



**THE CITY OF THE VILLAGE OF DOUGLAS
DOWNTOWN DEVELOPMENT AUTHORITY
WEDNESDAY, DECEMBER 18, 2024 AT 2:00 PM
86 W CENTER ST., DOUGLAS MI**

AGENDA

To view remotely online or by phone -

Join online by visiting: <https://us02web.zoom.us/j/83505446221>

Join by phone by dialing: +1 (312) 626-6799 | **Then enter "Meeting ID":** 835 0544 6221

1. CALL TO ORDER

2. ROLL CALL/QUORUM

3. APPROVAL OF AGENDA

Approval of Agenda - Changes/Additions/Deletions

Motion to approve the Agenda of December 18, 2024 – roll call vote

4. APPROVAL OF MINUTES

A. Approval of Minutes - Changes/Additions/Deletions

Motion to approve the Minutes of November 20, 2024. - roll call vote

5. OFFICER REPORTS

A. Secretary

B. Treasurer

C. Vice Chair

D. Chair

6. PUBLIC COMMUNICATION - WRITTEN

A. Cavern Tavern - Letter

7. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)

8. UNFINISHED BUSINESS

9. NEW BUSINESS

- A.** Douglas DDA 2024 Informational/Annual Report Presentation (A. Balmer, R. Walker, D. Laakso, L. Nocerini)
- B.** Approval of DDA 2024 Informational/Annual Report

*Motion to approve the Douglas Downtown Development Authority 2024 Informational/Annual Report.
- roll call vote*

- C.** DDA Shop & Dine Passport Program Extension

Motion to approve the DDA Shop & Dine Passport Program extension through January 31st, 2025, and the purchase of gift cards from businesses who participated in the kick-off program in November 2024 with funding coming from the Community Promotions budget in the amount of \$375.00. - roll call vote

- D.** Chips Groundcover - Christmascapc Contract Renewal

Motion to approve a three (3) year contract with Chips Groundcover at \$6,805 to be included in the budget for fiscal year 2025-2026. - roll call vote

- E.** DDA Sign on Main/Blue Star Highway - Discussion

- F.** SDACVB Events Calendar - Discussion

- G.** FY 2025-2026 Budget Discussion

10. COMMITTEE REPORTS

11. STAFF/MANAGER REPORTS

12. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES)

13. BOARD COMMENTS

14. CHAIR COMMENTS

15. ADJOURNMENT

Motion to adjourn the meeting.

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Laura Kasper, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN