

I hereby certify that the attached is a true and correct copy of the minutes of a regular meeting of the City Council of the City of the Village of Douglas held on November 20, 2023, I further certify that the meeting was duly called and that a quorum was present.

Signed: _____ Date: _____

Laura Kasper, City Clerk