



PUBLIC NOTICE

Library Board of Trustees Meeting

Monday, March 09, 2026 at 5:00 PM

City Hall Council Chambers, 410 E Leffler St, Dodgeville,

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AGENDA

MEETING DULY POSTED

I. AGENDA & MINUTES APPROVAL

- [1.](#) Review and possible approval of February 9, 2026 and February 25, 2026 Meeting Minutes

II. PUBLIC COMMENT

III. FINANCIAL REPORT

- 2. Treasurer's Report
- 3. Acceptance of the February 23 and March 9, 2026 Bills
- [4.](#) Review of February 2026 Financial Statement

IV. REPORTS & UPDATES

- 5. Director's Report
- 6. Building Committee Update
- 7. Fundraising Committee Update
- 8. Friends of the Library Update

V. OLD BUSINESS

- [9.](#) Discussion and possible approval of Library Privacy and Confidentiality Policy

VI. NEW BUSINESS

VII. CONCERNS AND COMMENTS OF THE BOARD

VIII. UPCOMING MEETINGS

IX. ADJOURN

- 10. Motion to Adjourn

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, that requires the meeting or material at the meeting to be in an accessible location or format, must contact the City Clerk at the address listed above or call 930-5228, prior to the meeting so that any necessary arrangements can be made to accommodate each request.

DODGEVILLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

The Dodgeville Public Library Board of Trustees met on Monday, Feb. 9, 2026, at 5:00 p.m.

Present: Jody Vanderloo, Lisa Spady, Mary Wepking, Nancy Howard, Deb Haag, Roxanne Reynolds-Lair, Brian Kulcinski, Carrie Portz-Library Director.

Agenda and Minutes Approval: Jody Vanderloo called the meeting to order at 5:00 p.m. and there being no objections declared the meeting duly posted. The agenda for this meeting was declared approved and the Jn. 12, 2026, meeting minutes were approved.

Public Comment/Concerns and Comments from the Board: None

Treasurer's Report: Motion by Wepking to approve the bills, seconded by Haag. All in favor; motion carried. Nancy Howard reported the Edward Jones accounts in total, as of 2/9/26: \$1,608.299,71.

Reports and Updates

Director's Report:

Old Business: none

New Business :

- Annual Report 2025 was presented by the Library Director. Motion by Reynolds-Lair to approve the report, second by Spady. All in favor; motion carried.
- Discussion of new library policy: Library Privacy and Confidentiality. Discussion and feedback; the policy will be re-visited at the next meeting.

Upcoming Meeting: Library Board of Trustees next monthly meeting will be Monday, March 9, 2026, at 5pm.

Adjourn: Motion by Howard to adjourn, seconded by Kulcinski. Meeting adjourned.

Respectfully submitted,

Mary Wepking



PUBLIC NOTICE

**Library Board of Trustees Special Meeting
Wednesday, February 25, 2026 at 4:30 PM
Library Meeting Room, 410 East Leffler Street,
Dodgeville, WI**

MINUTES

Present: Jody Vanderloo, Nancy Howard, Deb Haag, Mary Wepking, Lisa Spady, Brian Kulcinski, Roxanne Reynolds-Lair **Excused:** Ryne Ponsler
Also Present: Carrie Portz

Meeting called to order at 4:30 pm by Vanderloo

MEETING DULY POSTED

I. AGENDA APPROVAL

Approved as presented

II. PUBLIC COMMENT

None

III. NEW BUSINESS

- 1. Review of bids for furnishings, fixtures, and equipment for new library
- 2. Discussion and possible approval of contracts for furnishings, fixtures, and equipment.
Motion by Howard to proceed with 3 vendors with the intent to adjust FFE packages to get total down to \$460,000. Second by Haag. Motion carried 7-0
- 3. Discussion and possible recommendation to Council regarding modernization of Library's elevator.
Motion by Howard to recommend to City Council the modernization of Library elevator.
Second by Wepking. Motion carried 7-0

III. UPCOMING MEETINGS

March 9, 2026 at 5 pm

V. ADJOURN

- 4. Motion to Adjourn
Motion by Vanderloo at 5:15 pm. Motion carried 7-0

Account Number	Account Title	YTD	Budget	Variance	% Budget
150 - SPECIAL PURPOSE LIBRARY FUND					
150-55115-000-000	LIBRARY - OPERATING EXPENSE(E)	.00	.00	.00	100.00%
150-55115-110-000	LIBRARY - WAGE ACCOUNT(E)	44,147.04	361,000.00	316,852.96	12.22%
150-55115-111-000	LIBRARY - SOC & MEDICARE(E)	3,168.32	26,900.00	23,731.68	11.77%
150-55115-112-000	LIBRARY - RETIREMENT(E)	2,327.52	17,900.00	15,572.48	13.00%
150-55115-113-000	LIBRARY - HEALTH INSURANCE(E)	12,221.99	78,810.00	66,588.01	15.50%
150-55115-114-000	LIBRARY - DENTAL INSUR(E)	632.98	4,400.00	3,767.02	14.38%
150-55115-115-000	LIBRARY - VISION CARE(E)	.00	1,500.00	1,500.00	0.00%
150-55115-116-000	LIBRARY - HEALTH INS. ADMIN(E)	.00	.00	.00	100.00%
150-55115-117-000	LIBRARY - LIFE INS.(E)	53.26	650.00	596.74	8.19%
150-55115-118-000	LIBRARY - AFLAC INSUR(E)	249.96	2,000.00	1,750.04	12.49%
150-55115-200-000	LIBRARY- PROFESSIONAL SERVICES(E)	.00	.00	.00	100.00%
150-55115-300-000	LIBRARY SUPPLIES & EXPENSES(E)	.00	.00	.00	100.00%
150-55115-400-000	LIBRARY - EDUCATION(E)	.00	.00	.00	100.00%
150-55115-500-000	LIBRARY - PROGRAMMING(E)	.00	.00	.00	100.00%
150-57610-000-000	LIBRARY-TECH & EQUIP OUTLAY(E)	.00	.00	.00	100.00%
150-57615-000-000	LIBRARY - BUILDING PRJ OUTLAY(E)	62.15	.00	-62.15	100.00%
150-55525-000-000	GRANTS - EXPENSE ACCOUNT(E)	.00	.00	.00	100.00%
150-55115-390-000	ANNEX-OTHER SUPPLIES & EXPENSE(E)	.00	.00	.00	100.00%
150-55716-000-000	LIBRARY OUTREACH EXP ACCT(E)	.00	.00	.00	100.00%
150-55115-223-000	LIBRARY - TELEPHONE(E)	136.76	1,200.00	1,063.24	11.39%
150-55115-221-000	LIBRARY- ELECTRIC(E)	903.02	4,500.00	3,596.98	20.06%
150-55115-222-000	LIBRARY- WATER/SEWER(E)	281.90	1,500.00	1,218.10	18.79%
150-55115-224-000	LIBRARY- COPIER COSTS(E)	731.10	6,500.00	5,768.90	11.24%
150-55115-225-000	LIBRARY- TEACH (Internet)(E)	.00	1,200.00	1,200.00	0.00%

CITY OF DODGEVILLE Budget / Actual
 End.GLPeriod 226

Account Number	Account Title	YTD	Budget	Variance	% Budget
150-55115-231-000	LIBRARY- SWLS NetSW(E)	.00	16,871.00	16,871.00	0.00%
150-55115-232-000	LIBRARY- SWLS Tech Services(E)	.00	2,292.00	2,292.00	0.00%
150-55115-233-000	LIBRARY- WiLS(E)	.00	199.00	199.00	0.00%
150-55115-234-000	LIBRARY- WISCAT(E)	.00	200.00	200.00	0.00%
150-55115-311-000	LIBRARY - OFFICE SUPPLIES(E)	156.96	3,000.00	2,843.04	5.23%
150-55115-312-000	LIBRARY - ADVERTISING(E)	47.36	500.00	452.64	9.47%
150-55115-313-000	LIBRARY - POSTAGE(E)	.00	400.00	400.00	0.00%
150-55115-321-000	LIBRARY - BOOKS & MATERIALS(E)	2,633.77	25,000.00	22,366.23	10.53%
150-55115-322-000	LIBRARY - VISUAL(E)	.00	1,500.00	1,500.00	0.00%
150-55115-323-000	LIBRARY - AUDIO(E)	386.94	3,500.00	3,113.06	11.05%
150-55115-324-000	LIBRARY - INTERACTIVE(E)	.00	800.00	800.00	0.00%
150-55115-325-000	LIBRARY - PERIODICALS(E)	1,648.66	2,100.00	451.34	78.50%
150-55115-326-000	LIBRARY - NEWSPAPERS(E)	98.00	2,000.00	1,902.00	4.90%
150-55115-327-000	LIBRARY - eMaterials (WPLC)(E)	.00	6,492.00	6,492.00	0.00%
150-55115-328-000	LIBRARY - DATABASES(E)	.00	2,000.00	2,000.00	0.00%
150-55115-331-000	LIBRARY - EQUIPMENT(E)	.00	4,000.00	4,000.00	0.00%
150-55115-341-000	LIBRARY - CUSTODIAL SUPPLIES(E)	.00	100.00	100.00	0.00%
150-55115-351-000	LIBRARY - BUILDING MAINTENANCE(E)	.00	1,000.00	1,000.00	0.00%
150-55115-361-000	LIBRARY - TRAINING & EDUCATION(E)	.00	3,000.00	3,000.00	0.00%
150-55115-371-000	LIBRARY - PROGRAMMING(E)	.00	6,200.00	6,200.00	0.00%
150-55115-381-000	LIBRARY - OUTREACH(E)	.00	1,500.00	1,500.00	0.00%
150-55115-391-000	LIBRARY - ANNEX UTILITIES(E)	1,057.91	3,300.00	2,242.09	32.05%
150-55115-392-000	LIBRARY - ANNEX RENT(E)	1,300.00	5,850.00	4,550.00	22.22%
150-55115-393-000	LIBRARY - ANNEX MAINTENANCE(E)	.00	200.00	200.00	0.00%
150-55115-394-000	LIBRARY - ANNEX INTERNET(E)	251.26	850.00	598.74	29.56%

CITY OF DODGEVILLE
 Budget / Actual
 End. GL Period 226

Account Number	Account Title	YTD	Budget	Variance	% Budget
150-55115-395-000	LIBRARY - ANNEX SUPPLIES(E)	.00	100.00	100.00	0.00%
150-55115-510-000	LIBRARY -INSURANCE PROP & LIAB(E)	.00	3,500.00	3,500.00	0.00%
Total Expenditure:		72,496.86	604,514.00	532,017.14	
150-40000-000-000	ASSIGNED FUNDS/CARRYOVER(R)	.00	.00	.00	100.00%
150-41110-000-000	PROPERTY TAXES(R)	.00	-455,000.00	-455,000.00	0.00%
150-43525-000-000	GRANTS(R)	.00	-1,800.00	-1,800.00	0.00%
150-45110-000-000	FINE - OVERDUE(R)	-7.00	-200.00	-193.00	3.50%
150-46100-000-000	COPIES(R)	-236.96	-2,500.00	-2,263.04	9.47%
150-46715-000-000	LIBRARY - COUNTY AID(R)	-137,258.51	-137,258.00	.51	100.00%
150-46810-000-000	REIMBURSEMENTS(R)	.00	.00	.00	100.00%
150-46900-000-000	SW WI LIBRARY SYSTEM(R)	.00	.00	.00	100.00%
150-48100-000-000	TEMPORARY INVESTMENTS INTEREST(R)	.00	-2,000.00	-2,000.00	0.00%
150-48500-000-000	DONATIONS FROM ORGANIZ.& INDIV(R)	-218.88	-3,500.00	-3,281.12	6.25%
150-49000-000-000	TECH & EQUIP FUND(R)	.00	.00	.00	100.00%
150-46820-000-000	LIBRARY ANNEX(R)	.00	.00	.00	100.00%
150-46716-000-000	LIBRARY - CO AID-OUTREACH(R)	.00	.00	.00	100.00%
Total Revenue:		-137,721.35	-602,258.00	-464,536.65	
Total 150 - SPECIAL PURPOSE LIBRARY FUND:		-65,224.49	2,256.00	67,480.49	

CITY OF DODGEVILLE Budget / Actual End. GL Period 226

Account Number	Account Title	YTD	Budget	Variance	% Budget
160 - CAPITAL PROJECT FUND					
160-57610-000-000	LIBRARY BUILDING PRJ OUTLAY(E)	1,072,390.23	2,990,000.00	1,917,609.77	35.86%
Total Expenditure:		<u>1,072,390.23</u>	<u>2,990,000.00</u>	<u>1,917,609.77</u>	
Total 160 - CAPITAL PROJECT FUND:		<u>1,072,390.23</u>	<u>2,990,000.00</u>	<u>1,917,609.77</u>	
Total:		<u>1,007,165.74</u>	<u>2,992,256.00</u>	<u>1,985,090.26</u>	

Dodgeville Public Library

Library Privacy and Confidentiality Policy

Privacy Statement

Privacy means you can use the Library without others knowing what you read, watch, or research. The Dodgeville Public Library believes privacy is very important.

The Library keeps information about how people use the Library private. We only ask for identification needed to provide Library services. Library staff work to protect every patron’s privacy.

Library Records

A Library record is anything that shows how a person uses materials, services, or resources. The Library destroys records when they are no longer needed.

Laws That Protect Your Privacy

Wisconsin law protects Library records. In some cases, the Library must share information with law enforcement if required by state or federal law.

Important laws include:

- Wisconsin Statute §43.30
- Wisconsin Personal Information Practices Act (§§19.62–19.80)

Information the Library Does Not Share

The Library does not share:

- Your name, address, phone number, email, or other personal information
- What items you borrow or their titles
- The questions you ask
- How often you visit the Library or what you do there
- Information given to you by Library staff

When Information May Be Shared

Library records may only be shared in these situations:

- You give written permission

- With a parent or legal guardian of a child under age 16
- A court orders the information
- Law enforcement is investigating a crime that happened in the Library
- With Library staff who need the information to do their jobs
- With other libraries for interlibrary loans
- With a company helping collect overdue items (only contact info, and number and value of items—not titles)

Law Enforcement Requests

If law enforcement asks for records with a court order:

- Officers must show official identification
- The Library will confirm the officer’s identity
- Requests are handled by the Library Director or a designated staff member

Getting a Library Card

To get a Library card, patrons must provide:

- Name
- Date of birth
- Photo ID
- Home and mailing address (if different)

This information is kept while the card is active. It is usually deleted within three years after the card is no longer used.

A patron’s record includes:

- Current contact information
- Items checked out or on hold
- Overdue items and fines

When items are returned, they are removed from the record. Patrons can opt-in to ‘Activate History’ which will save a list of past checkouts. Library staff can also see this list. This option can be turned off, and the history deleted, at any time.

Video Cameras

The Library uses video cameras indoors and outdoors to help keep people safe. Video recordings are kept for up to 30 days and may be reviewed by Library or City staff.

These recordings are private Library records. The Library works with law enforcement only as allowed by law.

Members of the public may record in the public spaces of the library. This cannot disrupt others or prevent staff from doing their work.

Computer Use

The Library provides public Internet access. Computer sign-in information does not identify users. All browser history, files, passwords, and other data are deleted when a session ends.

Website Use

The Library website does not collect personal information unless you request a service. Non-personal information may be collected to help improve the website.

The Library uses other companies to provide online services like databases, eBooks, audiobooks, videos, and music. Patrons should review each company’s privacy policy before using these services.

Library databases use a library card number to access them. Vendors do not have access to patron records.

Wireless Internet (Wi-Fi)

The Library offers free Wi-Fi. Use of Wi-Fi follows the Library’s Wireless Access Policy.

Public Wi-Fi is not secure. Information sent over the network may be seen by others. Use of Wi-Fi is at your own risk, and the Library is not responsible for lost or stolen information.

Photos at the Library

Photos may be taken at Library programs and used online or in promotions. If you do not want to be in photos, please tell the staff. We ask permission before photos are used publically.

Members of the public may take photos in the public spaces of the library. This cannot disrupt others or prevent staff from doing their work.

Staff Privacy

Staff’s personal library records are covered by this policy.

Staff may be recorded or photographed doing their work in the public spaces of the library.

Questions or Complaints

If you have questions or concerns about this policy, you may contact the Library Director. The Library will respond promptly and review concerns as needed.

The Library Director takes all record requests and works with the City Attorney when needed. Staff are trained to send all law enforcement requests to the Director.