



**THE CITY OF THE VILLAGE OF DOUGLAS  
DOWNTOWN DEVELOPMENT AUTHORITY  
WEDNESDAY, AUGUST 28, 2024 AT 2:00 PM  
86 W CENTER ST., DOUGLAS MI**

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**AGENDA**

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**To view remotely online or by phone -**

**Join online by visiting:** <https://us02web.zoom.us/j/83505446221>

**Join by phone by dialing:** +1 (312) 626-6799 | **Then enter "Meeting ID":** 835 0544 6221

**1. CALL TO ORDER**

**2. ROLL CALL/QUORUM**

**3. APPROVAL OF AGENDA**

Approval of Agenda - Changes/Additions/Deletions

*Motion to approve the Agenda of August 28, 2024 – roll call vote*

**4. APPROVAL OF MINUTES**

**A.** Approval of Minutes - Changes/Additions/Deletions

*Motion to approve the Minutes of July 24, 2024 – roll call vote*

**5. OFFICER REPORTS**

**A.** Secretary

**B.** Treasurer

**C.** Vice Chair

**D.** Chair

**6. PUBLIC COMMUNICATION - WRITTEN**

**A.** Aleshia Balmer - Letter

**B.** Randy Walker - Letter

**C.** Erin Wilkinson - Letter

**7. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)**

**8. UNFINISHED BUSINESS**

- A. Bike Racks (Update)

**9. NEW BUSINESS**

- A. Banner Application Process (Discussion)
- B. Wayfinding Signage (Discussion)
- C. 2025 Events
  - a. Events
  - b. Farmers Market
  - c. Merchandise
- D. Michigan Downtown Day (Discussion)
- E. Oktoberfest Temporary Gateway Banner

*Motion to approve the Temporary Gateway Banner Application submitted by Community Pride MI to promote Oktoberfest. - roll call vote*

**10. COMMITTEE REPORTS**

**11. STAFF/MANAGER REPORTS**

**12. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES)**

**13. BOARD COMMENTS**

**14. CHAIR COMMENTS**

**15. ADJOURNMENT**

*Motion to adjourn the meeting.*

**Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Laura Kasper, City Clerk, at (269) 857-1438, or [clerk@douglasmi.gov](mailto:clerk@douglasmi.gov) to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN**