



**THE CITY OF THE VILLAGE OF DOUGLAS
DOWNTOWN DEVELOPMENT AUTHORITY
WEDNESDAY, JANUARY 28, 2026 AT 10:00 AM
415 WEST WILEY ROAD, SUITE 103, DOUGLAS, MI
49406**

AGENDA

To view remotely online or by phone -

Join online by visiting: <https://us02web.zoom.us/j/83505446221>

Join by phone by dialing: +1 (312) 626-6799 | Then enter “Meeting ID”: 835 0544 6221

1. CALL TO ORDER

2. ROLL CALL/QUORUM

3. APPROVAL OF AGENDA

Approval of Agenda - Changes/Additions/Deletions

Motion to approve the Agenda of January 28, 2026 – roll call vote

4. APPROVAL OF MINUTES

A. Approval of Minutes - Changes/Additions/Deletions

Motion to approve the Minutes of December 17, 2025 – roll call vote

5. OFFICER REPORTS

A. Treasurer - 1/28/2026 Report

B. Secretary

C. Vice Chair

D. Chair

6. PUBLIC COMMUNICATION - WRITTEN

7. PUBLIC COMMUNICATION - VERBAL (LIMIT OF 3 MINUTES)

8. UNFINISHED BUSINESS

A. Discuss/Approve changes to the DDA by-laws (existing by-laws attached)

Motion to approve recommended changes to the DDA by-laws.

B. Final changes to the DDA Special Events Policy and Grants Application (updated drafts from 1/23/2026)

Motion to approve final changes to the DDA Special Events Policy and Grants Application.

9. NEW BUSINESS

A. Art in Douglas Temporary Gateway Banner Application

Quarter 1: 2/7; 2/14 & 2/15; 3/14

Quarter 2: 4/11; 5/9; 6/13

Quarter 3: 7/11; 8/8; 9/12

Quarter 4: 10/10; 11/14; 12/12

Motion to approve the Temporary Gateway Banner Request from Art in Douglas for quarters 1 - 4.

B. Art in Douglas Community Events Grant Program Application

Motion to approve a grant program application request for \$3,290.00 from Art in Douglas for music and advertising to be taken from Community Promotions.

C. Project for the T-Mobile Hometown Grant Application (Due 3/31/2026)

Options: Downtown Wi-Fi Plaza + Mural; Streetscape Enhancements + Mural; Downtown Wi-Fi Plaza + Gathering Space (public seating; branding/signage; decorative lighting)

Motion to approve ____ project for the T-Mobile Hometown Grant Application.

D. Budget Reminder (Discussion and worksheet status)

E. Beats on Beery 2026 (Discussion)

F. Updates (Discussion)

a. Douglas Soup Stroll Wrap-Up (purchase paper bowls/spoons in 2027)

b. Pre-Bowl Tailgate Stroll Update (February 7th from 12-5 PM)

c. DDA Gateway Sign Banners/CVB Partnership (Soup Stroll, Tailgate Stroll, Derby Day in Douglas, Small Business Saturday, Michigan Downtown Day, and Light Night in Douglas)

d. Douglas Wellness Day (May 9th)

e. Interurban Summer Service Update

f. DDA/POW Strategies Workshop Reminder (February 18th at 10 AM)

g. SDACVB Meeting Attendance

10. COMMITTEE REPORTS

11. STAFF/MANAGER REPORTS

12. PUBLIC COMMUNICATION – VERBAL (LIMIT OF 3 MINUTES)

13. BOARD COMMENTS

14. CHAIR COMMENTS

15. ADJOURNMENT

Motion to adjourn the meeting - voice vote.

Please Note – The City of the Village of Douglas (the “City”) is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or the facilities, are requested to contact Laura Kasper, City Clerk, at (269) 857-1438, or clerk@douglasmi.gov to allow the City to make reasonable accommodations for those persons. CITY OF THE VILLAGE OF DOUGLAS, ALLEGAN COUNTY, MICHIGAN