



Agenda
Library Board of Trustees Meeting
Monday, October 13, 2025 at 5:00 PM
Dodgeville Public Library, 410 East Leffler Street,
Dodgeville, WI

MEETING DULY POSTED

I. AGENDA & MINUTES APPROVAL

- [1.](#) Minutes of September 8, 2025 Meeting

II. PUBLIC COMMENT

III. TREASURER'S REPORT

2. Acceptance of the Bills

IV. REPORTS AND UPDATES

V. OLD BUSINESS

3. Discussion of 2026 Draft Budget

VI. NEW BUSINESS

4. Discussion and recommendation of appointment to Library Board
5. Discussion of Fringe Benefits for Library Staff

VII. CONCERNS AND COMMENTS OF THE BOARD

VIII. UPCOMING MEETINGS

IX. ADJOURN

6. Motion to Adjourn

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.

DODGEVILLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

The Dodgeville Public Library Board of Trustees met on Monday, June 2, 2025 at 5:00 p.m.

Present: Jody Vanderloo, Lisa Spady, Mary Wepking, Nancy Howard, Deb Haag, Ryne Ponsler, Carrie Portz-Library Director, Roxanne Rehynolds-Lair,

Agenda and Minutes Approval: Jody Vanderloo called the meeting to order at 5:18 p.m., and there being no objections declared the meeting duly posted. The agenda for this meeting was declared approved and the July , 2025 meeting minutes with corrections for spelling error in name.

Public Comment/Concerns and Comments from the Board: None

Treasurer's Report: First invoice from Daniels came in, and check was cut today.

Carrie Portz presented YTD's financial statement.

Portz noted:

- Monthly costs running on budget, $\frac{2}{3}$ of way through year with budgeted amounts running at $\frac{2}{3}$ spent.
- Purchasing of books continues to be lower at this point of year.
 - Expected to have carryover from this year to next from being under budget.
- Spady moved to pay bills as presented, Haag seconded. Passed by unanimous vote.

Reports and Updates:

- Had a second Furnishings Committee this month, aesthetics for the new library is coming together.
- The library closed early for attendance of Carol Murphy's visitation.
- Brought in Family Service of Madison as a service provided by city for grief counseling after loss.
 - Portz noted this had a positive effect on staff after loss.
- Carol Gleichauf was at Iowa County Bonanza at Harris Park
- Carol Gleichauf provided snapshot of summer reading program
 - 591 participants
 - 552,468 minutes read
 - Summer Program continues to show yearly participation growth

- Senior Planet courses have been running at the library, with possible collaboration of Merrimac and Mian in the future.
- Consideration for removing hours at Annex is being taken, as few people are using this location toward end of day
- Conference rooms at library picking up use
 - Job Fair hosted by QTI had strong turnout

Building Project Update

- Flexible Facilities Grant update
 - First payment was paid for 370,000 to Daniels
 - Second payment invoice coming soon for 400,000
- Building work was paused after smell of fuel was reported, DNR was contacted for contaminated soil (contaminated with petroleum)
 - Site had previously been a gas station, but the site was considered closed to DNR records.
- Delays in old library building due to City Hall still being present, as City Hall Construction for new location has been delayed.
- Board members expressed concern for building delays and City Hall moving delays; Daniels assures that coordinating between subcontractors will allow for made up time on timeline.

Other Considerations:

Hours and Staffing have needed movement for keeping spaces staffed with current employee numbers

Building Committee Update:

None

Fundraising Committee:

No update, but assured there would be a meeting scheduled soon.

New Business:

- Draft budget: Director Portz noted that many variables remain unknown such as planned raises and insurance changes through city, but she is beginning to form budget for next year
 - Hiring for open position for assistant director is not something she is ready to hire for
 - Consideration for reshaping position description is being taken

- Board noted that consideration for increased staffing in new building should be considered for larger space in New Library building, but eventual absorption of Annex Staff back to main library will help cover those spots
- Consideration to allow Friends of the Library to help deliver books to outlying collection sites

Upcoming Meetings:

Our next scheduled meeting will be on October 13, 2025 at the Armory.

Adjourn:

The meeting adjourned at 6:03PM by Vanderloo.

Respectfully submitted,

Ryne Ponsler