



**THE CITY OF THE VILLAGE OF DOUGLAS
DOWNTOWN DEVELOPMENT AUTHORITY
WEDNESDAY, JANUARY 24, 2024 AT 2:00 PM
86 W CENTER ST., DOUGLAS MI**

AGENDA

To view remotely online or by phone -

Join online by visiting: <https://us02web.zoom.us/j/83505446221>

Join by phone by dialing: +1 (312) 626-6799 | **Then enter "Meeting ID":** 835 0544 6221

1. CALL TO ORDER

2. ROLL CALL/QUORUM

3. ELECTION OF OFFICERS

- A.** Election of Chair - The City Clerk/Deputy shall call for nominations for the office of Chair, and will commence the nomination by majority roll call vote.

Election of Vice-Chair/Treasurer/Secretary - The Chair shall call for nominations for the remaining offices, and the Clerk/Deputy will commence the nominations by majority roll call vote.

4. APPROVAL OF AGENDA

- A.** Approval of Agenda - Changes/Additions/Deletions

Motion to approve the Agenda of January 24, 2024. – roll call vote

5. APPROVAL OF MINUTES

- A.** Approval of Minutes - Changes/Additions/Deletions

Motion to approve the Minutes of December 27, 2023. – roll call vote

6. OFFICER REPORTS

- A.** Secretary
- B.** Treasurer
- C.** Vice Chair
- D.** Chair

7. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)

8. PUBLIC COMMUNICATION - WRITTEN

- A. John Thomas Letter

9. UNFINISHED BUSINESS

10. NEW BUSINESS

- A. Gateway Signage Quote - Discussion Item
- B. Wayfinding Signage Quotes - Discussion Item
- C. Community Promotion Request - Water Street Gallery

Motion to approve the community promotion request from Water Street Gallery for Art in Douglas Gallery Strolls in the amount of \$3,690.00. - roll call vote

- D. Seasonal Decorations Purchase - Community Promotions

Motion to approve the purchase of seasonal décor at the reduced cost under community promotions. - roll call vote

- E. Events Promotion - April Gundy Meeting - Discussion Item

11. COMMITTEE REPORTS

12. STAFF/MANAGER REPORTS

13. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES)

14. BOARD COMMENTS

15. CHAIR COMMENTS

16. ADJOURNMENT

Motion to adjourn the meeting.

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Laura Kasper, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN