

# **DONEGAL TOWNSHIP**

Washington County, PA

**Board of Supervisors Business Meeting**

**May 23, 2024 at 7:00 PM**

**Municipal Building – 34 N. Liberty Street West Alexander, PA 15376**

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## **AGENDA**

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**1. CALL MEETING TO ORDER:**

**2. PRAYER:**

**3. PLEDGE OF ALLEGIANCE:**

**4. ANNOUNCEMENT OF RECORDING:**

**5. ANNOUNCEMENT OF EXECUTIVE SESSIONS:**

An Executive Session was held on May 2, 2024 from 9:30 pm to 11:30 pm for Grievances and Contracts.

**6. SUPERVISORS PRESENT ROLL CALL:**

- a. Jim Bauer
- b. Randy Polan
- c. Edward Shingle

**7. MOTION TO ADOPT THE AGENDA GIVING THE CHAIRMAN THE PRIVILEGE TO ADJUST.**

**8. PUBLIC COMMENT:** Comments on Agenda items only

**9. APPROVAL OF MINUTES:**

- a. Motion to approve the Minutes from the Business Meeting on May 2, 2024
- b. Motion to approve the minutes from the Agenda Meeting May 21, 2024

**10. FINANCIAL BUSINESS:**

- a. Motion to approve the Township General Fund Bills.
- b. Motion to approve the Township Water & Sewer Fund Bills.
- c. Motion to approve the Township Liquid Fuels (State Fund) Bills.

**11. DEPARTMENT REPORTS:**

- a. Fire Report - Report given to the Supervisors at the Agenda Meeting.
- b. Police Report - Chief Yancosek gave his report at the Agenda Meeting
- c. Code Enforcement Report - Report given to the Supervisors at the Agenda Meeting.

**12. RIGHT TO KNOW REPORT:**

- a. Number of Right to Know Request Received:
- b. 1- RTK From Christie Dorsey

**13. OLD BUSINESS:**

- a. Wheeling Water Contract

**14. NEW BUSINESS:**

Dr. Kathleen Miller - Gretna Green Festival Would like approval to close Main Street West Alexander from Liberty Street to Broad Street from 10:00 am to 5:30 pm

Tap In Application Jason & Crystal Barr - 140 Old National Pike West Alexander, PA 15376

Tap In Application - James Thomas Barr II 136 Old National Pike West Alexander, PA 15376.

Water & Sewer Authority

Emergency Response Coordinator - Received a letter of Resignation from Zack Prescott.

Group Leader Position

John Leech - Hiring of John Leech to assist in the Lead and Copper Line Inventory as a Temporary Employee at a rate of \$17.00 per hour.

2A Material - Approve purchase of 2A Material through the Washington County Joint Municipal Purchasing Program. The cost is \$29.63 per ton delivered.

15 inch Smooth Bore Pipe

Hydraulic Oil - Approve Purchase

Motor Oil - Approve Purchase.

Dirt & Gravel Project(s) - Jason Fillhart from the Washington County Conservation District would like to meet with the Township on June 5, 2024 to discuss any projects we may want to do.

Liquid Fuels Audit - Per the January 2021 to December 2022 audit the Township needs to pay back to the Liquid Fuels Fund \$51,322.83.

Audio Taping Policy from August 2000.

Amend Resolution #2023-5 Right-To-Know Records Review Policy:

Section 4 - Fee Schedule to remove the following:

CD's \$1.00

DVD of Meetings \$10.00

Thumb Drive of Meetings \$10.00 plus the cost of the drive

also add language that reads we will not accept Anonymous Requests or Third Party Request.

Bridge Inspection - Old National Pike due by July 2024. Approve having PennDOT or a Third Party perform this inspection which ever is less expensive.

Master Meter and Master Low Meter - approve updating the meter heads at a fee of \$905.00

MarkWest Liberty Midstream - Motion to release the Waynesburg Road Bond and return their escrow fees less any amount owed to the Township.

**15. DISCUSSION (ACTION) ITEMS:**

- a. (FYI) Liquid Fuels Audit - The 2023 Audit will take place beginning May 29, 2024

**16. EXECUTIVE SESSION:**

**17. PUBLIC COMMENTS:**

**18. ADJOURNMENT OF MEETING:**