



PUBLIC NOTICE

Ordinance & Regulation Committee

Thursday, June 04, 2026 at 5:00 PM

City Hall, 410 E Leffler St, Dodgeville, WI

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. APPROVAL OF MINUTES

- [1.](#) Approval of minutes from April 2, 2026

III. OLD BUSINESS

IV. NEW BUSINESS

- [2.](#) Discussion and possible recommendation to City Council on an ordinance to amend Sec. 2.05(g)(1) relating to the referral of new business to the appropriate standing committee
- [3.](#) Discussion and possible recommendation to City Council on an ordinance to amend Sec. 9.05 relating to the possession, sale, and use of fireworks
- [4.](#) Discussion and possible recommendation to City Council on an ordinance to amend Sec. 2.03(c)(4) relating to Citizen's comments for Council meetings
5. Discussion and possible action on request for adding no parking signs to the west side of S Douglas St between W Division St and W Fountain St
6. Discussion and possible recommendation to City Council on an ordinance to amend Sec. 2.05(b) relating to quorum for Regular and Special meetings

V. ADJOURN

7. Motion to Adjourn

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.



MINUTES

Ordinance & Regulation Committee

Thursday, April 2, 2026 at 5:00PM

City Hall, 410 E Leffler Street, Dodgeville, WI

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5pm by Chair Jerry Johnson. Members present: Tom DeVoss, Mike Olson, Jerry Johnson. Others present: Eric Hagen (City Attorney), Brandon Wilhelm (Dodgeville Police Chief).

II. APPROVAL OF MINUTES

Motion by DeVoss, second by Olson to approve minutes from January 2026 meeting. Voice vote 3-0. Motion carried.

III. OLD BUSINESS

IV. NEW BUSINESS

1. Discussion and possible recommendation to City Council on an ordinance to repeal and recreate Section 10.07 relating to abatement of public nuisances. Motion by Olson, second by DeVoss to recommend to full Council with verbiage added by City Attorney Eric Hagen an ordinance to repeal and recreate Section 10.07 relating to abatement of public nuisances. Voice vote 3-0. Motion carried.

2. Discussion and possible recommendation to City Council on an ordinance to create section 9.046 relating to restriction on sale and possession of hemp-derived cannabinoids. Motion by Johnson, second by Olson to recommend to full Council with effective date reflected in ordinance an ordinance to create section 9.046 relating to restriction on sale and possession of hemp-derived cannabinoids. Voice vote 3-0. Motion carried.

3. Discussion and possible recommendation to the Common Council regarding potential amendments to Section 9.05 of the Municipal Code related to the fireworks permitting process. This was a discussion only topic. No action taken.

4. Discussion and possible recommendation to the Common Council regarding potential amendments to Section 7.07(e)(1) of the Municipal Code related to alternate side parking hours and enforcement revisions. This was a discussion only topic. No action taken.

5. Discussion and possible recommendation to the Common Council regarding potential amendments to Section 2.05 of the Municipal Code related to the structure, roles, and composition of standing committees. This was a discussion only topic. No action taken.

V. ADJOURN

6. Motion to Adjourn

Motion by Johnson, second by DeVoss to adjourn. Voice vote 3-0. Motion carried.

Time: 6:15pm

2.05 Standing Committees

The standing committees of the Common Council shall be the Finance Committee; the Public Works Committee; the Administration and Personnel Committee and the Ordinance and Regulation Committee. The Mayor at the organizational meeting of the Common Council shall make appointments to all standing committees and boards of the Council. Members shall have one-year assignments on standing committees. Each committee shall have three members and one alternate member. The Mayor shall appoint the members of all committees, boards and commissions, other than members named by title, subject to confirmation by majority vote of the Council.

- (a) The Mayor shall be an ex officio member of all standing committees with no vote on any committee.
- (b) *Regular and Special Meetings; Quorum.* Each standing committee shall set specific dates of each month for the transaction of business relating to that committee. A quorum of the committee shall be two of the three members. Committee meetings beginning after 6:00 p.m. shall be so planned as to permit adjournment by 10:00 p.m., or shortly thereafter. Each standing committee shall determine its meeting days, times and frequency. Notification of all special or closed meetings of any committee shall be given to the entire Committee and include the agenda for the meeting, strictly adhering to the Open Meetings Law, Wis. Stat. ch. 19, subch. V. Special meetings of any standing committee may be scheduled by the Mayor, the committee chair, or at the request of any two committee members.
- (c) *Effect of Committee Action.* The Council shall approve all committee recommendations before they go into effect, unless otherwise directed or delegated by the Council.
- (d) *Agendas.* Agendas for all matters to be considered in regular session of any committee, board or commission shall be delivered to all members of the Council 48 hours prior to the regularly scheduled meeting. Additional matters may be considered without prior notice by consent of a majority of the Committee, subject to the requirements of the Open Meetings Law, Wis. Stats. Ch. 19, Subch. V (Wis. Stats. § 19.81 et seq.).
- (e) *Minutes.* All committees, boards, commissions or other organized City bodies shall file with the City Clerk a true and correct copy of the minutes of each regular, or other, meeting at which minutes shall be taken within three days after the date of each meeting. Minutes of executive sessions are to be delivered to all Alderpersons with each Council packet.
- (f) *Standing Committees.*
 - (1) *Finance Committee Duties.*
 - a. Review all bills and claims submitted to the city and upon completing such review, recommend payment, disallowance or tabling of any such bills or claims to the common council. Except for the routine payment of recurring expenses, such as wages, utilities, insurance and retirement fund contributions, no expenditure of city funds in per purchase policy shall be made unless it has been first approved by the committee.
 - b. The annual City budget shall be developed in accordance with Wis. Stats. § 65.90. Supervisor the development of the annual budget and hold a meeting(s) at which the mayor, the city clerk and all department heads appear to explain and respond to questions concerning their respective budget requests.
 - c. Oversee appropriations for and expenditures from the city budget and fund accounts (includes bids for budgeted items).
 - d. Review and make recommendations to the common council concerning the borrowing of funds in any manner for any municipal purpose, the issuance of revenue bonds of any sort for any municipal purpose, the levy or imposition of any tax, forfeiture or fees.

- e. Authorization/review of contracts (nonpublic works projects).
 - f. Before the Council takes action on an annexation, a report from the Finance Committee setting forth its recommendation following study and consideration of the financial and services impact submitted shall be presented.
 - g. Recommend insurance coverage and policies.
- (2) *Public Works Committee Duties.* The Committee shall have jurisdiction over the Director of Public Works who shall serve in an advisory capacity to the Committee, with no voting power, and all activities assigned to the Public Works Department.
- a. Installation of traffic lights and signs, maintenance and building of streets, sidewalks, sewers and bridges, disposal of garbage and rubbish, snow removal, storm water control, construction, repair and improvements of all public land and buildings, including parks.
 - b. The Committee shall have the general management of the City sewer system utility and the City water system public utility and all matters connected therewith.
 - c. It shall have jurisdiction over the Building Inspector, parking lots, traffic control.
 - d. The Committee shall be responsible for cemetery matters under Council jurisdiction.
 - e. Review and provide recommendations on contracts that the committee oversees.
 - f. The levy of and manner of levying any special assessment by the city, and the authorization of installment payments for any tax or special assessment under Wis. Stats. s. 70.12. In addition to any public hearings required by law, the committee may conduct such public hearings as it deems appropriate with respect to any such review performed by it.
 - g. The Committee shall initiate long-range improvement programs, develop an annual budget for the above programs and provide an impact statement for all areas petitioning for annexation.
- (3) *Administration and Personnel Committee Duties.*
- a. Oversee employees and volunteers in any matter concerning labor contracts, salaries, benefits, compliance with affirmative action, equal employment opportunity, workers compensation or other employment-related programs.
 - b. Recommend approval of all application forms, hiring guidelines, job descriptions, employee training programs, employee guidelines and handbooks, disciplinary procedures and discharge and termination procedures.
 - c. Oversee personnel matters.
 - d. Consider and make recommendations to the common council the reassignment of duties of any office which is eliminated, recreation of any office previously eliminated, or the elimination of any office which may be eliminated under state law and the method by which city officers, other than the mayor, the alderpersons, the police chief and the fire chief, should be selected.
 - e. Act as review board for any employee grievances.
 - f. Review personnel actions of department heads.
 - g. Work with the City Attorney in developing personnel rules and regulations pertaining to benefit plans, sick leave, vacations, health insurance and similar matters.

h. Determine all controversies and disputes in such matters existing between the City and its employees, officers and officials subject to review by the Committee and the approval of the Council.

(4) *Ordinance and Regulation Committee Duties.* Consider, ascertain the need for and make recommendations to the Common Council concerning the enactment, implementation and enforcement of codes, ordinances and resolutions as may be appropriate to ensure the good order of the city, its commercial benefit and the health, safety and welfare of the public.

(g) *Reference and Reports.*

(1) The Mayor shall refer new business coming before the Common Council to the appropriate committee, unless any of the following apply: otherwise referred or disposed of by motion of the Council.

a. Council, by 2/3 vote, decides to refer the business to another committee, board, or commission without referral to the appropriate standing committee.

b. Council, by 2/3 vote, decides to dispose of the business without referral to the appropriate standing committee.

c. The Mayor, in his or her discretion and, if possible, after consultation with the chair of the appropriate committee, determines that the business is of a time sensitive nature due to any of the following reasons:

1. Endangerment to the health or welfare of any person or group.

2. An additional expenditure of funds would be required if referred to the appropriate committee.

3. Cause an adverse working condition for an employee or department.

4. Litigation requiring consideration.

5. An emergency as determined by the Mayor.

~~(1)~~(2) Committee reports are submitted to the entire Council as part of Council packets prepared for each Alderperson.

~~(2)~~(3) Any committee report presented at a meeting requiring action on the part of the Common Council (i.e., motion, resolution or adoption of a recommendation) shall be deferred to the next regular meeting unless this item has been noticed on the final agenda on the Friday prior to the Common Council meeting. If not, it shall be placed on the following agenda with a motion to the effect of "I move that the _____ of the _____ Committee be placed on the agenda for the next regular meeting." This rule shall not apply to the normal disbursement of funds as presented by the Finance Committee.

Commented [EH1]: Mike would like this to be "members" instead of just the chair.

Sec 9.05 Possession, Sale And Use Of Fireworks

- (a) *Definition.* In this section, "fireworks" means anything manufactured, processed or packaged for exploding, emitting sparks or combustion which does not have another common use, but does not include any of the following:
- (1) Fuel or a lubricant.
 - (2) A firearm cartridge or shotgun shell.
 - (3) A flare used or possessed or sold for use as a signal in an emergency or in the operation of a railway, aircraft, watercraft or motor vehicle.
 - (4) A match, cigarette lighter, stove, furnace, candle, lantern or space heater.
 - (5) A cap containing not more than one-quarter grain of explosive mixture, if the cap is used or possessed or sold for use in a device which prevents direct bodily contact with a cap when it is in place for explosion.
 - (6) A toy snake which contains no mercury.
 - (7) A model rocket engine.
 - (8) Tobacco and tobacco products.
 - (9) A sparkler on a wire or wood stick not exceeding 36 inches in length that is designed to produce audible or visible effects or to produce audible and visible effects.
 - (10) A device designed to spray out paper confetti or streamers and which contains less than one-quarter grain of explosive mixture.
 - (11) A fuseless device that is designed to produce audible or visible effects or audible and visible effects, and that contains less than one-quarter grain of explosive mixture.
 - (12) A device that is designed primarily to burn pyrotechnic smoke-producing mixtures, at a controlled rate, and that produces audible or visible effects, or audible and visible effects.
 - (13) A cylindrical fountain that consists of one or more tubes and that is classified by the federal department of transportation as a Division 1.4 explosive, as defined in 49 CFR 173.50.
 - (14) A cone fountain that is classified by the federal department of transportation as a Division 1.4 explosive, as defined in 49 CFR 173.50.
 - (15) A novelty device that spins or moves on the ground.
- (b) *Sale.* No person may sell or possess with intent to sell fireworks, unless any of the following apply

- (1) The person sells the fireworks, or possesses the fireworks with intent to sell them, to a person holding a permit under sub. (c)(5).
- (2) The person sells the fireworks, or possesses the fireworks with the intent to sell them, to a city, village, or town.
- (3) The person sells the fireworks, or possesses the fireworks with intent to sell them, to a person who is not a resident of this state.
- (4) The person sells the fireworks, or possesses the fireworks with intent to sell them, for a purposes specified under sub. (c)(2)b. to f.

(c) *Possession or Use.*

- (1) No person may possess or use fireworks without a user's permit from the Mayor or from a person designated by the Mayor to issue a user's permit, who shall first consult with the Council, prior to issuance of a permit. No person may use fireworks or a device listed under sub. (a)(5) to (7) or (9) to (14) above while attending a fireworks display for which a permit has been issued to a person listed under par. (c)(4)a. to e. below or under par. (c)(4)f. below if the display is open to the general public. The permit fee shall be as set forth in Sec. 25.045.
- (2) Paragraph (c)(1) above does not apply to:
 - a. The City, but municipal fire and law enforcement officials shall be notified of the proposed use of fireworks at least 2 days in advance.
 - b. The possession or use of explosives in accordance with rules or general orders of the department of safety and professional services.
 - c. The disposal of hazardous substances in accordance with rules adopted by the department of natural resources.
 - d. The possession or use of explosive or combustible materials in any manufacturing process.
 - e. The possession or use of explosive or combustible materials in connection with classes conducted by educational institutions.
 - f. A possessor or manufacturer of explosives in possession of a license or permit under 18 USC 841 to 848 if the possession of the fireworks is authorized under the license or permit.
 - g. Except as provided in par. (c)(3) below, the possession of fireworks while transporting the fireworks to a city, village or town where the possession of the fireworks is authorized by permit or ordinance.
 - h. The possession of fireworks by a person who is not a resident of this state if the person does not use the fireworks in this state.

(3) Paragraph (1) above applies to a person transporting fireworks under par. (c)(2)g. above if, in the course of transporting the fireworks through the City, the person remains in the City for a period of at least 12 hours.

(4) Permit Application Process.

- a. Application. Any entity in sub. (5) desiring to obtain a user's permit shall submit an application for a user's permit on forms provided by the City Clerk-Treasurer's office, which will include all of the following:
 1. The name, signature, phone number, and address of the applicant.
 2. The name, signature, phone number, and address of the owner of the property where the fireworks are proposed to be used, if different from the applicant.
 3. The location of the property where the fireworks are proposed to be used.
 4. A description of the fireworks proposed to be used, including the kind and quantity.
 5. The date or dates and approximate time(s) the fireworks are proposed to be used.
 6. Any additional information deemed necessary by the Mayor or their designee to determine if issuance of a user's permit to a particular applicant would be in the best interest of the public.
- b. The application and payment of the proper permit fee for a user's permit must be submitted at least forty-five (45) days in advance of the proposed use of the fireworks, unless waived by the Common Council.
- c. Upon receipt of an application for a user's permit and payment of the proper permit fee, the City Clerk-Treasurer shall notify the Fire Chief of the application. Within ten (10) days of such notice the Fire Chief or their designee shall review the application to assess whether the proposed use of the fireworks poses a threat to the public health or safety and make recommendations to the Mayor or the Mayor's designee on any conditions that should be imposed to protect the public health and safety.
- d. After receipt of the report and recommendations from the Fire Chief or their designee, the Mayor or their designee shall review the permit

application and consult with the Common Council before determining whether to issue a user's permit.

- (5) A permit under this subsection may be issued only to the following:
- a. A public authority.
 - b. A fair association.
 - c. An amusement park.
 - d. A park board.
 - e. A civic organization.
 - f. Any individual or group of individuals.
 - g. An agricultural producer for the protection of crops from predatory birds or animals.
- (6) A person issued a permit for crop protection shall erect appropriate warning signs disclosing the use of fireworks for crop protection.
- (7) The Mayor may require an indemnity bond with good and sufficient sureties or policy of liability insurance with policy limits as recommended by the City's liability insurer for the payment of all claims that may arise by reason of injuries to person or property from the handling, use or discharge of fireworks under the permit. The bond or policy, if required, shall be taken in the name of the City, and any person injured thereby may bring an action on the bond or policy in the person's own name to recover the damage the person has sustained, but the aggregate liability of the surety or insurer to all persons shall not exceed the amount of the bond or policy. The bond or policy, if required, together with a copy of the permit shall be filed in the office of the Clerk-Treasurer.
- (8) A permit under this subsection shall specify all of the following:
- a. The name and address of the permit holder.
 - b. The date on and after which fireworks may be purchased.
 - c. The kind and quantity of fireworks which may be purchased.
 - d. The date and location of permitted use.
 - e. Other special conditions prescribed by ordinance.
- (9) A copy of a permit under this subsection shall be given to city fire and law enforcement officials at least seven (7) days before the date of authorized use.

- (10) A permit under this subsection may not be issued to a minor.
- (11) The City Clerk-Treasurer shall make the following notices to inform the public of the date or dates and location of any use of fireworks authorized by a user's permit:
 - a. A class 1 notice shall be published at least seven (7) days prior to the first date of the permitted use of fireworks for each user's permit.
 - b. A copy of the notice in sub. a. shall be posted on the City's website as soon as practicable.

(d) Storage and Handling.

- (1) No wholesaler, dealer, or jobber may store or handle fireworks in premises unless the premises are equipped with fire extinguishers approved by the Fire Chief or their designee.
- (2) No person may smoke where fireworks are stored or handled.
- (3) A person who stores or handles fireworks shall notify the Fire Chief of the location of the fireworks.
- (4) No wholesaler, dealer, or jobber may store fireworks within 50 feet of a dwelling.
- (5) No person may store fireworks within 50 feet of a public assemblage or place where gasoline or volatile liquid is dispensed in quantities exceeding one gallon.

(e) *Enforcement.*

- (1) The City may petition the Circuit Court for Iowa County for an order enjoining violations of sub. (b) to (d) above.
- (2) Fireworks stored, handled, sold, possessed or used by a person who violates this section or a court order under par. (e)(1) above may be seized and held as evidence of the violation. Except as provided in §968.20(4), Wis. Stats., only the fireworks that are the subject of a violation of this section or a court order under par. (e)(1) above may be destroyed after conviction for a violation. Except as provided in §968.20(4), Wis. Stats., fireworks that are seized as evidence of a violation for which no conviction results shall be returned to the owner in the same condition as they were when seized to the extent practicable.

(f) *Penalties.* A person who violates this Section shall be subject to a forfeiture as set forth in Sec. 25.04.

Sec 2.03 Conduct Of Meetings

- (a) *Call to Order.* The Mayor, or in his absence the President of the Council, shall promptly call each meeting of the Council to order at the hour fixed for the holding of such meeting. In case of the absence of the Mayor and the President, the City Clerk shall call the meeting to order and the Aldermen present shall elect one of their number president pro tem. In the absence of the City Clerk, the Mayor shall appoint a clerk for that meeting.
- (b) *Roll Call.* After the presiding officer calls the meeting to order, the City Clerk shall call the roll.
- (c) *Order of Business.* At all meetings, the following order shall be observed in disposing of business before the Council unless otherwise provided in the agenda:
 - (1) Call to order.
 - (2) Roll call.
 - (3) Consent agenda.
 - (4) Citizens' comments related to any item on the agenda; 5-minute limit, except by consent of Council.
 - (5) Reports of committees, commissions, boards, the City Clerk and the Mayor.
 - (6) Approval of claims*.
 - (7) Unfinished business*.
 - (8) New business, including introduction of ordinances.
 - (9) Miscellaneous business.
 - (10)Adjournment.

*if not part of consent agenda

- (d) *Business Taken in Order; Exception.* No business shall be taken up out of said order except by either unanimous consent and without debate or by 2/3 vote under suspension of the rules as provided in sec. 2.04(p) of this chapter.