



**THE CITY OF THE VILLAGE OF DOUGLAS
DOWNTOWN DEVELOPMENT AUTHORITY
WEDNESDAY, AUGUST 27, 2025 AT 10:00 AM
86 W CENTER ST., DOUGLAS MI**

AGENDA

To view remotely online or by phone -

Join online by visiting: <https://us02web.zoom.us/j/83505446221>

Join by phone by dialing: +1 (312) 626-6799 | **Then enter "Meeting ID":** 835 0544 6221

1. CALL TO ORDER

2. ROLL CALL/QUORUM

3. APPROVAL OF AGENDA

Approval of Agenda - Changes/Additions/Deletions

Motion to approve the Agenda of August 27, 2025 – voice vote

4. APPROVAL OF MINUTES

A. Approval of Minutes - Changes/Additions/Deletions

Motion to approve the Minutes of June 25, 2025 – voice vote

5. OFFICER REPORTS

A. Treasurer

B. Secretary

C. Vice Chair

D. Chair

6. PUBLIC COMMUNICATION - WRITTEN

A. Community Pride Letter

7. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)

8. UNFINISHED BUSINESS

9. NEW BUSINESS

- A. POW Strategies Strategic Report Presentation: Cristina Sheppard Decius
- B. Reimbursement Program Protocol Reminder: Dawn Raza, City Treasurer
- C. Art in Douglas - Community Promotions Event Request
Motion to approve the Community Events Grant Application for Art in Douglas in the amount of \$3,000.00.
- D. DDA Swag Bags
Motion to approve the purchase of 100 DDA Swag Bags in the amount of \$280.00 from the Community Promotions Budget for events.
- E. Blue Star Highway and Main Street Gateway Sign (J. Pearson)
Motion to approve the Blue Star Highway and Main Street gateway sign design for \$_____ with _____ lighting.
- F. Wade's Bayou Mural
Motion to approve DDA to application for grant funding through the Saugatuck Douglas Area Convention and Visitor's Bureau for a Wade's Bayou Mural Project.

*Motion to approve the Wade's Bayou Mural proposal submitted by Kayla Wyszynski in the amount of \$16,800.00 **OR** The Ronna Alexander Family in the amount of \$14,800.00 to be paid for if grant funds are awarded through the SDACVB.*
- G. DDA Officers Meetings Discussion
- H. Farmer's Market Swag Table Discussion
- I. Michigan Downtown Day: Saturday, September 27, 2025 Discussion
- J. Accept the Resignation of Allie Balmer
Motion to accept the resignation of Allie Balmer.

10. COMMITTEE REPORTS

11. STAFF/MANAGER REPORTS

12. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES)

13. BOARD COMMENTS

14. CHAIR COMMENTS

15. ADJOURNMENT

Motion to adjourn the meeting – voice vote

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Laura Kasper, City

Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN