



PUBLIC NOTICE

Library Board of Trustees Meeting

Monday, April 13, 2026 at 5:00 PM

City Hall Council Chambers, 410 East Leffler St,

Dodgeville, WI

AGENDA

MEETING DULY POSTED

I. AGENDA & MINUTES APPROVAL

1. Review and possible approval of March 9, 2026 and March 19, 2026 Meeting Minutes

II. PUBLIC COMMENT

III. FINANCIAL REPORT

2. Treasurer's Report
3. Approval of the March 23 and April 13, 2026 Bills
4. Review of March 2026 Financial Statement

IV. LIBRARIAN'S REPORT

5. Director's Report
6. Building Committee Update
7. Fundraising Committee Update
8. Friends of the Library Update

V. OLD BUSINESS

VI. NEW BUSINESS

9. Review and possible approval of proposal from Henricksen
10. Review of proposals and possible action to select a graphic designer

VII. CONCERNS AND COMMENTS OF THE BOARD

VIII. UPCOMING MEETINGS

IX. ADJOURN

11. Motion to Adjourn

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.

March 9, 2026
Dodgeville Public Library Board of Trustees

MEETING DULY POSTED

I. AGENDA & MINUTES APPROVAL

1. Meeting Called to order at 5:00 PM by Vanderloo

Present: Jody Vanderloo, Lisa Spady, Mary Wepking, Nancy Howard, Deb Haag, Roxanne Reynolds-Lair, Brian Kulcinski, Carrie Portz-Library Director.

II. PUBLIC COMMENT

1. No Public Comment

III. TREASURER'S REPORT

- Update given of financial accounts by the treasurer Feb 23 and March 9.
- Motion to accept bills: Mary Wepking to accept bills, seconded by Deb Haag. Motion approved unanimously.
- Updated Edward Jones summary given by Treasurer totaling 1,610,947.01.

IV. REPORTS AND UPDATES

1. Director's Report discussed :
 - a. Reaching out for logo and graphic design work for banner design to be used in the library as well as visibility in other parts of the library..
 - b. Training opportunity for library board members at the Southwest Library System in Fennimore.
 - c. Expecting to apply for the Reimbursement for Flexible Facilities grant next week, and are currently at 55% of the FFP grant reimbursement.
 - d. Updated status on Contingency costs built into the project and showed 79% of contingency budget has been allocated.
 - e. Collecting information for solar information regarding solar installation quotes from various companies.
 - f. The library received a check from the Town of Dodgeville for \$10,000.
 - g. Job Pod Training was attended and went well. The library has received items needed for establishing the Job Pod presence at the library.
 - h. Programming:

- i. Programming is down slightly, and circulation and visits are down roughly 25%. Decrease attributed to the new location and the ongoing project.
 - ii. Teen Programs are up and collaborating with local schools to offer Wednesday options.
- i. Work is being done to weed out non-circulated collection items to save on moving effort upon returning downtown.

V. OLD BUSINESS

- 1. Discussion of and Possible Approval for Library Privacy and Confidentiality Policy
 - a. Director Portz noted changes to policy since the last meeting, including verbiage on camera recordings, taking pictures, etc.
 - i. Roxanne Reynolds-Lair moved to approve LPaCP, and seconded by Lisa Spady.
 - ii. Vote approved by a unanimous vote.

VI. NEW BUSINESS

- 1. None

VII. CONCERNS AND COMMENTS OF THE BOARD

- 1. None

VIII. UPCOMING MEETINGS

- 1. Next Meeting Scheduled for April 13th at 5:00 PM

IX. ADJOURN

- 1. Motion to Adjourn by Howard
 - a. Seconded by Spady
 - b. Meeting Adjourned at 5:43 PM



Library Board of Trustees Special Meeting
Thursday, March 19, 2026 at 10:00 AM
City Hall Meeting Room, 410 E Leffler St, Dodgeville, WI

MINUTES

Present: Mary Wepking, Deb Haag, Jody Vanderloo, Roxanne Reynolds-Lair, Brian Kulcinski, Nancy Howard

Also Present: Carrie Portz

Excused: Lisa Spady and Ryne Ponsler

Meeting called to order at 10:01 am by Vanderloo

MEETING DULY POSTED

I. AGENDA & MINUTES APPROVAL

No minutes presented

II. OLD BUSINESS

1. Discussion and possible approval of contracts for furnishings, fixtures, and equipment.
Motion by Wepking to approve contracts with Atmosphere and Creative Business Interiors.
Second by Haag. Motion carried 6-0

III. PUBLIC COMMENT

None

IV. UPCOMING MEETINGS

Regular meeting scheduled for April 13, 2026 at 5 pm

V. ADJOURN

2. Motion to Adjourn
Motion by Howard to adjourn at 10:45 am. Second by Reynolds-Lair. Motion carried 6-0

Account Number	Account Title	YTD	Budget	Variance	% Budget
150 - SPECIAL PURPOSE LIBRARY FUND					
150-55115-000-000	LIBRARY - OPERATING EXPENSE(E)	.00	.00	.00	100.00%
150-55115-110-000	LIBRARY - WAGE ACCOUNT(E)	67,186.07	361,000.00	293,813.93	18.61%
150-55115-111-000	LIBRARY - SOC & MEDICARE(E)	4,826.71	26,900.00	22,073.29	17.94%
150-55115-112-000	LIBRARY - RETIREMENT(E)	3,507.16	17,900.00	14,392.84	19.59%
150-55115-113-000	LIBRARY - HEALTH INSURANCE(E)	18,808.53	78,810.00	60,001.47	23.86%
150-55115-114-000	LIBRARY - DENTAL INSUR(E)	999.16	4,400.00	3,400.84	22.70%
150-55115-115-000	LIBRARY - VISION CARE(E)	.00	1,500.00	1,500.00	0.00%
150-55115-116-000	LIBRARY - HEALTH INS. ADMIN(E)	.00	.00	.00	100.00%
150-55115-117-000	LIBRARY - LIFE INS.(E)	81.75	650.00	568.25	12.57%
150-55115-118-000	LIBRARY - AFLAC INSUR(E)	416.60	2,000.00	1,583.40	20.83%
150-55115-200-000	LIBRARY- PROFESSIONAL SERVICES(E)	.00	.00	.00	100.00%
150-55115-300-000	LIBRARY SUPPLIES & EXPENSES(E)	.00	.00	.00	100.00%
150-55115-400-000	LIBRARY - EDUCATION(E)	.00	.00	.00	100.00%
150-55115-500-000	LIBRARY - PROGRAMMING(E)	.00	.00	.00	100.00%
150-57610-000-000	LIBRARY-TECH & EQUIP OUTLAY(E)	.00	.00	.00	100.00%
150-57615-000-000	LIBRARY - BUILDING PRJ OUTLAY(E)	62.15	.00	-62.15	100.00%
150-55525-000-000	GRANTS - EXPENSE ACCOUNT(E)	.00	.00	.00	100.00%
150-55115-390-000	ANNEX-OTHER SUPPLIES & EXPENSE(E)	.00	.00	.00	100.00%
150-55716-000-000	LIBRARY OUTREACH EXP ACCT(E)	.00	.00	.00	100.00%
150-55115-223-000	LIBRARY- TELEPHONE(E)	205.14	1,200.00	994.86	17.09%
150-55115-221-000	LIBRARY- ELECTRIC(E)	1,836.46	4,500.00	2,663.54	40.81%
150-55115-222-000	LIBRARY- WATER/SEWER(E)	422.85	1,500.00	1,077.15	28.19%
150-55115-224-000	LIBRARY- COPIER COSTS(E)	842.22	6,500.00	5,657.78	12.95%
150-55115-225-000	LIBRARY- TEACH (Internet)(E)	.00	1,200.00	1,200.00	0.00%

Account Number	Account Title	YTD	Budget	Variance	% Budget
150-55115-231-000	LIBRARY- SWLS NetSW(E)	.00	16,871.00	16,871.00	0.00%
150-55115-232-000	LIBRARY- SWLS Tech Services(E)	.00	2,292.00	2,292.00	0.00%
150-55115-233-000	LIBRARY- WiLS(E)	.00	199.00	199.00	0.00%
150-55115-234-000	LIBRARY- WISCAT(E)	.00	200.00	200.00	0.00%
150-55115-311-000	LIBRARY - OFFICE SUPPLIES(E)	201.29	3,000.00	2,798.71	6.70%
150-55115-312-000	LIBRARY - ADVERTISING(E)	311.46	500.00	188.54	62.29%
150-55115-313-000	LIBRARY - POSTAGE(E)	98.56	400.00	301.44	24.64%
150-55115-321-000	LIBRARY - BOOKS & MATERIALS(E)	4,922.94	25,000.00	20,077.06	19.69%
150-55115-322-000	LIBRARY - VISUAL(E)	106.82	1,500.00	1,393.18	7.12%
150-55115-323-000	LIBRARY - AUDIO(E)	773.13	3,500.00	2,726.87	22.08%
150-55115-324-000	LIBRARY - INTERACTIVE(E)	.00	800.00	800.00	0.00%
150-55115-325-000	LIBRARY - PERIODICALS(E)	1,648.66	2,100.00	451.34	78.50%
150-55115-326-000	LIBRARY - NEWSPAPERS(E)	98.00	2,000.00	1,902.00	4.90%
150-55115-327-000	LIBRARY - eMaterials (WPLC)(E)	.00	6,492.00	6,492.00	0.00%
150-55115-328-000	LIBRARY - DATABASES(E)	.00	2,000.00	2,000.00	0.00%
150-55115-331-000	LIBRARY - EQUIPMENT(E)	.00	4,000.00	4,000.00	0.00%
150-55115-341-000	LIBRARY - CUSTODIAL SUPPLIES(E)	41.91	100.00	58.09	41.91%
150-55115-351-000	LIBRARY - BUILDING MAINTENANCE(E)	.00	1,000.00	1,000.00	0.00%
150-55115-361-000	LIBRARY - TRAINING & EDUCATION(E)	458.50	3,000.00	2,541.50	15.28%
150-55115-371-000	LIBRARY - PROGRAMMING(E)	335.04	6,200.00	5,864.96	5.40%
150-55115-381-000	LIBRARY - OUTREACH(E)	.00	1,500.00	1,500.00	0.00%
150-55115-391-000	LIBRARY - ANNEX UTILITIES(E)	1,106.35	3,300.00	2,193.65	33.52%
150-55115-392-000	LIBRARY - ANNEX RENT(E)	1,950.00	5,850.00	3,900.00	33.33%
150-55115-393-000	LIBRARY - ANNEX MAINTENANCE(E)	.00	200.00	200.00	0.00%
150-55115-394-000	LIBRARY - ANNEX INTERNET(E)	355.44	850.00	494.56	41.81%

Account Number	Account Title	YTD	Budget	Variance	% Budget
150-55115-395-000	LIBRARY - ANNEX SUPPLIES(E)	.00	100.00	100.00	0.00%
150-55115-510-000	LIBRARY -INSURANCE PROP & LIAB(E)	272.82	3,500.00	3,227.18	7.79%
Total Expenditure:		111,875.72	604,514.00	492,638.28	
150-40000-000-000	ASSIGNED FUNDS/CARRYOVER(R)	.00	.00	.00	100.00%
150-41110-000-000	PROPERTY TAXES(R)	.00	-455,000.00	-455,000.00	0.00%
150-43525-000-000	GRANTS(R)	.00	-1,800.00	-1,800.00	0.00%
150-45110-000-000	FINE - OVERDUE(R)	-7.00	-200.00	-193.00	3.50%
150-46100-000-000	COPIES(R)	-236.96	-2,500.00	-2,263.04	9.47%
150-46715-000-000	LIBRARY - COUNTY AID(R)	-137,258.51	-137,258.00	.51	100.00%
150-46810-000-000	REIMBURSEMENTS(R)	.00	.00	.00	100.00%
150-46900-000-000	SW WI LIBRARY SYSTEM(R)	.00	.00	.00	100.00%
150-48100-000-000	TEMPORARY INVESTMENTS INTEREST(R)	-825.63	-2,000.00	-1,174.37	41.28%
150-48500-000-000	DONATIONS FROM ORGANIZ.& INDIV(R)	-218.88	-3,500.00	-3,281.12	6.25%
150-49000-000-000	TECH & EQUIP FUND(R)	.00	.00	.00	100.00%
150-46820-000-000	LIBRARY ANNEX(R)	.00	.00	.00	100.00%
150-46716-000-000	LIBRARY - CO AID-OUTREACH(R)	.00	.00	.00	100.00%
Total Revenue:		-138,546.98	-602,258.00	-463,711.02	
Total 150 - SPECIAL PURPOSE LIBRARY FUND:		-26,671.26	2,256.00	28,927.26	

Account Number	Account Title	YTD	Budget	Variance	% Budget
160 - CAPITAL PROJECT FUND					
160-57610-000-000	LIBRARY BUILDING PRJ OUTLAY(E)	1,560,845.93	2,990,000.00	1,429,154.07	52.20%
Total Expenditure:		1,560,845.93	2,990,000.00	1,429,154.07	
Total 160 - CAPITAL PROJECT FUND:		1,560,845.93	2,990,000.00	1,429,154.07	
Total:		1,534,174.67	2,992,256.00	1,458,081.33	