



**THE CITY OF THE VILLAGE OF DOUGLAS
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JULY 17, 2023 AT 7:00 PM
86 W CENTER ST., DOUGLAS MI**

AGENDA

To attend and participate in this remote meeting of the City of the Village of Douglas City Council, please consider joining online or by phone.

Join online by visiting: <https://us02web.zoom.us/j/83317658496>

Join by phone by dialing: +1 (312) 626-6799 | **Then enter "Meeting ID":** 833 1765 8496

- 1. CALL TO ORDER:** By Mayor
- 2. ROLL CALL:** By City Clerk
- 3. PLEDGE OF ALLEGIANCE**
- 4. CONSENT CALENDAR**
 - A.** Approve the Agenda for July 17, 2023
 - B.** Approve the July 5, 2023 Closed Session Minutes
 - C.** Approve the July 5, 2023 City Council Meeting Minutes
 - D.** Approve invoices in the amount of \$204,053.34
 - E.** Appointments:
 1. Rick Zoet to the Parks and Recreation Ad Hoc Committee

Motion to approve the Consent Calendar of July 17, 2023 – roll call vote

- 5. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)**
- 6. PUBLIC COMMUNICATION - WRITTEN**
- 7. UNFINISHED BUSINESS**
- 8. NEW BUSINESS**
 - A.** Resolution 26-2023 - Appoint Interim City Clerk

Motion to adopt Resolution 26-2023 and appoint Ms. Laura Kasper as the City Clerk on an interim basis for the City of the Village of Douglas. - roll call vote

B. Special Event - Labor Day Bridge Walk

Motion to approve the September 4, 2023 Labor Day Bridge Walk special event application submitted by Saugatuck Public Schools Community Recreation. - roll call vote

C. Park Use Policy

Motion to approve the Park Use Policy establishing a set of rules and regulations for the reservation of city public parks. - roll call vote

D. Policy - Lost and Found

Motion to approve the Lost and Found Personal Property Policy establishing a standard for municipal staff regarding lost and found property. - roll call vote

E. Resolution 25-2023; Center Park Place Condo Master Deed Amendment III

Motion to adopt Resolution 25-2023; the third Amendment to the Master Deed for Center Park Place Condominium as reviewed by the City Attorney. - roll call vote

F. Viridis Proposal - Update 5-Year Park Plan

Motion to accept the proposal from Viridis Design group of Grand Rapids, Michigan, to update the joint 5-Year Parks and Recreation Plan, the cost of which is to be equally shared by the City of Douglas, Saugatuck Township, City of Saugatuck, and Saugatuck Public Schools. - roll call vote

G. Baker Tilly - Water Agreement

Motion to accept proposal from Baker Tilly of East Lansing, Michigan to act as advisory consultant in update of the KLSWA water agreement with the tentative cost share as proposed. - roll call vote

H. Ordinance 05-2023; Downtown Development Authority's Updated Development Plan and Tax Increment Financing Plan - First Public Hearing

Motion to open the Public Hearing for Ordinance 05-2023; Downtown Development Authority's updated Development Plan and Tax Increment Financing Plan. - roll call vote

1. City Manager Comments
2. Public Comments
3. Council Comments

Motion to close the Public Hearing for Ordinance 05-2023; Downtown Development Authority's updated Development Plan and Tax Increment Financing Plan. - roll call vote

I. Ordinance 02-2023 - To Sell 291 66th Street Property - Public Hearing and Second Reading

Motion to open the Public Hearing for Ordinance 02-2023; Ordinance to sell 66th Street Property. - roll call vote

1. City Manager Comments
2. Public Comments
3. Council Comments

Motion to close the Public Hearing for Ordinance 02-2023; Ordinance to sell 66th Street Property. - roll call vote

Motion to direct the City Manager to prepare a request for bids for disposal of public property located at 291 66th Street, Douglas, Michigan. - roll call vote

J. Shawn Phillip Morin - Sculpture Acquisition

Motion to allow the use of insurance proceeds to acquire a sculpture by Shawn Phillip Morin to be located at Wades Bayou Park. - roll call vote

9. REPORTS

A. Commission/Committee/Boards

1. Planning Commission
2. Kalamazoo Lake Sewer Water
3. Downtown Development Authority
4. Kalamazoo Lake Harbor Authority
5. Douglas Harbor Authority
6. Douglas Brownfield Authority
7. Fire Board
8. Community Recreation
9. Playground Committee

B. Staff Written Reports

1. City Manager

10. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES)

11. COUNCIL COMMENTS

12. MAYOR’S REPORT/COMMENTS

13. ADJOURNMENT

Motion to adjourn the meeting.

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Pamela Aalderink, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN