

CITY OF DODGEVILLE HOUSING AUTHORITY

Monthly Regular Board Meeting
100 E. Fountain Street
Dodgeville, WI

December 11, 2024, 10:00 a.m.
In Person Meeting – Dodgeville City Hall
& Virtual

Join Zoom Meeting

Meeting ID 871 7367 9351

Passcode: Dodgeville

- Certification of Public Notice and Approval of Agenda
- Approval of Minutes from November 13, 2024
- Financials
 - ✓ November
- Program updates
 - ✓ Status of program
 - ✓ PIC Monitoring
- Other Business
 - ✓ 5 Year Plan (1/2025)
 - ✓ WRRP Landlord Grant update and application approvals
- Next meeting
 - ✓ Scheduled - January 18, 2024
- Motion to Adjourn.

Dodgeville Housing Authority (DHA) Minutes, November 13, 2024

Present at Dodgeville City Hall: Commissioners Terry Edwards, Tom DeVoss, John Ziehr, Jeff Thomas and Mary Pipal. Present via Zoom: Commissioner Gretta Stilson and Representing Allegiant Property Management, Cindy Knutson. Excused: Commissioner Patricia Rock.

Chairman Edwards called the meeting to order at 10:00 a.m. Jeff Thomas made the motion, Gretta Stilson second, to approve the Certification of Public Notice and Agenda. Motion passed unanimously. Terry Edwards presented the minutes from the October 9, 2024 meeting. Tom DeVoss made the motion, John Ziehr second, to approve the minutes as presented. Motion passed unanimously. Cindy Knutson presented the profit and loss statement for October 2024. Approval of the financial report is tabled until the balance sheet can be reviewed.

Program Updates:

- Cindy Knutson provided the Housing Choice Voucher program update. DHA currently has 57 lease-ups, up four from the amount reported at the time of last month's review. There are 10 potential clients on the waiting list with an additional seven vouchers issued but not yet leased. Four new vouchers were issued in November.
- Cindy reported that the most recent PIC monitoring rating was 105.77 All recertifications are in the system and DHA is in full compliance.

The following was reviewed under New Business:

- Officer elections were held for the coming year. Tom DeVoss made the motion, Mary Pipal second, that Terry Edwards serve as Chairman. Motion passed with Terry abstaining. Tom DeVoss made the motion, Gretta Stilson second, that Jeff Thomas serve as Vice-Chair. Motion passed with Jeff abstaining. Tom DeVoss made the motion, Mary Pipal second, that John Ziehr serve as Treasurer. Motion passed with John abstaining.
- Chairman Edwards reported to the board that DHA has been solicited by the Iowa County Empty Stocking Club to provide names of families needing extra help at Christmas. We will respond that we cannot provide names because of confidentiality and will be asked to be removed from the mailing list.
- Chairman Edwards reviewed with the commissioners the 2025 Fair Market Rents as determined by HUD.
- Chairman Edwards reviewed with the commissioners a letter from DAK Management soliciting clients. The letter will be forwarded to Allegiant.
- Chairman Edwards asked Cindy to include our upcoming new five year plan on the December agenda.
- Commissioner John Ziehr educated the board on his experience with Habitat for Humanity and the reasons that there is no longer an active chapter in Iowa County.
- Commissioner Jeff Thomas reviewed with the commissioners current housing availability in Iowa County.

The following was reviewed under Old Business:

- Commissioner Stilson reported the current status of applications under the WRRP Landlord Grant program. Chairman Edwards will be awarding our first grant this week.

The next meeting of DHA will be held Wednesday, December 11, 2024 at 10:00 a.m. at Dodgeville City Hall, with a Zoom option available. There being no further business, John Ziehr made the motion, Tom DeVoss second, to adjourn the meeting at 10:28 a.m. Motion passed unanimously.

Respectfully submitted,
Terry Edwards, Acting Secretary

Dodgeville Housing Authority

Balance Sheet

As of November 30, 2024

	<u>Nov 30, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash - Merchants	
1120.04 · Cash - Unrestricted	26,159.18
1120.05 · Cash - Restricted	211.64
	<u>26,370.82</u>
Total Cash - Merchants	26,370.82
Total Checking/Savings	<u>26,370.82</u>
Total Current Assets	26,370.82
Other Assets	
WRRP Grant Project	
WRRP - BMO CD x6594	10,371.99
WRRP - BMO CD x8063	25,624.11
WRRP - BMO Money Market	9,242.45
WRRP - Expense - GRANT Payment	25,810.00
WRRP - Fund Balance	-55,336.23
WRRP - Revenue - Interest	-2,212.32
	<u>13,500.00</u>
Total WRRP Grant Project	13,500.00
Total Other Assets	<u>13,500.00</u>
TOTAL ASSETS	<u><u>39,870.82</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	
2111.00 · A/P - Vendors & Contractors	3,018.40
	<u>3,018.40</u>
Total Accounts Payable	3,018.40
Total Accounts Payable	<u>3,018.40</u>
Total Current Liabilities	<u>3,018.40</u>
Total Liabilities	3,018.40
Equity	
Retained Earnings	32,385.62
Net Income	4,466.80
	<u>36,852.42</u>
Total Equity	36,852.42
TOTAL LIABILITIES & EQUITY	<u><u>39,870.82</u></u>

Dodgeville Housing Authority
Profit & Loss YTD Comparison
November 2024

	Nov 24	Jan - Nov 24
Ordinary Income/Expense		
Income		
Operating Revenue		
3410.00 · Revenue - HUD Grants	23,525.00	284,742.00
3410.01 · Revenue - HUD Admin	3,773.00	39,632.00
Total Operating Revenue	27,298.00	324,374.00
Total Income	27,298.00	324,374.00
Gross Profit	27,298.00	324,374.00
Expense		
Administration		
4190.01 · Office Expense	65.00	2,023.00
4195.00 · Management Fees	3,018.40	31,705.20
4395.00 · Membership Fees	0.00	70.00
Total Administration	3,083.40	33,798.20
HAP		
4715.01 · HAP Occupied Units	29,916.00	278,719.00
4715.04 · HAP Utility	788.00	7,390.00
Total HAP	30,704.00	286,109.00
Total Expense	33,787.40	319,907.20
Net Ordinary Income	-6,489.40	4,466.80
Net Income	-6,489.40	4,466.80