Agenda



Parks and Recreation Committee Meeting Wednesday, September 24, 2025 at 5:30 PM Ley Pavilion, 600 N Bennett Rd, Dodgeville, WI

I. CALL TO ORDER AND ROLL CALL

II. APPROVAL OF MINUTES

1. Approval of minutes from July 30, 2025 meeting.

III. REPORTS/UPDATES

- 2. Recreation Update
- 3. Pool and Fundraising Update
- 4. Parks Update

IV. NEW BUSINESS

- 5. Discussion and possible recommendation to Common Council to approve quote from Gerber Leisure to purchase pool shade structure.
- 6. Discussion and possible action to remove Horseshoe Pits at Centennial Park.
- 7. Discussion and possible action to remove Sandbox at Centennial Park.
- 8. Discussion and possible action to approve offering financial assistance program beginning in 2026.
- 9. Discussion and possible action to begin offering Sponsorship Program in 2026.
- 10. Discussion and possible action to grant permission of Girl Scouts Silver Award organization to hang record board at the Comer Pool.
- 11. Discussion and possible action to approve Recreation Vision/Mission Statement.

V. ANNOUNCEMENTS

12. Next meeting will be October 29th, 2025.

VI. ADJOURN

13. Motion to Adjourn

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.



Parks and Recreation Committee Meeting Minutes
Wednesday, July 30, 2025
05:30 PM
Centennial Park Shelter #1

I.CALL TO ORDER AND ROLL CALL

Meeting called to order at 5:34 PM.

Voting members present: Nancy Anderson, Natalie Braun-Gregorson, Matt Staver, Melissa Brennum, Danielle Kratcha, Travis Wellington

Non-voting members present: Megan James, Dylan Wadzinski, David Mortimer,

Mayor Barry Hottmann

Guests present: Kyle Levetzow, Rex U'ren, Alisa McIntosh

Absent members: Larry Tremelling, Bryan Brom, Stephanie Marten

II. APPROVAL OF MINUTES

- Approval of Minutes from May 28, 2025
 Motion to approve minutes by Braun-Gregorson, seconded by Brennum, motion carried.
- 2. Approval of minutes from June 25, 2025

 Motion to approve minutes by Anderson, seconded by Brennum, motion carried.

III.REPORTS

1. Recreation Update

Summer programs are wrapping up, and fall activity registration will be opening on August 4th. Looking to do a combined Winter and Spring Activity Guide this year (instead of separate flyers) and that will be available in November. M James shared she is expecting another baby this winter, and plans to get everything organized while she is out for the winter so everything can continue to run smoothly.

2. Pool and fundraising Update

Pool season and swim lessons are going well. Pool is scheduled to close for the season at the end of August. Fundraising team is coordinating a Soak for Sunshades event on August 8th at the pool. The event will include DJ, games, 50/50 raffle and swimming.

3. Parks Update

Mortimer reported they have been busy mowing grass. They haven't gotten a chance to work on many projects this summer being short staffed and staying on top of mowing. Parks staff are hoping to complete some projects this fall.

IV.OLD BUSINESS

1. Discussion regarding Ley Pavilion

One of the voting members needed to leave meeting early due to another commitment so we dropped below quorum and could not make any votes; great discussions were had though.

Before leaving, Staver mentioned having a future plan of the building would be ideal in making this final decision; along with finding out where the funding will be coming from. Levetzow (guest) made it known that Icewolves Hockey will benefit from having a plan for the future of the building, but that the floor needs to be done. The floor is needed to be redone for all purpose of use for this building. It was also mentioned that the schools and city do not offer hockey as a program, so having the facility for Icewolves is important to have the opportunity in our community. Multiple members mentioned improving what we already have should be priority. Mayor Hottman reiterated that we do not need to necessarily make a motion yet to be included on Capital Project requests to City Council. We have time to create a bigger picture and gain a concept for some opportunities with the current building. Between Mayor Hottman, and Department of Public Works Director, Dylan Wadzinski, they will get in touch with an architect to provide some different concepts. Hopefully these can be obtained prior to the next meeting for updates.

2. Discussion regarding all weather surfaces at Harris Park

This is going to be a bigger project that realistically will not be able to happen, but we can begin planning for future projects down the road. M James reported she met with Lee Recreation representative and went around to assess playgrounds. Our newest playground equipment is 13 years old, and the representative suggested we have it in our plans to review playground equipment to be updated every 15 years. The Lee Recreation representative is putting together an assessment of all the parks in Dodgeville and will send to Megan. M James just mentioned we need to make sure to be on a rotating schedule to update playgrounds/parks so that we can budget appropriately for these updates.

3. Discussion regarding pool shade structure

Fundraising team met with Gerber Leisure on getting further details and picking out the first shade structure, including location and size of the structure. The quotes included \$8,000 product and a couple different options for installment. They will need a City Engineer to approve the installation method we'd prefer (lesser expensive option) just to make sure it will be safe and worthy of doing. Gerger

Leisure representative is sending over details to Megan and will work with Dylan (DPW Director) to get approval from engineer. We are looking to get this scheduled to be installed in the spring before 2026 pool season. There is money in this year's Capital Projects that we will be able to utilize, and \$1700 already fundraised through wonderful donors throughout the community to put towards this expense. We are also looking into grants to help fund some of this as well.

V.NEW BUSINESS

1. Discussion and possible action regarding sandbox at Centennial Park.

Members had a great discussion, but will vote on this next meeting to approve Parks Department to remove sandbox. Purpose of removal is due to it being more of a 'litter box' to animals than for the children to entertain. The Parks Department has not been able to maintain it often enough to keep animal discard out of it.

2. Discussion and possible action regarding horseshoe pits at Centennial Park

Members had a great discussion but will vote on this next meeting to approve Parks Department to remove horshoe pits. The lack of usage, lack of maintenance, and safety factors with the pegs sticking out are some of the reasons for wanting to remove these. Potentially make this space more usable for something different in the future.

3. Discussion and possible action to approve the 2025 Mustang Football Contract.

Members did not foresee any changes in the contract. Because we could not vote on this, and the timing of this contract, M James sent to City Council for approval without review of Parks and Recreation Commission this year.

4. Discussion and possible action regarding implementing a financial assistance program.

M James proposed a financial assistance program for district-wide families to assist families in need to be able to still partake in recreational programs and activities. Members discussed some possible edits but will officially vote on this at the next meeting.

5. Discussion and possible action regarding new Sponsorship Program.

M James proposed a sponsorship program brochure for added City Rec support from local organizations, businesses and individuals. Purpose of this program is to help support our Parks and Recreation Departments as well as gaining exposure for our local businesses and organizations. Commission members discussed some possible edits but will vote on this at the next meeting.

VI.NEXT MEETING

1. Next meeting scheduled for Wednesday, August 27th, 2025

VII.ADJOURN

1. Motion to Adjourn

Motioned by Kratcha, seconded by Wellington, motion carried.

Meeting adjourned 7:06 PM.

Section IV. Item #5.

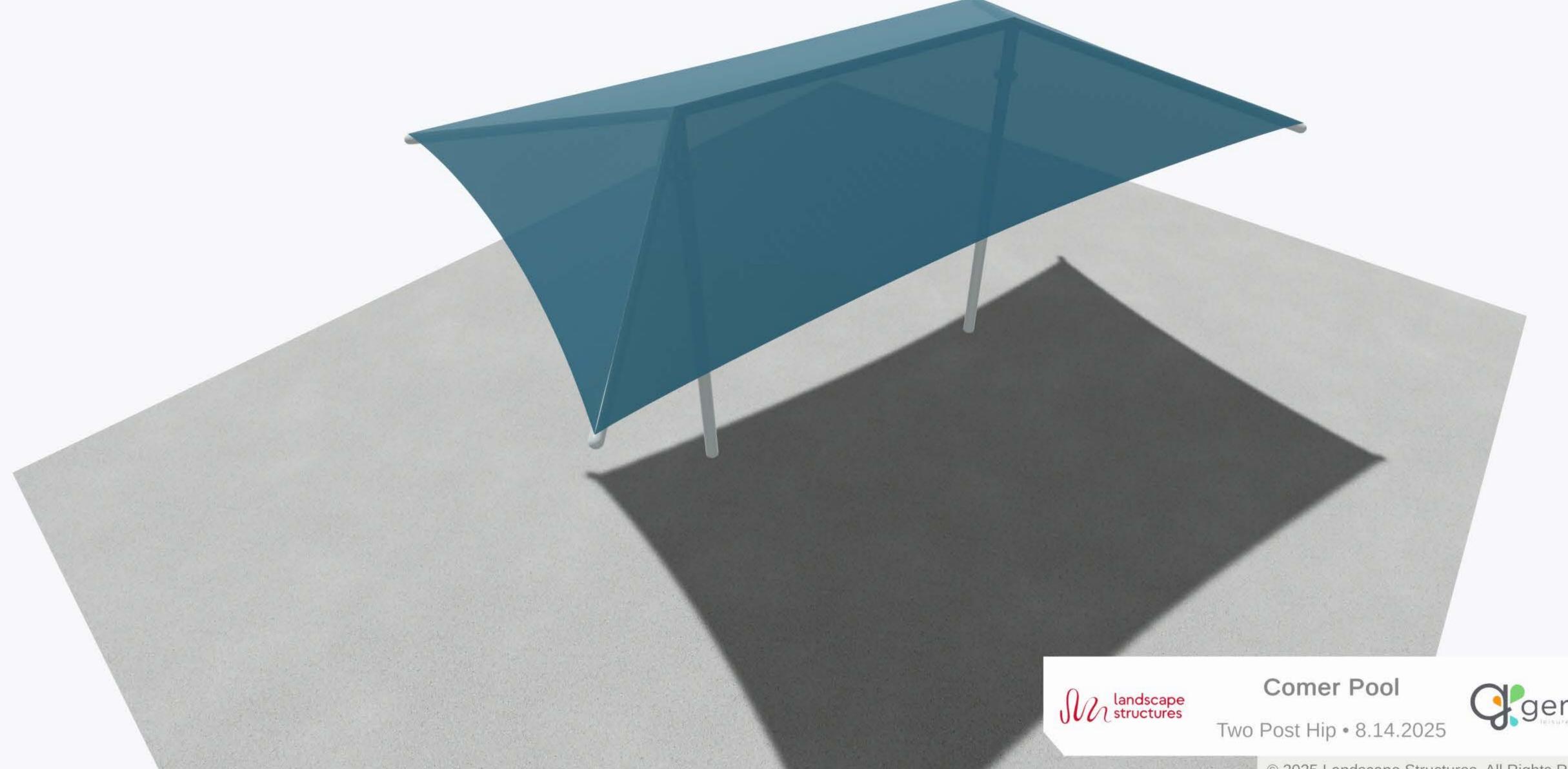


M landscape structures

Comer Pool

Two Post Hip • 8.14.2025

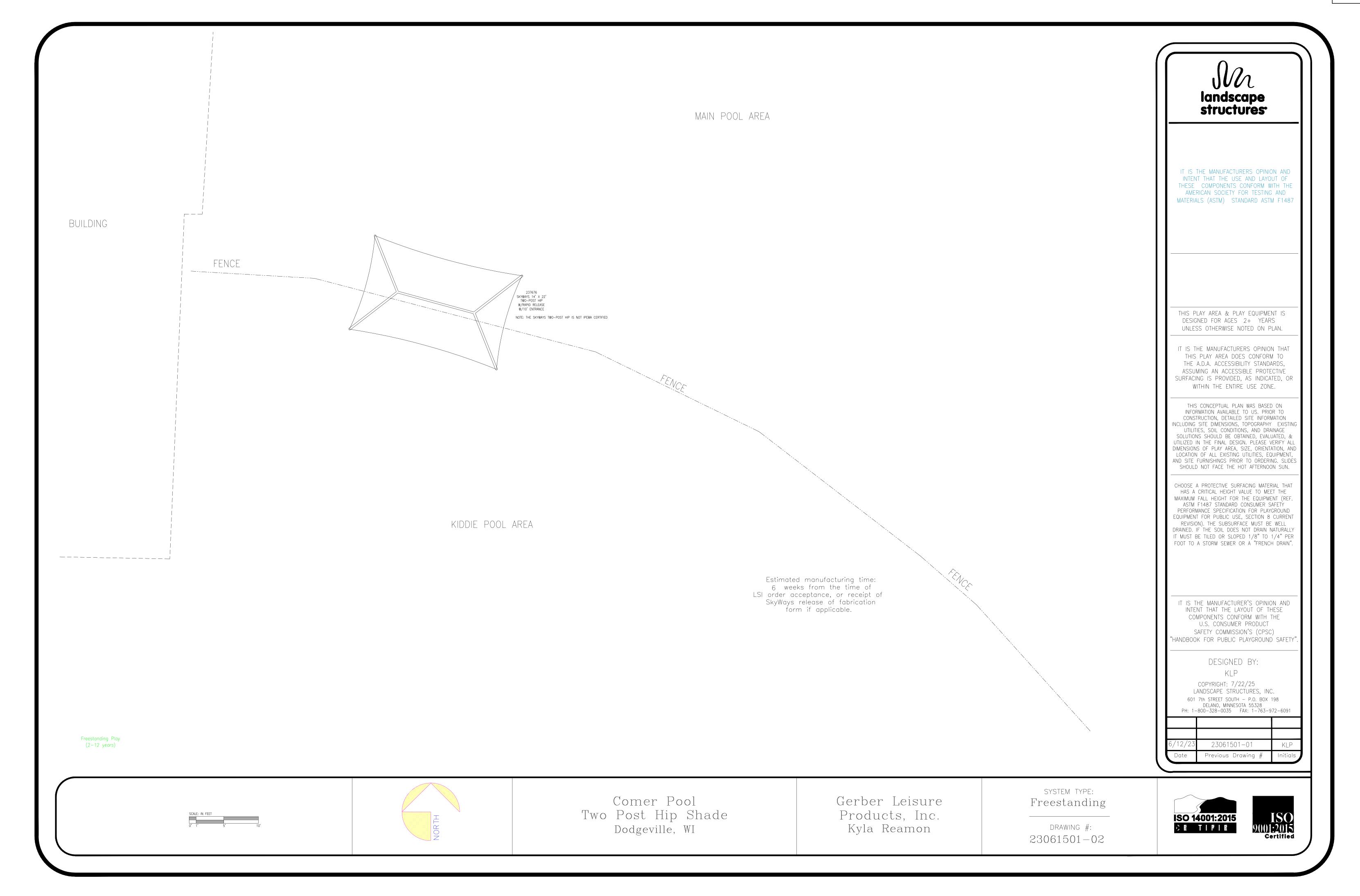






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PlayStudio® Color Summary

Created By: kphelan

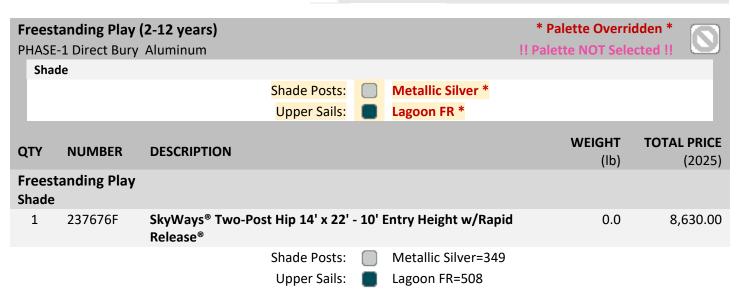
Date: 7/22/2025 2:39:32 PM



Comer Pool Dodgeville, WI Gerber Leisure Products, Inc. Kyla Reamon

Section IV. Item #5.

Two Post Hip



SUMMARY		WEIGHT (lb)	PRICE (2025)
Freestanding Pl	ay (2-12 years) PHASE-1	0.0	\$8,630.00
ALL PHASES	Freestanding Play Total	0.0 0.0	\$8,630.00 \$8,630.00



Gerber Leisure Products, INC.

PO Box 42 Mount Horeb, WI 53572

Phone: 800-236-7758

Prepared by: Kyla Reamon - kyla@gerberleisure.com

QUOTE

DATE:

8/12/2025

Two-Post Hip Shade

Valid Until:

QUOTE Name:

30 days

Customer

Dodgeville Comer Pool 501 S Dacotah St Dodgeville, WI 53533

DESCRIPTION	QTY	PRICE	AMOUNT
New Landscape Structures play equipment, per attached 2D, 3Ds & Component List	1	8630	8,630.00
Discount on equipment, per Kyla	1	-630	-630.00
Freight to installer	1	1190	1,190.00
			0.00
Professional installation of above listed equipment *Includes hole boring through existing concrete and wire mesh, new rebar cages and concrete for a direct bury footer, saw cutting the concrete and assembly of the shade structure.	1	8775	8,775.00
Materials to be stored at Gerber Leisure Products over the winter for a Spring 2026 install			0.00
To be completed by Comer Pool Representatives:			0.00
Marking or private lines			0.00
Site protection while concrete footer cures			0.00
Provide access for our installation team and their skid steer/boom lift			0.00
Final color selection of fabric and post			0.00

The equipment that I have proposed would comply with the current ADA guidelines in and of itself assuming that accessible resilient surfacing is supplied underneath the equipment including under and around the auxiliary ground level equipment, and an access pathway to the area is provided

		Subtotal	\$17,965.00
TERMS AND CONDITIONS		Taxable	\$0.00
1. All invoices will be sent via QuickBooks. A 3% CC fee will be applied to any payments.	CC	Tax rate	0.000%
2. Full payment of materials is due to place the order	\$9,190.00		
3. Customer will be billed for applicable installation services and surfacing materials/services at start of work		Tax due	\$0.00
4. Additional agreed upon services will be billed upon completion of the projection	ect	Other	\$0.00
5. Final payment will be due within 30 days of invoice date, a late fee of $3\%\ \mu$ will be added to any late payments	per month	TOTAL Due	\$17,965.00
6. Please mail or email signed price quote to the address above			
Customer Acceptance (sign below):			

x _____

Print Name:

If you have any questions about this price quote, please contact: Kyla Reamon at 608-437-7037 / kyla@gerberleisure.com *Thank You For Your Business!*

Gerber Leisure Products, INC.

Prepared by: Kyla Reamon - kyla@gerberleisure.com

PO Box 42

Mount Horeb, WI 53572

Phone: 800-236-7758

DATE: **QUOTE Name:** 8/12/2025 Inclusions

Valid Until:

30 days

Customer

Dodgeville Comer Pool 501 S Dacotah St Dodgeville, WI 53533

DESCRIPTION	Includes	Does NOT Include
New Landscape Structures play equipment, per attached 2D, 3Ds & Component List	all equipment listed and shown on corresponding documents	discounts, shipping, installation, surfacing
Discount on equipment, per Kyla	discount from manufacturer LIST pricing of equipment	discounts of any other kind, unless included in this quote
Freight to installer	safe delivery of the listed equipment to a previously agreed upon location, or our installers warehouse for storage	unloading of freight if not delivered to the site.
Professional installation of above listed equipment	digging footing holes through existing concrere and wire mesh, assembly of equipment, concrete and new rebar for footings, project management, calling diggers, coordination of materials	excavation, site prep/leveling, surfacing, installation of surfacing, private lines marking or responsibility, new wire mesh

To be completed by Comer Pool Representatives:

Marking or private lines

Site protection while concrete footer cures

Provide access for our installation team and their skid steer/boom lift

Final color selection

The equipment that I have proposed would comply with the current ADA guidelines in and of itself assuming that accessible resilient surfacing is supplied underneath the equipment including under and around the auxiliary ground level equipment, and an access pathway to the area is provided

TERMS AND CONDITIONS

- 1. Full payment on materials is due to place the order.
- 2. Customer will be billed for applicable installation services at start of work
- 3. Additional services (surfacing) will be billed upon completion of the project
- 4. Payment will be due within 30 days of invoice date
- 5. Please mail or email signed price quote to the address above Customer Acceptance (sign below):

x		
Print Name:		

If you have any questions about this price quote, please contact: Kyla Reamon at 608-437-7037 / kyla@gerberleisure.com Thank You For Your Business!



City of Dodgeville Recreation Department

100 East Fountain Street Dodgeville, WI 53533 608.930.2452 rec@dodgevillewi.gov

FINANCIAL SCHOLARSHIP PROGRAM

Purpose:

This financial scholarship program has been established to allow Dodgeville School District families who are experiencing financial hardship to take part in Dodgeville recreation programs and activities.

Who Can Apply:

- All those who reside in the Dodgeville School District are eligible to apply for a scholarship. Proof of address may be requested (utility bill, cell phone bill, etc).
- Your family may qualify for a scholarship if your household's income is at or below the limits on the Federal Eligibility Guidelines. *Please note: Household size includes all family members living at the same address*.

2025-2026 Federal Income Eligibility Guidelines 2025-2026

Household Size	Annual Income
1	\$20,345
2	\$27,495
3	\$34,645
4	\$41,795
5	\$48,945
6	\$56,095
7	\$63,245
8	\$70,395
For each add'l family member, add:	\$7,150

Program Details:

- Families who are approved for the program will be awarded \$150 for the calendar year to
 put towards programs and activities. This will be added as a household credit on your
 family's Rec Desk account to apply towards program fees at time of registration.
- All programs and activities are eligible for scholarship. The number of scholarships awarded may depend upon availability of funds.
- Income verification may be requested at any time for approval.
- Awarded scholarships are only valid for one year from application date. Only one application per family will be accepted each year.
- No refunds or credits will be issued for programs paid for with scholarship funds if canceled at a later date.



City of Dodgeville Recreation Department

100 East Fountain Street Dodgeville, WI 53533 608.930.2452 rec@dodgevillewi.gov

FINANCIAL SCHOLARSHIP APPLICATION

ad of Household (applicant)	:	Date	e of Application:/
Name		Home Phone	
Address		Cell Phone	
City	Zip Code	Email	
Total number of people resi	ding in househo	old:	
Please list household mem	bers that plan t	o take part in our pro	grams and activities:
Name		Date of Birth	
Name		Date of Birth	
Name		Date of Birth	
Name		Date of Birth	
Name		Date of Birth	
We are currently part of the circle one): YES	free/reduced lo	unches at Dodgeville	School District (please
Total Yearly Family Income	(include all add	itional income such	as child support):
\$0-\$20,000	\$35,000-\$42,000		\$56,000-\$64,000
\$20,000-\$28,000	\$42	.000-\$49,000 _	\$64,000-\$70,000
\$28,000-\$35,000	\$40	000-\$56 000	\$70 000+

CONNECTING THE COMMUNITY

All sponsorships received will go directly to City of Dodgeville Parks and Recreation for equipment upgrades, field maintenance, facility improvements, programs and events. By choosing to partner with City Rec, you are showing the community that you, too, desire to improve the quality of life for residents to the City of Dodgeville.

Contact us

City of Dodgeville Recreation Department

- Phone 608.930.2452
- Email rec@dodgevillewi.gov
- Website dodgevillewi.gov

City of Dodgeville Recreation Department

Company: ______
Address: _____
Email: _____
Phone Number: _____
Contact Name: _____

Please <u>circle</u> where to apply sponsorship:

Youth Team Sponsor

Cheer Camp

Tennis Camp

Tee Ball

Coach Pitch

Dance Camp

Basketball

Special Event

Harris Park Outfield Fence Sign

Scholarship Program

TOTAL AMOUNT: \$

LET'S MAKE AN IMPACT TOGETHER



DODGEVILLE At the heart of it all!

Recreation Department

SPONSORSHIP OPPORTUNITIES



T-SHIRT SPONSOR

Your business or organization logo will be placed on youth team shirts for a single team. Individuals keep their shirts at the end of the season, giving your business endless exposure.

\$150

Tennis Camp

Tee Ball

Coach Pitch

Dance Camp

Cheer Camp

Basketball

HARRIS PARK OUTFIELD FENCE SIGNS

City of Dodgeville is selling advertising space on the ball diamond fence at Harris Park. We estimate Harris Park hosts around 5,000+ fans, spectators and players throughout the year.

- Fence sign will be 4 ft x 8 ft. aluma-material and will stay on field fence year round
- First year vendor pays for sign and advertising space.

\$900

• Annual Vendor Fee each year after will be:

\$250



FINANCIAL SCHOLARSHIP

Help us provide recreational opportunities for families with financial hardship. By making a donation to our financial scholarship program, you will help ensure that all children have the opportunity to participate in recreational programs.

Donations of any size will help those in need.

Any family in School District can apply for our scholarship program.

SPECIAL EVENT

Be a special event sponsor! Your logo on display on all marketing materials, social media posts, and on-site at the event. The ability to set up a booth at the event. Event contribution assists with expenses that will help to provide a positive, low cost experience for the attendees.

Flashlight Egg Hunt

Power Wheel Derby

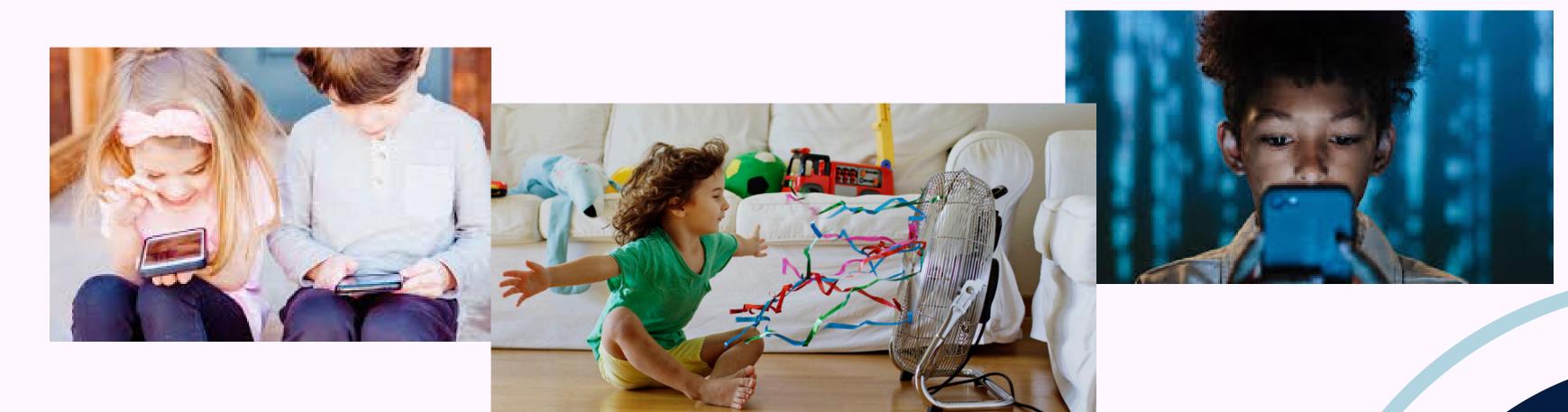


Swim Team Record Board

Girl Scout Troop 7218 Elise, Lucy, Merit

Problem

Children are spending too much time indoors and on devices. They should be socializing with other kids and making friends



Our Solution

We should get the kids outdoors and off their devices with fun activities. One of those activities is going to the Comer Pool and cooling off on those hot summer days.



Benefits of the Pool

You can spend time with your friends and family

It's good exercise so you can stay healthy

You learn how to swim and how to be safe in and around water

Benefits of Swim Team

You meet new friends and can see them all the time

You cheer on others making it more fun for everyone

You learn water safety so if you are ever in danger at a place where there's no lifeguard you know how to swim

Have fun and spend time with friends and family

The coaches and older swimmers are mentors for the younger kids

Benefits of a Swim Board

You are able to make personal swim goals

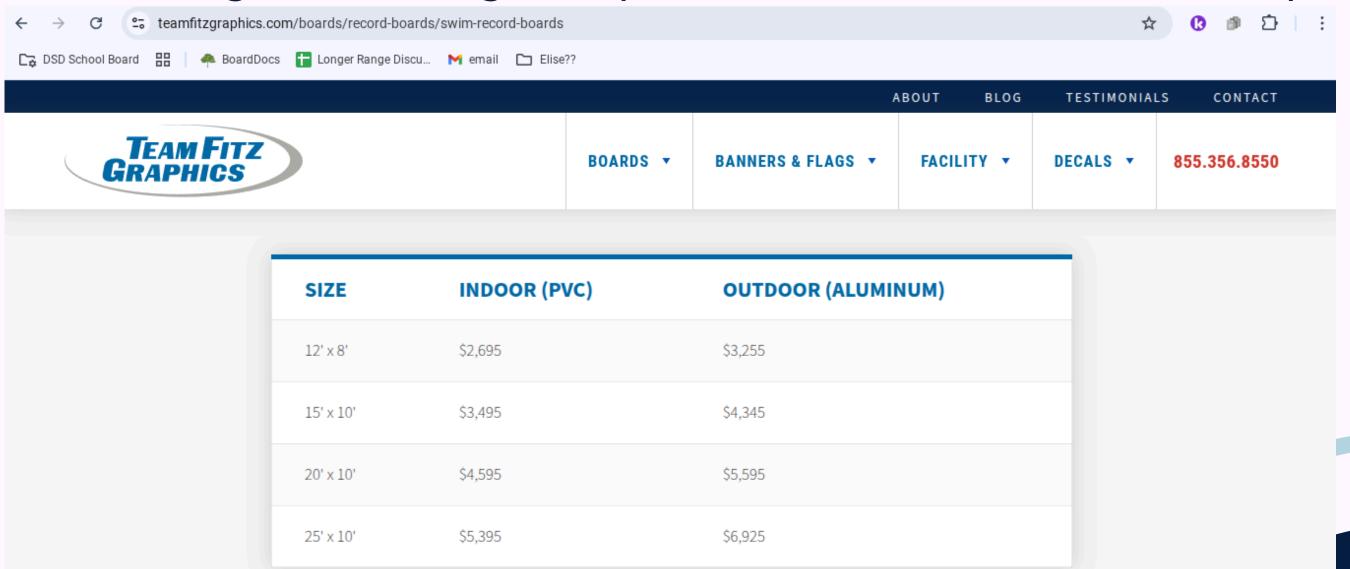
It shows people that there's a swim team

It celebrates the wins on our team

Section IV. Item #10.

Details & Options

We will have to buy a board made out of Aluminum so it doesn't rust when it rains and so it's all season weather proof. The area we will put it in is a maximum of 12 ft long and 6 ft high. We have seen prices for this size of board range from \$2-\$6 thousand in price. We will need to submit a specific size and design ideas to get a quote from a few different companies.



Record Board Examples

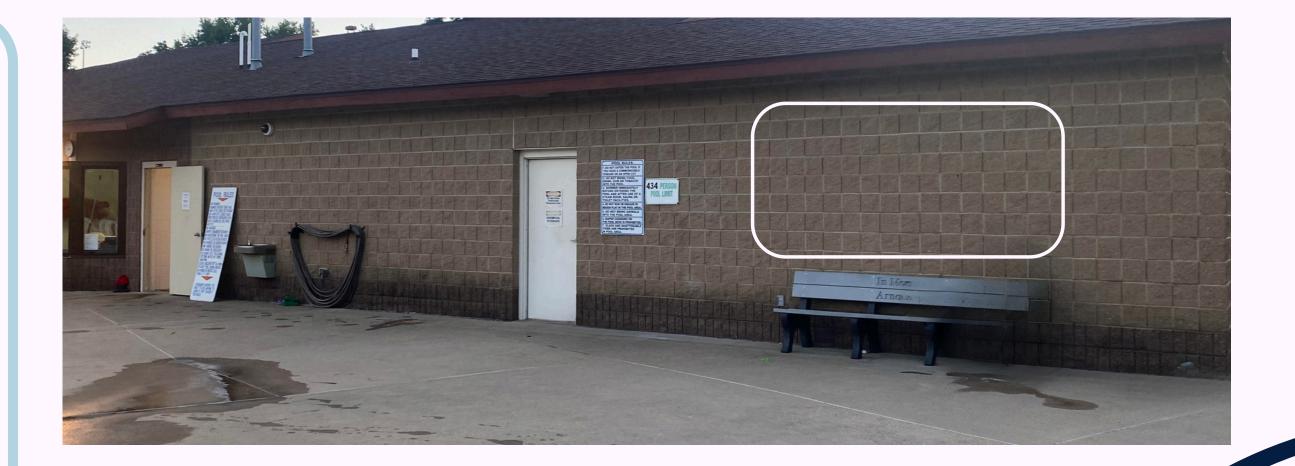




Richland Center's Board

Board's Location

The Records
Board can go in
the open area
above the
bench where
it's easy for all
swimmers to
see.





Proposed Vision Statement for City Rec:

To create a thriving community by fostering a healthier, happier and more connected community for generations to come.

Proposed Mission Statement for City Rec:

Our mission is to strengthen our community by providing diverse programs, events, and spaces that promote health, happiness, and connection across all generations. We are committed to creating opportunities that inspire active lifestyles, encourage lifelong learning, and unite people through play, wellness and meaningful community engagement.

Proposed Values for City Rec:

Community – We build belonging and bring people together across all generations.

Wellness – Promoting physical, mental and emotional health.

Excellence – Striving for quality, innovation and continuous improvement in all we do.

Collaboration – We partner with neighbors, organizations, and local leaders to strengthen our community.

Playfulness – We celebrate joy, recreation and the power of fun.

Why are these important for the Recreation Department?

- Provides clarity in showing the community what we strive for and what our actions are based on.
- Provides guidance for the staff with our programs and connections.
- This can be on our department website, activity guides, etc.
- This could also help the staff to know if what we are doing is working towards our goals or taking its own path.