



PUBLIC NOTICE

**Common Council Regular Meeting
Tuesday, October 15, 2024 at 5:30 PM
City Hall, 100 E Fountain St, Dodgeville, WI 53533**

AGENDA

I. CALL TO ORDER AND ROLL CALL

I. PLEDGE OF ALLEGIANCE

II. CONSENT AGENDA

- [1.](#) Approval of Minutes from October 1, 2024.
- [2.](#) Approval of a Temporary Class "B" and Temporary "Class B" for the Chamber of Commerce "Spooky Halloween & Boos Walk" on October 26, 2024.
- [3.](#) Approval of Claims from October 15, 2024.

III. PUBLIC COMMENT *Citizen or delegation presentations, requests or comments and discussion of same, pursuant to Wis. Stat. Sec. 19.83 (2) and Sec. 19.84 (2). Ten minute limit except by consent of council. No action will be taken on any item that is not specifically listed on the agenda.*

IV. REPORTS/RECOMMENDATIONS

4. Clerk/Treasurer Report
5. Mayor Report

V. NEW BUSINESS

- [6.](#) Discussion and possible action to approve Resolution 2024-11: Accepting Award of Flexible Facilities Program Grant
- [7.](#) Discussion and possible action to approve the use of prior year Police Outlay carryover balances for purchase of patrol rifles and updates to the interview room.
- [8.](#) Discussion and possible action to approve a retainer agreement with Boardman & Clark, LLP for 2025 legal services.
- [9.](#) Discussion and possible action to approve the 2025 Preliminary Budget.
- [10.](#) Discussion and possible action to approve a bid for cemetery lift station repairs.
- [11.](#) Discussion and possible action to approve the purchase of a Portable Sampler for the Sewer Department utilizing ARPA funds.
- [12.](#) Discussion and possible action to approve Ordinance 2024-04: An Ordinance to Repeal and Recreate Chapter 12 and Amend 25.04(f) of the Municipal Code of the City of Dodgeville, Iowa County, Wisconsin relating to Licenses & Permits and Schedule of Penalties.
- [13.](#) Discussion and possible action to sponsor the Tri-State Silk Road Conference on November 8, 2024.

VI. ANY OTHER BUSINESS AS ALLOWED BY LAW

VII. ADJOURN

14. Motion to Adjourn

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.

MINUTES

Common Council Regular Meeting
Tuesday, October 01, 2024 at 5:30 PM
City Hall, 100 E Fountain St, Dodgeville, WI 53533

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order by Mayor Hottmann at 5:30 pm. PRESENT: Roxanne Reynolds-Lair, Tom DeVoss, Jeff Weber, Dan Meuer, Julie Johnson-Solberg, Larry remelling. LATE: Shaun Sersch ABSENT: Jerry Johnson

I. PLEDGE OF ALLEGIANCE**II. CONSENT AGENDA**

Motion by DeVoss, second by Reynolds-Lair to approve the following consent agenda. Voice vote. Motion carried 6-0.

1. Approval of Minutes from September 17, 2024.
2. Approval of a Temporary "Class B" Wine and Temporary Class "B" Beer license for the Ice Wolves Youth Hockey Association 2024-2025 Tournament Weekends.
3. Approval of Claims from October 1, 2024.
 General - \$301,109.79, Water - \$31,469.06, Sewer - \$13,001.46, Total = \$345,580.31

III. PUBLIC COMMENT

James McCauley and Professor Harry Lepinske spoke regarding "The Tri -State Silk Road Conference" which is coming to Dodgeville on Nov 8th at Dodger Bowl. The conference is looking for sponsors that goes towards student scholarships. The cost for a sponsorship which includes 8 seats at the conference, is \$500. No action was taken.

IV. REPORTS/RECOMMENDATIONS

4. *Police Report.* Chief Wilhelm stated the calls for service are trending similar to last year. Rescue Task Force training occurred this past month. On Oct 3 a large scale training will occur at the HHS Building. Halloween Trick or Treating will be on the 31st from 4-7 pm.
5. *Clerk/Treasurer Report.* Clerk Aulik stated that she had received preliminary budgets from all departments and is working through questions. She'd like to thank all Depts for getting everything to her on time. She reminded Council that Finance will meet on Thursday to start

looking at the details of the Budget along with a draft CIP. A follow up meeting to address Capital requests will be on Oct 10th. Absentees continue to flow in and out of the office. Early voting will be Oct 22nd - Nov 1st at City Hall.

- 6. *Mayor Report.* Mayor Hottmann stated there are some good conversations with people and businesses looking to do investments with the community.

V. NEW BUSINESS

- 7. *Discussion and possible action to approve the 2025 Street Project.* DPW Lee stated the next proposed street project is Washington St (W Chapel to N Bequette) and Johnson St (Washington to 200 ft North). A primary reason being the number of water main breaks that occur on this street. The total estimated cost is \$3.3M with \$1.185 hitting the Capital Fund and the remainder split with Water/Sewer. Chapel St towards the school was also heavily discussed as a possible road project. Motion by DeVoss, second by Meuer to select W Washington & Johnson for the 2025 Street Project. Voice vote. Motion carried 7-0.
- 8. *Discussion and possible action to approve a request from Public Works to purchase a Utility Line Locator for the Water Department.* DWP Lee presented a quote from J&R Supply of \$6,565 for a utility line locator. ARPA funds have already been allocated to this purchase. Motion by Reynolds-Lair, second by Weber to the quote of \$6,565 from J&R Supply and to utilize ARPA funds. Roll call vote. Motion carried 7-0.

VI. ANY OTHER BUSINESS AS ALLOWED BY LAW

None

VII. ADJOURN

- 9. *Motion to Adjourn.* Motion by Meuer, second by DeVoss to adjourn the meeting. Voice vote. Motion carried 7-0. Time: 6:11 PM

Dodgeville Police Department

111 W Merrimac ST
Dodgeville, WI 53533

Phone: (608) 935-3238

Incident Report

Case Number:

Section II. Item #2.

<i>Date/Time Reported</i> 10/08/2024 2:41 pm	<i>Nature of Incident</i> License - Alcohol Beverage	<i>Case Status</i> Closed
<i>Date/Time Occurred</i> 10/26/2024 5:29 PM to 10/26/2024 8:29 PM	<i>Case Outcome/Disposition</i> Closed	
<i>Location of Incident</i> 100 - 300 N Iowa ST, Dodgeville WI 53533		

Assigned Units

			<i>Assign</i>	<i>Arrive</i>	<i>Clear</i>
Assigned	Chief Brandon E Wilhelm	DPD		14:41	

Applicant

Vondra, Jennifer Marie	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
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Case Number: continued
Officer: Chief Brandon E Wilhelm
Alcohol Beverage License

Dodgeville Police Section II. Item #2.
Date of Report: 10/09/2024

City of Dodgeville – Police Department
Licenses and Permits - Application Investigation
Prepared by Chief of Police – Brandon E. Wilhelm

Application for Temporary Class B Alcohol Beverage License/Temporary Operator

Name of Business: Spooky Hallowine and Boos Walk
Name(s) of Agent: Jennifer Vondra

Information revealed that the application for a temporary Class B Alcohol Beverage license for the Spooky Hallowine and Boos Walk, held in the 100-300 block of N. Iowa St. is in compliance with regulations, ordinances and applicable laws.

Chief of Police report with recommendation

This report to the Common Council is a recommendation for approval for this applicant and/or license holder for the temporary beverage permit.

Brandon Wilhelm
Chief of Police
Dodgeville Police Department

Officer Signature

Date

Supervisor Signature

Date

License(s) Requested	Fees	
<input checked="" type="checkbox"/> Temporary "Class B" Wine <input checked="" type="checkbox"/> Temporary Class "B" Beer	License Fees	\$
	Background Check	\$
	Total Fees	\$

Part A: Organization Information		
1. Organization Name Dodgeville Revitalization/Dodgeville Chamber		
2. Organization Permanent Address 338 N Iowa St		
3. City Dodgeville	4. State WI	5. Zip Code 53533
6. Mailing Address (if different from permanent address)		
7. FEIN	8. Date of Organization/Incorporation	9. State of Organization/Incorporation WI
10. Phone (608) 935-9200	11. Email depot@mhtc.net	
12. Organization type (check one)		
<input type="checkbox"/> Bona Fide Club <input type="checkbox"/> Church <input type="checkbox"/> Fair Association/Agricultural Society <input type="checkbox"/> Veteran's Organization <input type="checkbox"/> Lodge/Society <input checked="" type="checkbox"/> Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
14. Wisconsin Seller's Permit Number (if applicable)		

Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.			
Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Wunderlin	Kari	President	
Walmer	Sally	Vice President	
Oellerich	Julia	Treasurer	
Vondra	Jenna	Executive Director	

Continued →

Part C: Event Information

1. Name of Event (if applicable) Spooky HalloWine and Boos Walk			
2. Dates of Operation 10/26/2024		3. Hours of Operation 5:30 PM -8:30 PM	
4. Premises Address 338 N Iowa Street			
5. City Dodgeville		6. State WI	7. Zip Code 53533
8. County Iowa	9. Governing Municipality <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: _____		10. Aldermanic District
11. Organizer of Event (if not the named applicant)		12. Email and/or Phone Number for Organizer of Event depot@mhtc.net	
13. Organizer Website www.dodgeville.com		14. Event Website	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Different businesses locations along Iowa Street that people can visit and taste either a white or red wine or a beer option.			

Part D: Attestation

Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Vondra		First Name Jennifer		M.I.
Title Executive Director		Email depot@mhtc.net		Phone (608) 935-9200
Signature			Date 09/23/20	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Host Locations

Dodgeville Chamber (Farmers Savings Bank and Mayhem to Manners located in the Chamber)

338 N Iowa St. Dodgeville, WI
Jenna Vondra-Licensed Bartender
Premises-Chamber of Commerce

Cathryn's Market (Compeer Financial partnering with them)

206 N Iowa St. Dodgeville, WI
Cliff Gomnager-Licensed Bartender
Premises-Cafe

BPA Boutique

146 N Iowa St. Dodgeville, WI
One of the licensed bartenders with the Chamber
Premise- Clothing boutique

Pie Chart Pizza

Dipper Lot 410 N Iowa St. Dodgeville, WI
Jenna Vondra-Licensed Bartender (attached premises to the Chamber Building)
Premises-Parking Lot

Lundell Insurance (Rodina Real Estate host will be in the same location)

130 N Iowa St. Dodgeville, WI
Chanee Boehnen-Licensed Bartender
Premises-Insurance Office

Vibe Body Art

107 N Iowa St. Dodgeville, WI
Janice Grayson-Licensed Bartender
Premises-Tattoo Shop

Steph's Sweet Treats

133 N Iowa St. Dodgeville, WI
Jeff Grayson-Licensed Bartender

Premises-Clothing and cupcake shop

Red Room Bar and Restaurant

108 E Merrimac St. Dodgeville, WI

Lauri Uren-Licensed Bartender

Premises-Bar and Restaurant

Professional Brokers, LLC

117 N Iowa St. Dodgeville, WI

Chamber Board Member-Licensed Bartender

Premises-Hair salon/Air BNB

True Action Realty

(hosting in Duke's)

105 E Chapel St. Dodgeville, WI

Premises-Bar

Licensed Bartender from Duke's Staff on Premises

COMMON COUNCIL - CLAIMS REPORT

Tuesday, October 15, 2024

	AMOUNT
<i>Accounts Payable</i>	
Capital Project Fund	\$ 166,444.33
American Rescue Plan (ARPA)	\$ 14,873.87
Affordable Housing Fund	\$ -
General Fund	\$ 191,874.61
Debt Service Fund	\$ -
Water Fund	\$ 20,963.93
Sewer Fund	\$ 26,291.43
Library Fund	\$ 3,707.02
TID 3 Fund	\$ 34,743.30
TOTAL ACCOUNTS PAYABLE	<u>\$ 458,898.49</u>

<i>Payroll</i>	
General Fund (100)	\$ 75,029.40
Water Fund (200)	\$ 11,410.09
Sewer Fund (300)	\$ 8,443.91
Special Purpose Library Fund (150)	\$ 12,098.67
TOTAL PAYROLL	<u>\$ 106,982.07</u>

TOTALS BY FUND	
GENERAL (100, 140, 150, 160, 161, 170)	\$ 498,771.20
WATER (200)	\$ 32,374.02
SEWER (300)	\$ 34,735.34
TOTAL ALL PAYMENTS	<u>\$ 565,880.56</u>

Report Criteria:

Invoices with totals above \$0.00 included.
Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
GENERAL FUND								
Total GENERAL FUND:					191,874.61	191,874.61		
SPECIAL PURPOSE LIBRARY FUND								
Total SPECIAL PURPOSE LIBRARY FUND:					3,707.02	3,707.02		
CAPITAL PROJECT FUND								
Total CAPITAL PROJECT FUND:					166,444.33	166,444.33		
AMERICAN RESCUE PLAN ACT								
Total AMERICAN RESCUE PLAN ACT:					14,873.87	14,873.87		
WATER								
Total WATER:					20,963.93	20,963.93		
SEWER								
Total SEWER:					26,291.43	26,291.43		
TIF 3								
Total TIF 3:					34,743.30	34,743.30		
Grand Totals:					458,898.49	458,898.49		

Dated: _____

Mayor: _____

City Council: _____

Clerk/Treasurer: _____

Report Criteria:
 Report type: Summary
 Check.Type = {<->} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/24	10/15/2024	1043	1393	TC NETWORKS INC	161-21000-000-000	14,873.87
10/24	10/02/2024	62839	1924	Mary Haag	100-21000-000-000	125.00- V
10/24	10/02/2024	62948	2020	Tyler Husom	100-21000-000-000	125.00- V
10/24	10/09/2024	63005	2038	Karin Tunestam	100-21000-000-000	53.38- V
10/24	10/02/2024	63228	34	ALLIANT ENERGY/WP&L (UTILITY PAYMENTS)	200-21000-000-000	8,913.69
10/24	10/02/2024	63229	1538	AT&T MOBILITY	100-21000-000-000	1,146.90
10/24	10/02/2024	63230	668	MHTC-MH	100-21000-000-000	1,778.49
10/24	10/02/2024	63231	1109	WIL-KIL	100-21000-000-000	184.28
10/24	10/03/2024	63232	192	CITY OF DODGEVILLE CAPITAL PROJECTS	100-21000-000-000	100,000.00
10/24	10/04/2024	63233	1924	Mary Haag	100-21000-000-000	125.00
10/24	10/04/2024	63234	2020	Tyler Husom	100-21000-000-000	125.00
10/24	10/10/2024	63235	1723	Pelton Development Group LLC	430-21000-000-000	34,743.30
10/24	10/14/2024	63236	89	BAKER & TAYLOR LLC	150-21000-000-000	378.48
10/24	10/14/2024	63237	195	CITY OF DODGEVILLE WATER UTILITY	150-21000-000-000	41.22
10/24	10/14/2024	63238	1823	Elan Financial Services	150-21000-000-000	326.80
10/24	10/14/2024	63239	408	GORDON FLESCH CO INC	150-21000-000-000	114.61
10/24	10/14/2024	63240	671	MICHAEL FREDERICK	150-21000-000-000	50.00
10/24	10/14/2024	63241	794	PROQUEST LLC	150-21000-000-000	1,822.32
10/24	10/14/2024	63242	882	SENSOURCE LLC	150-21000-000-000	228.00
10/24	10/14/2024	63243	978	THE DODGEVILLE CHRONICLE INC	150-21000-000-000	220.00
10/24	10/14/2024	63244	1114	WILS	150-21000-000-000	270.00
10/24	10/14/2024	63245	427	HALLADA MOTORS INC	160-21000-000-000	29,115.50
10/24	10/15/2024	63246	13	ADP INC	100-21000-000-000	307.80
10/24	10/15/2024	63247	27	ALERT-ALL CORP	100-21000-000-000	1,140.75
10/24	10/15/2024	63248	36	AMAZON CAPITAL SERVICES	100-21000-000-000	2,125.15
10/24	10/15/2024	63249	1596	ASSOCIATED APPRAISAL CONSULTANTS INC.	100-21000-000-000	1,513.66
10/24	10/15/2024	63250	1337	BADGER METER	200-21000-000-000	224.90
10/24	10/15/2024	63251	85	BADGER WELDING SUPPLIES INC	100-21000-000-000	102.00
10/24	10/15/2024	63252	87	BAER INSURANCE INC	100-21000-000-000	1,916.00
10/24	10/15/2024	63253	94	BARD MATERIALS	100-21000-000-000	382.90
10/24	10/15/2024	63254	128	BOUND TREE MEDICAL LLC	100-21000-000-000	1,815.24
10/24	10/15/2024	63255	2048	Catholic Charities of Dioc of La Crosse	100-21000-000-000	31.60
10/24	10/15/2024	63256	195	CITY OF DODGEVILLE WATER UTILITY	100-21000-000-000	4,105.72
10/24	10/15/2024	63257	202	CLIA LABORATORY PROGRAM	100-21000-000-000	248.00
10/24	10/15/2024	63258	210	COLLINS & HYING LLC	100-21000-000-000	409.25
10/24	10/15/2024	63259	211	COMELEC SERVICES INC	100-21000-000-000	2,400.00
10/24	10/15/2024	63260	976	Cvikota Company	100-21000-000-000	4,078.68
10/24	10/15/2024	63261	1581	DHI DUBUQUE HARDWOODS INC	100-21000-000-000	18,000.00
10/24	10/15/2024	63262	301	DODGEVILLE MONUMENT CO INC	100-21000-000-000	1,750.00
10/24	10/15/2024	63263	1823	Elan Financial Services	100-21000-000-000	2,768.29
10/24	10/15/2024	63264	360	FAHERTY INC	100-21000-000-000	21,947.52
10/24	10/15/2024	63265	366	FEHR GRAHAM ENGINEERING & ENVIRONMENTAL	100-21000-000-000	2,000.00
10/24	10/15/2024	63266	408	GORDON FLESCH CO INC	100-21000-000-000	85.10
10/24	10/15/2024	63267	112	Hamilton Tree Service	100-21000-000-000	2,250.00
10/24	10/15/2024	63268	440	HENNESSEY IMPLEMENT INC	100-21000-000-000	317.75
10/24	10/15/2024	63269	1270	IVEY CONSTRUCTION INC	100-21000-000-000	2,826.25
10/24	10/15/2024	63270	468	J & R SUPPLY INC	200-21000-000-000	1,679.25
10/24	10/15/2024	63271	1848	Joseph Pepper	100-21000-000-000	50.00
10/24	10/15/2024	63272	565	KIMBALL MIDWEST	100-21000-000-000	368.52
10/24	10/15/2024	63273	621	LV Labs WW LLC	300-21000-000-000	1,658.00
10/24	10/15/2024	63274	642	MARTELLE WATER TREATMENT INC	200-21000-000-000	2,909.56
10/24	10/15/2024	63275	1544	MEDLINE INDUSTRIES INC.	100-21000-000-000	288.30
10/24	10/15/2024	63276	1913	Midwest Alarm Services	100-21000-000-000	421.96

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
10/24	10/15/2024	63277	296	NAPA AUTO PARTS	100-21000-000-000	38.99
10/24	10/15/2024	63278	736	NORTHERN LAKE SERVICE INC	200-21000-000-000	293.89
10/24	10/15/2024	63279	746	OREILLY AUTO PARTS	100-21000-000-000	488.55
10/24	10/15/2024	63280	783	POMASL FIRE EQUIPMENT INC	100-21000-000-000	210.38
10/24	10/15/2024	63281	1537	POMP'S TIRE SERVICE INC	100-21000-000-000	1,671.24
10/24	10/15/2024	63282	790	Premium Waters	100-21000-000-000	9.95
10/24	10/15/2024	63283	790	PREMIUM WATERS INC	100-21000-000-000	32.99
10/24	10/15/2024	63284	851	RULE CONSTRUCTION LTD	160-21000-000-000	140,195.66
10/24	10/15/2024	63285	901	SINGER LUMBER CO INC	300-21000-000-000	224.15
10/24	10/15/2024	63286	926	STAPLES ADVANTAGE	100-21000-000-000	717.79
10/24	10/15/2024	63287	1393	TC NETWORKS INC	200-21000-000-000	5,670.38
10/24	10/15/2024	63288	987	THE SHOE BOX LTD	100-21000-000-000	301.50
10/24	10/15/2024	63289	1726	TK ELEVATOR CORPORATION	100-21000-000-000	241.81
10/24	10/15/2024	63290	1040	UPLAND HILLS HEALTH INC	100-21000-000-000	202.82
10/24	10/15/2024	63291	1107	WI STATE LABORATORY OF HYGIENE	200-21000-000-000	29.00
10/24	10/15/2024	63292	1109	WIL-KIL	100-21000-000-000	67.38
10/24	10/15/2024	63293	1147	ZOLL MEDICAL CORPORATION	100-21000-000-000	291.10
10/24	10/03/2024	700073	1515	STATE OF WI-ENVIRONMENTAL IMPROVMNT FUN	200-21000-000-000	29,031.97
10/24	10/02/2024	700074	1975	Zift Systems	200-21000-000-000	5.00
10/24	10/03/2024	700075	363	FARMERS SAVINGS BANK	100-21000-000-000	50.00
10/24	10/15/2024	700076	1308	KWIK TRIP INC - CREDIT DEPT	100-21000-000-000	4,794.33
Grand Totals:						458,845.11

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-13105-000-000	31.60	53.38-	21.78-
100-21000-000-000	600.98	192,422.21-	191,821.23-
100-51300-000-000	42.37	.00	42.37
100-51410-390-000	46.62	.00	46.62
100-51530-210-000	1,513.66	.00	1,513.66
100-51600-340-000	475.78	.00	475.78
100-51710-224-000	300.22	.00	300.22
100-51710-226-000	357.59	.00	357.59
100-51710-240-000	2,321.36	.00	2,321.36
100-51710-310-000	133.19	.00	133.19
100-51710-312-000	43.89	.00	43.89
100-51912-390-000	100,050.00	.00	100,050.00
100-51930-000-000	1,916.00	.00	1,916.00
100-52100-224-000	589.48	.00	589.48
100-52100-226-000	182.99	.00	182.99
100-52100-240-000	1,757.04	.00	1,757.04
100-52100-310-000	511.56	.00	511.56
100-52100-330-000	32.99	.00	32.99
100-52100-400-150	1,671.24	.00	1,671.24
100-52100-410-000	1,174.84	.00	1,174.84
100-52100-610-000	81.00	.00	81.00
100-52150-230-000	50.00	.00	50.00
100-52200-224-000	145.83	.00	145.83
100-52200-226-000	134.45	.00	134.45
100-52200-340-000	305.30	.00	305.30
100-52200-410-000	329.92	.00	329.92
100-52200-500-000	184.01	.00	184.01

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
100-52200-610-000	1,240.53	.00	1,240.53
100-52300-175-000	185.64	.00	185.64
100-52300-210-000	2,716.98	.00	2,716.98
100-52300-215-000	4,078.68	.00	4,078.68
100-52300-224-000	746.81	.00	746.81
100-52300-226-000	96.17	.00	96.17
100-52300-345-000	3,015.84	.00	3,015.84
100-52300-400-000	210.38	.00	210.38
100-52300-410-000	488.14	.00	488.14
100-52300-500-000	555.83	.00	555.83
100-52300-505-000	2,523.82	.00	2,523.82
100-52300-720-000	921.92	.00	921.92
100-52400-224-000	45.87	.00	45.87
100-53100-300-000	87.99	.00	87.99
100-53230-390-000	1,430.90	.00	1,430.90
100-53240-390-000	1,755.35	297.60-	1,457.75
100-53420-390-000	4,277.10	.00	4,277.10
100-53421-390-000	18,000.00	.00	18,000.00
100-53620-390-000	11,963.92	.00	11,963.92
100-53630-210-000	9,983.60	.00	9,983.60
100-54910-224-000	64.99	.00	64.99
100-54910-226-000	136.97	.00	136.97
100-54910-340-000	266.66	.00	266.66
100-54910-410-000	380.48	.00	380.48
100-54910-700-000	1,750.00	.00	1,750.00
100-55200-224-000	107.06	.00	107.06
100-55200-226-000	891.56	.00	891.56
100-55200-410-000	710.27	.00	710.27
100-55200-600-000	3,636.37	.00	3,636.37
100-55300-175-000	895.00	.00	895.00
100-55300-190-000	250.00	250.00-	.00
100-55300-300-000	53.67	.00	53.67
100-55420-300-000	15.75	.00	15.75
100-55420-320-000	509.13	.00	509.13
100-55420-600-000	115.15	.00	115.15
100-55420-620-000	42.00	.00	42.00
100-56600-210-000	1,062.50	.00	1,062.50
100-57330-000-000	2,826.25	.00	2,826.25
150-21000-000-000	.00	3,707.02-	3,707.02-
150-55115-222-000	141.35	.00	141.35
150-55115-223-000	85.47	.00	85.47
150-55115-224-000	114.61	.00	114.61
150-55115-311-000	129.84	.00	129.84
150-55115-321-000	443.47	.00	443.47
150-55115-322-000	21.98	.00	21.98
150-55115-325-000	159.99	.00	159.99
150-55115-326-000	220.00	.00	220.00
150-55115-328-000	1,822.32	.00	1,822.32
150-55115-331-000	228.00	.00	228.00
150-55115-361-000	270.00	.00	270.00
150-55115-394-000	69.99	.00	69.99
160-21000-000-000	.00	166,444.33-	166,444.33-
160-57330-000-000	137,328.83	.00	137,328.83
160-57640-000-000	29,115.50	.00	29,115.50
161-21000-000-000	.00	14,873.87-	14,873.87-
161-51710-000-000	14,873.87	.00	14,873.87
200-21000-000-000	.00	20,963.93-	20,963.93-

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
200-53700-000-427	7,769.49	.00	7,769.49
200-53700-620-000	219.33	.00	219.33
200-53700-622-000	4,636.59	.00	4,636.59
200-53700-623-000	196.52	.00	196.52
200-53700-631-000	2,909.56	.00	2,909.56
200-53700-632-000	322.89	.00	322.89
200-53700-641-000	1,402.00	.00	1,402.00
200-53700-651-000	1,804.33	.00	1,804.33
200-53700-653-000	224.90	.00	224.90
200-53700-660-000	360.40	.00	360.40
200-53700-681-000	326.25	.00	326.25
200-53700-682-000	786.67	.00	786.67
200-53700-689-000	5.00	.00	5.00
300-21000-000-000	.00	26,291.43-	26,291.43-
300-53600-000-427	21,262.48	.00	21,262.48
300-53600-000-827	1,194.06	.00	1,194.06
300-53600-000-828	538.29	.00	538.29
300-53600-000-831	185.00	.00	185.00
300-53600-000-834	341.96	.00	341.96
300-53600-000-851	324.97	.00	324.97
300-53600-000-852	2,444.67	.00	2,444.67
430-21000-000-000	.00	34,743.30-	34,743.30-
430-57700-720-100	34,743.30	.00	34,743.30
Grand Totals:	<u>460,047.07</u>	<u>460,047.07-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Account	Debit	Credit	GL Account	Debit	Credit
200-53700-651-000	2,861.68	.00	200-53700-680-000	2,386.24	.00
200-53700-680-100	993.96	.00	300-53600-000-831	1,015.07	.00
300-53600-000-832	658.46	.00	300-53600-000-834	3,390.22	.00
300-53600-000-840	1,665.05	.00	300-53600-000-850	1,715.11	.00
999-10001-000-000	.00	70,209.76-			
			Totals:	106,982.07	106,982.07-

09/29/2024 Fund Summary

Fund	Debit	Credit	Fund	Debit	Credit	Fund	Debit	Credit
100	75,029.40	36,772.31-	150	12,098.67	.00	200	11,410.09	.00
300	8,443.91	.00	999	.00	70,209.76-			
						Totals:	106,982.07	106,982.07-

**CITY OF DODGEVILLE
RESOLUTION NO. 2024-11**

**RESOLUTION ACCEPTING AWARD OF FLEXIBLE FACILITIES PROGRAM GRANT
FOR THE CITY OF DODGEVILLE**

WHEREAS, the City of Dodgeville applied for federal monies available under the Flexible Facilities Program (“FFP”) administered by the State of Wisconsin Department of Administration (“DOA”) Division of Energy, Housing and Community Resources (“DEHCR”) for the Dodgeville Public Library renovation and expansion project (“Project”); and

WHEREAS, the City of Dodgeville received notice that DOA will award up to a \$4,250,000.00 grant to the City of Dodgeville from the FFP for the Project (“Award”); and

WHEREAS, the City of Dodgeville must submit documentation to DEHCR by November 21, 2024 to receive the Award, including the ACCEPTANCE OF THE AWARD attached as Exhibit A; and

WHEREAS, the Common Council has determined it to be in the best interest of the City of Dodgeville that the ACCEPTANCE OF THE AWARD be executed and submitted to DEHCR by November 21, 2024.

NOW, THEREFORE, BE IT RESOLVED, that the City of Dodgeville does hereby authorize the Mayor and City Clerk-Treasurer to execute the ACCEPTANCE OF THE AWARD and submit it to DEHCR by November 21, 2024.

ADOPTED on this 15th day of October, 2024.

Barry Hottmann, Mayor

ATTEST:

Lauree Aulik, City Clerk

It was moved by _____ and seconded by _____
_____ that the foregoing resolution be adopted.

Upon roll call vote, the following voted Aye: _____

The following voted No: _____

The Mayor declared the resolution adopted.

FFP Award Amount: \$4,250,000.00

ACCEPTANCE OF THE AWARD

This award letter represents the Department of Administration – Division of Energy, Housing and Community Resources’ intent to award a grant to the Grantee. The Grantee’s intent to accept the award is indicated by signing below and returning this document to DEHCR via email to the assigned DEHCR project representative listed at the end of this letter.

AUTHORITY TO SIGN DOCUMENT: The individuals signing this Acceptance on behalf of the Grantee certify and attest that they have full and complete authority to bind the Grantee on whose behalf they are executing this document.

The individuals signing below also acknowledge that the specific provisions of this award letter are not binding upon DEHCR nor the Grantee and that DEHCR may withdraw this award at any point for any reason.

ACKNOWLEDGEMENT

Grantee:

Signature of Chief Elected Official

Date Signed

Printed Name of Chief Elected Official

Title of Chief Elected Official

Signature of Clerk

Date Signed

Printed Name of Clerk

Title of Clerk

Dodgeville Public Library Awarded \$4.25 Million for Renovation and Expansion Project

Dodgeville, WI, October 17, 2024 – Governor Evers recently announced \$115 million in grants to 35 local and tribal communities for new construction and renovations of public libraries and community centers. Among the recipients, the Dodgeville Public Library was awarded \$4,250,000, which will assist in the long-awaited renovation and expansion of the library.



This funding will allow the library to significantly expand its existing space, including the construction of a dedicated children's programming room, a business center, and classrooms equipped with publicly accessible laptop computers. Additionally, the project will offer vital services such as remote learning support, telemedicine access, and workforce development resources, ensuring that the Dodgeville Public Library continues to meet the evolving needs of the community.

Carrie Portz, Director of the Dodgeville Public Library, expressed her excitement for the grant award: *"This project has been a goal for the library for nearly a decade. We are thrilled to have this funding, which will transform the library into an even greater community resource. It's about more than just expanding the space—this project will provide new opportunities for learning, connection, and growth for all of Dodgeville's residents. We are incredibly grateful to Governor Evers for his continued support of public libraries, and we are excited to bring these plans to life."*

The Dodgeville Public Library looks forward to collaborating with the City of Dodgeville on this exciting endeavor and appreciates the community's ongoing support as it works to create a library that meets the needs of future generations.

#

About the Dodgeville Public Library:

The Dodgeville Public Library provides Dodgeville and surrounding residents access to educational, instructional, and recreational resources while fostering the use of library materials through community and instructional programs. The library's mission is to enhance learning, connection, and growth opportunities for all residents of the Dodgeville area. It is committed to continually improving its foundation of excellent staff, services, programs, and resources with a focus on accessibility. The library aims to increase the well-being, inclusiveness, and opportunities for everyone in the community. To learn more, please visit www.dodgevillelibrary.org.



STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION

Tony Evers, Governor
Kathy Blumenfeld, Secretary

October 7, 2024

The Honorable Barry Hottmann, Mayor
City of Dodgeville
100 E. Fountain Street
Dodgeville, WI 53533-1750

RE: City of Dodgeville 2024 Flexible Facilities Program (FFP) Project Award and Pre-Agreement Requirements

Dear Mayor Hottmann:

Thank you for your recent Flexible Facilities Program (FFP) project proposal for public library renovations and expansion. On behalf of Governor Tony Evers, I am pleased to inform you that the Wisconsin Department of Administration (DOA) will award up to \$4,250,000.00 to the City of Dodgeville (referred to as the "Grantee" hereafter) for this FFP project.

The Flexible Facilities Program (FFP) is funded by the U.S. Department of Treasury through the American Rescue Plan Act's Capital Projects Fund. Wisconsin is using part of its allocation from the Capital Projects Fund for the FFP, which provides grants to local and Tribal governments for the purposes of enabling work, education, and healthcare monitoring, including remote options, in public libraries, community centers, and multi-purpose community facilities to address the needs of residents. DOA's Division of Energy, Housing and Community Resources (DEHCR) will be administering the FFP.

To determine the projects that would receive FFP awards and ensure that FFP Grant Applications met federal and program requirements, representatives from across the State of Wisconsin government reviewed and scored grant applications using the FFP competitive application criteria. A Scoring Summary sheet for your FFP Grant Application is included on page 10 of this letter.

Please see pages 4-9 of this letter for information regarding the FFP requirements that must be met and the documentation that must be submitted to DEHCR prior to the Grant Agreement being executed and prior to the start of construction. You have **forty-five (45) days** from the date of this letter to submit the items listed under "Pre-Agreement Documents Submission" on pages 6-8, including signing and returning the Acceptance of Award (Acceptance) on page 3. After DEHCR receives these items, you will be contacted by the DEHCR project representative assigned to your project to further discuss the terms and conditions of the FFP award to help ensure the successful administration of this project.

October 7, 2024

Page 2 of 10

City of Do

Section V. Item #6.

FFP Award Amount: \$4,250,000.00

Congratulations and thank you for your efforts in helping our communities prosper and maintain a high quality of life for all Wisconsin residents.

Sincerely,



Kathy Blumenfeld
Secretary
Wisconsin Department of Administration

Attachments: 8

- cc: Senator Howard Marklein, Senate District 17, State of Wisconsin
- Representative Todd Novak, Assembly District 51, State of Wisconsin
- Lauree Aulik, City Clerk/Treasurer, City of Dodgeville
- Julia Oellerich, Grant Writer, City of Dodgeville
- David Pawlisch, Administrator, DEHCR
- Tamra Fabian, Director, Bureau of Community Development, DEHCR
- Cindy Frankiewicz, Fiscal Section Chief, DEHCR
- Stacey Miller, Grants Specialist – Advanced, Bureau of Community Development, DEHCR

ACCEPTANCE OF THE AWARD

This award letter represents the Department of Administration – Division of Energy, Housing and Community Resources’ intent to award a grant to the Grantee. The Grantee’s intent to accept the award is indicated by signing below and returning this document to DEHCR via email to the assigned DEHCR project representative listed at the end of this letter.

AUTHORITY TO SIGN DOCUMENT: The individuals signing this Acceptance on behalf of the Grantee certify and attest that they have full and complete authority to bind the Grantee on whose behalf they are executing this document.

The individuals signing below also acknowledge that the specific provisions of this award letter are not binding upon DEHCR nor the Grantee and that DEHCR may withdraw this award at any point for any reason.

ACKNOWLEDGEMENT

Grantee:

Signature of Chief Elected Official

Date Signed

Printed Name of Chief Elected Official

Title of Chief Elected Official

Signature of Clerk

Date Signed

Printed Name of Clerk

Title of Clerk

FFP REQUIREMENTS AND PRE-AGREEMENT DOCUMENTS SUBMISSION

Specific procedures must be followed prior to undertaking FFP activities. The Grantee must comply with applicable federal and state regulations and other grant requirements. Failure to comply may result in this award being rescinded.

PROJECT ADMINISTRATOR TRAINING

All FFP project administrators are required to attend any implementation training sessions, as scheduled by the Division. The first FFP Implementation Training is scheduled for **Thursday, December 12, 2024**. It will be held via live webinar. Information and updates will be emailed to awarded Grantees and posted on the [FFP website](https://energyandhousing.wi.gov/Pages/AgencyResources/FlexibleFacilities.aspx) (under the “FFP Implementation Training” section):
<https://energyandhousing.wi.gov/Pages/AgencyResources/FlexibleFacilities.aspx>

PROCUREMENT PROCESS

Regulations require each FFP Grantee to follow its local procurement policy. The Grantee must use procurement procedures that comply with federal, state, and local rules and regulations for purchases and contracts funded in whole or in part with FFP dollars. FFP Grantees are subject to the following guidance and requirements for procurement, purchasing, contracting, and financial management:

- [Grant Announcement](#) (Sections 5-8) specifications for eligible costs, the project budget, matching funds, contractor debarment checks, financial management, and financial audits;
- Federal regulations [2 CFR §200.317](#) through [2 CFR §200.327](#) for procurement and purchasing;
- Federal regulations [2 CFR §200 Subpart E – Cost Principles](#) for financial management requirements;
- Federal regulations [2 CFR §200.334](#) for financial records retention;
- [FFP Implementation Handbook](#) (upon release) for additional financial management requirements and procedures for FFP payment requests; and
- Wisconsin State Statutes for the competitive sealed bidding and contracting requirements (Wis. Stats. [§66.0901](#) [all], [§59.52\(29\) – \(31\)](#) [Counties], [§60.47](#) [Towns], [§61.54 – §61.57](#) [Village], [§62.15](#) [Cities]).

The Grantee’s procurement policy must be submitted to and reviewed by DEHCR prior to the Grantee receiving any funding. The Division cannot release FFP funds for contracted materials and services that have been improperly procured. An exception to any applicable competitive procurement requirements specified in [2 CFR §200.320](#) must be requested from and approved by DEHCR. The request must meet the justification criteria set forth in [2 CFR §200.320\(c\)](#) and be in compliance with the Grantee’s local procurement policies. Additional guidance and requirements will be provided in the [FFP Implementation Handbook](#) (upon release).

ENVIRONMENTAL REQUIREMENTS

An Environmental Review Record and the affiliated actions must be completed for the project and an Environmental Certification letter must be issued by DEHCR’s Environmental Compliance Officer prior to the

start of construction activities, the acquisition of real property, and/or making other purchases (for items other than those for which the costs are deemed exempt from this requirement, such as grant administration and engineering professional services). Starting construction activities prior to meeting environmental compliance certification requirements may disqualify the project from FFP funding eligibility. The environmental specifications for FFP projects are provided in the Grant Announcement (Section 11) and the [FFP Project Environmental Report Template](#) and the [Application Training webinar held May 10, 2024](#) [access the presentation slides and recording on the [FFP website](#) (under Application Training section)]. Additional guidance and requirements will be provided in the [FFP Implementation Handbook](#) (upon release). Changes to the project scope work may require additional environmental review activities. For assistance regarding environmental compliance, please contact the Environmental Desk at DOAEnvironmentalDesk@wisconsin.gov.

ACQUISITION & RELOCATION

FFP projects involving acquisition (of property and temporary and permanent easements) and/or relocation activities are subject to the requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (i.e., URA) [[49 CFR §24](#)]; State of Wisconsin regulations [[Ch. 32, Wisconsin Statutes](#), and [Ch. Admin. 92](#)]; and the [FFP Grant Announcement](#) (Section 11). Grantees must inform the Division upon determining acquisition and/or relocation is required for the project. Additional guidance and requirements will be provided in the [FFP Implementation Handbook](#) (upon release). Also refer to the Department of Administration's Relocation Assistance website [<https://doa.wi.gov/Pages/AboutDOA/RelocationAssistance.aspx>]. For the acquisition to be eligible for reimbursement, the Grant Agreement must be fully executed and the Environmental Review requirements met prior to the acquisition of property, unless otherwise agreed upon by DEHCR for the acquisition.

LABOR STANDARDS

FFP Grantees are required to demonstrate the use of fair labor practices throughout the project period. The [Contract Work Hours and Safety Standards Act \(CWHSSA\)](#), [Fair Labor Standards Act \(FLSA\)](#), and general fair labor practices all apply to FFP projects. Davis-Bacon and Related Acts (DBRA), or "Davis-Bacon," federal labor standards do not apply to FFP projects, unless required by other *non-FFP* funding sources of the project. All construction prime contractors and subcontractors are subject to the fair labor practices specified in the [Grant Announcement](#) (Section 11), including paying their employees working on the FFP project at least the wage rates specified and submitting payroll records and supporting documentation for fringe benefits and deductions for monitoring by the Grantee, State/DEHCR, and/or Treasury. The Grantee is responsible for payroll reviews to confirm compliance and address any noncompliance issues, as applicable. Additional guidance and requirements will be provided in the [FFP Implementation Handbook](#) (upon release).

QUARTERLY & ANNUAL REPORTING

Quarterly and annual reporting for the FFP project is required. The Grantee must submit the reports in accordance with the guidance and requirements that will be provided in the [FFP Implementation Handbook](#) (upon release) and the [FFP Implementation Training](#) (to be held via webinar on December 12, 2024).

PROGRAM INCOME & SUSTAINABILITY REQUIREMENTS

All fees and other charges received by the Grantee (or the Grantee's Subrecipient) for the public's use of the facilities, equipment, devices, and materials purchased with or made possible by the FFP project grant funding are subject to the "program income" requirements set forth in the FFP Grant Announcement and [2 CFR §200.307](#). Program income earned through December 31, 2026, must be reported to DEHCR on a quarterly basis, following the guidance that will be provided in the FFP Implementation Handbook (upon release). All program income must be re-invested in the facilities and materials for which the original FFP grant funding investments were made, including FFP facility and equipment/device costs. The State is required to add program income to the FFP award amount when reporting financial expenditures to the U.S. Treasury (the Federal funding source), pursuant to [2 CFR §200.307\(e\)\(2\)](#). Note, however, that this does not change the State's award letter to the Grantee, nor the award amount the Grantee is to enter on DEHCR reporting documents. Program income funds are to be reported separately from the original FFP award.

In addition, when using FFP funding to assist a project, the terms and standards for the use of real property associated with the FFP project site that are specified in the FFP Grant Announcement and [2 CFR §200.311](#) apply. These standards apply from the date FFP funds are first spent for acquiring the property or for making improvements to the property until five (5) years after closeout of the Grantee's project with DEHCR. In the FFP Grant Application, the Grantee certified that the tribal or local government or subrecipient of the FFP funds has the capacity and a plan in place for sustaining the program services specified in their FFP Grant Application for five (5) years following the completion of the FFP project. The Grantee (or the Grantee's Subrecipient) must continue the program services specified and is not permitted to change the use of the property for five (5) years after completing the FFP project, unless otherwise pre-approved by DEHCR and the U.S. Department of Treasury. The Grantee may be required to return all FFP funds for non-compliance with this requirement. Contact DEHCR with any questions pertaining to this restriction.

OTHER FUNDING SOURCES

The Grantee is subject to the specifications of [2 CFR §200.403\(f\)](#) and there can be no duplication of state and federal payments received for the same item or service. Costs paid with other state and/or federal funding sources are ineligible for payment with FFP grant funding.

PRE-AGREEMENT DOCUMENTS SUBMISSION

All information provided in the FFP Grant Application is subject to further verification and review by the Division. The Grant Agreement will be prepared and routed for signatures after the Division receives and approves the following pre-agreement documentation:

1. A signed Acceptance of Award (Acceptance form provided as page 3 of this letter).

2. A copy of the Grantee's procurement/purchasing related policy or policies (if multiple are applicable) with the local government's procedures and requirements for purchasing and contracting for goods and services. *[Note: The Grantee's procurement requirements and guidelines may be within a document with a different name, such as a purchasing policy or ordinance, or other financial management policy.]*
3. The FFP Executed Contracts Report (attached with this letter), listing the prime contracts and sub-contracts executed to date and providing the information requested on the Report form.
4. The FFP Acquisition and Relocation Questionnaire (attached with this letter).
5. A completed Financial Management Contact Person form (attached with this letter).
6. A completed Signature Certification form (attached with this letter).
7. A completed W-9 Form [Taxpayer Identification Number (TIN) Certification] (attached with this letter).
8. A completed DOA-6456 Authorization for Electronic Deposit form (attached with this letter).
9. Bank account verification documentation for the DOA-6456 Authorization for Electronic Deposit, as specified at the bottom of the form (including a letter from the bank on letterhead *or* a voided check for the account). The bank verification letter must include the account holder name (which must be the Grantee), account number, and bank routing number, and be signed by an authorized representative of the bank. If submitting a voided check, it must be a check with the account holder name, account number, and bank routing number pre-printed on the check (a 'starter' check will *not* be accepted). If the Grantee would like to receive a paper check instead of having FFP funds deposited electronically, contact your assigned DEHCR Program Representative to obtain the appropriate form.
10. A completed DOA-6460 New Supplier form (attached with this letter).
11. An email from the municipal clerk or treasurer verifying that the bank account that will be used for the FFP project is non-interest bearing as required; and stating whether it is a separate account to be used *exclusively* for the FFP project funding deposits and disbursements (with no other State funds or other funds to be deposited into this account), *or* it is not a separate account and will not be used exclusively for the FFP project deposits and disbursements, but it has a separate account register to track FFP funding transactions separately from other funds in the account as required.
12. A copy of the Grantee's record on the federal System for Award Management (SAM) [<https://sam.gov/content/home>] which verifies the Grantee has an **"active" registration status and assigned Unique Entity Identification (UEI) number**. If the Grantee does not currently have an "active" registration or the Grantee's SAM registration has expired or will expire prior to the execution of the Grant Agreement, then the Grantee must either register or re-activate the registration on SAM (as applicable) and provide a copy of the record showing the updated status to the Division.

Alerts Regarding SAM.gov Registration:

- If the Grantee is not registered or has an inactive/expired registration in SAM, then the Division strongly advises the Grantee to complete the registration process or re-activation process (if applicable) **immediately** to avoid delays in executing the FFP Grant Agreement. Some grantees have experienced significant delays in registration and re-activation in the past.
 - Records generated from websites other than the *official* SAM website [<https://sam.gov/content/home>] or emails from entities other than SAM.gov and the Federal Service Desk (which manages SAM.gov) at [<https://sam.gov/content/help> or https://www.fsd.gov/gsafsd_sp] will **not** be accepted. Third-party entities have websites that display SAM information but are not the *official* SAM website.
 - Third-party entities may offer services for a fee to municipalities to assist with registering on SAM. However, there is no fee or charge on SAM.gov [<https://sam.gov/content/home>] for registration. Municipalities and other entities may self-register on SAM without third-party assistance and registration on the system is **FREE**. Refer to the “HELP” section on SAM for guidance resources.
13. An updated project budget, reflecting the FFP award and any changes to funding or projected costs, if applicable, using the FFP Project Budget Form (attached with this letter). If there are no changes to the budget information that was submitted on the budget form with the FFP Grant Application, then indicate in the email submission of pre-agreement documents that there are no changes to the project budget.
 14. An itemized, concise, bullet-pointed list of all construction activities and project deliverables to be included in the Scope of Work in the FFP Grant Agreement, based on the description of the project in the Grantee’s FFP Grant Application.
 15. An updated project timeline with the projected construction bidding date(s) and construction start and end dates. Construction must begin no later than **July 1, 2025**, and end no later than **September 30, 2026**, for the State to comply with U.S. Department of Treasury Capital Projects Fund CPF (the funding source) timeline restrictions. Grantees must contact the assigned DEHCR project representative to request any exceptions.
 16. Financial or other documentation as requested by Department of Administration and/or DEHCR representatives for review as part of a risk assessment for this award.
 17. Additional items as applicable. Contact your assigned DEHCR project representative to determine if any items from the FFP Grant Application require follow-up or additional submissions prior to executing the Grant Agreement.

The Grant Agreement number that will be assigned to your project and is to be entered when completing the forms attached to this letter is FFP 24-07.

Please respond with the documentation listed in the “Pre-Agreement Documents Submission” section within **forty-five (45) days** from the date of this letter. Requested information should be submitted to DEHCR via email to your assigned DEHCR project representative listed at the end of this letter.

PRE-CONSTRUCTION DOCUMENTS:

The following documents are required **prior to the start** of any construction and the Division’s disbursement of FFP funds for the FFP project:

- A fully executed FFP Grant Agreement between DEHCR and the Grantee (signed by all parties).
- A completed Environmental Report (including an Environmental Assessment, if required) **and** issuance of the Environmental Certification letter from DEHCR’s Environmental Compliance Officer.
- Submission of any required documents, as listed in the Grant Agreement (once executed), for verifying compliance with applicable state and federal laws for the FFP projects. Additional guidance and requirements will be in the FFP Implementation Handbook (upon release).

Please contact your assigned DEHCR project representative listed below if you have any questions or concerns. We congratulate the Grantee on this FFP grant award, and we look forward to working with you to ensure successful completion of your Flexible Facilities Program project.

Assigned DEHCR Project Representative:
Stacey Miller, Grants Specialist – Advanced
Stacey.Miller1@wisconsin.gov

FFP Award Amount: \$4,250,000.00

Flexible Facilities Program (FFP) Project Application Scoring Summary

Applicant / Tribal Government or Local Government:	City of Dodgeville
Subrecipient:	
Wisconsin County:	Iowa County
Project Title:	Public Library Renovation and Expansion
Project Category:	Facility Renovation/Expansion
Facility Type:	Library
Project Start Date:	Construction must start no later than July 1, 2025
Project End Date:	Construction must be completed no later than September 30, 2026; Project Completion Report and Final FFP Payment Request must be submitted to DEHCR no later than October 31, 2026
Total # of Beneficiaries	12,118
Estimated Total Project Cost:	\$8,950,000.00
FFP Funding Amount Requested:	\$4,250,000.00
FFP Funding Amount Awarded:	\$4,250,000.00

	Score:	
Project Description (0 – 10 points possible):	10	
Project Need (0 – 40 points possible):	39	
Project Reach (0 – 30 points possible):	28	
Sustainability Plan (0 – 10 points possible):	9	
Match Funding (0 – 10 points possible):	6	
TOTAL (100 points possible):	92	
Grant Award Recommendation:	Award	



139 South Iowa Street Dodgeville WI 53533 608-935-3728 www.dodgevillelibrary.com

Common Council Meeting

15 October 2024

OVERVIEW

The Library has been selected for a \$4.25 million grant from the Wisconsin Department of Administration Flexible Facilities Program. Funded through the U.S. Department of Treasury Capital Projects Fund as part of the Biden-Harris Administration’s American Rescue Plan Act. This funding will be coupled with \$1 million from the Library Foundation. We also require an additional \$3.7 million in funding from the City to complete the funding. Please see the attached Preliminary Cost Model from HGA.

FUND DISBURSEMENTS

- eligible to draw down funds as costs are incurred after the FFP Grant Agreement is executed and all program requirements have been met
- invoices do not have to be paid before the State will disburse the grant funds to the grantee. Invoices are submitted as supporting documentation and the State will pay the grantee so they can pay the invoice.
- State commits to issuing payments within 30 days of receiving required documentation
- 10% of the grant may be withheld until the project is complete and the required Project Completion Report and supporting documents are submitted to DEHCR.

TIMELINE

11/21/2024	Pre-Agreement document submission deadline
Winter 2025	Project out for bid
Late Spring/Summer 2025	Library & City offices move out of building
7/1/2025	Construction start deadline

9/30/2026

Construction Completion deadline

Dodgeville Public Library

Design Schedule

HGA Architects

September 15, 2024

Grant Requirements: Start Construction prior to July 1, 2025; Complete by Sept. 30, 2026

Council Approval	October 15
Project Kick-off Meeting	October 24
Schematic Design (SD)	October 21 – November 15 (4 weeks)
Design Development (DD)	November 18 – January 3, 2025 (7 weeks)
Construction Documents (CD)	January 6 – February 21 (7 weeks)
Out to Bid	February 25
(Note: Design Team will work with City/Library to potentially create 2 bid pkgs to bid earlier in Jan.)	
Bid Opening	April 3 (5 week bid period)
Contracts	April 3 – April 18 (2 weeks)
City Hall Library Move-out	April 28 – May 16 (Proposed)
Start of Construction	June 2
Active Construction (12-14M)	June 2, 2025 – July 31, 2026
Library Move-in	August 2026
Library Re-opening	September 2026

CITY OF DODGEVILLE CAPITAL PURCHASE - 2025 BUDGET REQUEST & CIP PLANNING

This form is to be used to request Capital Assets outside the scope of basic operations for your department. Capital Assets are defined as a physical object with a cost of \$5,000 or more or a group of objects (i.e. multiple body cams) that cost \$5,000 or more. Software licensing or professional services typically do not count as a "Capital Assets", however there are a few exceptions. Mayor Capital projects such as a street project or building renovation should also be detailed on this form. If you need clarity, please speak with the Clerk/Treasurer. Please indicate all funding sources for your Capital Project request: Grants, Donations, Prior Year Carryover Balances or Tax Levy Funds.

CAPITAL TYPE:

ACQUISITION YEAR:

DEPARTMENT NAME:

ESTIMATED COST:

ITEM/PROJECT TITLE:

PROJECT PRIORITY

DETAIL, DESCRIPTION & JUSTIFICATION

**If a new item, why do you need it?
If a replacement, what is the condition of item being replaced?
What is being replaced?
Are you considering leasing?*

Currently, the Dodgeville Police Department has five patrol rifles, the majority of which were purchased in 2007. Three are located in the primary squad vehicles, one is located in the Chief's Vehicle, and one is in the unmarked truck. Based on recent events it has become evident that having additional rifles available to more staff in the case of a large event is necessary. The rifles Sig Sauer Rifles are estimated to cost approximately \$1013 each. These rifles would also be purchased with suppressors which provide for a much lessened potential for hearing loss or other ear injury should an Officer fire the weapon (especially within close quarters). These are estimated to cost \$945 each. Flashlights are estimated at \$155 each. Other equipment (slings, magazines, red dots, etc. would be necessary for final outfitting and is estimated at \$300) Total Price per firearm is estimated at \$2358. The current patrol rifles though older, are still functional and would be rotated to be used in the event of a large-scale incident. Quotes were obtained from both TopPack Defense and Sig Sauer. Attached documents reflect ala cart items necessary for the project.

FUNDING SOURCES

Grant Funds	\$	-
Donations	\$	-
Prior Year Carryovers	\$	7,239
Estimated Sale of Old Equipment	\$	-
Tax Levy Needed	\$	-

HAVE YOU RECEIVED OFFICIAL QUOTES FOR THIS PROJECT?

**If you have received quotes, please include these with your submission. 2025 Budget Requests require a quote or supporting documents*



CAPITAL PROJECT #1 Quote 1

PUBLIC SAF
72 PEASE B
NEWINGTON, NH 03801
TEL: 603-610-3000
FAX: 603-610-3003

Section V. Item #7.

Bill To Name DODGEVILLE POLICE DEPARTMENT Created Date 9/6/2024
Bill To 111 W MERRIMAC ST Expiration Date (LE) 12/5/2024
DODGEVILLE, WI 53533 Quote Name 2024-09-06-RFQ M400/ P320/ P365 Sept
US 2024-1

Quote Lines				
Quantity	Product #	Product Description	Agency Price	Total Price
1.00	SLX556C	SUPPRESSOR, SLXC, 5.56MM, INC, DIRECT THREAD, COMPACT	USD 945.00	USD 945.00 *
1.00	SOF2R100	FOXTROT2R, RECHARGEABLE, WEAPON MOUNTED WHITE LIGHT, 700 LUMENS, BLACK	USD 119.73	USD 119.73
1.00	SOFR1CM0	FOXTROT-MSR, COMPACT, RAIL MOUNTED WHITE LIGHT	USD 154.99	USD 154.99 *
1.00	SOR44101	ROMEO4T-PRO RED DOT SIGHT, BALLISTIC CIRCLE DOT, 0.5 MOA ADJ, CR2032, HEX BOLT MOUNT, SPACER, BLACK	USD 451.95	USD 451.95 *
1.00	W320F-9-BXR3-PRO-RXX	P320, 9MM, 4.7IN, PRO, BLK, STRIKER, X-RAY 3, MOD POLY X GRIP, (3) 17RD STEEL MAG, ROMEO-X, RAIL	USD 764.55	USD 764.55
1.00	W365F-9-BXR3P	P365, 9MM, 4.3, X-SERIES, BLK, STRIKER, X-RAY 3, POLYMER GRIP, (1) 17RD MAG, (2) 21RD MAG, OPTIC PLATE COVER	USD 554.55	USD 554.55
1.00	WRM400-556N-11B-PRO-SBR	SIGM400, 5.56 NATO, SBR, 11.5IN, PRO, BLK, SEMI, FOLD SIGHTS, TELE STOCK, AL MLOK HG, (1) 30RD MAG	USD 1,013.51	USD 1,013.51 *

+300 Accessories = \$2413

The prices herein quoted include applicable sales and federal firearms and ammunition excise taxes (if applicable), and are exclusive of any other applicable taxes (including without limitation value added, import, or export taxes) of any nature imposed in connection with the sale or purchase of the goods. All such taxes shall be paid by customer. All amounts are subject to change in accordance with current state and local tax law and the time of purchase.

Subtotal	USD 4,004.28
Total Trade In Value	USD 0.00
Estimated Tax Amount	USD 0.00
Quote Total	USD 4,004.28
Quote Total Less Trade In	USD 4,004.28

IMPORTANT: Please specify your duty and training ammo types when submitting your purchase order.

PAYMENT TERMS: Net 30 Days - No further discounts

Paul Braun

SIG SAUER is an ISO 9001 : 2015 Certified Company, Manufacturing in Newington, New Hampshire.

CAPITAL PROJECT #1
QUOTE Z

Firearms Quotes - TOP PACK DEFENSE

Hello,

Sorry I missed your call regarding your 2025 firearms purchase. Here is what we came up with,

11.5" ADM SBR
\$1740.00 per unit

* 11.5" BCM SBR MK2 MCMR
\$1549.00 Per Unit

* HUXWRX 556K Flow Kit
\$980.00 per unit

+300
Accessories
-2984

* Streamlight Weapon mounted lights
\$135-\$175 per unit (Let me know which Protac Railmount you are interested in)

Glock 47 MOS
(If these are direct agency buy guns you will need to purchase through Kiesler's, we can only sell to individual officer owned at Blue Label Price)
\$489.50 per unit

Trijicon RMR06 Type II ADJ 3.25MOA
\$480.00 per unit

Holosun 507 Red
\$345.87 per unit

Vortex Defender ST
\$289.00

Safariland RDS G17 W/TLR1-HL BW
\$170.00 per unit

Safariland open top Double Mag BW
\$36.00 per unit

Shadow Systems DR920
Direct to Agency (Agency Owned) \$425.49 per unit
Individual Officer Owned \$468.00

Thank you for the opportunity to work with you on this project.

Tony Orr
Owner
Top Pack Defense
1797 Sunfield Street
Sun Prairie, WI. 53590
Store 608-318-5238
Cell 608-279-3361
toppackdefense@gmail.com



CITY OF DODGEVILLE CAPITAL PURCHASE - 2025 BUDGET REQUEST & CIP PLANNING

This form is to be used to request Capital Assets outside the scope of basic operations for your department. Capital Assets are defined as a physical object with a cost of \$5,000 or more or a group of objects (i.e. multiple body cams) that cost \$5,000 or more. Software licensing or professional services typically do not count as a "Capital Assets", however there are a few exceptions. Mayor Capital projects such as a street project or building renovation should also be detailed on this form. If you need clarity, please speak with the Clerk/Treasurer. Please indicate all funding sources for your Capital Project request: Grants, Donations, Prior Year Carryover Balances or Tax Levy Funds.

CAPITAL TYPE: Building Construction

ACQUISITION YEAR: 2024

DEPARTMENT NAME: Police

ESTIMATED COST: \$ 6,981

ITEM/PROJECT TITLE: Interview Room Update

PROJECT PRIORITY: Med

DETAIL, DESCRIPTION & JUSTIFICATION

**If a new item, why do you need it?
If a replacement, what is the condition of item being replaced?
What is being replaced?
Are you considering leasing?*

The Dodgeville Police Department currently has a small interview room located within the basement. There is no ADA access available. Citizens (often suspected of crimes) currently have to pass through two secure areas of the Police Department which includes walking near Officer desks to access the interview room. The Lt. Office is large enough to accommodate an interview room that would be accessible for ADA and alleviate some of the entry and egress issues in secure areas. The addition of a single wall dividing the Lt. Office by approximately 40 percent, with an interior door would serve as the basis for the interview room. TC Networks would then install video and audio equipment. The previous interview room would likely become the SGT. Office due to the necessity to have a secured area for sensitive employee documents. The costs associated include The estimated quotes for TC Networks and Venden Construction for the interview room build and an allotment of \$500 for office equipment which may be necessary within the interview room as well as the Sgt. Office (chairs, tables, desks, etc.)

FUNDING SOURCES

Grant Funds	\$ -
Donations	\$ -
Prior Year Carryovers	\$ -
Estimated Sale of Old Equipment	
Tax Levy Needed	\$ 6,981

HAVE YOU RECEIVED OFFICIAL QUOTES FOR THIS PROJECT? YES

**If you have received quotes, please include these with your submission. 2025 Budget Requests require a quote or supporting documents*

CAPITAL PROJECT 8



Estimate

From **TC Networks, Inc**
 900 Valley Road
 Platteville, WI 53818

Note: This estimate is valid for 30 days.

Estimate Id: **4-2144** Estimate For: **City of Dodgeville**
 Issue Date: **06/07/2024**
 Subject: **Interview Room - Move 2 cameras**

Item Type	Description	Quantity	Unit Price	Amount
Service	Description of Services - Remove and reinstall 2 cameras - Focus cameras in new positions - Remove and reinstall 2 control switches - Remove and reinstall 1 Laroue microphone - Run two new ethernet cables from (camera network Rack) switch to new camera locations on first floor - Run 18 awg wire for two control switches to new locations on first floor - Run 22 awg wire for Laroue microphone to new location on first floor (PD Network Rack) Customer Responsibilities - Provide reasonable access to the premises and facilities Assumptions - Patching drywall and paint will be client responsibility - Current cameras, microphone and switches are in working order - Confirmation about location of switch boxes before install	1.00	\$0.00 USD	\$0.00 USD * *
Product	Project Materials - 1-Gang 14 Cu.In. PVC Old Work Electrical Switch/Outlet Box, Cat6 CMP (1000 ft), 18/2 AWG, 22/2 AWG - Belden 5500FE, Cat 6 Patch Cable, Cat6 Keystones Rev Connect (24 pk), Misc conduit and hardware	1.00	\$495.66 USD	\$495.66 USD
Service	Project Labor - This project will require 20 hours of engineering and technician time to complete.	1.00	\$2,145.77 USD	\$2,145.77 USD

Subtotal	\$2,641.43 USD
Tax * (5.5%)	\$0.00 USD
Tax2 (7%)	\$0.00 USD
Estimate Total	\$2,641.43 USD

Notes

All accounts and invoices are due & payable in full within 30 days from the invoice date. Accounts 30 days or more past due are subject to an interest and finance charge of 1.5% per month or 18% per annum. Products will be invoiced as they are received for your project.

Thank you for partnering with TC Networks.

To proceed, please sign: _____ date: _____

Proposal

Section V. Item #7.

VENDEN CONSTRUCTION & REMODELING

JAKE VENDEN
Dodgeville, Wisconsin
608-935-9329
574-8221



- Decks
- Drywall/Taping
- Flooring
- New Construction
- Remodeling
- Siding
- Texture/Painting
- Windows

PROPOSAL SUBMITTED TO <i>Dodgeville Police Dept.</i>		PHONE	DATE <i>10-13-24</i>
STREET		JOB NAME	
CITY, STATE & ZIP CODE		JOB LOCATION	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specification and estimates for:

*install 12' wall w/ 36" OAK door, TRIMS
Drywall finish, Paint*

*Thank you
JL*

We Propose hereby to furnish material and labor – Complete in accordance with above specifications, for the sum of: _____ dollars (\$ *3840.00*).

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature _____

[Handwritten Signature]

NOTE: This proposal may be withdrawn by us if not accepted within *30* days.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

RETAINER AGREEMENT

The City of Dodgeville, Iowa County, Wisconsin, agrees to retain the firm of Boardman & Clark, LLP, to perform routine legal services as described in this agreement. It is understood and agreed that Eric Hagen will be designated as the City Attorney who will have primary responsibility for handling and providing the legal services described in this agreement but that he may, from time to time, delegate other attorneys in the firm to perform legal services for the City.

The routine legal affairs of the City will be handled on a flat fee compensation basis in the amount of \$21,000.00 per calendar quarter. Routine legal affairs shall include the following services:

1. Consulting with City officials concerning the City's legal affairs and business, and drafting legal opinions thereon when requested.
2. Attending regular or special City Board meetings, committee meetings, Plan Commission, Board of Zoning Appeals meetings and collective bargaining negotiations or mediation sessions on an as needed basis.
3. Performing legal work in connection with real estate transactions in which the City is interested, including the closing of streets and alleys, but excluding transactions involving the exercise of the right of eminent domain.
4. Prosecuting all cases brought into Iowa County Circuit Court for violations of City ordinances (the "municipal court" for purposes of this contract).
5. Prosecuting all actions for the collection of personal property taxes of the City.
6. Drafting ordinances and resolutions excluding: (a) borrowing resolutions and supporting documentation; (b) comprehensive revisions or amendments to the City Code; and (c) comprehensive ordinances or regulations required to be adopted by the City by federal or state authorities.
7. Responding to routine auditor's requests for information on behalf of the City and its Utilities.
8. Reviewing or preparing contracts in which the City has an interest.
9. Consulting with City officials concerning collective bargaining agreement negotiations and interpretation.
10. Assisting City officials in the handling of personnel matters, including disciplinary issues, except for grievance arbitration.
11. Maintaining office hours on a regular basis consistent with other scheduled obligations (e.g. court appearances, meetings). The City Attorney shall advise the

City Clerk of scheduled office hours or changes thereto at least 24 hours in advance.

12. Other miscellaneous, routine and recurring legal work as arises from time to time.

Compensation shall be paid quarterly on March 31, June 30, September 30 and December 31.

The City shall reimburse the attorney for out-of-pocket costs and expenses incurred in representing the City's interests, such as long distance telephone charges, recording and court filing fees, fees for service of process and witness fees, abstracting or title insurance fees and extraordinary mailing or photocopying costs (i.e. for mailing an item which costs \$1.50 or more or for photocopying a document which exceeds 50 pages). The attorney will not bill mileage or other travel-related expenses unless overnight or out of county travel is required (exclusive of travel to/from the City).

The following items are excluded from routine legal services:

1. Interest and grievance arbitration, including discharge matters.
2. Quo warranto proceedings and legal representation which would be provided under any contract of insurance, liability or otherwise, in effect for the City.
3. Litigation of matters outside of small claims or municipal court procedural rules, including certiorari and mandamus proceedings.
4. Appeals or review of zoning matters in Circuit Court, other than prosecution of zoning ordinance violations and appeals or reviews of municipal court determinations.
5. Matters related to municipal finance including the issuance of municipal obligations, TIF districting and obtaining grants from federal or state authorities or agencies.
6. Matters arising under the City's power of eminent domain.
7. Election matters including referenda, recounts and recall elections.
8. Defense of administrative or forfeiture actions brought against the City or its officials by state or federal authorities.
9. Other extraordinary legal matters requiring extensive time and attention upon prior notice to City.

Legal fees for services excluded from routine legal work shall be charged at our hourly rates multiplied by the hours worked, plus reimbursement for out-of-pocket expenses as described above. The attorney shall provide an itemized statement for all such fees and expenses. Hourly rates for services excluded from routine legal work will range from \$135 to \$350. This includes the rates of attorneys, paralegals, legal assistants and clerks who may be assigned to work on matters that are

excluded from routine legal work. The hourly rates of others will vary depending upon the individual involved and the nature of the legal services being provided. Our fees for professional services will take into account additional factors, including the time and labor required, the novelty and difficulty of the issues involved, and the skill required to perform the legal services. The hourly rate for Eric Hagen, the attorney who will be primarily handling this representation is \$235.00 per hour.

This agreement shall be effective for a period of one year commencing January 1, 2025. The City has the right to terminate this agreement at any time. The attorney has the right to terminate this agreement at any time consistent with the requirements of Rule 20:1:16 of the Rules of Professional Conduct for Attorneys.

Dated as of this ____ day of _____ 2024.

CITY OF DODGEVILLE

BOARDMAN & CLARK, LLP

By: _____
BARRY HOTTMANN, Mayor

By: _____
ERIC HAGEN

Countersigned: _____
LAUREE AULIK, Clerk-Treasurer

This contract was approved by the City Council at a meeting held _____, 2024.



**City of Dodgeville | 2025 Budget Document
(as Required by Section 65.90(3))
General Fund**

The City of Dodgeville's detail budget summary is available for public inspection at the City Hall, 100 East Fountain Street from 8:00 a.m. to 4:30 p.m., Monday - Friday.

The public hearing on the 2025 budget will be held at 5:30 p.m., November 19th, 2024.

The following is the general fund proposed budget for 2025:

	2024 BUDGET	2024 9 MONTH ACTUAL	2024 ESTIMATED	2025 BUDGET	PERCENTAGE CHANGE INCREASE (DECREASE)
REVENUES					
TAXES (OTHER THAN PROPERTY TAXES)	\$ 98,500	\$ 47,155	\$ 94,500	\$ 134,500	36.55%
INTERGOVERNMENTAL	1,236,192	879,940	1,256,038	1,383,203	11.89%
LICENSES AND PERMITS	131,396	84,292	143,383	108,175	-17.67%
FINES AND FORFEITURES	20,500	14,169	21,000	20,000	-2.44%
PUBLIC CHARGES FOR SERVICES	497,939	333,368	502,536	281,720	-43.42%
INTERGOVERNMENTAL CHARGES FOR SERVICE	555,440	382,603	588,940	597,440	7.56%
INVESTMENT INCOME	170,000	85,891	115,000	115,000	-32.35%
MISCELLANEOUS	171,500	32,494	48,467	748,000	336.15%
OTHER FINANCING SOURCES	203,000	-	189,491	200,000	-1.48%
TOTAL REVENUES	3,084,467	1,859,912	2,959,355	3,588,038	16.33%
EXPENDITURES					
GENERAL GOVERNMENT	753,453	495,620	672,337	1,444,695	91.74%
PUBLIC SAFETY	2,820,864	1,760,827	2,591,133	2,973,238	5.40%
PUBLIC WORKS	736,150	485,245	654,940	740,150	0.54%
SANITATION	274,750	179,580	273,710	273,900	-0.31%
HEALTH AND HUMAN SERVICES	110,750	57,185	110,300	120,010	8.36%
LEISURE ACTIVITIES	428,400	342,225	418,952	492,210	14.89%
CONSERVATION AND DEVELOPMENT	125,888	63,052	154,047	229,050	81.95%
CAPITAL OUTLAY	69,000	24,528	43,225	60,000	-13.04%
OTHER FINANCING USES	-	-	-	-	
TOTAL EXPENDITURES	5,319,255	3,408,262	4,918,644	6,333,253	19.06%
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(2,234,788)	(1,548,350)	(1,959,289)	(2,745,215)	
LOCAL PROPERTY TAXES	2,234,788	2,234,787	2,234,787	2,700,298	20.83%
NET SURPLUS (DEFICIT)	-	686,437	275,498	(44,917)	
FUND BALANCE - BEGINNING OF YEAR	3,030,248	3,030,248	3,030,248	3,305,746	
FUND BALANCE - END OF YEAR	\$ 3,030,248	\$ 3,716,685	\$ 3,305,746	\$ 3,260,829	



City of Dodgeville | 2025 Budget Document
(as Required by Section 65.90(3))
All Funds of the City

Fund Number	Fund Name	Total Revenues	Total Expenditures	Excess (Deficit)	Balance January 1	Balance December 31	Property Tax Contribution
Governmental Funds							
100	General Fund	\$ 6,288,336	\$ 6,333,253	\$ (44,917)	\$ 3,305,746	\$ 3,260,829	\$ 2,700,298
Special Revenue Funds							
150	Library	582,644	592,026	(9,382)	125,436	116,054	443,916
Debt Service							
140	Debt Service	310,905	310,905	-	110,262	110,262	309,905
Capital Project Funds							
160	Capital Projects	5,508,100	5,548,100	(40,000)	2,207,606	2,167,606	62,401
161	ARPA	-	178,866	(178,866)	(98,718)	(277,584)	-
170	Affordable Housing	-	-	-	175,866	175,866	-
430	Tax Increment District #3	130,000	367,220	(237,220)	(160,905)	(398,125)	-
Enterprise Funds							
200	Water Utility	2,052,000	1,118,100	933,900	9,850,023	10,783,923	-
300	Sewer Utility	1,430,500	1,082,424	348,076	15,476,733	15,824,809	-
TOTAL CITY BUDGET		\$ 16,302,485	\$ 15,530,894	\$ 771,591	\$ 30,992,049	\$ 31,763,640	\$ 3,516,520

The City's property taxes are summarized as follows:

	Budget Year				Percentage Change Increase (Decrease)
	2022	2023	2024	2025	
General Fund	\$ 2,044,546	\$ 2,428,805	\$ 2,234,788	\$ 2,700,298	20.83%
Library	333,620	365,751	421,039	443,916	5.43%
Debt Service	201,228	273,863	284,523	309,905	8.92%
Capital Projects	794,583	415,411	591,972	62,401	-89.46%
TOTAL	\$ 3,373,977	\$ 3,483,830	\$ 3,532,322	\$ 3,516,520	-0.45%
Assessed Tax Rate per Thousand	\$ 9.371	\$ 7.245	\$ 7.280	\$ 7.384	1.44%
Equalized Tax Rate per Thousand	\$ 7.666	\$ 6.831	\$ 6.880	\$ 6.125	-10.97%

The City's outstanding general obligation debt at December 31, 2024 will be: \$ 6,271,209

NOTICE IS HEREBY GIVEN that the City Council will meet immediately following the completion of the Public Hearing for the purpose of acting on the proposed budget.

Dated this 31st day of October, 2024

Lauree Aulik
Clerk/Treasurer



Minutes

Finance Committee

Thursday, October 03, 2024 at 5:15 PM

City Hall, 100 E Fountain St, Dodgeville, WI

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order by Chair DeVoss at 5:15 pm. Johnson-Solberg and DeVoss were present. Absent: Johnson. Also present: Aulik & Hottmann

II. APPROVAL OF MINUTES

- 1. *Approval of the Minutes from August 20, 2024.* Motion by Johnson-Solberg, second by DeVoss to approve the minutes from August 20, 2024. Voice vote. Motion carried 2-0.

III. NEW BUSINESS

- 2. *Preliminary discussion and possible action regarding the 2025 Operating Budget.* Aulik reviewed the General, Library & Debt Service Fund budgets. She explained that as operating budgets cost more and more with very little increase in tax levy, then there are less levy dollars to fund capital projects. This year the operating budget is funded but there is very little left to do Capital projects and borrowing will be needed to complete these projects.

Chief Wilhelm presented a request for a new officer. The request is estimated at \$100K. Aulik requested minor wage increases for administrative staff members which would result in \$4,766 to the general fund. Motion by Johnson-Solberg, second by DeVoss to leave these request in preliminary budget. Voice vote. Motion carried 2-0.

- 3. *Discussion and possible recommendation regarding the City's Capital Improvement Plan.* Aulik reviewed the preliminary Capital Improvement Plan with the Committee. She met with each Department to develop the plan. The preliminary plan has been sent to Ehlers for review and recommendation. However, it is not expected back until after the preliminary budget has been approved. Aulik stated that has levy funds continue to be diverted from Capital operating, the City will need to develop a borrowing plan to fund Capital. The CIP and Financial management plan will be tools the City can use to stay on track with these projects. 2025 Capital Requests will be reviewed at the next Finance meeting on Oct 10th.

IV. ADJOURN

- 4. *Motion to Adjourn.* Motion by Johnson-Solberg, second by DeVoss to adjourn the meeting.
Voice vote. Motion carried 2-0.



Minutes

Finance Committee

Thursday, October 10, 2024 at 5:15 PM

City Hall, 100 E Fountain St, Dodgeville, WI

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5:15 pm by Chair DeVoss. PRESENT: Chair Tom DeVoss, Jerry Johnson, Julie Johnson-Solberg. Others Present: Aulik, Hottmann, Lee, Wilhelm, & Portz.

II. APPROVAL OF MINUTES

1. *Approval of Minutes from October 3, 2024.* Motion by Johnson, second by Johnson-Solberg to approve the October 3, 2024 minutes. Voice vote. Motion carried 3-0.

III. NEW BUSINESS

2. *Discussion and possible action regarding the 2025 Capital Improvement Budget.*

Aulik briefly reviewed the Capital Fund Budget as is and stated the majority of all requests were currently reflected in the draft budget. Department heads were present to review their Capital requests (see documentation).

Chief Wilhelm presented the Police Department Capital requests. Motion by Johnson, second by Johnson-Solberg to make a recommendation to Council to approve the use of Police Outlay carryover funds yet this year for an interview room (\$6,981) and purchase of patrol rifles (\$7,239). Voice vote. Motion carried 3-0.

Remaining Police Department requests include a new squad car (this has been pre-approved at a previous Council meeting) and new duty firearms (\$16K). Motion by Johnson, second by Johnson-Solberg to make a recommendation to Council to approve the remaining 2025 Police Departments capital requests as presented. Voice vote. Motion carried 3-0.

Library Director Portz reviewed the Flexible Facilities Grant for the Library. She provided a basic timeline for the project. The City will have to borrow the remaining \$3.7M but borrowing may possibly be deferred until 2026. The City is waiting on more guidance from Ehlers. The whole project must be completed by Sept 30, 2026. The grant will need to be accepted by the City and paperwork completed within 45 days (November 2024). Motion by Johnson-

Solberg, second by Johnson to make a recommendation to Council to borrow \$3.7 Million for the library renovation project. Voice vote. Motion carried 3-0.

Public Works Director Lee provided information for Capital Requests for Public Works, Cemetery, Parks & Recreation. Included: parks mower (\$16K), shade items for pool (\$20K), continued cemetery road paving (\$65K), funds for beginning rehab on the Ley Pavilion (\$1M) along with potentially using Environmental Impact Fees for Wilson Park batting cages and a dog park. Also discussed, moving City Hall to the Armory Building (Phase 1 - \$1.5M). For Public Works equipment: Plow Truck accessories (\$125K already pre-approved at Council), a small plow truck (\$85K), a dump box (\$30K) and equipment leases. Motion by DeVoss, second by Johnson to make a recommendation to Council to approve the Public Works and Parks and Recreation Capital Improvement Requests for 2025. Voice vote. Motion carried 3-0.

EMS Chief Cushman could not be present due to a conflict. Aulik reviewed his Capital Requests. An ambulance that was ordered in 2023 is expected to arrive in 2025 (\$422K). There is assigned carryover to pay for this expense, or the City can choose to borrow and hold on the fund balance. Other requests included: window replacement in the EMS building (\$35K), pager replacement (\$10K); rescue task force equipment (\$30K); EMS training equipment (\$15K); CO2 Detectors (\$12K). Motion by Johnson, second by Johnson-Solberg to make a recommendation to Council to approve the 2025 Ambulance Capital Requests. Voice vote. Motion carried 3-0.

Fire Chief Whitehouse was not present. Aulik reviewed the Fire Department requests. The Dept had \$40K in 2024 for the purpose of rehabbing Engine 1's framework, however this will not likely be completed until 2025 and the request is to carryover those funds. Similar to the 2024 request, the Dept would like to replace another station door and bay floor (\$18K). Also requested blacktop work at the Fire Station to be coordinated with a City street project (\$15K). Listed as a lower priority, replacing a storage shed that removed several years ago but never replaced (\$60K). Finance members discussed using the Armory for some potential storage for the Dept and moving the storage building request to 2026. Motion by Johnson second by Johnson-Solberg to make a recommendation to Council to move the storage building request to 2026 and approve the remaining Fire Department Capital Requests. Voice vote. Motion carried 3-0.

Aulik discussed her goal of making half of the required voting booths for the City Express Vote Machines. She'd like to acquire 2 machines in each of the next two years (\$8K each year). Motion by Johnson-Solberg, second by Johnson to approve a recommendation to Council to approve the Clerk's request for two Express Vote machines in 2025. Voice vote. Motion carried 3-0.

- 3. *Discussion and possible action for any additional 2025 budget considerations.* Aulik will adjust budget figures based on the discussed Finance Recommendations. Other minor adjustments may occur prior to Council on 10/15 but the preliminary budget should be ready. Motion by DeVoss, second by Johnson to make a recommend to Council to approve the 2025 Preliminary Budget. Voice vote. Motion carried 3-0.
- 4. *Discussion and possible action to approve the August & September 2024 manual journal entries.* Motion by Johnson-Solberg, second by Johnson to approve the August & September 2024 manual journal entries. Voice vote. Motion carried 3-0.
- 5. *Discussion and possible action to approve the August & September 2024 financial reports.* Motion by Johnson-Solberg, second by Johnson to approve the August & September 2024 financial reports. Voice vote. Motion carried 3-0.
- 6. *Discussion and possible action to approve the August & September 2024 utility reports and financials.* Motion by Johnson Solberg, second by Johnson to approve the August & September 2024 utility reports and financials. Voice vote. Motion carried 3-0.

IV. ADJOURN

- 7. *Motion to Adjourn.* Motion by Johnson, second by Johnson-Solberg to adjourn the meeting. Voice vote. Motion carried 3-0. Time: 7:11 pm

CITY OF DODGEVILLE 2024 CEMETERY LIFT STATION REPAIR

Bidder and Address	Bid Amount
Staab Construction 1800 Laemle Ave Marshfield, WI 54449	\$68,000.00
August Winter & Sons, Inc 2323 N Roemer Rd Appleton, WI 54911	\$68,120.00
L.W. Allen 4633 Tompkins Dr Madison, WI 53716	\$59,834.00
Portzen Construction 205 Stone Valley Dr Dubuque, IA 52003	\$45,000.00

**Sewer Department
Portable Sampler
2024**

Dealer	Make & Model	Bid Amount
USA Bluebook	Hach AS950	\$6,401.56

Summary of Proposed Changes to Chapter 12: License & Permits

12.02 Alcohol License	<ul style="list-style-type: none"> -Reflects recent changes from the State -Removes "Police Dept" from the background check language to allow the Clerk or PD flexibility to process as staffing allows. -Allows the Clerk to issue Temp B's without Council approval -Improved point system for denying operator
12.03 Cigarette License	<ul style="list-style-type: none"> - Renamed "Cigarette Tobacco & Vaping Products License" -Reflect recent updates from the State
12.04 Dance License	<ul style="list-style-type: none"> - Remove fees and reference fee schedule
12.05 Entertainment License Special Events License	<ul style="list-style-type: none"> - Renamed "Special Event License" which joins Entertainment and Street Use under one -
12.06 Rummage/Garage Sales Weights & Measures	<ul style="list-style-type: none"> - Removes this Requirement as the City has no history or having ever issued these. -12.06 has been reused for Weights and Measures Regulation
12.07 Sellers Permit	<ul style="list-style-type: none"> - Remove fees, reference fee schedule
12.08 Junk Dealers License	<ul style="list-style-type: none"> - Remove fees, reference fee schedule - The City has never issued one of these, but would like kept on the books as an option for enforcement.
12.09 Mobile Homes	<ul style="list-style-type: none"> - Language clean up to reference proper terminology - Remove fees and reference fee schedule.
12.10 Dogs/Cats	<ul style="list-style-type: none"> - Removes licensing of cats. Rabies for cats are still required. Cats are still limited to 2 per household - Allows for a special request to be filed with the Clerk when exceeding the pet limit. - Removes fees and references the fee schedule
12.11 Vicious Dogs	<ul style="list-style-type: none"> - Removes reference to specific dog breeds
12.12 Taxi Cabs Mobile Food Vending Permit	<ul style="list-style-type: none"> - Removes the requirement to license Taxi Cabs - Reuses 12.12 to License Food Trucks
12.13 Vendors Permit	<ul style="list-style-type: none"> - Removes Food Trucks from this section - Fees should be removed and reference the fee schedule.
12.14 Street Use Permit	<ul style="list-style-type: none"> - Removed Street Use and is now combined with 12.05 "Special Events License"
12.16 Chickens	<ul style="list-style-type: none"> - Renumbers this section to 12.14 - Remove fees and reference fee schedule
12.15 Penalty	<ul style="list-style-type: none"> - Renumbers section to 12.99

ORDINANCE NO. 2024-04**AN ORDINANCE TO REPEAL AND RECREATE CHAPTER 12 AND AMEND SECTION 25.04(f) OF THE MUNICIPAL CODE OF THE CITY OF DODGEVILLE, IOWA COUNTY, WISCONSIN, RELATING TO LICENSES AND PERMITS AND SCHEDULE OF PENALTIES.**

THE COMMON COUNCIL OF THE CITY OF DODGEVILLE, IOWA COUNTY, WISCONSIN, DO HEREBY ORDAIN AS FOLLOWS:

Section I: Chapter 12 of the Municipal Code of the City of Dodgeville shall be and hereby is repealed and recreated to read as follows:¹

CHAPTER 12 LICENSES AND PERMITS12.01 General Provisions12.02 Intoxicating Liquor and Fermented Malt Beverages12.025 Extension of Premises12.03 Cigarette Retailer License12.04 Dance License12.05 ~~Entertainment License~~ Special Event License12.06 ~~Rummage and Garage Sales Regulated~~ Weights and Measures Regulation12.08 Junk Dealers License12.09 Mobile Homes and Mobile Home Parks12.10 Regulation and Licensing of Dogs and Cats12.11 Keeping of Vicious Dogs Regulated12.12 ~~Taxicabs~~ Mobile Food Vending Permit12.13 Vending on City Property12.14 ~~Street Use Permits~~ Keeping of Chickens Within the City Limits12.1599 Penalty12.16 ~~Keeping of Chickens Within the City Limits~~**12.01 GENERAL PROVISIONS**

- (a) *Licenses or Permits Required.* No person shall engage in any trade, profession, business or privilege in the City for which a license or permit is required by any provision of this Code without first obtaining such license or permit from the City in the manner provided in this chapter, unless otherwise specifically provided.
- (b) *Application.* Unless otherwise provided, application for a license or permit shall be made in writing to the City Clerk upon forms provided by the City Clerk and the applicant shall state the location of the proposed activity and such other facts as may be required for or be applicable to the granting of such license or permit.
- (c) *Payment of Fee.*
- (1) *General.* The fees for any license or permit shall be paid at the office of the City Clerk upon the issuance of such license or permit.
 - (2) *Alcohol Beverage Licenses.* The publication fee for any alcohol beverage license shall be paid at the office of the City Clerk with the application. The alcohol beverage license fee shall be paid not less than 15 days prior to the date the license is to be issued.

¹ Existing language to be repealed is shown by strike out in **red**. Proposed new language is shown in **green**.

- (d) *No Refund of Fees.* No license or permit fee shall be refunded if a license or permit is surrendered or revoked for cause.
- (e) *Bond and Insurance.* All required bonds shall be executed by 2 sureties or a surety company and be subject to the approval of the City Attorney. Where policies of insurance are required, such policies shall be approved as to substance and form by the City Attorney. Satisfactory evidence of coverage by bond or insurance shall be filed with the City before the license or permit is issued.
- (f) *Form.* Licenses and permits shall show the name of the licensee or permittee, the date of issue, the activity licensed and the term of the license or permit and shall be signed in the name of the City by the City Clerk and be impressed with the City seal. The City Clerk shall keep a record of all licenses and permits issued.
- (g) *License and Permit Term.*
- (1) Unless otherwise provided, the term of the license year shall end on June 30 of each year.
 - (2) When the issuance of a license for a period of less than one year is permitted, the effective date of such license shall commence with the date of issuance.
 - (3) Permits shall be issued for the term set forth in the permit.
- (h) *Exhibition of Licenses or Permits.* Every licensee or permittee shall carry his license or permit upon his person at all times when engaged in the activity for which the license or permit was granted, except that where such activity is conducted at a fixed place or establishment, the license or permit shall be exhibited at all times in some conspicuous place in his place of business. The licensee or permittee shall exhibit the license or permit when applying for a renewal and upon demand of any police officer or person representing the issuing authority.
- (i) *Transfer.* Unless otherwise provided, no license or permit shall be transferable or assignable.
- (j) *Renewal.* Unless otherwise provided, license or permit renewals shall be issued in the same manner and be subject to the same conditions as the original license or permit.
- (k) *Suspension and Revocation of Licenses and Permits.* Except as otherwise specifically provided, any license or permit granted under this chapter may be suspended or revoked by the Council for cause after giving the licensee or permittee an opportunity to be heard, as provided by law. Cause may include the following:
- (1) Fraud, misrepresentation or incorrect statement contained in the application or made in carrying on the licensed or permitted activity.
 - (2) Conviction of any crime or misdemeanor, subject to § 111.32135(54)(a) and (h), Wis. Stats.
 - (3) Conducting such activity in such manner as to constitute a breach of the peace or a menace to the health, safety or welfare of the public, or a disturbance of the peace or comfort of residents of the City upon recommendation of the appropriate City official.
 - (4) Expiration or cancellation of any required bond or insurance.
 - (5) Actions unauthorized or beyond the scope of the license or permit granted.
 - (6) Violation of any regulation or provision of this Code applicable to the activity for which the license or permit has been granted, or any regulation or law of the State so applicable.
 - (7) Failure to continuously comply with all conditions required as precedent to the approval of the license or permit.
- (l) *Tax Delinquency Disqualification.* No license or permit shall be issued or renewed to any person who is delinquent in the payment of taxes, assessments or other fees due the City.

12.02 INTOXICATING LIQUOR AND FERMENTED MALT BEVERAGES

- (a) *State Statutes Adopted.* The current and future provisions of Ch. 125, Wis. Stats., defining and regulating the types, relating to the sale, procurement, consumption, dispensing, and transfer of intoxicating liquor and fermented malt alcohol beverages, as well as provisions dealing with the suspension and revocation of alcohol beverage licenses and permits and including except §§125.03, 125.08, 125.14(4), 125.15, 125.16, 125.19, 125.20, 125.29, 125.30, 125.32(3), 125.33, 125.52, 125.53, 125.54, 125.55, 125.56, 125.58, 125.59, 125.60, 125.61, 125.62, 125.65, 125.67 and 125.69, exclusive of any provisions thereof relating to the penalty to be imposed or the punishment for violation of said statutes, are hereby adopted and made a part of this Section by reference. A violation of any such provision shall constitute a violation of this Section.
- (b) *Definitions.* As used in this Section, the following definitions apply:
- (1) "Legal Drinking Age." Twenty-one years of age, but also includes persons who have attained the age of 19 on or before August 31, 1986.
 - (2) "Underage Person." A person who has not attained the legal drinking age.
- (c) *License Application.* Application for a license to sell or deal in alcohol beverages shall be made in writing on the form prescribed by §125.04(3), Wis. Stats., and shall be filed, together with the cost of publication as provided by §125.04(3)(g)6., Wis. Stats., with the City Clerk-Treasurer not less than 15 days prior to the granting of the license. However, applications for licenses to be issued under §§125.26(6) and 125.51(4m), Wis. Stats., shall be filed with the City Clerk-Treasurer not less than 3 days prior to the granting of the license. Further, as a condition of granting an operator's license, the applicant shall sign a waiver permitting the City to secure from the Federal Bureau of Investigation and the Wisconsin Crime Information Bureau a record check of the applicant. No license shall be issued until the fee has been paid.
- (d) *Application Investigation.* The City Clerk-Treasurer shall notify the Chief of Police of each new license and permit application and any of these officials shall review such application and inspect, or cause to be inspected, the premises to determine whether the applicant and the premises sought to be licensed comply with the regulations, ordinances and laws applicable thereto. The Clerk-Treasurer and/or Chief shall furnish to the Council, in writing, the information derived from such investigation. No license or permit provided for in this Section shall be issued without the approval of a majority of the Council, except as provided in sub. (f) and (g), and no license shall be renewed without a report from the Clerk-Treasurer and/or Chief of Police.
- (e) *License Fees.* ~~The fees for issuance of fermented malt beverage and intoxicating liquor licenses shall be as follows:~~
- (1) The fees for licenses or permits which are not granted shall be refunded after deducting the application fee and all actual publication fees and investigation fees.
 - (2) Fees for partial licensing or permitting years must be prorated if required by Chapter 125, Wis. Stats. In all cases when an alcohol beverage license or permit is issued for a partial year, a minimum fee of \$25.00 and all actual publication fees and investigation fees must be paid.
 - (3) Fees for the following licenses and permits shall be as set forth in the Fee Schedule under Section 25.045:
 - a. ~~(1)~~ Class "A" Fermented Malt Beverages License. ~~\$25.00 per year.~~
 - b. ~~(5)~~ "Class A" Intoxicating Liquor License. ~~\$250.00 per year.~~
 - c. "Class A" Liquor (Cider Only).
 - d. ~~(2)~~ Class "B" Fermented Malt Beverages License. ~~\$100.00 per year or \$75.00 for 6 months: a 6 month license may not be renewed in the same calendar year.~~

- e. ~~(3)~~ Class "B" Fermented Malt Beverage Picnic License under §125.26(6), Wis. Stats. ~~Issued to organizations enumerated in § 125.26(6), Wis. Stats. \$10.00 per event.~~
- f. ~~(6)~~ "Class B" Intoxicating Liquor License. ~~\$500 per year, except the license fee for bona fide clubs and lodges situated and incorporated or chartered in the State for at least 6 years shall be \$50.00 per year, as provided in § 125.51(3)(e), Wis. Stats.~~
- g. The fee for a reserve "Class B" liquor license shall be \$10,000.00 for initial issuance.
- ~~h. (4)~~ Temporary "Class B" Wine License. ~~under Issued to organizations enumerated in §125.51(10), Wis. Stats., \$10.00 per event~~ except that no fee may be charged to a person who at the same time applies for a temporary Class "B" Fermented Malt Beverage Picnic License under §125.26(6), Wis. Stats. ~~license under §12.02(5)(e)~~ for the same event.
- i. ~~(7)~~ "Class C" Wine License. ~~\$100.00 per year.~~
~~(8)~~ Wholesalers Fermented Malt Beverages. ~~\$25.00 per year.~~
- j. ~~(9)~~ Operator's License. ~~\$30.00 per year or \$50.00 for 2 years.~~
- k. ~~(10)~~ Temporary Operator License. ~~\$10.00 for up to 14 days as provided in § 125.17(4), Wis. Stats.~~
- l. ~~(11)~~ Provisional Operator's License. ~~\$15.00 for 60 days, pursuant to § 125.17(4), Wis. Stats.~~
- m. ~~(12)~~ Transfer of License to Another Premises. ~~\$10.00.~~
- n. Change of Agent Fee.
- o. Publication Fee.
- p. Investigation Fee.
- q. Booklet Fees.
- r. Program Fees.
- s. Application Fee.
- t. Temporary Premises Extension Fee.
- u. Fees for any other license or permit authorized under Chapter 125, Wis. Stats.

(f) *Operator's License.*

- (1) The City Clerk-Treasurer shall issue an operator's license to any applicant who is qualified under Wis. Stat. § 125.04(5). Operators' licenses may not be required other than for the purpose of complying with Wis. Stats. §§ 125.32(2) and 125.68(2) or Wis. Stat. § 125.06(3g).
- (2) To determine whether an applicant is qualified to hold an operator's license under Wis. Stat. § 125.04(5)(a) ~~1~~, and (b), the City Clerk-Treasurer shall obtain a criminal background check ~~from the Dodgeville Police Department~~ and evaluate the applicant's arrest and conviction record in accordance with state law (including Wis. Stats. §§ 111.321, 111.322, ~~and 111.335(4)~~, and 125.12(1)(b)). If the City Clerk-Treasurer determines that the applicant is not qualified to hold an operator's license, the City Clerk-Treasurer shall refer the application to the Common Council. If the applicant does not hold a current alcohol license with the City, the Common Council may deny the application and issue a written decision as required by Wis. Stat. § 125.12(3m). If the applicant does hold a current alcohol license with the City, the Common Council may proceed as provided under Wis. Stat. § 125.12(3).
- (3) Operators' licenses may be issued only upon written application on forms provided by the City Clerk-Treasurer.
- (4) Operators' licenses shall be valid for 1 or 2 years and shall expire on June 30th.

(g) *Temporary and Picnic Licenses.*

- (1) The City Clerk-Treasurer shall issue a Class "B" Fermented Malt Beverage Picnic License under §125.26(6), Wis. Stats. and a Temporary "Class B" Wine License under §125.51(10), Wis. Stats.
- (2) To determine whether an applicant is qualified to hold a Class "B" Fermented Malt Beverage Picnic License or Temporary "Class B" Wine License under Wis. Stat. § 125.04(5)(a)1. and (b), the City Clerk-Treasurer shall obtain a criminal background check and evaluate the applicant's arrest and conviction record in accordance with state law (including Wis. Stats. §§ 111.321, 111.322, 111.335, and 125.12(1)(b)). If the City Clerk-Treasurer determines that the applicant is not qualified to hold a Class "B" Fermented Malt Beverage Picnic License or Temporary "Class B" Wine License, the City Clerk-Treasurer shall refer the application to the Common Council. The Common Council may deny the application and issue a written decision as required by Wis. Stat. § 125.12(3m).

(h) *State Operator's Permits.* Any individual who receives an operator's permit from the Wisconsin Division of Alcohol Beverages and intends to use the permit within the City must provide the City Clerk-Treasurer with a copy of the permit.(i) ~~(g)~~ *License Required.*

- (1) *General.* No person shall vend, sell, deal or traffic in, or, for the purpose of evading any law or ordinance, give away any liquor or fermented malt beverages, or cause the same to be done, without having procured a license as provided in this ~~s~~Section nor without complying with all provisions of this ~~s~~Section, and all Statutes, ordinances and regulations applicable thereto. A license shall be required for each stand, place, room or enclosure or for each suite of rooms or enclosures which are in direct connection or communication to each other where liquor and fermented malt beverages are kept, sold or offered for sale; no license shall be issued to any person for the purpose of possessing, selling or offering for sale any liquor or fermented malt beverage in any dwelling, house, flat or residential apartment.
- (2) *Furnishing Alcohol Beverages in Hotel and Motel Rooms.* Pursuant to the provisions of §§125.26(2m) and 125.51 (3) (bm), Wis. Stats., a Class "B" or "Class B" license, respectively, authorizes a person operating a hotel or motel to furnish registered guests of legal drinking age fermented malt beverages and intoxicating liquor, respectively, in original packages.

(j) ~~(h)~~ *Qualifications for Licenses and Permits.*

- (1) *Natural Persons.* Licenses related to alcohol beverages, issued to natural person under this ~~s~~Section, may be issued only to persons who:
 - a. Do not have an arrest or conviction record, subject to §§111.321, 111.322, ~~and~~ 111.335, and 125.12(1)(b), Wis. Stats.
 - b. Have been residents of this State continuously for at least ~~one-year~~ ninety days prior to the date of filing the application for license, ~~except that Class B licenses may be issued to a person who has been a resident of the State continuously for 90 days prior to the date of the application.~~
 - c. Have attained the legal drinking age, except that operator's licenses may be issued to persons who have attained the age of 18.
- (2) *Criminal Offenders.* No license or permit related to alcohol beverages may, subject to §§111.321, 111.322 and 111.335, Wis. Stats., be issued under this ~~s~~Section to any ~~natural person~~ applicant who has ~~habitually been a law offender or has been convicted of a felony unless the person has been duly pardoned.~~
- (3) *Corporations and Limited Liability Companies.* No license or permit may be issued to any corporation unless the agent of the corporation or ~~limited liability company~~

appointed under §125.04(6), Wis. Stats., and the officers and directors of the corporation meet the qualifications of pars. (h)(1) a and c and (2) above, ~~except that par. (h)(1)b does not apply to agents.~~

~~(4) Sales by Country Clubs. No country club shall sell intoxicating liquors or fermented malt beverages except to members and guests invited by members without the appropriate license.~~

(k) *Temporary Premises Extension.* Holders of a Class “B” fermented malt beverage license or “Class B” intoxicating liquor license may apply for Council approval of a temporary expansion of the premises description for special events by submitting an application to the City Clerk-Treasurer. A temporary expansion of the premises shall be permitted only where and under such conditions as may be consistent with the public health, safety and welfare. Such application shall be accompanied by a fee as set forth in the Fee Schedule under Section 25.045. Such application shall include whatever information that may be reasonably requested by the City Clerk-Treasurer or other City officials necessary to review the application, including, but not limited to, site plans, security plans, sanitation plans and event details. No more than two temporary premises extensions may be granted to a license holder per license year. The date(s) and hours during which a temporary premises extension shall be valid shall be determined by Council.

~~(i) "Class B" Intoxicating Liquor License Quota. The number of "Class B" intoxicating liquor licenses to be issued hereunder is limited to the number permitted under §125.51(4), Wis. Stats.~~

(l) ~~(j)~~ *License Conditions and Restrictions.* The following ~~In addition to the~~ conditions and restrictions imposed on all licenses and permits issued by the City as authorized by § 125.10(1), Wis. Stats. In addition to any provisions contained in this Chapter, failure to comply with the following conditions is grounds for suspension or revocation of any license or permit issued under this Chapter. ~~by State law on the granting of Class "A" and Class "B" fermented malt beverage licenses and intoxicating liquor licenses hereunder, the following conditions and restrictions shall apply:~~

- (1) *Consent to Inspection of Premises.* It shall be a condition of any license or permit issued hereunder that the licensed premises may be entered ~~and inspected~~ for the purposes of inspection and search at any reasonable time ~~hour~~ by any police officer or other authorized representatives of the City or State without any warrant, and the removal from said premises of all things found to be in violation of the municipal ordinances or Wisconsin Statutes, and the introduction of such things as evidence in any prosecution that may be brought for such offenses, and the application for a license hereunder shall be deemed a consent to this provision. If such inspection is denied, such denial shall be deemed a violation of this ~~s~~Section.
- (2) *Violation by Agents or Employees.* A violation of this ~~s~~Section by a duly authorized agent or employee of a licensee shall constitute a violation of the licensee.
- (3) *Sales to Underage Persons Prohibited.* No alcohol beverage shall be sold, dispensed, given away or furnished to any underage person unless he is accompanied by a parent, guardian or spouse who has attained the legal drinking age.
- (4) *Sales by Clubs.* No club shall sell intoxicating liquors or fermented malt beverages except to members and guests invited by members.
- (5) *Commencement of Operations.* Within 90 days after the issuance of a "Class B" intoxicating liquor license or a Class "B" fermented malt beverage license, the licensee shall be open for business with adequate stock and equipment. Upon his failure to do business within such time, his license shall be subject to revocation by

the Council after a public hearing. The Council may, for a good cause shown, extend such 90-day period.

- (6) *Cessation of Operations.* If any licensee shall suspend or cease doing business for 90 consecutive days or more, his "Class B" intoxicating liquor license or his Class "B" fermented malt beverage license shall be subject to revocation, suspension or nonrenewal by the Council after a public hearing. The Council may, for a good cause shown, extend such 90-day period.
- (7) *Transfer of License.* ~~No license shall be transferable from person to person except as provided in §125.04(12)(b), Wis. Stats., or from place to place, except as provided in §125.04(12)(a), Wis. Stats.~~ If the transfer of a license is approved by Council pursuant to § 125.04(12), Wis. Stats., all conditions set forth under this Chapter shall be complied with. Failure to conform with the terms of the approved license transfer shall be grounds for denial, suspension or revocation of the license.
- (8) *Location of Premises Restricted.*
 - a. No retail Class A or Class B license shall be issued for premises, the main entrance of which is less than 300 feet from the main entrance of any established public school, parochial school, hospital or church. Such distance shall be measured by the shortest route along the highway from the closest point of the main entrance of such school, church or hospital to the main entrance to such premises. This paragraph shall not apply to premises so licensed on June 30, 1947.
 - b. No retail Class B license shall be issued for any premises located on Iowa Street between Spring Street and Fountain Street unless sale of food for consumption on the premises represents at least 50 percent of the gross proceeds of such establishment.
 - c. No retail Class A or Class B license shall be issued for premises located below street level.
- (9) *Safety and Health Requirements.* ~~No retail Class B license shall be issued unless the premises to be licensed conform to the sanitary, safety and health requirements of the State Building Code, the State Plumbing Code and the rules and regulations of the State Department of Health and Social Services applicable to restaurants, and also shall conform to all ordinances and regulations of the City.~~ No initial or renewal alcohol beverage license or permit shall be issued for any premises which does not conform to the sanitary safety and health requirements of the State Department of Safety and Professional Services pertaining to buildings, electrical, and plumbing; to the rules and regulations of the State Department of Agriculture, Trade and Consumer Protection applicable to restaurants, if the premises is licensed to serve food; and to all such rules and regulations as to building, health and sanitation adopted by the City, County, State or the Federal government.
- (10) *Clear View of Premises Required.* Except as otherwise provided in this subsection, all windows in the front of any licensed premises shall be of clear glass, unobstructed by any signs, advertising material or venetian blinds, and the premises shall be so arranged as to furnish a clear view of the entire premises from the sidewalk at all times.
- (11) *City Taxes and Claims.* No license shall be granted for operation on any premises upon which personal property taxes or assessments or other financial claims of the City are delinquent and unpaid.
- (12) *Disorderly Conduct and Gambling Prohibited.* Each licensed premises shall at all times be conducted in an orderly manner and no disorderly, riotous or indecent conduct or gambling shall be allowed at any time on any licensed premises.

- (13) *Wearing Apparel.* All persons involved in the operation of any licensed premises under this section, whether as licensee, member of the immediate family of the licensee, licensed operator, unlicensed operator under the supervision of the licensee or licensed operator, waiter, waitress, entertainer, dancer or any other employee, shall observe the following applicable minimum standards for such licensed premises:
- a. The costume, uniform or attire of any female shall be of nontransparent material and must completely cover the breasts at all times. The lower portion of such costume, uniform or attire must be of nontransparent material and completely cover the mons pubis genitals and the buttocks at all times.
 - b. The costume, uniform or attire of any male shall be of nontransparent material and must completely cover the pubic area, genitals and buttocks at all times.
- (14) *Posting of Licenses Required.* Licenses or permits issued under this ~~s~~Section shall be posted and displayed as provided in §125.04(10), Wis. Stats., and any licensee or permittee who shall fail to post ~~his~~ their license or permit as therein required shall be presumed to be operating without a license.
- (15) *Dancing Regulated.* No dancing shall be permitted upon premises licensed under this section by patrons or entertainers unless the premises is licensed under ~~s~~Sec. 12.04 of this ~~e~~Chapter.
- (16) *Consumption on Premises.* The holder of every alcohol beverage license shall make every effort to discourage the premises patrons from taking alcohol beverages out of the premises when the beverage is sold for consumption on the premises.
- (17) *Open Carry.* No person shall possess an opened container of alcohol beverage or drink and alcohol beverage in any vehicle, alley, public street or other public place except in public parks or at community functions or events authorized by specific action of Council or public places for which a license or permit has been granted.
- (18) *No-Sale Event Permits.* If a property owner is issued a no-sale event permit by the Division of Alcohol Beverages, the property owner must inform the City of the event, including the expected guest count, immediately upon issuance of the permit. The property owner shall provide the City Clerk-Treasurer with a copy of the permit and must comply with all provision of §125.09, Wis. Stats.
- (19) *False Information in an Application.* If a person knowingly provides materially false information in an application for a license or permit under this Section or on a full-serve retail outlet form, and if a person materially violates any representation made in an affidavit under §125.20(6)(a)6. or (c) 4. Wis. Stats., such action is grounds for the revocation or suspension of the license or permit.
- (20) *Full-Service Retail Location.* Council may, as part of its approval process of a full-service retail location, include as conditions of approval any of the provisions of this Chapter and the City's Zoning Code.
- (m) ~~(k)~~ *Closing Hours.* No premises for which an alcohol beverage license has been issued shall remain open for the sale of alcohol beverages, as follows:
- (1) *Wholesale License Permit.* Between 5:00 p.m. and 8:00 a.m., except Saturdays when the closing hour shall be 9:00 p.m.
 - (2) *Retail "Class A" Intoxicating Liquor License.* Between 9:00 p.m. and 8:00 a.m.
 - (3) *Retail Class "B" and "Class B" Licenses.* On weekdays, no premises for which a retail Class "B" malt beverage license or a "Class B" intoxicating liquor license has

been issued shall be permitted to remain open for sale of liquor or malt beverages or for any other purpose between the hours of 2:00 a.m. and 6:00 a.m., except on Saturday and Sunday, such premises shall not be required to close until 2:30 a.m.; on January 1 such premises shall not be required to close.

- (4) *Hotels and Restaurants.* Hotels and restaurants, the principal business of which is the furnishing of food and/or lodging to patrons, shall be permitted to remain open after closing hours for the conduct of regular business, but shall not sell intoxicating liquors or malt beverages during the closing hours stated in ~~par. sub. (mk)~~(3) above.
- (5) *Presence on Premises After Closing Hour Restricted.*
- a. Any person who is not an employee of the licensee who remains on the premises after the designated closing hour is subject to the penalties as provided in this chapter.
 - b. Any person, while on the premises after closing hours, must be actively engaged in bona fide business activities and may not consume alcohol beverages.
- (n) ~~(h)~~ *Sale of Class B Packaged Goods.*
- (1) *Sale Restrictions.* Intoxicating liquor may be sold for consumption away from the premises in accordance with Wis. Stat. §125.51(3)(b).
 - (2) *Hours of Sale.* Between the hours of 12:00 midnight and 6:00 a.m., no person may sell any packaged goods from any Class B licensed premises.
- (o) ~~(m)~~ *Underage Person; Presence in Places of Sale.*
- (1) *Restrictions.* Pursuant to §125.07(3), Wis. Stats., an underage person not accompanied by his parent, guardian or spouse who has attained the legal drinking age may not enter or be on any premises for which a license or permit for the retail sale of alcohol beverages has been issued, for any purpose except the transaction of business pertaining to the licensed premises with or for the licensee or his employee. The business may not be amusement or the purchase, receiving or consumption of edibles or beverages or similar activities which normally constitute activities of a customer of the premises.
 - (2) *Exceptions.* ~~Paragraph Sub. (mo)~~(1) above shall not apply to:
 - a. An underage person who is a resident, employee, lodger or boarder on the licensed premises.
 - b. An underage person who enters a Class A premises for the purpose of purchasing edibles and soft drinks and immediately thereafter leaves such premises.
 - c. Hotels, drug stores, grocery stores, bowling alleys, athletic fields or stadiums owned by a county or municipality.
 - d. Licensed restaurants where the principal business is that of a restaurant.
 - e. A person who is at least 18 years of age and who is working under a contract with the licensee to provide entertainment for customers on the premises.
 - f. An underage person who enters on Class "B" or "Class B" premises on dates specified by the licensee when no alcohol beverages will be consumed, sold or given away. The licensee shall notify the Police Department of such specified dates; unless all alcohol beverages are stored in a locked portion of the premises, the licensee or a licensed operator must be on the premises at all times.
- (p) ~~(n)~~ *Underage Person; Consumption and Possession of Alcohol Beverages.*
- (1) *Restrictions.* Pursuant to §125.07(4)(b) and (bm), Wis. Stats., no underage person not accompanied by a parent, guardian or spouse who has attained the legal drinking age may knowingly possess or consume alcohol beverages.

- (2) *Exceptions.* An underage person may possess alcohol beverages if employed by any of the following:
 - a. A brewer.
 - b. A fermented malt beverages wholesaler.
 - c. A permittee other than a Class "B" or "Class B" permittee.
 - d. A facility for the production of alcohol fuel.
 - e. A retail licensee or permittee under the conditions specified in §§125.32(2) or 125.68(2), Wis. Stats., or for delivery of unopened containers to the home or vehicle of a customer.
 - f. A campus, if the underage person is at least 18 years of age and is under the immediate supervision of a person who has attained the legal drinking age.
- (3) *Selling or Serving Alcohol Beverages.* Pursuant to §§125.32(2) and 125.68(2), Wis. Stats., any underage person who is at least 18 years of age may sell or serve alcohol beverages on any Class A or Class B premises, provided that such underage person is under the immediate supervision of the licensee, agent or manager, or a licensed operator, who is on the premises at the time of such sale or service.
- (q) ~~(h)~~ *Revocation and Suspension of Licenses.*
 - (1) *Procedure.* Except as hereinafter provided, the provisions of §125.12(2) and (3), Wis. Stats., shall be applicable to proceedings for revocation, suspension or refusals to renew licenses or permits granted under this section. Revocation, suspension or nonrenewal proceedings may be initiated upon written complaint by the **Clerk-Treasurer**, Mayor, or the Chief of Police or by the Council upon its own motion.
 - (2) *Repossession of License or Permit.* Whenever any license or permit shall be revoked or suspended pursuant to this subsection, the City Clerk-**Treasurer** shall notify the licensee or permittee and the Chief of Police of such revocation or suspension and the Chief of Police or ~~his~~ **their** designee shall take physical possession of the license or permit wherever it may be found and file it in the office of the City Clerk-**Treasurer**.
 - (3) *Effect of Revocation of License.* No license shall be issued for any premises if a license covering such premises has been revoked within 6 months prior to application. No license shall be issued to any person who has had a license issued pursuant to this ~~s~~Section revoked within 12 months prior to application.
- (r) ~~(i)~~ *Notice of Nonissuance.* In the event the Council determines not to issue a new alcohol beverage license **or permit**, it shall notify the applicant, in writing, and state the reasons for its decision.
- (s) ~~(j)~~ *Point Values for Alcohol Beverage Violations.*
 - (1) *Purpose.* The purpose of this subsection is to establish an alcohol beverage demerit point system to assist in determining which license holders should be subject to revocation, suspension or nonrenewal procedures.
 - (2) *Point Schedule.* The scale of demerit points is listed according to the type of alcohol beverage violation. This demerit point system is used to identify habitually troublesome license holders who have repeatedly violated State statutes and this Code, for the purpose of recommending revocation, suspension and nonrenewal of their alcohol beverage licenses.

<i>Municipal Code Section</i>	<i>Wisconsin Statute Section</i>	<i>Type of Violation</i>	<i>Point Value</i>
12.02(j) (l) (3)	125.07(1)	Traffic to underaged person	50

	125.07(2)	Traffic to intoxicated person	50
12.02(o)	125.07(3)	Underage person on premises	25
	125.07(7)	Failure to keep proper book	25
12.01(ia)	125.04	Failure to be licensed	100
12.02(lg)(19)	125.04(3)(i)-01(11)(a)	False statement on application	50
12.02(jl)(7)	125.04(12)(a) and(b)	Transfer of license without authority	50
12.02(j)(3)	125.04(6) and 125.32(2)	Corporation and agent violations	50
12.02(jl)(14)	125.04(10)	Failure to frame and post license	25
	125.32(4)	Conducting unlawful business	50
12.02(jl)(15)		Unlawful dancing	25
	125.075	Injury or death by providing alcohol to underage person	50
	125.32(2) and 125.68(2)	No licensed bartender	25
12.02(jl)(39)	125.68(5)	Licensed premises to be sanitary and safe	25
12.02(m)	125.68(4)	Sell or dispense after hours	50
12.02(m)	125.68(4)	Open after hours	50
12.02(jl)(13)		Improper wearing apparel	25
12.02(n)	125.68(4)(c)	No carry-out after hours	25
	125.25	On premises consumption - Class "A"	50
12.02(m)(3)	125.68(4)(c)	After hours consumption - "Class B"	50
12.02(l)(17)	125.25	Leaving with open container - Class "A"	25
12.02(jl)(a12)		Gambling and disorderly conduct	25
	125.68(9)	Unlawful labeling	25
	125.28	Wholesalers restrictions	50

12.01, 12.02		Any other nonenumerated violation of sec. 12.01 or 12.02 of this chapter	25
(Am. Ord. #957)			

(3) *Violations, How Calculated.* In determining the accumulated demerit points against a license within 12-months, 24-month, or 36-month periods, the City shall use the date each violation was committed as the basis for the determination.

(4) *Suspension or Revocation of License.*

a. Council ~~The Public Safety Committee~~ shall call before it, for purposes of a revocation, suspension or nonrenewal hearing, all licensees who have accumulated 100 points in a 12-month period as a result of court-imposed convictions or who have had referred to it reports from the City Attorney which, if believed, would result in 100 demerit points in 12 months.

b. If the demerit point accumulation, calculated from the date of violation, meets or exceeds 100 points in a 12-month period, 150 points in a 24-month period or 200 points in a 36-month period, the suspension shall be for not less than 3 days nor more than 90 days. ~~If the license is revoked or not renewed, no other license shall be granted to such licensee or for such premises for a period of 12 months from the date of revocation.~~

c. The procedure to be used for revocation, suspension or nonrenewal shall be that found in §125.12, Wis. Stats sub. (q).

~~(5) Severability. The several terms and provisions of this section shall be deemed severable and, if any provision hereof or the application hereof to any person or circumstances if held invalid, the remainder of the section and the applicability of such provisions to other persons and circumstances shall not be affected thereby.~~

(t) ~~(r)~~ *Sale of Fermented Malt Beverages in Public Parks.* Pursuant to §125.06(6), Wis. Stats., officers and employees of the City may sell fermented malt beverages in any City owned and operated public park when authorized to do so by the Council, subject to such terms and conditions as the Council may impose.

(u) *Severability.* The several terms and provisions of this section shall be deemed severable and, if any provision hereof or the application hereof to any person or circumstances if held invalid, the remainder of the section and the applicability of such provisions to other persons and circumstances shall not be affected thereby.

12.025 EXTENSION OF PREMISES

(a) *Privilege.* Pursuant to Wis. Stat. sec. 66.0425, this section grants privileges in public rights-of-way.

(b) *Applicability.* Businesses may expand their premises to create an outdoor seating area on part of the public right-of-way that immediately adjoins the premises for the purpose of consuming food or beverages prepared at the full-service restaurant, coffee shop, tavern or other business serving food or beverages adjacent thereto or participating in other amenities offered by the adjoining business, subject to the following conditions. The Extension of Premises permit shall be effective annually and expire June 30th of each year but may only be utilized between April 1 and October 31 of each year unless approval for extended dates is obtained from the Common Council.

(c) *Definitions.*

(1) "Extension." An extension of licensed premises into the sidewalk or parking lane of a public street which provides additional space for amenities, including, but not

- limited to, seating and dining. An Extension may occupy up to three (3) parking spaces or parking space equivalent units.
- (2) *"Parking Space."* A designated area between the travel lane of a street and the face of curb, marked by the City and dedicated solely for use as automobile parking.
 - (3) *"Parking Space Equivalent Unit."* An unmarked area located between the travel lane of a street and the face of curb, measuring eight (8) feet perpendicular from the curb face by twenty (20) feet parallel to the curb face.
 - (4) *"Sidewalk."* Public pedestrian walking area within a street right-of-way.
- (d) *Application.* Holders of appropriate alcohol beverage licenses may apply for an Extension of Premises permit to expand their licensed premises to include the premises described in the Extension of Premises permit. In addition to the Extension of Premises permit, license holders must obtain an amended alcohol beverage license to extend onto a sidewalk or parking space or parking space equivalent in order for alcohol beverages to be served, sold, or consumed. Permission to include an Extension of Premises as part of a licensed premise is subject to approval by the Common Council. After approval, the extended area becomes part of the licensed premises for the term of the permit and must be noted on any Renewal Alcohol Beverage License Application.
- (e) *General Requirements.* The following general requirements shall apply to the extension of licensed premises into sidewalk or parklet areas:
- (1) The license holder is responsible to see that alcoholic beverages are served in compliance with state law. Alcohol beverages may be sold and served only by the licensee or licensee's qualified employees only to patrons seated at tables.
 - (2) No alcohol beverage may be served, sold or consumed during the closed hours of the licensed premises.
 - (3) There shall be compliance with all alcohol licensing provisions of this Code.
 - (4) No extension of the premises shall be allowed if the premises are not contiguous to the existing licensed premises.
 - (5) If the extension is approved subsequent to the issuance of a license, the City Clerk shall provide an amended license to the holder of the license, which license must be posted on the premises.
 - (6) Alcohol beverages are sold and served by the licensee or licensee's qualified employees and sold or served only to patrons seated at tables in the Parklet.
 - (7) The permittee shall be responsible for policing the extended area to prevent underage persons from entering or remaining in the extended area, except when underage persons are allowed to be present on the licensed premises under applicable laws.
 - (8) The permittee shall not allow patrons to bring alcohol beverages into the extended area from another location, nor to carry open containers of alcohol beverages about in the area, nor to carry open containers of alcohol beverages served in the area outside the area.
 - (9) The area of the licensed premises from which the alcohol beverages are dispensed shall be located indoors and shall not be located in the area.
 - (10) At times of closing or during times when consumption of alcohol beverages is prohibited, permittee shall remove from the Parklet area all containers used for or containing alcohol beverages.
 - (11) The applicant's premises liability insurance must include coverage for the applicant's activities in the extended area. No permit will be issued in the absence of proof of premises liability insurance.
- (f) *Technical Standards.* Extensions of premises shall conform to the following technical standards:

- (1) The extended area shall not prohibit access to utilities located within the public right-of-way and must be able to be removed upon 72-hour notice to provide access to utilities, if requested.
- (2) The permittee shall be responsible for maintenance within the extended area, including garbage collection.
- (3) The outside, traffic-facing edge of the extended area within parking spaces shall be protected by Manual of Uniform Traffic Control Devices-compliant object markers.
- (4) Equipment and fixtures:
 - a. Shall not be placed within five (5) feet of fire hydrants, alleys or a pedestrian crosswalk.
 - b. Shall not block designated ingress, egress, or fire exits from or to the restaurant, or any other structures.
 - c. Shall not be physically attached, chained or in any manner affixed to any structure, tree, signpost, or light pole.
 - d. May be removed by the City at the owner's expense.
 - e. Shall be maintained in a clean, sanitary and safe manner.
 - f. Shall not be placed in designated handicapped parking spaces.
 - g. Moveable improvements must be removed while the business is closed unless permission is granted to do otherwise by the Common Council.
 - h. Shall abut the licensed premise and shall not encroach on the sidewalk abutting a neighboring property.

(g) *Revocation or Suspension of Extension of Premises License.* The Chief of Police may suspend, and the Common Council may revoke the license for extension of the premises if they determine that the permittee has violated the provisions contained herein; if they determine that occupancy of the extension is detrimental to the public health, safety, or welfare; or if the right-of-way subject to such extension is required for some other public purpose. The license may also be revoked if the applicant has misrepresented or provided false information in the application. Licenses issued under this section confer privileges within public rights-of-way and no continuing rights are conferred by the issuance of an extension of premises license. The provisions of Wis. Stat. sec. 125.12 do not apply to extended premises.

12.03 CIGARETTE RETAILER LICENSE

- (a) *Required.* No person shall sell cigarettes, **electronic vaping devices, or tobacco products** in the City without first obtaining a license from the Clerk-Treasurer. The provisions of ~~§§134.65 and 134.66(2)~~, Wis. Stats., are hereby adopted and made a part of this section by reference.
- (b) *License Fee.* The license fee shall be ~~\$30.00 per year~~ **as set forth in sec. 25.045.**

12.04 DANCE LICENSE

- (a) *License Required.* No person shall hold a dance with live music which is open to the public without first obtaining a dance license from the Council.
- (b) *Exceptions.*
 - (1) *Nonprofit and Municipal Organizations.* This section shall not apply to dances held by educational, charitable, nonprofit, religious or municipal organizations when the proceeds thereof shall be devoted to the purposes of such organization.
 - (2) *Jukebox Dancing.* This section shall not apply to incidental dancing to jukebox music in licensed taverns.
- (c) *Application.* Application for a license shall be submitted to the Clerk-Treasurer on forms supplied by the Clerk-Treasurer. The Clerk-Treasurer shall refer such application to the Police Chief and the Fire Chief, who shall each inspect the proposed premises to determine if applicable health and safety regulations of this Code and State regulations are complied

with. These officers shall file a report with the Council including a recommendation as to whether a license should be granted or denied.

- (d) *Grant or Denial of License.* Upon reviewing the application and the recommendations of the Police Chief and the Fire Chief, the Council shall grant the license, grant the license with conditions, or deny the license.
- (e) *License Fees.* The license fee shall be ~~\$20.00 per year~~ as set forth in sec 25.045.
- (f) *License Conditions and Restrictions.* Dance licensees shall be subject to the following:
 - (1) The license shall be posted on the premises.
 - (2) No disorderly conduct shall be permitted.
 - (3) Except for premises licensed under sec. 12.02 of this chapter, no alcohol beverages shall be permitted on the premises.
 - (4) No dancing shall be permitted after 1:00 a.m.
- (g) *Suspension or Revocation of License.* Any license granted under this section may be suspended or revoked, as provided in sec. 12.01(j) of this chapter, for failure to comply with the provisions of sub. (f) above.

12.05 ENTERTAINMENT LICENSE SPECIAL EVENT LICENSE

The City of Dodgeville recognizes that special events can bring many benefits to the community. At the same time, the City must have sufficient notice prior to a special event so that the City can evaluate the potential impact the event might have on resources of City departments, City owned properties and facilities, and on the public. Because events have unique characteristics with different potential impacts on City services, the issuance of a license is considered on a case-by-case basis and in accordance with this Section.

- (a) *Definitions.* As used in this section, the following terms have the following meaning:
 - (1) “Applicant” means the person applying for the special events license.
 - (2) “City Property” includes all buildings, parks, parking lots, streets, sidewalks and other rights-of-way and any other property owned, leased, managed or controlled by the City of Dodgeville
 - (3) “Extraordinary services” means reasonable and necessary services provided by the City which specifically result from the special event. Extraordinary services result in measurable financial costs which are above and beyond the normal levels of public health and safety services on a non-event day. Extraordinary services will normally be those services requiring city employees to be specifically assigned to tasks in support of the special event and/or those services resulting in overtime pay or similar costs which result from the event. Examples of extraordinary services may include police protection, traffic control, fire monitoring, parks services, and other services necessary to ensure the protection of participants and citizens, the proper functioning of City services, and the proper administration of this Section. The City will make reasonable efforts to adjust the schedules of employees to minimize the requirement for overtime pay or other costs for extraordinary services where sufficient advanced notice of the event is provided.
 - (4) “Multiple day event” means a special event that occurs on more than one day, where the days are consecutive or at a consistent interval), at the same start and end time and at the same location (e.g., an event occurring on a consecutive Saturday and Sunday from 9:00 am until 5:00 pm or an event occurring three Tuesdays in a row from 5:00 pm until 8:00 pm) One special event license will be issued for a multiple day event.
 - (5) “Normal and ordinary use” means the way City property should normally and ordinarily be used. Whether an event is considered within the normal and ordinary use of the property is determined by the City department that maintains jurisdiction over the property.

- (6) “Public right-of-way” shall mean all highways, streets, alleys, sidewalks and public parking lots within the City of Dodgeville.
- (7) “Special event” or “event” means a temporary gathering of people for a planned occurrence on City property such as, but not limited to, festivals, concerts, demonstrations, rallies, performances, parades and athletic events, which are not within the normal and ordinary use of that place or which, by the nature of the event, may have a greater impact on City services or resources than would have occurred had the event not taken place. A special event may also occur on private property if it will affect, impact or interfere with the normal and ordinary use of City property by the general public within the vicinity of the event and/or will require the use of extraordinary services. A special event may be a single day event or a multiple day event. The City Clerk-Treasurer or designee shall have the exclusive authority to determine whether or not a license is required for any particular event should there be a question about whether an event meets this definition. The following events are excluded from meeting the definition of being a special event:
- a. Funeral processions;
 - b. Events organized solely by the City and where the City is the applicant;
 - c. Events which enter into a separate and specific agreement, which is approved by the Common Council, to hold the event pursuant to the terms of the individual agreement. The Council is authorized to modify the terms or requirements of this Section within such an agreement, provided the modifications meet the spirit if not the letter of this Section.
- (b) *License Required.*
- (1) License Required. No person or entity acting as an event organizer shall set up for, hold, or conduct a Special Event within the municipal boundaries of the City of Dodgeville without first obtaining a Special Event license.
 - (2) License Submittal Date.
 - a. License requests are deemed submitted to the City when the City Clerk-Treasurer receives the application form, application fee and proof of insurance.
 - b. License requests must be submitted at least thirty (30) calendar days prior to the event for events involving the use of a public right-of-way or if the applicant intends to request a waiver of costs for extraordinary services; for events not involving a public right-of-way or a requested waiver of costs, the license request must be submitted at least fourteen (14) calendar days prior to the event.
 - c. Applicants requesting the closure of any public right-of-way or a portion of it within the City of Dodgeville must meet with designated City staff within seven (7) days of submitting the application, to be scheduled by City staff.
 - (3) Application form. License requests must be submitted on an application form supplied by the City Clerk-Treasurer. The form must be complete and must contain a detailed map or diagram indicating the specific location and layout of the event. The map must also include any proposed street closure of any public right-of-way and the proposed route and direction of route, including all turns and the number of traffic lanes to be used, if applicable.
 - (4) Application Fee. A license application fee shall be as provided in Sec. 25.045. The fee is due in full for a license request to be deemed submitted to the City. The application fee is non-refundable unless the application is denied because it is submitted late. Events sponsored entirely by a registered non-profit organization or government entity may request a full or partial waiver of the application fee from Council.
 - (5) Insurance. Applications must be accompanied by a certificate of insurance showing that the applicant is covered by general liability insurance by an insurance company licensed

to do business in Wisconsin in the minimum amount of \$300,000 for the injury or death of one person, \$50,000 for property damage, and an aggregate of \$1,000,000 coverage for the event. Additional insurance may be required depending on the nature of the event and as determined by the City, which will be communicated to applicant by the City Clerk-Treasurer at least ten (10) calendar days prior to the event. If additional insurance is required, the applicant must provide the City Clerk-Treasurer with a certificate of insurance in the required amounts at least five (5) calendar days prior to the event. All certificates of insurance must list the City of Dodgeville as an additional insured.

- (6) Additional Licenses, Permits and Fees. The applicant is solely responsible for ensuring the event has all other necessary license, permits and variances prior to the event including, but not limited to, alcohol licenses, vendor permits, noise variances, etc.
- (7) Applicant Requirements. Applicants must be at least 18 years of age or older. If the applicant is a corporate or government entity, the application must be signed by an authorized agent of the entity. The applicant must agree to indemnify, defend and hold harmless the City of Dodgeville as it pertains to the event.
- (8) Public Right-of-Way Closing. If the City grants a Special Events license that involves the closing of any public right-of-way in the City of Dodgeville, the applicant must notify in writing all owners and occupants of property located on or adjacent to the public right-of-way to be closed. The notice must include a description of the event, the public right-of-way that will be closed, the dates and time of closure and any related parking restrictions. The applicant must submit a draft notice with the application and a proposed list of owners/occupants that will be provided with the notice. Upon granting of the Special Events license, the City will approve the notice of public right-of-way closure and list of those to be notified, with any revisions. The applicant shall deliver the notice to the owners/occupants within five (5) calendar days of the Special Event and provide the City with an affirmation that such delivery has been made before the event. If the applicant and the City are unable to determine the identity of an occupant of property located on or adjacent to the public right-of-way to be closed, the applicant shall post a copy of the notice on the main entrance of such property within five (5) calendar days of the Special Event and provide the City with an affirmation that such posting has been made before the event.
- (9) Acceptance of Application. Applications not meeting the requirements of this Section shall be denied by the City Clerk-Treasurer.
- (10) Application Review. Applications are reviewed by employees from the following City departments: City Clerk-Treasurer, Fire, Parks & Recreation, Police, EMS, and Public Works. Each department will recommend either approving or denying the application. The City Clerk-Treasurer will issue the license only upon receiving a recommendation for approval from all departments. Each department must recommend approving or denying an application based on the information relevant to that department. A department's decision to recommend approving or denying an application may be based on, but is not limited to, the following:
 - a. Use of department resources,
 - b. Costs to the department,
 - c. Any perceived public health or safety problems related to the department or jurisdiction covered by the department,
 - d. If the applicant has a history not complying with this Section, including past failures to pay the application fee or costs, and/or other applicable rules or regulations. If a recommendation for denial is made by a department, an explanation must be provided to the City Clerk-Treasurer who will then provide them to the applicant upon their request.

- (11) **Priority.** All license requests are accepted first come, first served. For purposes of determining the priority of an application, any amendment, revision or resubmittal of a license application shall become the date the license request is submitted to the City Clerk-Treasurer.
 - (12) **Waiver.** Some or all of the license requirements may be waived in cases where the United States Secret Service or other government entity notifies the City of a proposed event in which it will be assisting with security details. It will be at the discretion of the Police Chief which requirements will be waived.
- (c) *Safety*
- (1) **Security.** All events must have at least one designated head of security who must, at minimum, be:
 - a. 18 years of age or older,
 - b. At the event for the duration of the event,
 - c. Reachable by phone at all times during the event by the City, and
 - d. Able to call 911 during the event.
 - (2) **Additional Safety Features.** The Police, Fire, EMS, or Public Works Department may require the applicant to have additional safety features at an event, in which case the City Clerk-Treasurer will let the applicant know what additional safety features the event will need at least seven (7) calendar days prior to the event. If the applicant declines to provide the additional security features, the application may be denied.
- (d) *Set-Up And Clean-Up*
- (1) **Set-Up.** Set-up for an event, including, but not limited to, dropping off supplies and erecting tents, shall not take place more than four (4) hours in advance of an event unless approval for earlier set-up has been granted by the department head or designee with jurisdiction over the location of the event.
 - (2) **Markings.** No markings, including temporary markings, shall be allowed on City property for an event.
 - (3) **Portable Toilets.** It is the responsibility of the applicant to ensure a reasonably adequate number of portable toilets are available during the event.
 - (4) **Waste and Recycling Receptacles.** It is the responsibility of the applicant to ensure reasonably adequate number of waste and recycling receptacles are present during the event.
 - (5) **Clean-Up.** It is the responsibility of the applicant to ensure the location of the event is left in the same condition it was in prior to the event. All clean-up efforts must be completed within four (4) hours after the conclusion of the event unless approval for additional clean-up time has been granted in writing by the Department with jurisdiction over the location of the event. During and following a special event, the applicant of the event shall be responsible for the cleanup of all streets, sidewalks and alleys within the area of the special event.
 - (6) **ADA Compliance.** It is the responsibility of the applicant to ensure the event is ADA compliant to the extent legally required, and that all associated rules, ordinances, statutes and codes are complied with.
- (e) *Costs For Extraordinary Services.*
- (1) **City Costs.** If an event will require extra ordinary services, the City shall require that the applicant pay for the services if the costs to the City to provide the services exceeds \$500.00. The City will make a reasonable effort to notify the applicant prior to the event if extraordinary services totaling over \$500 will be provided by the City. The City may request a surety bond from the applicant for the amount of the anticipated costs. Failure of the applicant to provide the City with a surety bond upon request may result in the application being denied.

- a. If the estimated costs for the event exceed \$500.00, the license for the event shall not be issued unless a bond to secure the payment of the estimated costs is filed with the City Clerk-Treasurer.
 - b. If the total costs for extraordinary services exceeds \$500.00, an itemized statement of the costs shall be provided to the applicant within thirty (30) calendar days after the event, who shall pay such costs within thirty (30) calendar days.
 - c. Within the thirty (30) calendar days of receipt of the statement of costs, the applicant may appeal the statement of costs to the Finance Committee, who shall determine the actual costs relating to the event.
- (2) Waiver of Costs. Costs may only be waived by the Common Council, who shall hear an applicant's request for waiver at its next regular meeting. A waiver of the payment requirement for all or part of the costs for extraordinary services shall be based upon a consideration of the following:
- a. Whether the applicant is a tax exempt organization.
 - b. The total costs for the event.
 - c. Whether the event was sponsored by a unit of government.
 - d. Whether the event is protected speech under the First Amendment to the US Constitution.
- (f) *Restricting Use Of Public Right-Of-Way.* To encourage the integrity, comprehensiveness and success of a special event, the Common Council may suspend otherwise permissible uses of any public right-of-way, such as city street, alley, or sidewalk. Upon receipt of an application that contains a request to suspend otherwise permissible uses of a public right-of-way, the City Clerk-Treasurer shall immediately forward copies to the Common Council, which shall convene to consider the application and give notice of the meeting to the applicant. Before granting an application for license that includes restricting permissible uses of a public right-of-way, the Common Council shall consider the recommendations made by the Police Chief, Fire Chief, EMS Chief, Director of the City's Public Works Department, and Street Superintendent and shall consider the risks to public safety based upon the following:
- (1) The location of the request for the restriction of permissible uses of the public right-of-way.
 - (2) The duration of the request.
 - (3) The time of day of the request.
 - (4) The subject matter, ideology, opinion or perspective of the applicant shall not be considered in determining whether to grant a restriction of permissible uses of the public ways.
- (g) *Emergency Access.* All events shall be conducted and maintained in a manner that will allow an emergency vehicle an unobstructed access lane at least 18 feet wide and continuous over the entire length of any street within the area where the event takes place.
- (h) *No Unauthorized Vending.* During an event there shall be no vending in the area of the special event except vending permitted by the applicant. The applicant shall be responsible for ensuring that all authorized vendors are easily identifiable as such.
- (i) *Discrimination Prohibited.* No applicant shall discriminate against any vendor, customer, event participant or other person by reason of race, color, creed, handicap, age, sex, religion, national origin, ancestry, marital status, or other form of discrimination prohibited by the laws of the State of Wisconsin or United State of America.
- (j) *Termination Of License.* A special event license may be terminated by City before or during the event if the health, safety and welfare of the general public appears to be endangered by activities generated as a result of the event or if the event is in violation of this section or of

any of the conditions of the permit or regulations adopted by the Common Council resolution. The City Clerk-Treasurer, Fire Chief, EMS Chief, Police Chief or Director of the City's Public Works Department shall have the authority to terminate the license.

(k) *Appeals.* If an application is denied, the applicant may request the application be submitted to Common Council for review and a final determination of whether to grant the license. In deciding the appeal, the Common Council may consider the following:

- (1) If the application was not fully completed and/or failed to include necessary attachments and/or contained a material falsehood or misrepresentation;
- (2) If the applicant asserts that he/she cannot or will not pay the application fee and/or that he/she cannot or will not pay the costs for extraordinary services and the Common Council determines that the fee and/or costs are not waived;
- (3) If the applicant is not legally competent to sign the application or to be held responsible for his/her actions;
- (4) If the applicant has, on prior occasions, been required to pay for extraordinary services or damage to City property and has not paid in full for such services or damage;
- (5) If the event would conflict with previously planned events and programs or the unavailability of sufficient City resources for the proposed event;
- (6) If the event would present a grave or unreasonable danger to the health, safety or welfare of the persons expected to participate in the event, the area in which the event will occur, the community as a whole, or City property and resources required to be involved with the proposed event;
- (7) If the number of persons expected to participate in the event would result in a concentration of persons, vehicles, or things which cannot be supported at the requested time or location due to a lack of sufficient open area, streets, offsite parking, or traffic controls.
- (8) If activities reasonably expected to occur at the intended event are prohibited by law.

(l) *Compliance.* The applicant is responsible for ensuring that the event complies with this Section and all applicable laws and regulations including, but not limited to, statutes, ordinances, traffic rules, park rules, health laws, fire codes, and liquor licensing regulations. Any person who violates any provision of this Section shall, upon conviction, be subject to a penalty as provided for in §25.04 of this Code, in addition to being subject to any other applicable civil or criminal penalties.

~~(a) *License Required.* No person shall conduct for gain within the City any carnival, circus, concert, or any other similar entertainment without first obtaining a license.~~

~~(b) *Application.* Application for a license shall be submitted on forms supplied by the Clerk-Treasurer. The application shall be accompanied by a certificate of insurance showing that the applicant is covered by liability insurance by an insurance company licensed to do business in Wisconsin in the amount of \$300,000.00 for the injury or death of one person, \$1,000,000.00 for anyone accident and \$50,000.00 for property damage. If the entertainment involves carnival-type rides, proof of current inspection of such rides by the Wisconsin Department of Commerce must also be furnished.~~

~~(c) *Fee.* The license fee shall be \$50.00 per event as set forth in sec. 25.045, except that no fee shall be charged for events held or sponsored by educational, charitable, nonprofit or religious organizations when the proceeds thereof shall be devoted to the purposes of such organization.~~

12.06 ~~RUMMAGE AND GARAGE SALES REGULATED~~ WEIGHTS AND MEASURES REGULATION.

(a) *Application Of State Codes.* Except as otherwise specifically provided in this section, the statutory provisions of Ch. 98, Weights and Measures, Wis. Stats. and Wis. Adm. Code, ATCP 92, Weighing and Measuring Devices, are hereby adopted and by reference made a

part of this section as if fully set forth herein. Any act required to be performed or prohibited by any statute or code incorporated herein by reference is required or prohibited by this section. Any future amendments, revisions or modifications of the statutes incorporated herein or Wis. Adm. Code provisions incorporated herein are intended to be made a part of this section. This section is adopted pursuant to the provisions of Ch. 98, Wis. Stats.

- (b) *Appointment Of Inspectors.* In order to assure compliance with this section, the City hereby grants the authority and duties of sealers and inspectors required by this section to the State of Wisconsin Department of Agriculture, Trade and Consumer Protection.
- (c) *Definitions.*
 - (1) “Commercial Weighing or Measuring Devices.” Devices used or employed in establishing the size, quantity, extent, area or measurement of quantities, things, produce or articles for sale, hire or award, or in computing any basic charge or payment for services rendered on the basis of weight or measure.
 - (2) “Weights and Measures Program.” The program that includes administration and enforcement of this section, Ch. 98, Wis. Stats., and applicable Wis. Adm. Code provisions, and any related actions.
- (d) *Weights And Measures License Required.*
 - (1) License Requirements. Except as provided in subs. (d)(2), no person shall operate or maintain any commercial weighing or measuring devices or any other weights and measures or systems and accessories related thereto which are used commercially within the City of Dodgeville for determining the weight, measure or count of commodities or things sold or offered or displayed for sale on the basis of weight, measure or count unless each such device is licensed by an annual weights and measures license issued pursuant to the provisions of this section.
 - (2) Exemptions. Occasional sales temporarily permitted by a special event permit, or sales permitted at the Farmers Market established pursuant to this chapter, or sales permitted by Direct Sellers, Transient Merchants and Solicitors are exempt from licensing under this section.
- (e) *Application For License.* An application for a weights and measures license shall be made in writing on a form provided for such purpose by the City Clerk-Treasurer and shall be signed by the owner of the commercial business, or by its authorized agent. Such application shall state the type and number of weighing and measuring devices to be licensed, the location of the devices, the applicant’s full name and post office address, and whether such applicant is an individual, partnership, limited liability company, corporation or other entity. If the applicant is a partnership, the application shall state the names and addresses of each partner. If the applicant is a corporation or limited liability company, the application shall state the name and address of all officers and agents of the applicant, including the registered agent thereof.
- (f) *Issuance Of License And Fees.* Upon compliance with this section, the City Clerk-Treasurer shall issue a license to the applicant upon payment of an annual license fee as set forth in Sec. 25.045. Each store or other business location shall require a separate license. The license fee shall not be prorated for a partial year.
- (g) *License Term.* A license issued under this section shall expire on December 31 of each year.
- (h) *Enforcement For Nonrenewal.* It shall be the duty of the City Clerk-Treasurer to notify the appropriate City officials and to order the immediate enforcement of the provisions of this section in cases involving a failure to renew a weights and measures license. A licensee shall be prohibited from operating or maintaining a weighing or measuring device until such time as a valid license has been obtained under the provisions of this section.
- (i) *Fees Assessment.*

- (1) Annual Assessment. The Council shall annually assess fees to each licensee based on the number and types of weighing and measuring devices licensed as of January 1 of each year. The total of the fees assessed and the fees collected shall not exceed the actual costs of the Weights and Measures Program.
- (2) Clerk-Treasurer to Prepare Assessment Schedule. The City Clerk-Treasurer shall at least annually prepare a proposed schedule of assessments and the Clerk-Treasurer's proposed schedule shall be submitted to the Council. A copy of the proposed schedule together with notice of the date and time at which the Council will consider the assessments shall be mailed to each licensee.
- (3) Council Determines Assessment. At least 10 days after such mailing, the Council shall consider the Clerk-Treasurer's proposed schedule of assessments and determine the schedule of assessments on a reasonable basis. The City Clerk-Treasurer shall mail to each licensee an invoice for the amount of the fee assessed to the licensee as determined by the Council and each licensee shall pay the fee assessed within 30 days after the date the invoice is mailed.
- (4) Failure to Pay Assessment. If the assessed fee is not paid within 30 days of the date of mailing of the invoice, an additional administrative collection charge of 10% of the fee shall be added to the amount due, plus interest shall accrue thereon at the rate of 1% per month until paid. If the licensee is the owner of the real estate premises where the licensed weights and measures devices are located, any delinquent assessment shall be extended upon the current or the next tax roll as a charge against the real estate premises for current services, as provided in §66.0627, Wis. Stats. No license shall be issued or renewed under this section if the licensee is delinquent in the payment of a fee assessed under this section.
- (5) Mailing of Notices. Schedules, notices and invoices shall be considered mailed to a licensee when mailed by first class mail, postage prepaid, to the licensee at the licensee's address as shown on the application form.
- (6) Change of Ownership. If the ownership of a commercial business licensed under this section is transferred during a license year, the owner of the business as of January 1 of the license year shall be liable and responsible for the payment of the fees assessed under this section.

~~(a) License Required. No person shall conduct a rummage or garage sale within the City without having obtained a license from the City Clerk, except as provided in sub. (b) below. Before issuing the license, the City Clerk shall refer the application to the Building Inspector for verification as to whether or not such sale at the proposed location is compatible with ch. 17 of this Code.~~

~~(b) Exceptions to License Requirement. No person shall be required to obtain a license if: The sale is conducted in a business district and is a permitted use in such district. The person conducts, on his own residential premises, no more than 3 sales in anyone year. Each sale may be held for no more than 3 consecutive days and shall not be conducted between the hours of 8:00 p.m. and 8:00 a.m. The sale is conducted by religious, educational, charitable or civic organizations on premises located in a residential district no more than 3 times in any one year. Each such sale may be held for no more than 3 consecutive days and shall not be conducted between the hours of 8:00 p.m. and 8:00 a.m. License Fee. The license fee shall be \$10.00 per sale, such sale not to exceed 3 days.~~

12.07 REGULATION AND LICENSING OF DIRECT SELLERS, TRANSIENT MERCHANTS AND SOLICITORS

- (a) *Direct Sales and Solicitations; Registration Required.* It shall be unlawful for any direct seller, transient merchant or solicitor to engage in direct sales or solicitations within the City without being registered and licensed for that purpose, as provided herein.

(b) *Definitions.*

- (1) "*Direct Seller.*" Any individual who, for himself or for a partnership, association or corporation, sells goods or services or takes sales orders for the later delivery of goods or services at any location other than the permanent business place or residence of said individual, partnership, association or corporation and shall include, but not be limited to, peddlers, canvassers and transient merchants. The sale of goods and services includes donations requested or required by the direct seller for the retention of goods or services by a donor or prospective customer.
- (2) "*Transient Merchant.*" Any Individual who engages in, the retail sale of merchandise at any place in this State temporarily and who does not intend to become and does not become a permanent merchant of such place. For purposes of this section, sale of merchandise includes a sale in which the personal services rendered upon or in connection with the merchandise constitutes the greatest part of value for the price received but does not include a farm auction sale conducted by or for a resident farmer of personal property used on the farm, or the sale of produce or other perishable products at retail or wholesale by a resident of this State.
- (3) "*Permanent Merchant.*" Any person who, for at least one year prior to the consideration of the application of this section to said merchant:
 - a. Has continuously operated an established place of business in the local trade area among the communities bordering the place of sale; or
 - b. Has continuously resided in the local trade area among the communities bordering the place of sale and now does business from his residence.
- (4) "*Merchandise.*" Includes personal property of any kind and shall include merchandise, goods or materials provided incidental to services offered or sold. The sale of merchandise includes donations required by the seller for the retention of goods by a donor or prospective customer.
- (5) "*Solicitor.*" Any individual who, for himself or for any other person, organization, society, association or corporation, personally solicits money, property or financial assistance of any kind from persons other than members of such organization, society, association or corporation.
- (6) "*Charitable Organization.*" Any benevolent, philanthropic, patriotic or eleemosynary person, partnership, association or corporation or one purporting to be such.
- (7) "*Applicant.*" Each individual applying for registration and licensing as a direct seller, transient merchant or solicitor.
- (8) "*Registrant.*" Each individual registered by the City Clerk.
- (9) "*Clerk.*" The City Clerk.

(c) *Exemptions.*

- (1) The following shall be exempt from all provisions of this section:
 - a. Any person delivering newspapers, fuel, dairy products or bakery goods to regular customers on established routes.
 - b. Any person selling merchandise at wholesale to dealers in such merchandise.
 - c. Any person selling agricultural products which the person has grown.
 - d. Any permanent merchant or employee thereof who takes orders at the home of the buyer for merchandise regularly offered for sale by such merchant within this City and who delivers such merchandise in their regular course of business.

- e. Any person who has an established place of business where the merchandise being sold are offered for sale on a regular basis and in which the buyer has initiated contact with and specifically requested a home visit by said person.
- f. Any person who has had, or represents a company which has had, a prior business transaction such as a prior sale or credit arrangement with a prospective customer.
- g. Any person selling or offering for sale a service unconnected with the sale or offering for sale of merchandise.
- h. Any person holding a sale required by Statute or by order of any court and any person conducting a bona fide auction sale pursuant to law.
- i. Any employee, officer or agent of a charitable organization who engages in direct sales for or on behalf of said organization, provided that there is submitted to the Clerk proof that such charitable organization is registered under §4409.41, Wis. Stats. Any charitable organization engaging in the sale of merchandise and not registered under §440.41, Wis. Stats., or which is exempt from that statute's registration requirements, shall be required to register under this section.
- j. Any person who claims to be a permanent merchant, but against whom complaint has been made to the Clerk that such person is a transient merchant, provided that there is submitted to the Clerk proof that such person has leased for at least one year, or purchased, the premises from which he has conducted business in the market area for at least one year prior to the date the complaint was made.
- k. Any individual licensed by an examining board as defined in §15.01(7), Wis. Stats.
- l. Any veteran who holds a special State license, pursuant to §440.51, Wis. Stats., shall be exempt from the provisions of subs. (d) and (f) below, provided that such veteran provides the City Clerk with the following information:
 - 1. The veteran's name and permanent address.
 - 2. The nature of the sales or solicitations.
 - 3. Proposed dates and times of sales or solicitations.
- m. This section does not apply to transient merchants while doing business at special events authorized by the Council.

(2) The City Clerk shall then forward the above information to the Chief of Police.

(d) *Registration.*

- (1) Applicants for registration must complete and return to the Clerk a registration form furnished by the Clerk which shall require the following information:
 - a. Name, permanent address and telephone number, and temporary address, if any.
 - b. Age, height, weight and color of hair and eyes.
 - c. Name, address and telephone number of the person, firm, association or corporation that the transient merchant represents or is employed by, or whose merchandise is being sold.
 - d. Temporary address and telephone number from which business will be conducted, if any.
 - e. Nature of business to be conducted and a brief description of the merchandise and any services offered.
 - f. Proposed methods of delivery of merchandise, if applicable.

- g. Make, model and license number of any vehicle to be used by applicant in the conduct of his business.
 - h. Most recent cities, villages, towns, not to exceed 3, where applicant conducted his business.
 - i. Place where applicant can be contacted for at least 7 days after leaving this City.
 - j. Statement as to whether applicant has been convicted of any crime or ordinance violation related to applicant's transient merchant business within the last 5 years and the nature of the offense and the place of conviction.
- (2) Applicants shall present to the Clerk for examination:
- a. A driver's license or some other proof of identity as may be reasonably required.
 - b. A State certificate of examination and approval from the sealer of weights and measures where applicant's business requires use of weighing and measuring devices approved by State authorities.
 - c. A State health officer's certificate where applicant's business involves the handling of food or clothing and is required to be certified under State law; such certificate to state that applicant is apparently free from any contagious or infectious disease, dated not more than 90 days prior to the date the application license is made.
- (3) At the time the registration is returned, a fee ~~of \$30.00~~ as set forth in sec. 25.045 shall be paid to the Clerk-Treasurer to cover the cost of processing said registration. The applicant shall sign a statement appointing the Clerk-Treasurer his agent to accept service of process in any civil action brought against the applicant arising out of any sale or service performed by the applicant in connection with the direct sales activities of the applicant, in the event the applicant cannot, after reasonable effort, be served personally. Upon payment of said fee and the signing of said statement, the Clerk-Treasurer shall register the applicant as a transient merchant and date the entry. Said registration shall be valid for a period of one year from the date of entry, subject to subsequent refusal as provided in sec. (e)(2) below.
- (e) *Investigation; Denial of Application.*
- (1) Upon receipt of a completed registration form, the Clerk-Treasurer shall immediately refer it to the Chief of Police to make an investigation. The Chief of Police or his designee shall complete the investigation and file a report with the Clerk-Treasurer within 72 hours.
 - (2) The Clerk-Treasurer shall refuse to issue a license to the applicant for any of the following reasons:
 - a. The application contains any material omission or materially inaccurate statement.
 - b. The applicant was convicted of a crime, statutory violation or ordinance violation within the last 5 years, the nature of which is directly related to the applicant's fitness to engage in direct selling or solicitation.
 - c. The applicant failed to comply with any applicable provision of sub. (d)(2) above.
 - d. Complaints of a material nature have been received against the applicant by authorities in the most recent cities, villages and town, not exceeding 3, in which the applicant conducted similar business.
 - e. If, as a result of the investigation required under this section, the applicant's business or character are found to be unsatisfactory, the Chief of Police shall endorse on said application his disapproval and his reasons for the same and

return the application to the City Clerk, who shall notify the applicant that his application was not approved and no license will be issued.

- (3) In the event the City Clerk shall refuse to issue the applicant a license, the City Clerk shall provide the applicant an opportunity to refute said reasons for denial of the license. After the City with written reasons Clerk has made a final determination, he shall either issue the license or provide the applicant for refusing to issue the license.
 - (4) Any person denied application for a license may appeal such action by filing with the Council, within 14 days after written notice of the denial, a written statement requesting a hearing and setting forth the grounds for the appeal. The Council shall set a time and place for the hearing. Written notice of the time and place of the hearing shall be given to the applicant at least 24 hours prior to the time set for the hearing. Following the hearing, the Council shall render its decision as to whether the applicant shall be entitled to a license, which decision shall be final.
- (f) *Registration and Issuance of License.*
- (1) Upon compliance with the foregoing requirements and filing of a bond, if applicable, the City Clerk shall register the applicant as a direct seller, transient merchant or solicitor and issue a license to the applicant. The license shall be operative for 90 consecutive days from the date of issuance.
 - (2) Such license shall contain the signature of the City Clerk; the name and address of the direct seller, transient merchant or solicitor; the type of goods or services being sold or the nature of the solicitation; the dates during which the license is operative; and the license number of any vehicle used for sales or solicitation.
 - (3) A registrant shall exhibit his license at the request of any citizen or police officer.
 - (4) Every applicant who intends to take sales orders and down payments for the later delivery of goods and services and is not a resident of this County, or who is such a resident and represents a business or organization whose principal place of business is located outside the State, shall file with the City Clerk a surety bond for a term of one year from the date of issuance of the license, running to the City in the amount of \$500.00 with surety acceptable to the City Clerk, conditioned that the applicant comply with all applicable ordinances of the City and Statutes of the State regulating peddlers, canvassers, solicitors and transient merchants. Such bond shall guarantee to any citizen of the City that all money paid as a down payment shall be accounted for and applied according to the representations of the seller and that the property purchased shall be delivered according to the representations of the seller. Action on such bond may be brought by the person aggrieved and for whose benefit, among others, the bond is given. The surety may, pursuant to a court order, pay the face amount of the bond to the Clerk of Courts in which suit is commenced and be relieved of all further liability.
 - (5) In addition to any bond which may be required under par. (f)(4) above, every applicant shall file with the Clerk a cash bond in the amount of \$500.00, conditioned upon compliance by the applicant with all applicable ordinances of the City and Statutes of the State regulating peddlers, canvassers, solicitors and transient merchants, and with the State sales tax laws. Said bond shall be refundable 30 days after the applicant's termination of business operations in the City upon presentation of written evidence that applicant has filed a State sales tax return and paid any taxes collected on sales made in the City and upon the resolution of any complaints made to the City regarding the business conducted by the applicant within the City. The Council shall act reasonably and promptly to hear and attempt to resolve any such

complaints. A final decision of the Council refusing to refund all or any part of said bond may be appealed by applicant to a court of competent jurisdiction.

(g) *Regulation of Direct Sellers and Solicitors.*

(1) *Prohibited Practices.*

- a. A direct seller or solicitor shall be prohibited from:
 1. Calling at any dwelling or other place between the hours of 9:00 p.m. and 9:00 a.m. except by appointment.
 2. Calling at any dwelling on Sundays and legal holidays.
 3. Calling at any dwelling or other place where a sign is displayed bearing the words "No peddlers," "No Solicitors" or words of similar meaning.
 4. Calling at the rear door of any dwelling place.
 5. Remaining on any premises after being asked to leave by the owner, occupant or other person having authority over such premises.
- b. A direct seller or solicitor shall not misrepresent or make false, deceptive or misleading statements concerning the quality, quantity or character of any goods or services offered for sale, the purpose of his visit, his identity or the identity of the organization he represents.
- c. No direct seller or solicitor shall impede the free use of sidewalks and streets by pedestrians and vehicles. Where sales or solicitations are made from vehicles, all traffic and parking regulations shall be observed. No direct seller or solicitor shall have any exclusive right to any location in the public streets. No direct seller or solicitor shall sell or solicit in any congested area or where the public will be impeded or inconvenienced. For the purpose of this section, the judgment of a police officer, exercised in good faith, shall be deemed conclusive as to whether the area is congested or the public impeded or inconvenienced.
- d. No direct seller or solicitor shall make any loud noises or use any sound amplifying device to attract customers or donors if the noise produced is capable of being plainly heard outside a 100-foot radius of the source.
- e. No direct seller or solicitor shall allow rubbish or litter to accumulate in or around the area in which he is conducting business or making solicitations.

(2) *Disclosure Requirements.*

- a. After the initial greeting and before any other statement is made to a prospective customer or donor, a direct seller or solicitor shall expressly disclose his name, the name of the company or organization he is affiliated with, if any, and the identity of goods or services he offers to sell.
- b. If any sale of goods or services is made by a direct seller or any sales order for the later delivery of goods or services is taken by the seller, the buyer shall have the right to cancel said transaction if it involves the extension of credit or is a cash transaction of more than \$25.00, in accordance with the procedure as set forth in §423.203, Wis. Stats.; the seller shall give the buyer 2 copies of a typed or printed notice of that fact. Such notice shall conform to the requirements of §423.203(1)(a), (b) and (c), (2) and (3), Wis. Stats.
- c. If the direct seller takes a sales order for the later delivery of goods, he shall, at the time the order is taken, provide the buyer with a written statement containing the terms of the agreement; the amount paid in advance, whether full, partial or no advance payment is made; the name, address and telephone number of the seller; and the delivery or performance date and whether a guarantee or warranty is provided and, if so, the terms thereof.

- (h) *Regulation of Transient Merchants.* The provisions of sub. (g)(2)b₂ and c₂ above shall apply to transient merchants.
- (i) *Direct Sellers Parking Regulations.* No direct seller shall park his vehicle for the purpose of making sales on any State or Federal highway or on any street which has a posted time limit on the parking of vehicles. Parking is permitted on private property with the permission of the owner and in the municipal parking lot between Chapel Street and Monitor Street. Direct sellers, including farmers and truck gardeners selling their own produce, shall remove their sale facility at the end of each day's activity, said day's activity to run from the hours of 6:00 a.m. to 7:30 p.m.
- (j) *Records of Violations.* The Chief of Police shall report to the City Clerk all convictions for violations of this chapter and the City Clerk shall note any such violation on the record of the registrant convicted. The City Clerk shall note any complaint or report of an alleged violation made by a resident of this City or a police officer.
- (k) *Revocation of License.*
 - (1) The registrant's license may be revoked by the Council after notice and hearing if the registrant made any material omission or materially inaccurate statement in the application for registration, made any fraudulent, false, deceptive or misleading statement or representation in the course of engaging in direct sales or solicitation, violated any provision of this chapter or was convicted of any crime or ordinance or statutory violation which is directly related to the registrant's fitness to engage in direct selling or solicitations.
 - (2) Written notice of the hearing shall be served personally on the registrant at least 72 hours prior to the time set for the hearing. Such notice shall contain the time and place of the hearing and a statement of the acts or omissions upon which the hearing will be based.

12.08 JUNK DEALERS LICENSE

- (a) *License Required.* No person shall engage in the business of buying, selling, gathering, delivering or storing old iron, brass, copper or other base metals, paper, rags or glass, any recyclable material unless no value is given therefore, and all articles and things discarded as manufactured articles commonly referred to as "junk," without first obtaining a license from the Council.
- (b) *Exception.* No license shall be required for the storage of wrecked motor vehicles stored within service garages and filling stations or on any service garage or filling station site.
- (c) *Application.* Applications for such license shall be made on forms supplied by the City Clerk and filed with the Clerk.
- (d) *License Fee.* The license fee shall be ~~\$25.00 per year~~ as set forth in sec. 25.045. The license year shall commence on July 1 of each year.
- (e) *Referral to Council.* The application shall be referred to the Council which may grant, grant with conditions, or deny the license.
- (f) *Restrictions Applicable to Junk Dealers.*
 - 1. No junk shall be displayed or stored outside the fenced area of the premises.
 - 2. No licensee hereunder shall conduct his business or any operation pertaining to such occupation on Sundays.
 - 3. No licensee shall conduct his business in such manner as to disturb unduly the peace and quiet of the neighborhood. The premises shall at all times be kept in a clean and wholesome condition and in full compliance with this section and in accordance with the reasonable rules, regulations and directions of the Council.
 - 4. Effective means for the elimination of the rodents and vermin commonly infesting junk yards shall be administered by all licensees hereunder.

5. Every junk dealer shall keep a record of all copper, brass, guns, watches and other valuable materials purchased with the name and address of the person from whom purchased, the kind and quantity purchased, the serial number of the item purchased, and the date of the transaction. Such record shall be entered in a book which shall be open to inspection by police officers at any time.
6. No junk shall be purchased from any person under 16 years of age without the written consent of the parent or guardian of such person.

(g) *Revocation and Suspension of License.*

1. Upon complaint being made in writing by any official of the City to the Council that any licensee hereunder has violated any of the provisions of this section, the Council shall cause a summons and complaint to be served upon the licensee to appear before it at the time specified in the summons, which shall be not less than 10 days after the date of the service thereof, to show cause why his license shall not be revoked or suspended. The Council shall thereupon proceed to hear the matter and, if it finds that the allegations of such complaint are true, may revoke or suspend the license of such person. The provisions hereunder shall not be effective unless the licensee has received a copy of the complaint from the Building Inspector and such licensee has been given a reasonable time to correct the condition complained of or to otherwise satisfy such complaint.
2. Whenever a license is revoked, the licensee shall have a period of 45 days from the date of such revocation to liquidate his business, during which time he shall be required to comply with all the terms and conditions of this section.

12.09 MANUFACTURED OR MOBILE HOMES AND MANUFACTURED AND MOBILE HOME COMMUNITIES PARKS

- (a) *State Statutes Adopted by Reference.* The provisions of § 66.0435, Wis. Stats., and the definitions therein are hereby adopted by reference.
- (b) *Parking Outside Licensed Manufactured and Mobile Home Parks Communities.*
 1. *Restricted.* No occupied manufactured or mobile home shall be permitted to be located in the City unless the same is in a licensed manufactured or mobile home park community, except those manufactured or mobile homes occupied outside of a manufactured or mobile home park community on the effective date of this section.
 2. *Exceptions.*
 1. Paragraph (b)(1) above is not intended to restrict the location of 1- and 2-family manufactured homes which meet the applicable 1- and 2-family standards set forth in Ch. 101, Wis. Stats., and the requirements of ch. 17 of this Code.
 2. Notwithstanding other provisions of this subsection, the Council may, upon application, issue a special permit for the location of a manufactured or mobile home outside a manufactured or mobile home community park for temporary use solely as a field office, and such permit shall specifically state the expiration date thereof which shall not exceed 12 months.
- (c) *Park Community License Required.* No person shall establish or operate upon property owned or controlled by him within the City a manufactured or mobile home park community without having first secured a license therefore from the Council. The application for such license shall be made to the Clerk-Treasurer and shall be accompanied by a fee of ~~\$2.00~~ as set forth in sec. 25.045 for each space in the existing or proposed community park, but not less than \$25.00. Such communities parks shall comply with Wis. Adm. Code Ch. SPS 326 H77, which is hereby adopted by reference, and all zoning requirements set forth in ch. 17 of this Code.

- (d) *Additions to Communities Parks.* Licensees of **manufactured or mobile home parks communities** shall furnish information to the Clerk-Treasurer and Assessor on such homes added to their **parks communities** within 5 days after their arrival on forms furnished by the Clerk-Treasurer.
- (e) *Parking Permit Fees.* There is imposed on each **manufactured or mobile home** located in the City a parking permit fee **as set forth in sec. 25.045**, such amount to be determined in accordance with §66.0435, Wis. Stats. The fees shall be paid to the Clerk-Treasurer on or before the 10th day of the month following the month for which they are due. It shall be the full and complete responsibility of the licensee of a **manufactured or mobile home park community** to collect such fees from each **manufactured or mobile home** therein and to remit such fees to the Clerk-Treasurer. Failure to do so is to be treated like a default in payment of personal property taxes and subject to all procedures and penalties applicable under Chs. 70 and 74, Wis. Stats.
- (f) *Payment of Fees for Homes Outside Parks Communities.* The owner of the land on which a **manufactured or mobile home** is located outside of a **manufactured or mobile home community park** may collect the fee from the owner of the **manufactured or mobile home** and, on or before January 10 and on or before July 10, shall transmit to the Clerk-Treasurer all fees owed for the 6 months ending on the last day of the month preceding the month when the transmission is required.
- (g) *Manufactured or Mobile Home Community Park Requirements.*
1. *License Application.* The application for a license or a renewal thereof shall be made on forms furnished by the Clerk-Treasurer and shall include the name and address of the owner in fee of the tract. If the fee is vested in some person other than the applicant, written authorization signed by the owner must be furnished stating that the applicant is authorized to construct or maintain the **park community** and make the application. The application shall also include a legal description of the premises upon which the **park community** is or will be located as will readily identify and definitely locate the premises. The application shall be accompanied by 2 copies of the **park community** plan showing the following, either existing or as proposed:
 1. The boundaries used for **park community** purposes.
 2. The location of roadways and driveways.
 3. The location of units.
 4. The location and number of sanitary conveniences, including toilets, washrooms, laundries and utility rooms to be used by occupants of units, if required.
 5. Method and plan of sewage disposal.
 6. Method and plan of garbage removal.
 7. Plan for water supply.
 8. Plan of electrical lighting of units, if required.
 2. *Inspection and Enforcement.* No **park community** license shall be issued until the City Clerk shall notify the Chief of Police, the Health Officer, the Fire Chief and the Director of Public Works of such application and these officials shall inspect, or cause to be inspected, such application and the premises to determine whether the applicant and the premises on which **manufactured or mobile homes** will be located comply with this Code and State administrative rules and laws applicable thereto. These officials shall furnish to the Council, in writing, the information derived from such investigation and a statement as to whether the applicant and the premises meet the requirements of the department for which the officer is certifying. No license shall be renewed without a reinspection of the premises. For the purpose of making inspections and securing enforcement, such officials or their authorized agents may

enter on any premises on which a **manufactured or** mobile home is located, or is about to be located, and inspect the same and all accommodations connected therewith at any reasonable time.

3. *Location of **Parks Communities**.* See ch. 17 of this Code.
4. ***Park Community Plan**.*
 1. *Drainage.* Every **manufactured or** mobile home and **manufactured or** mobile home **park community** shall be located in a well-drained area and the premises shall be properly graded so as to prevent the accumulation of storm or other waters. No **manufactured or** mobile home or **manufactured or** mobile home **park community** shall be located in any area that is situated so that drainage or contaminated liquids or solids can be deposited on its location, including, but not limited to, drainage from any barnyard, outdoor toilet or other source of filth.
 2. *Sites.* Home spaces shall be clearly defined and shall consist of a minimum of 2,100 square feet and a width of not less than 35 feet. Each site shall have a minimum of 10-foot side yards, a 15-foot setback and an off-street parking space at least 10 feet in width. The basic unit shall not occupy an excess of 1/4 of the area of the site and a complete unit, including all accessory structures, shall not occupy more than 1/2 of the area of the site. **Manufactured or m**Mobile home **parks communities that were in existence prior to 1962 which, at the time of the adoption of Wis. Adm. Code H 77.04, effective March 1, 1971, existed lawfully** with **manufactured or** mobile home sites that do not comply with the foregoing minimum area requirements may continue to operate. Expansion and modification of such **manufactured or** mobile home **parks communities** shall, however, be in accord with this provision. All sites shall abut upon a street or driveway giving easy access from all units to a public street. For a 2-way street, the width must be at least 32 feet if parking is to be permitted on both sides of the street, 25 feet in width if parking is permitted only on one side, or 18 feet in width if parking on the street is prohibited. One-way streets must be at least 14 feet in width. One-way streets shall be no longer than 500 feet and parking is prohibited unless the width is appropriately increased. Such driveways shall be graveled or paved and maintained in good condition, having natural drainage, be well lighted at night and shall not be obstructed.
 3. *Electrical Service.* Every space shall be furnished with an electric service outlet. Such outlet shall be equipped with an externally operated switch or fuse of not less than 30 amperes capacity and a heavy duty outlet receptacle. Electrical outlets shall be weatherproof and no power lines shall be less than 15 feet above ground.
5. *Water Supply.*
 1. An adequate supply of pure water, furnished through a pipe distribution system connected directly with the public water main, shall be furnished for drinking and domestic purposes in all **parks communities**.
 2. Individual water service connections shall be so constructed that they will not be damaged by the parking of such units. Such system shall be adequate to provide 20 pounds of pressure per square inch and capable of furnishing a minimum of 125 gallons per day per space.
6. *Waste and Garbage Disposal.*

1. All liquid waste from showers, toilets, laundries, faucets, lavatories, etc., shall be discharged into a sewer system extended from and connected with the public sewer system.
 2. Every space shall be provided with sewer connections which shall be provided with suitable fittings so that watertight connections can be made. Such connections shall be so constructed that they can be closed when not connected and trapped in such a manner as to be maintained in an odor-free condition.
7. *Management.*
1. In every **park community** there shall be located the office of the attendant or person in charge. A copy of the license and of this section shall be posted therein and the **park community** register shall be, at all times, kept in such office.
 2. The attendant or person in charge, together with the licensee, shall:
 1. Keep a register of all guests, to be open to inspection by City officials during business hours.
 2. Maintain the **community park** in a clean, orderly and sanitary condition at all times.
 3. Collect the monthly parking permit fee provided for in sub. (f) above. A book shall be kept showing the names of the persons paying such service charges and the amount paid.
 8. *Applicability of Plumbing, Electrical and Building Codes.* All plumbing, electrical, building and other work on or at any **park community** licensed under this section shall be in accordance with this Code and the requirements of the State Department of **Health and Social Services Safety and Professional Services**.
 9. *Revocation and Suspension.* The Council may revoke any license or permit issued pursuant to the terms of this section, in accordance with §66.0435(2), Wis. Stats.

12.10REGULATION AND LICENSING OF DOGS AND CATS

- (a) *Dog ~~and-Cat~~ License Required.* It shall be unlawful for any person in the City to own, harbor or keep any dog ~~or-cat~~ more than 5 months of age without complying with the provisions of this section and §§174.05 through 174.10, Wis. Stats., relating to the listing, licensing and tagging of same.
- (b) *License Fee.* The license fee for a dog ~~or-cat~~ shall be ~~set by the Common Council from time to time by resolution~~ as set forth in sec. 25.045.
- (c) *Late Fees.* The Clerk-Treasurer shall assess and collect a late fee ~~of \$5.00~~ as set forth in sec. 25.045 from every owner of a dog ~~or-cat~~ 5 months of age or older if the owner failed to obtain a license prior to April 1 of each year or within 30 days of acquiring ownership of a licensable dog ~~or-cat~~, or if the owner failed to obtain a license before the dog ~~or-cat~~ reached licensable age.
- (d) *Kennel License Option.* The owners of kennels may opt to pay a kennel license fee ~~of \$35.00~~ as set forth in sec. 25.045 for a kennel of 12 dogs or less plus ~~\$4.00~~ an additional amount as set forth in sec. 25.045 for each dog in excess of 12 in lieu of the fees provided in sub. (b) above and the Clerk-Treasurer shall issue tags for each dog owned by the kennel owners. No kennel may be located in a residential district.
- (e) *Rabies Vaccination Required.* It shall be unlawful for any person to keep a dog or cat in the City which is over 5 months of age and has not received a rabies vaccination as required by §95.21(2), Wis. Stats. No dog ~~or-cat~~ license shall be issued until a certificate of rabies vaccination issued by a veterinarian has been presented. A rabies vaccination tag shall be attached to the collar of all licensed dogs ~~or-cats~~ at all times, except as provided in §95.21(2)(f), Wis. Stats.

- (f) *Definitions.* In this section, unless the context or ~~f~~ subject matter otherwise require, the terms used shall be defined as follows:
- (1) "Owner." Any person owning, harboring or keeping a dog or cat and the occupant of any premises on which the dog or cat remains or to which it customarily returns daily for a period of 10 days is presumed to be harboring or keeping the dog or cat within the meaning of this section.
 - (2) "At Large." A dog or cat which is off the premises of the owner and not under the control of some person either by leash or otherwise, but an animal within an automobile of any other person with the consent of the dog's or cat's owner shall be deemed to be upon the owner's premises.
 - (3) "Kennel." Any establishment wherein dogs are kept for the purpose of breeding, sale or sporting purposes.
- (g) *Restrictions On Keeping of Dogs and Cats.* It shall be unlawful for any person within the City to own, harbor or keep any dog or cat which:
- (1) Habitually pursues vehicles upon any street, alley or highway.
 - (2) Molests passersby or assaults or attacks any person without provocation.
 - (3) Is at large within the limits of the City.
 - (4) Habitually barks or howls to the annoyance of any person or persons. This paragraph shall not apply to hospitals conducted for the treatment of small animals or to the premises occupied or used by the City Pound.
 - (5) Kills, wounds or worries any domestic animal.
 - (6) Urinates or defecates on public property or other private property. In the event the animal defecates on another's land or any public right-of-way, the owner shall immediately remove the feces in a sanitary manner.
- (h) *Dogs and Cats Running at Large and Untagged Dogs ~~and Cats~~.*
- (1) *Dogs and Cats Running at Large.* A dog or cat is considered to be running at large if it is off the premises of its owner and not under the control of the owner or some other person, as defined in sub. (f)(2) above.
 - (2) *Untagged Dogs ~~or Cats~~.* A dog ~~or cat~~ is considered to be untagged if a valid license tag is not attached to a collar which is kept on the dog ~~or cat~~ whenever the dog ~~or cat~~ is outdoors unless the dog ~~or cat~~ is securely confined in a fenced area.
 - (3) *Dogs and Cats Subject to Impoundment.* Police officers shall attempt to capture and restrain any dog or cat running at large and any untagged dog ~~or cat~~.
 - (4) *Penalties.* If the owner of a dog or cat, negligently or otherwise, permits the dog or cat to run at large, or permits a dog to be untagged, the owner shall be subject to a forfeiture as set forth in Sec. 25.04 ~~forfeit \$10.00 for the first offense and \$20.00 for subsequent offenses.~~
- (i) *Duty to Report Animal Bite.* Every person, including the owner or person harboring or keeping a dog, cat or other animal, who knows that such animal has bitten any person shall immediately report such fact to the Police Department.
- (j) *Quarantine or Sacrifice of Animals Suspected of Biting a Person or Being Infected with Rabies.*
- (1) *Quarantine or Sacrifice of Animal.* The Health Officer or a police officer may order a dog, cat or other animal quarantined if he has reason to believe that the animal bit a person, is infected with rabies or has been in contact with a rabid animal. If a quarantine cannot be imposed because the animal cannot be captured, the officer may kill the animal. The officer may kill an animal only as a last resort or if the owner agrees. The officer shall attempt to kill the animal in a humane manner and in a manner which avoids damage to the animal's head.

- (2) *Quarantine Order*. If a quarantine is ordered, the owner of the dog or cat shall be subject to the provisions of §95.21(5), (6) and (8), Wis. Stats.
- (k) *Setting Animals at Large Prohibited*. No person shall open any door or gate of any private premises for the purpose of setting any dog, cat or other animal at large, except the owner of such animal.
- (l) *Impounding and Disposition of Dogs and Cats*.
- (1) *Impounding of Dogs and Cats*. A police officer or other person restraining a dog or cat running at large shall take such animal to the City Pound. The police officer shall attempt to identify and notify the owner and shall keep a public record of all such dogs or cats impounded.
 - (2) *Release of Dog or Cat to Owner or Representative*. The police officer may release the dog or cat to the owner or his representative if:
 - a. The owner or representative gives his name and address.
 - b. The dog ~~or cat~~ is licensed and vaccinated against rabies.
 - c. Pays the dog's or cat's boarding fee in the amount ~~of \$2.00 per day as set forth in sec. 25.045~~.
 - (3) *Release of Dog or Cat to Person Other than Owner*. If the owner of the dog or cat is unknown or does not reclaim the dog or cat within 7 days, the police officer may release the dog or cat to a person other than the owner if such person:
 - a. Gives his name and address.
 - b. Signs a statement agreeing to license the dog ~~or cat~~ and have the dog or cat vaccinated against rabies.
- (m) *Number of Dogs or Cats per Household Limited*. No person, except a kennel licensee, shall own, harbor or keep more than 2 dogs and 2 cats that are more than 5 months of age except in a place or places where animals are impounded or restrained, as specified in this section. If a total of more than 2 dogs and 2 cats are owned, harbored or kept in or by any one household, the head of the household shall be deemed the person so owning, harboring or keeping such animals, notwithstanding that the dog ~~or cat~~ license or licenses may be issued to other members of the household as owners of such dogs ~~or cats~~. ~~If a household owns or keeps more than two dogs and/or two cats on the premises, the owner(s) shall, in addition to obtaining the required license for each dog, file a statement with the City Clerk-Treasurer acknowledging he/she is aware of the City's dog and cat limitation and he/she agrees to reduce the number of dogs and/or cats on the premises to no more than 2 dogs and 2 cats if the Police Department receives a nuisance complaint against the premises caused by, or related to, the number of dogs and/or cats housed on the premises. In addition to the license fee for each dog, an additional fee as set forth in sec. 25.045 will be charged for licensing the third, and all subsequent, dog license(s) issued per household.~~
- (n) *Penalties*. In addition to other penalties provided in this section, the following penalties are imposed:
- (1) *Failure to Obtain Rabies Vaccination*. A dog or cat owner who fails to have a dog or cat vaccinated against rabies, as provided in this section, shall, upon conviction, ~~be subject to a forfeiture as set forth in sec. 25.04~~ ~~forfeit not less than \$50.00 nor more than \$100.00~~.
 - (2) *Refusal to Comply With Quarantine Order*. An owner of a dog, cat or other animal who refuses to comply with an order issued under this section to deliver the animal to a police officer, the pound designated by the Council, or veterinarian, or who does not comply with the conditions of an order that the animal be quarantined, shall, upon conviction, ~~forfeit not less than \$100.00 nor more than \$500.00~~ ~~be subject to a forfeiture as set forth in sec. 25.04~~.

12.11 KEEPING OF VICIOUS DOGS REGULATED

Definitions. The terms used in this section are defined as follows:

1. "Vicious Dog."
 1. Any dog with a propensity, tendency or disposition to attack, cause injury or otherwise endanger the safety of human beings or other domestic animals as evidenced by its habitual or repeated chasing or snapping, or barking and/or snarling in a threatening manner.
 2. Any dog which attacks a human being or another domestic animal without provocation.
 3. Any dog owned or harbored primarily or in part for the purpose of dog-fighting, or any dog trained for dog-fighting.
 - ~~4. Any pit bull dog.~~
- ~~2. "Pit Bull Dog."

 - ~~1. The pit bull terrier breed of dog.~~
 - ~~2. The Staffordshire bull terrier breed of dog.~~
 - ~~3. The American pit bull terrier breed of dog.~~
 - ~~4. The American Staffordshire terrier breed of dog.~~
 - ~~5. Dogs of mixed breed or of other breeds than listed under subpars. (a)(2)a to d above whose breed or mixed breed is commonly known as pit bull, pit bull dog or pit bull terrier.~~~~

(b) *Requirements and Prohibitions.*

1. *Leash and Muzzle.* No person owning, harboring or having the care of a vicious dog may suffer or permit such dog to go outside its kennel or pen unless the dog is securely leashed with a leash no longer than 4 feet in length. No person may permit a vicious dog to be kept on a chain, rope or other type of leash outside its kennel or pen unless a person is in physical control of the leash. The dog may not be leashed to inanimate objects such as trees, posts and buildings. A vicious dog on a leash outside the dog's kennel shall be muzzled by a muzzling device sufficient to prevent the dog from biting persons or other animals. A vicious dog shall not be required to be muzzled when shown either in a sanctioned American Kennel Club show or upon prior approval of the Police Chief.
2. *Confinement.* All vicious dogs shall be securely confined indoors or in a securely enclosed and locked pen or kennel, except when leashed and muzzled as provided in par. (b)(1) above. The pen, kennel or structure shall have secure sides and a secure top attached to all sides. A structure used to confine a vicious dog shall be locked with a key or combination lock when the dog is within the structure. The structure shall have a secure bottom or floor attached to the sides of the pen, or the sides of the pen must be embedded in the ground no less than 2 feet. All structures erected to house vicious dogs shall comply with all zoning and building regulations of the City. All structures shall be adequately lighted and ventilated and kept in a clean and sanitary condition.
3. *Confinement Indoors.* No vicious dog may be kept on a porch, patio or in any part of a house or structure that would allow the dog to exit the building on its volition. No vicious dog may be kept in a house or structure when the windows are open or when screen windows or screen doors are the only obstacle preventing the dog from exiting the structure.
4. *Prohibited in Multiple Dwellings.* No vicious dog may be kept within any portion of any multiple dwelling.
5. *Signs.* All owners, keepers or harborers of vicious dogs shall, within 15 days of the effective date of this section, display in a prominent place on their premises a sign

easily readable by the public using the words "Beware of Dog." A similar sign is required to be posted on the kennel or pen of the dog.

6. *Insurance.* All owners, keepers or harborers of vicious dogs shall, within 30 days of the effective date of this section, provide proof to the Police Chief of public liability insurance in a single incident amount of \$50,000.00 for bodily injury to or death of any person or for the damage to property owned by any person which may result from the ownership, keeping or maintenance of vicious dogs. The insurance policy shall provide that no cancellation of the policy will be made unless a 10-day written notice is first given to the Police Chief. The owner or custodian of the dog shall produce evidence of the required insurance upon request of a law enforcement officer. This paragraph does not apply to dogs kept by law enforcement agencies.
- (c) *Vicious Dog Determination.* The Police Chief shall investigate every dog complaint and make a determination as to whether or not such dog is "vicious," as defined in sub. (a) above. In the event the Police Chief makes a determination that a dog is "vicious," he shall so inform the owner, keeper or harbinger of such dog and provide such person with a copy of this section.
- (d) *Appeal of Vicious Dog Determination.* Any person aggrieved by the determination of the Police Chief, as provided in sub. (c) above, may appeal such determination, as provided in ch. 6 of this Code.
- (e) *Compliance.* Within 10 days of the determination that a dog is vicious, as provided in sub. (c) above, or 10 days after an unsuccessful appeal under sub. (d) above, the owner of a vicious dog shall either comply with all provisions of this section or dispose of such dog.
- (f) *Disposition of Vicious Dogs.* Any vicious dog which attacks a human being or domestic animal may be ordered destroyed by a police officer or humane officer when, in the judgment of a court of competent jurisdiction, the dog represents a continuing threat of serious harm to human beings or domestic animals.
- (g) *Penalty.* Any person who violates any provision of this section shall, upon conviction, be subject to the payment of a forfeiture, as provided in sec. 25.04 of this Code. A separate offense shall be deemed committed on each day on which a violation of this section occurs or continues.

12.12 ~~TAXICABS~~-MOBILE FOOD VENDING PERMIT

- (a) *Permit Required.*
 - (1) Any person operating, conducting or managing within the City a mobile food establishment shall obtain a mobile food vending permit. A permit shall not be required for any private party, picnic, event or gathering where the general public is not invited, nor when such mobile food vending occurs entirely on private property.
 - (2) The permit fee shall be as set forth in Sec. 25.045.
 - (3) Each mobile food establishment shall be permitted separately.
- (b) *Definitions.*
 - (1) A "Mobile Food Vendor" is the registered owner of a mobile food establishment or the owner's agent or employee, which offers for sale only personally prepared food for which the vendor is regularly involved in all phases of both the production and the sale of the food. In addition, a vendor may be a corporation, cooperative or partnership; however, the application and permit shall designate a primary individual who is regularly involved in all phases of the production process and who is responsible for the vending operation.
 - (2) "Personally Prepared Food." Personally prepared food is food or beverage produced by the vendor from raw or basic ingredients, changing the nature, form, shape or

function. All food sold shall comply with State Health Regulations. In addition, the category ‘personally prepared food’ shall include the following:

- a. Fruit sold by the piece or in individual-sized portions.
 - b. Condiments and other incidental ingredients given free with personally prepared food.
 - c. Coffee, tea, milk, and commercially produced beverages in containers not made of glass.
 - d. Hotdogs, bratwurst or other sausages, and commercially produced buns.
 - e. Ice cream bars and other pre-portioned frozen treats; soft serve or hard scooped ice cream served by the cone or dish.
- (3) “Mobile Food Establishment” means a restaurant or retail food establishment where personally prepared food is served or sold from a movable vehicle, trailer or cart which periodically or continuously changes location and requires a Service Base to accommodate the unit for servicing, cleaning, inspection and maintenance, or except as specified in the Wisconsin Food Code.
- (4) “Service Base” means an establishment operated under license or permit of an appropriate regulatory authority where food is manufactured, stored, prepared, portioned or packaged, or any combination of these, where such food is intended for consumption at another establishment or place, and where such units are serviced, cleaned, supplied, maintained, and where the equipment, utensils and facilities are serviced, cleaned and sanitized.

(c) *Permit Application Process.*

- (1) Application. Any person desiring to operate a mobile food establishment shall apply for a mobile food vending permit. The application for such permit shall be on forms provided by the City Clerk-Treasurer’s office and will include all the following:
- a. The name, signature, and address of each applicant and of each member or officer of a corporate applicant.
 - b. A description, including make, model, VIN number and license plate, of the mobile food establishment.
 - c. A valid copy of all necessary licenses, permits or certificates required by Iowa County and the State of Wisconsin, or any subsidiary enforcement agencies or departments thereof, including but not limited to a valid proof of registration for the vehicle and driver’s license for all operators, and documentation of the necessary approvals from the Wisconsin Department of Agriculture, Trade and Consumer Protection for operation as a mobile food vendor.
 - d. Any additional information deemed necessary by the City Clerk-Treasurer to determine if issuance of a mobile food vending license to a particular applicant would be in the best interest of the public.
- (2) Investigation; application denial. Upon receipt of an application for a mobile food vending permit and payment of the proper permit fee, the City Clerk-Treasurer shall notify the Chief of Police of the application and any of these officials or their designee shall make and complete an investigation of the statements made in such application. The City Clerk-Treasurer may refuse to grant the permit if any of the following is determined:
- a. The application contains any material omission or materially inaccurate statement;
 - b. The circumstances of a pending criminal charge against the applicant substantially relate to the permitted activity.

- c. The applicant has been convicted of a crime, statutory violation or ordinance violation within the last five years, the nature of which substantially relate to the circumstances of the particular job or permitted activity.
 - d. The applicant failed to comply with (c)(1) above.
- (3) Appeal; hearing before Committee. If the City Clerk-Treasurer denies an application for a license, the applicant may appeal within 15 days after the Clerk-Treasurer mails a notice of denial to the applicant. If the applicant files a timely appeal with the Clerk-Treasurer, the Clerk-Treasurer shall schedule an appeal hearing before the Common Council.
- (4) Committee approval; Council action. The Committee may approve any application placed on its agenda only if the applicant is qualified under this section and may place conditions upon approval. The Common Council shall affirm, reverse, or modify the Committee decision.
- (d) *Areas Of Operation.* Mobile food establishments may operate in all areas except R-1 One- and Two-Family Residential District or R-M Multi-Family Residential. Mobile food establishments may operate in R-1 One- and Two-Family Residential or R-M Multi-Family Residential within a City park pursuant to Subsection (h) herein or at a Special Event with the permission of the Special Event License applicant, pursuant to § 12.05(h) of the City Code.
- (e) *Hours Of Operation.* Mobile food establishments shall only operate between the hours of 6:00 AM and 10:00 PM. Mobile food establishments and other equipment shall only be set up at a place of operation after 6:00 AM, and must be removed by 10:00 PM.
- (f) *Exclusions.* Mobile food establishments shall not be used during times when a Special Event License (§12.05, Ordinances) is in effect in the Areas of Operation and during Hours of Operation, except with the permission of the Special Event License applicant, pursuant to § 12.05(h) of the City Code. Excavation and Openings Permits (§8.03, Ordinances) shall supersede any permit issued pursuant to this section.
- (g) *Right-Of-Way.* No mobile food establishments shall operate within the public right-of-way, including the street or upon the sidewalk, except as follows:
- (1) at a Special Event with the permission of the Special Event License applicant, pursuant to § 12.05(h) of the City Code.
 - (2) within a City park pursuant to Subsection (h) herein.
- (h) *City Parks.* No mobile food establishments shall operate within a City park without written approval of the location and hours of operation by the Parks Supervisor or their designee. A copy of the written approval shall be kept in the mobile food establishment while operating in a City park. The City reserves the right to withdraw approval of the location and hours of operation of a mobile food establishment for any reason. Mobile food vendors shall comply if asked to leave a park by the Parks Supervisor, Director of Public Works, Chief of Police or their designee.
- (i) *Restrictions And Limitations.* The exercise of a permit pursuant to this section shall be subject to the following restrictions and limitations:
- (1) Noise levels emanating from the vending site shall be kept to a minimum, and shall be reasonable so as not to disturb the peace and quiet of those in the vicinity, including but not limited to residents, merchants, and customers. No sound amplification shall be allowed. Vendors utilizing an enclosed mobile food establishment may use amplification inside an enclosed mobile food establishment only, and any music or other audio shall be kept to a volume such that it cannot be heard outside of the mobile food establishment beyond the first customer in line at the window or service area.

- (2) All mobile food establishments and vending equipment, including carts, tables, apparatus and merchandise shall be removed from the streets, sidewalks, or other vending location during times when vending is prohibited.
- (3) All mobile food establishments and equipment used at the vending site shall be in a clean, sanitary, hazard-free condition and maintained in a presentable appearance and in good repair, without noticeable holes or other structural defects. Visible exterior surfaces shall be maintained so as to prevent chipping, cracking or other deterioration of the paint or exterior surface.
- (4) A vendor shall be present within the vending site at all times during which items are displayed or sold, except that a vendor may leave his or her vending site unattended during lawful vending hours for a maximum of ten (10) minutes.
- (5) Generators must operate at 60 decibels or lower when measured from the building front nearest to the permittee.
- (6) No vendor shall drive or permit another to drive a motor vehicle upon any sidewalk area for the purpose of depositing mobile food establishments or other equipment thereon. This prohibition does not apply to permanent or temporarily established driveways.
- (7) No vendor shall use electric hook ups or power outlets from any property without permission from the owner or occupant of the property.
- (8) No service from a mobile food establishment shall be allowed onto the street side of the mobile food establishment except when:
 - a. the street is in use for a Special Event (§12.05, Ordinances);
 - b. the street is closed to vehicular traffic.
- (9) A mobile food establishment located upon a sidewalk shall be placed not less than 5 feet from a building. A minimum 5-foot path for pedestrian traffic shall be maintained at all times, and the vendor shall manage its queue so that pedestrian traffic on the sidewalk is not impeded.
- (10) Seating for customers is not allowed.
- (11) No moving or flashing lights are allowed.
- (12) No alcohol shall be served.
- (13) Each permittee shall furnish at its location of operation a garbage can not less than 30 gallons in size. Garbage shall not be allowed to accumulate as litter, and full garbage cans shall be emptied as needed throughout the hours of operation. No garbage shall be deposited in municipal waste containers by a permittee. Prior to leaving a site after operation, a permittee shall inspect and pick up all garbage, litter, refuse, and food within 50 feet.
- (14) A mobile food establishment shall be located no less than 100 feet from the nearest edge of any building or section of a building comprising a licensed food establishment, the kitchen of which is open for serving food to patrons. This restriction may be waived if the most recent application for a mobile food vending permit was submitted together with the written consent of the proprietor of the adjacent licensed food establishment.
- (15) Nothing in this section shall be deemed to supersede or repeal any ordinance relating to noise, park closing hours, or parking, except as specifically provided in the section. Vendors will take every precaution to ensure that their operations do not materially affect the peace and welfare of the general public nor cause any unreasonably loud, disturbing and unnecessary noise or any noise of such character, intensity or duration as to be detrimental to the life or health of any individual or which is the disturbance of public peace and welfare.

(j) *Violations And Penalties.*

- (1) Any person violating any provision of this section shall be subject to a penalty as provided in § 25.04 of the City Code.
- (2) The Police Department and Department of Public Works shall have concurrent authority to remove or cause the removal of any mobile food establishment, vending equipment, or merchandise found on the street, sidewalk, terrace, or other vending location in violation of any regulations established pursuant hereto. In addition to any forfeiture, the violator shall be liable for any removal, towing and storage charges incurred by either department.
- ~~(a) License Required. No person shall operate a taxicab within the City without a license.~~
- ~~(b) Applications. Applications for a license hereunder shall be made to the Clerk-Treasurer and shall be referred to the Council.~~
- ~~(c) License Fees. The license fee hereunder shall be \$25.00 per year for the first vehicle and \$10.00 for each additional vehicle.~~
- ~~(d) Council Approval Required. Upon reviewing the application and after considering the adequacy of existing taxicab service and the need for any additional service within the City, the Council shall grant or deny the license.~~
- ~~(e) Insurance. An applicant for a license hereunder shall deposit with his application a certificate of insurance coverage showing that each vehicle to be licensed is covered by public liability insurance with a combined single limit of \$300,000.00 or such other amount as may be required under §344.15(1), Wis. Stats., whichever is greater. Any insurance policy hereunder shall contain a provision that the same shall not be cancelled before expiration of its term, except upon 30 days' written notice to the City. Cancellation or termination of such insurance shall automatically terminate all licenses issued hereunder unless another certificate of insurance shall be substituted.~~
- ~~(f) License Issuance. Upon grant of a license hereunder, the Clerk-Treasurer shall issue to the licensee a license which shall be displayed prominently in the taxicab for which it has been issued.~~
- ~~(g) Licenses Not Transferable. No license issued hereunder shall be transferable from one vehicle to another or from one licensee to another.~~

12.13 VENDING ON CITY PROPERTY

- (a) *Permit Required.* Except as permitted under sub. (b), no person shall engage in the sale of any food or other items on public streets, in any public park or on any other public property, without first receiving from the Clerk-Treasurer a permit to do so.
- (b) *Permit Not Required.* The following are not required to have a permit issued under this section:
1. A person selling only bottled or canned water or bottled or canned soda and no other items. The sale of glass bottles is prohibited.
 2. A person who operates a business establishment shall not be required to obtain a permit to place items sold at his or her business establishment on the sidewalk adjacent to his or her business during regular business hours.
 3. A person participating in a farmer's market and who is selling only items that are grown or produced by the seller or the seller's immediate family. Farmer's markets in public parks require the consent of the Park Board.
 4. A person who operates a mobile food establishment as defined in sec. 12.12(b)(3) pursuant to a mobile food vending permit issued pursuant to sec. 12.12.
- (c) *Permit Categories and Fees.* The following permits shall be made available to vendors. Each application for a permit shall designate a specific site or location and each permit shall be in effect only for the site or location identified on the permit. The permit shall be displayed in view during operation hours.

1. *Annual Permit.* Annual permits shall be issued on the 1st day of May each year or thereafter when applied for, and shall expire on the 30th day of April following its issuance. The fee for an annual permit shall be ~~\$30.00~~ as set forth in sec. 25.045.
 2. *Event Permit.* Event permits shall be issued for up to 3 days and the permit shall set forth the date of expiration. The fee for an event permit shall be ~~\$5.00-per-day~~ as set forth in sec. 25.045.
 3. *Waiver of Fees.* The Common Council may waive fees for non-profit, governmental or civic organizations upon request.
- (d) *Prohibited and Required Acts.*
1. A vendor shall not:
 1. Sell between the hours of 10:00 p.m. and 6:00 a.m. the following morning. This prohibition shall not apply during any other specific hours specified by the Common Council by resolution.
 2. Block or restrict an individual's access to a business or residential doorway.
 3. Block or restrict pedestrians on the public way.
 4. Use audio or video equipment, such as speakers and video display monitors.
 5. Sell beverages in glass containers or glassware.
 2. A vendor shall:
 1. Obtain any other permit or permit necessary, including, but not limited to, sellers' permits and restaurant permits prior to applying for the City permit and adhere to the requirements of any such other permit.
 2. Keep all perishable foods in a safe and sanitary condition.
 3. Provide a scale for items that are sold by weight and weighed at the time of sale.
 4. Be present at the vending site at all times during which items are displayed or sold.
 5. Remove all vending equipment, including carts, tables, apparatus and merchandise from the vending location during times when vending is not occurring.
 6. Provide a trash receptacle of at least 10 gallons at the vending site for customer use.
- (e) *Liability Insurance.* To hold a valid permit, the vendor must have in force adequate liability insurance and must agree to indemnify, defend, and hold the City, its employees and agents, harmless against all claims, liability, loss, damage, or expense incurred by the City as the result of any injury to or death of any person or damage to property caused by or resulting from the activities for which the permit is granted. As evidence of liability insurance, the applicant shall furnish a Certificate of Insurance, on a form acceptable to the City, evidencing the existence of commercial general liability insurance (including contractual liability insurance) naming the City, its employees and agents as additional insureds, with minimum limits of \$300,000.00 in the aggregate. The Certificate of Insurance shall provide 30 days' written notice to the City upon cancellation or nonrenewal or material change in the policy.
- (f) *Permits and Identifying Devices Not Transferable.* Permits and permit identifying devices shall be nontransferable except upon order of the Clerk-Treasurer.
- (g) *Sale of Unwholesome Food Prohibited.* No vendor shall sell any food or food product that is unwholesome or tainted, or that is unclean, or that has been handled in an unclean manner, or has been exposed to unclean or contaminating things or conditions, or contrary to any rules and regulations adopted by the State or Iowa County.
- (h) *Permit Suspension and Revocation.*

1. Any permit issued in accordance with this section is subject to summary revocation at any time that the holder thereof is guilty of a violation of any of the provisions of this Code or State laws governing the sale or handling of food. Any person to whom such an order is issued shall immediately comply therewith, but, upon written petition to the Clerk-Treasurer, shall be afforded a hearing before the Council within 15 working days of such petition.
 2. Whenever a health official finds unsanitary or other conditions related to the operation of a food vendor which are in violation of this section, State statutes or rules promulgated by an agency of the State, and the violations, in the health official's opinion, constitute a substantial hazard to the public health, safety and welfare, the health official, without warning, notice or hearing, may issue a written order to the permit holder, operator or employee in charge of the food operation, citing such condition, specifying the corrective action to be taken, and specifying the time period within which such action shall be taken. If the health official deems it necessary, the order shall state that the permit is immediately suspended and all food service operations are to be immediately discontinued. Failure to allow an inspector immediate access to determine whether such grounds exist shall be grounds for suspension.
 3. For serious or repeated violations of any of the requirements of this section, or for interference with a health official in the performance of his or her duties, a permit may be revoked after an opportunity for a hearing has been provided by the Council. Prior to such action, the Clerk-Treasurer shall notify the permit holder, in writing, stating the reasons for which the permit is subject to revocation, and advising that the permit shall be revoked at the end of 5 working days following service of such notice, unless the permit holder files with the Clerk-Treasurer a request for a hearing within such 5-day period.
 4. The hearings provided for in this section shall be conducted by the Council at a time and place designated by the Mayor. The Clerk-Treasurer shall furnish the permit holder with a written report of the hearing decision.
- (i) *Penalties.* A person who violates any provision of this section shall be subject, at the discretion of the court, to any or all of the following penalties:
1. A forfeiture ~~of not less than \$20.00 nor more than \$200.00 as set forth in sec. 25.04~~ for each violation.
 2. A suspension of the vendor's permit for not less than 10 days nor more than 30 days, or a revocation of the vendor's permit for the remainder of its term.

12.14 STREET USE PERMITS

- ~~(a) *Application.* A written application for a Street Use Permit by persons or groups desiring the same shall be made on a form provided by the Clerk-Treasurer and shall be filed with the Clerk-Treasurer. The application shall set forth the following information regarding the proposed street use:~~
- ~~1. The name, address, and telephone number of the applicant or applicants. The applicant shall be the event sponsor. If the application is being filed by someone else on behalf of the event sponsor, that person shall also provide his name, title, address, and telephone number.~~
 - ~~2. In addition to the information required in sec. (a)(1) above, if the applicant is not an individual, the full name and business or headquarters address of the organizational entity shall be provided. If the applicant is a corporation, limited liability company, or limited partnership, the name and address of the registered agent shall also be provided. If the entity is a general partnership, the name and address of at least one general partner shall be provided.~~

- ~~3. The name, address and telephone number of the person or persons who will be responsible for conducting and/or managing the proposed use of the street, if different from the individual(s) named in sec. (a)(1) or (2) above.~~
 - ~~4. The exact date or dates, beginning and ending times for which the requested use of the street is proposed to occur, including set up and tear down times. If an event sponsor requests identical street closures for the same location for more than one occasion or event within a 12 month period, each event may be included on a single application.~~
 - ~~5. An accurate description of that portion of the street(s) proposed to be used.~~
 - ~~6. The estimated number of persons for whom use of the proposed street area is requested. If the estimated number of persons in attendance exceeds 50, an additional officer may be required at applicant's expense.~~
 - ~~7. The proposed use of the street, described in detail, including a description of all activities planned during the street use such as vending, music, selling of food or alcohol beverages, location and use of tents, stages, or other equipment, and a detailed plan for clean up after the event.~~
 - ~~8. A detailed plan for steps to be taken to prevent vehicular traffic from going through the area and the steps for creating a detour for the cars and steps that will be done to ensure the security of not allowing underage people in the fenced in area.~~
 - ~~9. A description of any recording or sound amplification equipment to be used in connection with the street use.~~
 - ~~10. A designation of any public facilities or equipment to be utilized.~~
 - ~~11. Any additional information that may be needed to determine whether a permit should be issued.~~
- ~~(b) *Application on Deadline.* An application to close 3 or more blocks, or to close a street or streets which will require substantial rerouting of vehicular traffic, or which shall be longer than one day shall be submitted not less than 60 days prior to the beginning date of the proposed event. An application to close less than 3 blocks shall be submitted not less than 14 days prior to a regular Council Meeting.~~
- ~~(c) *Permit Review.*~~
- ~~1. Before any application for a street use permit is considered by the Council, the application shall be reviewed by the Chief of Police for his recommendation as to the effect that the temporary closing of the street will have on the public safety in the area during the time the street may be closed. Likewise, before any application is considered by the Council, the application shall be reviewed by the Chief of Police and Director of Public Works for their recommendation as to the effect that the temporary closing of the street will have on traffic, movement in the area during the time the street may be closed. Applications shall than be reviewed at the next regular Council meeting. The Clerk Treasurer shall issue the permit after approval of the Council.~~
 - ~~2. *Representative at Meeting.* The person or representative of the group making application for a street use permit shall be present when the Council gives consideration to the granting of such street use permit to provide any additional information which is reasonably necessary to make a fair determination as to whether a permit should be granted.~~
 - ~~3. *Alcohol Beverage Permit.* If the applicant requests permission to sell beer or wine on a public street, the applicant shall submit an Application for Temporary Class "B"/"Class B" Retailer's License to the Clerk Treasurer and shall follow the requirements under §125.26(6) or §125.51(10), Wis. Stats. Business establishments~~

~~that hold a current "Class B" liquor license or Class "B" beer license shall amend their existing license to include area requested.~~

- ~~4. *Sound Amplification/Music.* The use of sound amplification equipment may be approved as part of the Street Use Permit except that the use of sound amplification equipment and music may only be approved between 10:00 a.m. and 12:00 a.m.~~
- ~~5. *Notification.* The applicant shall make a reasonable attempt to notify all residences and businesses that may be impacted in the area included in the Street Use Permit. Evidence of this notification may be required by the Council.~~

~~(d) *Permit Fee.* Each application for a Street Use Permit shall be accompanied by a nonrefundable permit fee as established by resolution of the Council and posted in the office of the Clerk-Treasurer to be paid at the time the Street Use Permit application is submitted. If the application is for more than one event within a 12-month period, a permit fee is due for each event. The application fee includes the administrative costs of processing the application. Any additional costs for the use of City equipment or staff time shall be estimated at the time of approval of the permit. Those estimated costs shall be paid prior to the issuance of the permit. The applicant shall agree to pay, within 20 days of billing, for any additional actual costs incurred by the City by the occasion of the event and its participants.~~

~~(e) *Standards for Issuance.* The following standards established within this subsection, in addition to any other mandatory requirements, shall govern the issuance of street use permits. In the case of a street use permit requested solely to facilitate access to an event occurring off the street, the "event," for purposes of these standards, shall be those activities reasonably expected to take place within the street(s) to be closed. A Street Use Permit shall be issued to an applicant unless:~~

- ~~1. The time and size of the event would substantially interrupt the safe and orderly movement of pedestrian and vehicular traffic in the vicinity of the event's location; or~~
- ~~2. The concentration of persons at the event would unduly interfere with proper fire and police protection of, or other emergency service to or through, the event or to areas adjacent to the event's location; or~~
- ~~3. The estimated number of participants or the size or type of event equipment is not sufficient to close a street and there is an alternative available; or~~
- ~~4. Another Street Use Permit has already been granted for substantially the same time and location; or~~
- ~~5. The size or time of the event would require so great a diversion of City police, fire and other emergency staff as to prevent normal protection of the City or to prevent adequate protection at another previously scheduled event whether or not that event has been issued a street use permit or other permit from the City; or~~
- ~~6. The event is reasonably likely to cause injury to persons or property and there is inadequate planning for crowd control of participants; or~~
- ~~7. Adequate sanitation or other necessary health facilities will not be available at the event; or~~
- ~~8. There is an insufficient number of parking places within a reasonable distance or inadequate alternative parking or transportation options to accommodate the number of vehicles expected; or~~
- ~~9. The time, size or nature of the event is incompatible with the normal activity at that location so as to impermissibly intrude on the comfort and convenience of the residents; or~~
- ~~10. The proposed use or event shall have a significantly adverse environmental impact; or~~

- ~~11. The applicant has provided fraudulent information on the application; or~~
- ~~12. The applicant has an outstanding balance owed to the City for unpaid fees for actual costs of equipment or services related to a previous Street Use Permit; or~~
- ~~13. The proposed street use does not comply with the following minimum safety restrictions:~~
- ~~1. At least one emergency vehicle access lane, a minimum of 16 feet wide, free of obstacles, shall be maintained at all times;~~
 - ~~2. At least one walkway for pedestrian access at least 8 feet wide shall be maintained at all times; or~~
- ~~14. The Iowa County Sheriff's Department has provided the City with information to show that a health or safety hazard would exist at the County level were a permit to be granted; or~~
- ~~15. The applicant has failed to obtain other permits that may be required at the State or County level.~~
- ~~(f) Insurance. The requirement of insurance shall be determined according to objective standards, including, but not limited to, the size and nature of the event, the number of expected participants, and the potential for physical injury or property damage caused by participants. If insurance is required for an event, the applicant shall furnish a certificate of commercial general liability insurance to the Clerk-Treasurer with the City, its employees and agents as additional insured. The insurance shall include coverage for contractual liability with minimum limits of \$1,000,000.00 in the aggregate. The certificate of insurance shall provide a 30 days' written notice to the City upon cancellation, nonrenewal, or material change in the policy. If insurance is required for the event, the applicant shall provide the certificate of insurance described above no less than 5 days prior to the event.~~
- ~~(g) Termination of a Street Use Permit. A Street Use Permit for an event in progress may be terminated by the Chief of Police, Fire Chief, or designee if termination is a reasonable and necessary response in the face of imminent danger or threat to public safety, if the safety of the public is imminently endangered by activities generated during the event, if the participants engage in violent or destructive behavior causing injury to persons or damage to property, or if there is a violation of any condition of the permit such that the standards of issuance are no longer met.~~
- ~~(h) Cleanup Requirements. Before the Street Use Permit expires, the applicant shall be responsible to return the street to the condition that existed prior to the event or activity. In the event the applicant fails to restore the area to good condition, the City shall perform the work and shall send a bill to the applicant for the cost of City staff and equipment used for that work.~~
- ~~(i) Penalty. Any person violating any provision of this section shall be liable for a forfeiture as provided in sec. 25.04 of this Code, as follows:~~
- ~~1. Hold, sponsor, initiate, commence, or be in charge of any activity for which a street use permit is required without having been issued a valid Street Use Permit for said activity.~~
 - ~~2. Violate any condition placed upon a Street Use Permit; encourage others to do the same; or, as the applicant or sponsor of an event for which a Street Use Permit has been issued, permit or allow a violation of a condition of the Permit. The applicant or sponsor is considered to have permitted or allowed a violation of a condition if the applicant or sponsor was issued a permit with the conditions listed, or a letter thereto, and a violation of any listed condition occurs during the event.~~
 - ~~3. Provide false or inaccurate information on a written application for a Street Use Permit.~~

- ~~4. Knowingly participate in an activity for which a street use permit is required without a valid street use permit having been granted or after a permit has been terminated pursuant to sec. (g) above.~~
- ~~5. Violate any other subsection of this section.~~
- ~~(j) Inapplicability. This section shall not apply to events occurring exclusively on paths located in City parks and does not apply to utility permit or street privilege requests under §66.0425, Wis. Stats.~~

12.1614 KEEPING OF CHICKENS WITHIN THE CITY LIMITS

- (a) *Chickens Allowed.* Within the City of Dodgeville, female chickens (hens) are allowed on lots with single-family dwellings.
- (b) *Roosters Not Allowed.* Roosters are not allowed within the City limits of the City of Dodgeville.
- (c) *Maximum Number of Hens.* No more than five (5) hens may be kept on any property.
- (d) *No Slaughtering.* There will be no slaughtering of chickens within the City.
- (e) *Bird Fighting.* Raising or keeping of hens for fighting and the fighting of hens and other fowl is not allowed within the City as prohibited under Wis. Stat. sec. §951.08.
- (f) *Chicken Feed.* All food must be kept in airtight containers that are out of reach for wild animals.
- (g) *Chicken Coops.* Hens must be provided with a building structure that houses them and that is constructed in accordance with the following rules:
 - 1. Hens must be provided at least three-square feet of floor space each.
 - 2. A coop must have minimum dimensions of two feet long by two feet wide by four feet tall.
 - 3. There must be at least one nesting box per hen.
 - 4. Coops must include elevated perches to ensure chickens are able to rest in their natural position.
 - 5. Coops must be structurally sound insulated, moisture proof and kept in good repair.
 - 6. Coops must have vents to ensure proper ventilation during all times of the year.
 - 7. There must be a minimum of one foot of window for each 10 feet of wall space.
 - 8. Coops must be cleaned daily, and the waste must be properly disposed of. All stored manure shall be covered by a fully enclosed structure with a roof or lid over the entire structure. No more than three cubic feet of manure shall be stored on the premises. All other manure not used for composting or fertilizing shall be removed. The henhouse or chicken coop and surrounding area must be kept free from trash and accumulated droppings. Uneaten feed shall be removed in a timely manner.
 - 9. During the winter months:
 - 1. Windows must be covered with plastic to minimize drafts.
 - 2. Heating lamps or other technology may need to be provided to keep the coop at the proper temperature of no less than 40 degrees F.
 - 3. Water must not be frozen in the winter.
 - 10. Coops must provide access to the chicken run.
 - 11. No coop shall be located closer than 25 feet to any residential structure and 15 feet from the property line on an adjacent lot. Coops must be located in the rear yard of the property or non-address side yard on corner lots.
- (h) *Chicken Runs.* The chickens must be provided with an outdoor fenced structure in which to run around.
 - 1. Hens must be provided with at least six square feet of space each in the run.
 - 2. The minimum dimensions are two feet wide by two feet long by three feet tall.
 - 3. The fencing must have spacing of no more than one inch.
 - 4. The top of the run must be covered with fencing with spacing of one inch or less.

5. The fencing should be buried a foot under the ground if the run is not mobile.
 6. During the winter months:
 1. The run must be surrounded by heavy plastic on all sides.
 2. The top of the run must be covered in heavy plastic.
- (i) *General Care Requirements.* Chickens must be properly cared for.
1. Food must be provided daily and must be proper for chickens in accordance with Wis. Stat. §951.13(1).
 2. Clean water must be provided at all times and changed daily in accordance with Wis. Stat. §951.13(2).
- (j) *Application Process.* Applications will be submitted to the City Clerk's office and must contain the following information:
1. The desired location for the coop and run on a scaled drawing of the lot. The drawing shall include dwelling units on properties within 100 feet of the proposed coop location and shall be approved by the Building Inspector.
 2. The design for the desired coop along with proof of the building permit for the building of the same.
 3. The site number and, where required, the registration with the Wisconsin Department of Agriculture, Trade and Consumer Protection. A copy of the proof of having obtained a site number and, where required, a copy of the proof of registration must accompany the application.
 4. Application fee **as set forth in sec. 25.045** ~~of \$25.00~~, plus first annual license fee ~~of \$25.00~~ **as set forth in sec. 25.045**.
- (k) *Licenses and Fees.*
1. Licenses are for a one-year term beginning January 1 of each year.
 2. License fee ~~is \$25.00 annually~~ **shall be as set forth in sec. 25.045** and will not be prorated for any portion of a year, plus the one-time application fee ~~of \$25.00~~ **as set forth in sec. 25.045**.
 3. Licenses not renewed by March 1st will be assessed a late fee ~~of \$10.00~~ **as set forth in sec. 25.045**.
- (l) *Renewal Process.* All licenses must be renewed on an annual basis prior to January 1 of each year. License renewals will be submitted to the City Clerk's office and shall include:
1. Current proof of registration with the Wisconsin Department of Agricultural, Trade and Consumer Protection, where required.
 2. Annual fee.
- (m) *Exemption.* The provisions of this section shall not apply to chickens maintained in the agricultural (A-G) zoning district of the City of Dodgeville.
- (n) *Penalties.*
1. *General Violations.*
 1. *First Offense.* A warning will be given to the license holder that if similar complaints continue, a forfeiture **as set forth in sec. 25.04** ~~of \$50.00~~ will be assessed and license may be revoked.
 2. *Second Offense.* A forfeiture ~~of \$75.00~~ **as set forth in sec. 25.04** will be assessed and the license will be revoked for 12 months.
 3. *Third Offense.* A forfeiture **as set forth in sec. 25.04** ~~of \$100.00~~ will be assessed and the license will be permanently revoked.
 2. *Animal Cruelty Violations.* These consist of, but are not limited to, inadequate food or water, dirty coop, improper temperature conditions for the birds, sick or unhealthy birds, and improper size coop.

1. *First Offense.* A warning will be given together with an order to fix the violation within a week or to provide evidence of substantial efforts to fix the violation.
2. *Second Offense.* A forfeiture ~~of \$500.00~~ as set forth in sec. 25.04 will be assessed and the license will be revoked indefinitely.
3. Nothing in this section shall prohibit the City from pursuing violations of this section as public nuisances or referring violations of this section to the district attorney's office when the City deems it appropriate to do so.

12.1599 PENALTY

Except as otherwise specifically provided in this chapter, any person who shall violate any provision of this chapter or any order, rule or regulation made hereunder shall be subject to a penalty as provided in sec. 25.04 of this Code.

Section II: Section 25.04(f) shall be and hereby is amended as follows:²

(f) *Schedule of Penalties.* The following shall be the schedule of penalties for violations of this Code.

Ordinance Number	Ordinance Violation – Guidelines (Non-Traffic Citations-Only)	Forfeiture Amount
12.05	Special Event License (all subsections)	\$100.00
12.06	Weights and Measures Regulation (all subsections)	\$100.00
12.12	Mobile Food Vending Permit (all subsections)	\$100.00
12.14	Street Use Permits (all subsections)	\$100.00
12.10(n)(1)	Failure to Obtain Rabies Vaccination	\$75.00
12.10(n)(2)	Refusal to Comply with Quarantine Order	\$250.00
12.14(n)(1)a.	Keeping of Chickens Within the City Limits – General Violations (1 st Offense)	\$50.00
12.14(n)(1)b.	Keeping of Chickens Within the City Limits – General Violations (2 nd Offense)	\$75.00
12.14(n)(1)c.	Keeping of Chickens Within the City Limits – General Violations (3 rd Offense)	\$100.00
12.14(n)(2)b.	Keeping of Chickens Within the City Limits – Animal Cruelty Violations (2 nd Offense)	\$500.00

Section III: This ordinance shall take effect upon its passage and publication as provided by law.

Adopted and approved this _____ day of _____ 2024.

Barry Hottmann, Mayor

ATTEST:

² Existing language to be repealed is shown by strike out in red. Proposed new language is shown in green.

Lauree M. Aulik, City Clerk

Date Adopted: _____
Date Published: _____
Effective Date: _____



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