



**THE CITY OF THE VILLAGE OF DOUGLAS  
DOWNTOWN DEVELOPMENT AUTHORITY  
WEDNESDAY, FEBRUARY 26, 2025 AT 2:00 PM  
86 W CENTER ST., DOUGLAS MI**

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**AGENDA**

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**To view remotely online or by phone -**

**Join online by visiting:** <https://us02web.zoom.us/j/83505446221>

**Join by phone by dialing:** +1 (312) 626-6799 | **Then enter "Meeting ID":** 835 0544 6221

**1. CALL TO ORDER**

**2. ROLL CALL/QUORUM**

**3. APPROVAL OF AGENDA**

Approval of Agenda - Changes/Additions/Deletions

*Motion to approve the Agenda of February 26, 2025. – roll call vote*

**4. APPROVAL OF MINUTES**

**A.** Approval of Minutes - Changes/Additions/Deletions

*Motion to approve the minutes of January 29, 2025. - roll call vote*

**5. OFFICER REPORTS**

**A.** Secretary

**B.** Treasurer

**C.** Vice-Chair

**D.** Chair

**6. PUBLIC COMMUNICATION - WRITTEN**

**7. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)**

**8. UNFINISHED BUSINESS**

**9. NEW BUSINESS**

**A. Michigan Downtown Association Annual Dues**

*Motion to approve the 2025-2026 Michigan Downtown Association dues in the amount of \$250.00 - roll call vote*

**B. Apple Energy Contract Approval**

*Motion to approve a contract with Apple Energy to manage the charging stations at Beery Field in the amount of \$8,413.68 (50% due upon contract execution and the final 50% due upon project completion), with funding from Capital Outlay. - roll call vote*

**C. Beery Field Charging Station Rate Changes**

*Motion to approve moving the charging stations at Beery Field to a fee structure effective March 26, 2025. - roll call vote*

**D. Douglas Farmer's Market Temporary Gateway Banner Sign Application**

*Motion to approve the placement of a temporary banner sign on the Blue Star Highway/Center Street DDA Gateway sign on Monday's and Tuesday's from June through the end of September 2025. - roll call vote*

**E. Recommendation to Planning Commission - 98 W Center Street - Special Land Use - Ground Floor Residential**

1. Applicant Presentation
2. Planning and Zoning Administrators Report
3. Public Comments (limit of 3 minutes each, please)
4. DDA Member Questions

*Motion to recommend **[approval/denial]** to the Planning Commission for the request made by Erhan Kara for Special Land Use approval for Ground Floor Residential, per Section 26.13 of the City of the Village of Douglas Zoning Ordinance, for the parcel identified as P.P. 59-551-002-00, located at 98 W. Center Street. - roll call vote*

**F. FY 2025/2026 Budget Priorities (Discussion)**

**G. DDA Farmer's Market Table (Discussion)**

**H. DDA Regular Meeting Time (Discussion)**

**10. COMMITTEE REPORTS**

**11. STAFF/MANAGER REPORTS**

**12. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES)**

**13. BOARD COMMENTS**

**14. CHAIR COMMENTS**

## 15. ADJOURNMENT

*Motion to adjourn the meeting.*

**Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Laura Kasper, City Clerk, at (269) 857-1438, or [clerk@douglasmi.gov](mailto:clerk@douglasmi.gov) to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN**