



PUBLIC NOTICE

Library Board of Trustees Meeting

Monday, October 12, 2026 at 5:00 PM

City Hall Council Chambers, 100 E Fountain St,

Dodgeville, WI

AGENDA

MEETING DULY POSTED

I. AGENDA & MINUTES APPROVAL

- [1.](#) Minutes of September 14, 2026 meeting

II. PUBLIC COMMENT

III. REPORTS & UPDATES

- [2.](#) Treasurer's Report
- [3.](#) Acceptance of the Bills
4. Directors Report
5. Building Committee Update

IV. OLD BUSINESS

6. Review and discussion of draft 2027 budget
- [7.](#) Review and discussion of third round of logo revisions
- [8.](#) Review and discussion of draft meeting room policy
9. REVIEW & POSSIBLE ACTION ON MULTIFUNCTION PRINTER LEASE

V. NEW BUSINESS

- [10.](#) Review and possible action on proposals for a new phone system
11. Motion to convene in closed session pursuant to Wis. Stat. § 19.85(1)(c) to consider performance evaluation data and compensation of the library staff, public employees over whom the Library Board exercises responsibility.
12. Reconvene to Open Session
13. Any Action Needed as a Result of Closed Session

VI. UPCOMING MEETINGS

VII. ADJOURN

14. Motion to Adjourn

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City

Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.



PUBLIC NOTICE

Library Board of Trustees Meeting

Monday, September 14, 2026 at 5:00 PM

City Hall Council Chambers, 410 East Leffler St,

Dodgeville, WI

MINUTES

Meeting called to order at 5:00 PM by President Vanderloo

MEETING DULY POSTED

I. AGENDA & MINUTES APPROVAL

1. Minutes of August 10, 2026 meeting approved as presented

II. PUBLIC COMMENT

None

III. OLD BUSINESS

2. Review and discussion of second round of logo revisions

Logo update to incorporate window shape/design in new building

3. Review and discussion of draft meeting room policy

Updated after reviewing policies from Mount Horeb and Platteville Public Libraries. Now includes *three active reservations in a 3 month period*. Discussion occurred regarding cleaning after use of meeting rooms and scheduling policies including frequency of reservations permitted

IV. REPORTS & UPDATES

4. TREASURER'S REPORT

Total Portfolio Summary: 1,663,666.81

Association Account Select: 1,199,843.73

Association Advisory Solutions: 356,801.26

5. Acceptance of the Bills

Motion made by Ponsler to accept the bills as presented. Seconded by Kulcinski. Motion passed by unanimous consent

6. DIRECTOR'S REPORT

Collaboration taking place with Folklore Village to hold programming once per month. Hiring of two new employees was completed last week. Furniture to be delivered October 15. Final Occupancy inspection scheduled for October 28. October 31 possible soft opening for library. Grand opening to be planned for early November. FFP Update given by Director Portz

7. BUILDING PROJECT UPDATE

Project Update presented with recent progress on project. Updated notes with key milestones shown

8. FUNDRAISING COMMITTEE UPDATE

Meeting to follow tonight's board meeting. Finishing form letter seeking donations for ongoing projects at new library

V. NEW BUSINESS**9. REVIEW & POSSIBLE ACTION ON MULTIFUNCTION PRINTER LEASE**

Requested lease information for replacement for large machine for main level. Lower level machine to offer scanning and printing capabilities Quote comparison and machine specs presented by Director Portz. Tabled for additional information.

10. Discussion of draft 2027 budget

Noted upcoming costs such as copier costs, expected increases in costs in electric in gas, and equipment purchasing costs. Library also noted expected increases in costs for health insurance and wages. Director noted decrease in costs with projected closure of Library Annex

VI. CONCERNS AND COMMENTS OF THE BOARD

A. Question presented by Kulcinski regarding community volunteers helping with library move

VII. UPCOMING MEETINGS

A. Next meeting scheduled for October 12th at 5 pm

VIII. ADJOURN**11. Motion to Adjourn**

Reynolds-Lair motioned to adjourn at 6:26 pm. Motion seconded by Ponsler. Meeting adjourned at 6:26 pm

End.GLPeriod 1026

Account Number	Account Title	YTD	Budget	Variance	% Budget
150 - SPECIAL PURPOSE LIBRARY FUND					
150-55115-000-000	LIBRARY - OPERATING EXPENSE(E)	315.00	.00	-315.00	100.00%
150-55115-110-000	LIBRARY - WAGE ACCOUNT(E)	224,473.82	361,000.00	136,526.18	62.18%
150-55115-111-000	LIBRARY - SOC & MEDICARE(E)	16,185.94	26,900.00	10,714.06	60.17%
150-55115-112-000	LIBRARY - RETIREMENT(E)	11,186.34	17,900.00	6,713.66	62.49%
150-55115-113-000	LIBRARY - HEALTH INSURANCE(E)	58,763.74	78,810.00	20,046.26	74.56%
150-55115-114-000	LIBRARY - DENTAL INSUR(E)	3,205.42	4,400.00	1,194.58	72.85%
150-55115-115-000	LIBRARY - VISION CARE(E)	562.00	1,500.00	938.00	37.46%
150-55115-116-000	LIBRARY - HEALTH INS. ADMIN(E)	.00	.00	.00	100.00%
150-55115-117-000	LIBRARY - LIFE INS.(E)	261.31	650.00	388.69	40.20%
150-55115-118-000	LIBRARY - AFLAC INSUR(E)	1,353.95	2,000.00	646.05	67.69%
150-55115-200-000	LIBRARY- PROFESSIONAL SERVICES(E)	.00	.00	.00	100.00%
150-55115-300-000	LIBRARY SUPPLIES & EXPENSES(E)	330.21	.00	-330.21	100.00%
150-55115-400-000	LIBRARY - EDUCATION(E)	.00	.00	.00	100.00%
150-55115-500-000	LIBRARY - PROGRAMMING(E)	.00	.00	.00	100.00%
150-57610-000-000	LIBRARY-TECH & EQUIP OUTLAY(E)	.00	.00	.00	100.00%
150-57615-000-000	LIBRARY - BUILDING PRJ OUTLAY(E)	62.15	.00	-62.15	100.00%
150-55525-000-000	GRANTS - EXPENSE ACCOUNT(E)	.00	.00	.00	100.00%
150-55115-390-000	ANNEX-OTHER SUPPLIES & EXPENSE(E)	.00	.00	.00	100.00%
150-55716-000-000	LIBRARY OUTREACH EXP ACCT(E)	.00	.00	.00	100.00%
150-55115-223-000	LIBRARY- TELEPHONE(E)	1,215.42	1,200.00	-15.42	101.28%
150-55115-221-000	LIBRARY- ELECTRIC(E)	4,901.85	4,500.00	-401.85	108.93%
150-55115-222-000	LIBRARY- WATER/SEWER(E)	1,226.93	1,500.00	273.07	81.79%
150-55115-224-000	LIBRARY- COPIER COSTS(E)	3,505.72	6,500.00	2,994.28	53.93%
150-55115-225-000	LIBRARY- TEACH (Internet)(E)	600.00	1,200.00	600.00	50.00%

End.GLPeriod 1026

Account Number	Account Title	YTD	Budget	Variance	% Budget
150-55115-231-000	LIBRARY- SWLS NetSW(E)	16,871.13	16,871.00	-.13	100.00%
150-55115-232-000	LIBRARY- SWLS Tech Services(E)	2,508.47	2,292.00	-216.47	109.44%
150-55115-233-000	LIBRARY- WiLS(E)	199.00	199.00	.00	100.00%
150-55115-234-000	LIBRARY- WISCAT(E)	.00	200.00	200.00	0.00%
150-55115-311-000	LIBRARY - OFFICE SUPPLIES(E)	1,697.02	3,000.00	1,302.98	56.56%
150-55115-312-000	LIBRARY - ADVERTISING(E)	377.46	500.00	122.54	75.49%
150-55115-313-000	LIBRARY - POSTAGE(E)	211.87	400.00	188.13	52.96%
150-55115-321-000	LIBRARY - BOOKS & MATERIALS(E)	12,845.51	25,000.00	12,154.49	51.38%
150-55115-322-000	LIBRARY - VISUAL(E)	860.15	1,500.00	639.85	57.34%
150-55115-323-000	LIBRARY - AUDIO(E)	2,195.08	3,500.00	1,304.92	62.71%
150-55115-324-000	LIBRARY - INTERACTIVE(E)	1,317.74	800.00	-517.74	164.71%
150-55115-325-000	LIBRARY - PERIODICALS(E)	2,028.82	2,100.00	71.18	96.61%
150-55115-326-000	LIBRARY - NEWSPAPERS(E)	1,979.79	2,000.00	20.21	98.98%
150-55115-327-000	LIBRARY - eMaterials (WPLC)(E)	6,491.72	6,492.00	.28	99.99%
150-55115-328-000	LIBRARY - DATABASES(E)	.00	2,000.00	2,000.00	0.00%
150-55115-331-000	LIBRARY - EQUIPMENT(E)	2,448.30	4,000.00	1,551.70	61.20%
150-55115-341-000	LIBRARY - CUSTODIAL SUPPLIES(E)	89.43	100.00	10.57	89.43%
150-55115-351-000	LIBRARY - BUILDING MAINTENANCE(E)	.00	1,000.00	1,000.00	0.00%
150-55115-361-000	LIBRARY - TRAINING & EDUCATION(E)	1,266.16	3,000.00	1,733.84	42.20%
150-55115-371-000	LIBRARY - PROGRAMMING(E)	4,633.40	6,200.00	1,566.60	74.73%
150-55115-381-000	LIBRARY - OUTREACH(E)	1,622.46	1,500.00	-122.46	108.16%
150-55115-391-000	LIBRARY - ANNEX UTILITIES(E)	2,414.77	3,300.00	885.23	73.17%
150-55115-392-000	LIBRARY - ANNEX RENT(E)	5,850.00	5,850.00	.00	100.00%
150-55115-393-000	LIBRARY - ANNEX MAINTENANCE(E)	.00	200.00	200.00	0.00%
150-55115-394-000	LIBRARY - ANNEX INTERNET(E)	980.52	850.00	-130.52	115.35%

End.GLPeriod 1026

Account Number	Account Title	YTD	Budget	Variance	% Budget
150-55115-395-000	LIBRARY - ANNEX SUPPLIES(E)	.00	100.00	100.00	0.00%
150-55115-510-000	LIBRARY -INSURANCE PROP & LIAB(E)	1,580.72	3,500.00	1,919.28	45.16%
Total Expenditure:		398,619.32	604,514.00	205,894.68	
150-40000-000-000	ASSIGNED FUNDS/CARRYOVER(R)	.00	.00	.00	100.00%
150-41110-000-000	PROPERTY TAXES(R)	.00	-455,000.00	-455,000.00	0.00%
150-43525-000-000	GRANTS(R)	-1,650.00	-1,800.00	-150.00	91.66%
150-45110-000-000	FINE - OVERDUE(R)	-44.98	-200.00	-155.02	22.49%
150-46100-000-000	COPIES(R)	-1,615.02	-2,500.00	-884.98	64.60%
150-46715-000-000	LIBRARY - COUNTY AID(R)	-137,258.51	-137,258.00	.51	100.00%
150-46810-000-000	REIMBURSEMENTS(R)	-12.00	.00	12.00	100.00%
150-46900-000-000	SW WI LIBRARY SYSTEM(R)	.00	.00	.00	100.00%
150-48100-000-000	TEMPORARY INVESTMENTS INTEREST(R)	-2,337.36	-2,000.00	337.36	116.86%
150-48500-000-000	DONATIONS FROM ORGANIZ.& INDIV(R)	-2,671.82	-3,500.00	-828.18	76.33%
150-49000-000-000	TECH & EQUIP FUND(R)	.00	.00	.00	100.00%
150-46820-000-000	LIBRARY ANNEX(R)	-34.09	.00	34.09	100.00%
150-46716-000-000	LIBRARY - CO AID-OUTREACH(R)	.00	.00	.00	100.00%
150-48420-000-000	Insurance Recoveries(R)	.00	.00	.00	100.00%
Total Revenue:		-145,623.78	-602,258.00	-456,634.22	
Total 150 - SPECIAL PURPOSE LIBRARY FUND:		252,995.54	2,256.00	-250,739.54	

Account Number	Account Title	YTD	Budget	Variance	% Budget
160 - CAPITAL PROJECT FUND					
160-57610-000-000	LIBRARY BUILDING PRJ OUTLAY(E)	4,411,490.78	2,990,000.00	-1,421,490.78	147.54%
Total Expenditure:		4,411,490.78	2,990,000.00	-1,421,490.78	
Total 160 - CAPITAL PROJECT FUND:		4,411,490.78	2,990,000.00	-1,421,490.78	
Total:		4,664,486.32	2,992,256.00	-1,672,230.32	

Report Criteria:
 Report type: GL detail
 Check.Type = {<>} "Adjustment"
 Bank.Bank number = 1
 [Report].Invoice GL Account (3 Characters) = "150","160"

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice Amount	Check Amount
66519							
09/28/2026	66519	2187	Arcadia Books	Q00457	BOOKS 24 ADULT	484.64	484.64
Total 66519:							484.64
66520							
09/28/2026	66520	2306	Kiwanis International Inc	2026-2027	PORTZ MEMBERSHIP	150.00	150.00
Total 66520:							150.00
66521							
09/28/2026	66521	2265	Libraria	291961	13 JUVENILE BOOKS	168.62	168.62
09/28/2026	66521	2265	Libraria	292061	2 JUVENILE BOOKS	41.20	41.20
09/28/2026	66521	2265	Libraria	292414	34 JUVENILE BOOKS	366.41	366.41
09/28/2026	66521	2265	Libraria	292415	19 JUVENILE BOOKS	323.78	323.78
09/28/2026	66521	2265	Libraria	292428	22 JUVENILE BOOKS	302.75	302.75
09/28/2026	66521	2265	Libraria	292456	29 JUVENILE BOOKS	442.69	442.69
Total 66521:							1,645.45
66522							
09/28/2026	66522	2116	Daniels Construction	14	LIBRARY CONSTRUCTION	402,782.00	402,782.00
Total 66522:							402,782.00
700491							
09/28/2026	700491	34	ALLIANT ENERGY/WP&L (UTILI	1734128140	ANNEX ELECTRIC/GAS	137.64	137.64
Total 700491:							137.64
700492							
09/28/2026	700492	1328	GFC Leasing WI	I607757	COPIER LEASE	243.85	243.85
Total 700492:							243.85
Grand Totals:							405,443.58

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
150-21000-000-000	.00	2,661.58-	2,661.58-
150-55115-224-000	243.85	.00	243.85
150-55115-321-000	2,130.09	.00	2,130.09
150-55115-361-000	150.00	.00	150.00
150-55115-391-000	137.64	.00	137.64
160-21000-000-000	.00	402,782.00-	402,782.00-
160-57610-000-000	402,782.00	.00	402,782.00

GL Account	Debit	Credit	Proof
Grand Totals:	405,443.58	405,443.58-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Bank.Bank number = 1

[Report].Invoice GL Account (3 Characters) = "150","160"

CITY OF DODGEVILLE

Check Register - Farmers Savings Bank General

Page: 1

Check Issue Dates: 10/12/2026 - 10/12/2026

Oct 12, 2026 09:18AM

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Bank.Bank number = 1

{Report}.Invoice GL Account (3 Characters) = "150","160"

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice Amount	Check Amount
66566							
10/12/2026	66566	36	AMAZON CAPITAL SERVICES	1HGY-TY4H-	1 BOOK AD	30.24	30.24
10/12/2026	66566	36	AMAZON CAPITAL SERVICES	1HGY-TY4H-	STAPLER, ZIP TIES, BAGS	69.75	69.75
10/12/2026	66566	36	AMAZON CAPITAL SERVICES	1QDD-11G6-	2 JUV DVDS	39.91	39.91
Total 66566:							139.90
66567							
10/12/2026	66567	2187	Arcadia Books	H54142	BOOKS 1 JUV	15.16	15.16
Total 66567:							15.16
66569							
10/12/2026	66569	2265	Children's Plus Inc	293654	1 JUVENILE BOOK	14.99	14.99
Total 66569:							14.99
66570							
10/12/2026	66570	195	CITY OF DODGEVILLE WATER	208950 1001	ANNEX UTILITIES	50.80	50.80
10/12/2026	66570	195	CITY OF DODGEVILLE WATER	503950 1001	LIBRARY UTILITIES	140.95	140.95
Total 66570:							191.75
66571							
10/12/2026	66571	274	DEMCO	7858640	BOOK PROCESSING	704.22	704.22
Total 66571:							704.22
66572							
10/12/2026	66572	1592	DENNIS J MARKLEIN	102026	ANNEX RENT	650.00	650.00
Total 66572:							650.00
66573							
10/12/2026	66573	1984	Jan Kieslich-Janes	JANES 10/26	BOOKMARKS	22.39	22.39
10/12/2026	66573	1984	Jan Kieslich-Janes	JANES 10/26	BOOKMARKS	29.70	29.70
Total 66573:							52.09
66574							
10/12/2026	66574	2265	Libraria	293345	2 JUVENILE BOOKS	37.49	37.49
10/12/2026	66574	2265	Libraria	293443	34 JUVENILE BOOKS	322.16	322.16
10/12/2026	66574	2265	Libraria	293444	20 JUVENILE BOOKS	205.30	205.30
10/12/2026	66574	2265	Libraria	293445	2 JUVENILE BOOKS	28.48	28.48
10/12/2026	66574	2265	Libraria	293446	3 JUVENILE BOOKS	39.72	39.72
10/12/2026	66574	2265	Libraria	293447	4 JUVENILE BOOKS	59.21	59.21
10/12/2026	66574	2265	Libraria	293655	16 JUVENILE BOOKS	218.78	218.78
10/12/2026	66574	2265	Libraria	293935	1 AD BOOK	26.25	26.25
10/12/2026	66574	2265	Libraria	294149	29 ADULT BOOKS	601.63	601.63

CITY OF DODGEVILLE

Check Register - Farmers Savings Bank General

Page: 2

Check Issue Dates: 10/12/2026 - 10/12/2026

Oct 12, 2026 09:18AM

Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Description	Invoice Amount	Check Amount
Total 66574:							1,539.02
66575							
10/12/2026	66575	671	MICHAEL FREDERICK	077224	BOOKS 2 ABKS	50.00	50.00
Total 66575:							50.00
66576							
10/12/2026	66576	1830	Playaway Products LLC	545342	AUDIO 3 ADAD	189.72	189.72
10/12/2026	66576	1830	Playaway Products LLC	551139	AUDIO 1 JUV	26.24	26.24
10/12/2026	66576	1830	Playaway Products LLC	551980	AUDIO 2 ADAD	147.73	147.73
Total 66576:							363.69
66577							
10/12/2026	66577	794	PROQUEST LLC	70959079	DATABASE - ANCESTRY	1,952.11	1,952.11
Total 66577:							1,952.11
66578							
10/12/2026	66578	123	BOBS ELECTRIC	30745	REFRIGERATOR	1,899.00	1,899.00
Total 66578:							1,899.00
66579							
10/12/2026	66579	2235	Henricksen & Company Inc	806078	FURNISHINGS	20,410.33	20,410.33
Total 66579:							20,410.33
66580							
10/12/2026	66580	1685	HGA	277041	ARCHITECTURAL SERVICES	1,457.00	1,457.00
Total 66580:							1,457.00
66581							
10/12/2026	66581	2131	Yerges Van Liners Inc	M-26-6890	LIBRARY MOVE DOWNPAYMENT	12,464.00	12,464.00
Total 66581:							12,464.00
700508							
10/12/2026	700508	408	GORDON FLESCH CO INC	IN15791854	COPIES OVER BASE	97.79	97.79
Total 700508:							97.79
Grand Totals:							42,001.05

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
150-21000-000-000	.00	5,770.72-	5,770.72-
150-55115-222-000	140.95	.00	140.95
150-55115-224-000	97.79	.00	97.79

CITY OF DODGEVILLE

Check Register - Farmers Savings Bank General
Check Issue Dates: 10/12/2026 - 10/12/2026

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Oct 12, 2026 09:18AM

GL Account	Debit	Credit	Proof
150-55115-311-000	796.36	.00	796.36
150-55115-321-000	1,649.41	.00	1,649.41
150-55115-322-000	39.91	.00	39.91
150-55115-323-000	363.69	.00	363.69
150-55115-328-000	1,952.11	.00	1,952.11
150-55115-361-000	29.70	.00	29.70
150-55115-391-000	50.80	.00	50.80
150-55115-392-000	650.00	.00	650.00
160-21000-000-000	.00	36,230.33-	36,230.33-
160-57610-000-000	36,230.33	.00	36,230.33
Grand Totals:	42,001.05	42,001.05-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

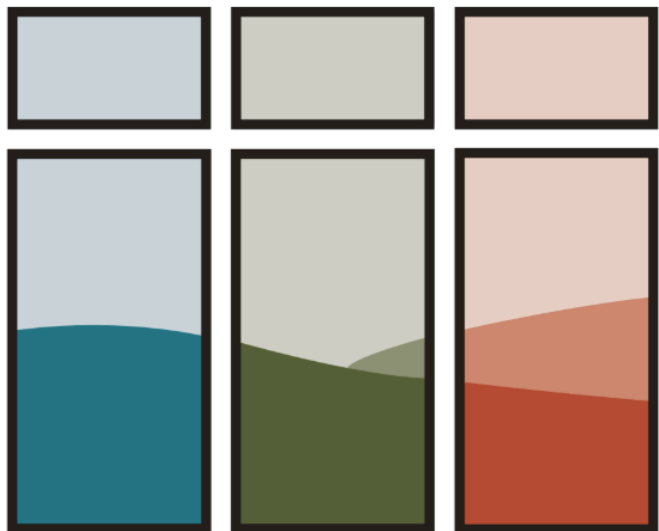
Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Bank.Bank number = 1

[Report].Invoice GL Account (3 Characters) = "150","160"



DODGEVILLE
PUBLIC LIBRARY



DODGEVILLE
PUBLIC LIBRARY



DODGEVILLE
PUBLIC LIBRARY

General Room Use Policy

The Dodgeville Public Library is thrilled to offer dedicated meeting and study spaces for the use of our community.

Participants must abide by all local ordinances, state and federal laws while using library meeting rooms. Participants must also follow all Dodgeville Public Library policies.

Exceptions to the following policy may be made at the discretion of the Library Director or designee. Appeals may be made to the Library Board. Failure to abide by this policy may result in suspension of meeting room privileges.

Disclaimer

- The City of Dodgeville and the Dodgeville Public Library are not responsible for any property placed in the Library.
- The City of Dodgeville and the Dodgeville Public Library are not liable for any loss, injury, or damage to people or property. This is true even when caused by a meeting, exhibit, or display.

Fees

- Informal, non-profit, volunteer, and community groups in the Dodgeville area will not be charged for use of meeting rooms. These events must be open to the public, with no cost to attend.
- Businesses, commercial entities, and private parties will be charged the hourly fees:
 - a. Community Room with Kitchenette, \$20.00 per hour
 - b. Large Meeting Room, \$10.00 per hour
- Use of the Small Meeting Room, Small Video Conference Rooms, and Small Study Rooms is free.
- Users will be charged for their full reserved time, including setup and teardown time. Unused time will not be refunded. Users will be let into the room at the start of their reserved time.
- Fees may be paid by cash, check, or *(if applicable) credit card*. Payment information is not shared with other parties.

- Fees are due on the day of the reservation. Prepayment of Community Room charges is not accepted.
- If needed, charges for repairs or cleaning will be assessed as described in “Conditions of Use”.

Making a Reservation

- Reservations are approved on a first-come, first-served basis. Library programs have priority on room use.
- Reservations may be made up to 3 months in advance.
- Individuals and groups may have up to 3 active reservations at a time.
- Meeting room privileges may be suspended due to repeated late arrivals, cancellations, and/or no-shows.
- Rooms that have been empty for more than 30 minutes without notifying staff will be considered available for use. The rest of the reservation may be cancelled.
- The Library reserves the right to cancel or shorten reservations in the event of severe weather or other emergency. The Library will attempt to contact the reservation holder.

Conditions of Use

- The Library retains the right to monitor all meetings, programs, and events on the premises to make sure rules are followed. Library staff will have free access to the Community Room, storage room, and Large Meeting Room at all times.
- Use of the library meeting rooms may not interfere with normal library operation. This includes the use of the library by other patrons and the work of the library staff. Meeting activities must be confined to the reserved meeting rooms.
- The individual or group must check in with library staff before and after using the room.
- All rooms must be returned to original condition - including furniture, counters/tables, and trash in receptacles.
 - Clean-up and resetting the room is the responsibility of the group or person using the room.
 - The group or person making the reservation is financially responsible for any loss or damage to Library property. This group or person will be assessed the cost of any necessary repairs or extensive cleanup.
 - Damages will be assessed by the Library Leadership Team.

- If the group or person refuses to pay for the damage, the matter will be referred to the Village Attorney for legal action.
- Participants may not:
 - *(if applicable) Serve food or drink in rooms other than the Community Room.*
 - Serve alcohol.
 - Attach items to the walls.
 - Use candles or other flammable material.
- The Library does not provide supplies for refreshments.
- The Library does not provide storage space and cannot hold items for meeting attendees. Items should not be left unattended in the Library meeting rooms.

Advertising

- Groups or individuals using the meeting room must not use the Library logo or Library branding in any publicity. They must not advertise their event as sponsored or endorsed by the library.
 - Any advertising for events held in the library meeting rooms must say: “This program is not a library sponsored event.”
 - Use of the meeting rooms does not constitute an endorsement of the views of the user of the room by the Library.
 - The only exception is if the Library Director or designee has given permission in advance.
- The Library's name, address, and/or telephone number can't be used as the address or headquarters for any group or organization.

Available Rooms

Community Room with Kitchenette

- *(if applicable) Food and Drink may be served in the Community Room.*
- The Community Room can be used outside of regular library hours.
- The Community Room can hold up to 95 people.
- Fees are assessed as described above. When applicable, the cost is \$20.00 per hour.
- Reservations may be made by individuals aged 18 or older.
- Room usage involving minors must include at least one supervisory adult present in the room for every 15 minors.

- Individuals and groups may use the Community Room 2 times per month.

Large Meeting Room

- *(if applicable) Food and Drink may not be served in the Large Meeting Room.*
- The Large Meeting Room can be used outside of regular library hours.
- The Large Meeting Room can hold up to 20 people.
- Fees are assessed as described above. When applicable, the cost is \$10.00 per hour.
- Reservations may be made by individuals aged 18 or older.
- There must be at least 1 adult in the room for every 15 minors.

Small Meeting Room

- *(if applicable) Food and Drink may not be served in the Small Meeting Room.*
- The Small Meeting Room can hold up to 6 people.
- There is no fee for use of the Small Meeting Room.
- Reservations may be made by individuals aged 16 or older.
- At least one individual aged 16 or older must be present in the room while the room is in use.
- The Small Meeting Room may be used for up to 4 hours per day.

Small Video Conference Rooms

- *(if applicable) Food and Drink may not be served in the Small Video Conference Rooms.*
- The Small Video Conference Rooms are for up to 3 people.
- There is no fee for use of the Small Video Conference Rooms.
- Reservations may be made by patrons aged 14 or older.
- At least one individual aged 14 or older must be present while the room is in use.
- Small Video Conferencing Rooms may be used for up to 2 hours per day.

Small Study Rooms

- *(if applicable) Food and Drink may not be served in the Small Study Rooms.*
- The Small Study Rooms are for 1 or 2 people.
- There is no fee for use of the Small Study Rooms.
- Reservations may be made by patrons aged 12 or older.

- At least one individual aged 12 or older must be present while the room is in use.
- Study Rooms may be used for up to 4 hours per day.

Summary of Available Rooms	Community Room with Kitchenette	Large Meeting Room	Small Meeting Room	Small Video Conference Rooms	Small Study Rooms
Food?	Yes	No	No	No	No
Use outside of Library hours?	Yes	Yes	No	No	No
Capacity	1-95 people	1-20 people	1-6 people	1-3 people	1-2 people
Fee	\$20/hour	\$10/hour	Free	Free	Free
Age to Reserve	18+ years of age	18+ years of age	16+ years of age	14+ years of age	12+ years of age
Time Limit			4 hours/day	2 hours/day	4 hours/day



200 East Main Street
Mount Horeb, WI 53572
608-437-5551 • Fax: 608-437-8898

PRICING QUOTE

Customer: Dodgeville Public Library

Address: 301 N Iowa St

City: Dodgeville

State: WI

ZIP: 53533

Phone: 608-935-3728

Date: October 2, 2026

Quote Expires: November 1, 2026

Prepared By: Danika Lakowske

Qty	Description	Price	Total per Month
Enterprise Voice System Quote (36 Month Term)			
2	Calling Paths -200 Long Distance minutes (200 min per line/path)	\$20.00	\$40.00
7	VVX400 Series Phones	\$7.10	\$49.70
3	Enhanced Feature Package	\$9.50	\$28.50
4	Standard Feature Package	\$6.00	\$24.00
1	Business Group Management	\$35.00	\$35.00
1	Auto Attendant	\$15.00	\$15.00
1	Intense Fiber 400/400mg MHTC internet is needed to support the EVS	\$59.99	\$59.99
Date: _____ Accepted By: _____		TOTAL	\$252.19

Additional Information / Comments:

Labor will be billed at \$100.00 per man hour for programming and installation. Any wiring or other miscellaneous work will be billed at time and material. LABOR ESTIMATE: Hours at \$100 = \$? All phones are Desk Phones, however wall mount units can be ordered to hang them for \$46.33 each. This is a 36 Month Term.

THANK YOU FOR YOUR BUSINESS!

Dodgeville Public Library
Carrie Portz
kkurth@digitalbay.tech
608-935-3728
139 S Iowa St
Dodgeville, WI
53533-1549, United States

Confidential Service Proposal for Business Cloud Communications Solutions

Intermedia Unite is the intelligent communications platform designed to drive smarter decisions, faster action, and better business outcomes.

Provided by:

DigitalBay, LLC
kkurth@digitalbay.tech
17609656585



All-in-one business communications for anywhere you work



Better customer experiences with our intelligent contact center



Built-in AI that enhances every employee and customer interaction



Secure, reliable and proven platform with 99.999% uptime and triple shield security



Smarter insights empowering better decision-making with our DataHub



Desktop and mobile apps to make collaboration effortless

All-in-one Intelligent Communications and Collaboration for Your Business



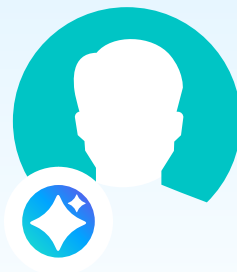
-  **Business Voice** 100+ Enterprise calling features, unlimited domestic calling, AI voice capabilities, Hunt Groups and Auto Attendant.
-  **Business Texting** SMS on your business number or user's number for customer communication.
-  **Chat** Unlimited real-time communication with direct, private and public channels, and an AI Assistant for streamlining tasks.
-  **AI Solutions** Help employees get more done with AI Assistant and deliver faster, more responsive caller experiences with AI Receptionist.
-  **Video Meetings** Secure HD meetings with screen share, annotation, meeting recording and AI Meeting Recap for summarization and notes.
-  **Archiving** Securely capture and retain business communications to support compliance, security, and legal readiness. (Includes 30 days rolling archiving retention)
-  **Advanced Hunt Groups** Assigned employee groups manage inbound calls through automated call distribution, helping connect customers with the appropriate employee.
-  **Webfax & Filesharing** Send, receive and manage faxes within the app, and access, manage and share files securely.
-  **Real-Time Dashboards** Monitor live performance data, including total active calls, calls in queue, average hold and handle time.

Run Your Business More Effectively With AI

Meet Your Digital Teammates



AI AGENTS
Work **ALONGSIDE** humans
(virtual worker)



AI ASSISTANTS
Work **FOR** humans
(personal assistant)

Imagine how much more productive your team could be with a fleet of AI digital teammates and assistants - AI Agents that automate the handling of repetitive tasks, and AI Assistants that support the needs of people.



AI RECEPTIONIST

Built directly into Intermedia Unite and Contact Center, AI Receptionist answers inbound calls, responds to business-specific questions, understands caller needs, and transfers callers to the right destination with a recap of the conversation, helping businesses stay responsive while reducing routine interruptions for employees.



AI ASSISTANTS: Digital Personal Assistants

AI Assistants support employees by helping interpret information, draft responses, summarize conversations, and reduce manual work - so people can focus on higher-value tasks.

AI CALL RECAP

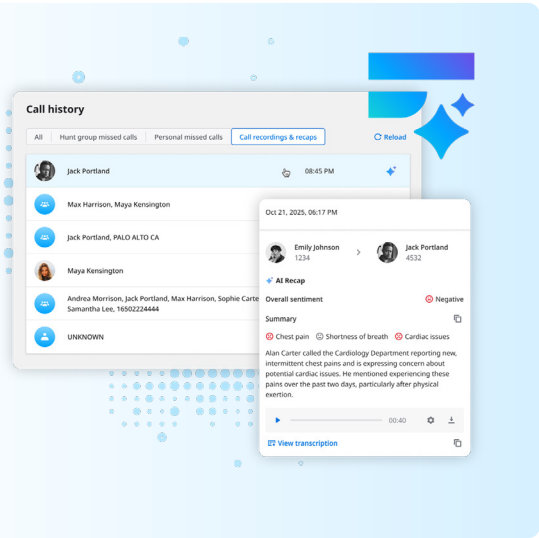
Automatically generate call summaries, transcripts, sentiment analysis, and action items to streamline follow-ups and improve visibility into customer interactions.

AI MEETING RECAP

Capture meeting notes, key decisions, topics, and next steps automatically to help teams stay aligned, productive, and informed.

AI ASSISTANT

Use Generative AI to create content, summarize emails, translate text, solve problems, and automate tasks, all within the Unite app.



AI-Powered Customer Interactions With Contact Center

For advanced customer engagement, intelligent call handling, personalized communication and expanded AI support capabilities, Contact Center (add-on) delivers a seamless omnichannel experience in one app, across voice, SMS, chat, email and WhatsApp.

Contact Center enhances the customer experience at every stage – before, during and after the interaction – with AI-powered tools that boost responsiveness, personalization and efficiency.

Before the Interaction

Prepare for success with smart tools that proactively manage engagement and reduce friction.

- **OMNICHANNEL COMMUNICATIONS:** Support voice, webchat, SMS, email, and WhatsApp from one interface.
- **AUTOMATED CUSTOMER OUTREACH:** Deliver proactive notifications and follow-ups via text, email, or voice.
- **SELF-SERVICE VOICE & AI CHAT:** Allow customers to resolve requests like hours, balances, and payments without agent involvement.
- **CRM INTEGRATIONS:** Connect to your system of record to inform call routing and personalize interactions.
- **WITH AI RECEPTIONIST:** Answer questions, understand caller needs, and connect customers to the right destination.

During the Interaction

Empower agents and supervisors with AI-driven tools that enhance live interactions and optimize outcomes.

- **SINGLE APP FOR ALL COMMUNICATIONS:** Let frontline employees manage customer conversations and team collaboration in one interface.
- **AI AGENT ASSIST:** Real-time transcription, live sentiment analysis, and instant access to business-specific knowledge via a chat-based assistant.
- **MICROSOFT TEAMS EMBEDDED SOLUTION:** Seamlessly deliver Contact Center capabilities within the Teams interface.

After the Interaction

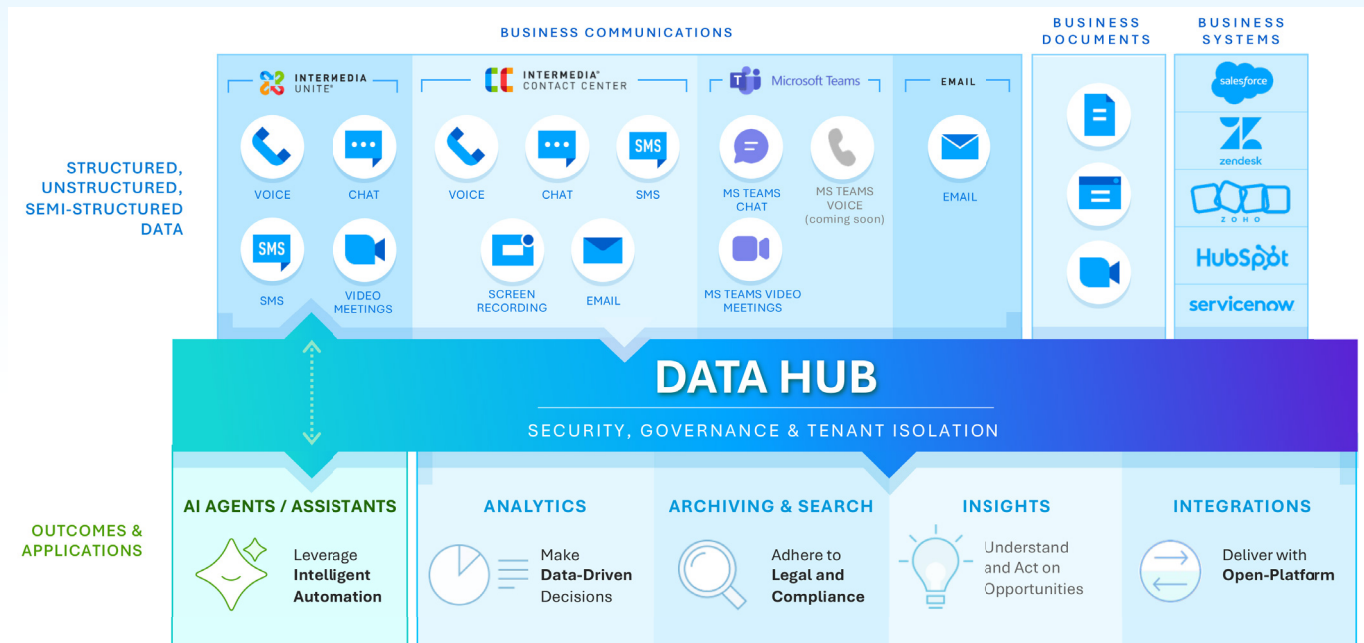
Unlock valuable insights and maintain compliance with automated analysis and archival tools.

- **AI TRANSCRIPTION & REDACTION:** Post-call automation of transcripts and redaction of sensitive data (PII, PHI, PCI) for compliance.



Turn Communications Data into Business Value

DataHub securely connects your business communications data across voice, SMS, video, chat, meetings, Contact Center, and business applications—making it easier to analyze, automate, govern, and improve customer and employee experiences.



AI AGENTS & AUTOMATION

Power AI Agents and workflows with connected communications data to drive smarter automation, personalized interactions and faster decision-making.

ANALYTICS & INSIGHTS

Gain visibility into calls, messaging, meetings, and user activity with powerful analytics and dashboards to improve productivity, customer experience and operational performance

ARCHIVING

Securely capture and store business communications in tamper-proof, cloud-based archives to support compliance, security, and legal readiness. Retention options up to 10 years.

EXTEND PLATFORM

Integrate voice, SMS, video, chat, contact center, and analytics with business applications like Microsoft 365, Google Workspace, Salesforce, CRMs, ERPs, and ticketing systems. We also offer purpose-built integrations for industries such as healthcare, legal, automotive, and more.



Prepared for
Dodgeville Public Library
Carrie Portz
kkurth@digitalbay.tech
608-935-3728
139 S Iowa St
Dodgeville, WI
53533-1549, United States

Provided by
DigitalBay, LLC
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17609656585

Summary of services

Customer total		
Description	One-time	Monthly
Services		
Unified Communications Services		\$130.95
Equipment	\$820.00	
Shipping	\$21.56	
Professional services & other items		
DigitalBay Programming / Setup/Training **No onsite labor**	\$200.00	
Strang Heating and Electric - Installation Strang Heating and Electric - Installation	\$750.00	
Subtotal	\$1,791.56	\$130.95
Surcharges & Other fees		\$24.85
Estimated taxes	\$72.69	\$8.71
TOTAL	\$1,864.25	\$164.51
	One-time	Monthly

Notes:

- Your first bill may look different than other bills. It may include: (1) one-time fees and prorated charges for new services added during the prior month, (2) full charges for the next month, (3) applicable usage charges, as well as (4) associated taxes and fees.
- Hardware provided on promotion is amortized over a 12-month period. Penalties on hardware for early cancellation of an account are calculated based on the percentage of the term remaining at the time of cancellation.
- Taxes, fees and shipping charges may be estimates only and are subject to change. Actual taxes, fees and shipping charges will be calculated at the time the order is placed.
- Taxes and fees are based on service address and can differ by address.

Details

Main location 139 S Iowa St, Dodgeville, Wisconsin 53533-1549

Customer total				
Description	Quantity	Unit price	One-time	Monthly
Unified Communications Services				
Unite Pro (3 yr) Includes advanced Cloud PBX with unlimited local and long-distance calling, calls to 33 countries, connection of up to 5 phone devices, including mobile and desktop apps, Chat, SMS/MMS (500 included, overage rates apply), File Sharing (50 GB/user), CRM integrations, AI capabilities, Advanced Hunt Groups and Queuing, Video Meetings (up to 100 participants) and 30-day Archiving. SMS functionality is restricted to the US, Canada, and Puerto Rico.	4	\$30.99		\$123.96
Resource Line (pay per use) Used to enable common area phones such as conference or lobby phones, all outbound calls are charged pay per use.	1	\$6.99		\$6.99
Equipment				
 Yealink CP925 Conference Phone An IP conference phone with a 4-inch colour touch screen and 20 foot microphone pickup range for medium sized conference rooms.	1	\$460.00	\$460.00	
 Yealink T73W PoE The Yealink T73W is a modern business IP phone offering excellent HD audio, a 2.8-inch color display, and flexible connectivity. Designed for everyday professional use, it combines performance, security, and wireless capability in a sleek, easy-to-use device. Does not come with a Power Supply Unit (PSU). Optional 5V 2A PSU sold separately.	3	\$120.00	\$360.00	
 Yealink T73W PoE The Yealink T73W is a modern business IP phone offering excellent HD audio, a 2.8-inch color display, and flexible connectivity. Designed for everyday professional use, it combines performance, security, and wireless capability in a sleek, easy-to-use device. Does not come with a Power Supply Unit (PSU). Optional 5V 2A PSU sold separately.	4	Free	Free	Free
Shipping				
200 Mason St Ste 8, # 8, Onalaska, Wisconsin 54650-7060	—	—	\$21.56	

Notes:

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- Taxes and fees are based on service address and can differ by address.

Customer total

Description	Quantity	Unit price	One-time	Monthly
Taxes & Fees				
Surcharges & Other fees	—	—		\$24.85
Estimated taxes	—	—	\$72.69	\$8.71
Total - Main location			\$914.25	\$164.51

Notes:

- Your first bill may look different than other bills. It may include: (1) one-time fees and prorated charges for new services added during the prior month, (2) full charges for the next month, (3) applicable usage charges, as well as (4) associated taxes and fees.
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