



PUBLIC NOTICE

Common Council Regular Meeting

Tuesday, December 05, 2023 at 5:30 PM

City Hall, 100 E Fountain St, Dodgeville, WI

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. CONSENT AGENDA

- [1.](#) Approval of Minutes from November 21, 2023
- [2.](#) Approval of Claims from December 5, 2023

III. PUBLIC COMMENT *Citizen or delegation presentations, requests or comments and discussion of same, pursuant to Wis. Stat. Sec. 19.83 (2) and Sec. 19.84 (2). Ten minute limit except by consent of council. No action will be taken on any item that is not specifically listed on the agenda.*

IV. REPORTS/RECOMMENDATIONS

V. NEW BUSINESS

- [3.](#) Discussion and possible action to terminate Land Lease No. DACA45-5-72-00109 with the United States Department of the Army.
- 4. Discussion and possible action to grant permission to fill a Streets Department vacancy for the position of mechanic.
- [5.](#) Discussion and possible action to approve Resolution 2023-21: Appointment of Election Officials for the 2024-2025 Election Cycle
- [6.](#) Discussion and possible action for the Clerk's office to purchase two additional accessible voting machines and to apply for a WI Elections Commission Subgrant to assist with a portion of the cost.

VI. CLOSED SESSION

- 7. Adjourn to Closed Session pursuant to Wis. State Statutes 19.85(1)(e): deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purposes of discussing: the Sale of City Owned Property.

VII. CLOSED SESSION

- 8. Reconvene to Open Session
- 9. Any action needed as a result of Closed Session.

VIII. ADJOURN

- 10. Motion to Adjourn

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.

MINUTES



**Common Council Regular Meeting
Tuesday, November 21, 2023 at 5:30 PM
City Hall, 100 E Fountain St, Dodgeville, WI**

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5:30 pm by Mayor Novak. PRESENT: Roxanne Reynolds-Lair, Shaun Sersch, Tom DeVoss, Jeff Weber, Dan Meuer, Jerry Johnson, Julie Johnson-Solberg ABSENT: Larry Tremelling

II. PUBLIC HEARING

1. *Staff presentation of the City's 2024 Budget.* Mayor Novak and Clerk Aulik discussed the 2024 budget. Few changes were made since the preliminary budget was passed in October.
2. *Public Comment regarding the City's 2024 Budget* – None.
3. *Adjourn the Public Hearing* - Motion by Meuer, second by Weber to adjourn the public hearing. Voice vote. Motion carried 7-0. Voting Yea: Reynolds-Lair, Sersch, DeVoss, Weber, Meuer, Johnson, Johnson-Solberg

III. CONSENT AGENDA

Motion by DeVoss, second by Johnson to approve the following consent agenda. Voice vote. Motion carried 7-0. Voting Yea: Reynolds-Lair, Sersch, DeVoss, Weber, Meuer, Johnson, Johnson-Solberg

4. Approval of Minutes from November 7, 2023
5. Approval of Claims from November 21, 2023: General - \$368,538.39, Sewer - \$24,187.53, Water - \$148,878.38 = Total of \$541,604.30

IV. PUBLIC COMMENT

None

V. REPORTS/RECOMMENDATIONS

6. *City Hall Closed November 23 & 24 for Thanksgiving*
7. *Notice of Election - April 2, 2024:* Local candidates may begin circulating nomination papers beginning Dec 1. Aulik reminded incumbents that papers for local races may be circulated starting December 1st. Packets are available in the office or there is a nice webpage on the

City's website. Incumbents no longer wish to run should file with the Clerk by Dec 21st.

VI. NEW BUSINESS

- 8. *Discussion and possible action to grant permission to the Dodgeville Area Chamber of Commerce to place tourism related QR code plaques in city parks.* Jenna Vondra from the Chamber was present to ask for permission to place QR codes at City parks. The Chamber plans to strategically place the QR kiosks around Iowa County. They will work with the City for proper placement when on City property. Motion by Meuer, second by Johnson-Solberg to grant permission to the Dodgeville Area Chamber of Commerce to place QR code plaques within the City's parks. Voice vote. Motion carried 7-0. Voting Yea: Reynolds-Lair, Sersch, DeVoss, Weber, Meuer, Johnson, Johnson-Solberg

- 9. *Discussion and possible action to approve Ordinance 2023-04 Relating to Salaries of Mayor, Alderpersons, and Members of the Board of Review, Board of Zoning Appeals, Plan Commission and Police & Fire Commission.* The Admin & Personnel committee met previously to make the recommendations related to committee, alderman and mayor pay. Motion by Meuer, second by Reynolds-Lair to amend the Aldermanic pay to \$450 per month and to approve Ordinance 2023-04 Relating to Salaries of Mayor, Alderpersons, and Members of the Board of Review, Board of Zoning Appeals, Plan Commission, and Police and Fire Commission as amended. Roll call vote. Motion carried 7-0. Voting Yea: Reynolds-Lair, Sersch, DeVoss, Weber, Meuer, Johnson, Johnson-Solberg

- 10. *Discussion and possible action to approve Resolution 2023-18: Awarding the Sale of \$1,170,000 General Obligation Community Development Bonds, Series 2023C*
Dave Ferris from Ehlers was present to discuss the bond sale for the TID 3 infrastructure. The City had 6 bidders which allowed for lower interest rates and smaller issue than originally planned. The issue was decreased by \$105K and the City will close on Dec 13th. The sale award went to Baird for \$1,065,000. Ferris also reviewed the credit rating from the rating bureau. The City received a AA- score, but Ferris reviewed items that could make the score go up in the future. He recommended a better review of budget to actual financials and development of a long range capital improvement plan (CIP). In response, the City will begin holding regular Finance Committee meetings.

Motion by Meuer, second by Johnson to approve Resolution 2023-18: Awarding the Sale of \$1,065,000 GO Community Development Bods, Series 2023C. Roll call vote. Motion carried 7-0. Voting Yea: Reynolds-Lair, Sersch, DeVoss, Weber, Meuer, Johnson, Johnson-Solberg

- 11. *Discussion and possible action to approve Resolution 2023-19: Approving the 2024 Budget and Setting the Tax Levy.* Motion by DeVoss, second by Johnson to approve Resolution 2023-19: Approving the 2024 Budget and Setting the Tax Levy. Roll call vote. Motion carried 7-0. Voting Yea: Reynolds-Lair, Sersch, DeVoss, Weber, Meuer, Johnson, Johnson-Solberg

- 12. *Discussion and possible action to approve Resolution 2023-20: Authorizing the Sale and Conveyance of Real Estate.* The sale of land to Addy's Rentals is for four lots in TID 3 for the development of two-family duplexes. A signed developer's agreement and right of refusal for adjacent property will be part of the sale documents. Motion by Johnson, second by Johnson-Solberg to approve Resolution 2023-20: Authorizing the Sale and Conveyance of Real Estate. Roll call vote. Motion carried 7-0. Voting Yea: Reynolds-Lair, Sersch, DeVoss, Weber, Meuer, Johnson, Johnson-Solberg

- 13. *Discussion and possible action to approve a "Release of Platted Utility Easement" related to Lots 12-16 of the Northeast Acres Subdivision.* The release of utility easements is related to lots recently re-platted (6 lots changed to 4 lots) in TID 3. Motion by Meuer, second by Reynolds-Lair to approve the Release of Platted Utility Easement. Roll call vote. Motion carried 7-0. Voting Yea: Reynolds-Lair, Sersch, DeVoss, Weber, Meuer, Johnson, Johnson-Solberg

- 14. *Discussion and possible action to approve a 2023-2024 Dance License and 2023-2024 Class "B" Retailers Malt Beverage & "Class B" Intoxicating Liquor License for Dodger Bowl Lanes and Catering LLC, doing business as Dodger Bowl - Ashley Price, Agent.* Motion by Johnson-Solberg, second by Reynolds-Lair to approve a 2023-2024 Dance and Class "B" Retailers Malt Beverage & "Class B" Intoxicating Liquor License for Dodger Bowl Lanes and Catering LLC. Voice call vote. Motion carried 7-0. Voting Yea: Reynolds-Lair, Sersch, DeVoss, Weber, Meuer, Johnson, Johnson-Solberg

- 15. *Discussion and possible action to grant permission to fill a street department vacancy.* PW Director Lee asked for permission to fill a Street Dept vacancy. Motion by DeVoss, second by Weber to approve filling the Street Dept vacancy. Voice vote. Motion carried 7-0. Voting Yea: Reynolds-Lair, Sersch, DeVoss, Weber, Meuer, Johnson, Johnson-Solberg

- 16. *Discussion and possible action for the City to consider whether to "opt out" of the 3M and DuPont PFAS Class Action Settlement.* Motion by Sersch, second by Johnson-Solberg to

remain in both the 3M and DuPont PFAS Class Action Settlements. Roll call vote. Motion carried 7-0. Voting Yea: Reynolds-Lair, Sersch, DeVoss, Weber, Meuer, Johnson, Johnson-Solberg

VII. ANY OTHER BUSINESS AS ALLOWED BY LAW

None

VIII. ADJOURN

17. *Motion to Adjourn.* Motion by Weber, second by Reynolds-Lair to adjourn the meeting. Voice vote. Motion carried 7-0. Voting Yea: Reynolds-Lair, Sersch, DeVoss, Weber, Meuer, Johnson, Johnson-Solberg
Time: 6:15

Report Criteria:

Report type: Summary

Check.Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/23	12/05/2023	4266	1915	Architectural Design Consultants Inc	160-21000-000-000	5,062.50
12/23	12/05/2023	4267	1374	RECDESK LLC	160-21000-000-000	3,500.00
11/23	11/28/2023	61754	34	ALLIANT ENERGY/WP&L (UTILITY PAYMENTS)	150-21000-000-000	161.45
11/23	11/28/2023	61755	89	BAKER & TAYLOR LLC	150-21000-000-000	1,507.11
11/23	11/28/2023	61756	274	DEMCO	150-21000-000-000	533.74
11/23	11/28/2023	61757	1823	Elan Financial Services	150-21000-000-000	2,219.88
11/23	11/28/2023	61758	1328	GFC LEASING - WI	150-21000-000-000	243.85
11/23	11/28/2023	61759	1830	Playaway Products LLC	150-21000-000-000	804.36
12/23	12/05/2023	61761	1299	ABT MAILCOM	200-21000-000-000	1,729.31
12/23	12/05/2023	61762	13	ADP INC	100-21000-000-000	237.90
12/23	12/05/2023	61763	24	ALADTEC INC	100-21000-000-000	2,434.00
12/23	12/05/2023	61764	34	ALLIANT ENERGY/WP&L (UTILITY PAYMENTS)	100-21000-000-000	21,208.92
12/23	12/05/2023	61765	36	AMAZON CAPITAL SERVICES	100-21000-000-000	178.49
12/23	12/05/2023	61766	53	ANGIE CARTWRIGHT	100-21000-000-000	305.62
12/23	12/05/2023	61767	1596	ASSOCIATED APPRAISAL CONSULTANTS INC.	100-21000-000-000	1,461.58
12/23	12/05/2023	61768	85	BADGER WELDING SUPPLIES INC	100-21000-000-000	315.64
12/23	12/05/2023	61769	1776	Blain's Farm & Fleet	100-21000-000-000	156.65
12/23	12/05/2023	61770	120	BOARDMAN & CLARK LLP	100-21000-000-000	10,762.50
12/23	12/05/2023	61771	145	BROWNELLS INC	100-21000-000-000	106.98
12/23	12/05/2023	61772	1645	CAPITAL ONE (WALMART)	100-21000-000-000	293.52
12/23	12/05/2023	61773	1744	CivicPlus LLC	100-21000-000-000	1,700.00
12/23	12/05/2023	61774	210	COLLINS & HYING LLC	200-21000-000-000	2,947.75
12/23	12/05/2023	61775	223	CORE & MAIN LP	200-21000-000-000	864.29
12/23	12/05/2023	61776	229	CT LABORATORIES	300-21000-000-000	350.00
12/23	12/05/2023	61777	228	CTACCESS INC	100-21000-000-000	2,082.00
12/23	12/05/2023	61778	307	DODGEVILLE SCHOOL DISTRICT	100-21000-000-000	1,815.58
12/23	12/05/2023	61779	331	EHLERS & ASSOCIATES INC	430-21000-000-000	300.00
12/23	12/05/2023	61780	1823	Elan Financial Services	100-21000-000-000	577.94
12/23	12/05/2023	61781	339	EMERGENCY MEDICAL PRODUCTS INC	100-21000-000-000	1,856.51
12/23	12/05/2023	61782	370	FIRE & SAFETY EQUIPMENT III LLC	100-21000-000-000	451.00
12/23	12/05/2023	61783	1328	GFC LEASING - WI	200-21000-000-000	625.96
12/23	12/05/2023	61784	516	JOHNSON BLOCK AND COMPANY INC	430-21000-000-000	1,005.00
12/23	12/05/2023	61785	587	LANDS END BUSINESS OUTFITTERS	100-21000-000-000	425.43
12/23	12/05/2023	61786	622	LW ALLEN LLC	300-21000-000-000	1,564.72
12/23	12/05/2023	61787	641	MARR LANDSCAPE LLC	100-21000-000-000	735.00
12/23	12/05/2023	61788	642	MARTELLE WATER TREATMENT INC	200-21000-000-000	1,936.72
12/23	12/05/2023	61789	1914	McNett Electric	100-21000-000-000	611.74
12/23	12/05/2023	61790	662	MEDPRO MIDWEST GROUP	100-21000-000-000	199.00
12/23	12/05/2023	61791	668	MHTC-MH	100-21000-000-000	825.73
12/23	12/05/2023	61792	1913	Midwest Alarm Services	100-21000-000-000	690.98
12/23	12/05/2023	61793	1346	MORTON SALT	100-21000-000-000	4,582.59
12/23	12/05/2023	61794	296	NAPA AUTO PARTS	100-21000-000-000	9.47
12/23	12/05/2023	61795	729	NCL OF WISCONSIN INC	300-21000-000-000	235.74
12/23	12/05/2023	61796	746	OREILLY AUTO PARTS	100-21000-000-000	232.80
12/23	12/05/2023	61797	772	PETTY CASH	100-21000-000-000	123.63
12/23	12/05/2023	61798	778	PILLING ELECTRIC SERVICE LLC	100-21000-000-000	19,435.91
12/23	12/05/2023	61799	825	RELIANT FIRE APPARATUS INC	100-21000-000-000	3,615.00
12/23	12/05/2023	61800	851	RULE CONSTRUCTION LTD	430-21000-000-000	65,962.90
12/23	12/05/2023	61801	869	Schwaab Inc	100-21000-000-000	33.45
12/23	12/05/2023	61802	903	Sloan Implement	100-21000-000-000	31.24
12/23	12/05/2023	61803	914	SPEE DEE DELIVERY SERVICE INC	200-21000-000-000	10.63
12/23	12/05/2023	61804	926	STAPLES ADVANTAGE	100-21000-000-000	262.33
12/23	12/05/2023	61805	934	STREICHERS	100-21000-000-000	1,111.99

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/23	12/05/2023	61806	1916	The Psychology Center SC	100-21000-000-000	1,625.00
12/23	12/05/2023	61807	1018	TOWN & COUNTRY ENGINEERING INC	200-21000-000-000	405.00
12/23	12/05/2023	61808	1881	True North Consultants Inc	100-21000-000-000	23,222.28
12/23	12/05/2023	61809	1440	XYLEM WATER SOLUTIONS USA INC.	300-21000-000-000	4,510.00
12/23	12/05/2023	61810	1147	ZOLL MEDICAL CORPORATION	100-21000-000-000	285.00
11/23	11/22/2023	700012	1482	FARMERS SAVINGS BANK	140-21000-000-000	75,129.00
11/23	11/24/2023	700013	1397	DEERE CREDIT INC	160-21000-000-000	1,783.01
12/23	12/03/2023	700014	1397	DEERE CREDIT INC	160-21000-000-000	925.10
Grand Totals:						278,321.42

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-12310-000-000	305.62	.00	305.62
100-21000-000-000	399.60	94,466.76-	94,067.16-
100-24600-100-000	1,815.58	.00	1,815.58
100-51300-000-000	10,804.91	.00	10,804.91
100-51410-000-000	46.66	.00	46.66
100-51420-220-000	65.00	.00	65.00
100-51440-310-000	22.87	.00	22.87
100-51510-000-000	465.00	.00	465.00
100-51530-250-000	1,461.58	.00	1,461.58
100-51710-200-000	221.58	.00	221.58
100-51710-240-000	4,020.91	.00	4,020.91
100-51710-300-000	159.60	.00	159.60
100-51710-310-000	292.94	.00	292.94
100-52100-175-000	286.99	.00	286.99
100-52100-310-000	320.43	.00	320.43
100-52100-600-000	106.98	.00	106.98
100-52100-715-000	825.00	.00	825.00
100-52150-227-000	99.00	.00	99.00
100-52200-310-000	670.86	.00	670.86
100-52200-400-000	3,615.00	.00	3,615.00
100-52200-500-000	451.00	.00	451.00
100-52200-600-000	378.29	199.80-	178.49
100-52300-175-000	425.43	.00	425.43
100-52300-200-000	215.03	.00	215.03
100-52300-225-140	65.92	.00	65.92
100-52300-310-000	494.26	.00	494.26
100-52300-400-000	119.94	.00	119.94
100-52300-520-000	3,480.51	.00	3,480.51
100-52300-600-000	122.83	.00	122.83
100-52300-605-000	2,391.23	.00	2,391.23
100-52300-720-000	624.44	.00	624.44
100-52400-300-000	45.91	.00	45.91
100-53100-300-000	45.91	.00	45.91
100-53230-000-000	715.25	199.80-	515.45
100-53240-000-000	52.70	.00	52.70
100-53410-000-000	59.99	.00	59.99
100-53414-000-000	4,582.59	.00	4,582.59
100-53415-000-000	224.48	.00	224.48
100-53420-000-000	23,424.00	.00	23,424.00
100-54910-300-000	64.99	.00	64.99

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
100-54910-310-000	113.67	.00	113.67
100-54910-600-000	559.38	.00	559.38
100-55200-300-000	69.99	.00	69.99
100-55200-310-000	1,374.96	.00	1,374.96
100-55200-410-000	74.66	.00	74.66
100-55200-600-000	2,030.77	.00	2,030.77
100-55300-300-000	16.60	.00	16.60
100-55310-000-000	289.97	.00	289.97
100-55420-300-000	15.75	.00	15.75
100-55420-310-000	116.68	.00	116.68
100-55420-600-000	630.84	.00	630.84
100-56110-000-000	735.00	.00	735.00
100-56600-210-000	23,222.28	.00	23,222.28
100-57210-000-000	1,625.00	.00	1,625.00
140-21000-000-000	.00	75,129.00-	75,129.00-
140-58100-000-000	49,274.84	.00	49,274.84
140-58200-000-000	25,854.16	.00	25,854.16
150-21000-000-000	.00	5,763.32-	5,763.32-
150-55115-221-000	292.93	.00	292.93
150-55115-224-000	243.85	.00	243.85
150-55115-311-000	1,116.54	.00	1,116.54
150-55115-313-000	65.75	.00	65.75
150-55115-321-000	1,914.03	.00	1,914.03
150-55115-322-000	120.74	.00	120.74
150-55115-323-000	397.44	.00	397.44
150-55115-331-000	545.19	.00	545.19
150-55115-351-000	529.65	.00	529.65
150-55115-361-000	20.00	.00	20.00
150-55115-371-000	355.75	.00	355.75
150-55115-391-000	161.45	.00	161.45
160-21000-000-000	.00	11,270.61-	11,270.61-
160-57140-000-000	5,062.50	.00	5,062.50
160-57600-000-000	3,500.00	.00	3,500.00
160-58100-000-000	2,636.39	.00	2,636.39
160-58200-000-000	71.72	.00	71.72
200-21000-000-000	.00	12,043.59-	12,043.59-
200-51510-000-000	235.00	.00	235.00
200-53700-622-000	6,963.99	.00	6,963.99
200-53700-623-000	388.08	.00	388.08
200-53700-631-000	1,936.72	.00	1,936.72
200-53700-654-000	864.29	.00	864.29
200-53700-660-000	60.90	.00	60.90
200-53700-680-100	864.66	.00	864.66
200-53700-681-000	308.33	.00	308.33
200-53700-682-000	415.63	.00	415.63
200-53700-689-000	5.99	.00	5.99
300-21000-000-000	808.76	14,398.60-	13,589.84-
300-51510-000-000	170.00	.00	170.00
300-53600-000-821	5,307.46	.00	5,307.46
300-53600-000-827	279.74	.00	279.74
300-53600-000-831	2,003.48	.00	2,003.48
300-53600-000-834	5,115.74	808.76-	4,306.98
300-53600-000-840	864.65	.00	864.65
300-53600-000-851	307.53	.00	307.53
300-53600-000-852	350.00	.00	350.00
430-21000-000-000	.00	66,457.90-	66,457.90-
430-51510-000-000	135.00	.00	135.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
430-51912-390-000	60.00	.00	60.00
430-56710-000-000	300.00	.00	300.00
430-57330-000-000	65,962.90	.00	65,962.90
Grand Totals:	<u>280,738.14</u>	<u>280,738.14-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"



DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS, OMAHA DISTRICT
1616 CAPITOL AVENUE
OMAHA NE 68102-4901

December 1, 2023

Real Estate Division

SUBJECT: Notice of Termination of Lease No. DACA45-5-72-00109 for land at 410 Leffler Street, Dodgeville, Wisconsin 53533-2101

The Honorable Todd Novak
Mayor of Dodgeville
100 E. Fountain St.
Dodgeville, WI 53533

Dear Mayor Novak:

Pursuant to the termination provisions found in paragraphs six (6) and seven (7) of Land Lease No. DACA45-5-72-00109, notice is hereby given that the United States of America will exercise its termination rights reserved in the referenced lease instrument. Due to the Lessor's desire to take immediate occupancy of subject property, both Parties waive the 30-day notice period and will terminate the above-cited lease upon full execution and delivery of this notice.

In the correspondence dated November 3, 2023, and attached to this letter as Exhibit "A", the Lessor acknowledged that they were provided a copy of the United States Army Reserve's environmental reports pertaining to the United States' Army Reserve Center (WI008) and vehicle maintenance facility along with parking and fencing on the leased 6 acres located at 410 Leffler Street, Dodgeville, Wisconsin 53533-2101. The United States Government will transfer all of its interest in the facilities located at 410 Leffler Street, Dodgeville, WI, and the City acknowledges receipt of the facilities and waives any right of privilege it may have to the restoration of the leased premises upon termination. Further, the City agrees to accept the facility in "as is" condition including the presence of lead dust or any other environmental considerations as noted on Exhibit A. The City holds the United States of America harmless and accepts responsibility for any current or future environmental hazardous conditions. In turn, the City accepts the responsibility to make any current and future users of the facilities aware of the environmental considerations and accepts responsibility for the user's activities while using the facilities.

The support of your community, that spans more than 50 years, for the United States Army Reserve is noted and appreciated. Please return a copy of this letter that is fully executed to me at the above address or via email to Renel Hall-Beck of my staff at renel.a.hall-beck@usace.army.mil. If you have questions, feel free to contact Ms. Hall-Beck by phone at (605) 341-3169, Ext 3613.


Sincerely,

Ryan J. Vaughan
Military Branch Chief, Real Estate Division
Real Estate Contracting Officer


RELEASE

I hereby release and forever discharge the Government, its officers, agents, and employees from all claims for damages or for restoration, and from all liability that may arise out of said lease and the occupation by the Government of said property.

12-4-2023
Date



Todd D. Novak, Mayor
City of Dodgeville, Wisconsin



Eric Hagen
City Attorney

**CITY OF DODGEVILLE
RESOLUTION NO. 2023-21
RESOLUTION APPOINTING ELECTION OFFICIALS FOR ELECTION YEARS 2024-2023**

WHEREAS, Wisconsin Statute §7.30(4)(a) requires that a municipality nominate election officials no later than the last regular meeting in December of odd-number years for the next election cycle; and

WHEREAS, Wisconsin Statute §7.30(4)(b) requires that the dominant political parties submit a list of names of election workers from which appointees shall be chosen to serve for a period of two years at the various aldermanic district election polls; and

WHEREAS, the following names are being submitted in the attached “City of Dodgeville 2022-2023 Election Workers”, noting that neither the Republican Party nor the Democratic Party have submitted nominees for consideration and confirmation by the Common Council of the City of Dodgeville.

NOW THEREFORE BE IT RESOLVED that the Common Council of the City of Dodgeville hereby confirms appointment of the attached named Election Inspectors for a two-year appointment from January 2024 through December 2025.

BE IT FURTHER RESOLVED that the Common Council of the City of Dodgeville hereby authorizes the City Clerk/Treasurer to select and employ additional election workers, if necessary, for any and all elections to be held in the City of Dodgeville during the years 2024 and 2025.

Adopted and approved on a ___ - ___ vote this 5th day of December 2023.

APPROVED:

Todd D. Novak, Mayor

ATTEST:

Lauree Aulik, Clerk/Treasurer

**CITY OF DODGEVILLE
2024-2025 ELECTION INSPECTORS**

Last Name	First Name	Chief	Special Voting Deputy
Bainbridge	Hannah	Yes	Yes
Brennum	Deanna	Yes	Yes
Buss	Kathy		Yes
Dampf	Mike		
Davenport	Sierra		
DeVoss	Tom		
Eicher	Aimee		
Gibbon	Judie		
Glonek	Faye		Yes
Grayson	Janice	Yes	Yes
Grayson	Jeff	Yes	
Haag	Deb	Yes	Yes
Haag	Gary		
Humke	Mike	Yes	
Husted	Wanda		
Jacobson	Mary		
Kieffer	Lorna		
Koenig-McKinley	Mary	Yes	Yes
McMannes	Janice		
McVay	Connie		
Murphy	Carol		
Pipal	Mary		
Reukauf	Beverly		
Reynolds-Lair	Roxanne		
Scheidegger	Robert		
Speth	Judi		
Tiber	Carolyn		
Wasley	Florence		

**Neither political party submitted a list of nominees for election inspector*



City of Dodgeville, Wisconsin (Iowa) Purchase Proposal Quote Submitted by Election Systems & Software

Purchase Solution Includes:

Quantity	Item Description	Unit Price	Extended Price
Tabulation Hardware			
ExpressVote Universal Voting System:			
2	ExpressVote BMD (Includes Internal Backup Battery, ADA Keypad, Headphones, Power Supply with AC Cord, and One (1) Standard 4GB Memory Device)	\$3,660.00	\$7,320.00
2	ExpressVote Soft-Sided Case	\$250.00	\$500.00
Election Services			
X	1 Year Hardware and Software Warranty		Included
X	Estimated Shipping and Handling		\$80.00
Total Purchase Solution			\$7,900.00

Payment Terms
Amount due within thirty (30) calendar days of contract execution: \$3,950.00
Amount due within thirty (30) calendar days of delivery of Hardware and/or Software: \$3,950.00

Annual Post-Warranty License and Maintenance and Support Fees (Fees are Based Upon a 1-Year Customer Commitment to Subscribe to the Following Services)			
Annual Post-Warranty Hardware Maintenance and Support Fees:			
2	HMA ExpressVote BMD - Extended Warranty with Biennial Maintenance	\$110.00	\$220.00
Annual Post-Warranty Firmware License and Maintenance and Support Fees:			
2	Firmware License - ExpressVote	\$75.00	\$150.00
Total Annual Post-Warranty License and Maintenance and Support Fees			\$370.00

Footnotes:

- This quote is an estimate and is subject to final review and approval by both ES&S and the Customer.
- Rates valid for thirty (30) days and thereafter may change.
- Any applicable (City & State) sales taxes have not been included in pricing and are the responsibility of the customer.
- Subject to state, municipal, jurisdictional, provincial or territory laws to the contrary, the above pricing information is confidential, proprietary and trade secret information of ES&S and is intended only for the use of the individual or entity to which the document is directed to. This information may not be disclosed or reproduced either publicly or to any other individual or entity without the prior written authorization of ES&S.



Wisconsin Elections Commission

201 West Washington Avenue | Second Floor | P.O. Box 7984 | Madison, WI 53707-7984
(608) 266-8005 | elections@wi.gov | elections.wi.gov

2023 ACCESSIBLE VOTING EQUIPMENT SUBGRANT REIMBURSEMENT PROGRAM

REQUEST FOR FUNDS & MEMORANDUM OF UNDERSTANDING

BETWEEN

THE WISCONSIN ELECTIONS COMMISSION

AND

City of Dodgeville, Iowa County

(NAME OF MUNICIPALITY, COUNTY)

I. PARTIES

The parties to this Memorandum of Understanding (hereinafter referred to as “MOU” or “agreement”) are the Wisconsin Elections Commission (hereinafter referred to as the “WEC” or the “Commission”) and the (City) (~~Village~~) (~~Town~~) of Dodgeville in Iowa County, Wisconsin. The Commission is the state agency providing an election security subgrant of federal funds to the city, village, or township. The City, Village or Town identified above is the entity receiving a local election security subgrant from the Commission and is referred to herein as the “receiving jurisdiction.” By signing and dating this agreement, the participating City, Village, or Town agrees to the terms of this agreement with the Commission.

II. PURPOSE

The purpose of this MOU is to set forth the requirements that cities, villages and towns must meet to be eligible to receive an accessible voting equipment subgrant from the Commission and the requirements for the use of the funds. The subgrant program is funded by the federal HAVA Election Security Grant which was authorized by the U.S. Congress under Section 101 of the Help America Vote Act of 2002 (P.L. 107-252) (HAVA) and provided for in the Consolidated Appropriations Act of 2023 (Public Law 117-328) and issued by the federal Election Assistance Commission. The purpose of the federal grant is to “improve the administration of elections for Federal office, including to enhance election technology and make election security improvements to the systems, equipment and processes used in federal elections” (CFDA Number 90.404; Federal Award Identification Number (FAIN) EAC-ELSEC18WI).

The purpose of the local election security subgrant is to help improve overall election security of federal elections statewide by providing cities, villages, and towns across the State of Wisconsin with federal election security funds to implement baseline and advanced election security measures.

Wisconsin Elections Commissioners

Don M. Millis, chair | Marge Bostelmann | Joseph Czarnecki | Ann S. Jacobs | Robert Spindell | Mark L. Thomsen

Administrator
Meagan Wolfe

III. SUBGRANT PROGRAM REQUIREMENTS

A. Introduction

The Commission’s Election Security Subgrant Reimbursement Program (“subgrant”) is intended to fund jurisdictions who require accessible voting equipment in order to facilitate voting for people with disabilities and ensure compliance with Wis. Stat. § 5.25(4)(a). Each jurisdiction may be reimbursed their actual costs up to \$750.00 under this subgrant.

B. Purchase Accessible Voting Equipment.

The Help America Vote Act of 2002 mandates that accessible voting equipment be available at every polling place so that all individuals can vote independently. HAVA Section 301 specifically requires, “at least one direct recording electronic voting system or other voting system equipped for individuals with disabilities at each polling place.” The voting system shall, “be accessible for individuals with disabilities, including nonvisual accessibility for the blind and visually impaired, in a manner that provides the same opportunity for access and participation (including privacy and independence) as for other voters.”

The following accessible voting systems are currently approved for use in Wisconsin:

Accessible Voting Equipment Vendor/Dealer-Model

- Clear Ballot ClearAccess 2.0.1
- Dominion Voting - ImageCast Evolution (ICE)
- Dominion Voting - ImageCast X (ICX) BMD
- Dominion Voting - ImageCast X (ICX) VVPAT
- ES&S ExpressVote
- ES&S ExpressVote Tabulator

Work with your vendor to ensure purchases are compatible with your existing equipment.

IV. FUNDING

- A. Commission staff will award subgrants based on a documented purchase of approved accessible voting equipment and a signed Memorandum of Understanding (MOU). Jurisdictions may receive reimbursement for the actual amount spent for accessible voting equipment or associated accessories, up to a maximum award of \$750.00. The Commission has authorized \$350,000.00 for the Accessible Voting Equipment Subgrant. MOU requests will be reviewed until allocated funds are expended and the submission term has ended.
- B. **Purchases must improve the jurisdiction’s compliance with HAVA accessible voting requirements.** The grant is not intended to provide for spare or excess equipment. Subgrant funding decisions based on a jurisdiction’s need, including the amount allocated, are at the sole discretion of the Commission staff administering the subgrant program. Jurisdictions are encouraged to consult with WEC staff in advance to confirm a purchase is eligible for the subgrant. A county purchasing equipment on behalf of a municipality may receive a subgrant award, however only one award will be granted per municipality.

- C. Subgrant period: **March 3, 2023 – June 30, 2024**. All costs must be incurred, including goods or services received during this project period. Invoices may contain future contractual or IT services. Bids, proposals, or purchase orders are not adequate for this subgrant.
- D. Documentation: Receipts or invoices for all subgrant expenditures, showing date and amount for all funds expended, must be submitted with the MOU before a subgrant request will be considered.
- E. Reimbursement processing. Subgrant funds will be distributed in a timely manner after the WEC receives the completed and signed MOU from the jurisdiction. Subgrant funds will be disbursed by electronic transfer to a jurisdiction’s shared revenues account (if available), or via a physical check sent to a jurisdiction’s shared revenues location. For questions related to the processing of subgrant reimbursements, contact the Commission’s financial team via the WEC Help Desk at 608-261-2028 or elections.finance@wi.gov.

V. SUBGRANT PROGRAM DEADLINES

To help increase overall election security across the state, the election subgrant program has established the following deadlines:

Subgrant project period: March 3, 2023 – June 30, 2024

MOU (Application) Deadline: June 30, 2024: Jurisdictions must submit a completed MOU and receipts or invoices for approved accessible voting equipment no later than June 30, 2024. Requests will be processed in the order received. Funds will not be disbursed until a completed MOU is submitted and approved. No subgrants will be awarded after funds are exhausted.

VI. COMPLIANCE MONITORING, CERTIFICATION, DOCUMENTATION AND AUDIT

A. Certification.

The receiving jurisdiction shall certify (by completing the MOU) that information provided is true and correct; it has complied with all terms of the subgrant; the election security subgrant funds were used to meet the terms of the subgrant, including to increase the accessibility of federal elections; that all required documentation as requested on the Subgrant Compliance Form has been submitted; and that any falsification of information related to the subgrant could subject the jurisdiction official to civil or criminal penalties.

B. Documentation.

In addition to submitting to the WEC with this MOU, receipts and/or invoices for all subgrant expenditures, showing date and amount for all funds expended, must be retained by requesting jurisdiction for a minimum of **eight years**. “Equipment” is defined as an asset with a useful life of more than one year and a per-unit acquisition cost of \$5,000 or greater (2 CFR § 200.33) and requires additional documentation. A standard inventory list of all Equipment purchased in whole or in part using subgrant funds must be created and maintained by the jurisdiction for purposes of any state or federal audit. This inventory list must be **provided to the WEC** and again provided whenever there are changes to this inventory list. Per 2 CFR § 200.313(d), this inventory list must include the

following nine fields: (1) a description of the property, (2) a serial number or other identification number, (3) the source of funding for the property (including the FAIN), (4) who holds title, (5) the acquisition date, and (6) cost of the property, (7) percentage of Federal participation in the project costs for the Federal award under which the property was acquired, (8) the location, use and condition of the property, and (9) any ultimate disposition data including the date of disposal and sale price of the property. At least once every two years, a physical inventory of the property must be taken, and the results reconciled with the inventory list. Please consult 2 CFR § 200.313 for additional federal requirements and conditions pertaining to Equipment.

C. Audit.

All subgrant funds received are subject to audit by the Commission and/or the federal government to ensure funds have been spent appropriately and in accordance with all applicable state and federal laws. Pursuant to Wis. Stat. § 5.05(11), if the federal government objects to the use of any funds provided to a county or municipality under the subgrant, the county or municipality shall repay the amount of the subgrant to the Commission.

D. Regulations.

As the receiving jurisdiction, we further certify that we will follow all state and federal laws, including adherence to all applicable federal requirements including Office of Management and Budget (OMB) guidance: Title 2 C.F.R. Subtitle A, Chapter II, Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. § 200) found here: (<https://www.govinfo.gov/app/collection/cfr/2022/>) Most pertinent to this subgrant are the regulations relating to equipment in 2 CFR § 200.313 to which jurisdictions must adhere.

VII. SIGNATURES

By signing and dating this agreement the receiving jurisdiction agrees to the terms of this MOU and certifies that the information provided in this MOU is true and correct.

Receiving Jurisdiction

Signature _____ **Date:** _____
(Authorized Representative of Jurisdiction)

Printed Name Todd D. Novak, Mayor
(Authorized Representative of Jurisdiction)

Amount Requested: \$750.00

Jurisdiction Name: City of Dodgeville

County: Iowa

Jurisdiction Clerk Name: Lauree Aulik

Jurisdiction Mailing Address: 100 E Fountain St

Dodgeville, WI 53533

Jurisdiction Contact Phone Number: 608-930-2441

Jurisdiction Contact E-mail Address: clerk@dodgevillewi.gov

Submit completed form by June 30, 2024, to:

Wisconsin Elections Commission
201 West Washington Avenue, Second Floor
P.O. Box 7984
Madison, WI 53707-7984

elections@wi.gov
Fax: 608-267-0500



Wisconsin Elections Commission

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(608) 266-8005 | elections@wi.gov | elections.wi.gov

DATE: May 9, 2023

TO: Wisconsin Municipal Clerks
 Wisconsin County Clerks
 City of Milwaukee Election Commission
 Milwaukee County Elections Commission

FROM: Wisconsin Elections Commission

SUBJECT: 2023 Accessible Voting Equipment Subgrant Reimbursement Program

1. **SUMMARY.** On March 3, 2023, the Wisconsin Elections Commission (WEC) approved the allocation of funds for an accessible voting equipment subgrant program.
2. **BACKGROUND.** Under the Consolidated Appropriations Act of 2023 (Public Law 117-328), the WEC was awarded additional federal funds to “improve the administration of elections for Federal office, including to enhance election technology and make election security improvements.” The WEC will disburse up to \$350,000 of these federal funds through the approved 2023 Accessible Voting Equipment Subgrant Program for Municipalities. Each jurisdiction may receive up to \$750.00 under this subgrant, until allocated funds are depleted.
3. **AUTHORIZED USES.** Subject to grant conditions, jurisdictions may request reimbursement for the purchase of approved accessible voting equipment or associated accessories. Approved equipment includes the following devices:
 - Clear Ballot ClearAccess 2.0.1
 - Dominion Voting - ImageCast Evolution (ICE)
 - Dominion Voting - ImageCast X (ICX) BMD
 - Dominion Voting - ImageCast X (ICX) VVPAT
 - ES&S ExpressVote
 - ES&S ExpressVote Tabulator

Purchases must improve the jurisdiction’s compliance with HAVA accessible voting requirements. Jurisdictions are encouraged to consult with WEC staff in advance to confirm a purchase is eligible for the subgrant.
4. **HOW DO JURISDICTIONS APPLY?** An authorized representative of each jurisdiction must complete and return a 2023 Accessible Voting Equipment Subgrant Memorandum of Understanding (MOU), and copies of receipts or invoices showing the purchase of approved equipment, to the WEC at

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Administrator
Meagan Wolfe

elections@wi.gov. Municipalities may receive reimbursement for the actual amount spent, or \$750.00, whichever is less. Subgrant requests will be processed in the order received until funds are exhausted or June 30, 2024, whichever occurs first. This subgrant is available to municipalities, or to counties purchasing equipment on behalf of a municipality, but only one award will be granted per municipality.

5. **QUESTIONS?** Call the WEC Help Desk at 608-261-2028 or e-mail elections@wi.gov.