



PUBLIC NOTICE

Library Board of Trustees Meeting

Monday, May 11, 2026 at 5:00 PM

City Hall Council Chambers, 410 East Leffler St,

Dodgeville, WI

AGENDA

MEETING DULY POSTED

I. AGENDA & MINUTES APPROVAL

1. Review and possible approval of April 13, 2026 Meeting Minutes

II. PUBLIC COMMENT

III. FINANCIAL REPORT

2. Treasurer's Report
3. Approval of the April 21, April 27, May 5, and May 11, 2026 Bills
4. Review of April 2026 Financial Statement

IV. REPORTS AND UPDATES

5. Director's Report
6. Building Project Update
7. Friends of the Library Update

V. OLD BUSINESS

8. Review of proposals and possible action to select a graphic designer

VI. NEW BUSINESS

9. Discussion and possible action to select a website designer
10. Discussion and possible action to recommend reappointment to the Library Board of Nancy Howard and Ryne Ponsler
11. Discussion and possible action on nominations and appointments to officer positions.

VII. CONCERNS AND COMMENTS OF THE BOARD

VIII. UPCOMING MEETINGS

IX. ADJOURN

12. Motion to Adjourn

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.

April 13, 2026
Dodgeville Public Library Board of Trustees

MEETING DULY POSTED

I. AGENDA & MINUTES APPROVAL

1. Meeting Called to order at 5:00 PM by Vanderloo

Present: Jody Vanderloo, Lisa Spady, Mary Wepking, Nancy Howard, Roxanne Reynolds-Lair, Brian Kulcinski, Carrie Portz-Library Director.

Absent: Deb Haag

II. PUBLIC COMMENT

1. No Public Comment

III. TREASURER'S REPORT

- Updated Edward Jones summary given by Treasurer
 - Association Account: 1,226,639.87
 - Managed Account 345,881.27
 - Total 1,572,521.14
- Motion to accept bills: Reynolds-Lair, Seconded by Wepking. Motion passes by unanimous vote.

IV. REPORTS AND UPDATES

1. Director's Report discussed :
 - a. Virtual Librarian Meeting, held quarterly, discussed Management.
 - b. Meetings with graphic designers regarding website update.
 - c. Furniture meetings/elevator meetings with HGA.
 - d. Met with Ethos Solar at the new building.
 - e. Development of shared Library Card application with Spring Green for patrons living between library locations.
2. Staff and Training Discussion:
 - a. Deb Haag and Dina Bertolini attended Friends and Foundations Training at SWLS.
 - b. Adult staff (working 20 hours or more per week) completed CPR and basic First Aid training provided by City
 - c. Customer service training for staff scheduled for May 21, 2026.
 - d. Job description in development for Outreach Coordinator.
3. Other:

- a. Helen Farnsworth Mears Art Contest display from 3/19 - 4/06 sponsored by Dodgeville Chapter of Federated Woman's Club of Wisconsin.
- 4. Building Project Update
 - a. Elevator modernization and transformer change orders approved by City Council
 - b. Discussed the decision to not replace existing windows.
 - c. Existing roof - discussion of hail damage to roof
 - d. Discussion of library's impact on property taxes:
 - i. Asked Mayor to provide a figure for library's impact per \$100,000 of property value
 - e. Building Project Update now incorporates project background information.
 - i. \$3,368,325 has been received from the Flexible Facilities Grant for this project.
 - f. Signage Considerations will go out to interested board members.
- 5. Solar panel information
 - a. Currently 2 grants are available with deadlines in late April and early May
 - b. 30% Federal grant available if service agreement is signed by July 4.
 - c. Currently in discussion with Ethos Solar and Eagle Point Solar, will reach out to one more
- 6. Building Committee meeting upcoming.
- 7. Fundraising Committee Update
 - a. The Lions Club wants to donate.
- 8. Friends of the Library
 - a. Considering putting funds into the Community Foundation of Southern Wisconsin.
- 9. Circulation Data
 - a. Showing a positive trend for Overdrive Usage with a decrease in other services.
 - b. YTD programming numbers presented.

V. OLD BUSINESS

- 1. Local history day, July 18 from 9 AM -5 PM
 - a. Will need a table for Friends of the Library and Membership Drive
 - b. Requesting details for children's entertainment at event
 - c. Food discussion, prepared or put out to food truck

VI. NEW BUSINESS

- 1. Henricksen Contract discussed with updated quotes.

- a. Motions made by Howard to approve the updated quote, seconded by Spady. Passed by unanimous vote.
- 2. Discussion of Graphic Designer Options with website update. Decision to seek information for services from one more provider.

VII. CONCERNS AND COMMENTS OF THE BOARD

- 1. Library Appreciation, May 21, provide lunch for employees to be paid for through library foundation.

VIII. UPCOMING MEETINGS

- 1. Next Meeting Scheduled for May 11th at 5:00 PM

IX. ADJOURN

- 1. Motion to Adjourn by Ponsler
 - a. Seconded by Kulcinski
 - b. Meeting Adjourned at 6:24 PM

DRAFT

Account Number	Account Title	YTD	Budget	Variance	% Budget
150 - SPECIAL PURPOSE LIBRARY FUND					
150-55115-000-000	LIBRARY - OPERATING EXPENSE(E)	.00	.00	.00	100.00%
150-55115-110-000	LIBRARY - WAGE ACCOUNT(E)	89,794.28	361,000.00	271,205.72	24.87%
150-55115-111-000	LIBRARY - SOC & MEDICARE(E)	6,452.16	26,900.00	20,447.84	23.98%
150-55115-112-000	LIBRARY - RETIREMENT(E)	4,684.86	17,900.00	13,215.14	26.17%
150-55115-113-000	LIBRARY - HEALTH INSURANCE(E)	25,395.07	78,810.00	53,414.93	32.22%
150-55115-114-000	LIBRARY - DENTAL INSUR(E)	1,365.34	4,400.00	3,034.66	31.03%
150-55115-115-000	LIBRARY - VISION CARE(E)	.00	1,500.00	1,500.00	0.00%
150-55115-116-000	LIBRARY - HEALTH INS. ADMIN(E)	.00	.00	.00	100.00%
150-55115-117-000	LIBRARY - LIFE INS.(E)	108.38	650.00	541.62	16.67%
150-55115-118-000	LIBRARY - AFLAC INSUR(E)	583.24	2,000.00	1,416.76	29.16%
150-55115-200-000	LIBRARY- PROFESSIONAL SERVICES(E)	.00	.00	.00	100.00%
150-55115-300-000	LIBRARY SUPPLIES & EXPENSES(E)	.00	.00	.00	100.00%
150-55115-400-000	LIBRARY - EDUCATION(E)	.00	.00	.00	100.00%
150-55115-500-000	LIBRARY - PROGRAMMING(E)	.00	.00	.00	100.00%
150-57610-000-000	LIBRARY-TECH & EQUIP OUTLAY(E)	.00	.00	.00	100.00%
150-57615-000-000	LIBRARY - BUILDING PRJ OUTLAY(E)	62.15	.00	-62.15	100.00%
150-55525-000-000	GRANTS - EXPENSE ACCOUNT(E)	.00	.00	.00	100.00%
150-55115-390-000	ANNEX-OTHER SUPPLIES & EXPENSE(E)	.00	.00	.00	100.00%
150-55716-000-000	LIBRARY OUTREACH EXP ACCT(E)	.00	.00	.00	100.00%
150-55115-223-000	LIBRARY- TELEPHONE(E)	273.52	1,200.00	926.48	22.79%
150-55115-221-000	LIBRARY- ELECTRIC(E)	2,456.25	4,500.00	2,043.75	54.58%
150-55115-222-000	LIBRARY- WATER/SEWER(E)	563.80	1,500.00	936.20	37.58%
150-55115-224-000	LIBRARY- COPIER COSTS(E)	1,402.75	6,500.00	5,097.25	21.58%
150-55115-225-000	LIBRARY- TEACH (Internet)(E)	.00	1,200.00	1,200.00	0.00%

Account Number	Account Title	YTD	Budget	Variance	% Budget
150-55115-231-000	LIBRARY- SWLS NetSW(E)	16,871.13	16,871.00	-.13	100.00%
150-55115-232-000	LIBRARY- SWLS Tech Services(E)	2,508.47	2,292.00	-216.47	109.44%
150-55115-233-000	LIBRARY- WiLS(E)	.00	199.00	199.00	0.00%
150-55115-234-000	LIBRARY- WISCAT(E)	.00	200.00	200.00	0.00%
150-55115-311-000	LIBRARY - OFFICE SUPPLIES(E)	497.89	3,000.00	2,502.11	16.59%
150-55115-312-000	LIBRARY - ADVERTISING(E)	311.46	500.00	188.54	62.29%
150-55115-313-000	LIBRARY - POSTAGE(E)	98.56	400.00	301.44	24.64%
150-55115-321-000	LIBRARY - BOOKS & MATERIALS(E)	5,138.22	25,000.00	19,861.78	20.55%
150-55115-322-000	LIBRARY - VISUAL(E)	357.89	1,500.00	1,142.11	23.85%
150-55115-323-000	LIBRARY - AUDIO(E)	1,317.53	3,500.00	2,182.47	37.64%
150-55115-324-000	LIBRARY - INTERACTIVE(E)	1,100.91	800.00	-300.91	137.61%
150-55115-325-000	LIBRARY - PERIODICALS(E)	1,648.66	2,100.00	451.34	78.50%
150-55115-326-000	LIBRARY - NEWSPAPERS(E)	98.00	2,000.00	1,902.00	4.90%
150-55115-327-000	LIBRARY - eMaterials (WPLC)(E)	6,491.72	6,492.00	.28	99.99%
150-55115-328-000	LIBRARY - DATABASES(E)	.00	2,000.00	2,000.00	0.00%
150-55115-331-000	LIBRARY - EQUIPMENT(E)	.00	4,000.00	4,000.00	0.00%
150-55115-341-000	LIBRARY - CUSTODIAL SUPPLIES(E)	41.91	100.00	58.09	41.91%
150-55115-351-000	LIBRARY - BUILDING MAINTENANCE(E)	.00	1,000.00	1,000.00	0.00%
150-55115-361-000	LIBRARY - TRAINING & EDUCATION(E)	458.50	3,000.00	2,541.50	15.28%
150-55115-371-000	LIBRARY - PROGRAMMING(E)	1,209.69	6,200.00	4,990.31	19.51%
150-55115-381-000	LIBRARY - OUTREACH(E)	.00	1,500.00	1,500.00	0.00%
150-55115-391-000	LIBRARY - ANNEX UTILITIES(E)	1,617.91	3,300.00	1,682.09	49.02%
150-55115-392-000	LIBRARY - ANNEX RENT(E)	2,600.00	5,850.00	3,250.00	44.44%
150-55115-393-000	LIBRARY - ANNEX MAINTENANCE(E)	.00	200.00	200.00	0.00%
150-55115-394-000	LIBRARY - ANNEX INTERNET(E)	459.62	850.00	390.38	54.07%

Account Number	Account Title	YTD	Budget	Variance	% Budget
150-55115-395-000	LIBRARY - ANNEX SUPPLIES(E)	.00	100.00	100.00	0.00%
150-55115-510-000	LIBRARY -INSURANCE PROP & LIAB(E)	272.82	3,500.00	3,227.18	7.79%
Total Expenditure:		176,242.69	604,514.00	428,271.31	
150-40000-000-000	ASSIGNED FUNDS/CARRYOVER(R)	.00	.00	.00	100.00%
150-41110-000-000	PROPERTY TAXES(R)	.00	-455,000.00	-455,000.00	0.00%
150-43525-000-000	GRANTS(R)	-1,650.00	-1,800.00	-150.00	91.66%
150-45110-000-000	FINE - OVERDUE(R)	-8.50	-200.00	-191.50	4.25%
150-46100-000-000	COPIES(R)	-621.53	-2,500.00	-1,878.47	24.86%
150-46715-000-000	LIBRARY - COUNTY AID(R)	-137,258.51	-137,258.00	.51	100.00%
150-46810-000-000	REIMBURSEMENTS(R)	.00	.00	.00	100.00%
150-46900-000-000	SW WI LIBRARY SYSTEM(R)	.00	.00	.00	100.00%
150-48100-000-000	TEMPORARY INVESTMENTS INTEREST(R)	-825.63	-2,000.00	-1,174.37	41.28%
150-48500-000-000	DONATIONS FROM ORGANIZ.& INDIV(R)	-743.88	-3,500.00	-2,756.12	21.25%
150-49000-000-000	TECH & EQUIP FUND(R)	.00	.00	.00	100.00%
150-46820-000-000	LIBRARY ANNEX(R)	.00	.00	.00	100.00%
150-46716-000-000	LIBRARY - CO AID-OUTREACH(R)	.00	.00	.00	100.00%
Total Revenue:		-141,108.05	-602,258.00	-461,149.95	
Total 150 - SPECIAL PURPOSE LIBRARY FUND:		35,134.64	2,256.00	-32,878.64	

Account Number	Account Title	YTD	Budget	Variance	% Budget
160 - CAPITAL PROJECT FUND					
160-57610-000-000	LIBRARY BUILDING PRJ OUTLAY(E)	1,801,394.43	2,990,000.00	1,188,605.57	60.24%
Total Expenditure:		<u>1,801,394.43</u>	<u>2,990,000.00</u>	<u>1,188,605.57</u>	
Total 160 - CAPITAL PROJECT FUND:		<u>1,801,394.43</u>	<u>2,990,000.00</u>	<u>1,188,605.57</u>	
Total:		<u>1,836,529.07</u>	<u>2,992,256.00</u>	<u>1,155,726.93</u>	