



**Agenda**  
**Parks and Recreation Committee Meeting**  
**Wednesday, April 30, 2025 at 5:30 PM**  
**Ley Pavilion, 600 Bennet Rd, Dodgeville, WI**

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**I. CALL TO ORDER AND ROLL CALL**

**II. APPROVAL OF MINUTES**

- [1.](#) Approval of minutes from July 23, 2023.

**III. REPORTS**

2. Recreation Director Report
3. Park's Foreman Report
4. Pool Report

**IV. NEW BUSINESS**

- [5.](#) Discussion regarding the purpose and duties of the Parks and Recreation Commission.
6. Appointment of commission minutes taker.
7. Discussion and possible action to establish a recurring meeting date and time.
- [8.](#) Discussion and possible recommendation to Council approving the 2025 Dodgeville Home Talent Contract.
- [9.](#) Discussion and possible recommendation to Council regarding the purchase and installation of shades at Comer Pool.
- [10.](#) Discussion and possible recommendation to Council regarding new batting cages at Wilson Park.
11. Future Business: Compiling a list of Future Park/Facility Improvements

**V. ADJOURN**

12. Motion to Adjourn

*Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.*

## MINUTES

### 1. Call to order and Roll Call

The meeting was called to order by Greg Lee at 4:30pm

Members Present: Lee, Meuer, Staver, Reilly, Mortimer

Members not present: Van Dyke, Spurley, Tremelling

### 2. Approval of Minutes from March 20, 2023

Motion By: Meuer; Second By: Mortimer

Motion Carried. 3-0 ; 1 Abstained (Staver)

### 3. New Business

#### a. Ice Wolves Youth Hockey Contract

Kyle Levetzow asked to be added as contact. Kyle is VP of the Ice Wolves. Kyle presented breakdown of participation (submitted with minutes). There are five tournaments planned this season. Ice Wolves are asking to replace the 25-year-old hockey boards. There are safety concerns with present ones. Fiberglass will make up new (used) ones the association is purchasing. Ice Wolves Hockey Association wants to work with City on improvements, especially blacktop. It's estimated that half million to \$800,000 to replace refrigeration and floor, but the improvement will would save energy. Rink committee is working on a fundraiser. Locker rooms also need updating. Original blacktop paid for by City. Chiller will work fine. (3-4 years old = \$90,000). Concrete floor would be a plus.

Public skate update – they may adjust hours for Saturday and Sunday. Keeping Friday nights. Last season had a great turnout. Contract will run from September 23, 2023 to April 15<sup>th</sup>, 2024

Motion By: Reilly; Second By: Mortimer to approve the 2023-24 Ice Wolves Contract.  
Motion carried 4-0.

#### b. Mustang Youth Football Contract

Motion By: Meuer; Second By: Reilly to approve the 2023 Mustang Youth Football Contract. Motion Carried 3-0; Abstained (Mortimer)

### 4. Adjourn

Motion By: Meuer; Second By: Staver

Motion Carried

## Parks and Recreation Commission

A **Parks and Recreation Commission** plays a vital role in a small, rural community by ensuring that residents have access to safe, attractive, and engaging public spaces and recreational opportunities.

### 1. Advocate for Community Well-being

- Promote **healthy, active lifestyles** by supporting parks, trails, and recreational programming.
- Encourages **social connection** and combats isolation through events, sports leagues, and community spaces.
- Creates accessible options for **youth, families, seniors, and underserved populations**.

### 2. Plan & Improve Public Spaces

- Advises the city council on the **development, maintenance, and use of parks, playgrounds, green spaces, and public facilities**.
- Guides planning for new amenities such as **walking paths, splash pads, dog parks, sports fields, and picnic shelters**.
- Helps prioritize and oversee **capital improvement projects** for outdoor infrastructure.

### 3. Engage the Community

- Serves as a **bridge between residents and local government**, collecting feedback and sharing ideas about park use and recreational needs.
- Supports **community events, festivals, clean-up days, and volunteer projects** that build local pride.
- Collaborates with schools, youth groups, civic organizations, and local businesses to **maximize the use and impact** of public spaces.

### 4. Support Economic Development & Tourism

- Attractive parks and recreation areas **enhance quality of life**, which is a major factor for attracting new residents and retaining families.
- Events, tournaments, and well-maintained facilities **draw visitors to town**, supporting local businesses and tourism.
- Adds value to property and strengthens the community's image as a **vibrant and welcoming place to live**.

### 5. Guide Budgeting & Grant Funding

- Help identify funding needs and opportunities for **grants, sponsorships, and public-private partnerships**.
- Make recommendations on how to **strategically invest limited resources** for the greatest impact.

- Encourages **long-term planning** and maintenance to ensure sustainability of community assets.

In rural areas where resources may be limited and recreation options fewer, the Parks and Recreation Commission plays a **crucial leadership role** in keeping public spaces safe, relevant, and inclusive. Even small investments in recreation can have **big returns in public health, youth engagement, and local pride.**

### **What the commission does:**

#### *The duties of the Committee are as follows:*

- The general supervision of recreation in the City along with the operation and maintenance of all parks, playgrounds, swimming pool, and other areas as assigned by Council.
- It may make rules and regulations for the government and control all such places of recreation, subject to approval by the Council.
- The Commission shall generally direct the activities of the Parks Foreman and Recreation Director.
- It is the intent of the Council that the Commission promote recreation in its broadest aspects and, toward this end, shall cooperate with existing recreational programs under the auspices of schools or semipublic groups within the City.

### **This Committee meets regularly as needed.**

City of Dodgeville Municipal Code – [Parks and Recreation Commission](#)

Additionally, another duty is the creation, review, and revising of contracts with organizations related to using city recreation facilities and parks. This includes Home Talent Baseball, Iowa County Youth Soccer Association, Ice Wolves Hockey Association, and more.

### **Some documents to be familiar with:**

[2017-2037 City of Dodgeville Comprehensive Plan](#) (look at pages 15-24 in particular) – I highly recommend that you read it all, and understand what it all entails

[Parks Master Plan – 2012](#) was finalized in November 2012. I think it's important to read through this as well for reference points.

## AGREEMENT FOR USE OF PARK FACILITIES

The City of Dodgeville, a municipal corporation of Iowa County, Wisconsin (“the City”) and the Dodgeville Home Talent Team, a non-profit organization (the “Team”), agree as follows:

1. The City grants the Team use of the facilities described below for the following term, commencing \_\_\_\_\_, 2025 and expiring \_\_\_\_\_, 2025, during games and practices (the “Events”). For purposes of this agreement, “Events” shall include the prep time preceding and clean up time following games and practices.

2. During the term of this contract and the Events specified above, the team shall have the use of the restrooms and use of the Reilly Field facilities.

3. The Team shall be responsible for picking up all trash and debris and depositing it in trash receptacles during the term of the contract and during Events.

4. The Team shall pay an annual fee for the use of these facilities. Fees collected and paid to City by September 30, 2024. The amount of the fee shall be computed as follows: **\$400** for the use of the facilities, and **\$200** for the use of the concession stand. Fees collected will be designated to Park Outlay for maintenance and upgrading Park facilities.

5. The two authorized representatives of the Team are Pat Reilly and Ryan Reilly. Any written notices or other documents concerning this agreement shall be served on the Team by mailing or personal delivery to at least one of the above named persons; and on the City by mailing or personal delivery to 100 E. Fountain St., Dodgeville, WI 53533.

6. In consideration of the usage referred to above, the Team agrees to:

- A. Maintain all facilities in as close to original condition as is practical and possible.
- B. Provide a safe environment at all times when the Team is supervising the games, practices and activities related to the conduct of the sport of baseball.
- C. Provide adequate supervision for all Events.
- D. Provide the City of Dodgeville by April 13, 2024, a Certificate of Insurance showing evidence of liability coverage with overall limits of \$500,000 and property damage coverage with limits of \$25,000 to be in effect during the term of this agreement and covering the use of Centennial Park facilities by the Team. In addition, the Team agrees to name the City as an additional insured, under its policy, as respects the games, practices and activities related to the sport of baseball.
- E. Return the facility to its original condition except that designated equipment may be left with the approval of the Director of Public Works and Parks

Dept. Foreman.

- F. Maintain the Reilly Field infield.
- G. Report promptly to the Director of Public Works office any building damage, malfunction of equipment or items needing repair. Obtain City approval in writing for repairs, improvements, materials and/or maintenance cost before incurring expense for such work or materials.
- H. The sale of alcoholic beverages will be in compliance with state law and City ordinances. Unlicensed sale of alcoholic beverages is prohibited.
- I. During the Events the concession stand at Centennial Park (“Concession Stand”) will be run by the Home Talent Team. At other times, the City may allow other entities or groups using Reilly Field to run the Concession Stand. The City is not responsible for any damage or loss of Team property left within the Concession Stand.
- J. All baseball equipment must be taken off the fields at the end of Events and put in a safe and secure location, as designated by the Park and Recreation Commission.
- K. Dates of use, including an accurate game schedule, must be provided to the Public Works Director, Parks Dept. Foreman and Rec Director prior to the first seasonal game or by June 1, whichever occurs first. After June 1, the Reilly Field facilities shall be reserved on a first-come-first-serve basis with the City. The schedule for any make-up games must be reported as soon as practicable. Notwithstanding the foregoing, the Diamond Club shall have exclusive use of the Reilly Field facilities on \_\_\_\_\_ and \_\_\_\_\_ for its tournaments.
- L. The City, represented by Greg Lee, David Mortimer or Megan James, reserve the right to refuse the use of the fields if poor weather conditions make damage to the fields probable.
- M. Maintain the Centennial Park restrooms during Events that occur outside of the Parks Department’s regular work schedule.
- N. KEEP THE STORAGE SHED AND CONCESSION STAND NEAT, ORDERLY AND FREE OF GARBAGE. **If the areas are not completely cleaned up by \_\_\_\_\_, 2025, time and material for City clean-up will be billed to the organization.**

7. In consideration of the usage referred to above, the City agrees:

- A. The City of Dodgeville’s GATOR will be made available to Pat Reilly, Ryan Reilly during the dates specified as required above for infield purposes

only. No other person or persons including children and/or relatives may be on the GATOR at any time. The GATOR is not to be driven on city streets unless the following is needed: Gas, Maintenance, of or preparation of other city owned ball fields. An equipment use agreement must be completed to obtain keys to the GATOR.

- B. The City of Dodgeville’s Parks Department will be responsible for maintaining the outfield grass during their regular work schedule.

8. The Team shall defend and hold the City of Dodgeville, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorney’s fees) or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney’s fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the Association, its officers, agents or employees.

DODGEVILLE HOME TALENT  
TEAM

CITY OF DODGEVILLE

\_\_\_\_\_  
Team Representative

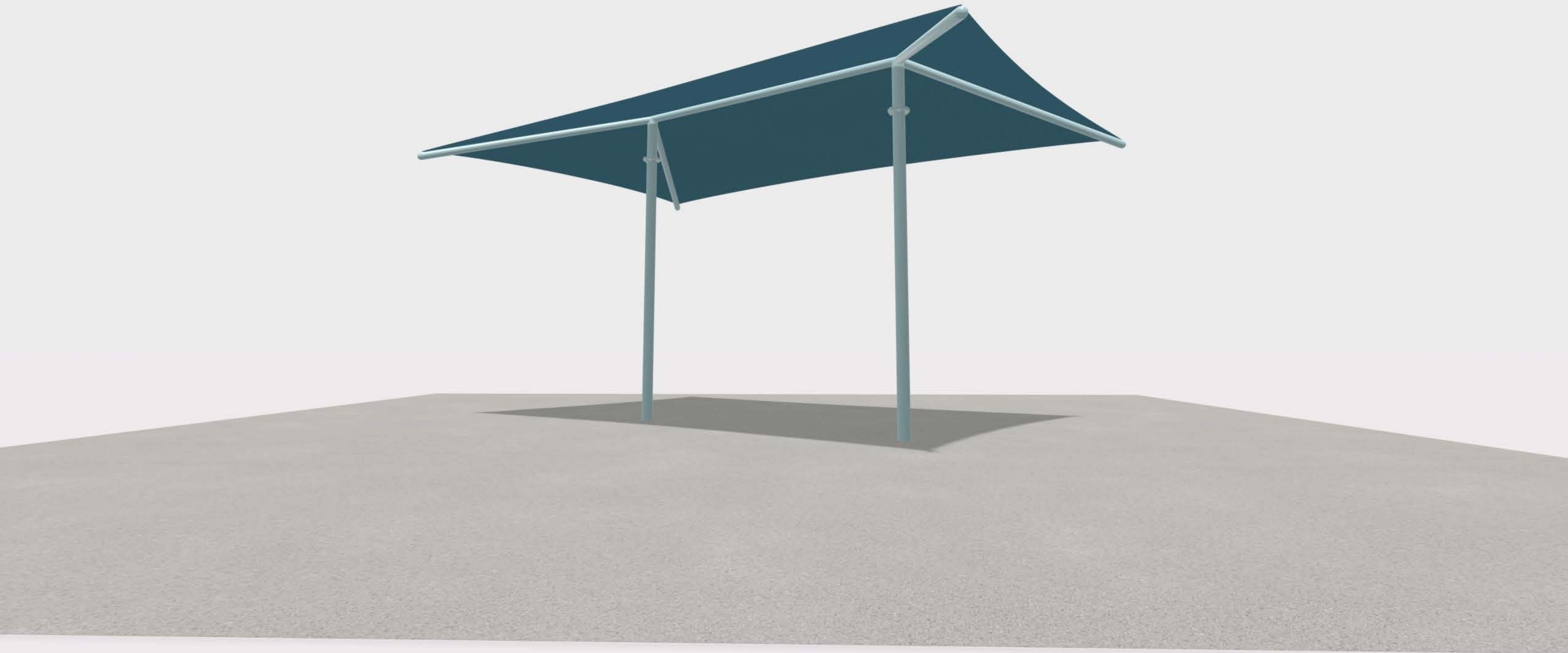
\_\_\_\_\_  
BARRY HOTTMANN, Mayor

\_\_\_\_\_  
Assistant Team Representative

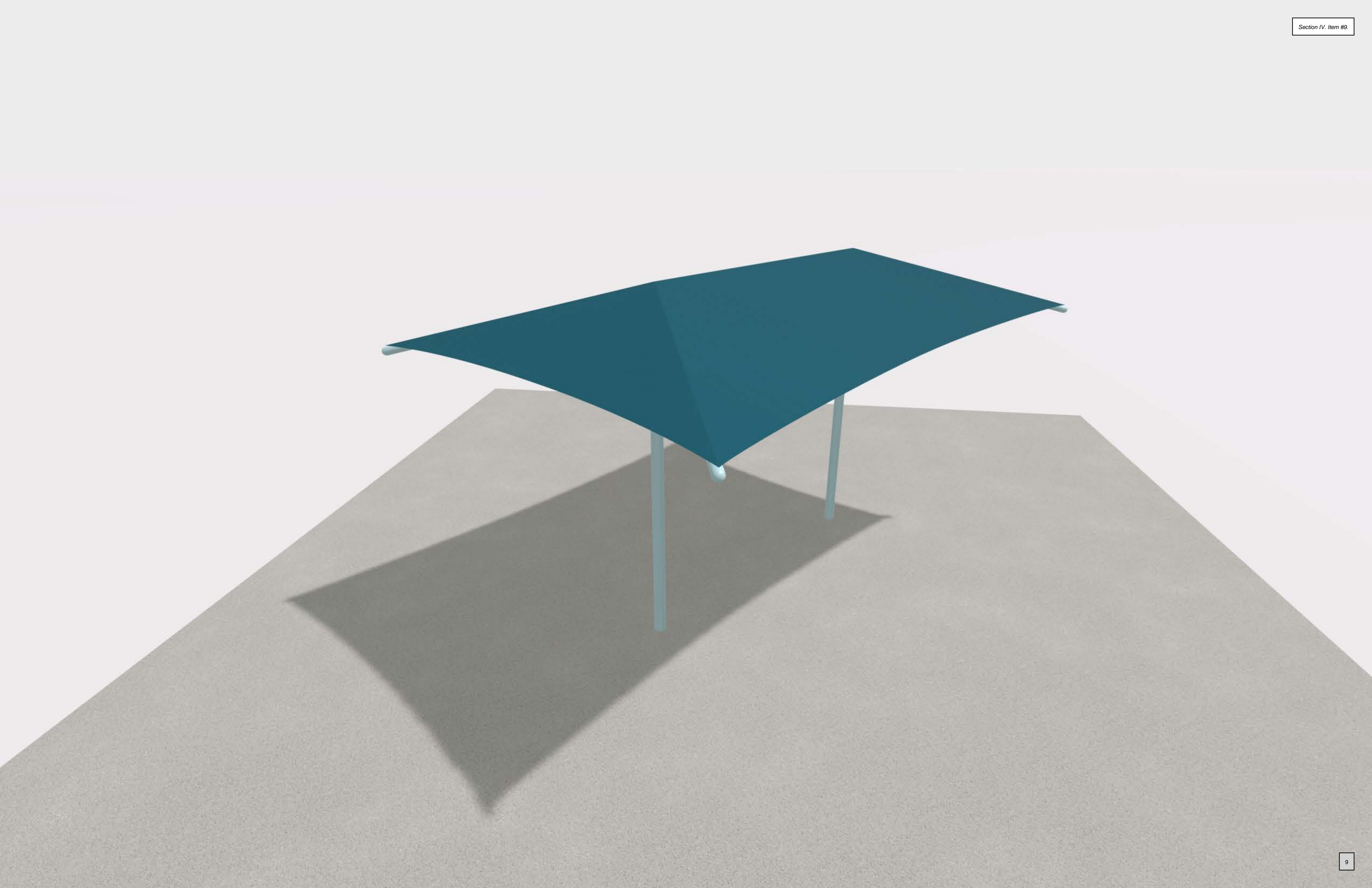
\_\_\_\_\_  
LAUREE AULIK, Clerk-Treasurer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date











IT IS THE MANUFACTURER'S OPINION AND INTENT THAT THE USE AND LAYOUT OF THESE COMPONENTS CONFORM WITH THE AMERICAN SOCIETY FOR TESTING AND MATERIALS (ASTM) STANDARD ASTM F1487

THIS PLAY AREA & PLAY EQUIPMENT IS DESIGNED FOR AGES 2+ YEARS UNLESS OTHERWISE NOTED ON PLAN.

IT IS THE MANUFACTURER'S OPINION THAT THIS PLAY AREA DOES CONFORM TO THE A.D.A. ACCESSIBILITY STANDARDS, ASSUMING AN ACCESSIBLE PROTECTIVE SURFACING IS PROVIDED, AS INDICATED, OR WITHIN THE ENTIRE USE ZONE.

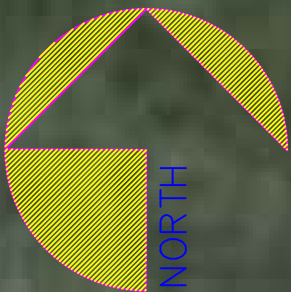
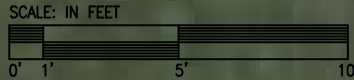
THIS CONCEPTUAL PLAN WAS BASED ON INFORMATION AVAILABLE TO US. PRIOR TO CONSTRUCTION, DETAILED SITE INFORMATION INCLUDING SITE DIMENSIONS, TOPOGRAPHY, EXISTING UTILITIES, SOIL CONDITIONS, AND DRAINAGE SOLUTIONS SHOULD BE OBTAINED, EVALUATED, & UTILIZED IN THE FINAL DESIGN. PLEASE VERIFY ALL DIMENSIONS OF PLAY AREA, SIZE, ORIENTATION, AND LOCATION OF ALL EXISTING UTILITIES, EQUIPMENT, AND SITE FURNISHINGS PRIOR TO ORDERING. SLIDES SHOULD NOT FACE THE HOT AFTERNOON SUN.

CHOOSE A PROTECTIVE SURFACING MATERIAL THAT HAS A CRITICAL HEIGHT VALUE TO MEET THE MAXIMUM FALL HEIGHT FOR THE EQUIPMENT (REF. ASTM F1487 STANDARD CONSUMER SAFETY PERFORMANCE SPECIFICATION FOR PLAYGROUND EQUIPMENT FOR PUBLIC USE, SECTION 8 CURRENT REVISION). THE SUBSURFACE MUST BE WELL DRAINED. IF THE SOIL DOES NOT DRAIN NATURALLY IT MUST BE TILED OR SLOPED 1/8" TO 1/4" PER FOOT TO A STORM SEWER OR A "FRENCH DRAIN".

IT IS THE MANUFACTURER'S OPINION AND INTENT THAT THE LAYOUT OF THESE COMPONENTS CONFORM WITH THE U.S. CONSUMER PRODUCT SAFETY COMMISSION'S (CPSC) "HANDBOOK FOR PUBLIC PLAYGROUND SAFETY".

DESIGNED BY:  
KLP  
COPYRIGHT: 6/12/23  
LANDSCAPE STRUCTURES, INC.  
601 7TH STREET SOUTH - P.O. BOX 198  
DELAND, MINNESOTA 55328  
PH: 1-800-328-0035 FAX: 1-763-972-6091

Date	Previous Drawing #	Initials



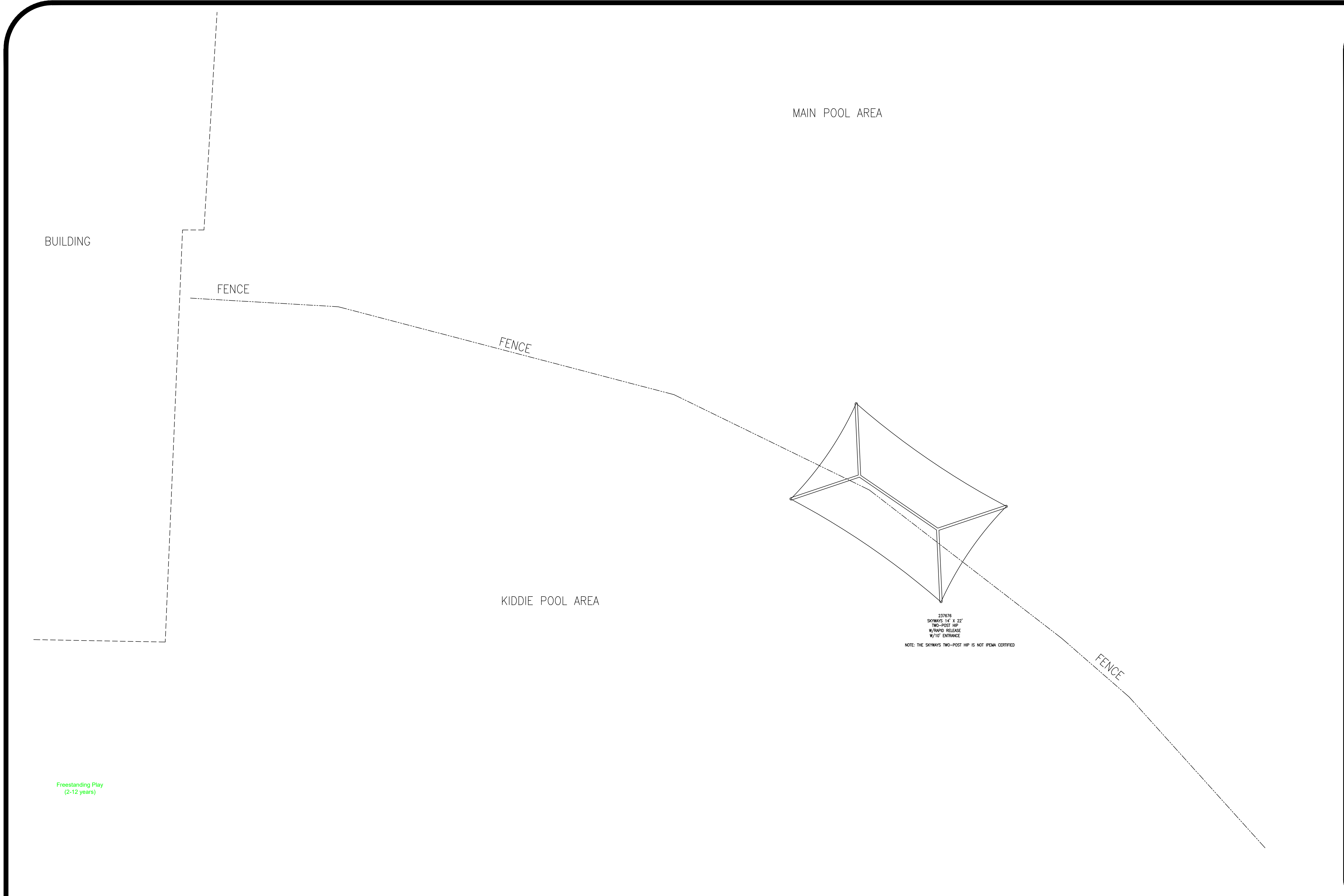
Comer Pool  
Two Post Hip Shade  
Dodgeville, WI

Gerber Leisure  
Products, Inc.  
Kyla Reamon

SYSTEM TYPE:  
Freestanding

DRAWING #:  
23061501-01





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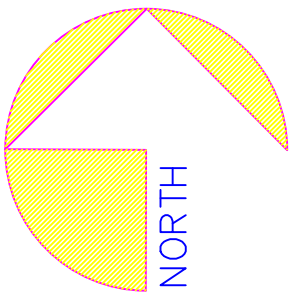
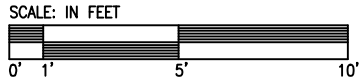
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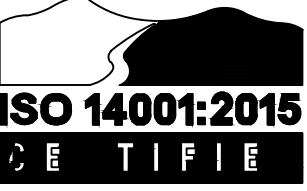
Date	Previous Drawing #	Initials



Comer Pool  
Two Post Hip Shade  
Dodgeville, WI

Gerber Leisure  
Products, Inc.  
Kyla Reamon

SYSTEM TYPE:  
Freestanding  
  
DRAWING #:  
23061501-01







Freestanding Play (2-12 years)  
PHASE-1 Direct Bury Aluminum

\* Palette Overridden \*  
!! Palette NOT Selected !!

Shade

Shade Posts: Seafoam \*  
Upper Sails: Lagoon FR \*

QTY	NUMBER	DESCRIPTION	WEIGHT (lb)	TOTAL PRICE (2025)
Freestanding Play				
Shade				
1	237676F	SkyWays® Two-Post Hip 14' x 22' - 10' Entry Height w/Rapid Release®	0.0	8,630.00

Shade Posts: Seafoam=536  
Upper Sails: Lagoon FR=508

SUMMARY		WEIGHT (lb)	PRICE (2025)
Freestanding Play (2-12 years) PHASE-1		0.0	\$8,630.00
ALL PHASES	Freestanding Play	0.0	\$8,630.00
	Total	0.0	\$8,630.00



# Gerber Leisure Products, INC.

PO Box 42  
Mount Horeb, WI 53572

Phone: 800-236-7758

Prepared by: Kyla Reamon - kyla@gerberleisure.com

## QUOTE

DATE:	4/15/2025
QUOTE Name:	Two-Post hip Shade
Valid Until:	30 days

### Customer

City of Dodgeville Comer Pool  
501 S Dacotah St  
Dodgeville, WI 53533

DESCRIPTION	QTY	PRICE	AMOUNT
New Landscape Structures play equipment, per attached 2D, 3Ds & Component List	1	8630	8,630.00
Discount on equipment, per Kyla	1	-430	-430.00
Freight from Texas (Skyways manufacturing plant)	1	1190	1,190.00
			0.00
Professional installation of above listed equipment is not included in this quote			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00

Subtotal \$9,390.00

Taxable \$0.00

Tax rate 0.000%

Tax due \$0.00

Other \$0.00

**TOTAL Due \$9,390.00**

### TERMS AND CONDITIONS

1. All invoices will be sent via QuickBooks. A 3% CC fee will be applied to any CC payments.
2. Full payment of materials is due to place the order \$9,390.00
3. Customer will be billed for applicable installation services and surfacing materials/services at start of work
4. Additional agreed upon services will be billed upon completion of the project
5. Final payment will be due within 30 days of invoice date, a late fee of 3% per month will be added to any late payments
6. Please mail or email signed price quote to the address above

*Customer Acceptance (sign below):*

x \_\_\_\_\_

Print Name:

If you have any questions about this price quote, please contact: Kyla Reamon at 608-437-7037 / kyla@gerberleisure.com

***Thank You For Your Business!***

# QUOTATION

**Ship to:**

MEGAN JAMES



2814 Bryant Rd Madison, WI 53725-9068 608.274.1353

[illegible]

## Shipping

**TOTAL COST \$10,850.00**

## Additional Notes